



Agenda
January 26, 2017
6:00 p.m.—New River Valley Business Center, Fairlawn

- I. CALL TO ORDER**
- II. CONSENT AGENDA**
 - A. Approval of Minutes for November
 - B. [Approval of Treasurer's Report for November and December](#)
- III. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 - 1. Pearisburg Sewer System Improvements Project
 - 2. Reissuance of VPDES Permit No. VA0052850 NRV Regional Water Authority WTP
 - 3. NRV Community Services Vehicle Purchase
 - 4. NRV Senior Services Vehicle Purchase
 - B. Regular Project Review
None
 - C. Environmental Project Review
 - 1. [FY2017-319H Non Point Source Implementation Grant](#)
- IV. PUBLIC ADDRESS**
- V. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. CHAIR'S REPORT**
- VII. [EXECUTIVE DIRECTOR'S REPORT](#)**
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
 - A. New River Valley Economic Development Alliance Targeted Industries Study
Presentation by Charlie Jewell, Executive Director
Commission Discussion
 - B. [Prices Fork School Reuse – Deed Restriction for Community Kitchen](#)
Overview by Jennifer Wilsie, Regional Planner II
Commission Action
 - C. [Regional Commission Awards – Review Criteria and Process](#)
Commission Discussion
 - D. Next Meeting February 23rd.

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

N R V R C . O R G

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: December 14, 2016
Re: November 2016 Financial Statements

The November 2016 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY16-17 budget adopted by the Commission at the May 26, 2016 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year.

As of month end November 2016 (41.7% of the fiscal year), overall year to date revenues are 43.73% and expenses are 39.78% of budget. Salary and Fringe, the two largest expense line items, stand at 42.79% and 41.53%, respectively.

Expense lines exceeding adopted budget include *Office Supplies*, *Insurance* and *Capital Outlay*. As previously reported, the *Insurance* overage (\$264) is due to premium adjustment after Worker Comp payroll audits. The *Capital Outlay* overage (\$5,620) is due primarily to the purchase of computers for two additional regional roving labs under Rapid Response funds awarded this year. This budget line is exclusive to the operations of the New River/Mount Rogers Workforce Development Area. Workforce expenses are 100% reimbursable and previously authorized by the state. With month-end November, *Office Supplies* exceeds budget (\$3,130). The overage is primarily the result of reimbursable expenses specific to new projects added since budget adoption (\$2,750). Additionally, the cost of installation of an access control system (card reader door locks) for the office (\$1,300) will be covered by current year revenue.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski
City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

New River Valley Regional Commission
Agencywide Revenue and Expenditures - November 2016

With Indirect Detail

FY16-17 Budget				(41.7% of FY)	
Adopted 5/26/16		November 2016	YTD	Under/Over	
				% Budget	
Anticipated Revenues					
ARC	69,019.50	0.00	34,801.50	34,218.00	50.42%
ARC-Prices Fork	20,000.00	0.00	0.00	20,000.00	0.00%
LOCAL ASSESSMENT	226,656.87	4,790.50	217,076.21	9,580.66	95.77%
DHCD	75,971.00	0.00	37,985.00	37,986.00	50.00%
DHCD-Bldg Coll Communities	25,000.00	1,317.64	1,317.64	23,682.36	5.27%
DHCD-Prices Fork	30,000.00	0.00	0.00	30,000.00	0.00%
EDA	70,000.00	0.00	17,500.00	52,500.00	25.00%
GO Virginia	25,000.00	0.00	0.00	25,000.00	0.00%
WIB Fiscal Agent	60,000.00	20,000.00	47,529.97	12,470.03	79.22%
WIA Program Funds	536,400.81	40,102.09	203,076.82	333,323.99	37.86%
VDOT	58,000.00	0.00	18,805.92	39,194.08	32.42%
VDOT - Rocky Knob Project	110,000.00	0.00	6,337.24	103,662.76	5.76%
Floyd Co	6,750.00	0.00	0.00	6,750.00	0.00%
Floyd Town	1,250.00	0.00	1,372.52	-122.52	109.80%
Giles County	55,000.00	1,019.93	15,291.48	39,708.52	27.80%
Narrows Town	11,200.00	0.00	3,088.92	8,111.08	27.58%
Rich Creek Town	9,000.00	1,426.10	6,280.41	2,719.59	69.78%
Montgomery County	24,000.00	3,683.90	10,973.75	13,026.25	45.72%
Blacksburg Town	13,000.00	1,083.33	5,416.65	7,583.35	41.67%
Pulaski County	23,000.00	3,688.39	12,686.73	10,313.27	55.16%
Pulaski Town	5,000.00	1,281.26	3,578.82	1,421.18	71.58%
Pulaski Co Sewerage Auth.	2,000.00	666.67	1,166.67	833.33	58.33%
Recovered Cost	0.00	6.17	178.62	-178.62	0.00%
Virginia's First	25,000.00	2,083.33	10,416.65	14,583.35	41.67%
NRV MPO	45,000.00	0.00	0.00	45,000.00	0.00%
RV-ARC RideSolutions	33,680.00	0.00	8,302.02	25,377.98	24.65%
AFID Prices Fork Local Match	0.00	10,000.00	10,000.00	-10,000.00	0.00%
Dept of Environmental Quality	6,750.00	0.00	4,176.12	2,573.88	61.87%
VA Dept of Emergency Management	45,000.00	0.00	7,554.98	37,445.02	16.79%
Southwest Virginia SWMA	2,000.00	0.00	1,000.00	1,000.00	50.00%
New River Health District	25,000.00	0.00	10,094.66	14,905.34	40.38%
Friends of Southwest Virginia	0.00	126.74	2,626.74	-2,626.74	0.00%
Blacksburg Partnership (BBurg Broadband)	10,000.00	0.00	0.00	10,000.00	0.00%
Beansand Rice, Inc	0.00	0.00	2,190.79	-2,190.79	0.00%
ReNew the New	10,000.00	0.00	12,500.00	-2,500.00	125.00%
Statewide Agtourism Partners	0.00	0.00	12,000.00	-12,000.00	0.00%
Revenues	1,658,678.18	91,276.05	725,326.83	933,351.35	43.73%
Expenses					
Salaries	884,215.00	79,083.93	378,386.24	505,828.76	42.79%
Fringe Benefits	269,382.00	22,482.13	111,861.23	157,520.77	41.53%
Travel	64,800.00	2,700.88	17,745.71	47,054.29	27.39%
Office Space	64,354.00	4,158.09	20,790.45	43,563.55	32.31%
Telephone/Communications	14,175.00	1,370.31	8,135.13	6,039.87	57.39%
Office Supplies	25,715.00	11,397.12	28,845.05	-3,130.05	112.17%
Postage	3,617.00	77.83	1,138.99	2,478.01	31.49%
Printing	10,750.00	92.14	3,530.58	7,219.42	32.84%
Copies & Copier Maintenance	6,400.00	252.63	1,391.80	5,008.20	21.75%
Media Ad	4,500.00	0.00	0.00	4,500.00	0.00%
Equipment Rent	5,719.00	570.84	2,477.68	3,241.32	43.32%
Vehicle Maintenance	2,000.00	156.34	189.33	1,810.67	9.47%
Vehicle Fuel	3,000.00	155.57	539.09	2,460.91	17.97%
Dues/Publications	12,681.00	2,316.00	6,355.00	6,326.00	50.11%
Training	6,025.00	599.00	1,854.00	4,171.00	30.77%
Insurance	4,100.00	0.00	4,364.00	-264.00	106.44%
Meeting Expense	11,800.00	1,489.21	4,236.72	7,563.28	35.90%
Capital Outlay (Vehicle/Equipment)	5,000.00	0.00	10,620.57	-5,620.57	212.41%
Contractual Services	170,361.00	631.31	38,459.28	131,901.72	22.58%
Audit Fee	8,300.00	0.00	0.00	8,300.00	0.00%
Miscellaneous	78,072.00	1,649.71	17,469.39	60,602.61	22.38%
Expenses	1,654,966.00	129,183.04	658,390.24	996,575.76	39.78%
Agency Balance	3,712.18	-37,906.99	66,936.59		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/16 to 11/30/16

Assets:

Operating Account	546,406.33
Reserve Funds - Certificate of Deposit	100,000.00
Reserve Funds - MMA	84,645.46
Accounts Receivable	177,015.04
Total Assets:	<u><u>908,066.83</u></u>

Liabilities:

Accounts Payable	1,236.86
Accrued Annual Leave	63,031.88
Accrued Unemployment	19,884.04
Total Liabilities:	<u><u>84,152.78</u></u>

Projects

Net Projects	-72,227.00
Current Year Unrestricted	155,359.00
Unrestricted Net Assets	738,767.07
Total Projects	<u><u>821,899.07</u></u>
Total Liabilities and Projects	<u><u>906,051.85</u></u>
Net Difference to be Reconciled	<u><u>\$2,014.98</u></u>
Total Adjustment	<u><u>\$2,014.98</u></u>
Unreconciled Balance	<u><u>\$0.00</u></u>



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Date: January 18, 2017
Re: December 2016 Financial Statements

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The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY16-17 budget adopted by the Commission at the May 26, 2016 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year.

As of month end December 2016 (50.0% of the fiscal year), overall year to date revenues are 50.81% and expenses are 47.47% of budget. Salary and Fringe, the two largest expense line items, stand at 51.37% and 49.84%, respectively.

Expense lines exceeding adopted budget include *Office Supplies*, *Insurance* and *Capital Outlay*. As previously reported, the *Insurance* overage (\$264) is due to premium adjustment after Worker Comp payroll audits. The *Capital Outlay* overage (\$5,620) is due primarily to the purchase of computers for two additional regional roving labs under Rapid Response funds awarded this year. This budget line is exclusive to the operations of the New River/Mount Rogers Workforce Development Area. Workforce expenses are 100% reimbursable and previously authorized by the state. The budget overage in *Office Supplies* (\$4,265) is primarily the result of reimbursable expenses specific to new projects added since budget adoption. Additionally, the cost of installation of an access control system (card reader door locks) for the office (\$1,300) will be covered by current year revenue.

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New River Valley Regional Commission
Agencywide Revenue and Expenditures - December 2016

With Indirect Detail

FY16-17 Budget Adopted 5/26/16					(50.0% of FY)
	December 2016	YTD	Under/Over	% Budget	
Anticipated Revenues					
ARC	69,019.50	0.00	34,801.50	34,218.00	50.42%
ARC-Prices Fork	20,000.00	0.00	0.00	20,000.00	0.00%
LOCAL ASSESSMENT	226,656.87	0.00	217,076.21	9,580.66	95.77%
DHCD	75,971.00	0.00	37,985.00	37,986.00	50.00%
DHCD-Bldg Coll Communities	25,000.00	0.00	1,317.64	23,682.36	5.27%
DHCD-Prices Fork	30,000.00	0.00	0.00	30,000.00	0.00%
EDA	70,000.00	17,500.00	35,000.00	35,000.00	50.00%
GO Virginia	25,000.00	0.00	0.00	25,000.00	0.00%
WIB Fiscal Agent	60,000.00	-7,529.97	40,000.00	20,000.00	66.67%
WIA Program Funds	536,400.81	46,990.58	250,067.40	286,333.41	46.62%
VDOT	58,000.00	14,010.89	32,816.81	25,183.19	56.58%
VDOT - Rocky Knob Project	110,000.00	13,660.69	19,997.93	90,002.07	18.18%
Floyd Co	6,750.00	0.00	0.00	6,750.00	0.00%
Floyd Town	1,250.00	0.00	1,372.52	-122.52	109.80%
Giles County	55,000.00	6,758.13	22,049.61	32,950.39	40.09%
Narrows Town	11,200.00	0.00	3,088.92	8,111.08	27.58%
Rich Creek Town	9,000.00	781.07	7,061.48	1,938.52	78.46%
Montgomery County	24,000.00	2,158.17	13,131.92	10,868.08	54.72%
Blacksburg Town	13,000.00	1,083.33	6,499.98	6,500.02	50.00%
Pulaski County	23,000.00	2,732.58	15,419.31	7,580.69	67.04%
Pulaski Town	5,000.00	848.38	4,427.20	572.80	88.54%
Pulaski Co Sewerage Auth.	2,000.00	0.00	1,166.67	833.33	58.33%
Recovered Cost	0.00	175.79	354.41	-354.41	0.00%
Virginia's First	25,000.00	2,083.33	12,499.98	12,500.02	50.00%
NRV MPO	45,000.00	4,623.26	4,623.26	40,376.74	10.27%
RV-ARC RideSolutions	33,680.00	7,906.95	16,208.97	17,471.03	48.13%
AFID Prices Fork Local Match	0.00	0.00	10,000.00	-10,000.00	0.00%
Dept of Environmental Quality	6,750.00	2,476.74	6,652.86	97.14	98.56%
VA Dept of Emergency Management	45,000.00	-7,554.98	0.00	45,000.00	0.00%
Southwest Virginia SWMA	2,000.00	1,000.00	2,000.00	0.00	100.00%
New River Health District	25,000.00	5,305.82	15,400.48	9,599.52	61.60%
Friends of Southwest Virginia	0.00	2,500.00	5,126.74	-5,126.74	0.00%
Blacksburg Partnership (BBurg Broadband)	10,000.00	0.00	0.00	10,000.00	0.00%
Beans and Rice, Inc	0.00	0.00	2,190.79	-2,190.79	0.00%
ReNew the New	10,000.00	0.00	12,500.00	-2,500.00	125.00%
Statewide Agtourism Partners	0.00	0.00	12,000.00	-12,000.00	0.00%
Revenues	1,658,678.18	117,510.76	842,837.59	815,840.59	50.81%
Expenses					
Salaries	884,215.00	75,819.20	454,205.44	430,009.56	51.37%
Fringe Benefits	269,382.00	22,400.60	134,261.83	135,120.17	49.84%
Travel	64,800.00	2,785.82	20,531.53	44,268.47	31.68%
Office Space	64,354.00	4,158.09	24,948.54	39,405.46	38.77%
Telephone/Communications	14,175.00	1,482.39	9,617.52	4,557.48	67.85%
Office Supplies	25,715.00	1,134.90	29,979.95	-4,264.95	116.59%
Postage	3,617.00	31.98	1,170.97	2,446.03	32.37%
Printing	10,750.00	55.00	3,585.58	7,164.42	33.35%
Copies & Copier Maintenance	6,400.00	207.24	1,599.04	4,800.96	24.99%
Media Ad	4,500.00	0.00	0.00	4,500.00	0.00%
Equipment Rent	5,719.00	476.71	2,954.39	2,764.61	51.66%
Vehicle Maintenance	2,000.00	0.00	189.33	1,810.67	9.47%
Vehicle Fuel	3,000.00	11.65	550.74	2,449.26	18.36%
Dues/Publications	12,681.00	5,478.50	11,833.50	847.50	93.32%
Training	6,025.00	0.00	1,854.00	4,171.00	30.77%
Insurance	4,100.00	0.00	4,364.00	-264.00	106.44%
Meeting Expense	11,800.00	1,476.29	5,713.01	6,086.99	48.42%
Capital Outlay (Vehicle/Equipment)	5,000.00	0.00	10,620.57	-5,620.57	212.41%
Contractual Services	170,361.00	3,180.33	41,639.61	128,721.39	24.44%
Audit Fee	8,300.00	8,240.00	8,240.00	60.00	99.28%
Miscellaneous	78,072.00	328.84	17,798.23	60,273.77	22.80%
Expenses	1,654,966.00	127,267.54	785,657.78	869,308.22	47.47%
Agency Balance	3,712.18	-9,756.78	57,179.81		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/16 to 12/31/16

Assets:

Operating Account	477,824.53
Reserve Funds - Certificate of Deposit	100,000.00
Reserve Funds - MMA	84,645.46
Accounts Receivable	236,882.70
Total Assets:	<u>899,352.69</u>

Liabilities:

Accounts Payable	2,067.31
Accrued Annual Leave	63,031.88
Accrued Unemployment	19,884.04
Total Liabilities:	<u>84,983.23</u>

Projects

Net Projects	-46,456.38
Current Year Unrestricted	119,831.64
Unrestricted Net Assets	738,767.07
Total Projects	<u>812,142.33</u>

Total Liabilities and Projects **897,125.56**

Net Difference to be Reconciled **\$2,227.13**

Total Adjustment **\$2,227.13**

Unreconciled Balance **\$0.00**



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NRVRC.ORG

COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members
FROM: Kevin R. Byrd, Executive Director
AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

January 18, 2017

PROJECT: **FY2017 – 319H Non-Point Source Implementation Grant
VA170117-00800400999**

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Virginia Department of Environmental is requesting comments on the grant application for Federal funding.

PROJECT SENT FOR REVIEW TO: Commission Board Members

STAFF COMMENT: The staff has reviewed the appropriate plans (Land Use, Water Quality Management, Regional Solid Waste Management, Vision 2020, and the Economic Development plans) and finds that this project does not conflict with the plans or regional policies and goals.

Strengthening the Region through Collaboration

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Grant Application Package

Opportunity Title:	EPA Mandatory Grant Programs
Offering Agency:	Environmental Protection Agency
CFDA Number:	66.460
CFDA Description:	Nonpoint Source Implementation Grants
Opportunity Number:	EPA-CEP-01
Competition ID:	
Opportunity Open Date:	
Opportunity Close Date:	10/04/2020
Agency Contact:	Please consult your regional office.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name: VADEQ FY2017 319H Nonpoint Source Implementation Grant

Select Forms to Complete

Mandatory

[Application for Federal Assistance \(SF-424\)](#)

Optional

- [Project Narrative Attachment Form](#)
- [EPA KEY CONTACTS FORM](#)
- [Budget Information for Non-Construction Programs \(SF-424A\)](#)
- [Budget Narrative Attachment Form](#)
- [Disclosure of Lobbying Activities \(SF-LLL\)](#)
- [Assurances for Non-Construction Programs \(SF-424B\)](#)
- [EPA Form 4700-4](#)
- [Grants.gov Lobbying Form](#)

Instructions

[Show Instructions >>](#)

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here. If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

Virginia Department of Environmental Quality

* b. Employer/Taxpayer Identification Number (EIN/TIN):

54-1661753

* c. Organizational DUNS:

8097437680000

d. Address:

* Street1:

629 East Main Street

Street2:

* City:

Richmond

County/Parish:

* State:

VA: Virginia

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

23219-2405

e. Organizational Unit:

Department Name:

Dept. Environmental Quality

Division Name:

Water Planning

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Nicole

Middle Name:

L.

* Last Name:

Sandberg

Suffix:

Title:

Nonpoint Source Coordinator

Organizational Affiliation:

* Telephone Number:

804-698-4043

Fax Number:

804-698-4178

* Email:

nicole.sandberg@deq.virginia.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66.460

CFDA Title:

Nonpoint Source Implementation Grants

*** 12. Funding Opportunity Number:**

EPA-CEP-01

* Title:

EPA Mandatory Grant Programs

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

VADEQ 2017 Section 319(h) Nonpoint Source Implementation Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="3,059,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="2,039,333.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="5,098,333.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

EPA KEY CONTACTS FORM

Authorized Representative: *Original awards and amendments will be sent to this individual for review and acceptance, unless otherwise indicated.*

Name: Prefix: First Name: Middle Name:
Last Name: Suffix:
Title:
Complete Address:
Street1:
Street2:
City: State:
Zip / Postal Code: Country:
Phone Number: **Fax Number:**
E-mail Address:

Payee: *Individual authorized to accept payments.*

Name: Prefix: First Name: Middle Name:
Last Name: Suffix:
Title:
Complete Address:
Street1:
Street2:
City: State:
Zip / Postal Code: Country:
Phone Number: **Fax Number:**
E-mail Address:

Administrative Contact: *Individual from Sponsored Programs Office to contact concerning administrative matters (i.e., indirect cost rate computation, rebudgeting requests etc).*

Name: Prefix: First Name: Middle Name:
Last Name: Suffix:
Title:
Complete Address:
Street1:
Street2:
City: State:
Zip / Postal Code: Country:
Phone Number: **Fax Number:**
E-mail Address:

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) Nonpoint Source Implementation Federal	(2) Nonpoint Source Implementation Match	(3)	(4)	
a. Personnel	\$ 476,917.00	\$	\$	\$	476,917.00
b. Fringe Benefits	207,650.00				207,650.00
c. Travel	10,250.00				10,250.00
d. Equipment	0.00				
e. Supplies	3,500.00				3,500.00
f. Contractual	28,961.00				28,961.00
g. Construction					
h. Other	2,195,798.00	2,039,333.00			4,235,131.00
i. Total Direct Charges (sum of 6a-6h)	2,923,076.00	2,039,333.00			4,962,409.00
j. Indirect Charges	135,924.00				135,924.00
k. TOTALS (sum of 6i and 6j)	\$ 3,059,000.00	\$ 2,039,333.00	\$	\$	5,098,333.00
7. Program Income	\$	\$	\$	\$	

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SECTION C - NON-FEDERAL RESOURCES				
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	\$	\$	\$	\$
9.	Nonpoint Source Implementation Match	2,039,333.00		2,039,333.00
10.				
11.				
12. TOTAL (sum of lines 8-11)	\$	2,039,333.00	\$	2,039,333.00

SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 1,111,617.85	\$ 75,102.00	\$ 75,102.00	\$ 443,155.95	\$ 518,257.90
14. Non-Federal	\$				
15. TOTAL (sum of lines 13 and 14)	\$ 1,111,617.85	\$ 75,102.00	\$ 75,102.00	\$ 443,155.95	\$ 518,257.90

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT				
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. Nonpoint Source Implementation -Federal	\$ 818,257.90	\$ 818,257.90	\$ 250,000.00	\$ 60,866.35
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$ 818,257.90	\$ 818,257.90	\$ 250,000.00	\$ 60,866.35

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges:	2,923,076.00
22. Indirect Charges:	**135,924.00
23. Remarks:	**28.5% Indirect on salary and wages only

Commonwealth of Virginia

2017 Section 319(h) Nonpoint Source Implementation– Work Plan (July 1, 2017 – June 30, 2022)

APPLICATION WORK PLAN

11/16/2016

SUBMITTED TO:

Grants and Audit Management Branch (3PM70)
Ann Carkhuff, Nonpoint Source Pollution Program (3WP10)
Environmental Protection Agency
1650 Arch Street
Philadelphia, PA 19103-2029

SUBMITTED BY:

Nicole Sandberg, VA NPS Grant Manager,
Department of Environmental Quality
Division of Water, Office of Watershed Programs
Physical Address: 629 E. Main Street Richmond, VA 23219-2405
Mailing address: PO Box 1105, Richmond VA 23218-1105 (except UPS/Fed ex)
Phone: 804-698-4043
nicole.sandberg@deq.virginia.gov



**VIRGINIA NPS POLLUTION MANAGEMENT PROGRAM
FEDERAL FISCAL YEAR 2017 – SECTION 319(h) GRANT WORK PLAN
11/16/16**

TABLE OF CONTENTS

Introduction

Background.....	02
FFY17 Budget – Virginia’s Strategy for Section 319(h) Spending	02
EPA Strategic Plan 2015 Goals and Environmental Results.....	03
Virginia’s Strategic and NPS Management Planning Goals and Objectives for 2017	04
Virginia’s FFY17 319(h) Objective Timeline and Schedule	04

WORK PLAN OBJECTIVES

Summary: Work Plan (WPE) A: NPS Program - NPS Core Programs: DEQ Lead.....	05
Summary: Work Plan (WPE) B: NPS Program - NPS Core Programs: DCR Lead	06
Objective # 1 – WPE A DEQ-NPS Pollution Program and Grant Coordination, Planning and Reporting	07
Objective # 2 – WPE B - NM Program Personnel and Support	11
Objective # 3 – WPE A - Urban Program - Stormwater Program Delivery - Intentionally not included	15
Objective # 4 – WPE B - Agricultural Incentives/Cost-Share Program (and State Match)	15
Objective #5– WPE B - TMDL Implementation Support Program	18
Objective # 6 – WPE B - Conservation District Coordination Program	25
Objective #7 – WPE B - Agricultural Geoinformatics, Databases and NPS Program Support.....	27
Objective # 8 – WPE B - NPS Education, Training and Outreach Tools (AAS, JED, and CFA)	31
Objective # 9 – WPE A - Southern Rivers Watershed Roundtable Support	32
Objective # 10 – WPE A - DMME: Orphaned Mine Land Inventory and Abatement	33
Objective # 11 – WPE B - Healthy Waters and NPS Plan Coordination	36
Objective #12 – WPE C–Water Quality Monitoring and State Staff Support of NPS Projects	39
Objective # 13 – WPE A - TMDL Development - Intentionally not included	41
Objective #14 – WPE A– TMDL Implementation Planning	42
Objective # 15 – WPE D EPA In-Kind: Watershed Plan Tracker Report Support	43
Objective #16 - NPS TMDL Implementation Projects.....	44
Appendix A – FFY16 Section 319 NPS Priority Virginia NPS Milestones	48



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N R V R C . O R G

January 26, 2016

Executive Director's Report

Economic Development:

- The GO Virginia Statewide board representatives for our region, Nancy Agee with Carilion Clinic and Haywood Fralin with Medical Facilities of America, called a meeting on December 19th to overview the GO Virginia program with leaders in private sector, higher education, economic development and public sector. It was announced Ray Smoot will serve as the Chair of the Regional Council. The Regional Commission has reached out offering support in any next steps.
- The broadband survey in Montgomery County, Blacksburg and Christiansburg has nearly 2,000 responses. Staff is working to summarize the data. Presentations to local governments and the Chamber of Commerce will take place in latter part of February.

Transportation:

- Staff will be kicking off the NRV Freight Study at a joint meeting with the NRV MPO on January 19th. The study will examine freight movement challenges for industry in the region and will involve interviews with firms and extensive data analysis. It will be a multi-modal approach to include air, rail and roads.

Regional:

- The 2017 General Assembly session is underway and there are a couple of items of note from the regional perspective. HB-2108 Broadband Deployment Act was introduced by Delegate Byron and significantly limits any local government role in internet service delivery. The GO Virginia budget was reduced in the Governor's budget with Economic Diversification Plan/Administration down from \$500,000 to \$100,000; per capita allocation to Regional Councils down from \$12.0 million to \$6.1 million; statewide competitive down from \$14.3 million to \$12.2 million. The biggest impact is to the per capita allocation not leaving much funding for Regional Councils to make investment decisions.
- A New River Watershed Roundtable meeting will be held on February 22nd 10:30-12:00 in the New River Room at the NRV Business Center. This meeting will focus on a spring clean-up at the boat ramps and roads along the river along with sharing of activities in the watershed.
- Community Development Block Grant applications are due in March. The Commission is working with Pembroke, Narrows and the Town of Pulaski on substantial downtown improvement grant applications.

Commission:

- Presented Resolutions of Appreciation passed at the November Commission meeting to Pete Huber on November 28th at Board of Supervisor's meeting; Ken Vittum on December 13th at Town Council meeting; Dr. Jack Lews on January 12th at Regional Commission office.
- The Smart Beginnings NRV Coordinator position closed on January 17th with a strong number of applications. Review of applications will begin promptly with interviews anticipated in late January/early February. The first meeting for the re-organized Smart Beginnings NRV Leadership Council is scheduled for January 30th.



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N R V R C . O R G

MEMORANDUM

To: Regional Commission Members
From: Jennifer Wilsie, Regional Planner II
Date: January 19, 2017
Re: Deed Restriction Requirement for Appalachian Regional Commission Grant at Old Prices Fork Elementary

The Regional Commission has been a stakeholder in the planning efforts for the Prices Fork Food Project since 2014. Phase I of this project, which is currently underway, is conversion of former classrooms into residential housing for persons 55 and older. Phase II of the project is the conversion of remaining spaces in the building (former kindergarten room and cafeteria/auditorium) to the Prices Fork Food Center. Taylor Hollow Construction is owner and developer of the property and has been supportive and encouraging of a local foods-based mission for these spaces.

Since Taylor Hollow was not an eligible applicant for Appalachian Regional Commission (ARC) funding, the Commission agreed to serve as applicant for the project, with an application submitted in September 2015.

The scope of the project is generally for design and construction of the commercial incubator kitchen and an entrepreneurial business competition to provide training and seed money for start-up or expanding local foods-based businesses. Local non-profit, Beans and Rice Inc., will be the operator of the Food Center.

As a main component of the contract negotiation phase, ARC requires a **Deed Restriction** on the property to ensure the long-term use of the space as a community facility.

A clear definition of “long-term” was not provided prior to the application being approved, but ARC has stated 20 years is the standard. Staff were encouraged to propose alternative terms, which has been submitted for approval:

- a. 10 year term
- b. Financial liability amount = total funding less admin, A&E and soft costs (~\$445K)
- c. Financial penalty reduces by 1/10 per year

A “community facility” is defined as a physical facility targeting the provision of important services to the greater community. If Beans and Rice were no longer the operator or the business model of the kitchen were to fail, several options exist for alternate uses that would be approved by DHCD. A conversation with DHCD would be required, followed by a written request for this change.

Since the Commission is not the owner of the property, this typically two-party agreement was expanded into a three-party agreement, naming the Regional Commission, Prices Fork Village I LLC (Taylor Hollow Construction), and the Virginia Department of Housing and Community Development as signatories.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski
City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

Tax Map No. 52-A-50

This **DECLARATION OF RESTRICTIVE COVENANTS**, made this ____ day of _____, 2017, by and between the **NEW RIVER VALLEY REGIONAL COMMISSION**, a subdivision of local government as defined in Chapter 42 Title 15.2 of the Code of Virginia (the “Grantee”), **PRICES FORK VILLAGE I, LLC** (the “Owner”) and the **VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**, a State agency of the Commonwealth of the Commonwealth of Virginia (“DHCD”).

Whereas, the Owner, took possession of a certain parcel of real estate in Montgomery County, Virginia located at 4237 Prices Fork Road, designated as Tax Map Identification No. 52-A-50 and commonly known as the Old Prices Fork Elementary School (the “Property”); and

Whereas the Grantee and the Owner are stakeholders in a local planning body formed to oversee and facilitate the reuse of a portion of the Property into the Prices Fork Food Center; and

Whereas the Grantee applied for Appalachian Regional Commission (“ARC”) grant funding in the amount of Five Hundred Thousand and No/100 Dollars (\$500,000.00) for the purpose of constructing a commercial kitchen that satisfies a demand for business opportunities for local food entrepreneurs within the region, located on the Property of the Owner; and

Whereas the Grantee was awarded ARC funding in the amount of Five Hundred Thousand and No/100 Dollars (\$500,000), and the Grantee will provide these funds to the Owner for the purpose of rehabilitating the Property from a vacant, deteriorated former elementary school into a food center that will provide for: (i) the renovation of approximately 1,600 square feet of the Old Prices Fork Elementary School to create a commercial incubator kitchen; (ii) a business competition and support services that will provide opportunities for local entrepreneurs to start and grow their food-based businesses; (iii) a retail market that will provide opportunities for all participating businesses to sell their products; and (iv) XX businesses served within three years of administrative closeout either as a direct result of the incubator kitchen or business services provided; and

Whereas, Beans and Rice Inc. (the “Operator”) will provide the Grantee with information regarding Performance Measures to be reported to DHCD; and

Whereas, Community Facility is defined as a physical facility targeting the provision of important services to the greater community; and

Whereas, pursuant to a document dated the **CONTRACT DATE**, the Grantee entered into an Agreement for an Appalachian Regional Commission grant (“ARC Grant”) with DHCD; and

Whereas, as a condition to DHCD’s disbursement of the ARC Grant to the Grantee for rehabilitation of the Property, DHCD requires the placement of a recorded covenant among the land records of the Circuit Court of Montgomery County, Virginia, upon terms as hereinafter set forth.

NOW, THEREFORE, in consideration of the recitals and the pending disbursement of the ARC Grant to the Grantee for the rehabilitation of the Property, the parties agree as follows:

1. The Owner does hereby covenant unto Grantee and DHCD that for a period of 10 (ten) years (the “DHCD Compliance Period”) from **DATE**, which is the date of the issuance of the Certificate of Occupancy, the Property will be used as a Community Facility. This provision shall run with the land.

2. The Owner covenants to Grantee to notify Grantee immediately in writing if during the DHCD Compliance Period there is (i) a change in ownership of the Property that would cause the Property to no longer be considered a Community Facility; or (ii) any change in use of the Property that would cause the Property to no longer be considered a Community Facility. Grantee covenants to notify DHCD immediately in writing if during the DHCD Compliance Period there is (i) a change in ownership of the Property that would cause the Property to no longer be considered a Community Facility; or (ii) any change in use of the Property that would cause the Property to no longer be considered a Community Facility.
3. In the event that a change in ownership or change in the use causes the Property to no longer be a Community Facility, DHCD may require the Grantee to make prorated repayment of the Grant under these circumstances (the "Repayment Amount") as follows: (a) for the ARC Grant under (the "Repayment Amount"), which Repayment Amount shall be the product of the ARC Grant amount (\$500,000.00) multiplied by a fraction, the denominator of which shall be 10 (ten) and the numerator of which shall be the number of years that have elapsed from the date of the issuance of the Certificate of Occupancy to the date at which DHCD requires a Repayment Amount. In the event that a change in ownership or change in the use causes the Property to no longer be a Community Facility, the Grantee may seek, in addition to other remedies, injunctive relief against the Owner to enforce the covenants contained herein or it may seek reimbursement of the Repayment Amount.
4. At the expiration of the DHCD Compliance Period, this Agreement shall terminate and the parties shall have no further obligation hereunder.
5. All notices, requests and other communications given under this Agreement must be in writing and delivered personally, by facsimile, by reputable overnight courier service or by certified mail, postage prepaid, addressed as follows:

To Grantee: New River Valley Regional Commission
 Attn: Executive Director
 6580 Valley Center Drive
 Suite 124
 Radford, VA 24141

To DHCD: VA Department of Housing and Community Development
 600 East Main Street, Suite 300
 Richmond, VA24320

To Owner: Prices Fork Village I, LLC

Notices will be deemed delivered as follows: (i) if delivered personally, upon delivery, (ii) if delivered by facsimile, immediately upon electronic confirmation of receipt of transmission at the number given above, (iii) if delivered by reputable overnight courier, as of 12:00 noon on the business day designated to such courier for delivery at the address given above, delivery-fee prepaid, or (iv) if delivered by certified mail, as of the third business day after deposit in the US Mail, addresses as above, postage-prepaid and return receipt requested. Either party may change its address for notice purposes by giving notice hereunder.

6. If any provision of this Agreement is held by a court of competent jurisdiction to be illegal, invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and in lieu of each provision of this Agreement that is so held to be illegal, invalid or unenforceable, there shall be added as a part of this Agreement a provision as similar in term to such illegal, invalid or unenforceable provision as may be legal, valid and enforceable.
7. The covenants, conditions and agreements contained in this Agreement shall bind and inure to the benefit of the parties and their respective successors and assigns.
8. No amendment or modification of this Agreement shall be valid or binding, unless expressed in writing and signed by the party or parties to be bound thereby. This Agreement may be recorded in the land records of Montgomery County, Virginia.

[SIGNATURES TO FOLLOW]

IN WITNESS, WHEREOF, Owner, Grantee and DHCD have executed this Agreement as of the day and year first written above.

Grantee: _____

New River Valley Regional Commission
By: Joe Carpenter
Title: Board Chair

STATE OF VIRGINIA,
COUNTY OF MONTGOMERY, to-wit:

The foregoing instrument was acknowledged before me this _____ day of _____, 2017
by Joe Carpenter, Board Chair, acting on behalf of the New River Valley Regional Commission Board.

Notary Public: _____
My Commission Expires: _____. My Notary Registration Number is _____.

Owner: _____

Prices Fork Village I, LLC
By: Joseph A. Fortier, III
Title: Managing Member

STATE OF VIRGINIA,
COUNTY OF MONTGOMERY, to-wit:

The foregoing instrument was acknowledged before me this _____ day of _____, 2017
by Joseph A. Fortier, III, Managing Member, Prices Fork Village I, LLC.

Notary Public _____
My Commission Expires: _____. My Notary Registration Number is _____.

DHCD:

VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

A State agency of the Commonwealth of Virginia

By: Lisa A. Atkinson

Title: Deputy Director

STATE OF VIRGINIA,

CITY OF RICHMOND, to-wit:

The foregoing instrument was acknowledged before me this _____ day of _____, 2017

by Lisa A. Atkinson, Deputy Director of the Virginia Department of Housing and Community

Development, acting on behalf of said organization.

Notary Public _____

My Commission Expires: _____. My Notary Registration Number is _____.



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N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members
From: Kevin R. Byrd, Executive Director
Date: January 19, 2017
Re: Annual Commission Awards Process and Criterial for Review/Discussion

In 2014 the Commission initiated an awards program. The Commission identified three award categories, established criteria and solicits nominees each year. The previous award recipients are listed at the end of the memo. Below are the award criteria and the process anticipated for the 2017 awards for review and discussion before launching the call for nominees which will be due by March 14th.

Champion of the Valley: an elected official (past or present) from within or representing the New River Valley that has made significant contributions for the betterment of the region. Focus will be on candidates that have regional impact, improve communities through their dedication, and collaborative approach.

Citizen of the Valley: an individual or organization within the New River Valley that has made significant contributions toward the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

Friend of the Valley: an individual or organization outside of the New River Valley and has made significant contributions to the betterment of the region. Focus will be on candidates that improve communities through their regional impact, dedication, and collaborative approach.

Please tell us why you think your nominee should be recognized as exemplifying one of the award categories in 750 words or less. This input will be the primary document used to select award recipients. Nominations should include examples of how the candidate contributes within the context of the proposed award category. In addition, you may want to include how the candidate impressed you or has influenced your work, what projects, positions and/or volunteer activities the candidate has been engaged with, and/or why the candidate stands out and should be recognized. Previous nominees may be resubmitted for consideration. The Regional Commission Board of Directors will select the 2017 award recipients by ballot at their meeting on March 23rd.

Process:

January – Commission review award criteria and process

February – Release call for award nominees, due March 14th

March – Commission review and select award recipients

April – Contact award recipients to ensure schedule availability for May award presentation

May – Present awards at annual dinner event

Past Award Winners:**Champion of the Valley**

2014 – Joseph Sheffey (Pulaski County Board of Supervisors, retired)

2015 – Congressman Rick Boucher (9th Congressional District, retired)

2016 – Delegate Joseph Yost and William Brown (12th House District in Virginia; Montgomery County Board of Supervisors, retired)

Citizen of the Valley

2014 – Dr. Charles Steger (Virginia Tech President, retired)

2015 – Mr. Ken Anderson (Anderson and Associates, retired)

2016 – Penelope Kyle, JD (Radford University President, 2005-2016)

Friend of the Valley

2016 – Mary Moody Northen Foundation (Mountain Lake Lodge)



Agenda

February 23, 2017

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for January
 - B. [Approval of Treasurer's Report for January](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 1. [James Hardie Sanitary Sewer Improvement Project](#)
 2. [Giles Health & Family Center Vehicle Purchase](#)
 3. [\[17-17\] Leaking Underground Storage Tank \(LUST\)](#)
 - B. Regular Project Review
None
 - C. Environmental Project Review
 1. [Municipal Hydroelectric Project \(P-1235\)](#)
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. [EXECUTIVE DIRECTOR'S REPORT](#)
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
 - A. [Firewise Communities Overview](#)
Presentation by TBD (Holly Lesko)
Commission Discussion
 - B. [Setting Community Development Block Grant Priorities for 2017](#)
Commission Action
 - C. Next Meeting March 23rd

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



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N R V R C . O R G

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: February 14, 2017
Re: January 2017 Financial Statements

The January 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY16-17 budget adopted by the Commission at the May 26, 2016 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year.

As of month end January 2017 (58.3% of the fiscal year), overall year to date revenues are 57.98% and expenses are 56.91% of budget. Salary and Fringe, the two largest expense line items, stand at 60.81% and 58.63%, respectively.

Expense lines exceeding adopted budget include *Office Supplies, Training, Insurance* and *Capital Outlay*. As previously reported, the *Insurance* overage (\$264) is due to premium adjustment after Worker Comp payroll audits. The overage in *Office Supplies* (\$7,052) is primarily the result of reimbursable expenses specific to new Commission and Workforce projects added since budget adoption. Additionally, the cost of installation of an access control system (card reader door locks) for the office (\$1,300) will be covered by current year revenue. Overages in *Capital Outlay* (\$7,867) and *Training* (\$2,817) are due to operations related to the New River/Mount Rogers Workforce Development Area and expenses under Rapid Response funds awarded earlier this year and the Department of Labor Pathways grant that was awarded effective January. Workforce expenses are 100% reimbursable and previously authorized by the state.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski
City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

New River Valley Regional Commission
Agencywide Revenue and Expenditures - January 2017

With Indirect Detail

FY16-17 Budget		(58.3% of FY)			
Adopted 5/26/16		January 2017	YTD	Under/Over	% Budget
Anticipated Revenues					
ARC	69,019.50	0.00	34,801.50	34,218.00	50.42%
ARC-Prices Fork	20,000.00	0.00	0.00	20,000.00	0.00%
LOCAL ASSESSMENT	226,656.87	0.00	217,076.21	9,580.66	95.77%
DHCD	75,971.00	18,993.00	56,978.00	18,993.00	75.00%
DHCD-Bldg Coll Communities	25,000.00	6,250.00	7,567.64	17,432.36	30.27%
DHCD-Prices Fork	30,000.00	0.00	0.00	30,000.00	0.00%
EDA	70,000.00	0.00	35,000.00	35,000.00	50.00%
GO Virginia	25,000.00	0.00	0.00	25,000.00	0.00%
WIB Fiscal Agent	60,000.00	0.00	40,000.00	20,000.00	66.67%
WIA Program Funds	536,400.81	63,333.60	313,401.00	222,999.81	58.43%
VDOT	58,000.00	0.00	32,816.81	25,183.19	56.58%
VDOT - Rocky Knob Project	110,000.00	0.00	19,997.93	90,002.07	18.18%
Floyd Co	6,750.00	0.00	0.00	6,750.00	0.00%
Floyd Town	1,250.00	0.00	1,372.52	-122.52	109.80%
Giles County	55,000.00	911.67	22,961.28	32,038.72	41.75%
Narrows Town	11,200.00	0.00	3,088.92	8,111.08	27.58%
Rich Creek Town	9,000.00	453.22	7,514.70	1,485.30	83.50%
Montgomery County	24,000.00	1,245.72	14,377.64	9,622.36	59.91%
Blacksburg Town	13,000.00	1,083.33	7,583.31	5,416.69	58.33%
Pulaski County	23,000.00	0.00	15,419.31	7,580.69	67.04%
Pulaski Town	5,000.00	0.00	4,427.20	572.80	88.54%
Pulaski Co Sewerage Auth.	2,000.00	0.00	1,166.67	833.33	58.33%
Radford University	0.00	5,000.00	5,000.00	-5,000.00	0.00%
Recovered Cost	0.00	0.00	354.41	-354.41	0.00%
Virginia's First	25,000.00	2,083.33	14,583.31	10,416.69	58.33%
NRV MPO	45,000.00	0.00	4,623.26	40,376.74	10.27%
RV-ARC RideSolutions	33,680.00	0.00	16,208.97	17,471.03	48.13%
AFID Prices Fork Local Match	0.00	0.00	10,000.00	-10,000.00	0.00%
Dept of Environmental Quality	6,750.00	0.00	6,652.86	97.14	98.56%
VA Dept of Emergency Management	45,000.00	0.00	0.00	45,000.00	0.00%
VA Early Childhood Foundation	0.00	19,530.83	19,530.83	-19,530.83	0.00%
Southwest Virginia SWMA	2,000.00	0.00	2,000.00	0.00	100.00%
New River Health District	25,000.00	0.00	15,400.48	9,599.52	61.60%
Friends of Southwest Virginia	0.00	0.00	5,126.74	-5,126.74	0.00%
Blacksburg Partnership (BBurg Broadband)	10,000.00	0.00	0.00	10,000.00	0.00%
Beans and Rice, Inc	0.00	0.00	2,190.79	-2,190.79	0.00%
ReNew the New	10,000.00	0.00	12,500.00	-2,500.00	125.00%
Statewide Agtourism Partners	0.00	0.00	12,000.00	-12,000.00	0.00%
Revenues	1,658,678.18	118,884.70	961,722.29	696,955.89	57.98%
Expenses					
Salaries	884,215.00	83,485.82	537,691.26	346,523.74	60.81%
Fringe Benefits	269,382.00	23,683.34	157,945.17	111,436.83	58.63%
Travel	64,800.00	2,999.55	23,531.08	41,268.92	36.31%
Office Space	64,354.00	4,158.09	29,106.63	35,247.37	45.23%
Telephone/Communications	14,175.00	1,371.43	10,988.95	3,186.05	77.52%
Office Supplies	25,715.00	2,787.90	32,767.85	-7,052.85	127.43%
Postage	3,617.00	578.59	1,749.56	1,867.44	48.37%
Printing	10,750.00	387.55	3,973.13	6,776.87	36.96%
Copies & Copier Maintenance	6,400.00	396.96	1,996.00	4,404.00	31.19%
Media Ad	4,500.00	1,124.33	1,124.33	3,375.67	24.99%
Equipment Rent	5,719.00	476.71	3,431.10	2,287.90	59.99%
Vehicle Maintenance	2,000.00	6.29	195.62	1,804.38	9.78%
Vehicle Fuel	3,000.00	74.57	625.31	2,374.69	20.84%
Dues/Publications	12,681.00	174.00	12,007.50	673.50	94.69%
Training	6,025.00	6,988.40	8,842.40	-2,817.40	146.76%
Insurance	4,100.00	0.00	4,364.00	-264.00	106.44%
Meeting Expense	11,800.00	2,186.73	7,899.74	3,900.26	66.95%
Capital Outlay (Vehicle/Equipment)	5,000.00	2,246.93	12,867.50	-7,867.50	257.35%
Contractual Services	170,361.00	15,451.02	57,090.63	113,270.37	33.51%
Audit Fee	8,300.00	0.00	8,240.00	60.00	99.28%
Miscellaneous	78,072.00	7,565.48	25,363.71	52,708.29	32.49%
Expenses	1,654,966.00	156,143.69	941,801.47	713,164.53	56.91%
Agency Balance	3,712.18	-37,258.99	19,920.82		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/16 to 1/31/17

Assets:

Operating Account	409,442.28
Reserve Funds - Certificate of Deposit	100,000.00
Reserve Funds - MMA	84,645.46
Accounts Receivable	279,011.36
Total Assets:	<u>873,099.10</u>

Liabilities:

Accounts Payable	8,833.61
Accrued Annual Leave	63,031.88
Accrued Unemployment	20,672.52
Total Liabilities:	<u>92,538.01</u>

Projects

Net Projects	-84,520.33
Current Year Unrestricted	120,636.61
Unrestricted Net Assets	738,767.07
Total Projects	<u>774,883.35</u>
Total Liabilities and Projects	<u>867,421.36</u>
Net Difference to be Reconciled	<u>\$5,677.74</u>
Total Adjustment	<u>\$5,677.74</u>
Unreconciled Balance	<u>\$0.00</u>



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N R V R C . O R G

COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

February 16, 2017

PROJECT: **Draft License Application for the Municipal Hydroelectric Project (P-1235)
VA170130-01100400400**

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Virginia Department of Environmental is requesting comments on the draft license application.

PROJECT SENT FOR REVIEW TO: Commission Board Members

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski
City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

**BEFORE THE
FEDERAL ENERGY REGULATORY COMMISSION**

**MUNICIPAL HYDROELECTRIC PROJECT
PROJECT NO. 1235**

**APPLICATION FOR LICENSE
FOR MINOR WATER POWER PROJECT, 5 MW OR LESS**

**INITIAL STATEMENT
(Pursuant to 18 CFR 4.61)**

(1) City of Radford (hereinafter Licensee or City) applies to the Federal Energy Regulatory Commission (hereinafter FERC or Commission) for a subsequent license for the Municipal Hydroelectric Project (hereinafter Project), as described in the attached exhibits. The Project is currently licensed to City of Radford as Project No. 1235, by Order dated May 31, 1989.

(2) The location of the Project is:

State or territory:	Virginia
County:	Montgomery and Pulaski
Township or nearby towns:	City of Radford
Stream or other body of water:	Little River

(3) The exact name, business address, and telephone number of the applicant are:

City of Radford Electric Utilities
701 17th Street
Radford, Virginia 24141
Phone: 540.731.3641

(4) The exact name, business address, and telephone number of each person authorized to act as agent for the applicant in this application are:

Mr. Tim Logwood
Director of Electric Utilities
City of Radford Electric Utilities
701 17th Street
Radford, Virginia 24141
Phone: 540.731.3641

(5) The City is a municipality and is claiming preference under section 7(a) of the Federal Power Act.

- (6) (a) The statutory or regulatory requirements of the State of Virginia, in which the Project is located, which would, assuming jurisdiction and applicability, affect the Project with respect to bed and banks, and to the appropriation, diversion and use of water for power purposes, and with respect to the right to engage in the business of developing, transmitting, and distributing power and in any other business necessary to accomplish the purposes of the license under the Federal Power Act and the steps which the City has taken, or plans to take, to comply with each of the laws cited above are:

The Licensee is a municipality that, under the Code of Virginia Title 15.2 Chapter 54, derives the authority to engage in the development, transmission, and distribution of power, to use water for power purposes and to conduct any other business necessary to accomplish the purposes of the license under the Federal Power Act.

The City anticipates filing an application for water quality certification subject to the requirements of Section 401 of the Clean Water Act with the Virginia Department of Environmental Quality with the Final License Application, but no later than 60 days following the date of issuance of the notice of acceptance and ready for environmental analysis.

- (7) Brief Project description:

Project works include a buttress slab concrete dam, reservoir, penstock regulated by a headgate with a trashrack, eight tainter gates, a concrete and brick powerhouse containing one generating unit, a concrete tailrace and transmission line. Additional details are provided in Exhibit A.

- (a) Authorized installed generating capacity: 1,185 kW.
(b) Existing dam.

- (8) Lands of the United States.

No Federal or Tribal lands are located within the Project boundary.

- (9) Construction of the Project.

This is an existing Project and no new construction is planned in association with this relicensing.

ADDITIONAL GENERAL INFORMATION

(Pursuant to 18 C.F.R. § 4.32)

- (1) Identify every person, citizen, association of citizens, domestic corporation, municipality, or state that has or intends to obtain and will maintain any proprietary right necessary to construct, operate, or maintain the Project:

The City of Radford has obtained and will maintain any proprietary rights necessary to construct, operate, or maintain the Municipal Hydroelectric Project (FERC No. 1235) (Project).

- (2) Identify (providing names and addresses):

- (i) Every county in which any part of the Project, and any Federal facilities that would be used by the Project is located:

Montgomery County, Virginia
755 Roanoke Street
Christiansburg, Virginia 24073-3181

Pulaski County Administration
Suite 1
143 3rd Street Northwest
Pulaski, Virginia 24301

- (ii) Every city, town, or similar local political subdivision:

- (a) In which any part of the Project is or is to be located and any Federal facility that is or is to be used by the Project is located:

City of Radford
10 Robertson Street
Radford, Virginia 24141

- (b) That has a population of 5,000 or more people and is located within 15 miles of the existing or proposed Project dam:

Blacksburg Municipal Building
300 South Main Street
PO Box 90003
Blacksburg, Virginia 24062-9003

City of Radford
10 Robertson Street
Radford, Virginia 24141

Town of Christiansburg
100 East Main Street
Christiansburg, Virginia 24073

Town of Pulaski
42 1st Street Northwest
Pulaski, Virginia 24301

- (iii) Every irrigation district, drainage district, or similar special purpose political subdivision:

(A) In which any part of the Project, and any Federal facilities that would be used by the Project is located:

The Licensee knows of no irrigation or drainage districts or similar special purpose political subdivisions associated with or in the general area of the Project.

(B) That owns, operates, maintains, or uses any Project facilities that would be used by the Project:

Not applicable. There are no irrigation districts, drainage districts, or similar special purpose political subdivisions that own, operate or maintain Project facilities.

- (iv) Every other political subdivision in the general area of the Project that there is reason to believe would be likely to be interested in, or affected by, the application:

The Licensee knows of no other political districts or subdivisions that are likely to be interested in or affected by the notification except for those included on the Project distribution list.

- (v) All Indian Tribes that may be affected by the Project.

Native American tribes listed below may or may not be present in the immediate Project vicinity but may have tribal interests and potential concern for traditional cultural resources, sacred sites and cultural hunting and gathering areas in the Project vicinity:

Eastern Band of Cherokee Indians
PO Box 455
Cherokee, North Carolina 28719

- (3) The Applicant has, in accordance with 18 CFR § 5.18 (3)(i), made a good-faith effort to notify, by certified mail, the following entities of the filing of this application:
- (a) Every property owner of record of any interest within the bounds of the Project;
 - (b) The entities listed in (2) above;
 - (c) Other governmental agencies that would likely be interested in or affected by the application.

A complete listing of appropriate agencies, tribes, local governments, non-governmental organizations, and abutting property owners to which this license application was distributed is provided in Appendix A.

- (4) In accordance with 18 CFR § 4.61 of the Commission's regulations, the following Exhibits are attached to and made a part of this application:

Exhibit A – Project Description and Description of Operations

Exhibit E – Environmental Report

Exhibit F – General Design Drawings (*provided under separate cover for security purposes*)

Exhibit G – Project Maps

Exhibit H – Description of Project Management and Need for Project Power



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N R V R C . O R G

February 16, 2017

Executive Director's Report

Economic Development:

- The GO Virginia Regional Council for our region, chaired by Ray Smoot, is in the process of populating the council. Names of candidates were due to VT-Office of Economic Development by February 3rd. Submittal of the Regional Council members, the process used to collect/select membership, and identification of Council leadership is due to the state board Friday, February 17th. The state board will review and take action on certifying the first phase of Regional Councils during their meeting in March.
- Staff coordinated and facilitated a series of six public input meetings in Pearisburg, Rich Creek and Glen Lyn last week to gather ideas for economic restructuring and investment priorities in their communities. Attendance and participation was very good at all six meetings. This CDBG planning grant process may lead to a construction application in March 2018.

Transportation:

- The Commission is under contract with the NRV MPO to prepare a bus stop studies for Radford Transit and Pulaski Area Transit. The process will model a study developed previously for Blacksburg Transit. The Commission is utilizing some VDOT rural transportation funding to assist with project costs in Pulaski since part of the service is outside the MPO.

Regional:

- Staff is wrapping up the Building Collaborative Communities project focused on Regional Tourism Models of Collaboration. Staff is presenting the models to the five Destination Marketing Organizations (DMOs) in the NRV on 2/17 to get their recommendations. A presentation will be made to the NRV Local Government Managers on 3/31 where next steps will be discussed. The Outdoor Expo is a demonstration project for the collaboration study.
- The Virginia Outdoor Lover's Expos is scheduled for April 22nd 10:00am-4:00pm at Bisset Park in Radford. Nearly 80 vendors are confirmed ranging from gear manufacturers, to local retailers, state agencies and community organizations. The event will feature outdoor demonstrations, a kids zone, a 90' zipline and a large pool for water sport demos.
- A New River Watershed Roundtable meeting will be held on February 22nd at 10:00-11:30 am in the New River Room at the NRV Business Center. This meeting will focus on coordinating a regional spring clean-up similar to ReNew the New-Ramps and Roads, and Montgomery County's Blooming and Brooming.
- The NRV Livability Information Exchange is scheduled for 3/2 at 2:30 in Christiansburg at the Event Center. This is a great opportunity to hear about impressive projects across the region and meet the teams leading their efforts. There are over 130 people registered to attend with only a few spots left. Let me know if you would like to register prior to 2/24.

Commission:

- In early February Patrick Burton resigned from the Commission. During his service to the Commission he was involved with transportation planning in his early years and moved into land use planning more recently. We wish him the best in his next steps!



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N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: February 16, 2017

Re: New River-Highlands Resource Conservation and Development Council Overview/Firewise Program

At the February Commission meeting, there will be a presentation to overview the work of the New River-Highlands Resource Conservation and Development Council (NRHRC&D) as well as one of their key programs, Firewise. Holly Lesko is supporting the work of the NRHRC&D and will share in the presentation by Brad Wright, a forester with the organization. Below is information about the NRHRC&D and the Firewise program.

The NRHRC&D Council is committed to enhances services to each representative jurisdiction in support of its mission: "To promote the management of natural resources within their capability for the enhancement of the quality of life and environment in the New River-Highlands Resource Conservation and Development Area." Over the past several years, the NRHRC&D has provided diverse services in the areas of natural resources protection and enhancement and community education and development. Historically, the NRHRC&D has provided extensive supports to improve agricultural practices, to protect water resources, and to enhance understanding and community engagement to protect as well as effectively develop natural resources in our region. The upcoming year of programming aims to continue this rich tradition and position the NRHRC&D to be a strong asset for sponsors and partners in our region.

A new program we are developing and seeking regional input for is our Firewise education for targeted service groups, citizens and community leaders supported through our membership in the Appalachian Community Coalition for Fire-adapted Communities.



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MEMORANDUM

N R V R C . O R G

To: Regional Commission Board Members
From: Kevin R. Byrd, Executive Director
Date: February 16, 2017
Re: Setting of 2017 Community Development Block Grant Priorities

The Block Grant Priorities for 2016 are listed in the left column and suggestions for 2017 priorities based on identified projects are listed in the right column (no changes from 2016). Also, the Virginia Department of Housing and Community Development requested a list of grant proposals which may be submitted by localities in the region for 2017. Projects which staff is aware of are listed below; if you know more please let me know at the meeting.

2016 Priorities

Priority #1

Community Service Facility (Utilities)
Economic Devel-Business District Revitalization
Housing – Housing Rehabilitation

Priority #2

Community Facility (Physical Structure)
Comprehensive Community Development
Economic Development- Development Readiness

Priority #3

Economic Development- Job Creation and Retention
Housing- Housing Production Assistance
Development- Site Redevelopment

2017 Suggested Priorities

Priority #1

Community Service Facility (Utilities)
Economic Devel-Business District Revitalization
Housing – Housing Rehabilitation

Priority #2

Community Facility (Physical Structure)
Comprehensive Community Development
Economic Development- Development Readiness

Priority #3

Economic Development- Job Creation and Retention
Housing- Housing Production Assistance
Development- Site Redevelopment

Known potential projects are as follows:

Construction:

Kersey Bottom/Case Knife Housing – Pulaski Twn
Downtown Revitalization – Narrows
Downtown Revitalization – Pulaski Town
Downtown Revitalization – Pembroke
Skyview Subdivision Sewer – Pulaski County
Price’s Fork Connection to Rt. 114 – Montgomery Co (water)
Walton Road to Plum Creek from Rt. 114 – Mont Co (water)
Lafayette – Montgomery Co (water)
Belview(Bradford Ln/Walton Rd/Morning Glory Dr) – Mont. Co. (water)
Eggleston Waterline/Connections – Giles Co
Prices Fork School Reuse – Montgomery Co

Planning:

Rich Creek Comm. Bldg Revital. –Rich Cree
Rt. 99 Utility Service – Pulaski Twn/Co
Economic Assessment Planning – Floyd Co
Town Park Development – Glen Lyn
Rt. 177/Tyler Av. Utilities – Mont. Co.
Elliston Revital. (Brake Road) – Mont. Co.
Community Center Rehab - Pearisburg
Last-mile Fiber – Pulaski Twn

Strengthening the Region through Collaboration

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Radford

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Floyd | Narrows | Pearisburg
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Virginia Tech
Radford University



Agenda

March 23, 2017

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for February
 - B. [Approval of Treasurer's Report for February](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
None
 - B. Regular Project Review
None
 - C. Environmental Project Review
 1. [RFAAP Proposed Construction of an Energetic Waste Incinerator & Containment Waste Processor](#)
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)**
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
 - A. [Virginia Tech Transportation Institute Overview/I-81 Corridor Coalition](#)
Presentation by Andy Alden
Commission Discussion
 - B. [Rural Transportation Work Program for FY18](#)
Commission Action Needed
 - C. [Commission Awards Program for 2017 Annual Dinner](#)
Commission action Needed

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: March 16, 2017
Re: February 2017 Financial Statements

The February 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY16-17 budget adopted by the Commission at the May 26, 2016 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year. The effects of fluid operations can be seen as we take a closer look at revenues and expenses.

As of month-end February 2017 (66.67% of the fiscal year), overall year to date revenues are 63.24% and expenses are 65.51% of adopted budget.

Month-end and year to date expenses slightly exceed revenues. The revenue lag is attributed to the large number of projects that are invoiced either on a quarterly or benchmark basis. Net Projects (\$105,842) as shown on the balance sheet represents project expenses that cannot be invoiced yet and posted to receivables.

The two largest budget expense lines, Salary and Fringe, stand at 70.10% and 67.97%, respectively with budget overages primarily due to the addition of a Workforce staff position to oversee a Department of Labor grant awarded in January and the payout of accrued leave for a Commission employee. The addition of new Commission and Workforce projects since budget adoption also effects other expense lines including Office Supplies, Training, and Capital Outlay as reimbursable expenses are charged to new projects. Workforce expenses are 100% reimbursable and previously authorized by the state.

As previously reported, the Insurance overage (\$264) is due to premium adjustment after Worker Comp payroll audits. An unbudgeted cost in Office Supplies for installation of card reader door locks for the Commission office (\$1,300) will be covered by current year revenue.

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New River Valley Regional Commission
Agencywide Revenue and Expenditures - February 2017

With Indirect Detail

FY16-17 Budget		(66.67% of FY)			
Adopted 5/26/16		February 2017	YTD	Under/Over	% Budget
Anticipated Revenues					
ARC	69,019.50	0.00	34,801.50	34,218.00	50.42%
ARC-Prices Fork	20,000.00	0.00	0.00	20,000.00	0.00%
LOCAL ASSESSMENT	226,656.87	4,790.50	221,866.71	4,790.16	97.89%
DHCD	75,971.00	0.00	56,978.00	18,993.00	75.00%
DHCD-Bldg Coll Communities	25,000.00	0.00	7,567.64	17,432.36	30.27%
DHCD-Prices Fork	30,000.00	0.00	0.00	30,000.00	0.00%
EDA	70,000.00	17,500.00	52,500.00	17,500.00	75.00%
GO Virginia	25,000.00	0.00	0.00	25,000.00	0.00%
Workforce Fiscal Agent	60,000.00	10,000.00	50,000.00	10,000.00	83.33%
Workforce Funding	536,400.81	45,861.65	359,262.65	177,138.16	66.98%
VDOT	58,000.00	0.00	32,816.81	25,183.19	56.58%
VDOT - Rocky Knob Project	110,000.00	0.00	19,997.93	90,002.07	18.18%
Floyd Co	6,750.00	0.00	0.00	6,750.00	0.00%
Floyd Town	1,250.00	0.00	1,372.52	-122.52	109.80%
Giles County	55,000.00	3,214.83	26,176.11	28,823.89	47.59%
Narrows Town	11,200.00	0.00	3,088.92	8,111.08	27.58%
Rich Creek Town	9,000.00	958.19	8,472.89	527.11	94.14%
Montgomery County	24,000.00	1,507.68	15,885.32	8,114.68	66.19%
Blacksburg Town	13,000.00	1,083.33	8,666.64	4,333.36	66.67%
Pulaski County	23,000.00	0.00	15,419.31	7,580.69	67.04%
Pulaski Town	5,000.00	0.00	4,427.20	572.80	88.54%
Pulaski Co Sewerage Auth.	2,000.00	0.00	1,166.67	833.33	58.33%
Radford University	0.00	0.00	5,000.00	-5,000.00	0.00%
Recovered Cost	0.00	292.84	647.25	-647.25	0.00%
Virginia's First	25,000.00	2,083.33	16,666.64	8,333.36	66.67%
NRV MPO	45,000.00	0.00	4,623.26	40,376.74	10.27%
RV-ARC RideSolutions	33,680.00	0.00	16,208.97	17,471.03	48.13%
AFID Prices Fork Local Match	0.00	0.00	10,000.00	-10,000.00	0.00%
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Office Supplies	25,715.00	1,115.64	33,883.49	-8,168.49	131.77%
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Printing	10,750.00	0.00	3,973.13	6,776.87	36.96%
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Equipment Rent	5,719.00	476.71	3,907.81	1,811.19	68.33%
Vehicle Maintenance	2,000.00	61.99	257.61	1,742.39	12.88%
Vehicle Fuel	3,000.00	71.03	696.34	2,303.66	23.21%
Dues/Publications	12,681.00	674.00	12,681.50	-0.50	100.00%
Training	6,025.00	239.88	9,082.28	-3,057.28	150.74%
Insurance	4,100.00	0.00	4,364.00	-264.00	106.44%
Meeting Expense	11,800.00	444.01	8,343.75	3,456.25	70.71%
Capital Outlay (Vehicle/Equipment)	5,000.00	0.00	12,867.50	-7,867.50	257.35%
Contractual Services	170,361.00	21,689.08	78,779.71	91,581.29	46.24%
Audit Fee	8,300.00	0.00	8,240.00	60.00	99.28%
Miscellaneous	78,072.00	1,191.81	26,555.52	51,516.48	34.01%
Expenses	1,654,966.00	142,353.02	1,084,154.49	570,811.51	65.51%
Agency Balance	3,712.18	-55,060.67	-35,139.85		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/16 to 2/28/17

Assets:

Operating Account	466,169.98
Reserve Funds - Certificate of Deposit	100,000.00
Reserve Funds - MMA	84,645.46
Accounts Receivable	162,601.30
Total Assets:	<u><u>813,416.74</u></u>

Liabilities:

Accounts Payable	7,060.66
Accrued Annual Leave	63,031.88
Accrued Unemployment	21,258.75
Expense Reimbursement	129.50
Total Liabilities:	<u><u>91,480.79</u></u>

Projects:

(Equity Accounts)	Net Projects	-105,842.07
	Current Year Unrestricted	86,897.69
	Unrestricted Net Assets	738,767.07
	Total Projects (Equity)	<u><u>719,822.69</u></u>
	Total Liabilities and Projects	<u><u>811,303.48</u></u>
	Net Difference to be Reconciled	<u><u>\$2,113.26</u></u>
	Total Adjustment*	<u><u>\$2,113.26</u></u>
	Unreconciled Balance	<u><u>\$0.00</u></u>

*YTD adjustment to Accrued Leave. Final adjustment will be posted at FYE.



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

March 17, 2017

PROJECT: **Proposed Construction of an Energetic Waste Incinerator & Containment Waste Processor at RFFAP**
VA170306-01200400400

SUBMITTED BY: RFAAP

PROJECT DESCRIPTION: The Radford Army Ammunition Plant is requesting a project review.

PROJECT SENT FOR REVIEW TO: Commission Board Members, Pulaski County, And Montgomery County

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University



DEPARTMENT OF THE ARMY
RADFORD ARMY AMMUNITION PLANT
P.O. BOX 2
RADFORD, VIRGINIA 24143-0002

RECEIVED

MAR 06 2017

NRVRC

17 February 2017

SJMRF - OP - EQ

SUBJECT: Consultation Letter for Proposed Construction of an Energetic Waste Incinerator & Contaminated Waste Processor (EWI & CWP) at the Radford Army Ammunition Plant (RFAAP).

Mr. Kevin Byrd
Executive Director
New River Valley Planning District Commission
6580 Valley Center Drive – Suite 124
Radford, Virginia 24141

Dear Mr. Byrd:

We are requesting a project review to meet the consultation requirements of the Federal regulations found in Title 40, Code of Federal Regulations (CFR), Part 1501, NEPA and Agency Planning and Title 32, CFR, Part 651, Environmental Analysis of Army Actions (AR 200-2) for a proposed action of a construction project at the Radford Army Ammunition Plant (RFAAP) in Radford, Virginia. The RFAAP is located in Montgomery and Pulaski Counties in southwest Virginia.

As part of the National Environmental Policy Act (NEPA) compliance process, we request your review of the proposed project site, along with any information about other County projects or properties in the vicinity. Our intent is to address your agency's concerns and incorporate any recommendations into the planning process at the earliest possible time.

The RFAAP is a U.S. Army owned facility that specializes in the production of military grade energetics. The manufacturing operations generate energetic waste (EW) and energetic contaminated waste (ECW). Based on the nature of this waste it is presently treated onsite in an energetic waste incinerator (EWI) or at the open burning grounds (OBG).

The Army is planning to replace the current aged EWI and to reduce the amount of open burning conducted at RFAAP with a state of the art Energetic Waste Incinerator & Contaminated Waste Processor (EWI & CWP). The current EWI facility will remain in operation until the new facility is operational in order to meet the current waste treatment demands of the facility. Design of the new facility is scheduled to be complete January 2018. Construction of the new system will start when funding is allocated.

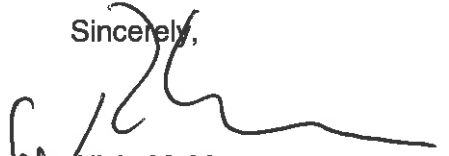
RFAAP will prepare an Environmental Assessment (EA) in accordance with NEPA in order to determine the potential environmental impacts associated with the proposed EWI facility. A site location map is included as Figure 1. Two proposed sites at the facility are being considered for the installation of the new EWI & CWP system as shown on Figure 2.

Pursuant to 36 CFR 800 we request a response from you within 30 days from receipt of this correspondence. If a response is not received within that timeframe we will take this as a

negative response to consult with us on this action. Your response will be incorporated into the EA.

The point of contact for this matter is Mr. Len Diloia Jr., 540 731-5780, e-mail address leonard.l.diloia.civ@mail.mil

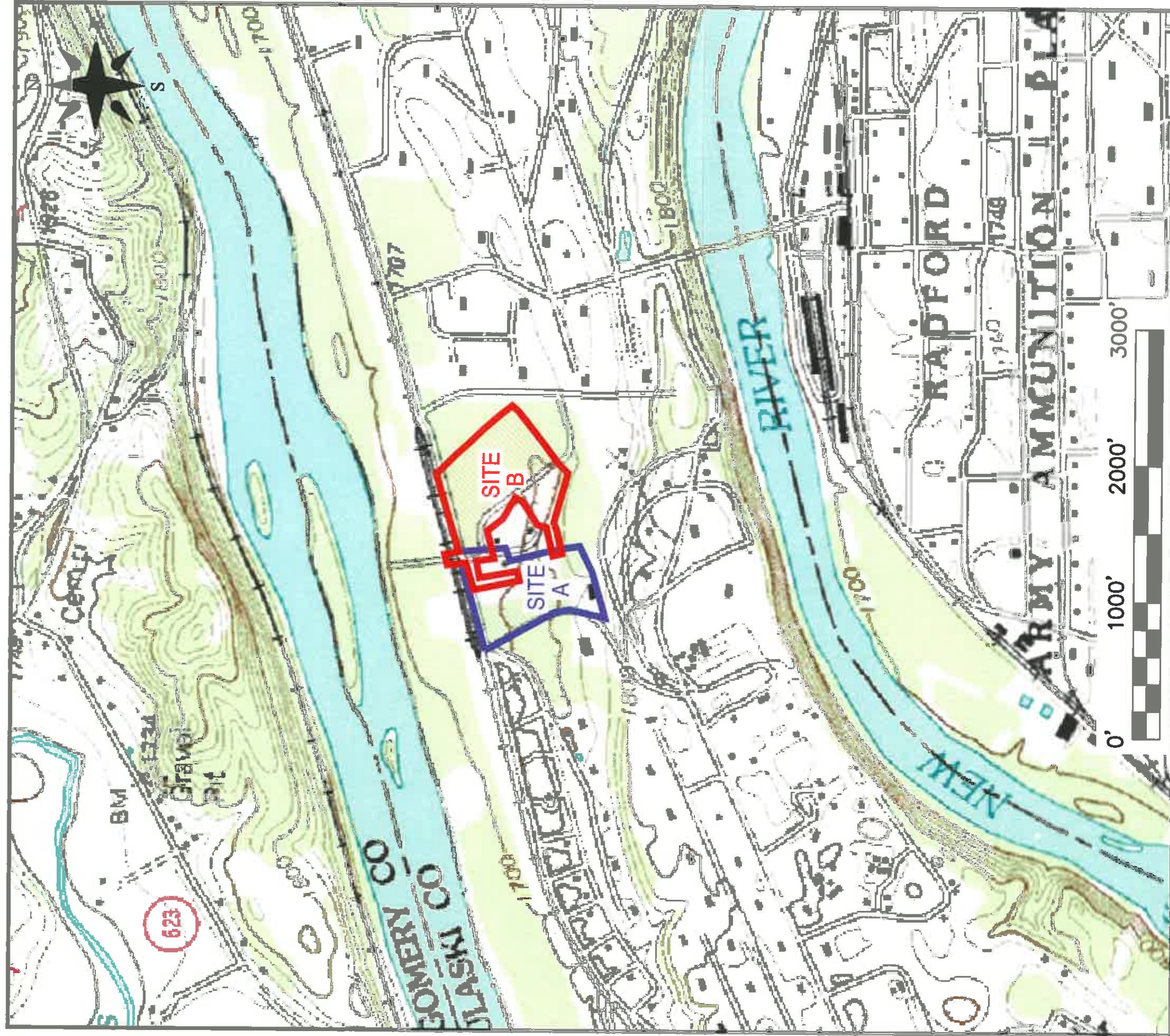
Sincerely,



A handwritten signature in black ink, appearing to read 'AM' followed by a stylized name.

Alicia M. Masson
Lieutenant Colonel, US Army
Commanding





NEPA Assessment

Radford Army Arsenal
Radford, VA



PRATER & YORK

SITE
LOCATION
MAP

Figure 1

PROJECT NUMBER: PY-16-156

Prater & York, LLC, P.O. Box 304, Rome, GA 30162

9/20/2016



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N R V R C . O R G

March 16, 2017

Executive Director's Report

Economic Development:

- The GO Virginia Regional Council for our region was populated and certified by the state board on March 14th. The Virginia Tech Office of Economic Development (VT-OED), sent out the roster of regional council members and responses to some frequently asked questions. Both of those documents are attached behind the director's report for your review. The three PDC Executive Directors have a conference call scheduled with VT-OED leadership on March 24th to discuss next steps with the program. Feel free to share with me anything you would like to pass along.
- Staff is busy working on submitting three Community Development Block Grants (CDBG) by the end of March for the Towns of Pulaski, Pembroke and Narrows. Each application is requesting up to \$700,000 in grant funds for downtown revitalization and will be leveraging over \$1.0 million in private investment in each community in the first year alone.

Transportation:

- Our office received notice this week there will be a VDOT Six-year Improvement Plan public meeting for the Salem District on March 21st at 5:30pm in Roanoke at the Holiday Inn Valley View. Communities advocating for projects should consider attending. NRV Passenger Rail is planning to attend.
- The NRV Passenger Rail regional stakeholder group met earlier this month and received updates from leaders in Roanoke regarding implementation progress along with updates from Christiansburg on their potential site for a station location.
- The annual Rural Transportation Work Program is on the agenda for Commission consideration and it includes staff time to 'pre-rank' Smart Scale projects prior to submittal so our members can gauge how their projects may score in the VDOT system.

Regional:

- Staff will present the Regional Tourism Models of Collaboration to the NRV Local Government Managers on 3/31 where next steps will be discussed. The Outdoor Expo is a demonstration project for the collaboration study.
- The Virginia Outdoor Lover's Expos is scheduled for April 22nd 10:00am-4:00pm at Bisset Park in Radford. Nearly 100 vendors are confirmed (an increase over previous years) ranging from gear manufacturers, to local retailers, state agencies and community organizations.
- A New River Watershed Roundtable meeting was held on February 22nd to discuss spring clean-up activities and extension of the New River Water Trail beyond Giles County. The Commission offered to prepare press releases for the spring clean-ups in order to inform a broader audience and offered to support the communities in expanding the water trail.
- The NRV Livability Information Exchange was held on 3/2 in Christiansburg at the Event Center and was at full capacity! Jennifer Wilsie will overview this program at the April Commission meeting.

(Continued next page)

Commission:

- Aphi Fancon was hired as a part-time regional planner to assist with land use planning projects currently underway. She comes to the Commission with her American Institute of Certified Planners (AICP) designation and eight-years of experience in planning in Florida.
- Anna Harbom was hired to lead the Smart Beginnings NRV program. Her first day was March 16th and she will hit the ground running meeting with those in the early childhood network. She has previous experience in advocacy campaigns and is currently working on her Masters in Public Administration at Virginia Tech.
- President Trump's budget was released on March 16th and includes substantial cuts and elimination of programs important to the region and the Commission such as the Appalachian Regional Commission and the US Economic Development Administration. Looking at this year's Commission budget, if the proposal were to pass, we would lose approximately \$180,000 in staffing. This equates to approximately \$6.0 million of economic and community development investments in communities across the region this year alone. Next fiscal year the investments are anticipated to be much higher given the CDBG applications being submitted later this month. The Commission's budget consists of anywhere between 30-60% of federal funds in a given year, all of which would be impacted by the proposed budget. Attached is a NADO Action Alert overviewing the budget proposal and the anticipated federal budget schedule. I will be in Washington, DC Sunday-Wednesday and will be making Hill visits with our congressional delegation on 3/21.

GO Virginia Region 2: Answers for FAQ's

Process

The volunteer organizers of the council reached out to large numbers of civic, business and educational leaders across the New River and Roanoke Valleys and the Lynchburg Region. Response to an open call for nominations was vigorous, there was a strong response from public bodies and the general public (who were reached via an editorial in the Roanoke Times) with more than 200 nominations submitted for 90 individuals.

Membership

The complex requirements of the state legislation made it very challenging to represent a proportional balance of geography, a diversity of sectors, and provide the required business majority over such a large region. A number of the members wear multiple "hats," for example through board service or volunteer positions, which mean they represent multiple categories.

Next Steps

There will be an orientation meeting for Council members on March 23, 9:30, Roanoke Higher Education Center, Room #709. This will be followed by focused meetings in April and May in each part of the region. At those meetings Council members will hear directly from stakeholders in the New River and Roanoke Valleys, as well as the Lynchburg Region. Each region has already done significant research, analysis, and engagement within their own communities on economic development, workforce and planning topics that will help the Council submit a required set of priorities to the state board in July in an "Economic Growth and Development Plan."

The Council will also issue a call for volunteers for a series of work groups. They help the Council as it designs a solicitation for project proposals, develops criteria for evaluating projects' alignment with regional priorities, and builds capacity around the region to submit quality projects.

Scope and Scale

The state board approves the creation of regional councils at its March 14 meeting. The Plan our council submits to the state in July must align with direction set by the state board at that March meeting. After the plan is approved by the state in September, the Council can submit just over \$1.01 million in projects for a regional GO Virginia fund (from \$10.9m disbursed statewide on a per capita basis). The board can also submit proposals to a statewide competitive GO Virginia fund of \$10 million. Lastly, partnerships of at least two localities can directly submit proposals to a statewide fund of \$20 million under the Collaborative Jobs Act. The state board will review proposals to any of these funds for alignment with the regional council's plan.

Name	Primary Affiliation
Amos, Eddie Dr.	CEO, Meridium Software from GE Digital
Bishop, N.L., Dr.	President, Jefferson College
Boxley, Ab	President, Boxley Materials Company
Capps, John, Dr.	President, Central Virginia Community College
Collignon, Patrick	Senior Vice President, Volvo Trucks
Dalton, Beverly	Owner, English Construction
Davis, Sandy	Owner, BCR Property Management
Dooley, John, Dr.	CEO, Virginia Tech Foundation
Falconetti, Angela, Dr.	VP, Virginia Western Community College
Fleming, Michael	CEO, TORC Robotics
Foster, Watt	President, Foster Fuels
Fralin, William	President, Medical Facilities of America
Friedlander, Michael, Dr.	Executive Director VT Carilion Research Institute
Geveden, Rex	CEO, BWX Technologies
Halliwill, Don	CFO, Carilion Clinic
Hamlar, Mike	Owner, Hamlar-Curtis Funeral Home
Hemphill, Brian. Dr.	President, Radford University
Iannello, Victor, Dr.	CEO, Radiant Physics
Jamerson, Terry	Publisher, Roanoke Times
Juanarena, Doug	Former technology CEO, entrepreneur
Merryman, Floyd	President, Sonny Merryman
Petrine, Debbie	CEO, Commonwealth Care of Roanoke
Putney, John	Town of Bedford IDA
Smith, Randy	Executive VP and COO, Liberty University
Smoot, Ray, Dr.	Chairman, Union Bank
Tibbs, E.W.	President and CEO, Centra Health
Valentine, Shannon	Commonwealth Transportation Board
Williamson, John	Chairman, RGCResources and Botetourt Co. Board of Supervisors



Kevin Byrd <kbyrd@nrvc.org>

NADO Alert: President's FY2018 Budget Blueprint Includes Elimination of Community and Economic Development Programs

1 message

Susan Howard <showard@nado.org>
To: Susan Howard <showard@nado.org>

Thu, Mar 16, 2017 at 9:27 AM



NADO Alert: President's FY2018 Budget Blueprint Includes Elimination of Community and Economic Development Programs

The Trump Administration has released its (FY) 2018 budget blueprint, [America First: A Budget Blueprint to Make America Great Again](#). The blueprint recommends \$1.1 trillion in federal investment, with a \$54 billion increase in military spending offset by cuts to domestic programs.

Key Budget Provisions Impacting NADO Members

- Elimination of the U.S. Economic Development Administration
- Elimination of all federal-state regional commissions: Appalachian Regional Commission, Delta Regional Authority, Denali Commission, and Northern Border Regional Commission
- Elimination of the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG) Program and HOME Investment Partnerships Program
- Elimination of the U.S. Department of Agriculture's Water and Wastewater loan and grant program and discretionary activities of the Rural Business and Cooperative Service
- Elimination of the Federal Emergency Management Agency's state and local grant funding unauthorized by Congress including the Pre-Disaster Mitigation Grant Program
- Decrease in federal support for the Department of Labor's job training and employment service formula grants
- Elimination of the U.S. Department of Transportation's Essential Air Service Program and TIGER discretionary grant program
- Elimination of the U.S. Department of Treasury's Community Development Financial Institutions (CDFI) Fund
- A 31% cut in the budget of the U.S. Environmental Protection Agency, with over 50 programs cut (full list not made available)

The budget blueprint is not a full budget request, nor is it a mandate. Congress is charged with crafting the annual

appropriations bills that fund federal agencies and will be holding hearings on oversight and spending in the coming weeks as they begin to craft their FY2018 appropriations bills.

At NADO, we are committed to advancing legislation and spending packages which continue investment in regional economies. We believe the cuts included in President Trump's budget blueprint would negatively impact communities throughout the country. We will be working with other stakeholder groups to communicate the importance of these programs in supporting locally driven community and economic development and will continue our outreach to House and Senate Appropriations Committee staff and members of Congress to advocate for these programs.

Looking forward at the next steps in the budget and appropriations process, here is a timeline of expected action:

- Beginning now: House and Senate Appropriations Subcommittees hold oversight hearings.
- April 28: Current continuing resolution (CR) for FY2017 expires. Congress must by this date pass another CR or an omnibus spending package for the remainder of the fiscal year.
- May: Administration's full FY2018 budget proposal is expected.
- May: Congress begins consideration of FY2018 spending bill in the House and Senate Appropriations Committees.
- October 1: FY2018 begins.

Here is how you can help: **Call your congressional office to voice your concerns regarding the budget request and how local communities would be affected by the proposed cuts.** Be prepared to offer specific examples of EDA, CDBG, regional commission, and other federal investment successes in supporting your region's economic development.

NADO will continue to work with partners and stakeholders to influence policy making and spending decisions on behalf of NADO members. If you have any questions, please feel free to contact us.

Susan Howard

Director of Government Relations and Legislative Affairs
National Association of Development Organizations (NADO)

showard@nado.org

202.624.8590 (office) 202.487.4847 (cell)



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: March 16, 2017

Re: Virginia Tech Transportation Institute Overview/I-81 Corridor Coalition

At the March Commission meeting we will be joined by Andy Alden who leads the Eco-Transportation and Alternative Systems Research Group at the Virginia Tech Transportation Institute and serves as the Executive Director of the Interstate 81 Corridor Coalition. He is a registered professional engineer who has worked in the environmental and information technology fields, as well as the development and deployment of vehicle data acquisition systems. His current focus is advancing safe and sustainable transportation through the application of emerging and alternative technologies. Recent research has focused on automated “last mile” shuttles, road weather safety, bus transit efficiency, animal-vehicle conflict, applied road salt impacts, and unmanned aerial systems in support of surface transportation.

Andy will provide an overview of current research and expansion activities at the Virginia Tech Transportation Institute. He will also report on the resurgence of the I-81 Corridor Coalition in its mission to improve system reliability and create the “Corridor of the Future”.



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MEMORANDUM

To: Regional Commission Board Members
From: Elijah Sharp, Deputy Executive Director
Date: March 16, 2017
Re: FY18 Transportation Planning Work Program

The Virginia Department of Transportation allocates a part of the State Planning and Research (SPR) funding to provide annual transportation planning assistance for non-urbanized areas within the Commonwealth. The Transportation Planning Work Program was created to aid the State in fulfilling the requirements of the State planning process. SPR funds are appropriated under 23 US Code 307 (c), requiring an 80% federal and 20% local match.

In FY18 (July 1, 2017 – June 30, 2018) each Planning District Commission/Regional Commission will receive \$58,000 of the Virginia Department of Transportation's SPR funds. Each Commission is required to provide a \$14,500 local match, develop a program scope of work, and pass a resolution of support.

The NRV Rural Transportation Technical Advisory Committee plans to review and make any additional recommendations at their meeting on March 21, 2017. The FY18 program provides match to complete the Regional Freight Study, Pulaski Area Transit Bus Stop Safety and Accessibility Study, and local Commonwealth Transportation Board meetings. Additionally, the work program will allow the Commission and NRVMPPO to score up to 100 projects in a SMART Scale tool used by neighboring PDCs.

Staff will present at the March Commission meeting and be available to answer any questions you may have.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University



NRVRC
new river valley regional commission

FY18 Transportation Planning Work Program

March 21, 2017

Table of Contents

Introduction 1

Program Administration 2

New River Valley Regional Projects 3

Budget Summary..... 6

Regional Commission Resolution..... 7

Introduction

The Virginia Department of Transportation (VDOT) allocates part of the State Planning and Research (SPR) funding to provide annual transportation planning assistance for non-urbanized areas within the Commonwealth. The Rural Transportation Planning (RTP) Program was created to aid the State in fulfilling the requirements of the State Planning Process to address the transportation needs of non-metropolitan areas. Funds appropriated under 23 U.S.C. 307(c) (SPR funds) are used in cooperation with the Department of Transportation, Commonwealth of Virginia for transportation planning as required by Section 135, Title 23, U.S. Code. These Federal funds provide 80 percent funding and require a 20 percent local match.

In FY-2018 each planning district commission / regional commission will receive \$58,000 from VDOT's Rural Transportation Planning Assistance Program and each planning district commission / regional commission will provide a local match of \$14,500 to conduct rural transportation planning activities. This resource may be supplemented with additional planning funds, all such funds requires the development of a scope of work, approval and other coordination in administrative work programs.

The scope of work shall include specific activities as requested by VDOT and/or the Federal Highway Administration. The scope of work may also include activities or studies addressing other transportation planning related issues that may be of specific interest to the region. The criteria for the determination of eligibility of studies for inclusion as part of this work program are based upon 23 U.S.C. 307 (c), State Planning and Research (SPR).

Use of these funds by the New River Valley Regional Commission (NRVRC) is identified in and guided by an annual scope of work, also referred to as a work program. The work program details the transportation planning activities to be carried out by the NRVRC under the Rural Transportation Planning Assistance Program in the upcoming fiscal year.

Local government staff and the Commission's Transportation Technical Advisory Committee (TAC) participate in the development of the work program, which must be approved/endorsed by the Commission.

For FY-2018 the Commission proposes to utilize the SPR funds to undertake activities in the two general areas: Program Administration and New River Valley Regional Projects.

Program Administration

Objective and Background: The purpose of this work element is to cover the administrative and general costs associated with the project.

Work Elements: This includes the financial management and quarterly reporting, office supplies, meeting materials, and other general program costs. Activities include:

- Provide fiscal accountability of State Planning and Research (SPR) fund expenditures through regular quarterly reporting to VDOT.
- Provide adequate and appropriate public notice of meetings.
- Maintain contact with a regional network of local government officials, region-wide agencies and organizations, neighboring PDCs, VDOT representatives, and other applicable federal, state and local agencies concerning transportation issues.

Products: Quarterly financial reporting, mailings/notices, and preparation of quarterly activity reports.

Regional Transportation Planning Program Administration Budget:

<u>Total</u>	<u>SPR (80%)</u>	<u>RC Match (20%)</u>
\$5,000.00	\$4,000.00	\$1,000.00

New River Valley Regional Projects

Objective and Background: Address regional transportation issues identified by the Transportation Committees and the Planning District Commission. Individual projects and work elements are described below:

Work Elements:

- (a) **(\$2,500) Regional Transportation Leadership** - The purpose of this work element is to facilitate regional participation and consensus building on transportation-related issues through a continuing, comprehensive, and coordinated planning process.

Task 1: Regional Transportation Technical Advisory Committee

Products: The Transportation Technical Advisory Committee (TAC) is the foundation of the Commission's transportation planning program. TAC is composed of administrators and professional staff from local governments and institutions/agencies within the New River Valley Regional Commission service area. TAC serves as an advisory body to the Commission on transportation issues.

Benchmarks/Milestones (throughout year):

- Provide staff assistance for a maximum of 3 meetings
- Prepare meeting minutes, agendas, and presentation materials
- Maintain a website to post relevant transportation related information
- Review and provide input for regional and statewide planning efforts

Task 2: Regional Transit Coordinating Council

Products: The council meets on a regular basis to discuss public transportation in the region and serves as a coordinating entity to support local governments, partnering stakeholders, and service providers. The council is comprised of all the region's public transportation partners and provides a strong multi-jurisdiction/multi-system forum for transit.

Benchmarks/Milestones (throughout year):

- Provide staff assistance for a maximum of 3 meetings
- Co-Chair Roundtable discussion with MPO Staff
- Prepare meeting agendas and presentation materials
- Discuss existing transit services and TDPs
- Identify potential common interests
- Develop strategies and recommendations
- Identify funding sources

- (b) **(\$40,000) Regional Technical Assistance** - Activities typically include assistance in the areas of: highway safety/congestion, bicycle/pedestrian improvements, access management, public transportation, freight movement, hazard mitigation, infrastructure evaluations, stormwater management, recreation, or transportation as it relates to other elements such as: housing, economic development, and energy. FY 2018 Program Tasks include, but are not limited to:

Task 1: Regional Freight Study

Products: Collect survey responses and perform freight analysis outside of MPO urbanized area to be included in the Regional Freight Study. Note: this project could be substituted for a different local/regional transportation related project.

Benchmarks/Milestones (throughout year):

- Develop a supporting project website
- Identify regional freight network
- Develop specific operational enhancement strategies for the freight network (segment, intersection, connectivity, accessibility, safety, etc.)
- Develop a draft study document and present the findings as needed

Task 2: Pulaski Area Transit Bus Stop Safety and Accessibility Study

Products: Partner with the NRVMPPO and Appalachian Regional Commission to perform a bus stop safety and accessibility study for Pulaski Area Transit. The purpose of the project is to utilize a data driven prioritization tool to guide the efficient allocation of resources to bus stop improvements.

Benchmarks/Milestones (throughout year):

- Preliminary site ranking
- Working group review/recommendations
- Draft study and public comment period
- Working group review/approval
- Finalize Study and present to the NRVMPPO TAC and NRVRC TAC

Task 3: SMART Scale Region-Wide Project Scoring Assessment

Products: Utilize the prioritization scoring matrix tool developed by VDOT and the Thomas Jefferson Planning District Commission.

Benchmarks/Milestones (throughout year):

- Review and score up to 100 projects
- Assist localities with the development of Smart Scale Project applications

(c) (\$10,000) Project Implementation, Grant-Writing Assistance & Professional Development

Products: Assist local applicants to prepare transportation related grant funding applications. Provide grant-writing assistance for a maximum of three projects. Additional assistance will be offered depending on staff availability.

Benchmarks/Milestones (throughout year):

- Schedule a meeting with CTB representative prior to grant deadlines
- Develop supporting docs for up to two transportation grant applications
- Attend Conferences/Professional Development

(d) (\$15,000) Statewide Projects and Core Program Requirements

Products: The purpose of this work element is to provide assistance to the Virginia Department of Transportation for statewide planning on behalf of the New River Valley. Furthermore, provide local technical assistance required to fulfill statewide planning and policy efforts.

Benchmarks/Milestones (throughout year):

- Complete the compilation of existing & future landuse GIS data for the region: Provide VDOT with GIS landuse data from local comprehensive plans within the Commission boundaries. The Commission shall utilize the GIS tool provided by VDOT-TMPD to geo-reference local transportation plan recommendations. Information gathered will be used to update existing land use data within the Statewide Planning System and will be used to augment data for the Statewide Travel Demand Model that is currently under development. For localities that do not have GIS layers / attribute data for the current and future land use plans, develop a schedule and identify resources needed that would allow this data to be captured via GIS. VDOT-TMPD will provide detail instructions and templates to be used to provide consistency across the state.
- Submit a prioritized list of recommended projects for statewide multimodal plans.
- Participate in outreach meetings and review data as requested by VDOT throughout the fiscal year.
- Coordinate tasks with VDOT District Planner

New River Valley Regional Projects Budget:

<u>Total</u>	<u>SPR (80%)</u>	<u>RC Match (20%)</u>
\$67,500.00	\$54,000.00	\$13,500.00

**Budget Summary
FY 2018 Work Program**

Tasks	VDOT (SPR) 80%	PDC (Match) 20%	Total 100%
<u>Program Administration</u>			
a) Financial management, reporting, & general program costs	\$4,000	\$1,000	\$5,000
Total Budgeted Expenditure for Program Administration	\$4,000	\$1,000	\$5,000
<u>Program Activities</u>			
a) Regional Transportation Leadership	\$2,000	\$500	\$2,500
b) Regional Technical Assistance	\$32,000	\$8,000	\$40,000
c) Project Implementation, Grant-Writing, Professional Dev.	\$8,000	\$2,000	\$10,000
d) Statewide Projects and Core Program Requirements	\$12,000	\$3,000	\$15,000
Total Budgeted Expenditure for Program Activities	\$54,000	\$13,500	\$67,500
Total Budgeted Expenditure for Program Administration and Program Activities	\$58,000	\$14,500	\$72,500

***New River Valley
Regional Commission***

March 23, 2017

Resolution of support for FY 2018 Transportation Planning Work Program.

WHEREAS, the New River Valley Regional Commission is eligible to receive State Planning and Research (SPR) funds through VDOT's Rural Transportation Planning Assistance Program; and

WHEREAS, the proposed FY 2018 Transportation Planning Work Program represents the interests of the New River Valley region; and

WHEREAS, the New River Valley Regional Commission has reviewed the Transportation Planning Work Program and agrees with the projected work elements for the 2017-2018 fiscal year.

THEREFORE, BE IT RESOLVED by the New River Valley Regional Commission that this Commission adopts and supports the FY 2018 Transportation Planning Work Program - Rural Planning Organization Staff Budget.

Adopted this 23rd day of March 2017

L. Joe Carpenter, Chair



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members
From: Kevin R. Byrd, Executive Director
Date: March 16, 2017
Re: Annual Awards Program for 2017 Dinner Event

In January, the Commission began soliciting nominations for the awards program. The awards solicitation was sent to all Commissioners, local government managers and numerous community partner organizations via constant contact email. The program was also promoted on Commission social media sites (Facebook and Twitter). The nominations closed on March 15th with numerous highly qualified nominations received.

The names of the nominees, and the statements submitted on their behalf, are attached to this memo. *This information is for Regional Commission Board Members review only and not to be shared or distributed.* Commissioners will receive ballots at the meeting on March 23rd to select the award recipients.

The three award categories are as follows:

Champion of the Valley – An elected or appointed official (past or present) from within or representing the New River Valley that has made significant contributions for the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

Citizen of the Valley – A citizen or organization in the New River Valley that has made significant contributions to the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

Friend of the Valley – An individual or organization **outside** the New River Valley that has made significant contributions to the betterment of the region.

Past Award Winners:

Champion of the Valley

2014 – Mr. Joseph Sheffey
2015 – Mr. Rick Boucher
2016 – Del. Joseph Yost
2016 – Mr. Bill Brown

Citizen of the Valley

2014 – Dr. Charles Steger
2015 – Mr. Ken Anderson
2016 – Ms. Penelope Kyle

Friend of the Valley

2016 – Mary Moody Northen Foundation



Agenda

April 27, 2017

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for March
 - B. [Approval of Treasurer's Report for March](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
None
 - B. Regular Project Review
 - 1. [Prevention of Significant Deterioration issued by DEQ, Volvo Plant](#)
 - C. Environmental Project Review
 - 1. [Virginia Tech Chiller Plant Improvements](#)
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)**
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
 - A. [The NRV Regional Commission Role in Convening the Region](#)
Presentation by Jennifer Wilsie, Regional Planner II
Commission Discussion
 - B. [Regional Tourism Models of Collaboration](#)
Presentation by James Jones, Regional Planner I
Commission Discussion
 - C. [Comprehensive Economic Development Strategy \(CEDs\) Update](#)
Presentation by Patrick O'Brien, Regional Planner II
Commission Discussion
 - D. Update on Commission Annual Dinner for 2017
Commission Discussion

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: April 18, 2017
Re: March 2017 Financial Statements

The March 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY16-17 budget adopted by the Commission at the May 26, 2016 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year. The effects of fluid operations can be seen as we take a closer look at revenues and expenses.

As of month-end March 2017 (75% of the fiscal year), overall year to date revenues are 74.21% and expenses are 73.78% of adopted budget.

March month-end and year to date revenues exceed expenses. This is a reversal of February's position due to the number of projects invoiced for the quarter ending March 31. This is further evidenced by the balance sheet entry for Net Projects, which represents project expenses that cannot be invoiced yet and posted to receivables. The March balance is (\$45,745) as compared to February at (\$105,842).

The two largest budget expense lines, Salary and Fringe, stand at 79.29% and 76.83%, respectively with budget overages primarily due to the addition of two Workforce staff positions to oversee a Department of Labor grant awarded in January and the payout of accrued leave for a Commission employee. The addition of new Commission and Workforce projects since budget adoption also effects other expense lines including Office Supplies, Training, and Capital Outlay as reimbursable expenses are charged to new projects. Workforce expenses are 100% reimbursable and previously authorized by the state.

As previously reported, the Insurance overage (\$264) is due to premium adjustment after Worker Comp payroll audits. An unbudgeted cost in Office Supplies for installation of card reader door locks for the Commission office (\$1,300) will be covered by current year revenue.

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Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

New River Valley Regional Commission
Agencywide Revenue and Expenditures - March 2017

With Indirect Detail

FY16-17 Budget Adopted 5/26/16	(75% of fiscal year)				
	March 2017	YTD	Under/Over	% Budget	
Anticipated Revenues					
ARC	69,019.50	34,334.00	69,135.50	-116.00	100.17%
ARC-Prices Fork	20,000.00	0.00	0.00	20,000.00	0.00%
LOCAL ASSESSMENT	226,656.87	0.00	221,866.71	4,790.16	97.89%
DHCD	75,971.00	0.00	56,978.00	18,993.00	75.00%
DHCD-Bldg Coll Communities	25,000.00	0.00	7,567.64	17,432.36	30.27%
DHCD-Prices Fork	30,000.00	0.00	0.00	30,000.00	0.00%
EDA	70,000.00	0.00	52,500.00	17,500.00	75.00%
GO Virginia	25,000.00	0.00	0.00	25,000.00	0.00%
Workforce Fiscal Agent	60,000.00	0.00	50,000.00	10,000.00	83.33%
Workforce Funding	536,400.81	54,156.34	413,418.99	122,981.82	77.07%
VDOT	58,000.00	15,338.36	48,155.17	9,844.83	83.03%
VDOT - Rocky Knob Project	110,000.00	11,966.66	31,964.59	78,035.41	29.06%
Floyd Co	6,750.00	0.00	0.00	6,750.00	0.00%
Floyd Town	1,250.00	0.00	1,372.52	-122.52	109.80%
Floyd Co EDA	0.00	3,142.43	3,142.43	-3,142.43	0.00%
Giles County	55,000.00	6,251.56	32,427.67	22,572.33	58.96%
Narrows Town	11,200.00	7,100.00	10,188.92	1,011.08	90.97%
Rich Creek Town	9,000.00	0.00	8,472.89	527.11	94.14%
Montgomery County	24,000.00	0.00	15,885.32	8,114.68	66.19%
Blacksburg Town	13,000.00	1,083.33	9,749.97	3,250.03	75.00%
Pulaski County	23,000.00	0.00	15,419.31	7,580.69	67.04%
Pulaski Town	5,000.00	0.00	4,427.20	572.80	88.54%
Pulaski Co Sewerage Auth.	2,000.00	0.00	1,166.67	833.33	58.33%
Radford University	0.00	0.00	5,000.00	-5,000.00	0.00%
Recovered Cost	0.00	0.00	647.25	-647.25	0.00%
Virginia's First	25,000.00	2,083.33	18,749.97	6,250.03	75.00%
NRV MPO	45,000.00	10,377.45	15,000.71	29,999.29	33.33%
RV-ARC RideSolutions	33,680.00	6,716.40	22,925.37	10,754.63	68.07%
AFID Prices Fork Local Match	0.00	0.00	10,000.00	-10,000.00	0.00%
Dept of Environmental Quality	6,750.00	204.21	6,857.07	-107.07	101.59%
VA Dept of Emergency Management	45,000.00	0.00	0.00	45,000.00	0.00%
VA Early Childhood Foundation	0.00	19,530.83	39,061.66	-39,061.66	0.00%
Southwest Virginia SWMA	2,000.00	0.00	2,000.00	0.00	100.00%
New River Health District	25,000.00	7,139.83	22,540.31	2,459.69	90.16%
Friends of Southwest Virginia	0.00	2,500.00	7,626.74	-7,626.74	0.00%
Blacksburg Partnership (BBurg Broadband)	10,000.00	0.00	0.00	10,000.00	0.00%
Beans and Rice, Inc	0.00	0.00	2,190.79	-2,190.79	0.00%
ReNew the New	10,000.00	0.00	12,500.00	-2,500.00	125.00%
Statewide Agtourism Partners	0.00	0.00	12,000.00	-12,000.00	0.00%
Revenues	1,658,678.18	181,924.73	1,230,939.37	427,738.81	74.21%
Expenses					
Salaries	884,215.00	81,313.08	701,120.17	183,094.83	79.29%
Fringe Benefits	269,382.00	23,860.78	206,957.72	62,424.28	76.83%
Travel	64,800.00	5,986.33	32,678.35	32,121.65	50.43%
Office Space	64,354.00	4,475.42	38,227.47	26,126.53	59.40%
Telephone/Communications	14,175.00	1,657.94	13,942.81	232.19	98.36%
Office Supplies	25,715.00	2,429.35	36,312.84	-10,597.84	141.21%
Postage	3,617.00	151.93	1,920.48	1,696.52	53.10%
Printing	10,750.00	868.17	4,841.30	5,908.70	45.04%
Copies & Copier Maintenance	6,400.00	527.34	2,523.34	3,876.66	39.43%
Media Ad	4,500.00	864.95	1,989.28	2,510.72	44.21%
Equipment Rent	5,719.00	476.71	4,384.52	1,334.48	76.67%
Vehicle Maintenance	2,000.00	0.00	257.61	1,742.39	12.88%
Vehicle Fuel	3,000.00	102.86	799.20	2,200.80	26.64%
Dues/Publications	12,681.00	448.00	13,129.50	-448.50	103.54%
Training	6,025.00	5,647.24	14,729.52	-8,704.52	244.47%
Insurance	4,100.00	0.00	4,364.00	-264.00	106.44%
Meeting Expense	11,800.00	1,238.00	9,581.75	2,218.25	81.20%
Capital Outlay (Vehicle/Equipment)	5,000.00	0.00	12,867.50	-7,867.50	257.35%
Contractual Services	170,361.00	6,310.00	85,089.71	85,271.29	49.95%
Audit Fee	8,300.00	0.00	8,240.00	60.00	99.28%
Miscellaneous	78,072.00	445.12	27,000.64	51,071.36	34.58%
Expenses	1,654,966.00	136,803.22	1,220,957.71	434,008.29	73.78%
Agency Balance	3,712.18	45,121.51	9,981.66		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/16 to 3/31/17

Assets:

Operating Account	462,853.91
Reserve Funds - Certificate of Deposit	100,000.00
Reserve Funds - MMA	84,645.46
Accounts Receivable	215,807.59
Total Assets:	<u><u>863,306.96</u></u>

Liabilities:

Accounts Payable	10,731.57
Accrued Annual Leave	63,031.88
Accrued Unemployment	21,490.07
Total Liabilities:	<u><u>95,253.52</u></u>

Projects:

(Equity Accounts)	Net Projects	-45,745.36
	Current Year Unrestricted	71,922.44
	Unrestricted Net Assets	738,767.07
	Total Projects (Equity)	<u><u>764,944.15</u></u>
	Total Liabilities and Projects	<u><u>860,197.67</u></u>
	Net Difference to be Reconciled	<u><u>\$3,109.29</u></u>
	Total Adjustment*	<u><u>\$3,109.29</u></u>
	Unreconciled Balance	<u><u>\$0.00</u></u>

*YTD adjustment to Accrued Leave. Final adjustment will be posted at fiscal year end.



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members
FROM: Kevin R. Byrd, Executive Director
AGENDA ITEM: III. Intergovernmental Review Process, B. Regular Project Review, Item #1

CIRP Review

April 20, 2017

PROJECT: **Prevention of Significant Deterioration Permit issued by DEQ, under the authority of the Air Pollution Control Board – Volvo Plant Pulaski County VA170323-01300400155**

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on proposed improvements to the chilled water building interconnections on the Virginia Tech campus.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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Towns

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Virginia Tech
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MAR 23 2017

NRVRC

COMMONWEALTH of VIRGINIA

Molly Joseph Ward
Secretary of Natural Resources

DEPARTMENT OF ENVIRONMENTAL QUALITY

Blue Ridge Regional Office

www.deq.virginia.gov

David K. Paylor
Director

Robert J. Weld
Regional Director

Lynchburg Office
7705 Timberlake Road
Lynchburg, Virginia 24502
(434) 582-5120
Fax (434) 582-5125

Roanoke Office
3019 Peters Creek Road
Roanoke, Virginia 24019
(540) 562-6700
Fax (540) 562-6725

March 14, 2017

Kevin Byrd, AICP
Executive Director
New River Valley Planning District Commission (NRVPDC)
6580 Valley Center Drive, Suite 124
Radford, VA 24141

Dear Mr. Byrd,

The Blue Ridge Regional Office of the Virginia Department of Environmental Quality has made a preliminary determination concerning the application for a Significant Amendment to a Major Stationary Source New Source Review Permit for Volvo Group North America, LLC (Volvo) pursuant to 9 VAC 5, Chapter 80, Article 8 of the Virginia Regulations for the Control and Abatement of Air Pollution.

In accordance with the Virginia Air Pollution Law §10.1-1307.01, the Department of Environmental Quality (DEQ) is required to notify local officials with copies of public notices (attached) regarding any major permit affecting their locality. The public will be notified of the opportunity to comment by means of a notice placed in the *Roanoke Times* on March 14, 2017. The proposed permit and supporting documentation will be available for review at the regional office from that date until the comment period closes on April 28, 2017. All comments must be received at this regional office prior to the close of business on that date. A public hearing will be held on April 13, 2017 for the purpose of accepting public comments on the proposed permit.

If you have questions concerning this project, or you would like a copy of the proposed permit or supporting documentation, please contact me at 540-562-6822 or by email at paul.jenkins@deq.virginia.gov.

Sincerely,

Paul R. Jenkins
Air Permit Writer Senior

Attachment: Copy of public notice

Public Notice – Environmental Permit

PURPOSE OF NOTICE: To seek public comment and announce a public hearing on a draft permit from the Department of Environmental Quality to limit air pollution from a facility in Pulaski County, Virginia.

PUBLIC COMMENT PERIOD: March 14, 2017 to April 28, 2017

PUBLIC HEARING: Pulaski County Administration Building, in the Board Room located at 143 Third Street, NW, Suite 1, Pulaski, Virginia on April 13, 2017 starting at 6:00 p.m.

PERMIT NAME: Prevention of Significant Deterioration Permit issued by DEQ, under the authority of the Air Pollution Control Board

APPLICANT NAME AND REGISTRATION NUMBER: Volvo Group North America; 20765

FACILITY NAME AND ADDRESS: Volvo Group North America, LLC; 4881 Cougar Trail Rd, Dublin VA 24084

This facility is an Extraordinary Environmental Enterprise participant in Virginia's Environmental Excellence Program.

PROJECT DESCRIPTION: Volvo Group North America, LLC has applied for a significant amendment to the permit to modify the New River Valley Plant's existing integrated cab and plastics paint line resulting in the addition of five sanding/touch-up booths and two storage silos. The project is subject to major new source review for VOC, PM10 and PM2.5. The facility is classified as a major source of air pollution and is located at 4881 Cougar Trail Rd., Dublin VA. Modeling has shown that the proposed project does not cause or significantly contribute to a predicted violation of any applicable NAAQS or Class II area PSD increment. The maximum annual emissions of air pollutants from the facility are expected to be: VOC (801.4 tons/yr), PM (44.7 tons/yr), PM10 (44.7 tons/yr), PM2.5 (44.7 tons/yr), NOx (46.0 tons/yr) and CO (38.6 tons/yr). The applicant proposes to use 920 x 10⁶ standard cubic feet of natural gas per year. The technologies that will be used to control the air pollution from the facility are dry filters, low NOx burners, air recirculation and regenerative thermal oxidizers. No adverse impact on air quality near the facility is expected from the proposed project.

HOW TO COMMENT AND/OR REQUEST BOARD CONSIDERATION: DEQ accepts comments and requests for Board consideration by hand-delivery, e-mail, fax or postal mail. All comments and requests must be in writing and be received by DEQ during the comment period. Submittals must include the names, mailing addresses and telephone numbers of the commenter/requester and of all persons represented by the commenter/requester. A request for Board consideration must also include: 1) The reason why Board consideration is requested. 2) A brief, informal statement regarding the nature and extent of the interest of the requester or of those represented by the requestor, including how and to what extent such interest would be directly and adversely affected by the permit. 3) Specific references, where possible, to terms and conditions of the permit with suggested revisions. Board consideration may be granted if public response is significant, based on individual requests for Board consideration, and there are substantial, disputed issues relevant to the permit.

Contact for public comments, document requests and additional information: Paul R. Jenkins; Blue Ridge Regional Office, 3019 Peters Creek Rd, Roanoke, VA 24019; Phone: 540-562-6822; E-mail: paul.jenkins@deg.virginia.gov; Fax: 540-562-6725 The public may review the draft permit and application at the DEQ office named above or may request copies of the documents from the contact person listed above.



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members
FROM: Kevin R. Byrd, Executive Director
AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

April 20, 2017

PROJECT: **Virginia Tech Chiller Plant Improvements
DEQ #17-052S**

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on proposed improvements to the chilled water building interconnections on the Virginia Tech campus.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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I. PROJECT IDENTIFICATION AND DESCRIPTION

A. Background

Hurt & Proffitt (H&P), as a sub-consultant to Affiliated Engineers, Inc. is assisting Gerard Folio (Project Manager) and the Virginia Tech University Design and Construction department with the proposed improvements to the chilled water building interconnections on the Virginia Tech campus in Blacksburg, Virginia (see Figure 1). The proposed project is planned to commence depending on the funding timeline. The proposed project includes installation of underground chilled water distribution piping in the southern area of campus. The project is a planned improvement allowing Virginia Tech to expand its capability to serve the mission of the University.

The proposed construction project is sponsored by Virginia Tech. The project contact is provided below:

Gerard Folio
Virginia Polytechnic Institute and State University
University Design and Construction (0219)
Suite 90F Sterrett Facilities Complex
230 Sterrett Drive
Blacksburg, VA 24061
Email: gfolio@vt.edu

The anticipated project construction cost is approximately \$9,700,000.

Project Title: Virginia Tech Chilled Water Distribution Piping Installation
Agency Code: 208

B. Proposed Facility Improvements

Virginia Tech University Design and Construction is utilizing a phased approach to increase distribution of chilled water from the two existing central chilled water plants. This project will connect existing buildings having stand-alone (local) chillers to the new distribution system and de-commission the existing stand-alone chillers. This will improve the overall chilled water system efficiency, reliability and availability to better serve the Virginia Tech campus.

Figure 1 Site Location Map

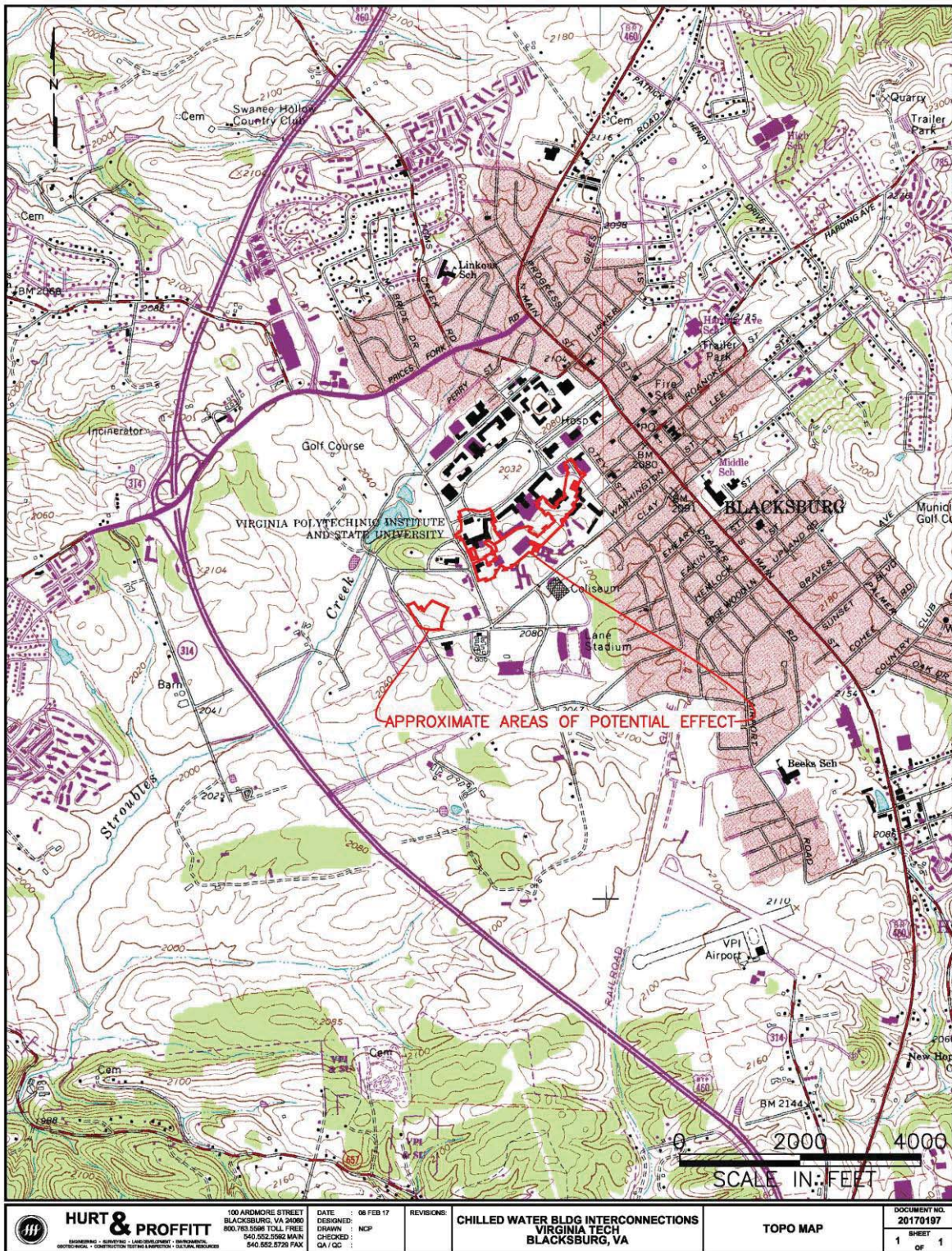
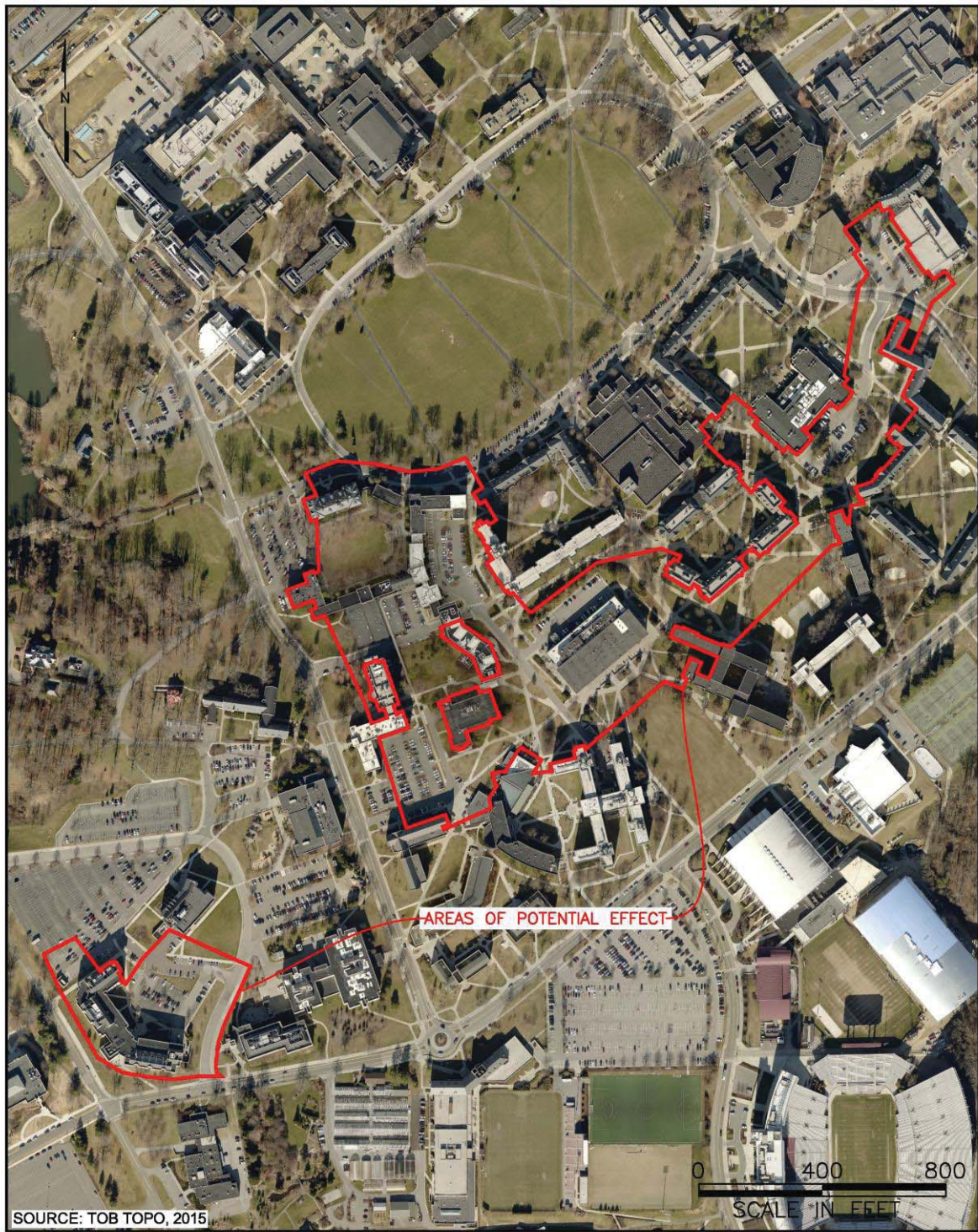


Figure 2 Map of Area of Potential Effect



HURT & PROFFITT <small>ENGINEERING • SURVEYING • LAND DEVELOPMENT • ENVIRONMENTAL CONSTRUCTION SERVICES & SPECIALTY CONSULTING SERVICES</small>	100 ARDMORE STREET BLACKSBURG, VA 24060 800.793.5598 TOLL FREE 540.552.5960 MAIN 540.552.5720 FAX	DATE : 06 FEB 17 DESIGNED : DRAWN : NCP CHECKED : QA / QC :	REVISIONS: CHILLED WATER BLDG INTERCONNECTIONS VIRGINIA TECH BLACKSBURG, VA	AERIAL MAP	DOCUMENT NO. 20170197
					1 SHEET OF 1

Pflister, Nick / 2/8/2017 2:34 PM / \\oaprojects\projects\2017\20170197\20170197_engineering\study\environmental\package4\mapping\20170197_aerial_package_4.dwg



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N R V R C . O R G

April 20, 2017

Executive Director's Report

Economic Development:

- GO Virginia Region 2 (NRV, Roanoke, Lynchburg) Regional Council will be holding sub-regional meetings by PDC geography this spring/summer as they develop the required Economic Diversification Plan and Skills Gap Analysis. The Commission is working with Charlie Jewel at the NRV Economic Development Alliance and Marty Holiday with the New River/Mount Rogers Workforce Development Board to prepare an overview presentation on the region.
- The CEDS update process is underway with local governments currently submitting projects and/or updates in their communities. Patrick O'Brien will provide an overview of top projects at the April Commission meeting.

Transportation:

- Virginia Senator Bill Stanley presented last week on Interstate 73 to the transportation committees of the Montgomery County Chamber and the Blacksburg Partnership. A study is scheduled to be released this summer regarding I-73 in Virginia. The corridor extends from Myrtle Beach, SC through NC, VA, WV, OH, and into Michigan. If heading north-bound, the Virginia route would follow US Route 220 into Roanoke, onto I-81, then through the NRV on US Route 460. More information is available at <http://www.i73.com>
- In March, the VA Dept of Rail and Public Transit issued a Request for Proposals to serve an intercity bus route from Blacksburg to Washington, DC with limited stops between. Following a statewide intercity bus study, the I-81 and I-66 corridors showed the highest need and will be the first to launch. Service would be a minimum of one round trip daily.

Regional:

- Staff will present the Regional Tourism Models of Collaboration at the April Commission meeting. The NRV local government managers met at the end of March to review the models and advised revisiting an expansion to the program early in the budget cycle for FY19.
- The Virginia Outdoor Lover's Expos is scheduled for April 22nd 10:00am-4:00pm at Bisset Park in Radford. Nearly 120 vendors are confirmed along with a zip line, live music, demonstration pool and a gear swap. An outdoor film fest is scheduled for April 26th at the Lyric Theater in Blacksburg as a part of the Outdoor Expo. More information at www.swvaoutdoorexpo.com
- ReNew the New river clean up is in the planning stages for August, 2017. Communities that want to host a clean up event should contact Michael Gottfredson (michael@nrvc.org). So far Giles County and Floyd County are confirmed to host volunteers.
- Local Government Planning Commissioner Training is scheduled for April 20th and will include presentations on Proffer Law by Larry Spencer, Blacksburg Attorney, and Sign Ordinances/Wireless Facility Siting by Joe Lerch, VACo. Nearly 40 people are registered.

Commission:

- Following input at the November Commission meeting, we kicked-off a wage analysis for Commission employees this month. Results should be back in time for building the FY18 agency budget.



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MEMORANDUM

N R V R C . O R G

To: NRVRC Commissioners
From: Jennifer Wilsie, Regional Planner II
Date: April 21, 2017
Re: Commission's Role as Regional Convener

The central mission of the Regional Commission is to strengthen the region through collaboration. After years of demonstrating the Commission is a reliable partner and resource, our local government, private, and non-profit partners all look to the Commission to fulfill the role of regional convener and facilitator. Below are examples of our role as a convener. During the April Commission meeting there will be a presentation overviewing the Commission's role and impact associated with this key function.

- **Annual Planning Commissioners' Training:** Hosted by the Commission each year in the spring, this training brings together local Planning Commissioners around relevant topics to provide additional insight through presenters who are experts in the field. This year's training, held on April 20, focused on navigating legislative change around proffer law, wireless facility siting, and sign ordinances.
- **Annual Livability Information Exchange:** Since completing the Livability Initiative in 2013, the Commission has remained an active partner on the Livability Leadership Team, partnering with the Community Foundation of the NRV to continue the initiative through data sharing and implementation. This year marked the fourth annual Livability Information Exchange, attended by 150 staff members, non-profits, elected officials, private agencies, and citizens. The "lightning round" format gives attendees a brief overview of roughly 12 successful or ongoing projects within the region, the large majority of which the Commission already has existing relationships.
- **Planners' Forum:** Every other month, staff planners from around the region gather together informally to each lunch, network, share professional updates, and assist in preparing for the annual Planning Commissioners' Training. The Commission acts as convener and facilitator of this group.
- **GIS Users Group:** Similar to the Planners' network lunches, the Commission has convened a regional group of GIS staff for several years to network, share emerging technology, and provide education and further capacity to GIS users around the region.
- **Mayors and Chairs Meeting:** This bi-annual meeting of the chief elected officials for the towns, counties, and city is held at the Commission and provides an invaluable opportunity for each of these elected officials to discuss regional matters.
- **Local Government Managers Meetings:** Facilitated by the Executive Director, the chief administrative official for the town, counties, and city meet quarterly to exchange ideas and discuss topics relevant in their communities.
- **Prices Fork Redevelopment Project:** The Commission is one of 10 partner entities for the planning and implementation of the redevelopment of the Old Prices Fork Elementary School. As grant administrators for three grants directly funding the project, the Commission is able to bring its relationship with state and federal funders to the table to assist with the administration of this complex project.

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N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: April 20, 2017

Re: Regional Tourism Models of Collaboration

For numerous years, the region's Comprehensive Economic Development Strategy (CEDS) has identified establishing a regional tourism marketing effort as a Top 10 need. Over the past fiscal year the Commission has been researching four models of collaboration enabled in Virginia to facilitate tourism development on a regional basis. The project is funded by the Virginia Department of Housing and Community Development, Building Collaborative Communities program. At the Commission meeting in April, staff will present findings from the report which focuses on capacity within each county tourism program and the pros, cons and costs for each model of collaboration. Feedback from the Commission on desired models to pursue in the future would be appreciated.



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N R V R C . O R G

MEMORANDUM

To: NRVRC Commissioners

From: Patrick O'Brien, Regional Planner

Date: April 21, 2017

Re: 2017 Comprehensive Economic Development Strategy update process

The New River Valley Regional Commission is in the process of an annual update to the Comprehensive Economic Development Strategy (CEDS), which NRVRC will submit to the U.S. Economic Development Administration. A CEDS is a prerequisite to qualify for Economic Development Administration financial assistance under its public works, economic adjustment, and planning programs. In addition, other state and federal funding programs prioritize projects that communities have identified in the CEDS process. Current and past New River Valley CEDS documents can be reviewed at <http://nrvc.org/what-we-do/economic-development/>.

As part of the 2017 update, NRVRC staff has convened the CEDS committee to review progress on CEDS projects and provide input on changes for this year's CEDS update. **Pages 2-8 provides notes and materials from the January 18, 2017 meeting**, detailing progress on existing CEDS projects and other economic development trends that the CEDS should consider. The meeting focused on a discussion of the region's small business development support and assistance programs, and how the CEDS goal to support entrepreneurship and small businesses should adapt to recent changes in the region. Bart Smith, the Director of the Roanoke Regional Chamber's Small Business Development Center (SBDC) attended the meeting to discuss how his local chapter of the SBDC network will serve the New River Valley after the closure of the Radford Small Business Development Center.

The committee will meet again on May 2, 2017 to discuss updates to recent workforce development grant programs and the GO Virginia program, and to review the CEDS project list. NRVRC staff has sent requests to local government administrators and economic development staff to submit additional projects for inclusion in the CEDS, which will be submitted by the end of April. A copy of the project list from last year's CEDS appears on page 9.

Please review the notes with an eye toward identifying any additional economic development trends or issues that are not listed, which you feel are an important consideration for this year's CEDS process. Similarly, please provide feedback on changes to the project list or data sections that you think we need to consider for this year's CEDS. If you would like more information about any of the topics referenced in the notes, please contact Patrick O'Brien at: pobrien@nrvc.org.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

Notes from CEDS Committee Meeting 1-18-17

Committee members present: Jes Gearing, Susan Kidd, Michael Miller, Gary Reedy, Jim Flowers, John White, Scott Tate, Diane Akers, Tommy Loflin, Michael Solomon

NRVRC staff/guest speaker: Kevin Byrd, Patrick O'Brien, James Jones, Bart Smith

The New River Valley CEDS Committee met for the first meeting of the 2017 CEDS update process. The meeting began with a review of the CEDS process and brief discussion of CEDS projects that have seen developments over the past year (powerpoint attached). A brief description of these projects appears on page 3. The complete project list appears on page 8.

The group discussed the data dashboard that is now in pilot version on the NRVRC website, to provide a central location for the regional statistical data compiled in the 'New River Valley Regional Data Book' publication (prior version at: <http://nrvc.org/publications/>), and a variety of topic-specific regional 'data dashboards' that highlight a collection of indicators of regional community and economic health. This includes data tracking for issues of importance in the NRV Livability planning initiative (<http://www.nrvlivability.org/>), and an economic development dashboard that tracks data trends related to the NRV CEDS goals and strategies. The CEDS committee discussed important economic trend data and indicators of progress on CEDS strategies to include:

- **Market research data on specific sectors of New River Valley Economic Development Alliance target market strategic planning process.** More info at: http://www.nrvalliance.org/put_it_all_together/for_your_industry/
- **Comparative budget data for each locality to monitor spending and income for specific functions (education, criminal justice, etc.)**
- **Workforce and education data to compare number of job openings to number of students receiving degrees in that field**
- **Firm opening and closings, firms by number of employees- especially in innovation related sectors (see indicators from VT-OED Kauffman report) and 'start-up' businesses**
- **Workforce data on top occupations by # of jobs, growth, wages, etc.- include future projections and skills needs by industry sector (see New River-Mount Rogers WDB quarterly reports on website: <http://nrmrwib.org/business-solutions/regional-workforce-data/regional-economic-indicators/>)**
- **Economic data regarding regionally important industry sectors, such as amount/proportion of 'exports' from the region (i.e., which sectors are bringing new money into the region by selling products elsewhere). Other important sectors include: cybersecurity-related businesses; unmanned systems (pilots, manufacturing, programming)**
- **Amount, sources, and recipients of investment capital for business creation/venture development**
- **Location, speed, price and competition options for broadband/fiber service around the region**
- **Business creation and stability of jobs by sector (some information at www.youreconomy.org).**
- **Information about entry-level jobs in target sectors, to allow low-skill or long-term unemployed residents to begin careers in the local economy**
- **Information about international trade or foreign direct investment in the region**

The committee spent the remainder of the meeting discussing the New River Valley's economic development resources related to small business development and support programs, such as financing and business technical assistance, and the region's efforts to promote entrepreneurship and new business openings in New River Valley communities. The group discussed the results of recent studies and interviews of local experts regarding the availability of small business development services in the region, including a study by the VT Office of Economic Development considering the Roanoke/Blacksburg metro areas (see page 4-5 below), and an NRVRC and Beans and Rice study to interview New River Valley economic development and small business services professionals (see page 6-7).

Bart Smith, Director of the Roanoke Small Business Development Center, discussed the offerings of his organization to support small business businesses through the national SBDC network, and the arrangements to provide these services in the New River Valley after the closure of the Radford Small Business Development Center. More information about the Roanoke SBDC programs and services is available at: <https://roanokesmallbusiness.org/>.

Currently, Bart and the Roanoke SBDC are fundraising to provide support for their expansion of services to the New River Valley, requesting match money to support the US Small Business Administration grant that establishes the regional SBDC network. Bart is also planning to build partnerships with a network of local New River valley experts and teachers to provide small business development training and resources in collaboration with the services of the SBDC. The Roanoke SBDC has already begun providing services to New River Valley businesses, meeting with several business clients for consulting and counseling, and conducting workshop classes and office hours at locations around the New River Valley.

Bart related that the main target for services from the SBDC is a business with 5-10 employees across any sector, who are committed to growing their business. Typically the SBDC works with existing, established businesses to solve technical issues, and does not focus on entrepreneurship 'promotion' activities to try to instigate start-up activity. The SBDC also has a robust program for tracking follow-up visits and results from their business clients to ensure the businesses remain successful over time. The primary tool the SBDC uses to counsel small businesses is the 'Growth Wheel' teaching tool that helps business owners to identify important issues regarding their businesses future in a variety of areas (target markets, marketing, expenses, organizational issues, etc.).

The group discussed several issues related to small business development with Bart, including:

- The group discussed the recent focus in the New River Valley region to promote outdoor recreation, and outdoor tourism-related businesses. The group stressed the importance of coordinating these efforts in order to identify and target specific market opportunities, and maximize the effectiveness of promotion and other marketing efforts.
- The group discussed the possibility of adapting the 'Entrepreneur Guidebook' publication created by the Roanoke SBDC to add supplementary information regarding specific services and contact information for organizations in the NRV and specific cities/towns.
- The group discussed the importance of each community continuing to provide support for business retention and expansion programs through their local economic development staff, and the SBDC supporting this local contact by serving as a referral for businesses with specific,

appropriate needs. Although the SBDC can help, nothing can substitute for the important role of the local economic development to establish a strong relationship with the businesses.

Brief description of CEDS projects with activity in the past year

New River Valley Passenger Rail Station- NRVRC has conducted research on demand analysis and potential station locations. Final report to be completed in January.

Support for agriculture/agribusiness/agritourism- Several community-specific projects to develop shared commercial kitchens and networks of growers to support local farmers. NRVRC and regional partners completed regional agribusiness strategic plan- available soon on NRVRC website (contact me if you would like a copy now).

Unmanned systems ‘center of excellence’- Regional economic developers, universities, and unmanned systems businesses meeting regularly to work toward shared interests and brand the region as a hub for unmanned systems technology development.

Improved broadband infrastructure/accessibility Multiple projects including pilot projects in Blacksburg for ‘last mile’ development and potential to expand for projects to reach rural areas.

Downtown redevelopment/revitalization- Continued investment and planning in many towns around the region, including Blacksburg, Pulaski, Pembroke and Narrows.

Support for entrepreneurship/small business development- Regional business plan competitions and associated small business skills training in Floyd and Pulaski. Potential to expand these programs to other localities in the upcoming year. (Info on the Pulaski program at: http://www.roanoke.com/news/local/pulaski_county/pulaski-s-beans-and-rice-to-administer-investment-grant/article_b96ffb13-a437-52fd-af0c-68c2dac5d40d.html)

Develop an integrated workforce curriculum- NR-MR Workforce Development Board beginning ‘sector strategy’ project to engage regional businesses in process of identifying the training programs they need to get the skilled workforce that is necessary for their industry.

In addition, several committee members brought information about new or growing programs that are important to regional economic development efforts:

The ‘**Community in Schools**’ counseling and referral program for K-12 students in Floyd and Pulaski to access resources- Roanoke Times article available at: http://www.roanoke.com/news/education/floyd_county/pulaski-and-floyd-county-schools-partner-for-new-program/article_9cee6a43-fcd7-57df-8e7e-71b20af4c47f.html

ACCE (Access to Community College Education) program to provide free tuition to Giles County high school students who meet certain requirements- flier attached below.

This study examined the Roanoke-Blacksburg entrepreneurial ecosystem through interviews, a survey and network analysis. We paid particular attention to the needs of main street/lifestyle businesses (SMEs) and high growth firms (IDEs). We then made an inventory of ecosystem metrics that could help to monitor the region's progress, its strengths and weaknesses.

General strengths within the ecosystem.

"The region is hungry for anything. We've gotten a lot of attention and praise."

Recent years have brought a plethora of new resources and hype about entrepreneurship to the region. There are more organizations focused on supporting entrepreneurs, more business plan and pitch competitions, more education programs meant to train entrepreneurs, and more spaces to network, ideate, and develop the entrepreneurial culture. Regional stakeholders also highlighted the existing soft and hard infrastructure within the region, including human capital and expanding broadband.

Observed Strengths (SMEs). Quality of life including outdoor recreation assets, small town amenities, and good place to raise a family and retire – helpful Chambers of Commerce adapting to needs of small business – economic development efforts are turning more to economic gardening techniques – skilled workforce – and higher education institutions.

Observed Strengths (IDEs). The region has potential for improvement – there are more mentors, serial and cashed out entrepreneurs than in previous years – quality of life – low cost of living – higher education institutions for research, resources and talent – and many beneficial incubation and coworking spaces.

General weaknesses within the ecosystem.

"Ecosystem flaws add up."

Stakeholders identified a lack of mentorship within the region, specifically from people who have "done it recently." The observation was made that existing programs seem geared towards traditional industries and that early stage funding is lacking. They also noted a lack of a regional media strategy, which would help with regional branding, publicizing success stories, and helping to shape the entrepreneurial culture of the region. To this point, the region is fragmented; Blacksburg versus Roanoke and urban versus rural.

Observed Challenges (SMEs). Local government lacks transparency. As one SME noted, *"Entrepreneurs go to the municipal building and are sent around everywhere like yoyos"* – limited interagency collaboration and information sharing – few resources for microbusiness and successful startups providing livable wage jobs – lack of minority business engagement.

Observed Challenges (IDEs). The region is slow to adopt new ideas – limited Angel and Venture capital -- investors are risk averse – little coordinated effort and few support resources to help firms scale up – too much focus on young, university-based entrepreneurs – so many "spaces of collision" do not translate to startups and spinoffs.

Entrepreneurial Resources.

Entrepreneurs cited using office and coworking spaces such as Grandin CoLab, TechPad and the Virginia Tech Corporate Research Center. Both entrepreneur types also cited engaging in networking events as well as legal and tax services, although IDEs to a greater degree.

Used Resources by SMEs. Local banking – entering competitions more, but many still unaware of these events – 49% surveyed use entrepreneurial education programs and want more.

Used Resources by IDEs. Seed, angel and venture funding -- IDE's are more aware of resources and their needs vary more, particularly during the product development stage – IDE's use more of the following: incubate/accelerator services, R&D space, product design support, mentoring and consulting services, and technical or subject matter expertise.

While the degrees to which they emphasized their needs differed, SME and IDE businesses cited several of the same resource needs.

1. More collaboration among resource providers to create a unified front and facilitate easier access for businesses. SME businesses emphasized a need for a hub that is not limited to providing services to tech businesses, but can also service microenterprises and sole-proprietors.
2. More financial resources. IDEs emphasized the need to attract and raise more venture capital in the region. Both SMEs and IDEs wished for advocacy efforts to elected officials concerning taxes on small and medium businesses that inhibit their growth.
3. More openness from higher education institutions, particularly Virginia Tech. Both business types are aware of the resources that the universities have to offer, but entrepreneurs are under the impression these institutions may not want to help. While some urged the university to invest in and incentivize translational research to support the entrepreneurial ecosystem, others cautioned that the university should not be the entire face of the region because some entrepreneurs do not trust university infrastructure due to IP issues and legal complications.
4. Need to cultivate the power of cashed out entrepreneurs by retaining and attracting them to the region. This includes improving quality of life measures such as better broadband service throughout the region. In addition to bringing their experience and mentoring capabilities back to the region, they can also become sources of capital by recycling funds from their sales back into the local ecosystem and can contribute to an innovative and productive local community of entrepreneurship that is based on reality and recent experience.
5. More meetups or forums designed for industry-specific businesses/entrepreneurs. These meetings need to be for actual businesses and aspiring entrepreneurs. Several of the existing meetings offered by membership organizations are overly populated by service providers, not businesses.

METRICS. We use the Kauffman Foundation's ecosystem typology to organize our metrics.

	Density	Fluidity	Connectivity	Diversity
Definition	Relative density of entrepreneurship and resources	The accessibility and easy flow of assets	Connections among elements: programs, companies, individuals	An assortment of economic specializations, people and opportunities
Inputs	Resources contributing to firm growth: Finance, Support, Policy, Markets, Human Capital, Infrastructure, Research & Development, and Culture			
	Density of resources (often %)	# and movement of resources available and used	Resource connections and information sharing	Diversity of resources or all types of entrepreneur
Outputs	Growth and development of the ecosystem: Businesses, Employment, Increased interactions among EE actors			
	Density of firms and employment	# of firms and employment	Change in program connectivity, company interactions or memberships	Company and employment diversity
Outcomes	Macroeconomic indicators illustrating overall regional prosperity: Unemployment Rate, GDP, Income Inequality, Median Household Income, Job Growth, Cost of Living			

Recommendations

Explore opportunities to ‘regionalize’ promising local entrepreneur support and small business development programs. Similar to the process for this grant, the NRVRC or other regional organizations can provide a forum for representatives from community programs to inform their peers in neighboring jurisdictions about the process and resources they used to develop their program, and provide support to communities seeking to develop similar programs. Several local programs have shown promising results, and have generated interest from neighboring communities about the possibility of implementing similar services or programs. These include:

- Youth entrepreneurship programs such as Young Entrepreneur Academy (YEA) in Pulaski and Junior Achievement entrepreneurship-focused summer camp in Floyd
- Community Business Launch business competition and entrepreneur training programs in Pulaski and Floyd. Giles County towns have expressed interest in this program.
- Entrepreneur Express, Entrepreneur Boot Camp, and other one-day workshops and training sessions to promote small business development and entrepreneurship.
- Small business-focused revolving loan funds in Floyd, Pulaski, and Montgomery, and regionally through the New River Valley Development Corporation. Several communities have expressed interest in developing loan funds for specific purposes, such as attracting outdoor recreation businesses, or providing assistance for new businesses to locate in underused commercial properties in downtown areas.
- Grant and loan programs to assist with small business expansion through Giles County Industrial Development Authority.
- Workshops and counseling on marketing plans and digital media in Pulaski and Floyd.
- Economic gardening programs in Floyd County, such as purchasing and leasing equipment to small businesses to allow expansion, or providing assistance with website development and marketing

Coordinate local and regional organizations to provide comprehensive, region-wide small business assistance services. Although many local, regional, and state resources exist to support small businesses and encourage entrepreneurship in the New River Valley, capacity and available resources vary greatly among local communities. Business owners must navigate among a variety of support organizations that specialize in certain types of services, or serving certain types of businesses, making it difficult for business owners to understand and access all the resources available to help their business succeed and grow. Strategies to help address this issue include the following:

- Raise awareness among local business service providers about existing state and regional resources available to develop local small business assistance capacity, such as SourceLink and the Accion loan program, and online resources and support staff from the US Small Business Administration, the Virginia Small Business and Supplier Diversity, VTKnowledgeWorks, and the Roanoke Small Business Development Center.

- Systematize the process for local small business development service providers to provide referrals to appropriate assistance resources to meet client development needs. This includes both public and private partners, such as banks, economic development staff, incubator staff, Chambers of Commerce, etc. Each organization provides information about the types of services they offer, and the types of business owners or prospective entrepreneurs that they are willing and able to serve.
- Track outcomes for recipients of small business development programs, and provide regular follow-up to identify any additional resources the business may need to stay successful, and to keep their location in the New River Valley if possible.
- Develop uniform application requirements for entrepreneur assistance programs, such as loan funds, incubators, etc., so business owners and service providers have a consistent 'case file' of business plans, financial records, etc. that allow for smooth referrals to other service providers as they develop their business.
- Explore options for reinstating a local chapter of the statewide network of Small Business Development Centers. Identify an appropriate host organization and sources of funding to support operations. In the interim, expand offerings by the Roanoke Small Business Development Center or other appropriate service providers to ensure that businesses in all localities in the New River Valley have ready access to the types of counseling and education services offered by the SBDCs.

Implement new or expanded programs to provide entrepreneur and small business development services and attract new businesses. Blacksburg and Virginia Tech have embraced entrepreneurship and start-up businesses related to university technology and expertise, and Floyd County has pursued an 'economic gardening' approach to growing local businesses for many years. Many other communities throughout the New River Valley have less experience with programs and resources to support small business development, and have identified several services that may help them to serve small businesses and encourage new businesses.

- Develop online platform to consolidate listings of available commercial space and land focused on small businesses in target industries (technology, tourism, etc.) and targeted locations (underused downtown properties, facilities with broadband access) to help small or growing businesses find suitable properties in the New River Valley.
- Pursue grants or local IDA/EDA funding for targeted loan funds to provide financing for small businesses in targeted areas or properties. Partner with local and regional banks to supplement public loan funds that carry restrictions on the types of businesses that can be served or the terms of the loans.
- Convene small businesses in similar sectors from across the region to develop collaborative strategies, such as cooperative marketing and purchasing, cross promotion, and peer mentoring/networking. Regional initiatives to encourage this collaboration are strong in tourism and hospitality businesses, technology businesses, and businesses in downtown districts across the region.

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Preparation of New Graded Building Site at NRV Commerce Park A site to accommodate a graded building pad of a building footprint of 20 to 75 acres.	\$990,000	\$885,000	\$125,000	\$2,000,000	2018	Virginia's First Regional Industrial Facilities Authority
NRV	Development of Broadband Infrastructure and Internet Availability Explore options for higher bandwidth to the end user. Develop wifi availability in downtown areas. Assess feasibility of wireless towers to allow internet service to rural areas with no service. Tower placement studies and streamlining of the zoning process. Implement recommendations of studies in local jurisdictions (Blacksburg, Pulaski)				\$8,000,000	2017	Private Enterprises and NRV Localities, NRV Network Wireless Authority
NRV	Implement 'sector strategies' focus for workforce development programs to meet needs in target industry sectors Develop relationships between regional businesses and education, economic development, and related stakeholder organizations to provide services that ensure success of these industries in the region. Enhance intergrated 'career pathways' workforce curriculum to develop workforce skills that address needs of targeted industry sectors, especially manufacturing, IT, and healthcare.		\$200,000	\$50,000	\$250,000	2018	WDB, Education Providers
NRV	Coordinate NRV entrepreneur and small business development network Convene regional revolving loan fund operators, small business counseling services, and other entrepreneur promotion programs. Develop new collaborative projects. Convene regional stakeholders to reinstate NRV office of SBA Small Business Development Center	\$1,000,000		\$1,000,000 (private)	\$2,000,000	2018	NRVRC, local economic development agencies, small business service providers
NRV	Promote and coordinate the development of a New River Valley passenger rail station Continue to research viability of extending Washington DC Amtrak service to a station in the NRV. Coordinate state and private stakeholders to pursue development of this service by 2020.				\$500,000	2020	NRV Localities, State Agencies, Public/Private Railroad Companies, NRVRC
NRV	Implement recommendations of New River Valley agribusiness/agritourism strategic planning process Identify and pursue projects based on the findings of the 2014-15 regional plan developed by the NRVRC.	\$25,000		\$25,000	\$50,000	2014	New River Valley Development Corporation

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Coordinate Regional Destination Marketing Organizations (DMO) and Marketing of the Arts and other regional assets Explore options to increase coordination of regional DMOs and tourism promotion initiatives, and support for the network of artisans, venues and other resources to promote New River Valley assets to visitors.			\$50,000	\$50,000	2016	NRV Localities, Tourism Offices
NRV	Research potential for Center of Excellence related to unmanned systems development and aerospace manufacturing capabilities in the region Develop commercialization of technologies related to automated vehicles, especially the aerial vehicles research of the MAAP at Virginia Tech. Recruit aerospace supplier firms to the region to develop a manufacturing cluster.				\$5,000,000	2015-ongoing	Public universities, economic development organizations, business in target sectors
NRV	Develop shared CEDS goals and economic development initiatives with neighboring regions and EDDs Coordinate with neighboring regions to align CEDS and economic development projects in conjunction with state efforts to regionalize economic development incentive funding		\$50,000	\$50,000	\$100,000	2017	NRVRC, neighboring EDDs
NRV	Develop pilot internship/apprenticeship program for target industry sectors Develop work study, internship placement, on-the-job training, and similar arrangements between businesses and education providers to help local students develop on-the-job skills for careers in local industries		\$100,000	\$100,000	\$200,000	2018	WDB, Education Providers, local economic developers
Giles County	Giles Multi-tenant Business Facility A facility located in the Wheatland Eco Park.				\$2,000,000	2014	Giles County IDA
Radford	City-owned industrial park land improvements Engineering and planning projects to acquire land in Radford industrial park, and upgrade for use by tenants.				\$6,000,000		Radford City government
NRV	Expand financial resources available to small businesses Recapitalize or expand existing local and regional small business loan funds. Develop referral system for small business assistance providers to direct clients to banks, loan funds, etc. with capital available for small business development.			\$25,000	\$25,000	2017	NRVRC, NRV Development Corporation, local economic developers
NRV	Extension of Rail to Commerce Park Rail siding extension from Norfolk Southern mainline about 3,500 feet to the Commerce Park boundary and 3,500 feet to a potential building site.	\$2,300,000	\$750,000	\$1,210,000	\$4,600,000	2018	Virginia's First, Industrial Facilities Authority

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Provide technical assistance services to supply chain firms of regional manufacturers Engage university experts and industrial consultants to provide product testing/prototyping, market analysis, process improvement, and other technical assistance services to support the competitiveness of suppliers to large regional manufacturers		\$50,000	\$50,000	\$100,000	2017	
NRV	Small Business Development (Green/Nano/Bio) Program Develop educational program through the community college and university that support the development and/or recruitment of small businesses/industries in the green, nano and/or bio technology fields.	\$500,000		\$500,000	\$1,000,000	2017	Universities, NRCC, School Divisions
NRV	Develop 'data dashboard' of regional economic and community health indicators Compile data from Federal and local sources to track the performance of the regional economy on selected CEDS and Livability Initiative goals. Develop user-friendly online platform to make the information easily accessible.				\$100,000	2017	NRVRC, state agencies, economic and workforce development organizations
Floyd County	Phase II Floyd Innovation Center	\$1,000,000	\$1,000,000	\$200,000	\$2,200,000	2017	Floyd County EDA
Montgomery County	Development of Route 177 Corporate Park	\$15 M	\$4 M	\$1M	\$20M	TBD	Montgomery County EDA
NRV	Regional Food Aggregating/Processing Center Value-added processing center for local produce and potentially local milk. The facility would serve as aggregator for larger buyers, as well as provide co-packing facilities and a commercial kitchen. Current or proposed projects in Floyd County and Montgomery County (Prices Fork)	\$1,000,000	\$500,000	\$500,000	\$200,000	2018	Floyd County, Sustain Floyd, Montgomery County, NRVRC
Montgomery County	Rt. 114 Widening From Christiansburg Town limits to Radford Army Ammunition Plant	\$50M	\$12.6M		\$63M	2018	VDOT, Montgomery County
NRV	Increase modern building stock through retrofits and new construction Modernize existing building stock through new construction or through retrofits to meet the needs of 21st century businesses.					2018	NRV Economic Development Alliance, local ED authorities
Floyd County	Jacksonville Center E-Commerce Project (Floyd Co) Establishment of an e-commerce catalog of crafts and products.	\$75,000	\$75,000	\$10,000	\$160,000	2016	Jacksonville Center, Inc.

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Support Farms to School program throughout the region Create education opportunities for students and support a supply of fresh foods from local farmers.				\$20,000	2014-2014	
NRV	Creation of Utility Standards Create utility standards for service providers to follow while coordinating digging between localities and service providers to install conduits or other uses						
NRV	Connectivity of Trails, Regional Trail System Interconnect various local, state and federal trails to create a continuous network in southwest Virginia.	\$400,000		\$400,000	\$800,000	2014	Trail Operators
NRV	Interstate-81 Interchange Improvements Exits 89, 94, 98, 105, and 114.				TBD	2014-2020	VDOT
NRV	Route 100 Widening between Pulaski County and Giles County				TBD	2014-2020	VDOT
Pulaski Town	Town of Pulaski Business Park Expansion The acquisition and site preparation of greenspace for industrial growth.	\$1,000,000		\$1,000,000	\$2,000,000	2015	EDA, Town of Pulaski
NRV	Support Public Private Partnerships for Agriculture Infrastructure Needs					2014	
Pulaski County	Shell Building-Industrial Park Construction of a shell building at the New River Valley Commerce Park	\$750,000	\$750,000		\$1,500,000	2014	Pulaski County
Pulaski Town	Acquisition/development of industrial sites (greenfields)					2018	Town of Pulaski
Rich Creek	Rich Creek Downtown Enhancement Project Ensure the stability and success of downtown Rich Creek.		\$1M	\$250,000	\$1,250,000	2014	Rich Creek Town
Floyd County	Phase II Development of Floyd Regional Commerce Center Grade lots 1 and 2.	\$1,000,000		\$500,000	\$1,500,000	2014	Floyd County, Floyd County EDA
NRV	Create Regional Revolving Loan Fund for Energy Audits and Retrofits Fund for New River Valley businesses and residents.						
NRV	Regional Conference/Civic Center Determine feasibility and appropriate site, engineering and architectural plans for regional conference center.	\$7,000,000		\$8,000,000	\$15,000,000	2016	Virginia's First and Partners
Pulaski Town	Brownfields Redevelopment Redevelopment of existing industry and housing.	\$500,000		\$500,000	\$1,000,000	2014	Pulaski Town and EPA

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Pulaski County	Exit 101 Interchange Improvements and Connector Route 11 Provide interstate access to the proposed Veteran's Cemetery and Route 11 with an urban 3 lane typical on 4 lane right of way.	\$2M	\$1M		\$16.5M	2020	Virginia's First/Army
NRV	Develop a Slaughterhouse or Regional Meat Processing Plant for Meat Processing and Production Develop facility to support local farmers					2014-15	Rural Development-
NRV	Support Carpooling Efforts/Initiatives throughout the New River Valley Support the expansion and marketing of Ride Solutions while exploring potential for carpooling app						
NRV	Create a Network of Growers and Producers in the Region Link New River Valley farmers markets to increase profitability.						
NRV	Intermodal Transportation Center Further explore the possibility of developing an intermodal transportation site on under-utilized US Army property near Dublin, Virginia.	\$4,000,000		\$4,000,000	\$8,000,000	2014	VA's First/US Army
NRV	Centralize Marketing of Energy Efficiency Options Create a "one stop shop" where people can evaluate typical "payback" on upgrades, find a qualified energy auditor/retrofitter, navigate various financing options.						
Blacksburg	Huckleberry Trail Extension Assist in the construction of the Huckleberry Trail extension from Prices Fork to Glade Road. Grading, site amenities, and surfacing are needed.			\$100,000	\$100,000	2014	Town of Blacksburg
NRV	Develop Region-Wide Bike Paths, Walking Used as both a tourism asset and an alternative/green method of transportation.	\$5,000,000		\$5,000,000	\$10,000,000	2014	NRVPDC, Localities
NRV	Access to Capital Host workshops to educate businesses on capital access opportunities in the region, i.e. 460 Angels						
NRV	Network of Manufacturing Companies Corporate roundtable headed by NRV Economic Development Alliance.	\$500,000	\$250,000	\$250,000	\$1,000,000	2014	NRVPDC
NRV	Tap into Additional Networks and Professional Organizations Research and encourage "continuing ed" requirements or periodic recertification so that the workforce can build their skill sets around emerging economic sectors.					2014	WIB, Local Businesses

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Floyd County	Blue Ridge Center for Chinese Medicine Expand the Appalachian Medicinal Herb program to include more farmers and move toward scalable processing and sales of medicinal herbs.	\$1,000,000	\$1,000,000	\$250,000	\$2,250,000	2016	Blue Ridge Center for Chinese Medicine
Floyd County	Value-Chain Enhancement Program This program would provide assessment and assistance for agricultural and forestry businesses in Floyd County from production to processing, marketing and sales, including the possible collaborative marketing opportunities including branding, agri-tourism, and shared e-commerce. The program, if funded, will also assess additional processing equipment/facility needs locally and options for meeting those needs.		\$75,000	\$10,000	\$85,000	2016	Floyd County, Economic Development Authority of Floyd County, Floyd County Tourism
Floyd County	Developing Lots 4 and 8 at the Floyd Regional Commerce Center Engineering and site work to get these sites "shovel ready" for business.	\$200,000	\$400,000	\$100,000	\$700,000	2016	Floyd County, Economic Development Authority of Floyd County
NRV	Implement K-12 Curriculum on Organic Food Production				\$50,000	2014	
NRV	Tap into Additional Networks and Professional Organizations Research and encourage "continuing ed" requirements or periodic recertification so that the workforce can build their skill sets around emerging economic sectors.					2014	WIB, Local Businesses
NRV	Implement K-12 Curriculum on Organic Food Production				\$50,000	2014	
Christiansburg	Truman Wilson Land Park Development Does not include Connector Route				\$29,000,000	2018-2028?	Christiansburg
NRV	Promote Civil War Historical Sites To promote civil war historical sites throughout the NRV.					2014	Southwest Virginia Cultural Heritage Foundation
NRV	Study Data from Various Wind/Solar Demonstration Projects around the NRV Evaluate effectiveness of wind and solar projects to inform potential future projects.						

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Conduct Farming Visioning with Agriculture Stakeholders, Farm Bureau and Extension						
Floyd County	Marketing Floyd County Regional Commerce Center As a locality that already has advanced telecommunications infrastructure, access to higher education opportunities, available and affordable workforce, and available industrial space, Floyd County is seeking funding to create a model of promotion for Southwest Virginia.			\$50,000	\$50,000	2014	Floyd County
Giles County	Public Transportation Connections to Blacksburg, Virginia Tech, and other major employment centers. Specific projects in local transit plans and 2016 Regional Transit Study.	\$1,600,000		\$400,000	\$2,000,000	2014	Giles County
Montgomery County	Expansion of Falling Branch Industrial Park Water, sewer, roads, and grading improvements	\$19,500,000	\$5,200,000	\$1,300,000	\$26,000,000	2015	Montgomery County EDA
Floyd County	Route 8 Improvements Road Improvements on Route 8 between I-81 and Floyd Town		\$1,500,000		\$1,500,000	2014	VDOT
Pulaski Town	Route 99 Retail Corridor Improvements Implement recommendations of 2013 feasibility study					2020	Town of Pulaski, Pulaski County, VDOT
Montgomery County	Shawsville Area Route 11/460 access management improvements Implement recommendations of 2012 corridor study					2020	VDOT, Montgomery County
Christiansburg	Interchange ramp at Route 460 Bypass and N. Franklin Street Connection of east bound 460 Bypass to west bound Business 460		\$2,081,907	\$42,488	\$2,124,395	2017-2022	VDOT, Christiansburg
Christiansburg	I-81/Route 8 (Exit 114) Interchange Reconstruction Not in draft SYIP	\$61,147,001			\$61,147,001	2023	VDOT, Christiansburg
Narrows	Upgrades and improvements at Mill Creek Nature Park					2015	Town of Narrows
NRV	Incorporate "Green" Training into Secondary and Post-secondary Vocational Construction Programs Change current curriculum in Construction Trades to include "retro fitting" remodeling for energy efficiency in homes.				\$500,000	2014	CTE Directors, Community College Workforce Departments

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Develop and Implement a Program to Support Small Family Farms Using "Cultivating Success" Farm Mentoring Project as a model. This will also include a revolving loan fund for farm start-ups and networking between local farmers and buyers.					2014	
Pulaski Town	Downtown/Main Street Renewal projects					2018	Town of Pulaski
Pulaski Town	Broadband expansion in downtown area					2018	Town of Pulaski
Floyd County	Floyd County Technical Skills Center For youth and adults, this workforce center would include a Mechatronics Program and other certificate programs for high school students and adults. Mechatronics includes mechanics, electronics, and computer and control engineering.	\$ 1,000,000	\$1,000,000	\$200,000	\$2,200,000	2017	Floyd County Public Schools and Floyd County
Floyd County	Floyd County EDA Revolving Loan Fund Expand revolving loan pool as all funds currently loaned out due to high demand.	\$100,000	\$100,000		\$200,000	2016	Economic Development Authority of Floyd County
Giles County	Hoges Chapel Water Tank Replacement Project Replacement of 40 year old water tank and 23,000 feet of 10 inch water line		\$2,600,000		\$2,600,000	2014	Giles County
Glen Lyn	Glen Lyn Regional Wastewater Facility To combine wastewater from Rich Creek and Glen Lyn into a single operation. The Towns will undertake the project.				\$3,000,000	2014	Glen Lyn
Christiansburg	Farmers' Market Structures New permanent structures				\$250,000	2017	Christiansburg
Pearisburg	Pearisburg Farmers Market – Development of a permanent structure to house the new Farmers Market. This is to include restrooms, kitchen facility, and entertainment venue.	\$160,000		\$40,000	\$200,000	2017	Town of Pearisburg
Narrows	Upgrades/improvements to Lurich Road ballfields				\$1,100,000		Town of Narrows
NRV	Implement the National Energy Education Development (NEED) Program in Regional K-12 Schools Energy education in our schools.				\$100,000	2014	
Pulaski County	New River Trail Extension				\$5,000,000		VDOT, Pulaski County

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Pulaski Town	Public safety facility					2018	Town of Pulaski
Pulaski Town	Implement Gatewood Park Master Plan					2018	Town of Pulaski
Floyd County	Floyd County Innovation Program Business develop/plan competition.		\$60,000	\$10,000	\$70,000	2016	Economic Development Authority of Floyd County
Giles County	Eggleston Boat Ramp/River Access (Continued Development of New River Water Trail)	\$130,000	\$40,000	\$30,000	\$200,000	2016-17	Giles County
Giles County	Shumate Falls Boat Ramp/River Access (Continued development of New River Water Trail)	\$130,000	\$40,000	\$30,000	\$200,000	2016-17	Giles County
Giles County	Stateline Boat Ramp/River Access (Continued development of New River Water Trail)	\$130,000	\$40,000	\$30,000	\$2,000,000	2016-17	Giles County
Narrows	Downtown improvements for tourism Façade and infrastructure improvements to encourage visitors and business development		\$400,000	\$400,000	800,000	2018	Narrows, Giles County, NRVRC
Pearisburg	Pearisburg Wastewater Treatment Plant UVA Project – Replace chlorine gas disinfection with UVA disinfection to eliminate safety concern with current treatment method.			\$150,000	\$150,000	2018	Town of Pearisburg
Pearisburg	Old Town Shop Property Redevelopment – Adaptive reuse of former public works building and property.					2018	Town of Pearisburg
Pembroke	Downtown improvements for tourism Façade and infrastructure improvements to encourage visitors and business development		\$400,000	\$400,000	800,000	2018	Pembroke, Giles County, NRVRC
Floyd County	Science Technology Engineering and Math (STEM) Program for 8th-12th graders				\$300,000	2014	Floyd County Public Schools
Floyd County/Floyd Town	Affordable Housing Implementation Construction and rehabilitation of affordable housing within Floyd County and Town.	\$340,000			\$340,000	2014-15	Floyd County, Floyd Town, and HOME
NRV	Support “Communities in Schools” Program Connect community resources with schools to help students achieve success.						
Christiansburg	Farmers' Market Structures New permanent structures				\$250,000	2017	Christiansburg

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Creation of a Fund to Remove Derelict Structures Tax advantages to remove structures alongside an education program on "how to"						
NRV	Support Co-Working Spaces for Businesses Utilization of underused facilities						
Pulaski County	Pulaski County Dispatch/Communications To upgrade Pulaski County's dispatch/communications system.				\$1,600,000	2014	Pulaski County
Christiansburg	Phase III of the Downtown Enhancement Project N. Franklin Street – new sidewalks, planting, paving.		\$1,280,000	\$320,000	\$1,600,000	2017	Town of Christiansburg
Pulaski Town	Dora Hwy Neighborhood Revitalization This neighborhood project grant is under consideration by the Department of Housing and Community Development; Comprehensive community project-sewer, water, street, new housing infill.				\$3,000,000	2014	Town of Pulaski, DHCD, CHP
Christiansburg	Christiansburg Institute Cultural Experience, Cultural Learning Curriculum, Oral History, and Site preservation.	\$1,500,000		\$1,500,000	\$3,000,000	2014	Christiansburg Institute
Dublin	Dublin Fire Department Expansion To add two bays.	\$750,000			\$750,000	2014	Dublin Town/Pulaski County
Pulaski County	New Facility, Sheriff's Department New Sheriff's Department facility for Pulaski County.				\$900,000	2014	Pulaski County - Sheriff
Pulaski County	Snowville Fire Department Fire Station replacement	\$1,680,000		\$420,000	\$2,100,000	2014	Pulaski County
Pulaski Town	Calfee Park Renovations (Pulaski Town) Improvements to bring the facility up to baseball standards. Visitor dugouts, dressing rooms, and infrastructure improvements are needed.	\$1,000,000			\$1,000,000	2018	Pulaski Town
NRV	Create Formal Regional Leadership Organization Create formal leadership organization, hold community awareness workshop, and establish certified leadership development program.				\$20,000	2014	Leadership Organizations
Radford	High Meadows Development (Radford) Improve the water system to include line work and a water tank.			\$806,000	\$806,000	2014	Radford
Floyd Town	Floyd Town Trails Program (final phase) New and upgraded sidewalks within the town.	\$240,000		\$60,000	\$300,000	2014	Floyd Town

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Montgomery County	Route 8 Widening Project Widening Route 8 from the Montgomery and Floyd County line to the Town of Christiansburg.	\$60,000,000	\$15,000,000		\$75,000,000	TBD	VDOT
Narrows	Replace Existing Water Lines and Collection System Piping and Upgrade Wastewater Plant The Town went online with the Giles County Public Service Authority and in response to the increased cost of purchasing water from the GCPA, the Town has invested millions in improvements to their system to bring water loss down. Existing collection system piping is leaking and/or broken.				\$2,300,000		Town of Narrows
Pulaski Town	Intensifying Blight Elimination Program The Town was awarded an EPA Brownfields Grant application in 2010.	\$200,000			\$200,000	2014	Town of Pulaski, EPA
Pulaski Town	Rt. 99 Water/Sewer Extension Extend water and sewer lines to Exit 94, to encourage commercial development.	\$1,500,000			\$1,500,000	2014	Town of Pulaski, Pulaski County
Radford	Radford Village Water Line Replacement 3,225 linear feet of 6" main water line would be replaced with an 8" service throughout the Radford Village residential area improving service reliability and water flow to forty homes.				\$117,500	2014	City of Radford
Radford	Wildwood Park Entrance Improve the Park entrance with parking facilities, a kiosk, pergola, new gate, and interpretive exhibits.	\$100,000		\$50,000	\$150,000	2014	Radford
Floyd County	Trails for Floyd (pedestrian, biking, and hiking) Extension of trail corridors from the town to the county as outlined in the comprehensive plan.	\$2,500,000		\$2,500,000	\$5,000,000	2014	Floyd County
Christiansburg	Phase IID, Huckleberry Trail Extension Extension of the existing Huckleberry Trail from the present terminus to Christiansburg High School		\$320,000	\$80,000	\$400,000	2017	Montgomery County and Town of Christiansburg
Floyd County	Groundwater and surface monitoring to help identify groundwater resources and calculate carrying capacity. Map recharge areas and other important water resource areas. To identify groundwater resources and calculate carrying capacity. Recharge areas and other important water resource areas would be mapped.	\$250,000			\$250,000	2014	Floyd County
Narrows	Replace existing collection system piping and upgrade wastewater plan			\$2,500,000	\$2,500,000		Town of Narrows

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Pulaski Town	Public Safety Facility A modern centralized facility located out of the flood plain and away from rail tracks.	\$5,000,000			\$5,000,000	2015	Town of Pulaski
Giles County	Eggleston Water Extension Phase 2 (Giles Co) Extend water service to 160 residences.	\$1,400,000			\$1,400,000	2014	Giles County
Giles County	Route 635 Water Extension (Giles Co) Provide public water to approximately 150 residents in the Big Stoney Community of Giles County.	\$2,000,000	\$1,000,000		\$3,000,000	2014	Giles County
Glen Lyn	Glen Lyn Park Modern bathhouse, wastewater hook ups, information center, and open-air theater. Water and sewer to each campsite at the park. Also a new location for a boat ramp and sidewalk connecting the Park to the Municipal Building.				\$800,000	2015	Glen Lyn
Pulaski County	Skyview Subdivision/Fairgrounds Area Sewer (Pulaski Co) Provide sewer to NRV Fairgrounds & 148 residences.	\$500,000			\$500,000	2014	Pulaski County
Pulaski County	Newbern Area Enhancements Creation of Wilderness Road Exhibit and other area enhancements.		\$53,387	\$21,613	\$75,000	2014	Pulaski County
Radford	University Drive Bridge Improvements and repairs needed to the 25 year old University Drive Bridge which includes deck repairs, waterproofing, painting, fencing, and sidewalk repairs and corrosion maintenance.				\$531,000	2014-15	Radford
Christiansburg	Quin W. Stuart Blvd. Traffic Signal Revenue Sharing Project with \$200,000 Private Funds		\$411,000	\$211,000	\$811,000	2017	VDOT, Christiansburg
Christiansburg	Falling Branch Road Intersection/Traffic Signal Revenue Sharing Project with \$150,000 Private Funds		\$413,000	\$263,000	\$826,000	2017	VDOT, Christiansburg
Christiansburg	N. Franklin Street - Cambria Street Intersection and N. Franklin Street Corridor Highway Project Being included in the Six-Year Improvement Program		\$8,319,743	\$169,791	\$8,489,534	2017-2022	VDOT, Christiansburg
Christiansburg	N. Franklin St. - Peppers Ferry Road Connector Route Phase I Not in draft SYIP		\$9,803,920	\$200,080	\$10,004,000	2023	VDOT, Christiansburg
Christiansburg	N. Franklin St. - Peppers Ferry Road Connector Route Phase II Not in draft SYIP		\$9,153,200	\$186,800	\$9,340,000	2025	VDOT, Christiansburg
Floyd County	Floyd County Health and Human Services Complex One-stop-shop in Floyd that would enable citizens to access needed services				\$2,000,000	2015	Floyd County

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Floyd County	Engineering Studies on Extending Water and Sewer to areas of Floyd Co. Determine priority areas for extension of public water and sewer, and begin extending system. Need to protect recharge and well-head areas.	\$1,200,000	\$200,000	\$100,000	\$1,500,000	2017	Floyd County
Floyd County	Improving Access to the Floyd Regional Commerce Center from Route 8 Remove sharp turns to improve truck access.	\$400,000	\$400,000		\$800,000	2017	Floyd County, Economic Development Authority of Floyd County, VDOT
NRV	Youth Planning Council Involve youth in discussing community development issues across the region.	\$10,000		\$10,000	\$20,000	2014	NRVPDC
Pearisburg	Community Center Renovation of Old School for Community Center Including New Electrical, Mechanical and Plumbing	\$2,000,000				2020	Town of Pearisburg
Pulaski County	Indoor Recreation - Wellness Center Indoor Recreation-Wellness Center for the citizens of Pulaski County.			\$7,000,000	\$7,000,000	2014	Pulaski County-Recreation
Floyd County	Trail Around Floyd Commerce Center To develop a walking trail around the new Commerce Center in Floyd.	\$200,000		\$200,000	\$400,000	2014	Floyd County
Christiansburg	Public Works Complex Moving current complex out of the floodplain	\$10,000,000			\$10,000,000	2020	Christiansburg
Christiansburg	Upgrade of Waste Water Plant Upgrade waste water plant to accommodate 8 million gallons per day			\$10,000,000	\$10,000,000	2017	Christiansburg
Christiansburg	Emergency Services Station New Roanoke Street substation			\$4,000,000	\$4,000,000	2020	Christiansburg
Giles County	Clendennin Water Extension (Giles Co) Provide public water to approximately 50 residents in the Clendennin community of Giles County.	\$2,000,000			\$2,000,000	2014	Giles County
Montgomery County	Route 177 Water and Sewer Improvements	\$4,800,000	\$1,200,000		\$6,000,000	2014	PSA
Pulaski Town	Enhance Bob White Boulevard and East Main Street Intersection						

New River Valley Annual Project Package 2016-17

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Radford	Amphitheater Planning, design & construction, 200 seats & stage			\$1,500,000	\$1,500,000	2018	City of Radford
Floyd Town	Lineberry Memorial Park Development Design and construction of stage for performances.	\$725,000		\$725,000	\$1,500,000	2014	Floyd Town
Giles County	Ingram Village Sewer (Giles Co) Put in sewer lines.	\$750,000		\$1,250,000	\$2,000,000	2015	Giles County
Pulaski Town	Sewer Collection/Pump Station Improvements Infrastructure improvements at Stations 4A and 4B		\$1,500,000	\$500,000	\$2,000,000	2014	Town of Pulaski, Peppers' Ferry Regional Wastewater Treatment Authority
Pulaski Town	Water Filtration Plant Improvements Modernatization of the current water filtration plant.	\$500,000		\$500,000	\$1,000,000	2014	Town of Pulaski
Radford	Third Avenue Parking Lot The public parking lot located adjacent to Grove Avenue and Third Avenue would be improved to include a stormwater system, paving, landscaping, traditional light poles and hanging baskets. This project is needed to improve the lot's aesthetic appeal.				\$250,000	2014	City of Radford
Pulaski Town	Bicycle Lane and Trail Improvements Improving bike accessibility for critical pathways throughout the Town.		\$750,000	\$250,000	\$1,000,000	2015	Town of Pulaski
Floyd County/Town	Floyd Public Transit Study viability of public transit in county/town		\$20,000	\$5,000	\$25,000	2014	Floyd County/Town



Agenda

May 25, 2017

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for April
 - B. [Approval of Treasurer's Report for April](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 1. Reissuance of VPDES Permit No. VA0024040-Riner WTP
 2. VA Tech Burrows-Burleson Tennis Center Renovations
 3. AEP 2017 Proposed Claytor Lake Drawdown Plan
 - B. Regular Project Review
None
 - C. Environmental Project Review
 1. [Reissuance of Permit No. VA0054780 Radford WTP](#)
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)**
- VIII. **OLD BUSINESS**
 - A. [Comprehensive Economic Development Strategy \(CEDS\) Update](#)
Presentation by Kevin Byrd, Executive Director
Commission Discussion
- IX. **NEW BUSINESS**
 - A. [Overview of Drug Courts and Day Reporting in the NRV](#)
Presentation by James Pritchett, NRV Community Services
Commission Discussion
 - B. Recap/Debrief Commission Annual Dinner for 2017
Commission Discussion
 - C. Commission Officers for FY2018 – Slate to be Introduced
Commission Action Needed

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: May 16, 2017
Re: April 2017 Financial Statements

The April 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY16-17 budget adopted by the Commission at the May 26, 2016 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year. The effects of fluid operations can be seen as we take a closer look at revenues and expenses.

As of month-end April 2017 (83.3% of the fiscal year), overall year to date revenues are 85.21% and expenses are 83.38% of adopted budget.

April month-end and year to date revenues exceed expenses, primarily due to the number of benchmark projects invoiced as we move closer to fiscal year end. The April balance sheet entry for Net Projects, which represents project expenses that cannot be invoiced yet and posted to receivables, is a low (\$10,866) as compared to the March balance at (\$45,745).

The two largest budget expense lines, Salary and Fringe, stand at 89.18% and 85.66%, respectively with budget overages primarily due to the addition of two Workforce staff positions to oversee a Department of Labor grant awarded in January and the payout of accrued leave for a Commission employee. The addition of new projects, particularly the large Workforce projects, since budget adoption continues to impact other expense lines as well as reimbursable expenses are charged to new projects. Revenue is confirmed to cover these overages in expenses.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

New River Valley Regional Commission
Agencywide Revenue and Expenditures - April 2017

With Indirect Detail

FY16-17 Budget	(83.3% of fiscal year)				
Adopted 5/26/16	April 2017	YTD	Under/Over	% Budget	
Anticipated Revenues					
ARC	69,019.50	0.00	69,135.50	-116.00	100.17%
ARC-Prices Fork	20,000.00	0.00	0.00	20,000.00	0.00%
LOCAL ASSESSMENT	226,656.87	0.00	221,866.71	4,790.16	97.89%
DHCD	75,971.00	18,993.00	75,971.00	0.00	100.00%
DHCD-Bldg Coll Communities	25,000.00	8,750.00	16,317.64	8,682.36	65.27%
DHCD-Prices Fork	30,000.00	0.00	0.00	30,000.00	0.00%
EDA	70,000.00	17,500.00	70,000.00	0.00	100.00%
GO Virginia	25,000.00	0.00	0.00	25,000.00	0.00%
Workforce Fiscal Agent	60,000.00	10,000.00	60,000.00	0.00	100.00%
Workforce Funding	536,400.81	79,323.07	492,742.06	43,658.75	91.86%
VDOT	58,000.00	0.00	48,155.17	9,844.83	83.03%
VDOT - Rocky Knob Project	110,000.00	0.00	31,964.59	78,035.41	29.06%
Floyd Co	6,750.00	0.00	0.00	6,750.00	0.00%
Floyd Town	1,250.00	0.00	1,372.52	-122.52	109.80%
Floyd Co EDA	0.00	0.00	3,142.43	-3,142.43	0.00%
Giles County	55,000.00	1,044.13	33,471.80	21,528.20	60.86%
Narrows Town	11,200.00	0.00	10,188.92	1,011.08	90.97%
Rich Creek Town	9,000.00	0.00	8,472.89	527.11	94.14%
Montgomery County	24,000.00	1,871.20	17,756.52	6,243.48	73.99%
Blacksburg Town	13,000.00	1,083.33	10,833.30	2,166.70	83.33%
Pulaski County	23,000.00	0.00	15,419.31	7,580.69	67.04%
Pulaski Town	5,000.00	10,000.00	14,427.20	-9,427.20	288.54%
Pulaski Co Sewerage Auth.	2,000.00	0.00	1,166.67	833.33	58.33%
Radford University	0.00	0.00	5,000.00	-5,000.00	0.00%
Recovered Cost	0.00	196.68	843.93	-843.93	0.00%
Virginia's First	25,000.00	2,083.33	20,833.30	4,166.70	83.33%
NRV MPO	45,000.00	0.00	15,000.71	29,999.29	33.33%
RV-ARC RideSolutions	33,680.00	0.00	22,925.37	10,754.63	68.07%
AFID Prices Fork Local Match	0.00	0.00	10,000.00	-10,000.00	0.00%
Dept of Environmental Quality	6,750.00	0.00	6,857.07	-107.07	101.59%
VA Dept of Emergency Management	45,000.00	31,500.00	31,500.00	13,500.00	70.00%
VA Early Childhood Foundation	0.00	0.00	39,061.66	-39,061.66	0.00%
Southwest Virginia SWMA	2,000.00	0.00	2,000.00	0.00	100.00%
New River Health District	25,000.00	0.00	22,540.31	2,459.69	90.16%
Friends of Southwest Virginia	0.00	0.00	7,626.74	-7,626.74	0.00%
Blacksburg Partnership (BBurg Broadband)	10,000.00	0.00	0.00	10,000.00	0.00%
Beans and Rice, Inc	0.00	0.00	2,190.79	-2,190.79	0.00%
ReNew the New	10,000.00	0.00	12,500.00	-2,500.00	125.00%
Statewide Agtourism Partners	0.00	0.00	12,000.00	-12,000.00	0.00%
Revenues	1,658,678.18	182,344.74	1,413,284.11	245,394.07	85.21%
Expenses					
Salaries	884,215.00	87,462.60	788,582.77	95,632.23	89.18%
Fringe Benefits	269,382.00	23,795.37	230,753.09	38,628.91	85.66%
Travel	64,800.00	5,093.56	37,771.91	27,028.09	58.29%
Office Space	64,354.00	4,475.42	42,702.89	21,651.11	66.36%
Telephone/Communications	14,175.00	1,308.11	15,250.92	-1,075.92	107.59%
Office Supplies	25,715.00	816.49	37,129.33	-11,414.33	144.39%
Postage	3,617.00	73.96	1,994.44	1,622.56	55.14%
Printing	10,750.00	320.17	5,161.47	5,588.53	48.01%
Copies & Copier Maintenance	6,400.00	308.40	2,831.74	3,568.26	44.25%
Media Ad/Outreach	4,500.00	5,994.94	7,984.22	-3,484.22	177.43%
Equipment Rent	5,719.00	476.71	4,861.23	857.77	85.00%
Vehicle Maintenance	2,000.00	0.00	257.61	1,742.39	12.88%
Vehicle Fuel	3,000.00	118.83	918.03	2,081.97	30.60%
Dues/Publications	12,681.00	498.00	13,627.50	-946.50	107.46%
Training	6,025.00	300.00	15,029.52	-9,004.52	249.45%
Insurance	4,100.00	0.00	4,364.00	-264.00	106.44%
Meeting Expense	11,800.00	6,186.11	15,767.86	-3,967.86	133.63%
Capital Outlay (Vehicle/Equipment)	5,000.00	7,204.19	20,071.69	-15,071.69	401.43%
Contractual Services	170,361.00	11,836.68	96,926.39	73,434.61	56.89%
Audit Fee	8,300.00	0.00	8,240.00	60.00	99.28%
Miscellaneous	78,072.00	2,626.69	29,627.33	48,444.67	37.95%
Expenses	1,654,966.00	158,896.23	1,379,853.94	275,112.06	83.38%
Agency Balance	3,712.18	23,448.51	33,430.17		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/16 to 4/30/17

Assets:

Operating Account	424,044.52
Reserve Funds - Certificate of Deposit	100,000.00
Reserve Funds - MMA	84,645.46
Accounts Receivable	288,145.42
Total Assets:	<u><u>896,835.40</u></u>

Liabilities:

Accounts Payable	17,453.56
Accrued Annual Leave	63,031.88
Accrued Unemployment	21,547.47
Expense Reimbursement	1,060.00
Total Liabilities:	<u><u>103,092.91</u></u>

Projects:

(Equity Accounts)	Net Projects	-10,866.02
	Current Year Unrestricted	60,491.79
	Unrestricted Net Assets	738,767.07
	Total Projects (Equity)	<u><u>788,392.84</u></u>
	Total Liabilities and Projects	<u><u>891,485.75</u></u>
	Net Difference to be Reconciled	<u><u>\$5,349.65</u></u>
	Total Adjustment*	<u><u>\$5,349.65</u></u>
	Unreconciled Balance	<u><u>\$0.00</u></u>

*YTD adjustment to Accrued Leave. Final adjustment will be posted at fiscal year end.



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

May 18, 2017

PROJECT: **Reissuance of Permit No. VA0054780 Radford WTP
VA170518-01600400121**

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on a draft permit that will allow the release of treated wastewater into a water body in Montgomery County, VA.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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Public Notice – Environmental Permit

PURPOSE OF NOTICE: To seek public comment on a draft permit from the Department of Environmental Quality that will allow the release of treated wastewater into a water body in Montgomery County, Virginia.

PUBLIC COMMENT PERIOD: *Newspaper: please insert date of first ad here* **May XX, 2017** to *Newspaper: please insert date 30 days from first ad here* **June XX, 2017**

PERMIT NAME: Virginia Pollutant Discharge Elimination System Permit – Wastewater issued by DEQ, under the authority of the State Water Control Board

APPLICANT NAME, ADDRESS AND PERMIT NUMBER: City of Radford, 619 Second St, Radford VA 24141; VA0054780

FACILITY NAME AND LOCATION: City of Radford Water Treatment Plant (WTP), 20 Forest Ave, Radford VA 24141

PROJECT DESCRIPTION: Radford City has applied for reissuance of a permit for the public Radford WTP in Montgomery County, Virginia. The applicant proposes to discharge treated industrial wastewaters at a rate of 1.1 million gallons per day into a water body. Sludge will be disposed on land at the New River Valley Regional Airport. The facility proposes to release the treated industrial wastewaters into the New River in Montgomery County in the New River watershed. A watershed is the land area drained by a river and its incoming streams. The permit will limit the following pollutants to amounts that protect water quality: solids & toxics.

HOW TO COMMENT AND/OR REQUEST A PUBLIC HEARING: DEQ accepts comments and requests for public hearing by e-mail, fax or postal mail. All comments and requests must be in writing and be received by DEQ during the comment period. Submittals must include the names, mailing addresses and telephone numbers of the commenter/requester and of all persons represented by the commenter/requester. A request for public hearing must also include: 1) The reason why a public hearing is requested. 2) A brief, informal statement regarding the nature and extent of the interest of the requester or of those represented by the requestor, including how and to what extent such interest would be directly and adversely affected by the permit. 3) Specific references, where possible, to terms and conditions of the permit with suggested revisions. A public hearing may be held, including another comment period, if public response is significant, based on individual requests for a public hearing, and there are substantial, disputed issues relevant to the permit.

CONTACT FOR PUBLIC COMMENTS, DOCUMENT REQUESTS AND ADDITIONAL INFORMATION: Lewis Pillis; DEQ Blue Ridge Regional Office, 3019 Peters Creek Rd, Roanoke, Virginia, 24019-2738; Phone: 540-562-6789; E-mail: lewis.pillis@deq.virginia.gov; Fax: 540-562-6725. The public may review the draft permit and application at the DEQ office named above {by appointment} or may request copies of the documents from the contact person listed above.



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N R V R C . O R G

May 18, 2017

Executive Director's Report

Economic Development:

- GO Virginia Region 2 (NRV, Roanoke, Lynchburg) Regional Council will be holding a NRV specific meeting on June 29th. Time is to be determined. The Regional Council is soliciting volunteers for working groups 1) grow skilled talent at all levels, 2) promote tech innovations for targeted industries, 3) development of unique sites/buildings, 4) access to capital and business mentorship. Sign up available until 5/29 at www.surveymonkey.com/r/KCY3DFX Meeting minutes and agendas for the Regional Council can be found at the following link www.econdev.vt.edu/index.php/govainfo
- The Federal budget for FY17 included additional POWER funds for both ARC and the U.S. Economic Development Administration. Staff will be reaching out to Giles and Pulaski Counties once more information is available to discuss project opportunities.

Transportation:

- The RideSolutions program is hosting their annual Bike Shorts Film Festival New River Valley viewing on May 23rd at the Lyric Theater in Blacksburg from 6:30pm-8:00pm. The purpose of the film festival is to raise awareness for bicycling and alternative transportation. Short films for the event are submitted by film makers locally, nationally and even internationally. For more information visit <http://ridesolutions.org/bikeshorts>

Regional:

- Smart Beginnings NRV is working on an Innovation grant application to the Virginia Early Childhood Foundation in partnership with the school district superintendents in the region. The focus of the application is to analyze data currently being collected by the schools to better inform early childhood education strategies and identify measurable data points to monitor annually going forward as a function of the NRV Data Dashboard.
- The Virginia Outdoor Lover's Expos was held on April 22nd with an estimated attendance between 1,500-2,000. Follow-up surveys to vendors indicate a very positive experience and a strong desire to participate in the future. An outdoor film fest was held four days later at the Lyric Theater in Blacksburg with attendance at approximately 75.
- Save the date for ReNew the New river clean up for August 26th. Communities that want to host a clean up event should contact Michael Gottfredson (michael@nrvc.org). So far Giles, Floyd and Montgomery Counties are confirmed to host volunteers.
- The NRV Hazard Mitigation Plan update is wrapping up. Counties are hosting open houses this month to receive public input on the strategies identified by the working groups.

Commission:

- We hosted the annual dinner event on 5/17 with upwards of 110 in attendance. Over 1/3 of the attendees participated with the mobile workshops in the afternoon prior to the event. Doe Creek Farm was a beautiful location. Press release for our award recipients distributed on 5/18.



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N R V R C . O R G

MEMORANDUM

To: NRVRC Commissioners

From: Patrick O'Brien, Regional Planner

Date: May 18, 2017

Re: 2017 Comprehensive Economic Development Strategy update process

The New River Valley Regional Commission is in the process of an annual update to the Comprehensive Economic Development Strategy (CEDS), which NRVRC will submit to the U.S. Economic Development Administration. A CEDS is a prerequisite to qualify for Economic Development Administration financial assistance under its public works, economic adjustment, and planning programs. In addition, other state and federal funding programs prioritize projects that communities have identified in the CEDS process. Current and past New River Valley CEDS documents can be reviewed at <http://nrvc.org/what-we-do/economic-development/>.

As part of the 2017 update, NRVRC staff has convened the CEDS committee to review progress on CEDS projects and provide input on changes for this year's CEDS update. The memo in the April commission packet provides the notes from the January 18, 2017 meeting, detailing progress on existing CEDS projects and other economic development trends that the CEDS should consider. The meeting also focused on a discussion of the region's small business development support and assistance programs. On May 2, 2017, the CEDS committee met again to discuss updates to recent workforce development grant programs and the GO Virginia program. The presentation materials from this meeting are available at our website, at: www.nrvc.org/what-we-do/economic-development.

The CEDS committee will meet again in June to review the CEDS project list and update projects for this year. A copy of the project list from last year's CEDS was included in the April commission packet. In late April, NRVRC staff received project updates from local government administrators and economic development staff regarding projects in their localities to include in the CEDS.

If you would like more information about any of the topics referenced in the notes, please contact Patrick O'Brien at: pobrien@nrvc.org. Similarly, please let me know if there are updates to the CEDS document, or other economic development trends or issues that are facing the region which you feel are important for the CEDS committee to consider.

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MEMORANDUM

To: NRVRC Commissioners

From: Kevin Byrd, Executive Director

Date: May 18, 2017

Re: Drug Court and Day Report Programs Overview Presentation

At the May Commission meeting James Pritchett, Executive Director with New River Valley Community Services, will be providing an overview of Drug Courts and Day Reporting Programs in the region. This topic was discussed at the most recent Mayors and Chairs meeting and in more detail at the March NRV Local Government Managers meeting. The Commission was asked to begin reviewing whether these programs could be expanded regionally. Prior to launching into a regional analysis, Mr. Pritchett will offer an overview and the Commission can discuss where our resources may be needed, along with next steps.

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Agenda
June 22, 2017

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for May
 - B. [Approval of Treasurer's Report for May](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 - 1. Virginia Tech Rural Road Expansion Project
 - 2. Unmanned Aerial Vehicle Park – Blacksburg, VA
 - 3. VA Dept. of Agriculture & Consumer Services Pesticide Performance Partnership Grant Application FY18-21
 - 4. FY 2017 EPA Community-Wide Brownfields Assessment Grant Proposal
 - B. Regular Project Review
None
 - C. Environmental Project Review
None
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. [EXECUTIVE DIRECTOR'S REPORT](#)
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
 - A. [VDOT – Arterial Preservation Program and Construction Projects Update](#)
Presentation by Michael Gray, Salem District Planner
David Clarke, Christiansburg Residency
Commission Discussion
 - B. [Comprehensive Economic Development Strategy Project Package and Report](#)
Commission Action Needed
 - C. [Consideration of the Propose FY18 Budget](#)
Commission Action Needed
 - D. [Commission Officers for FY2018 – Slate Introduced at May Meeting](#)
Commission Action Needed
 - E. July Commission meeting (Historically it is cancelled due to conflict with VAPDC)
Commission Action Needed

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



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MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: June 13, 2017
Re: May 2017 Financial Statements

The May 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY16-17 budget adopted by the Commission at the May 26, 2016 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year. The effects of fluid operations, particularly the addition of major Workforce programs, can be seen as we take a closer look at revenues and expenses.

As of month-end May 2017 (91.7% of the fiscal year), overall year to date revenues are 91.60% and expenses are 93.98% of adopted budget.

May month-end and year to date expenses exceed revenues primarily due to the number of quarterly projects that will not be invoiced until June month-end. The May balance sheet reflects Net Projects, which represents project expenses that cannot be invoiced yet and posted to receivables, at (\$63,261) as of month end.

The two largest budget expense lines, Salary and Fringe, stand at 99.12% and 94.86%, respectively with budget overages primarily due to the addition of two Workforce staff positions to oversee a Department of Labor grant awarded in January and the payout of accrued leave for a Commission employee. The addition of new projects, particularly the large Workforce projects, since budget adoption continues to impact other expense lines as well as reimbursable expenses are charged to new projects. Revenue is confirmed to cover these overages in expenses.

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New River Valley Regional Commission
Agencywide Revenue and Expenditures - May 2017

With Indirect Detail

	FY16-17 Budget		(91.7% of fiscal year)		
	Adopted 5/26/16	May 2017	YTD	Under/Over	% Budget
Anticipated Revenues					
ARC	69,019.50	0.00	69,135.50	-116.00	100.17%
ARC-Prices Fork	20,000.00	0.00	0.00	20,000.00	0.00%
ARC-Prices Fork Environmental	0.00	2,500.00	2,500.00	-2,500.00	0.00%
LOCAL ASSESSMENT	226,656.87	4,790.16	226,656.87	0.00	100.00%
DHCD	75,971.00	0.00	75,971.00	0.00	100.00%
DHCD-Bldg Coll Communities	25,000.00	0.00	16,317.64	8,682.36	65.27%
DHCD-Prices Fork	30,000.00	0.00	0.00	30,000.00	0.00%
EDA	70,000.00	0.00	70,000.00	0.00	100.00%
GO Virginia	25,000.00	0.00	0.00	25,000.00	0.00%
Workforce Fiscal Agent	60,000.00	0.00	60,000.00	0.00	100.00%
Workforce Funding	536,400.81	57,475.34	550,217.40	-13,816.59	102.58%
Workforce Pathways Fiscal Agent	0.00	25,000.00	25,000.00	-25,000.00	0.00%
VDOT	58,000.00	0.00	48,155.17	9,844.83	83.03%
VDOT - Rocky Knob Project	110,000.00	0.00	31,964.59	78,035.41	29.06%
Floyd Co	6,750.00	0.00	0.00	6,750.00	0.00%
Floyd Town	1,250.00	0.00	1,372.52	-122.52	109.80%
Floyd Co EDA	0.00	0.00	3,142.43	-3,142.43	0.00%
Giles County	55,000.00	127.86	33,599.66	21,400.34	61.09%
Narrows Town	11,200.00	0.00	10,188.92	1,011.08	90.97%
Rich Creek Town	9,000.00	0.00	8,472.89	527.11	94.14%
Montgomery County	24,000.00	0.00	17,756.52	6,243.48	73.99%
Blacksburg Town	13,000.00	1,083.33	11,916.63	1,083.37	91.67%
Pulaski County	23,000.00	0.00	15,419.31	7,580.69	67.04%
Pulaski Town	5,000.00	0.00	14,427.20	-9,427.20	288.54%
Pulaski Co Sewerage Auth.	2,000.00	0.00	1,166.67	833.33	58.33%
Radford University	0.00	0.00	5,000.00	-5,000.00	0.00%
Miscellaneous - Meetings/Recovered Costs	0.00	3,113.13	3,957.06	-3,957.06	0.00%
Virginia's First	25,000.00	2,083.33	22,916.63	2,083.37	91.67%
NRV MPO	45,000.00	0.00	15,000.71	29,999.29	33.33%
RV-ARC RideSolutions	33,680.00	0.00	22,925.37	10,754.63	68.07%
AFID Prices Fork Local Match	0.00	0.00	10,000.00	-10,000.00	0.00%
Dept of Environmental Quality	6,750.00	0.00	6,857.07	-107.07	101.59%
VA Dept of Emergency Management	45,000.00	0.00	31,500.00	13,500.00	70.00%
VA Early Childhood Foundation	0.00	0.00	39,061.66	-39,061.66	0.00%
Southwest Virginia SWMA	2,000.00	0.00	2,000.00	0.00	100.00%
New River Health District	25,000.00	4,959.69	27,500.00	-2,500.00	110.00%
Friends of Southwest Virginia	0.00	2,500.00	10,126.74	-10,126.74	0.00%
Blacksburg Partnership (BBurg Broadband)	10,000.00	0.00	0.00	10,000.00	0.00%
Beans and Rice, Inc	0.00	0.00	2,190.79	-2,190.79	0.00%
ReNew the New	10,000.00	0.00	12,500.00	-2,500.00	125.00%
Statewide Agtourism Partners	0.00	0.00	12,000.00	-12,000.00	0.00%
Blue Ridge Center for Chinese Medicine	0.00	2,500.00	2,500.00	-2,500.00	0.00%
Revenues	1,658,678.18	106,132.84	1,519,416.95	139,261.23	91.60%
Expenses					
Salaries	884,215.00	87,886.73	876,469.50	7,745.50	99.12%
Fringe Benefits	269,382.00	24,780.33	255,533.42	13,848.58	94.86%
Travel	64,800.00	5,405.62	43,177.53	21,622.47	66.63%
Office Space	64,354.00	4,475.43	47,178.32	17,175.68	73.31%
Communications	14,175.00	1,810.53	17,061.45	-2,886.45	120.36%
Office Supplies	25,715.00	2,570.04	39,699.37	-13,984.37	154.38%
Postage	3,617.00	18.99	2,013.43	1,603.57	55.67%
Printing	10,750.00	0.00	5,161.47	5,588.53	48.01%
Copier Usage/Maintenance	6,400.00	178.45	3,010.19	3,389.81	47.03%
Outreach/Media Adv	4,500.00	680.98	8,665.20	-4,165.20	192.56%
Equipment Rent/Copier	5,719.00	476.71	5,337.94	381.06	93.34%
Fleet Vehicles	2,000.00	0.00	257.61	1,742.39	12.88%
Vehicle Fuel	3,000.00	179.23	1,097.26	1,902.74	36.58%
Dues/Publications	12,681.00	286.00	13,913.50	-1,232.50	109.72%
Training/Staff Development	6,025.00	3,488.69	18,518.21	-12,493.21	307.36%
Insurance	4,100.00	0.00	4,364.00	-264.00	106.44%
Meeting Costs	11,800.00	6,125.56	21,893.42	-10,093.42	185.54%
Capital Outlay (WDB)	5,000.00	66.17	20,137.86	-15,137.86	402.76%
Contractual Services	170,361.00	34,968.20	131,894.59	38,466.41	77.42%
Professional Services Audit/Legal	8,300.00	0.00	8,240.00	60.00	99.28%
Miscellaneous/Fees	78,072.00	2,034.00	31,661.33	46,410.67	40.55%
Expenses	1,654,966.00	175,431.66	1,555,285.60	99,680.40	93.98%
Agency Balance	3,712.18	-69,298.82	-35,868.65		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/16 to 5/31/17

Assets:

Operating Account	350,329.83
Reserve Funds - Certificate of Deposit	100,000.00
Reserve Funds - MMA	84,645.46
Accounts Receivable	283,246.91
Total Assets:	<u>818,222.20</u>

Liabilities:

Accounts Payable	8,956.65
COBRA Health Payable	1,123.00
Accrued Annual Leave	63,031.88
Accrued Unemployment	21,660.73
Expense Reimbursement	30.00
Total Liabilities:	<u>94,802.26</u>

Projects:

(Equity Accounts)	Net Projects	-63,260.80
	Current Year Unrestricted	43,587.61
	Unrestricted Net Assets	738,767.07
	Total Projects (Equity)	<u>719,093.88</u>
	Total Liabilities and Projects	<u>813,896.14</u>
	Net Difference to be Reconciled	<u>\$4,326.06</u>
	Total Adjustment*	<u>\$4,326.06</u>
	Unreconciled Balance	<u>\$0.00</u>

*YTD adjustment to Accrued Leave. Final adjustment will be posted at fiscal year end.



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N R V R C . O R G

June 14, 2017

Executive Director's Report

Economic Development:

- GO Virginia Region 2 (NRV, Roanoke, Lynchburg) Regional Council will be holding a meeting in the New River Valley on June 29th 3:00-5:00 at the NRV Business Center in the New River Room. The Regional Council will host the first cycle of working group meetings on 6/16.
- New River Community College will be receiving approximately \$77,000 in Appalachian Regional Commission funds to support expansion of the Access to Community College Education (ACCE) program for graduates from Radford City Schools. The Commission staff advised the College through the application process and encourages other communities to consider making an ARC application for funds to support ACCE expansion in the region.
- Appalachian Regional Commission grants for 2017 will be due in late September. ARC funds are prioritized for economic and community development. If you are aware of an application forthcoming, please let me know so I can share with our state-level program administrators

Transportation:

- The Regional Commission is providing technical support to the NRV Metropolitan Planning Organization (NRVMPO) to update/review the Traffic Analysis Zones for projections to 2045. This process helps inform traffic models for future development in the region.

Regional:

- Smart Beginnings NRV is waiting on a response for an Innovation grant application to the Virginia Early Childhood Foundation in partnership with the school district superintendents in the region to analyze data that will inform school readiness for kindergarteners.
- Save the date for ReNew the New river clean up for August 26th. All four counties and the city will be participating/hosting volunteers again this year! Registration will be available mid-July on the following website www.renewthenew.org
- The NRV Hazard Mitigation Plan open houses are all complete. The final plan is being developed and will be submitted to the VA Dept of Emergency Management (VDEM) in July.
- The VA Dept of Conservation and Recreation will be hosting an all day workshop on floodplain management on August 9th at the NRV Business Center. Please share the date.
- Following the internet users study in Montgomery County including Blackburg and Christiansburg, the Commission staff has coordinated five conference calls with internet service providers with local government leadership.
- USDA Rural Development is accepting grant applications for planning funds on community facilities. The program will cover costs associated with preliminary architecture/engineering and environmental review. The Commission is available to assist with pursuing funds.

Commission:

- Jennifer Wilsie is celebrating 10 years of service and Julie Phillips is celebrating 5 years of service to the Regional Commission! Both have excelled in their professional growth at the Commission and their talents are directly contributing to the advancement of the organization.



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MEMORANDUM

To: NRVRC Commissioners

From: Kevin Byrd, Executive Director

Date: June 15, 2017

Re: VDOT – Arterial Preservation Program and Construction Projects Update

At the June Commission meeting Michael Gray, Salem District Planning Manager, will be in attendance to share information about a new VDOT program for Arterial Preservation. The premise of the arterial preservation program is to discourage traffic signal proliferation on critical corridors and improve mobility on existing corridors to support economic development. Mr. Gray will provide an overview of the program and will take questions.

David Clarke with the Christiansburg Residency will be at the Commission meeting to discuss construction projects currently underway in the district.

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N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members

From: Patrick O'Brien, Regional Planner

Date: June 16, 2017

Re: Comprehensive Economic Development Strategy (CEDS)- Project Package and Report

The 2017-18 update of the Comprehensive Economic Development Strategy is nearly complete. Attached is the final draft of the 2017-18 New River Valley CEDS document. This includes the previously reviewed project package, project ranking criteria, and goals and objectives. The introductory narrative includes data and information about the region to bring perspective and set a baseline for future updates.

Major changes to this year's CEDS include an update to the ranking criteria and scoring used to prioritize CEDS projects (page 22-26), and the addition of several projects to the project package table (page 29-45). The specific changes to these elements of the CEDS are discussed in more detail in the notes from the June 12, 2017 CEDS committee meeting, which appear in the appendix of the CEDS on page 60.

The Commission will need to take action adopting the CEDS in order for staff to submit the document to the Economic Development Administration prior to the June 30, 2017 deadline. The next step in the CEDS update process is to create the public-friendly 'consumer' version of the CEDS, and related on-line CEDS content.

Staff will be present at the June 22, 2017 to answer any questions about the CEDS document, and the CEDS update process for the upcoming year.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University



2017

New River Valley Comprehensive Economic Development Strategy



Table of Contents

Chapter 1: NEW RIVER VALLEY OVERVIEW	2
Chapter 2: NEW RIVER VALLEY SWOT ANALYSIS.....	15
Chapter 3: PRIORITIES, GOALS, AND OBJECTIVES.....	17
Chapter 3: ANNUAL PROJECT PACKAGE REPORT	22
Chapter 4: PROJECT EVALUATION FOR 2017-18.....	28
Chapter 5: IMPLEMENTATION AND RESILIENCY.....	46
Appendix	48

Chapter 1: NEW RIVER VALLEY OVERVIEW

1.1 INTRODUCTION

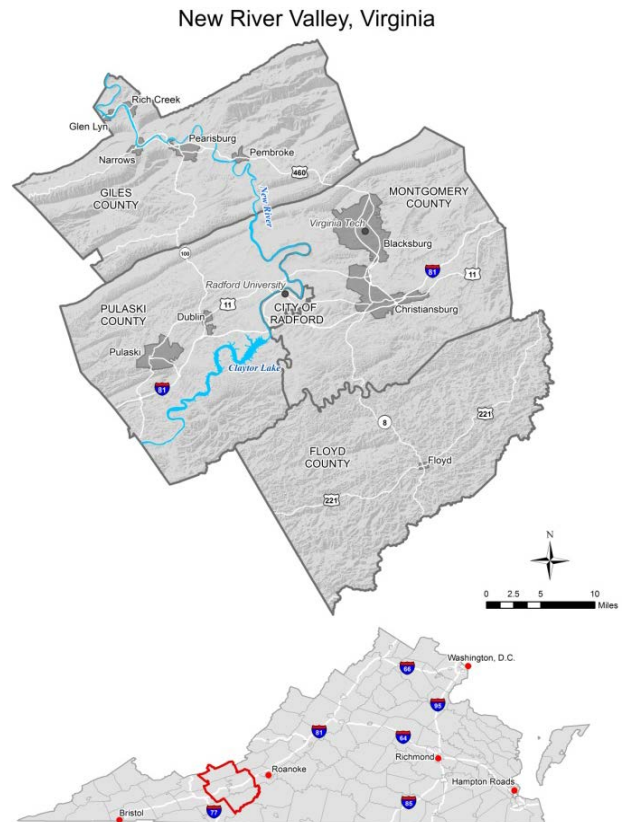
The New River Valley region consists of the counties of Floyd, Giles, Montgomery, Pulaski, and the City of Radford in southwest Virginia. The counties are home to ten incorporated towns, and a total regional population of 178,350 as of the 2010 census. Two major transportation routes pass through the region, Interstate 81 and US Route 460. Major employers include Virginia Tech, Radford University, Volvo Trucks North America, and Celanese.

The region is growing from a manufacturing and agrarian focused economy into a more balanced, diversified economy. The region has seen gains in sectors such as information technology, healthcare and biomedical, professional and financial services, energy, and agriculture. This transition has created the need for training in these growing sectors. Career pathway development is an important part of this transition to a more modernized economy.

The New River Valley Livability Initiative regional planning effort identified four major themes to focus regional development efforts, which reflect the regional characteristics that New River Valley residents value most. These themes are:

1. Enhancing Living and Working Environments
2. Preserving Rural Heritage and Community Character
3. Making the Business Environment Productive and Resilient
4. Building Healthy Communities

Each of these themes has a direct effect on economic development, and these themes are incorporated into the New River Valley's Comprehensive Economic Development Strategy. The region has seen success domestically and internationally in bringing in new businesses. These successes are celebrated, but the need to create homegrown startups needs to improve to strengthen the resiliency of the regional economy. The CEDS serves as a vision on how to reach the potential for the regional economy, bolstering the success of businesses within the New River Valley while improving the prosperity of its people.

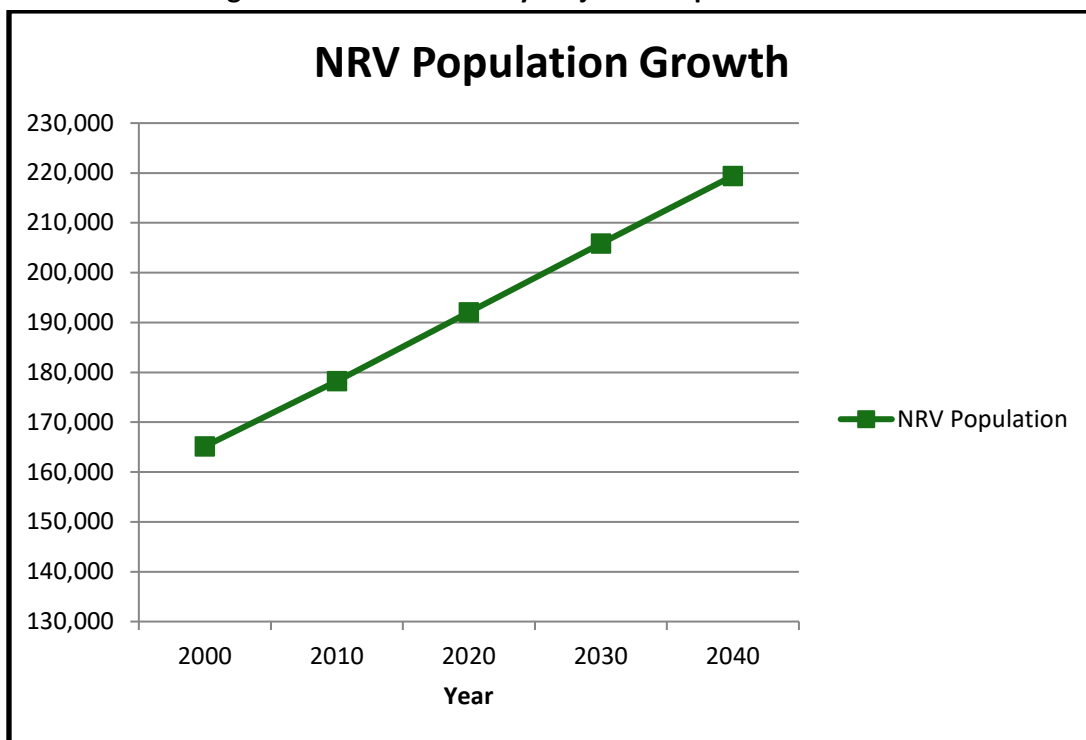


1.2 DEMOGRAPHIC PROFILE

Population

The New River Valley had an estimated population of 182,876 in 2016, a 2.6% increase since the 2010 Census¹. Population projections predict continued, steady growth to a 2040 population of 219,420, a 23% increase over a 30 year period. The City of Radford and Montgomery County have high percentages of student populations from Radford University and Virginia Tech, with a total student population of approximately 40,000 between the two universities. The universities produce nearly 10,000 new graduates within the region each year.

Figure 1: New River Valley Projected Population Growth



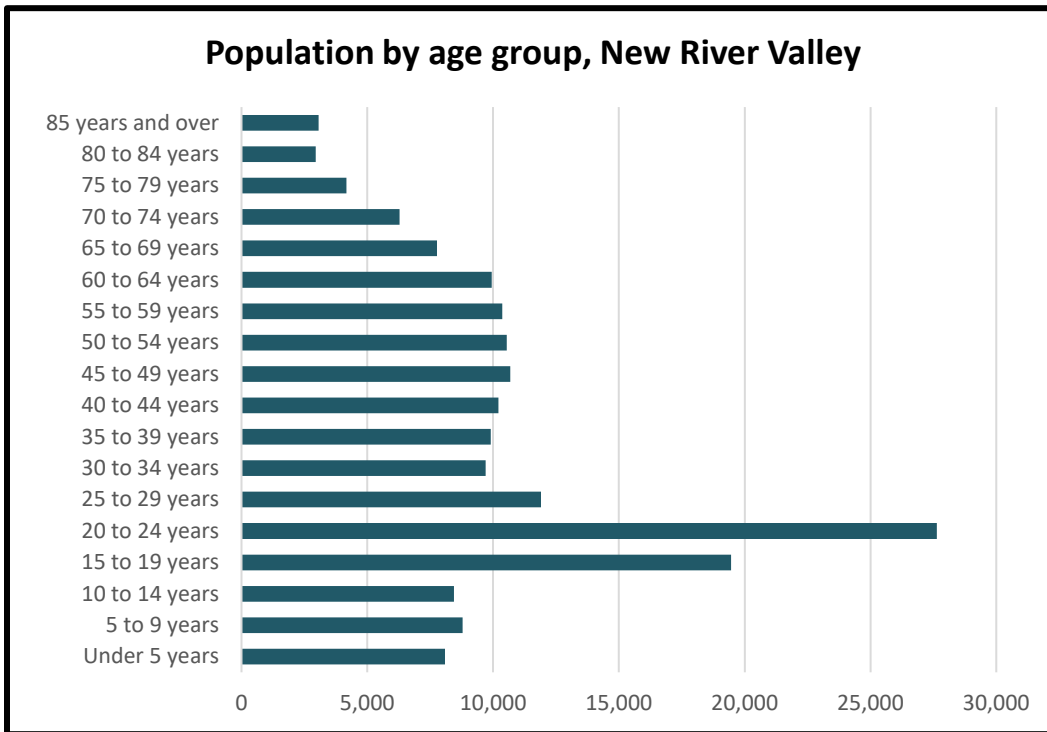
Virginia Employment Commission, U.S. Census Bureau

Age

The median age within the New River Valley is 33.2, well below the state average of 37.6. The region's large population of college students is the major contributor to the youthful population, with 15-19 year olds and 20-24 year olds as the two largest age groups. Figure 2 (next page) shows the regional population in each age group.

¹ US Census: 2016 Population Estimates - Annual Estimates of the Resident Population: April 1, 2010 to July 1, 2016

Figure 2: NRV Population by Age

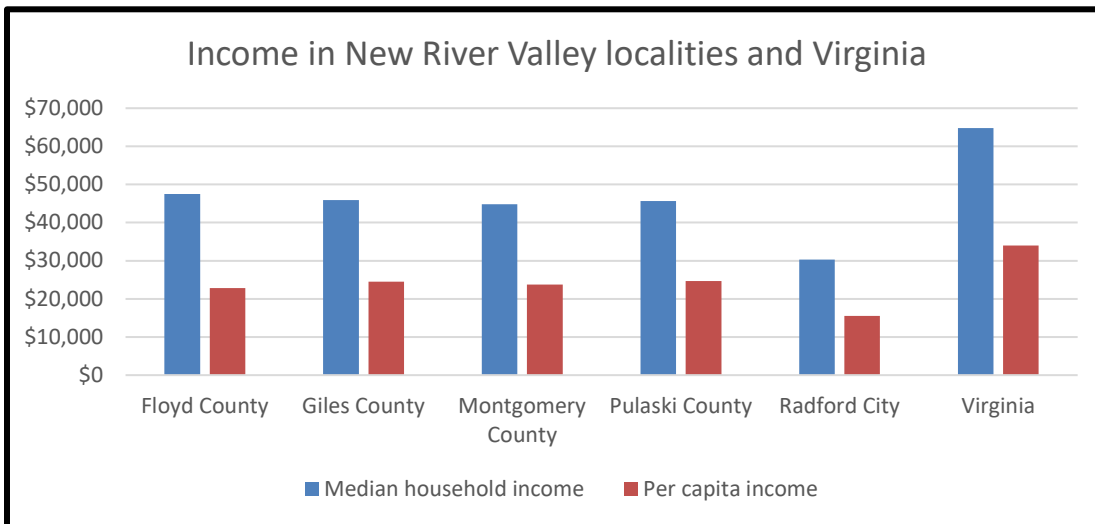


American Community Survey 5-Year Data, 2010-2014

Income

The median household income in the New River Valley is \$45,607, and per capita income is \$24,337². New River Valley incomes are below the Virginia average, but have increased in recent years. Income levels within the New River Valley vary by locality, as shown in Figure 3.

Figure 3: Median Household and Per Capita Income by Locality



American Community Survey 5-Year Data, 2010-2014

² 2011-2015 American Community Survey 5-Year Estimates: Selected Economic Characteristics

1.3 EMPLOYMENT

The total labor force in the New River Valley in 2014 is an estimated 88,645 workers³. Approximately 70% of New River Valley workers live and work in the region, and 30% commute to jobs outside the region, with Roanoke as the most common destination⁴.

New River Valley businesses employed approximately 66,700 workers in 2015, an increase of 4% over the past five years. The 'educational services' sector is the largest employer, which includes the nearly 10,000 employees of the region's public universities. Manufacturing is the second largest sector, followed by retail trade and health care (see Table 1 below).

Table 1: Employment by Industry Sector, New River Valley

Industry	Employment 2017	Average Annual Wages	Average Annual % Change in Employment 2012-17	Avg. Annual Growth % over next ten years
Educational Services	15,181	\$41,700	1.2%	0.1%
Manufacturing	11,513	\$53,268	1.0%	-1.5%
Retail Trade	8,638	\$23,373	0.6%	0.2%
Health Care and Social Assistance	7,538	\$39,724	2.1%	1.5%
Accommodation and Food Services	6,984	\$15,409	1.3%	0.1%
Professional, Scientific, and Technical Services	3,662	\$60,090	1.5%	1.0%
Administrative/Support/Waste Mgmt Svcs.	3,390	\$28,968	2.3%	0.7%
Construction	3,003	\$36,817	-3.1%	0.7%
Other Services (except Public Administration)	2,791	\$25,203	0.3%	0.1%
Public Administration	2,054	\$44,385	-0.8%	-0.3%
Transportation and Warehousing	1,853	\$44,306	0.9%	-0.5%
Arts, Entertainment, and Recreation	1,437	\$15,744	1.9%	0.3%
Agriculture, Forestry, Fishing and Hunting	1,379	\$16,723	1.6%	-0.9%
Real Estate and Rental and Leasing	1,308	\$41,639	3.3%	0.7%
Finance and Insurance	1,066	\$47,633	-1.0%	-0.1%
Wholesale Trade	861	\$65,272	-0.6%	0.1%
Information	830	\$45,088	0.6%	-0.6%
Utilities	500	\$50,955	-3.8%	-0.4%
Management of Companies and Enterprises	229	\$84,778	-9.3%	0.0%
Mining, Quarrying, and Oil and Gas Extraction	84	\$57,637	6.1%	-0.2%
Total - All Industries	74,384	\$37,789	0.9%	0.1%

Source: Jobs EQ 2017Q1 Dataset

³ 2011-2015 American Community Survey 5-Year Estimates: Selected Economic Characteristics

⁴ US Census Bureau, LEHD On the Map tool, 2014

The New River/Mount Rogers Workforce Investment Board partnered with the Virginia Tech Office of Economic Development to develop a Skills-Gap Analysis for the region. Both soft skill and technical skill gaps were evaluated. For the region, soft skill needs include: good attendance, critical and analytical thinking, communication, and problem solving. Technical skill needs include: electrical/electronics, engineering, general maintenance, welding, and customer service and sales.

CLUSTER ANALYSIS

The New River Valley Regional Commission worked with the Southern Rural Development Center (SRDC) at Mississippi State University to complete a cluster analysis of the New River Valley. According to the Economic Development Administration, economic clusters are geographic concentrations of interconnected industries and supportive organizations that make regions uniquely competitive for jobs and private investment. To perform the analysis, the SRDC researched employment concentrations within economic sectors throughout the region while measuring the job growth or loss within the specified cluster. The following table highlights employment in major clusters in the New River Valley as defined in the study.

Table 2: NRV Employment by Sector

INDUSTRY SECTOR	2012 Jobs	2022 Jobs Projected	Difference	2022 NRV Job Growth/Loss
Business & Financial	7,237	9,671	2,434	33.60%
Healthcare	4,663	5,990	1,327	28.50%
Energy	5,297	5,843	546	10.30%
IT Telecomm and Software	4,168	4,598	430	10.30%
Biomedical – R&D	696	840	144	20.60%
Agribusiness	720	692	-28	-3.90%
Arts, Entertainment, Recreation	2,561	3,151	590	23.00%
Electrical Equipment Manufacturing	2,281	2,108	-173	-7.60%
Defense	2,086	2,278	192	9.20%
Advanced Materials	3,977	3,351	-626	-15.70%
Transportation Equipment Mfg.	2,747	1,762	-985	-35.90%

Southern Rural Development Center, NRV Cluster Analysis 2012

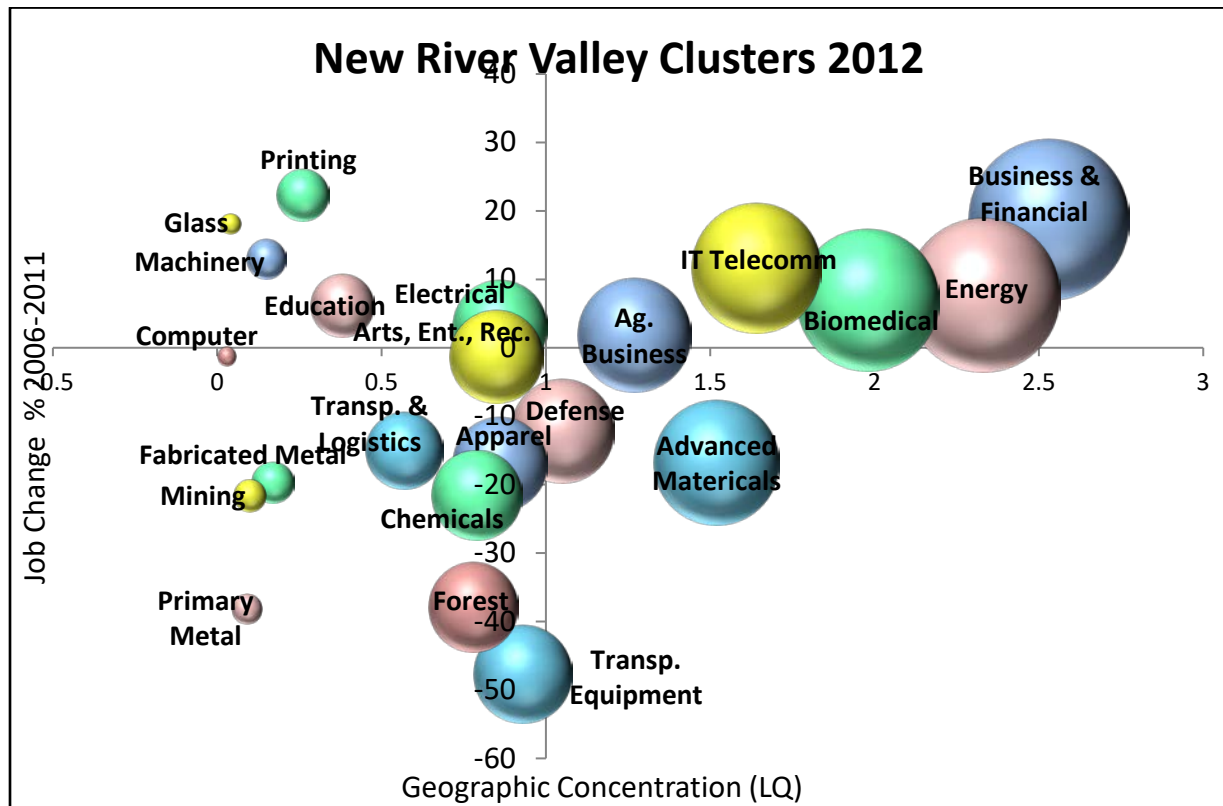
**Retail and university/college employment not reflected in chart.*

As part of this analysis, pre- and post-recession time periods were evaluated to demonstrate the strengths and weaknesses of clusters within the region. The figure on the following page identifies the relative strength of clusters based on their geographic concentration in the region and the growth in regional jobs. The size of the circle represents the current number of jobs.

Figure 4 shows economic sectors divided into quadrants. Those in the top right quadrant are considered to be the strongest in the region with strong job growth and a geographic concentration in that sector. The cluster chart shows five economic sectors that are growing in specialization and employment: 1) Business and Financial Services; 2) Energy; 3) Biomedical; 4) Information Technology and Telecommunications; and 5) Agribusiness. In cluster theory, the top right quadrant, or 'stars', highlights the standout industries that define the region's economy that also have potential to keep growing in specialization and bring additional employment.

The top left quadrant shows 'emerging' clusters that lack geographic concentration, but can grow into the 'star' category due to high job growth. These 'emerging' clusters need strategies focused on developing the workforce and entrepreneurial assistance. The bottom right quadrant shows sectors that still have geographic concentration but are losing that concentration due to job losses. These sectors need special attention if there is to be potential for long-term success in that sector. Finally, the lower left quadrant shows economic sectors that do not have geographic concentration and have lost jobs. Generally speaking, these sectors lack competitiveness unless new industries can be attracted to the region and bolster that sector.

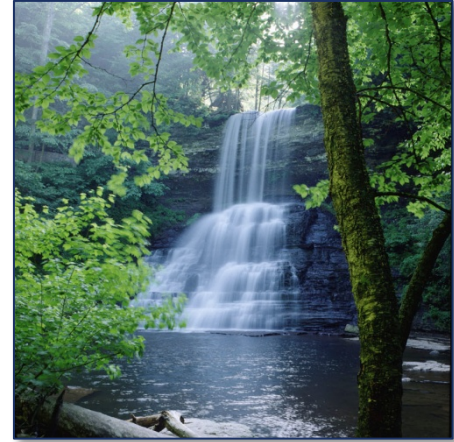
Figure 4: Employment growth and concentration of regional clusters in the New River Valley



This analysis serves as a guide for future strategy development with regards to workforce training, entrepreneurial development and resource allocation. Further, it provides a base for discussion and development of future strategies.

1.4 ENVIRONMENT AND NATURAL RESOURCES

The natural assets contained within the New River Valley are an important part of the region's character as well as the ability to generate tourism, a growing sector for southwest Virginia. The New River is an important natural feature and generates the name for the region. Mountains are an equally important natural feature for the region.



Cascade Falls, Credit: Virginia Tech

The New River Valley falls within three distinct physiographic provinces: the Blue Ridge

Province (Floyd County), the Valley and Ridge Province (Pulaski County, Montgomery County, most of Giles County, and the City of Radford), and the Appalachian Plateau (in a small part of Giles County). Each province has very different geological characteristics. Giles, Pulaski, and Montgomery Counties are mainly located in the Valley and Ridge Province which is characterized by sedimentary rocks such as limestone, shale, sandstone and dolomites (i.e., karst). Historically, limestone has been mined for agriculture use and sandstone for building purposes. Floyd County is located in the Blue Ridge Province, which is characterized by metamorphic rocks such as gneiss and schist. Metamorphic rocks are harder rocks and have been mined for use in road construction.

All counties in the New River Valley are quite similar with regards to type of land class. The majority of land within the region is considered timberland. It covers 68% of all land within the New River Valley. The only county in the region with a different forestry profile would be Giles where 76% of the total area is considered forest land, a significant amount of which is in the Jefferson National Forest⁵.

The average elevation of the NRV is about 2,500 feet. Elevations range from 1,470 feet above mean sea level at Glen Lyn to 4,348 feet at Bald Knob on Salt Pond Mountain in Giles County. Mountain Lake, also located on Salt Pond Mountain, is one of two natural lakes in Virginia and is reportedly the highest natural lake east of the Rocky Mountains. The New River runs through the Counties of Pulaski, Montgomery, and Giles, and the City of Radford, thus giving the region

⁵ New River Valley Hazard Mitigation Plan, 2011

its name. Little River, Peak Creek, Big Walker Creek, and Dodd’s Creek are a few of the tributaries of the New River. A small portion of eastern Montgomery and Floyd Counties are in the Roanoke River basin, while a small portion of Giles County and the Craig Creek watershed in Montgomery County drain into the James River.

Typical fall foliage peak color is October 10-20 in the Southwestern Mountain Climate Region. Following is a chart from the Virginia Tourism Corporation detailing the climate of the region.

Table 3: Virginia Southwestern Mountain Climate Region

	January Average	July Average	Annual Average
Temperature	24-44 (F)	60-85 (F)	
Precipitation	4.04 inches	4.73 inches	47.33 inches

Virginia Tourism Corporation, Southeast Regional Climate Center

Appalachian Trail

Fifty miles of the Appalachian Trail span Giles County and connects to nearly 2,200 miles of the trail extending from Georgia to Maine.

Blue Ridge Parkway

The Blue Ridge Parkway, spanning 469 miles total, travels through eastern and southern Floyd County. The Blue Ridge Parkway is famous for its scenic drives and brings tourists to the region.



Blue Ridge Parkway, Credit: Lydeana Martin

National Forest

Jefferson National Forest:

The Jefferson National Forest traverses the New River Valley and is home to Pandapas Pond, featuring a trail network for recreation users.

State Parks

Claytor Lake State Park:

The New River Valley is home to Claytor Lake State Park, the only state park in the region. Claytor Lake. Claytor Lake has a full service marina and provides options for fishing, swimming, and camping.



New River Trail State Park:

The New River Trail stretches 57 miles along an abandoned railroad corridor.

Claytor Lake Dam, Credit: Peter Huber

Other Natural Features

- Buffalo Mountain Natural Area Preserve
- Mountain Lake
- War Spur and Wind Rock Trails
- Radford Riverway
- Dora Trail
- Gatewood Park Campground and Reservoir
- Bottom Creek Gorge
- Falls Ridge Preserve
- Huckleberry Trail
- Rock Castle Gorge National Recreation Trail
- Cascades Recreation Area



Huckleberry Trail

1.5 INFRASTRUCTURE

The following information on infrastructure was gathered as part of the New River Valley Livability Initiative and can be found in the 2013 report entitled, *Livability in the New River Valley: From Vision to Action*.

CELL PHONE SERVICE PROVIDERS CURRENTLY AVAILABLE

- nTelos
- Sprint/Centel-Virginia
- U.S. Cellular
- Verizon- Virginia/Verizon South
- AT&T
- Citizens Telephone Cooperative
- Pembroke Telephone Cooperative

Virginia Economic Development Partnership: NRV Community Profile.

- The region now has broadband access along major regional corridors, around universities, and within larger jurisdictions.
- Some rural areas with sparse populations and mountainous topography still have limited access and low-speed/bandwidth which limits opportunities for full engagement in the information economy.

ROADS

- I-81 and US 460 are critical corridors for truck freight movement within the region and throughout the Commonwealth. 40-60% of truck traffic traveling along I-81 neither has an origin or destination in Virginia (9,000 – 13,400 trucks each day).
- Employers and major employment centers are served through road infrastructure mainly through interstate or state route access. Large employers not located along major roads or in more urbanized areas have selected locations based on proximity to natural resources or other valued amenities.

WATER AND SEWER

- New River Valley towns and the City of Radford are served by public water and sewer. Wells and septic systems serve the needs of residents who are not currently on public water and sewer.
- Floyd has limited ground water resources which also limits water intensive economic opportunities.

GAS

- Natural gas is supplied by ATMOS Energy in more populated areas of Radford, Blacksburg, Christiansburg, Dublin, Pulaski, and Fairlawn. Roanoke Gas services eastern Montgomery County. No gas service is provided in Floyd County. Unlike electricity, industrial, institutional and other large users dominate use with about 65% of natural gas consumption in the region. Natural gas prices have declined since 2008 due to increases in domestic production.
- Columbia Gas of Virginia has provided service to Giles County since the 1960s. Columbia Gas is headquartered in Chesterfield, Virginia and is the third-largest gas utility in the Commonwealth of Virginia. **Columbia Gas of Virginia Company Profile*

CLEAN ENERGY

- Development of clean energy options in the region may play a role in attracting new businesses to the region. For example The Sierra Nevada Brewery was considering Christiansburg as a potential site but settled on Asheville, North Carolina, in part because North Carolina’s “focus on green technologies played a role in luring the business to invest \$107.5 million into its new brewery there.” *Mountain Express, 2013.

RAIL

- Norfolk Southern’s Heartland and Crescent Corridors intersect just East of Radford. Both corridors are of national significance for freight movement.
- Freight rail serves Pulaski, Giles, and Montgomery Counties as well as the City of Radford. Rail is a major asset to manufacturing and other industries within the region.
- Currently, no passenger rail services exist within the New River Valley. Nearby Roanoke will begin service in 2017, and New River Valley stakeholders are working to extend service to a proposed station in Christiansburg.

INTERMODAL TRANSPORT

- Intermodal freight transport involves the transportation of freight using multiple modes of transportation (rail, ship and truck) without any handling of the freight itself when changing modes. This method reduces cargo handling, improves security, reduces damage and allows freight to be transported faster and reduces costs and emissions.
- There is an intermodal transfer facility currently being proposed in Elliston as a part of the Heartland Corridor improvement plan. The completion of the facility would have effects on both the rail and roadway network within the NRV and surrounding regions. Truck freight primarily utilizes I-81, US 460, US 11, US 221, VA 100, VA 8, VA 42 and VA 61. I-81 is one of the primary truck freight corridors on the eastern seaboard.

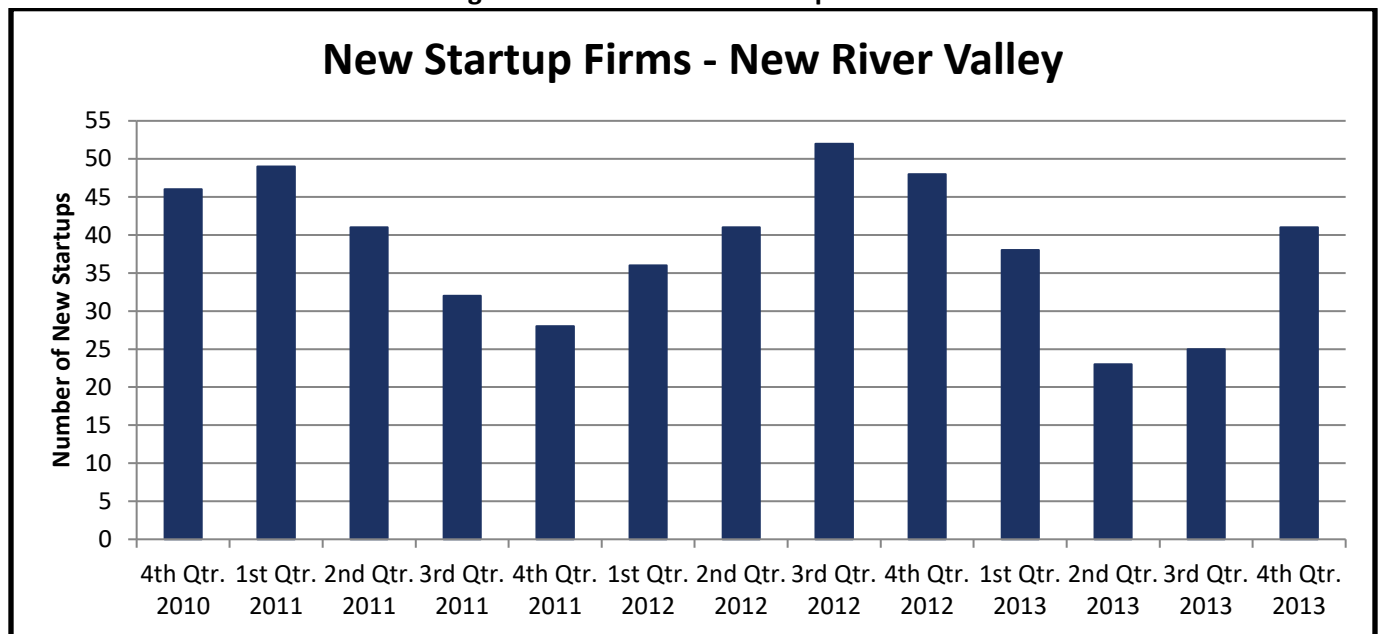
AIRPORTS

- There are two general aviation facilities located in the New River Valley: the Virginia Tech-Montgomery Executive Airport in Blacksburg and the New River Valley Airport just north of Dublin in Pulaski County. The NRV Airport is currently a registered foreign trade zone and international port of entry. The nearest major commercial passenger airport is Roanoke Regional Airport approximately ten miles east of the region.

1.6 ENTREPRENEURSHIP AND RESOURCES

Entrepreneurial development is important to the overall health of the economy as small business drives job growth. Figure 5 shows the average number of new firms in the New River Valley over the course of several years.

Figure 5: New Business Startups



New River Valley startup companies have options in each locality for small business services, which are listed below. The urban areas within the Blacksburg-Christiansburg-Radford metro area are more robust, as is expected with a greater population density and two universities. The table on the following page provides a listing of the organizations that provide small business development and entrepreneurship support services. A more complete list of stakeholders, including banks and the local technology business incubator, participate in the CEDS committee meetings each year.

Table 4: New River Valley small business and entrepreneurship resources

<p><u>Regional</u></p> <ul style="list-style-type: none"> • Roanoke Small Business Development Center (Virginia SBDC network) • New River Valley Business Center • VT KnowledgeWorks • Roanoke-Blacksburg Technology Council • 460 Angels • Virginia Cooperative Extension • Virginia Community Capital • Friends of Southwest Virginia <p><u>Interregional</u></p> <p>Roanoke SCORE</p>	<p><u>Local</u></p> <ul style="list-style-type: none"> • Economic Development Authority of Floyd County • Montgomery-Blacksburg-Christiansburg (MBC) Development Corporation Revolving Loan Fund • TechPad • Beans and Rice (Radford/Pulaski) <p><u>State</u></p> <p>Virginia Department of Business Assistance Virginia Small Business Financing Authority</p>
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A complete description of each small business service is listed in the appendix. The Radford Small Business Development Center closed in June 2016. A liaison from the nearby Roanoke SBDC is serving the New River Valley with training courses and business counseling services. CEDS stakeholders are exploring options to reinstate the Center, and otherwise coordinate small business services in the region.

1.7 PUBLIC PARTICIPATION

The following are public outreach activities during the development of the Comprehensive Economic Development Strategy alongside the New River Valley Livability Initiative.

- Working Groups: Economic development working group collaborated with CEDS Committee to develop goals, objectives, and strategies.
- Community Priority Survey: 660 participants responded to develop regional priorities.
- NRV Tomorrow Survey: 750 participants responded to rank values, projects, and policies within the region.
- BUILT NRV Game: 249 participants discussed concerns, possibilities, and value within individual communities.
- New River Valley Regional Commission Board of Directors: Hosts monthly public meetings where CEDS updates are reviewed. The final 2017 CEDS was presented on June 22, 2017.



Chapter 2: SWOT ANALYSIS

SWOT analysis elements are commonly understood in the following terms:

- **Strengths** are a region's relative competitive advantages (e.g., industry supply chains and clusters, extensive port, rail, and broadband assets, specialized workforce skills, higher education levels, collaboration among stakeholders) and often internal in nature;
- **Weaknesses** are a region's relative competitive disadvantages (e.g., a risk-averse or change-resistant regional culture), also often internal in nature;
- **Opportunities** are chances or occasions for regional improvement or progress (e.g., expansion of a biosciences research lab in the region), often external in nature; and
- **Threats** are chances or occasions for negative impacts on the region or regional decline (e.g., several companies in the region considering moving to lower-cost areas of the state), also often are external in nature.

The New River Valley's CEDS Committee discusses regional strengths, weaknesses, opportunities, and threats within the region periodically during their meetings. In 2016, the CEDS Committee provided extensive updates to the SWOT analysis based on recent developments, and revised the SWOT analysis from previous years accordingly.

Strengths

- Interstate 81 and 77 Accessibility
- Middle mile broadband fiber network is strong and expanding both speed and access
- New River is a recreation asset, and ample source of water/power
- Clean air/water
- Low cost of living and high quality of life
- Access to range of healthcare options
- Available, affordable industrial space/land
- Virginia Tech (especially applied research and support for innovation)
- Radford University
- Access to local foods/agriculture
- Manufacturing workforce and strong work ethic of residents generally
- Multiple airports (private)
- K-12 system is relatively strong and is growing options for students
- Music, arts, sports, and cultural events attract visitors and promote the region
- Engaged community organizations
- Engaged, collaborative business community
- Foreign Trade Zone
- Natural beauty and outdoor recreation assets
- Recreation opportunities
- Temperate climate
- Growing economic diversity and strong base of large, stable employers
- Low utility costs and tax rates
- New River Community College
- VT Corporate Research Center
- NRV Economic Development Alliance
- Southwest Virginia 'brands' (Crooked Road)
- Elected officials
- Strong track record for collaboration among region's business and gov't.

Weaknesses

- Loss of historic buildings from blight
- Lack access to capital for start-ups
- Few entrepreneurial leaders
- Low population, lack critical mass
- Workforce skills not matching available jobs
- Few 'high-end' amenities (hotels, restaurants, etc.)
- Lack of affordable child-care options
- Lack of coordination and resources at regional level for many marketing efforts

- Few 'shovel-ready' large (50+ ac.) industrial sites
- Brain drain – losing young talent and families
- Lack of diverse energy sources
- Deteriorating housing in some areas
- Struggle to define regional identity
- Poverty
- Drug abuse issues in some communities

Opportunities

- Public engagement
- Proximity to large east coast population centers
- K-12 and higher education partnerships with businesses
- Strong support for entrepreneurship development, and growing network for mentoring and support
- Growing momentum to define regional 'brand' for both internal and external marketing
- Downtown revitalization is gaining momentum in most towns
- 'Reshoring' and international investment in manufacturing

- Growing interest in incorporating work experience components into educational programs
- Interregional collaboration
- Economic gardening
- Seed and venture funding are growing
- Growing collaboration/partnership with nearby regions (especially Roanoke and 'Southwest Virginia')
- Strong support for preservation/promotion of natural resources
- Strong support for a growing array of youth development programs in communities, but need to 'regionalize'
- Businesses in similar sectors are uniting to support each other and address common needs

Threats

- Lack of influence at the state level
- Competition with other regions for talented youth and college graduates (brain drain)
- Lesser opportunities/resources in rural areas of region vs. urban areas
- Increasing congestion/worsening commutes on key routes (esp. I-81)
- Worsening substance abuse and related social/economic issues
- Unequal civic engagement/access to regional opportunities among citizens
- State/federal regulations can increase cost of doing business
- Uncertainty about regional 'brand' identify (perception as 'hillbilly' region)

- Aging building stock needs maintenance/replacement
- Aging of skilled workers with insufficient pipeline of young workers with right skills to replace them
- Shortage of affordable housing and 'aging in place' options in some areas
- Fast or uncontrolled growth may threaten natural resources or quality of life
- Online competition can threaten local retailers and other businesses

Chapter 3: PRIORITIES, GOALS, AND OBJECTIVES

The New River Valley Regional Commission (serving as Economic Development District) leads the continuous planning process for economic development in Virginia's New River Valley. The NRVRC works closely with localities and several regional groups that take key roles in pursuing economic development projects and funding to advance the quality of life in the New River Valley. The most recent five-year update to the CEDS in 2014 revised the region's CEDS goals and objectives to reflect recent economic trends. The seven priority areas have been identified by public outreach, the CEDS Committee, NRVPC Commissioners, and through research on best practices. The priority areas include: 1) Support Small Business and Entrepreneurial Development; 2) Preparation and Continued Support of Qualified Workforce; 3) Available Land, Quality Infrastructure, and Affordable Housing; 4) Attracting New Business to the Region; 5) Regional Marketing/Awareness to Promote the New River Valley; 6) Preserve Natural and Historic Areas; and, 7) Business Friendly Governance and Representation.

Priority 1: Support Small Business and Entrepreneurial Development

Goal: Establish an environment that fosters the growth of existing businesses and supports entrepreneurs from startup stage through maturation.

Objective 1: Optimize existing resources for entrepreneurs and small businesses and promote collaboration between these resources.

Objective 2: Increase the number of jobs created through entrepreneurial start-ups and expansions in the New River Valley.

Business Assistance and Entrepreneurial Support Key Strategies

- 1) Promote cooperation between the Radford Small Business Development Center, VT KnowledgeWorks, New River Community College, etc.
- 2) Create new and support existing financing opportunities for business/industry expansion, including venture capital.
- 3) Encourage the use of locally developed technology and intellectual property in manufacturing and other industries.
- 4) Organize creative financing programs and improve entrepreneurs' access to capital.



Virginia Tech Corporate Research Center

- 5) Increase small business support services through provision of community e-commerce space as well as trainings (social media, computer, etc.).
- 6) Link local industries with technology and research capabilities of Virginia Tech, Radford University, and New River Community College.

Priority 2: Preparation and Continued Support of Qualified Workforce

Goal: Prepare the New River Valley workforce for present and future employment in growing employment sectors.

Objective 1: Train and re-train workers for higher skills and productivity in the modern economy.

Objective 2: Improve the industry/education interface at all levels.

Preparation and Continuation of Qualified Workforce Key Strategies

- 1) Utilize the Community College or the One-stop Centers to assist businesses seeking trained employees or training of employees requiring enhanced skills.
- 2) To establish partnerships between industry/business and all levels of education by implementing an integrated workforce curriculum that provides students with more "real world" learning opportunities
- 3) Expand existing and explore new opportunities for business training and professional development programs.
- 4) Create a Youth Entrepreneurial Center for business and civic development and practice.
- 5) Integrate workforce education and training to meet the needs of the region's strongest economic clusters and where there are skills gaps.

Priority 3: Available Land, Quality Infrastructure, and Affordable Housing

Goal: Maintain existing and deploy additional infrastructure to meet the needs of businesses and residents.

Objective 1: Create an affordable, accessible and interlinked public transportation network that connects population centers with major employment centers.

Objective 2: Strengthen the economic position of downtown commercial districts.



Route 114 Bridge Completed 2014

Objective 3: Improve the region's telecommunication network to attract new firms, assist existing firms, and educate citizens.

Objective 4: Increase the energy efficiency of industrial and commercial buildings.

Quality Infrastructure Key Strategies

- 1) Coordinate and maximize the use of existing public and private transportation resources focused on employment mobility.
- 2) Seek diversification and mixed use redevelopment of downtown commercial districts.
- 3) Deploy last mile fiber optics using wired and wireless technologies throughout the region to serve businesses and residents.
- 4) Create utility standards for service providers to follow and coordinate public digging to minimize costs and disturbances.
- 5) Seek creative and cooperative regional financing strategies for major infrastructure needs.
- 6) Ensure adequate public utilities are in place for businesses and residents.
- 7) Coordinate and adopt creative approaches to encourage the creation of affordable housing for all age groups.
- 8) Use public schools, colleges and universities to expand education, training, and research around clean energy.
- 9) Encourage energy efficiency through education programs that detail cost, return on investment, and feasibility.

Priority 4: Attracting New Business to the Region

Goal: Attract new industries that will complement the region's economy, strengthen inter-industry linkages, and utilize the region's labor force.

Objective 1: Develop and strengthen the role of international trade and commerce in the economy of the New River Valley.

Objective 2: Increase the region's supply of ready and available industrial and other economic development properties.

Attracting New Business Key Strategies

- 1) Seek firms with an international focus to utilize the strategic assets of the New River Valley International Airport, Foreign Trade Zone and Commerce Park.

- 2) Recruit outside firms seeking a trained and skilled labor force, low utility costs, high quality industrial space, and convenient highway access.
- 3) Recruit outside firms that currently have significant supplier relationships with New River Valley companies.
- 4) Develop regional properties tailored to the needs of targeted industry sectors.

Priority 5: Regional Marketing/Awareness to Promote the New River Valley

Goal: Expand the regional identity and brand to increase the marketability of the region for businesses and tourists.

Objective 1: Improve the region's ability to market itself and respond to the needs of new industrial, research, and technological prospects.

Objective 2: Realize the region's tourism development potential and ability to market itself as a culturally and naturally unique tourism destination.

Regional Marketing/Awareness Key Strategies

- 1) Expand multi-regional marketing campaigns involving the New River Valley Economic Development Alliance, and similar organizations throughout Western Virginia.
- 2) Study the feasibility of a Destination Marketing Organization or Convention and Visitors Bureau and develop implementation strategies.
- 3) Participate in, support, and encourage southwestern Virginia initiatives such as 'Round the Mountain, Crooked Road, and Heartwood Center.
- 4) Identify, develop, and package the region's inventory of historical assets and arts and cultural activities, natural features, and events to support external marketing.



Explorenewrivervalley.com Regional Tourism Website

Priority 6: Preserve Natural and Historic Areas

Goal: Preserve the natural and historic assets within the region to protect the character and quality of the regional environment.

Objective 1: Manage the impacts of existing and future land uses in order to preserve the character and quality of the regional environment.

Objective 2: Increase the development and support of local family farms.

Preserve Natural and Historic Areas Key Strategies

- 1) Develop educational, networking and mentoring programs to support and encourage the continuation of family farms; including farmers markets and regional aggregation facilities.
- 2) Implement “Farms to School” programs, which would widen the market for locally grown produce and products.
- 3) Utilize tourism assets as a way to preserve open spaces, historic sites and key natural attractions.
- 4) Improve land use planning and practices to preserve the region's rural character.

Priority 7: Business Friendly Governance and Representation

Goal: Promote a business friendly environment through governments cooperating with businesses at the local level and advocating for them at the state and federal levels.

Objective 1: Bring a voice to the policy table on behalf of the region.

Objective 2: Ensure the safety of the region's citizens.

Governance Key Strategies

- 1) Seek representation on State Commissions and Committees.
- 2) Provide input to State from regional economic development organizations and planning districts.
- 3) Support police, fire, and medical (emergency and non-emergency) operations throughout the region.
- 4) Provide youth programs and support.



Gathering of NRV Local Elected Officials

Chapter 4: ANNUAL PROJECT PACKAGE REPORT

4.1 CEDS Project Evaluation Criteria – Reviewed/updated June 2017

As stated in the Organization and Management section of this report, the CEDS Committee and the NRVRC Board members reviewed and updated the project evaluation criteria. These criteria reflect CEDS goals and objectives, and are used to rank projects that localities submit for inclusion in the CEDS.

PROJECT TYPE (Points)

Priority Level 1 (8)

- Water and sewer utilities
- Employment Creation/Retention
-Technology and Industrial
- Entrepreneurial/Small Business Assistance
- Transportation Planning
- Regional/Local School & Educational
Facilities & Programs
- Passenger Rail
- Housing Production
- Technology Career Development Facilities/
Programs
- Tourism (esp. agri-tourism)
- Marketing/Promotion of Assets
- Value-Added Local Food
- Mixed Use Development
- Central Business District Revitalization
- Broadband network improvements

Priority Level 2 (6)

- Primary/Arterial Roads & Transportation
Maintenance
- Facilities for Protected Populations
- Neighborhood improvement projects
- Employment Creation/Retention-commercial
- Natural gas and energy infrastructure
- Rehabilitation of Aging Housing Stock
- Green Building Projects
- Protection of Natural/Cultural Resources/Assets
- Regional Coordination of Public
Transportation Connections
- Clean Energy Projects
- Airport Service
- Drainage/Flood Control
- Senior Care Facilities

Priority Level 3 (4)

- Secondary Roads
- Community Centers/Recreation
- Other Economic Development
- Homeownership Programs

Priority Level 4 (2)

- Other Housing
- Other Community Facilities
- Other Community Services Facilities
- Community Development Programs
- Drought Management

“Neighborhood improvement projects” includes sidewalks, solid waste/garbage, debris removal, street lighting, recreation, police/fire protection, and other neighborhood specific needs.

“Other community facilities” include day care facilities, community centers, emergency services facilities, health clinics, hospitals, and skill-building facilities for youth and the unemployed.

OTHER CRITERIA

While “project type” links the project criteria to the CEDS Goals and Strategies, there are other important factors in ranking individual projects. These factors are represented in the following criteria:

Investment relationship to regional economy and quality job creation: The projects receive addition points for the strength of their relationship to the economy of the Planning District, and the strategies to improve it, as described in the previous sections.

1. **Expected job creation-** the projects receive additional points if they are expected to result in quality jobs for regional residents, with points assigned as follows:

Points

- 5 Proposed investment directly supports high skill/high wage jobs.
- 3 Proposed investment results in an environment to support high skill/high wage jobs
- 3 Proposed investment supports skills upgrade/career advancement for in-demand jobs
- 2 Proposed investment results in entry-level jobs that are accessible to the long-term unemployed, youth, or others with barriers to employment (e.g., offender re-entry)
- 1 Proposed investment results in jobs with wages at or above the regional average

Additional two **(2) points** for projects that target specific occupations meeting the criteria of the New River-Mount Rogers Workforce Development Board ‘in demand occupations’ list.

2. **Relation to regional economic clusters:** Economic clusters reflect competitiveness of a regional economic sector versus national trends and job growth.

Points

- 8 Project Relates to High Job Growth, High Geographic Concentration Clusters
- 6 Project Relates to High Job Growth, Lower Geographic Concentration Clusters
- 4 Project Relates to Job Loss, High Geographic Concentration Clusters
- 4 Project relates to supply chain companies for existing regional clusters
- 2 Project relates to targeted industry sectors of regional economic development partners

3. **Regional Impact:** The impact of a project is in relation to the number of jurisdictions participating or impacted in reference to services and money invested.

Points

- 8 Region-wide or multi-region impact (i.e., affecting neighboring EDDs)
- 4 Four to Five Jurisdictions (Towns or Counties/Cities) Participating or Impacted
- 2 Two to Three Jurisdictions Participating or Impacted
- 1 One Jurisdiction Participating or Impacted

Investment relationship to EDA priorities and requirements: The projects receive additional points to the extent that they align with EDA policies regarding economic distress and national priorities, which may help the project qualify for EDA funding.

- 1. Per Capita Income: The projects receive additional points if the areas they affect have lower than average per capita income levels (average of all jurisdiction affected).**

Points

- 3 If less than or equal to 60% of State per capita income
- 2 If 61 - 74% of State per capita income
- 1 If 75 - 99% of State per capita income

- 2. Unemployment Rate: The projects receive additional points if the areas they affect have higher than average unemployment rates (average of all jurisdiction affected).**

Points

- 3 If 4% or more above State average
- 2 If 2-4% above State average
- 1 If 1-2% above State average

- 3. Relative Jurisdictional Stress: A composite index prepared by the Commission on Local Government to compare the relative strengths of the jurisdictions in the State.**

Points

- 2 High stress
- 1 Above average stress

- 4. Directly Correlates to EDA Investment Priorities (as described in EDA request for grant proposals)**

- A. Collaborative Regional Innovation
- B. Public/Private Partnerships
- C. National Strategic Priorities **1 point/priority**
- D. Global Competitiveness
- E. Environmentally-Sustainable Development
- F. Economically Distressed and Underserved Communities

Project support and feasibility: The project receives additional points if it demonstrates commitment by local partners and identifies financial or other resources that increase the likelihood of project success.

1. Relationship to Private Investments: Capital investments from private sources relate to the significance of the project.

Points

- 5 More than 50% Private Investment
- 3 25-49% Private Investment
- 2 Private Investment below 25%

2. Relationship to Previous Investment

Points

- 2 New Service or Facility; Expansion of Service from an Existing Service
- 1 Replacement of Existing Service or Facility

3. Readiness to Initiate Project

Points

- 5 Jurisdictional Commitment and Final Plans and Specifications-Application Filed
- 4 Jurisdictional Commitment Preliminary Plans and Specifications-Pre-application Filed
- 2 Jurisdictional Commitment, but no Plans and Specifications-Desired Project
- 1 No Jurisdictional Commitment, but Preliminary Plans and Specifications- Pre-application/Application

4. Utility/Infrastructure Availability (Maximum 6 points)

- A. Public Water
- B. Sanitary Sewer and Storm Water Treatment
- C. Electricity
- D. Telephone/Broadband
- E. Natural Gas
- F. All Season Road
- G. Rail Access

1 point/utility

5. Public Private Partnership

Points

- 5 Extensive commitment by multiple public and multiple private partners for project
- 2 Support from at least one public and at least one private stakeholder

Relationship to other regional initiatives and goals- Projects receive additional points if they demonstrate that they achieve the goals and strategies of other regional plans and priorities.

1. Relationship to “Green” Practices

Points

- 5 Project directly creates “green” jobs
- 4 Project implements “green practices” with certification
- 2 Project implements “green practices”
- 1 Project results in recycling or reuse

2. Relationship to Natural Resources

Points

- 5 Project sets aside land for conservation
- 3 Project compliments natural assets
- 2 Project is a detriment to natural resources

3. Relationship to international trade and investment

Points

- 3 Project supports development of international markets for products of regional businesses
- 2 Project supports efforts to attract investment by foreign owned firms to locate in the region

4. Relationship to arts, culture, history, regional heritage

Points

- 3 Project supports the development of arts/culture related business opportunities
- 2 Project supports the preservation/promotion of regional cultural heritage assets

In addition to the above criteria, all of the projects are reviewed for relationships to regional markets in order to maximize the return on taxpayer investment. Proposed projects are proactive trying to anticipate the economic changes in the region and continue to diversify the economy.

4.2 Evaluating Projects

Projects from the 2018 Project package as well as new project ideas are evaluated and ranked using the above criteria. Several criteria are based directly on current economic data, listed in the tables below.

Table 5: Per Capita Income and Population

Jurisdiction	2015 per capita income	As a percent of VA	2016 Population Estimate
Floyd County	\$23,885	69.9%	15,321
Giles County	\$25,241	73.9%	17,024
Montgomery County	\$25,368	74.3%	98,509
Pulaski County	\$25,556	74.8%	34,577
City of Radford	\$15,556	45.5%	17,228
New River Valley	\$24,337	71.3%	182,659
Virginia	\$34,152	100%	8,411,808

Source: 2011-2015 American Community Survey 5 Year Estimates, 2015 Population Estimates

Table 6: Unemployment Rate- 2016 average

Jurisdiction	Percent
Floyd County	4.0%
Giles County	5.3%
Montgomery County	4.0%
Pulaski County	5.8%
City of Radford	5.4%
New River Valley	4.6%
Virginia	4.0%

Source: Virginia Employment Commission, Local Area Unemployment Statistics

Table 7: Fiscal Stress Scores by Locality

Jurisdiction	Fiscal Stress
Floyd County	Below Average
Giles County	Above Average
Montgomery County	Above Average
Pulaski County	Above Average
City of Radford	High

Source: Virginia Commission on Local Governments, 2014

Chapter 5: PROJECT EVALUATION FOR 2017 – 2018

The 2017-18 Annual Project Package represented the priority projects for the region as of June 2017. The Project Package table on the following pages lists the projects as submitted by locality, and includes both ongoing projects identified in previous year's CEDS, as well as the new projects identified during this year's CEDS process. The table includes the estimated project costs and funding sources listed if they are known, as well as identifies a responsible agency to carry out the project.

The projects are ranked according to desirability on the scale described in Chapter 4, and project status is updated annually. Projects are evaluated based on the following descriptions.

Planning

Planning is the general term used to indicate ongoing development of a project. This may include:

- Holding project meetings
- Studies including feasibility studies
- Engineering and architectural reports
- Completion of required forms, permits, processes
- Any other activity indicating pursuit of the project

Funding

The formal funding request from Federal agencies is often a two step process which begins with a pre-application. If the project is viewed favorably, the sponsoring agency is invited to submit an application. A project is considered "Funded" following award notification when grant agreements are complete.

Completed

A construction project is considered completed when the construction is entirely finished. A program (non-construction) is considered completed when it is implemented.

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Preparation of New Graded Building Site at NRV Commerce Park A site to accommodate a graded building pad of a building footprint of 20 to 75 acres.	\$990,000	\$885,000	\$125,000	\$2,000,000	2018	Virginia's First Regional Industrial Facilities Authority
NRV	Development of Broadband Infrastructure and Internet Availability Explore options for higher bandwidth to the end user. Develop wifi availability in downtown areas. Assess feasibility of wireless towers to allow internet service to rural areas with no service. Tower placement studies and streamlining of the zoning process. Implement recommendations of studies in local jurisdictions (Blacksburg, Pulaski)				\$8,000,000	2017	Private Enterprises and NRV Localities, NRV Network Wireless Authority
NRV	Implement 'sector strategies' focus for workforce development programs to meet needs in target industry sectors Develop relationships between regional businesses and education, economic development, and related stakeholder organizations to provide services that ensure success of these industries in the region. Enhance intergrated 'career pathways' workforce curriculum to develop workforce skills that address needs of targeted industry sectors, especially manufacturing, IT, and healthcare.		\$200,000	\$50,000	\$250,000	2018	WDB, Education Providers
NRV	Coordinate NRV entrepreneur and small business development network Convene regional revolving loan fund operators, small business counseling services, and other entrepreneur promotion programs. Develop new collaborative projects. Convene regional stakeholders to reinstate NRV office of SBA Small Business Development Center	\$1,000,000		\$1,000,000 (private)	\$2,000,000	2018	NRVRC, local economic development agencies, small business service providers

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Promote and coordinate the development of a New River Valley passenger rail station Continue to research viability of extending Washington DC Amtrak service to a station in the NRV. Coordinate state and private stakeholders to pursue development of this service by 2020.				\$500,000	2020	NRV Localities, State Agencies, Public/Private Railroad Companies, NRVRC
NRV	Coordinate Regional Destination Marketing Organizations (DMO) Explore options to increase coordination of regional DMOs and tourism promotion initiatives, and support local tourism marketing campaigns to promote New River Valley communities as a tourist destination, and increase visitor spending. Upgrade regional tourism website.			\$100,000	\$100,000	2019	NRV Localities, Tourism Offices
NRV	Research potential for Center of Excellence related to unmanned systems development and aerospace manufacturing capabilities in the region Develop commercialization of technologies related to automated vehicles, especially the aerial vehicles research of the MAAP at Virginia Tech. Recruit aerospace supplier firms to the region to develop a manufacturing cluster.				\$5,000,000	2018	Public universities, economic development organizations, business in target sectors
NRV	Develop shared CEDS goals and economic development initiatives with neighboring regions and EDDs Coordinate with neighboring regions to align CEDS and economic development projects in conjunction with state efforts to regionalize economic development incentive funding		\$50,000	\$50,000	\$100,000	2017	NRVRC, neighboring EDDs
NRV	Expand pilot education and job training programs for local K-12 students and youth, targeted to careers at growing NRV industries Develop work study, internship placement ,on-the-job training, and similar arrangements between businesses and education providers to help local students develop		\$300,000	\$400,000	\$600,000	2019	WDB, Education Providers, local economic developers

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
	on-the-job skills for careers in local industries. Expand college scholarship programs for local K-12 students to attend community college (Giles ACCE program). Target scholarships to in-demand jobs.						
NRV	Coordinate environmental stewardship and asset-based development efforts related to the New River as an outdoor recreation amenity Continue regional coordination of New River Watershed and river clean-up events to preserve the condition of the New River. Support regional and local efforts to develop outdoor recreation tourism amenities related to the New River and other natural resources.						
NRV	Coordinate marketing and business support efforts for arts and cultural amenities in the New River Valley Promote and support the development of arts and cultural-related events and institutions through targeted incentives and support for arts-related development.		\$100,000	\$200,000	\$300,000	2020	Localities, civic groups, business groups
NRV	Implement marketing/branding recommendations of New River Valley agribusiness/agritourism strategic planning process	\$25,000		\$25,000	\$50,000	2018	New River Valley Development Corporation
Giles County	Giles Multi-tenant Business Facility Development of facilities at County industrial park properties.				\$2,000,000	2018	Giles County IDA
Radford	City-owned industrial park land improvements Engineering and planning projects to acquire land in Radford industrial park, and upgrade for use by tenants.				\$6,000,000		Radford City government

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Expand financial resources available to small businesses Recapitalize or expand existing local and regional small business loan funds. Develop referral system for small business assistance providers to direct clients to banks, loan funds, etc. with capital available for small business development.			\$25,000	\$25,000	2017	NRVRC, NRV Development Corporation, local economic developers
NRV	Extension of Rail to Commerce Park Rail siding extension from Norfolk Southern mainline about 3,500 feet to the Commerce Park boundary and 3,500 feet to a potential building site.	\$2,300,000	\$750,000	\$1,210,000	\$4,600,000	2018	Virginia's First, Industrial Facilities Authority
NRV	Provide technical assistance services to supply chain firms of regional manufacturers Engage university experts and industrial consultants to provide product testing/prototyping, market analysis, process improvement, and other technical assistance services to support the competitiveness of suppliers to large regional manufacturers		\$50,000	\$50,000	\$100,000	2017	
NRV	Small Business Development (Green/Nano/Bio) Program Develop educational program through the community college and university that support the development and/or recruitment of small businesses/industries in the green, nano and/or bio technology fields.	\$500,000		\$500,000	\$1,000,000	2017	Universities, NRCC, School Divisions
NRV	Develop 'data dashboard' of regional economic and community health indicators Compile data from Federal and local sources to track the performance of the regional economy on selected CEDS and Livability Initiative goals. Develop user-friendly online platform to make the information easily accessible.				\$100,000	2017	NRVRC, state agencies, economic and workforce development organizations

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Floyd County	Phase II Floyd Innovation Center	\$1,000,000	\$1,000,000	\$200,000	\$2,200,000	2017	Floyd County EDA
Montgomery County	Development of Route 177 Corporate Park	\$15 M	\$4 M	\$1M	\$20M	TBD	Montgomery County EDA
NRV	Regional Food Aggregating/Processing Center Value-added processing center for local produce and potentially local milk. The facility would serve as aggregator for larger buyers, as well as provide co-packing facilities and a commercial kitchen. Current or proposed projects in Floyd County and Montgomery County (Prices Fork)	\$1,000,000	\$500,000	\$500,000	\$200,000	2018	Floyd County, Sustain Floyd, Montgomery County, NRVRC
Montgomery County	Rt. 114 Widening From Christiansburg Town limits to Radford Army Ammunition Plant	\$50M	\$12.6M		\$63M	2018	VDOT, Montgomery County
NRV	Increase modern building stock through retrofits and new construction Modernize existing building stock through new construction or through retrofits to meet the needs of 21st century businesses.					2018	NRV Economic Development Alliance, local ED authorities
Floyd County	Floyd Online Storefront E-Commerce Project (Floyd Co) Establishment of an e-commerce catalog of crafts and products.	\$75,000	\$75,000	\$10,000	\$160,000	2018	Floyd County Tourism Office, Floyd County Economic Development Authority
NRV	Creation of Utility Standards Create utility standards for service providers to follow while coordinating digging between localities and service providers to install conduits or other uses						

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Connectivity of Trails, Regional Trail System Interconnect various local, state and federal trails to create a continuous network in southwest Virginia.	\$400,000		\$400,000	\$800,000	2020	Trail Operators
Montgomery County	Route 8 Widening Project Widening Route 8 from the Montgomery and Floyd County line to the Town of Christiansburg.	\$60,000,000	\$15,000,000		\$75,000,000	TBD	VDOT
NRV	Interstate-81 Interchange Improvements Exits 89, 94, 98, 105, and 114.				TBD	2014-2020	VDOT
NRV	Route 100 Widening between Pulaski County and Giles County				TBD	2014-2020	VDOT
Pulaski Town	Town of Pulaski Business Park Expansion The acquisition and site preparation of greenspace for industrial growth.	\$1,000,000		\$1,000,000	\$2,000,000	2015	EDA, Town of Pulaski
NRV	Support Public Private Partnerships for Agriculture Infrastructure Needs					2018	
Pulaski County	Shell Building-Industrial Park Construction of a shell building at the New River Valley Commerce Park	\$750,000	\$750,000		\$1,500,000	2018	Pulaski County
Pulaski Town	Acquisition/development of industrial sites (greenfields)					2018	Town of Pulaski
Rich Creek	Rich Creek Downtown Enhancement Project Ensure the stability and success of downtown Rich Creek.		\$1M	\$250,000	\$1,250,000	2018	Rich Creek Town
Floyd County	Phase II Development of Floyd Regional Commerce Center Grade lots 1 and 2.	\$2,500,000	\$1,500,000	\$500,000	\$4,500,000	2017	Floyd County, Floyd County EDA

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Create Regional Revolving Loan Fund for Energy Audits and Retrofits Fund for New River Valley businesses and residents.						
NRV	Identify necessary improvements to regional tourism/visitor infrastructure Address gaps in hotels/lodging, event space, retail amenities in certain areas			\$100,000	\$100,000	2019	NRVRC
NRV	Support Carpooling Efforts/Initiatives throughout the New River Valley Support the expansion and marketing of Ride Solutions while exploring potential for carpooling app						
NRV	Create a Network of Growers and Producers in the Region Link New River Valley farmers markets to increase profitability.						
NRV	Intermodal Transportation Center Further explore the possibility of developing an intermodal transportation site on under-utilized US Army property near Dublin, Virginia.	\$4,000,000		\$4,000,000	\$8,000,000	2018	VA's First/US Army
NRV	Centralize Marketing of Energy Efficiency Options Create a "one stop shop" where people can evaluate typical "payback" on upgrades, find a qualified energy auditor/retrofitter, navigate various financing options.						
Blacksburg	Huckleberry Trail Extension Assist in the construction of the Huckleberry Trail extension from Prices Fork to Glade Road. Grading, site amenities, and surfacing are needed.			\$100,000	\$100,000	2018	Town of Blacksburg
NRV	Develop Region-Wide Bike Paths, Walking Used as both a tourism asset and an alternative/green method of transportation.	\$5,000,000		\$5,000,000	\$10,000,000	2018	NRVPDC, Localities
NRV	Access to Capital Host workshops to educate businesses on capital access opportunities in the region, i.e. 460 Angels						

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Montgomery County	Falling Branch Corporate Park Expansion- Expand 175 acre industrial park in Christiansburg to include up to 80 acres of new land adjoining park	\$2,282,500		\$2,282,500	\$4,565,000	2017	EDA of Montgomery County, VA
NRV	Network of Manufacturing Companies Corporate roundtable headed by NRV Economic Development Alliance.	\$500,000	\$250,000	\$250,000	\$1,000,000	2018	NRVPDC
NRV	Tap into Additional Networks and Professional Organizations Research and encourage "continuing ed" requirements or periodic recertification so that the workforce can build their skill sets around emerging economic sectors.					2018	WIB, Local Businesses
Floyd County	Blue Ridge Center for Chinese Medicine Expand the Appalachian Medicinal Herb program to include more farmers and move toward scalable processing and sales of medicinal herbs.	\$1,000,000	\$1,000,000	\$250,000	\$2,250,000	2016	Blue Ridge Center for Chinese Medicine
Floyd County	Value-Chain Enhancement Program This program would provide assessment and assistance for agricultural and forestry businesses in Floyd County from production to processing, marketing and sales, including the possible collaborative marketing opportunities including branding, agri-tourism, and shared e-commerce. The program, if funded, will also assess additional processing equipment/facility needs locally and options for meeting those needs.		\$75,000	\$10,000	\$85,000	2017	Floyd County, Economic Development Authority of Floyd County, Floyd County Tourism
Floyd County	Developing Lots 4 and 8 at the Floyd Regional Commerce Center Engineering and site work to get these sites "shovel ready" for business.	\$200,000	\$400,000	\$100,000	\$700,000	2016	Floyd County, Economic Development Authority of Floyd County
Floyd County	Constructing a Shell Building on Lot 4 We have a lack of building space available in Floyd and are preparing for construction of a building in the Floyd Regional Commerce Center. The building will be designed to be able to serve more than one tenant.	\$1,000,000	\$1,000,000	\$1,000,000	\$3,000,000	2017	Floyd County and Economic Development Authority of Floyd County
NRV	Implement K-12 Curriculum on Organic Food Production				\$50,000	2018	

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Tap into Additional Networks and Professional Organizations Research and encourage "continuing ed" requirements or periodic recertification so that the workforce can build their skill sets around emerging economic sectors.					2018	WIB, Local Businesses
NRV	Implement K-12 Curriculum on Organic Food Production				\$50,000	2018	
Christiansburg	Truman Wilson Land Park Development Does not include Connector Route				\$29,000,000	2018-2028?	Christiansburg
NRV	Promote Civil War Historical Sites To promote civil war historical sites throughout the NRV.					2018	Southwest Virginia Cultural Heritage Foundation
NRV	Study Data from Various Wind/Solar Demonstration Projects around the NRV Evaluate effectiveness of wind and solar projects to inform potential future projects.						
NRV	Conduct Farming Visioning with Agriculture Stakeholders, Farm Bureau and Extension						
Floyd County	Marketing Floyd County Regional Commerce Center As a locality that already has advanced telecommunications infrastructure, access to higher education opportunities, available and affordable workforce, and available industrial space, Floyd County is seeking funding to create a model of promotion for Southwest Virginia.			\$50,000	\$50,000	2017	Floyd County
Giles County	Public Transportation Connections to Blacksburg, Virginia Tech, and other major employment centers. Specific projects in local transit plans and 2016 Regional Transit Study.	\$1,600,000		\$400,000	\$2,000,000	2018	Giles County
Montgomery County	Expansion of Falling Branch Corporate Park Water, sewer, roads, and grading improvements	\$6,000,000	\$4,000,000	\$2,500,000	\$12,500,000	2017	Montgomery County EDA

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Floyd County	Route 8 Improvements Road Improvements on Route 8 between I-81 and Floyd Town		\$1,500,000		\$1,500,000	2018	VDOT
Pulaski Town	Route 99 Retail Corridor Improvements Implement recommendations of 2013 feasibility study					2020	Town of Pulaski, Pulaski County, VDOT
Montgomery County	Shawsville Area Route 11/460 access management improvements Implement recommendations of 2012 corridor study					2020	VDOT, Montgomery County
Christiansburg	Interchange ramp at Route 460 Bypass and N. Franklin Street Connection of east bound 460 Bypass to west bound Business 460		\$2,081,907	\$42,488	\$2,124,395	2017-2022	VDOT, Christiansburg
Christiansburg	I-81/Route 8 (Exit 114) Interchange Reconstruction Not in draft SYIP	\$61,147,001			\$61,147,001	2023	VDOT, Christiansburg
Narrows	Upgrades and improvements at Mill Creek Nature Park					2018	Town of Narrows
NRV	Incorporate "Green" Training into Secondary and Post-secondary Vocational Construction Programs Change current curriculum in Construction Trades to include "retro fitting" remodeling for energy efficiency in homes.				\$500,000	2018	CTE Directors, Community College Workforce Departments
NRV	Develop and Implement a Program to Support Small Family Farms Using "Cultivating Success" Farm Mentoring Project as a model. This will also include a revolving loan fund for farm start-ups and networking between local farmers and buyers.					2014	
Pulaski Town	Downtown/Main Street Renewal projects					2018	Town of Pulaski
Pulaski Town	Broadband expansion in downtown area					2018	Town of Pulaski
Floyd County	Floyd County Technical Skills Center For youth and adults, this workforce center would include a Mechatronics Program and other certificate programs for high school students and adults. Mechatronics includes mechanics, electronics, and computer and control engineering.	\$1,000,000	\$1,000,000	\$200,000	\$2,200,000	2017	Floyd County Public Schools and Floyd County
Floyd County	Floyd County EDA Revolving Loan Fund Expand revolving loan pool as all funds currently loaned out due to high demand.	\$100,000	\$100,000		\$200,000	2016	Economic Development Authority of Floyd County

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Montgomery County	Construction of 100,000 sq. ft. Shell Building on Falling Branch Lot 2	\$2,000,000	\$1,000,000	\$800,000	\$3,800,000	2018	Montgomery County EDA
Montgomery County	Construction of a 20,000 sq. ft. Shell Building on Falling Branch Lot 7	\$1,000,000	\$1,000,000	\$500,000	\$2,500,000	2017	Montgomery County EDA
Giles County	Hoges Chapel Water Tank Replacement Project Replacement of 40 year old water tank and 23,000 feet of 10 inch water line		\$2,600,000		\$2,600,000	2014	Giles County
Glen Lyn	Glen Lyn Regional Wastewater Facility To combine wastewater from Rich Creek and Glen Lyn into a single operation. The Towns will undertake the project.				\$3,000,000	2014	Glen Lyn
Christiansburg	Farmers' Market Structures New permanent structures				\$250,000	2017	Christiansburg
Pearisburg	Pearisburg Farmers Market – Development of a permanent structure to house the new Farmers Market. This is to include restrooms, kitchen facility, and entertainment venue.	\$160,000		\$40,000	\$200,000	2017	Town of Pearisburg
Narrows	Center Street Culvert Project - culvert replacement with VDOT Revenue Sharing		\$80,000	\$80,000	\$160,000	2018	VDOT and Town of Narrows
Narrows	Upgrades/improvements to Narrows Town Park - installation of water splash park on old tennis court area				\$105,000	2018-20	Town of Narrows
Narrows	Architectural study to move library; consider housing at community center building				\$15,000	2018-20	Town of Narrows
Narrows	Architectural study for upgrade/replacement of Narrows Volunteer Fire Department equipment building				\$15,000	2018-20	Town of Narrows
NRV	Implement the National Energy Education Development (NEED) Program in Regional K-12 Schools Energy education in our schools.				\$100,000	2014	

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Pulaski County	New River Trail Extension				\$5,000,000		VDOT, Pulaski County
Pulaski Town	Public safety facility					2018	Town of Pulaski
Pulaski Town	Implement Gatewood Park Master Plan					2018	Town of Pulaski
Floyd County	Floyd County Innovation Program Business develop/plan competition.		\$60,000	\$10,000	\$70,000	2016	Economic Development Authority of Floyd County
Giles County	Eggleston Boat Ramp/River Access (Continued Development of New River Water Trail)	\$130,000	\$40,000	\$30,000	\$200,000	2016-17	Giles County
Giles County	Shumate Falls Boat Ramp/River Access (Continued development of New River Water Trail)	\$130,000	\$40,000	\$30,000	\$200,000	2016-17	Giles County
Giles County	Stateline Boat Ramp/River Access (Continued development of New River Water Trail)	\$130,000	\$40,000	\$30,000	\$2,000,000	2016-17	Giles County
Narrows	Downtown improvements for tourism Façade and infrastructure improvements to encourage visitors and business development		\$400,000	\$400,000	800,000	2018	Narrows, Giles County, NRVRC
Pearisburg	Pearisburg Wastewater Treatment Plant UVA Project – Replace chlorine gas disinfection with UVA disinfection to eliminate safety concern with current treatment method.			\$150,000	\$150,000	2018	Town of Pearisburg
Pearisburg	Old Town Shop Property Redevelopment – Adaptive reuse of former public works building and property.					2018	Town of Pearisburg
Pembroke	Downtown improvements for tourism Façade and infrastructure improvements to encourage visitors and business development		\$400,000	\$400,000	800,000	2018	Pembroke, Giles County, NRVRC
Floyd County	Science Technology Engineering and Math (STEM) Program for 8th-12th graders				\$300,000	2014	Floyd County Public Schools
Floyd County/Floyd Town	Affordable Housing Implementation Construction and rehabilitation of affordable housing within Floyd County and Town.	\$340,000			\$340,000	2014-15	Floyd County, Floyd Town, and HOME

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Support “Communities in Schools” Program Connect community resources with schools to help students achieve success.						
Christiansburg	Farmers' Market Structures New permanent structures				\$250,000	2017	Christiansburg
NRV	Creation of a Fund to Remove Derelict Structures Tax advantages to remove structures alongside an education program on “how to”						
NRV	Support Co-Working Spaces for Businesses Utilization of underused facilities						
Pulaski County	Pulaski County Dispatch/Communications To upgrade Pulaski County's dispatch/communications system.				\$1,600,000	2014	Pulaski County
Christiansburg	Phase III of the Downtown Enhancement Project N. Franklin Street – new sidewalks, planting, paving.		\$1,280,000	\$320,000	\$1,600,000	2017	Town of Christiansburg
Pulaski Town	Dora Hwy Neighborhood Revitalization This neighborhood project grant is under consideration by the Department of Housing and Community Development; Comprehensive community project-sewer, water, street, new housing infill.				\$3,000,000	2014	Town of Pulaski, DHCD, CHP
Christiansburg	Christiansburg Institute Cultural Experience, Cultural Learning Curriculum, Oral History, and Site preservation.	\$1,500,000		\$1,500,000	\$3,000,000	2014	Christiansburg Institute
Dublin	Dublin Fire Department Expansion To add two bays.	\$750,000			\$750,000	2014	Dublin Town/Pulaski County
Pulaski County	New Facility, Sheriff's Department New Sheriff's Department facility for Pulaski County.				\$900,000	2014	Pulaski County - Sheriff
Pulaski County	Snowville Fire Department Fire Station replacement	\$1,680,000		\$420,000	\$2,100,000	2014	Pulaski County
Pulaski Town	Calfee Park Renovations (Pulaski Town) Improvements to bring the facility up to baseball standards. Visitor dugouts, dressing rooms, and infrastructure improvements are needed.	\$1,000,000			\$1,000,000	2018	Pulaski Town
NRV	Create Formal Regional Leadership Organization Create formal leadership organization, hold community awareness workshop, and establish certified leadership development program.				\$20,000	2014	Leadership Organizations

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Radford	High Meadows Development (Radford) Improve the water system to include line work and a water tank.			\$806,000	\$806,000	2014	Radford
Floyd Town	Floyd Town Trails Program (final phase) New and upgraded sidewalks within the town.	\$240,000		\$60,000	\$300,000	2014	Floyd Town
Montgomery County	Route 8 Widening Project Widening Route 8 from the Montgomery and Floyd County line to the Town of Christiansburg.	\$60,000,000	\$15,000,000		\$75,000,000	TBD	VDOT
Narrows	Replace Existing Water Lines and Collection System Piping and Upgrade Wastewater Plant The Town went online with the Giles County Public Service Authority and in response to the increased cost of purchasing water from the GCPA, the Town has invested millions in improvements to their system to bring water loss down. Existing collection system piping is leaking and/or broken.				\$2,300,000		Town of Narrows
Pulaski Town	Intensifying Blight Elimination Program The Town was awarded an EPA Brownfields Grant application in 2010.	\$200,000			\$200,000	2014	Town of Pulaski, EPA
Pulaski Town	Rt. 99 Water/Sewer Extension Extend water and sewer lines to Exit 94, to encourage commercial development.	\$1,500,000			\$1,500,000	2014	Town of Pulaski, Pulaski County
Radford	Radford Village Water Line Replacement 3,225 linear feet of 6" main water line would be replaced with an 8" service throughout the Radford Village residential area improving service reliability and water flow to forty homes.				\$117,500	2014	City of Radford
Radford	Wildwood Park Entrance Improve the Park entrance with parking facilities, a kiosk, pergola, new gate, and interpretive exhibits.	\$100,000		\$50,000	\$150,000	2014	Radford
Floyd County	Trails for Floyd (pedestrian, biking, and hiking) Extension of trail corridors from the town to the county as outlined in the comprehensive plan.	\$2,500,000		\$2,500,000	\$5,000,000	2014	Floyd County
Christiansburg	Phase IID, Huckleberry Trail Extension Extension of the existing Huckleberry Trail from the present terminus to Christiansburg High School		\$320,000	\$80,000	\$400,000	2017	Montgomery County and Town of Christiansburg

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Floyd County	Groundwater and surface monitoring to help identify groundwater resources and calculate carrying capacity. Map recharge areas and other important water resource areas. To identify groundwater resources and calculate carrying capacity. Recharge areas and other important water resource areas would be mapped.	\$250,000			\$250,000	2014	Floyd County
Narrows	Replace existing collection system piping and upgrade wastewater plan			\$2,500,000	\$2,500,000		Town of Narrows
Pulaski Town	Public Safety Facility A modern centralized facility located out of the flood plain and away from rail tracks.	\$5,000,000			\$5,000,000	2015	Town of Pulaski
Giles County	Eggleston Water Extension Phase 2 (Giles Co) Extend water service to 160 residencies.	\$1,400,000			\$1,400,000	2014	Giles County
Giles County	Route 635 Water Extension (Giles Co) Provide public water to approximately 150 residents in the Big Stoney Community of Giles County.	\$2,000,000	\$1,000,000		\$3,000,000	2014	Giles County
Glen Lyn	Glen Lyn Park Modern bathhouse, wastewater hook ups, information center, and open-air theater. Water and sewer to each campsite at the park. Also a new location for a boat ramp and sidewalk connecting the Park to the Municipal Building.				\$800,000	2015	Glen Lyn
Pulaski County	Skyview Subdivision/Fairgrounds Area Sewer (Pulaski Co) Provide sewer to NRV Fairgrounds & 148 residences.	\$500,000			\$500,000	2014	Pulaski County
Pulaski County	Newbern Area Enhancements Creation of Wilderness Road Exhibit and other area enhancements.		\$53,387	\$21,613	\$75,000	2014	Pulaski County
Radford	University Drive Bridge Improvements and repairs needed to the 25 year old University Drive Bridge which includes deck repairs, waterproofing, painting, fencing, and sidewalk repairs and corrosion maintenance.				\$531,000	2014-15	Radford
Christiansburg	Quin W. Stuart Blvd. Traffic Signal Revenue Sharing Project with \$200,000 Private Funds		\$411,000	\$211,000	\$811,000	2017	VDOT, Christiansburg
Christiansburg	Falling Branch Road Intersection/Traffic Signal Revenue Sharing Project with \$150,000 Private Funds		\$413,000	\$263,000	\$826,000	2017	VDOT, Christiansburg

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Christiansburg	N. Franklin Street - Cambria Street Intersection and N. Franklin Street Corridor Highway Project Being included in the Six-Year Improvement Program		\$8,319,743	\$169,791	\$8,489,534	2017-2022	VDOT, Christiansburg
Christiansburg	N. Franklin St. - Peppers Ferry Road Connector Route Phase I Not in draft SYIP		\$9,803,920	\$200,080	\$10,004,000	2023	VDOT, Christiansburg
Christiansburg	N. Franklin St. - Peppers Ferry Road Connector Route Phase II Not in draft SYIP		\$9,153,200	\$186,800	\$9,340,000	2025	VDOT, Christiansburg
Floyd County	Floyd County Health and Human Services Complex One-stop-shop in Floyd that would enable citizens to access needed services				\$2,000,000	2015	Floyd County
Floyd County	Engineering Studies on Extending Water and Sewer to areas of Floyd Co. Determine priority areas for extension of public water and sewer, and begin extending system. Need to protect recharge and well-head areas.	\$1,200,000	\$200,000	\$100,000	\$1,500,000	2017	Floyd County
Floyd County	Improving Access to the Floyd Regional Commerce Center from Route 8 Remove sharp turns to improve truck access.	\$400,000	\$400,000		\$800,000	2017	Floyd County, Economic Development Authority of Floyd County, VDOT
NRV	Youth Planning Council Involve youth in discussing community development issues across the region.	\$10,000		\$10,000	\$20,000	2014	NRVPDC
Pearisburg	Community Center Renovation of Old School for Community Center Including New Electrical, Mechanical and Plumbing	\$2,000,000				2020	Town of Pearisburg
Pulaski County	Indoor Recreation - Wellness Center Indoor Recreation-Wellness Center for the citizens of Pulaski County.			\$7,000,000	\$7,000,000	2014	Pulaski County-Recreation
Floyd County	Trail Around Floyd Commerce Center To develop a walking trail around the new Commerce Center in Floyd.	\$200,000		\$200,000	\$400,000	2014	Floyd County
Christiansburg	Public Works Complex Moving current complex out of the floodplain	\$10,000,000			\$10,000,000	2020	Christiansburg
Christiansburg	Upgrade of Waste Water Plant Upgrade waste water plant to accommodate 8 million gallons per day			\$10,000,000	\$10,000,000	2017	Christiansburg

New River Valley Annual Project Package 2017-18

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Christiansburg	Emergency Services Station New Roanoke Street substation			\$4,000,000	\$4,000,000	2020	Christiansburg
Giles County	Clendennin Water Extension (Giles Co) Provide public water to approximately 50 residents in the Clendennin community of Giles County.	\$2,000,000			\$2,000,000	2014	Giles County
Montgomery County	Route 177 Water and Sewer Improvements	\$4,800,000	\$1,200,000		\$6,000,000	2014	PSA
Pulaski Town	Enhance Bob White Boulevard and East Main Street Intersection						
Radford	Amphitheater Planning, design & construction, 200 seats & stage			\$1,500,000	\$1,500,000	2018	City of Radford
Floyd Town	Lineberry Memorial Park Development Design and construction of stage for performances.			\$60,000	\$60,000	2014	Floyd Town
Giles County	Ingram Village Sewer (Giles Co) Put in sewer lines.	\$750,000		\$1,250,000	\$2,000,000	2015	Giles County
Pulaski Town	Sewer Collection/Pump Station Improvements Infrastructure improvements at Stations 4A and 4B		\$1,500,000	\$500,000	\$2,000,000	2014	Town of Pulaski, Peppers' Ferry Regional Wastewater Treatment Authority
Pulaski Town	Water Filtration Plant Improvements Modernatization of the current water filtration plant.	\$500,000		\$500,000	\$1,000,000	2014	Town of Pulaski
Radford	Third Avenue Parking Lot The public parking lot located adjacent to Grove Avenue and Third Avenue would be improved to include a stormwater system, paving, landscaping, traditional light poles and hanging baskets. This project is needed to improve the lot's aesthetic appeal.				\$250,000	2014	City of Radford
Pulaski Town	Bicycle Lane and Trail Improvements Improving bike accessibility for critical pathways throughout the Town.		\$750,000	\$250,000	\$1,000,000	2015	Town of Pulaski
Floyd County/Town	Floyd Public Transit Study viability of public transit in county/town		\$20,000	\$5,000	\$25,000	2014	Floyd County/Town

Chapter 6: IMPLEMENTATION AND RESILIENCY

Projects with the highest rankings will have the highest impacts on the economic resiliency of the New River Valley. Highlights from the top projects include new business attraction, broadband infrastructure, workforce development, renewable energy options, access to capital for small businesses, and tourism and marketing. As these and other projects come to fruition, sustainable jobs will be created within a growing New River Valley.

The effects of offshoring have been felt strongly within the New River Valley over the past three decades, but new sectors are growing and becoming stronger. The Comprehensive Economic Development Strategy for the New River Valley is intended to serve as a guide for future economic development. Evaluating the effectiveness of the CEDS on the economy can be summed up using key indicators identified in the New River Valley Livability Initiative, and by the CEDS Committee in the 2015 and 2016 meeting cycles.

- Employment by sector
- Average wage by sector
- Per capita income
- Unemployment rate
- New business starts
- # and value of small business loans
- Net job growth/growth among new businesses
- Adult literacy rate
- High-school graduates pursuing advanced training
- Graduation rates (high-school, associates, bachelor, and graduate degree)
- Technical school graduates employed in field
- Tourism expenditures
- Capital inflows/outflows especially capital to small business

The CEDS can communicate the values of a region. As mentioned previously, values within the New River Valley include:

1. Enhancing Living and Working Environments
2. Preserving Rural Heritage and Community Character
3. Making the Business Environment Productive and Resilient
4. Building Healthy Communities

As these values are cultivated with guidance from the CEDS, the regional economy can continue to grow. Recent successes in bringing in new companies, both domestic and international, have helped to continue building prosperity. Work needs to be done to cultivate and grow businesses using entrepreneurs who already reside within the region. Identifying leaders to carry out the vision is an important part in this process. Moving forward, the New River Valley aims to grow the economic sectors that are already strong, turn emerging sectors into economic engines, and strengthen sectors that have been staples within the region for decades. This will lead to a healthy and resilient economy, built to last and increase the prosperity for everyone that calls the New River Valley home.

Appendix I
Minutes of the Comprehensive Economic Development Strategy Committee and
Minutes of the New River Valley Planning District Commission



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Kevin R. Byrd, Executive Director
Date: June 15, 2017
Re: Proposed FY18 Budget

Each spring the Commission staff prepares a proposed budget for the Commission to review and adopt for the upcoming fiscal year. I am pleased to submit the enclosed budget for FY18 with significant contributions from staff. The process was led by Janet McNew, Director of Finance and Personnel, and Elijah Sharp, Deputy Executive Director. All staff worked with Janet and Elijah to determine anticipated revenue as well as projected expenses. Highlights of the revised budget follow.

The overall budget for FY18 is projected to be \$3,388,293 and all expenses are programmed with current year anticipated revenues. A limited amount of revenue remains to be programmed (\$2,182.30). The FY18 budget represents a \$1,733,327 increase from the overall FY17 budget. This is in large part due to a significant workforce development grant moving through the budget over the next three fiscal years. The Regional Commission portion of the budget is up \$181,640 primarily in anticipation of three Community Development Block Grants (Pembroke, Narrows, Pulaski), along with the addition of the Smart Beginnings NRV program. In the proposed budget, the state and federal programs such as VDOT Rural Transportation Planning, US Economic Development Administration (EDA), and Appalachian Regional Commission (ARC) are reflecting level funding. Given the unknown circumstances with the federal budget which would affect the EDA, ARC and Community Development Block Grant programs, the Regional Commission budget next year could either constrict in the second half of the fiscal year, or potentially need to expand staffing if all revenues are received. This is truly a unique budgeting situation. Our approach is to remain conservative without anticipating too many projects while being reasonable with the necessary staffing level given projects in the pipeline.

Staffing costs increased from FY17 to FY18 approximately \$146,492 and is reflective of bringing on the Smart Beginnings NRV program along with an additional position planned for finance which is budgeted to start in October. The finance position will be reevaluated prior to advertising based on the federal budget and volume of work associated with the Workforce Development grant. For the first time in past eight years the benefit costs did not increase. The staffing costs also include modest salary adjustments for staff of the Commission which was informed by the compensation study completed this past spring. The Workforce

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

Development portion of the budget includes salary adjustments approved by their board in late March, 2017.

In order to decrease fringe benefit costs paid by the Commission, staff changed health insurance coverage to a plan with a \$250 deductible three years ago and introduced a two-tier dental plan last year. The Commission covers basic dental and the employee pays the difference for comprehensive coverage.

A substantial amount of the projects for FY18 are attributed to technical assistance for our members and projects with the New River Valley Metropolitan Planning Organization. Relationships with our members and partner organizations such as the MPO are critical to the financial viability of the Commission.

Commission finances are dynamic, meaning the projected revenue may change considerably throughout the course of twelve months depending upon the requests of local governments, state initiatives and the federal budget. Attached to this memo is the Anticipated Revenue and the Agencywide Budget by program category which contains line item listing of expenditures.

New River Valley Regional Commission
July 1, 2017 through June 30, 2018
Agencywide Budget

	Housing <u>Total</u>	Trans <u>Total</u>	Planning/Grant Admin <u>Total</u>	Workforce <u>Total</u>	Development <u>Total</u>	Other <u>Total</u>	ARC 16-17 <u>Total</u>	Total <u>Direct (AW)</u>	<u>Common</u>	Total <u>Agency</u>
Salary	6,275	80,758	31,735	379,918	237,515	176,257	74,920	987,378	117,200	1,104,578
Fringe	1,958	24,308	9,599	121,552	63,631	55,010	23,383	299,440	34,503	333,943
Total Salaries & Fringe	8,233	105,066	41,334	501,470	301,145	231,267	98,303	1,286,818	151,703	1,438,521
Travel	50	1,500	-	34,000	10,000	-	-	45,550	6,100	51,650
Office Space	-	-	-	40,000	-	-	-	40,000	28,354	68,354
Communications	-	-	-	39,250	300	35	500	40,085	9,377	49,462
Office Supplies	-	835	-	8,000	11,950	-	4,000	24,785	12,012	36,797
Postage	-	25	-	300	150	100	-	575	2,000	2,575
Printing	-	-	-	1,000	2,200	250	-	3,450	3,750	7,200
Copier Usage/Maintenance	-	-	-	1,500	-	-	-	1,500	3,250	4,750
Outreach/Media Ad	-	-	-	9,000	250	500	-	9,750	250	10,000
Equipment Rent/Copier	-	-	-	1,600	-	-	-	1,600	4,219	5,819
Fleet Vehicles	-	-	-	-	-	-	-	-	8,000	8,000
Dues/Publications	-	1,500	-	6,000	4,200	-	-	11,700	9,060	20,760
Training /Staff Development	-	2,300	-	3,500	13,950	250	-	20,000	1,000	21,000
Meeting Costs	-	550	-	12,000	7,850	-	100	20,500	1,500	22,000
Insurance	-	-	-	2,400	-	-	-	2,400	3,200	5,600
Capital Outlay (WDB)	-	-	-	6,500	-	-	-	6,500	-	6,500
Contractual Service	-	-	75,135	1,463,680	39,511	26,330	-	1,604,656	4,000	1,608,656
Professional Services	-	-	-	9,500	-	-	-	9,500	5,000	14,500
Miscellaneous/Fees	-	-	1,000	1,350	2,000	-	-	4,350	1,800	6,150
Total Non-Personnel Costs	50	6,710	76,135	1,639,580	92,361	27,465	4,600	1,846,901	102,872	1,949,773
Program Costs	8,283	111,776	117,470	2,141,050	393,506	258,732	102,903	3,133,719	254,575	3,388,294
Common Costs	2,669	34,058	13,398	-	97,618	74,965	31,867	254,575		
Total Program Costs	10,952	145,834	130,868	2,141,050	491,124	333,697	134,770	3,388,294		

**New River Valley Regional Commission
Anticipated Revenue Fiscal Year 2018**

Member Assessment	FY18
Floyd County	\$19,622.19
Town of Floyd	\$566.31
Giles County	\$14,614.41
Pearisburg	\$3,454.62
Narrows	\$2,519.37
Rich Creek	\$964.92
Pulaski County	\$29,551.32
Town of Pulaski	\$11,468.10
Montgomery County	\$40,628.55
Blacksburg	\$45,427.35
Christiansburg	\$28,306.47
City of Radford	\$18,644.37
Radford University	\$3,805.50
Virginia Tech	\$11,610.00
Assessments Total	\$231,183.48
State Grants	
Dept of Housing and Community Development	\$75,971.00
Dept of Transportation	\$58,000.00
Total State Grants	\$133,971.00
Federal Grants	
EDA	\$70,000.00
ARC July 17-Dec 17	\$34,334.00
ARC Jan-Jun 2017 funds fwd (estimated)	\$7,000.00
ARC Jan 18-June 18 (estimated)	\$34,334.00
Workforce Development Area	\$2,141,050.00
Total Federal Grants	\$2,286,718.00
Project Revenue	
HOME	\$11,000.00
Giles Co River Center Action Plan (POWER)	\$5,500.00
MPO Freight Study Update	\$25,000.00
Workforce Fiscal Agent	\$60,000.00
Workforce Pathways Fiscal Agent	\$50,000.00
ARC Prices Fork Grant Admin	\$12,000.00
ARC/EDA Manufacturing Mapping	\$35,000.00
DEQ New River Watershed Roundtable	\$5,500.00
DEQ New River Watershed Roundtable 2018	\$2,500.00
Giles Co Eggleston Waterline Contract Admin	\$1,500.00
Glen Lyn, Rich Creek, Pearisburg CDBG	\$3,000.00
Montgomery Co Auburn Safe Routes	\$3,606.83
Montgomery Co Prices Fork VCI Grant Admin	\$28,500.00
MPO TAZ Boundary Analysis	\$3,500.00
Narrows CDBG Construction Admin	\$40,000.00
New River Health District Mapping	\$25,000.00
Pembroke CDBG Construction Admin	\$40,000.00
Pulaski Town CDBG Construction Admin	\$40,000.00
RV-ARC RideSolutions	\$33,680.00
Rich Creek T-21 Phase III Contract Admin	\$8,118.47
VDAC Prices Fork AFID Planning Grant	\$17,500.00
VDEM Hazard Mitigation Plan Update	\$14,029.00
VDOT Rocky Knob Grant Admin	\$80,000.00
VECF - School Readiness	\$65,000.00
VECF - Smart Beginnings	\$48,250.00
Floyd Ag	\$4,500.00
ReNew the New (FY17 funds fwd)	\$7,330.12
SWVA Solid Waste Managers Association	\$2,000.00
Virginia's First Admin Assistance	\$25,000.00
ARC Matched Projects:	
Giles Co Comp Plan	\$1,375.00
MPO Pulaski Area Transit Bus Study	\$2,000.00
MPO Radford Transit Bus Study	\$4,125.00
Narrows Rural Development Grant	\$1,000.00
Pulaski Co Parks & Rec Plan	\$10,850.00
ARC Community Development/CYU matched	\$21,984.00
Unprogrammed ARC Jan 18-June 18	\$34,334.00
Project Total	\$750,698.42
Sub Total Anticipated Revenue	\$3,402,570.90
Matching/Cash Obligations Unbudgeted	(\$14,276.91)
Total Agency Revenue	\$3,388,293.99
Indirect Costs (paid by projects)	
Common Costs	\$254,574.60
Total Agency Budget	\$3,388,293.99



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

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MEMORANDUM

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: June 14, 2017

Re: Commission Officers for FY18

The Nominating Committee met in May and discussed officer positions for FY17. At the May Commission meeting the Nominating Committee recommended the slate of officers identified below. The slate of officers was accepted by the Commission during the May meeting. The Commission will need to vote on the slate at the June meeting.

Chair, Mr. Joe Carpenter, Radford University
Vice-Chair, Mr. Michael Harvey, Montgomery County
Treasurer, Mr. Leon Law, Giles County
At-Large, Mr. Michael Maslaney, Floyd County
Past Chair, Mr. Kevin Sullivan, Virginia Tech

The Commission bylaws prescribe annual terms of office; however, officers may serve consecutive terms at the will of the Commission.

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Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University



Agenda
September 28, 2017
6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for August
 - B. [Approval of Treasurer's Report for August](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 - 1. Reissuance of VPDES Permit No. VA0025992 Floyd-Floyd County PSA WWTP
 - B. Regular Project Review
 - None
 - C. Environmental Project Review
 - 1. [FY2018 Water Quality Management Planning Program](#)
 - 2. [Reissuance of VPDES Permit No. VA0075361 Mountain Lake Biological Research Station WWTP](#)
 - 3. [Municipal Hydroelectric Project – City of Radford](#)
 - 4. [Construction of Three New Buildings at Virginia Tech Corporate Research Center](#)
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)**
- VIII. **OLD BUSINESS**
 - A. [New River Community College Membership with the Commission](#)
- IX. **NEW BUSINESS**
 - A. [ReNew the New River Clean-up Recap](#)
 - Presentation – Michael Gottfredson, Regional Planner
 - Commission Discussion
 - B. [CEDS Consumer Version](#)
 - Presentation – Patrick O'Brien, Regional Planner II
 - Commission Discussion
 - C. [Regional and Local Housing Study Proposal](#)
 - Overview – Kevin Byrd, Executive Director
 - Commission Discussion
 - D. FY17 Annual Report for the Regional Commission (Distribution at meeting)
 - Commission Discussion

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



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MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: September 15, 2017
Re: August 2017 Financial Statements

The August 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY17-18 budget adopted by the Commission at the June 22, 2017 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year.

As of month-end August 2017 (16.7% of the fiscal year), overall year to date revenues are 15.49% and expenses are 12.72% of adopted budget. While monthly revenue lags expense, the year to date revenue position is a positive \$96K due primarily to the FY18 assessment (commission dues) invoiced in July.

The two largest budget expense lines, Salary and Fringe, stand at 15.62% and 15.01%, respectively. Other line items of note are Media Ad/Outreach at 122.15% and Insurance at 91.13%.

Media Ad/Outreach expenses are related to Workforce operations and are heavy due to authorized expenses for a project closing in August. Insurance expenses are annual premiums. Additional charges would be minimal adjustments that may be required after Worker Comp payroll audit is completed.

Net Projects (\$52,004), as shown on the balance sheet are project expenses that cannot be invoiced yet and posted to receivables. Primarily these are projects invoiced on a quarterly or benchmark basis.

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**New River Valley Regional Commission
Agencywide Revenue and Expenditures - August 2017**

FY17-18 Budget		(16.7% of fiscal year)			
Adopted 6/22/2017	August 2017	YTD	Under/Over	% Budget	
Anticipated Revenues					
ARC	75,668.00	0.00	17,167.00	58,501.00	22.69%
ARC-Prices Fork	12,000.00	0.00	0.00	12,000.00	0.00%
ARC Industry Mapping	35,000.00	0.00	0.00	35,000.00	0.00%
LOCAL ASSESSMENT	231,183.48	0.00	216,466.79	14,716.69	93.63%
DHCD	75,971.00	0.00	0.00	75,971.00	0.00%
EDA	70,000.00	0.00	0.00	70,000.00	0.00%
Workforce Fiscal Agent	60,000.00	0.00	20,000.00	40,000.00	33.33%
Workforce Funding	2,141,050.00	171,484.08	245,711.81	1,895,338.19	11.48%
Workforce Pathways Fiscal Agent	50,000.00	0.00	12,500.00	37,500.00	25.00%
VDOT	58,000.00	0.00	0.00	58,000.00	0.00%
VDOT - Rocky Knob Project	80,000.00	0.00	0.00	80,000.00	0.00%
Floyd Co EDA	4,500.00	0.00	0.00	4,500.00	0.00%
Giles County	51,375.00	2,967.20	2,967.20	48,407.80	5.78%
Narrows Town	41,000.00	-500.00	0.00	41,000.00	0.00%
Rich Creek Town	8,118.47	0.00	968.81	7,149.66	11.93%
Montgomery County	32,106.83	0.00	0.00	32,106.83	0.00%
Blacksburg Town	11,000.00	1,083.33	2,166.66	8,833.34	19.70%
Pulaski County	10,850.00	0.00	0.00	10,850.00	0.00%
Pulaski Town	40,000.00	0.00	0.00	40,000.00	0.00%
Miscellaneous (Meetings/Interest/Recovered Costs)	0.00	0.00	19.72	-19.72	0.00%
Virginia's First RIFA	25,000.00	2,083.33	4,166.66	20,833.34	16.67%
NRV MPO	34,625.00	0.00	3,042.17	31,582.83	8.79%
RV-ARC RideSolutions	33,680.00	0.00	0.00	33,680.00	0.00%
Dept of Conservation and Recreation	0.00	0.00	750.00	-750.00	0.00%
Dept of Environmental Quality	8,000.00	0.00	0.00	8,000.00	0.00%
VA Dept of Emergency Management	14,029.00	0.00	0.00	14,029.00	0.00%
VA Department of Agriculture	17,500.00	0.00	0.00	17,500.00	0.00%
VA Early Childhood Foundation	113,250.00	0.00	0.00	113,250.00	0.00%
Southwest Virginia SWMA	2,000.00	0.00	1,000.00	1,000.00	50.00%
New River Health District	25,000.00	0.00	0.00	25,000.00	0.00%
ReNew the New	7,330.12	0.00	0.00	7,330.12	0.00%
Unprogrammed ARC Jan-Jun 2018	34,334.00	0.00	0.00	34,334.00	0.00%
Revenues	3,402,570.90	177,117.94	526,926.82	2,875,644.08	15.49%
Expenses					
Salaries	1,104,578.00	85,319.13	172,548.76	932,029.24	15.62%
Fringe Benefits	333,943.00	25,520.82	50,115.69	283,827.31	15.01%
Travel	51,650.00	4,677.64	9,276.35	42,373.65	17.96%
Office Space	68,354.00	4,475.42	9,190.24	59,163.76	13.45%
Communications	49,462.00	1,479.96	3,648.04	45,813.96	7.38%
Office Supplies	36,797.00	1,431.58	2,827.21	33,969.79	7.68%
Postage	2,575.00	18.99	99.58	2,475.42	3.87%
Printing	7,200.00	0.00	84.30	7,115.70	1.17%
Copier Usage/Maintenance	4,750.00	253.96	253.96	4,496.04	5.35%
Outreach/Media Adv	10,000.00	5,161.59	12,214.96	-2,214.96	122.15%
Equipment Rent/Copier	5,819.00	476.71	953.42	4,865.58	16.38%
Fleet Vehicles	8,000.00	105.75	1,117.74	6,882.26	13.97%
Dues/Publications	20,760.00	4,090.00	6,004.00	14,756.00	28.92%
Training/Staff Development	21,000.00	3,380.00	9,766.27	11,233.73	46.51%
Insurance	5,600.00	111.00	5,103.00	497.00	91.13%
Meeting Costs	22,000.00	748.29	1,194.18	20,805.82	5.43%
Capital Outlay (WDB)	6,500.00	0.00	0.00	6,500.00	0.00%
Contractual Services	1,608,656.00	126,348.89	144,895.96	1,463,760.04	9.01%
Professional Services Audit/Legal	14,500.00	0.00	0.00	14,500.00	0.00%
Miscellaneous/Fees	6,150.00	284.87	1,547.68	4,602.32	25.17%
Expenses	3,388,294.00	263,884.60	430,841.34	2,957,452.66	12.72%
Agency Balance	14,276.90	-86,766.66	96,085.48		

New River Valley Regional Commission
Balance Sheet
Period From : 08/01/17 to 8/31/17

Assets:

Operating Account	490,654.18
Reserve Funds - Certificate of Deposit	101,296.08
Reserve Funds - MMA	84,679.30
Accounts Receivable	399,421.58
Total Assets:	<u><u>1,076,051.14</u></u>

Liabilities:

Accounts Payable	110,631.37
Accrued Annual Leave	68,739.75
Accrued Unemployment	21,719.65
Expense Reimbursement	1,150.37
Total Liabilities:	<u><u>202,241.14</u></u>

Projects:

(Equity Accounts)	Net Projects	-52,004.04
	Current Year Unrestricted	182,756.84
	Unrestricted Net Assets	741,706.35
	Total Projects (Equity)	<u><u>872,459.15</u></u>
	Total Liabilities and Projects	<u><u>1,074,700.29</u></u>
	Net Difference to be Reconciled	<u><u>1,350.85</u></u>
	Total Adjustment*	1,350.85
	Unreconciled Balance	<u><u>0.00</u></u>

*YTD adjustment to Accrued Leave. Final adjustment will be posted at fiscal year end closeout.



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

September 21, 2017

PROJECT: FY2018 Water Quality Management Planning Program
VA170912-00400400400

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on a grant application for Federal funding assistance.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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MEMORANDUM:

TO: Planning District Commissions

FROM: Patty W. Walsh, Grants Administrative Manager

DATE: September 12, 2017

SUBJECT: [17-38] FY2018 Water Quality Management Planning Program

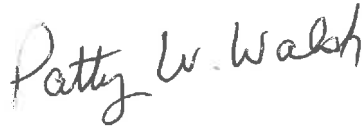
Attached is a Department of Environmental Quality grant application for Federal funding assistance being submitted to you for intergovernmental review pursuant to Executive Order 12372.

[17-38] – FY2018 Water Quality Management Planning Program (604b)

The intergovernmental review process requires that comments on the above application be received by October 15, 2017. If comments are not received before then, we will assume that you have elected to waive comment. Additional information regarding the enclosed application may be provided upon request. If you require additional time to provide comments, please inform in writing prior to that date.

You may contact me at (804) 698-4173 (Patty.Walsh@deq.virginia.gov) or Kizmet.Alonzo@deq.virginia.gov 804 698-4270.

Thanks.

A handwritten signature in black ink that reads "Patty W. Walsh". The signature is written in a cursive, flowing style.

**ASSISTANCE PROPOSAL FOR
THE WATER QUALITY MANAGEMENT PLANNING PROGRAM (§604(b))
FOR THE PERIOD OCTOBER 1, 2017 - SEPTEMBER 30, 2018 – One Year**

FEDERAL GRANT PROGRAM:

Water Quality Management (WQM) Planning Program. Section 604(b) funds are awarded to State water quality management agencies to carry out WQM planning. Pursuant to §205(j)(3) of the Clean Water Act, at least 40% of the funds are to be allocated to Regional Public Comprehensive Planning Organizations (RPCPOs) and Interstate Organizations (IOs) unless a waiver is granted by the Environmental Protection Agency. VADEQ currently has a waiver in effect that reduces the required allocation of 604(b) funds to 20% and is requesting a similar waiver for FY2018. Virginia allocates other comparable water quality planning funds to RPCPOs and IOs.

PURPOSE OF PROPOSAL:

DEQ utilizes funds from this program to conduct water quality management projects and provide support for projects managed by PDC's and interstate organizations throughout the state. This proposal provides funds to continue project oversight for both internal and external projects related to TMDL development. Funds will be provided to fund one (1) or two (2) Watershed TMDL or planning projects.

FUNDING REQUEST:

Federal funds in the amount of \$274,000 are requested. No state match is required. The grant will fund (1.0) FTE (two staff members at .5 FTE).

ANTICIPATED RESULTS:

Submission and subsequent approval of this proposal will enable Virginia to use funds available for water quality management planning.

PROJECT MANAGER:

Robert Breeding, (804) 698-4013



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #2

CIRP Review

September 21, 2017

PROJECT: Reissuance of VPDES Permit No. VA0075361 Mountain Lake Biological Research Station WWTP
VA170913-00500400071

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on a proposed action.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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Towns

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Weyer | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University



COMMONWEALTH of VIRGINIA

Molly Joseph Ward
Secretary of Natural Resources

DEPARTMENT OF ENVIRONMENTAL QUALITY
Blue Ridge Regional Office
3019 Peters Creek Road, Roanoke, Virginia 24019
(540) 562-6700; Fax (540) 562-6725
www.deq.virginia.gov

David K. Paylor
Director

Robert J. Weld
Regional Director

August 7, 2017

Mr. Kevin R. Byrd, Executive Director
New River Valley Planning District Commission
6580 Valley Center Drive, Suite 124
Radford, VA 24141

RE: Reissuance of VPDES Permit No. VA0075361
Mountain Lake Biological Research Station WWTP

Dear Mr. Byrd:

This letter transmits a copy of the public notice for the referenced proposed permit action for your review. This notice is being provided to you pursuant to Section 62.1-44.15:01 of the Code of Virginia. Public notice of this proposed action is also being published in a local newspaper. That publication will establish a 30-day public comment period for this proposal. If you wish to comment on this proposed action, please respond to the Virginia Department of Environmental Quality at the following address:

Virginia DEQ
Blue Ridge Regional Office
3019 Peters Creek Road
Roanoke, VA 24019

If no response is received within the 30-day public notice period, it will be assumed that you have no objections to the proposed action. If you have any questions, please contact me at (540) 562-6793.

Sincerely,

A handwritten signature in blue ink that reads "Becky L. France".

Becky L. France
Water Permit Writer

Enclosure: Permit Public Notice

PUBLIC NOTICE – Environmental Permit

PURPOSE OF NOTICE: To seek public comment on a draft permit from the Department of Environmental Quality that will allow the release of treated wastewater into a water body in Giles County, Virginia

PUBLIC COMMENT PERIOD: September 11, 2017 through October 10, 2017

PERMIT NAME: Virginia Pollutant Discharge Elimination System Permit – Wastewater issued by DEQ, under the authority of the State Water Control Board

APPLICANT NAME, ADDRESS, AND PERMIT NUMBER: University of Virginia, Facilities Management, PO Box 400726, Charlottesville, VA 22906-4726, VA0075361

FACILITY NAME AND LOCATION: Mountain Lake Biological Research Station WWTP, 335 Salt Pond Road, Pembroke, VA 24136-9724

PROJECT DESCRIPTION: University of Virginia has applied for a reissuance of a permit for the wastewater treatment plant in Giles County. The applicant proposes to release treated sewage wastewater at a rate of 9,000 gallons per day from the current facility into a water body. Sludge from the treatment process will be hauled to a wastewater treatment plant for further treatment. The facility proposes to release the treated sewage to an unnamed tributary to Hunters Branch in Giles County in the New River/Little Stony Creek Watershed (VAW-N24R). A watershed is the land area drained by a river and its incoming streams. The permit will limit the following pollutants to amounts that protect water quality: nutrients, organic matter, solids, toxic pollutants

HOW TO COMMENT AND/OR REQUEST A PUBLIC HEARING: DEQ accepts comments and requests for public hearing by e-mail, fax, or postal mail. All comments and requests must be in writing and be received by DEQ during the comment period. Submittals must include the names, mailing addresses and telephone numbers of the commenter/requester and of all persons represented by the commenter/requester. A request for a public hearing must also include: 1) The reason why a public hearing is requested. 2) A brief, informal statement regarding the nature and extent of the interest of the requester or of those represented by the requestor, including how and extent such interest would be directly and adversely affected by the permit. 3) Specific references, where possible, to terms and conditions of the permit with suggested revisions. A public hearing may be held, including another comment period, if a public response is significant, based on individual requests for a public hearing, and there are substantial, disputed issues relevant to the permit.

CONTACT FOR PUBLIC COMMENTS, DOCUMENT REQUESTS, AND ADDITIONAL INFORMATION:

Becky L. France; ADDRESS: Virginia Department of Environmental Quality, Blue Ridge Regional Office, 3019 Peters Creek Road, Roanoke, VA 24019-2738; (540) 562-6700; E-MAIL ADDRESS: becky.france@deq.virginia.gov; FAX: (540) 562-6725. The public may review the draft permit and application at the DEQ office named above (by appointment) or may request copies of the documents from the contact person listed above.



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #3

CIRP Review

September 21, 2017

PROJECT: Municipal Hydroelectric Project – City of Radford
VA170915-00600400750

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting scoping comments on the above referenced project.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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SCOPING DOCUMENT 1
MUNICIPAL HYDROELECTRIC PROJECT
VIRGINIA
FERC NO. 1235-017



Federal Energy Regulatory Commission
Office of Energy Projects
Division of Hydropower Licensing
Washington, D.C.

September 2017

SCOPING DOCUMENT 1

Municipal Hydroelectric Project, No. 1235

1.0 INTRODUCTION

The Federal Energy Regulatory Commission (Commission or FERC), under the authority of the Federal Power Act (FPA),¹ may issue licenses for terms ranging from 30 to 50 years for the construction, operation, and maintenance of non-federal hydroelectric projects. On May 30, 2017, the City of Radford (City) filed an application for a subsequent license for the Municipal Hydroelectric Project (FERC Project No. 1235-017).²

The Municipal Hydroelectric Project (Municipal Project or project) is located on the Little River in Montgomery and Pulaski counties, Virginia (figure 1). The project does not occupy lands of the United States.

The Municipal Project is operated in both run-of-river and peaking modes. The project has a total installed capacity of 1,185 kilowatts (kW). For the period 1984 through 2013, the project's annual average generation was about 4,550 megawatt-hours (MWh). A detailed description of the project is provided in section 3.0.

The National Environmental Policy Act (NEPA) of 1969,³ the Commission's regulations, and other applicable laws require that we independently evaluate the environmental effects of relicensing the Municipal Project as proposed, and also consider reasonable alternatives to the licensee's proposed action. At this time, we intend to prepare an environmental assessment (EA) that describes and evaluates the probable effects, including an assessment of the site-specific and cumulative effects, if any, of the proposed action and alternatives. The EA preparation will be supported by a scoping process to ensure identification and analysis of all pertinent issues. Although our current intent is to prepare a single EA, there is a possibility that an environmental impact statement (EIS) will be required. Nevertheless, this meeting will satisfy the NEPA scoping requirements, irrespective of whether an EA or EIS is issued by the Commission.

¹ 16 U.S.C. § 791(a)-825(r).

² The current license for the Municipal Hydroelectric Project was issued with an effective date of May 31, 1989, for a term of 30 years and expires on May 31, 2019.

³ National Environmental Policy Act of 1969, 42 U.S.C. §§ 4321-4370(f) (2012).

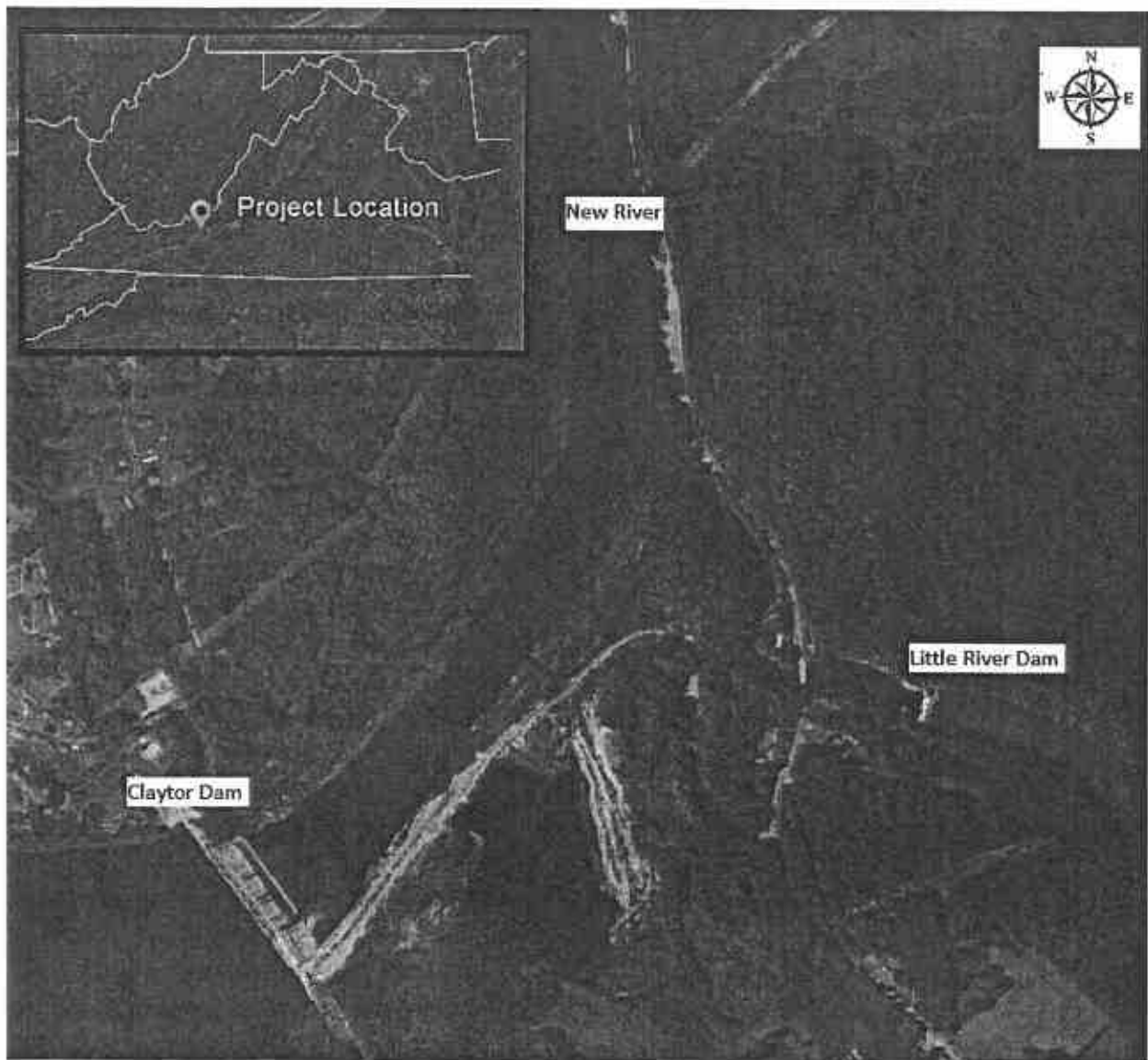


Figure 1 Municipal Hydroelectric Project Location (Source: Google Maps/Earth)

2.0 SCOPING

This Scoping Document 1 (SD1) is intended to advise all participants as to the proposed scope of the EA and to seek additional information pertinent to this analysis. This document contains: (1) a description of the scoping process and schedule for the development of the EA; (2) a description of the proposed action and alternatives; (3) a preliminary identification of environmental issues; (4) a request for comments and information; (5) a proposed EA outline; and (6) a preliminary list of comprehensive plans that are applicable to the project.

2.1 PURPOSES OF SCOPING

Scoping is the process used to identify issues, concerns, and opportunities for enhancement or mitigation associated with a proposed action. In general, scoping should be conducted during the early planning stages of a project. The purposes of the scoping process are as follows:

- invite participation of federal, state and local resource agencies, Indian tribes, non-governmental organizations (NGOs), and the public to identify significant environmental and socioeconomic issues related to the proposed project;
- determine the resource issues, depth of analysis, and significance of issues to be addressed in the EA;
- identify how the project would or would not contribute to cumulative effects in the project area;
- identify reasonable alternatives to the proposed action that should be evaluated in the EA;
- solicit, from participants, available information on the resources at issue; and
- determine the resource areas and potential issues that do not require detailed analysis during review of the project.

2.2 COMMENTS, SCOPING MEETINGS, AND ENVIRONMENTAL SITE REVIEW

During the preparation of the EA, there will be several opportunities for the resource agencies, Indian tribes, NGOs, and the public to provide input. These opportunities occur:

- during the public scoping process when we solicit oral and written comments regarding scope of the issues and analysis for the EA;
- in response to the Commission's ready for environmental analysis notice, when we solicit comments, recommendations, terms and conditions, and prescriptions for the proposed project; and
- after issuance of the EA when we solicit written comments on the EA.

In addition to written comments solicited by this SD1, we will hold two public scoping meetings and an Environmental Site Review in the vicinity of the project. An evening meeting will focus on receiving input from the public, and a daytime meeting will focus on concerns of the resource agencies, NGO's, and Indian tribes. We invite all interested agencies, Indian tribes, NGOs, and individuals to attend one or both of the meetings to assist us in identifying the scope of environmental issues that should be analyzed in the EA. The times and locations of the meetings are as follows:

Environmental Site Review

Date and Time: Monday, October 2nd at 3:00 p.m.
Location: Municipal Hydropower Project
8396 Little River Dam Road
Radford, VA 24141

Evening Scoping Meeting

Date and Time: Monday, October 2nd at 7:00 p.m.
Location: City of Radford Public Safety Building
City Council Chambers
10 Robertson Street
Radford, VA 24141

Daytime Scoping Meeting

Date and Time: Tuesday, October 3rd at 9:00 a.m.
Location: City of Radford Public Safety Building
City Council Chambers
10 Robertson Street
Radford, VA 24141

All participants interested in seeing the project should meet at 3:00 p.m. at the Municipal Hydroelectric Project. Anyone with questions about the Environmental Site Review (or needing directions) should contact Alison Jakupca at (803) 462-5628 or Alison.Jakupca@KleinschmidtGroup.com. Those individuals planning to participate in the Environmental Site Review should notify Ms. Jakupca of their intent, no later than September 29, 2017.

The scoping meetings will be recorded by a court reporter, and all statements (verbal and written) will become part of the Commission's public record for the project. Before each meeting, all individuals who attend, especially those who intend to make statements, will be asked to sign in and clearly identify themselves for the record.

Interested parties who choose not to speak or who are unable to attend the scoping meetings may provide written comments and information to the Commission as described in section 5.0. These meetings are posted on the Commission's calendar located on the internet at <http://www.ferc.gov/EventCalendar/EventsList.aspx>, along with other related information.

Meeting participants should come prepared to discuss their issues and/or concerns as they pertain to the relicensing of the Municipal Project. It is advised that participants review the license application in preparation for the scoping meetings. Copies of the license application are available for review at the Commission in the Public Reference Room or may be viewed on the Commission's website (<http://www.ferc.gov>), using the "eLibrary" link. Enter the docket number, P-1235 for the Municipal Project, to access the documents. For assistance, contact FERC Online Support at FERCOnlineSupport@ferc.gov or toll free at 1-866-208-3676, or for TTY, (202) 502-8659.

Following the scoping meetings and comment period, all issues raised will be reviewed and decisions made on the level of analysis needed. If our preliminary analysis indicates that any issues presented in this scoping document have little potential for causing significant effects, the issue(s) will be identified and the reasons for not providing a more detailed analysis will be given in the EA.

If we receive no substantive comments on SD1, then we will not prepare a Scoping Document 2 (SD2). Otherwise, a SD2 addressing any substantive comments received will be issued for informational use only by all participants or interested persons; no response will be required. The EA will address recommendations and input received during the scoping process.

3.0 PROPOSED ACTION AND ALTERNATIVES

In accordance with NEPA, the environmental analysis will consider the following alternatives, at a minimum: (1) the no-action alternative, (2) the applicant's proposed action, and (3) alternatives to the proposed action.

3.1 NO-ACTION ALTERNATIVE

Under the no-action alternative, the Municipal Project would continue to operate as required by the current project license (i.e., there would be no change to the existing environment). No new environmental protection, mitigation, or enhancement measures would be implemented. We use this alternative to establish baseline environmental conditions for comparison with other alternatives.



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #4

CIRP Review

September 21, 2017

PROJECT: Construction of Three New Buildings at Virginia Tech Corporate Research Center
ENV17-138S

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on an environmental impact report for construction of three new buildings at the Virginia Tech Corporate Research Center.

PROJECT SENT FOR REVIEW TO: Commission Board Members

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University



EEE Consulting, Inc.

Environmental, Engineering and Educational Solutions

Ms. Bettina Sullivan
Virginia Department of Environmental Quality
Office of Environmental Impact Review
P.O. Box 1105
Richmond, VA 23218

September 14, 2017

Re: Environmental Impact Report for Construction of Three New Buildings at Virginia Tech Corporate Research Center in Blacksburg, VA

Dear Ms. Sullivan:

On behalf of the Virginia Tech Foundation, EEE Consulting, Inc. has prepared an Environmental Impact Report (EIR) for construction of three new buildings and associated parking lots and landscaping on approximately 5.7 acres at the Virginia Tech Corporate Research Center in Blacksburg, VA. We respectfully request DEQ's review of the EIR. Our analysis found no significant environmental impacts resulting from the proposed project.

If you have questions about this EIR or need additional information, please feel free to contact me via email at srichert@eee-consulting.com or by phone at 276-389-9306. The point of contact for the Virginia Tech Foundation is Ms. Dawn Myers, who can be reached at dawn.myers@vtcrc.com or 540-961-3600.

Sincerely,

Suzanne Richert
Senior Environmental Scientist

Enclosure

Environmental Impact Report

Construction of Three New Buildings* at the Virginia Tech Corporate Research Center in Blacksburg, Virginia

*One Building is for Virginia Polytechnic Institute and State University

Prepared for

The Virginia Tech Foundation, Inc.

On behalf of Virginia Polytechnic Institute and State University

Prepared by

EEE Consulting, Inc.

8525 Bell Creek Road

Mechanicsville, Virginia 23116

Prepared Under Contract to

EDC

1660 Huguenot Road

Midlothian, VA 23113

September 2017



EEE Consulting, Inc.

Environmental, Engineering and Educational Solutions

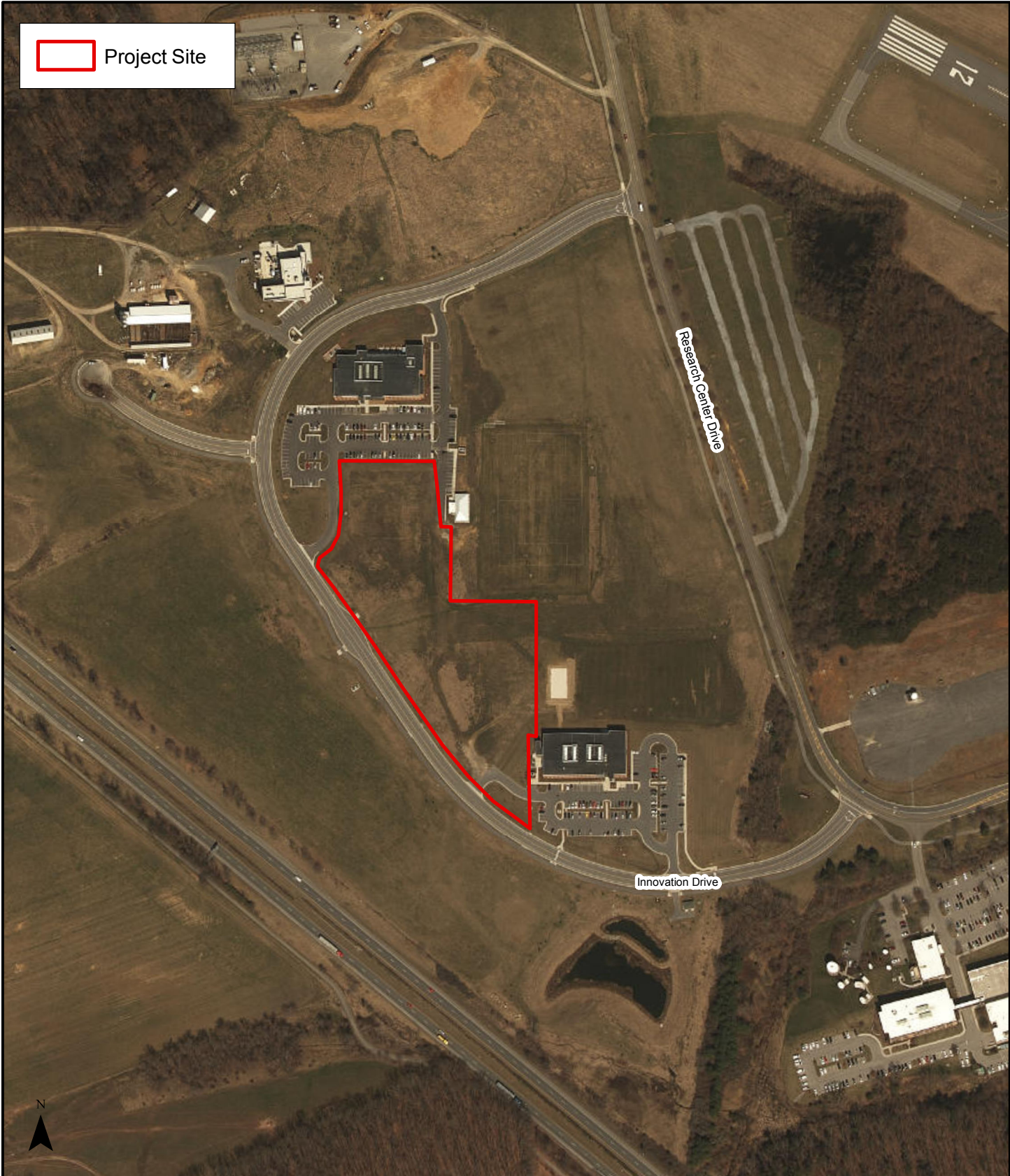
1.0 INTRODUCTION


Review Agency	Virginia Department of Environmental Quality (State Agency Code 440)
Project Title	Construction of Three New Buildings at the Virginia Tech Corporate Research Center in Blacksburg, VA
Proponent Agency	Virginia Tech Polytechnic Institute and State University
Agency Contact	Dawn Myers Virginia Tech Foundation 1715 Pratt Drive, Suite 1000 Blacksburg, VA 24060-6386 540-961-3600 dawn.myers@vtcrc.com

1.1. Purpose of the Environmental Impact Review

This Environmental Impact Review (EIR) was prepared to assess the environmental consequences associated with construction of three new buildings and parking areas at the Virginia Tech Corporate Research Center (VTCRC) in Blacksburg, Virginia. The proposed project location is shown on **Figure 1**, the project site is shown on **Figure 2**, and **Figure 3** shows the project location on a topographic map. One of the building sites (Building 1 on **Figure 4**) is the location of an approximately 45,000 square foot building to be leased from the Virginia Tech Foundation (VTF) to Virginia Polytechnic Institute and State University (Virginia Tech) to house its applied projects program. A second building site (Building 2 on **Figure 4**) is the location of a potential building to be leased to Virginia Tech in the future for expansion of its applied projects program. The third building site (Building 3 on **Figure 4**) could be leased to Virginia Tech to house other initiatives of the university. This EIR was prepared pursuant to Virginia Code §10.1-1188, requiring State agencies to prepare and submit an EIR for a major State project. The proposed project is a “major State project” due to the cost of the project exceeding \$500,000 and because Virginia Tech would be acquiring an interest in land owned by the VTF via a capital lease for the construction of a new facility.

Section 1.0 of the EIR provides background information and context for the Proposed Action. Alternatives to the Proposed Action are described in **Section 2.0**. The existing resource conditions in the proposed project area (affected environment) and potential impacts of the Proposed Action are described in **Sections 3.0 and 4.0**, respectively. Additional supporting information is presented in the appendices. This document was prepared in accordance with the Virginia Department of Environmental Quality’s (DEQ) *Procedure Manual - Environmental Impact Review of Major State Facilities* (DEQ 2013).



 Project Site

Research Center Drive

Innovation Drive



EEE Consulting, Inc.
Environmental, Engineering and Educational Solutions

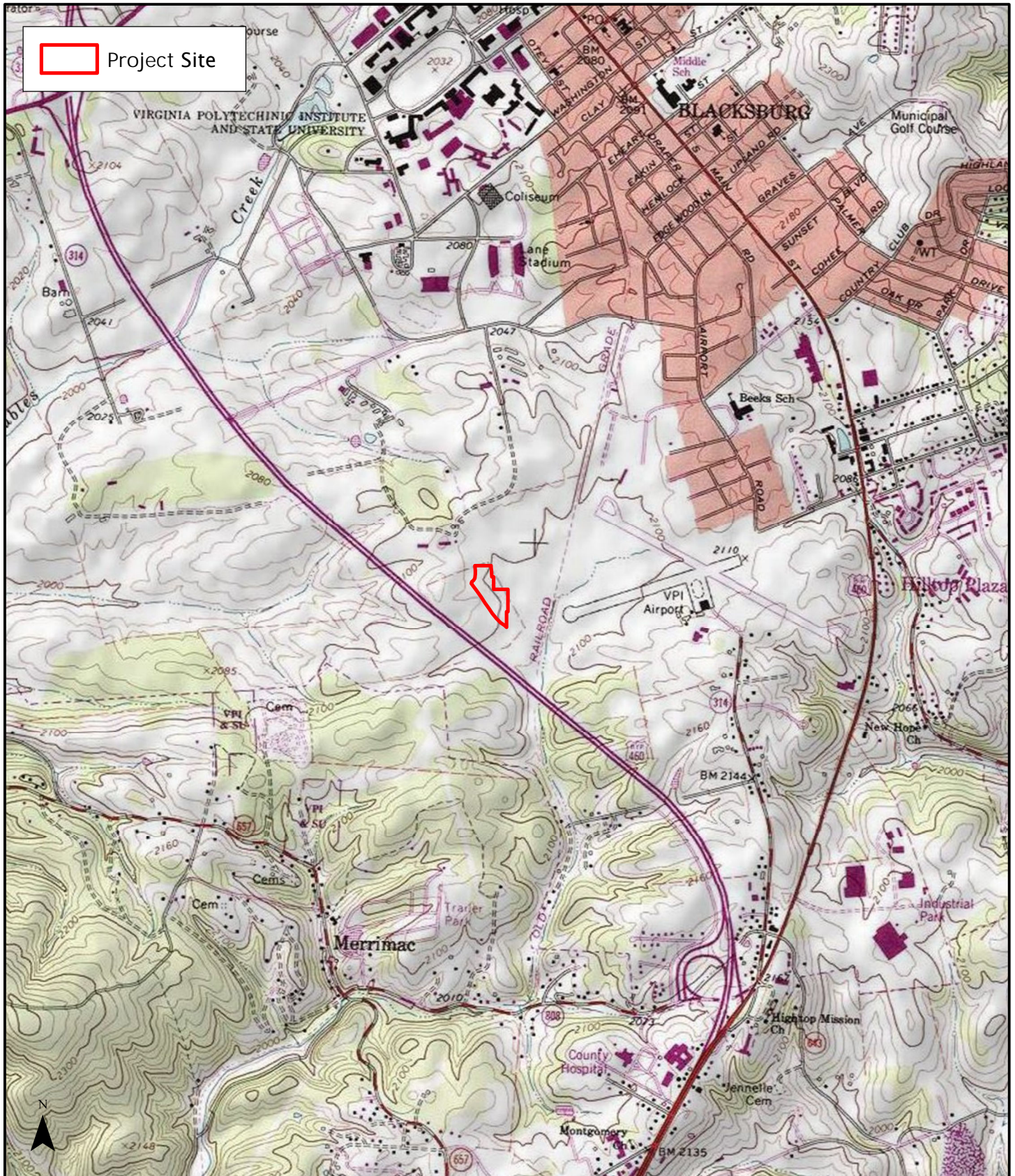
Montgomery County, Virginia
Sources: ESRI World Street Map
Prepared by KMM, 8/18/2017
EEE Project No. 17-797

**FIGURE 2
PROJECT AREA**

EIR FOR 3 NEW BUILDINGS AT VIRGINIA TECH CRC



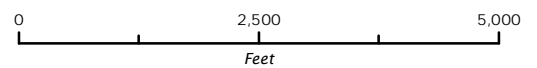
Projection: NAD 1983 StatePlane Virginia South FIPS 4502 Feet



EEE Consulting, Inc.
Environmental, Engineering and Educational Solutions

Montgomery County, Virginia
Sources: ESRI World Street Map
Prepared by KMM, 8/18/2017
EEE Project No. 17-797

FIGURE 3
PROJECT AREA - USGS TOPOGRAPHIC MAP
AIR FOR 3 NEW BUILDINGS AT VIRGINIA TECH CRC



Projection: NAD 1983 StatePlane Virginia South FIPS 4502 Feet



EEE Consulting, Inc.
Environmental, Engineering and Educational Solutions

Montgomery County, Virginia
Sources: ESRI World Street Map
Prepared by KMM, 8/18/2017
EEE Project No. 17-797

FIGURE 4
PROJECT LAYOUT AND PHASING
EIR FOR 3 NEW BUILDINGS AT VIRGINIA TECH CRC

1.2. State Environmental Review Requirement

The Commonwealth of Virginia (Virginia) requires an EIR for major State projects. Virginia Code §10.1-1188 defines major projects as “the acquisition of an interest in land for any state facility construction, or the construction of any facility or expansion of an existing facility which is hereafter undertaken by any state agency, board, commission, authority or any branch of state government, including state-supported institutions of higher learning, which costs \$500,000 or more.

The EIR must be considered by the Governor prior to the release of funding for construction of the project. DEQ has 60 days to review the EIR and provide comments to the Governor concerning the project. DEQ typically circulates the EIR to interested agencies, local governments, and regional planning authorities to solicit comments.

1.3. Need for the Proposed Action

The purpose of the proposed project is to provide office and research space at the VTCRC, which would allow the VTCRC to grow as planned in a location that has already been set aside and approved for VTCRC development. The project is needed to meet the VTCRC’s mission for providing a place to advance research, education and technology transfer in association with Virginia Tech and to meet the VTCRC’s growth targets over the next decade (VTCRC 2017a). The first building to be built, shown as Building 1 on **Figure 4**, would be leased to Virginia Tech to house its applied projects program.

1.4. Site Location and Description

The project site is located on approximately 5.7 acres of open space in the southwest portion of the Town of Blacksburg in Montgomery County, Virginia. The areas surrounding the project site include undeveloped open space to the west, VTCRC buildings and parking lots to the north and southeast, and undeveloped open space to the east, part of which is currently used as athletic fields (**Figure 2**). The open space surrounding the project site is maintained by mowing and the only trees at the project site are a few recently planted along the western edge of the project site for landscaping (see **Photos 1 and 2**). Road access to the project site is provided by Innovation Drive.



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N R V R C . O R G

September 21, 2017

Executive Director's Report

Economic Development:

- GO Virginia Region 2 (NRV, Roanoke, Lynchburg) Regional Council is currently accepting letters of interest for projects. The Regional Council will need to take action on a process to approve projects at their October 2nd meeting. Project decisions could come as early as their October 30th meeting; however, many may be after that date.
- Chris Cannon, the new Executive Director of the Southwest Virginia Cultural Heritage Foundation, will be spending a week in the New River Valley the second week of October. This will be an opportunity for him to get familiar with communities across the region and spend time with the Regional Commission and each of the Destination Marketing Organizations (DMOs).
- Appalachian Regional Commission grants for 2017 will be due October 18th. Several communities are considering projects. Please notify the Regional Commission well ahead of the grant deadline if you are planning to apply so we can provide the necessary review.
- Congratulations to the Town of Pulaski on receiving a Community Development Block Grant implementation award nearing \$700,000! The Commission has enjoyed working with the community on the planning stage as well as preparing the grant application. We look forward to evolving the project toward implementation over the next several months.
- Contracts for the Prices Fork School Reuse project are scheduled to be executed the latter part of this week. Once signed, construction will begin on the community kitchen, a local foods restaurant, brewery and 16 additional residential units.

Transportation:

- The Regional Commission is hosting Court Rosen, the Commonwealth Transportation Board member for Rural-at-large, on October 11th for communities to share their Transportation Alternative project proposals along with other transportation needs. Members can contact Elijah Sharp to secure a meeting time.

Regional:

- Smart Beginnings NRV is kicking off the revamped Reading Hour program next week. The program will launch initially with seven sites in Giles, Pulaski, and Montgomery Counties and the City of Radford with coordinators and volunteers ready to go. Expansion to Floyd is feasible within a short timeframe provided a site and coordinator are confirmed.
- ReNew the New clean-up took place at the end of August. Michael Gottfredson will brief the Commission at the meeting on 2017 impact figures.
- The Mayors and Chairs bi-annual meeting took place in August with a robust discussion surrounding emergency services volunteers and a request for the Commission to coordinate the Public Information Officers across the region.

Commission:

- I will be facilitating the Pulaski Town Council retreat the second week of October look forward to working with town leadership on goal setting and prioritization.



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MEMORANDUM

To: NRVRC Board Members

From: Kevin R. Byrd, Executive Director

Date: September 21, 2017

Re: New River Community College Membership with the Regional Commission

In 2014 the Regional Commission Board of Directors invited New River Community College to become a full member of the Commission. At that time, the College declined due to financial considerations; however, the Commission left the option for membership open should the College wish to pursue it in the future. Recently, I had the opportunity to meet with Dr. Pat Huber who was appointed President of the College in July 2017. During this conversation Dr. Huber expressed a desire to join the Commission and requested information on the process.

Since the invitation remains open, no further action is required by the Commission at this time. In order for the College to become a full member, the Commission will need to receive a dues payment (based on enrolled students with home addresses outside the region) and be notified of an appointed member to represent the College.

With the addition of a non-elected official representing the College, the Commission will fall below the required 51% elected officials on the Board. At least one more elected official will be needed in order to accomplish the 51% representation. The Commission may choose to re-engage and extend membership to the three eligible local governments that are not current members (Dublin, Pembroke, Glen Lyn), or exercise an option available in the Commission Charter to add a rotating elected official. This will ensure a 51% majority of elected officials on the Board and will keep the organization in line with the Charter agreement and Virginia State Code. The rotating elected official is designated on an alphabetical basis with a two-year term. Currently, one rotating elected official position exists.

Overall, this is a significant milestone in the history of the New River Valley Regional Commission. New River Community College's membership represents the first community college in the state to become a full member of a regional commission. This can be attributed to the strong relationships between higher education in the region, the communities they serve and the important role they play in economic and workforce development.

Strengthening the Region through Collaboration

Counties

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Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Michael Gottfredson, Regional Planner
Date: September 21, 2016
Re: Regional ReNew the New Clean-Up Event

On August 26, 2017, volunteers representing Floyd, Giles, Montgomery, and Pulaski Counties, and the City of Radford, attended the 2017 ReNew the New clean-up event at five separate locations across the New River Valley. 475 volunteers representing local governments, Virginia Tech and Radford University student groups, local businesses, river advocacy groups, and the general public attended the event. 12 tons of trash and tires were removed from over 30 miles of waterway, streambank, and road. Volunteers on the water paddled canoes donated by local outfitters and the Boy Scouts of America.

The 2017 ReNew the New Clean-up event is the second regional river clean-up event held in the New River Valley. The first regional river clean-up was held last year at Bisset Park in Radford. Building off of last year's success, this year's event tripled both the number of miles cleaned up and tonnage of trash and tires removed from the New River Watershed.

The New River Valley Regional Commission led the regional administration of the event, coordinating the online registration for all five localities. The Regional Commission also supplied t-shirts, and promoted the event through social media, press releases, and contact with local media outlets.

The 2017 ReNew the New Clean-up event was coordinated by the New River Watershed Roundtable, a consortium of local government agencies, businesses, advocacy groups, and the public. Administered by the New River Valley Regional Commission, the Watershed Roundtable acts as a forum to promote watershed stewardship through open dialogue and community collaboration. The Watershed Roundtable meets quarterly, with the next meeting to be held November 29th, 2017. More information about the New River Watershed Roundtable can be found at www.nrvrc.org/watershedroundtable. A Watershed Roundtable Support Grant from the Virginia Department of Environmental Quality was used to support this project.

A steering committee will meet in October to discuss lessons learned and next year's event. Staff will provide an overview presentation on ReNew the New at the September Commission meeting.

For more information, please contact Michael Gottfredson, at 540-639-9313, or michaelg@nrvrc.org.

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N R V R C . O R G

MEMORANDUM

To: NRVRC Board Members

From: Patrick O'Brien, Regional Planner

Date: September 22, 2017

Re: 2017 Comprehensive Economic Development Strategy Consumer Version

The New River Valley Regional Commission has completed the annual update to the Comprehensive Economic Development Strategy (CEDS), and submitted the full report to the US Economic Development Administration (EDA) in June 2017. The attached 'consumer version' of the CEDS provides a user-friendly overview of the CEDS content for public distribution, including information about the CEDS, the region's economic development goals and top-ranked projects, and select regional demographic and economic data. Current and past New River Valley CEDS documents, both the full reports and consumer versions, can be reviewed at <http://nrvc.org/what-we-do/economic-development/>.

NRVRC staff will begin the next annual update later this fall, reconvening the CEDS committee to update the CEDS to reflect recent economic development planning by Onward NRV (formerly NRV Economic Development Alliance), and new guidance from EDA to address the resilience of the regional economy. In addition, a refined data dashboard website hosted by NRVRC will track economic development metrics related to these topics, as well as other regional trends.

If you would like more information about the CEDS, please contact Patrick O'Brien at: pobrien@nrvc.org.

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Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

New River Valley Comprehensive Economic Development Strategy 2017 At-A-Glance



What is a CEDS and why do we need it?

CEDS stands for Comprehensive Economic Development Strategy (CEDS). A CEDS is a regional strategy which reflects local economic development needs and priorities and recommends a regional approach to economic development. A CEDS is required to qualify for assistance from the Economic Development Administration (EDA).

The document itself contains an economic overview of the New River Valley; including a brief history, current trends, and up-to-date data on the region. Goals and objectives are designated based on this evaluation and projects are identified by a Comprehensive Economic Development Strategy Committee, made up of a majority of private sector participants as well as public sector representatives, or by localities. Projects included in the CEDS qualify for funding from the EDA. Some familiar projects with EDA funding are Virginia Tech's Corporate Research Center, NRV Commerce Park Water and Sewer project, and the Carilion Giles Memorial Hospital.

NRV PRIORITY AREAS

Priority 1: Support small business and entrepreneurial development

Optimize existing resources for entrepreneurs and small businesses and promote collaboration between these resources. Increase the number of jobs created through entrepreneurial start-ups and expansions in the New River Valley.

Priority 2: Preparation and Continued Support of Qualified Workforce

Train and re-train workers for higher skills and productivity in the modern economy. Improve the industry/education interface at all levels.

Priority 3: Available Land, Quality Infrastructure, and Affordable Housing

Create an affordable, accessible and interlinked public transportation network that connects population centers with major employment centers. Strengthen the economic position of downtown commercial districts. Improve the region's telecommunication network to attract new firms, assist existing firms, and educate citizens. Increase the energy efficiency of industrial and commercial buildings.

Priority 4: Attracting New Business to the Region

Develop and strengthen the role of international trade and commerce in the economy of the New River Valley. Increase the region's supply of ready and available industrial and other economic development properties.

Priority 5: Regional Marketing/Awareness to Promote the New River Valley

Improve the region's ability to market itself and respond to the needs of new industrial, research, and technological prospects. Realize the region's tourism development potential and ability to market itself as a culturally and naturally unique tourism destination.

Priority 6: Preserve Natural and Historic Areas

Manage the impacts of existing and future land uses in order to preserve the character and quality of the regional environment. Increase the development and support of local family farms.

Priority 7: Business Friendly Governance and Representation

Promote a business friendly environment through governments cooperating with businesses at the local level and advocating for them at the state and federal levels. Bring a voice to the policy table on behalf of the region. Ensure the safety of the region's citizens.



The New River Valley Economic Development Alliance has identified target industry sectors for regional business recruitment efforts, which provides a strategic focus for improving workforce development programs for jobs in these fields. Industry sectors include advanced manufacturing, information technology, food and beverage processing, and unmanned systems.



This year, several NRV localities began programs to provide scholarships for graduating high school seniors who meet certain requirements for community service and academic success to attend New River Community College. Last year, the Giles County Muddy ACCE (Access to Community College Education) Race raised over \$80,000 to support these scholarships for dozens of Giles County students.



NRV communities have joined Giles County in expanding annual 'Renew the New' events to clean stretches of the New River and tributaries. In 2016, the effort focused on stretches of the New River near Radford. In 2017, the cleanup expands to also include Floyd, Pulaski, and Montgomery County waterways. Giles County is promoting the New River Water Trail, working to upgrade boat launches and river facilities to attract outdoor recreation tourism.

TOP 10 PROJECTS FOR 2017-2018

New River Valley Comprehensive Economic Development Strategy- 2017-18 Plan Update

Project description	Estimated cost	Responsible partners
Preparation of New Graded Building Site at NRV Commerce Park A site to accommodate a graded building pad of a building footprint of 20 to 75 acres.	\$2,000,000	Virginia's First Regional Industrial Facilities Authority
Development of Broadband Infrastructure and Internet Availability Explore options for higher bandwidth to the end user. Develop wifi availability in downtown areas. Assess feasibility of wireless towers to allow internet service to rural areas with no service. Tower placement studies and streamlining of the zoning process. Implement recommendations of studies in local jurisdictions (Blacksburg, Pulaski)	\$8,000,000	Private Enterprises and NRV Localities, NRV Network Wireless Authority
Implement 'sector strategies' focus for workforce development programs to meet needs in target industry sectors Develop relationships between regional businesses and education, economic development, and related stakeholder organizations to provide services that ensure success of these industries in the region. Enhance integrated 'career pathways' workforce curriculum to develop workforce skills that address needs of targeted industry sectors, especially manufacturing, IT, and healthcare.	\$250,000	WIB, Education Providers
Coordinate NRV entrepreneur and small business development network Convene regional revolving loan fund operators, small business counseling services, and other entrepreneur promotion programs. Develop new collaborative projects. Convene regional stakeholders to reinstate NRV office of SBA Small Business Development Center	\$2,000,000	Local economic developers, colleges, universities, businesses, development service providers
Promote and coordinate the development of a New River Valley passenger rail station Continue to research viability of extending Washington DC Amtrak service to a station in the NRV. Coordinate state and private stakeholders to pursue development of this service by 2020.	\$500,000	NRV Localities, State Agencies, Public/Private Railroad Companies, NRVRC
Coordinate Regional Destination Marketing Organizations (DMO) Explore options to increase coordination of regional DMOs and tourism promotion initiatives, and support local tourism marketing campaigns to promote New River Valley communities as a tourist destination, and increase visitor spending. Upgrade regional tourism website.	\$100,000	NRV Localities, Tourism Offices
Research potential for Center of Excellence related to unmanned systems development and aerospace manufacturing capabilities in the region Develop commercialization of technologies related to automated vehicles, especially the aerial vehicles research of the MAAP at Virginia Tech. Recruit aerospace supplier firms to the region to develop a manufacturing cluster.	\$5,000,000	Public universities, economic development organizations, business in target sectors
Develop shared CEDS goals and economic development initiatives with neighboring regions and EDDs Coordinate with neighboring regions to align CEDS and economic development projects in conjunction with state efforts to regionalize economic development incentive funding	\$100,000	NRVRC, neighboring EDDs
Expand pilot education and job training programs for local K-12 students and youth, targeted to careers at growing NRV industries Develop work study, internship placement ,on-the-job training, and similar arrangements between businesses and education providers to help local students develop on-the-job skills for careers in local industries. Expand college scholarship programs for local K-12 students to attend community college (Giles ACCE program). Target scholarships to in-demand jobs.	\$600,000	WDB, Education Providers, local economic developers
Coordinate environmental stewardship and asset-based development efforts related to the New River as an outdoor recreation amenity Continue regional coordination of New River Watershed and river clean-up events to preserve the condition of the New River. Support regional and local efforts to develop outdoor recreation tourism amenities related to the New River and other natural resources.	\$2,000,000+	NRVRC, NRV Localities, ReNew the New

NEW RIVER VALLEY ECONOMIC HIGHLIGHTS

Employment by Industry Sector, New River Valley				
Industry	Employment 2017	Average Annual Wages	Average Annual % Change in Employment 2012-17	Avg. Annual Growth % over next ten years
Educational Services	15,181	\$41,700	1.2%	0.1%
Manufacturing	11,513	\$53,268	1.0%	-1.5%
Retail Trade	8,638	\$23,373	0.6%	0.2%
Health Care and Social Assistance	7,538	\$39,724	2.1%	1.5%
Accommodation and Food Services	6,984	\$15,409	1.3%	0.1%
Professional, Scientific, and Technical Svcs.	3,662	\$60,090	1.5%	1.0%
Administrative/Support/Waste Mgmt Svcs.	3,390	\$28,968	2.3%	0.7%
Construction	3,003	\$36,817	-3.1%	0.7%
Other Services (except Public Administration)	2,791	\$25,203	0.3%	0.1%
Public Administration	2,054	\$44,385	-0.8%	-0.3%
Transportation and Warehousing	1,853	\$44,306	0.9%	-0.5%
Arts, Entertainment, and Recreation	1,437	\$15,744	1.9%	0.3%
Agriculture, Forestry, Fishing and Hunting	1,379	\$16,723	1.6%	-0.9%
Real Estate and Rental and Leasing	1,308	\$41,639	3.3%	0.7%
Finance and Insurance	1,066	\$47,633	-1.0%	-0.1%
Wholesale Trade	861	\$65,272	-0.6%	0.1%
Information	830	\$45,088	0.6%	-0.6%
Utilities	500	\$50,955	-3.8%	-0.4%
Management of Companies and Enterprises	229	\$84,778	-9.3%	0.0%
Mining, Quarrying, and Oil and Gas Extraction	84	\$57,637	6.1%	-0.2%
Total - All Industries	74,384	\$37,789	0.9%	0.1%

Source: Jobs EQ 2017Q1 Dataset

Unemployment and income in the New River Valley			
	Unemployment rate, 2016 average	Per capita personal income, 2015	PCPI as % of United States (\$48,112)
Floyd County	4.0%	\$34,703	72.1%
Giles County	5.3%	\$37,295	77.5%
Montgomery County	4.0%	\$33,184*	69.0%
Pulaski County	5.8%	\$36,770	76.4%
Radford City	5.4%	\$33,184*	69.0%
New River Valley	4.6%	\$34,370	71.4%
Virginia	4.0%	\$48,112	108.2%

Source: Virginia Employment Commission, and Bureau of Economic Analysis, Per Capita Personal Income by County

*BEA reports a combined PCPI figure for Montgomery County and Radford City



The 2017 Outdoor Expo was held at Bisset Park in Radford, VA



Students entering the NRCC Christiansburg campus location.

Population estimates for the New River Valley		
	Population estimate, 2016	Change 2010-2016
Floyd County	15,321	0.3%
Giles County	17,024	-1.5%
Montgomery County	98,509	4.4%
Pulaski County	34,577	-0.8%
Radford City	17,228	5.0%
New River Valley	182,659	2.5%

Source: Weldon Cooper Center, July 1, 2015 Population Estimates for Virginia and its Counties and Cities



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Kevin R. Byrd, Executive Director
Date: September 21, 2017
Re: Regional + Local Housing Study

The need for a regional and local housing study in the New River Valley has become apparent to Regional Commission staff following projects with several communities across the region. Frequently staff is hearing questions such as, “Do we have the right housing mix based on household income in our community?” or “How do we know if we have enough housing for an aging population?” Considering the frequency these questions were coming up, along with the potential for new housing units to be constructed in the region, the timing appeared to be appropriate to gauge interest in advancing a regional study that also serves to answer several local market-based questions. The ultimate intention of this study is to provide data for home builders and others in the industry about current/upcoming needs so they can address those in the products they are bringing to the market.

Earlier this month the Regional Commission hosted the bi-annual Mayors and Chairs meeting and it was apparent there was support to pursue the study. The following week, the Local Government Managers met and again, support was expressed for the study. Preliminary conversations have taken place with the Virginia Housing Development Authority and the Virginia Department of Housing and Community Development regarding funding for a study. Both appear interested in supporting the project.

Attached is a draft proposal that frames up the project, but does not contain several of the local market-based questions that need to be explored. Commissioners will be asked to identify topics you would like explored on a regional and/or local basis at the meeting this month. It is anticipated the Regional Commission staff will conduct many components of the study while tapping into resources at the Virginia Center for Housing Research at Virginia Tech for technical expertise. It is also important to note there is a significant aspect of public and private sector partnership engagement anticipated throughout the process. This will help ensure implementation in the housing market following completion of the study.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

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New River Valley Regional Housing Study

The New River Valley Regional Commission has identified the need for a regional housing study after requests from several of its locality members for detailed housing data to aid decisions about policies related to housing needs in their communities. A regional housing study would synthesize both locality-specific and regional data on demographic and housing characteristics in the New River Valley, providing a thorough, data-driven understanding of housing-related issues, and the basis for identifying implementation strategies that address the most important issues in each community. The study provides context for updates to housing components of local Comprehensive Plans, supports efforts of localities seeking grant funding from a variety of sources, and serves as a strong foundation for the planning of future employment, housing, or infrastructure development. It also serves as a next step to the work of the Livability Initiative, which concluded in 2013 with the creation of a regional housing plan.

Scope The process for a region-wide housing study consists of three main phases:

1. **Phase I: Needs Assessment, Market Analysis, and Conditions Survey:** Detailed Census information is available at the regional level to assess characteristics of the housing stock (e.g., multi-family vs. single-family, age of housing stock, housing and utility costs, etc.) and characteristics of households (e.g., size of household, household income, commute patterns, households with children/elderly, etc.). The data analysis considers region-specific housing issues, such as student housing, senior housing, mobile homes, etc., and a ‘gap analysis’ to determine whether sufficient housing is available at prices that are affordable for residents of various income levels. County-level Census data, real estate assessment data, and housing condition field surveys supplement the regional data, and show how each locality fits into the regional housing market.
2. **Phase II - Data Analysis and Outreach:** The study validates the results of the data analysis with input from experts, by hosting in-person summits and focus groups to present the data, discuss the analysis and get reactions, as well as input from the public, by preparing accessible, online materials and hosting an online “message board” or open-ended survey where participants can react to the analysis or share their own stories.
3. **Phase III - Plan Design and Strategy Creation:** NRVRC facilitates conversations with each locality to assess the validated data and community input to identify specific priority areas and housing issues, and develop strategies to address them. NRVRC engages subject-area experts to refine feasible strategies, policies and programs and customize the approach for each locality.

Partners: The New River Valley has many high-capacity partners already at work in the housing field. This study builds on the existing data collection and programs/initiatives of these partners to create a comprehensive regional look at the New River Valley’s housing market and housing development strategies. Some of these partners include: Local Government Staff, Virginia Tech Center for Housing Research, NRV HOME Consortium, Aging in Place Leadership Team, NRV Association of Realtors, NRV Homebuilders Association, Virginia Community Capital, Community Foundation of the NRV, local affordable housing developers, Chambers of Commerce, and local private sector employers. Public citizens will also have the opportunity to provide feedback and stories about their housing experiences in the New River Valley.

Potential Funding Sources: VHDA Community Impact Grant, VA Department of Housing and Community Development



Agenda
August 24, 2017
6:00 p.m.—New River Valley Business Center, Fairlawn

- I. CALL TO ORDER**
- II. CONSENT AGENDA**
 - A. Approval of Minutes for June
 - B. Approval of Treasurer’s Report for **June** and **July**
- III. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 - None
 - B. Regular Project Review
 - 1. **Capitalization Grants for Clean Water & State Revolving Loan Fund**
 - 2. **Assistance Proposal for Superfund CORE**
 - C. Environmental Project Review
 - None
- IV. PUBLIC ADDRESS**
- V. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. CHAIR'S REPORT**
- VII. EXECUTIVE DIRECTOR'S REPORT**
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
 - A. **National Weather Service (NWS/NOAA) – Blacksburg Station**
 - Presentation – Peter Corrigan
 - Commission Discussion
 - B. **NRV Hazard Mitigation Plan**
 - Presentation – Christy Straight, Regional Planner II
 - Commission Discussion
 - C. **FY18 Program of Work for the Regional Commission**
 - Commission Action Needed

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

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MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: August 14, 2017
Re: June 2017 Financial Statements

Fiscal year end closeout is complete and the June 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review. A final year end financial report will be available once the audit, scheduled for August 16-18, is complete.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY16-17 budget adopted by the Commission at the May 26, 2016 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year. The effects of fluid operations, particularly the addition of major Workforce programs, can be seen as we take a closer look at revenues and expenses.

As of month-end June 2017 (100% of the fiscal year), overall year to date revenues are 107.88% and expenses are 106.83% of adopted budget. June month-end and year to date revenues exceed expenses as all projects are invoiced and closed to FY17.

The two largest budget expense lines, Salary and Fringe, stand at 108.98% and 103.94%, respectively with budget overages primarily due to the addition of two Workforce staff positions to oversee a Department of Labor grant awarded in January and the payout of accrued leave for a Commission employee. Overages are seen in most other expense lines as well as the addition of new projects, particularly the large Workforce projects, since budget adoption as reimbursable expenses are charged to new projects. Revenue is confirmed to cover these overages in expenses.

A couple of balance sheet notes. Deferred Revenue, funds received in FY17 for FY18, at \$3,805 includes payment for local assessment. Net Projects balance at \$34,667, is revenue that will be recognized in FY18 for projects rolling forward to new year including; ARC, ReNew the New, and Smart Beginnings. The Commission ended the year with a positive cash position of \$2,939.

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New River Valley Regional Commission
Agencywide Revenue and Expenditures - June 2017

FY17 Year End

	FY16-17 Budget Adopted 5/26/16	(100% of fiscal year)			
		June 2017	YTD	Under/Over	% Budget
Anticipated Revenues					
ARC	69,019.50	0.00	69,135.50	-116.00	100.17%
ARC-Prices Fork	20,000.00	10,947.87	10,947.87	9,052.13	0.00%
ARC-Prices Fork Environmental	0.00	0.00	2,500.00	-2,500.00	0.00%
LOCAL ASSESSMENT	226,656.87	0.00	226,656.87	0.00	100.00%
DHCD	75,971.00	0.00	75,971.00	0.00	100.00%
DHCD-Bldg Coll Communities	25,000.00	7,500.00	23,817.64	1,182.36	95.27%
DHCD-Prices Fork	30,000.00	0.00	0.00	30,000.00	0.00%
EDA	70,000.00	0.00	70,000.00	0.00	100.00%
GO Virginia	25,000.00	0.00	0.00	25,000.00	0.00%
Workforce Fiscal Agent	60,000.00	0.00	60,000.00	0.00	100.00%
Workforce Funding	536,400.81	113,936.57	664,153.97	-127,753.16	123.82%
Workforce Pathways Fiscal Agent	0.00	0.00	25,000.00	-25,000.00	0.00%
VDOT	58,000.00	9,844.83	58,000.00	0.00	100.00%
VDOT - Rocky Knob Project	110,000.00	13,725.67	45,690.26	64,309.74	41.54%
Floyd Co	6,750.00	0.00	0.00	6,750.00	0.00%
Floyd Town	1,250.00	0.00	1,372.52	-122.52	109.80%
Floyd Co EDA	0.00	524.62	3,667.05	-3,667.05	0.00%
Giles County	55,000.00	8,501.00	42,100.66	12,899.34	76.55%
Narrows Town	11,200.00	0.00	10,188.92	1,011.08	90.97%
Rich Creek Town	9,000.00	80.75	8,553.64	446.36	95.04%
Montgomery County	24,000.00	22,754.88	40,511.40	-16,511.40	168.80%
Blacksburg Town	13,000.00	1,083.37	13,000.00	0.00	100.00%
Pulaski County	23,000.00	3,825.99	19,245.30	3,754.70	83.68%
Pulaski Town	5,000.00	10,000.00	24,427.20	-19,427.20	488.54%
Pulaski Co Sewerage Auth.	2,000.00	0.00	1,166.67	833.33	58.33%
Radford University	0.00	0.00	5,000.00	-5,000.00	0.00%
Miscellaneous (Meetings/Interest/Recovered Costs)	0.00	1,644.92	5,601.98	-5,601.98	0.00%
Virginia's First RIFA	25,000.00	2,083.37	25,000.00	0.00	100.00%
NRV MPO	45,000.00	18,645.84	33,646.55	11,353.45	74.77%
RV-ARC RideSolutions	33,680.00	10,754.63	33,680.00	0.00	100.00%
AFID Prices Fork Local Match	0.00	0.00	10,000.00	-10,000.00	0.00%
Dept of Environmental Quality	6,750.00	1,700.07	8,557.14	-1,807.14	126.77%
VA Dept of Emergency Management	45,000.00	8,224.41	39,724.41	5,275.59	88.28%
VA Department of Agriculture	0.00	24,184.74	24,184.74	-24,184.74	0.00%
VA Early Childhood Foundation	0.00	0.00	39,061.66	-39,061.66	0.00%
Southwest Virginia SWMA	2,000.00	0.00	2,000.00	0.00	100.00%
New River Health District	25,000.00	0.00	27,500.00	-2,500.00	110.00%
Friends of Southwest Virginia	0.00	0.00	10,126.74	-10,126.74	0.00%
Blacksburg Partnership (BBurg Broadband)	10,000.00	0.00	0.00	10,000.00	0.00%
Beans and Rice, Inc	0.00	0.00	2,190.79	-2,190.79	0.00%
ReNew the New	10,000.00	0.00	12,500.00	-2,500.00	125.00%
Statewide Agtourism Partners	0.00	0.00	12,000.00	-12,000.00	0.00%
Blue Ridge Center for Chinese Medicine	0.00	0.00	2,500.00	-2,500.00	0.00%
Revenues	1,658,678.18	269,963.53	1,789,380.48	-130,702.30	107.88%
Expenses					
Salaries	884,215.00	87,177.48	963,646.98	-79,431.98	108.98%
Fringe Benefits	269,382.00	24,465.16	279,998.58	-10,616.58	103.94%
Travel	64,800.00	6,031.18	49,208.71	15,591.29	75.94%
Office Space	64,354.00	5,629.05	52,807.37	11,546.63	82.06%
Communications	14,175.00	2,491.20	19,552.65	-5,377.65	137.94%
Office Supplies	25,715.00	3,707.73	43,407.10	-17,692.10	168.80%
Postage	3,617.00	481.15	2,494.58	1,122.42	68.97%
Printing	10,750.00	371.80	5,533.27	5,216.73	51.47%
Copier Usage/Maintenance	6,400.00	515.29	3,525.48	2,874.52	55.09%
Outreach/Media Adv	4,500.00	872.11	9,537.31	-5,037.31	211.94%
Equipment Rent/Copier	5,719.00	476.71	5,814.65	-95.65	101.67%
Fleet Vehicles	2,000.00	56.69	314.30	1,685.70	15.72%
Vehicle Fuel	3,000.00	101.83	1,199.09	1,800.91	39.97%
Dues/Publications	12,681.00	284.00	14,197.50	-1,516.50	111.96%
Training/Staff Development	6,025.00	2,458.83	20,977.04	-14,952.04	348.17%
Insurance	4,100.00	0.00	4,364.00	-264.00	106.44%
Meeting Costs	11,800.00	1,105.60	22,999.02	-11,199.02	194.91%
Capital Outlay (WDB)	5,000.00	421.20	20,559.06	-15,559.06	411.18%
Contractual Services	170,361.00	67,695.05	199,589.64	-29,228.64	117.16%
Professional Services Audit/Legal	8,300.00	0.00	8,240.00	60.00	99.28%
Miscellaneous/Fees	78,072.00	8,341.63	40,002.96	38,069.04	51.24%
Expenses	1,654,966.00	212,683.69	1,767,969.29	-113,003.29	106.83%
Agency Balance	3,712.18	57,279.84	21,411.19		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/16 to 6/30/17
FY17 Year End

Assets:

Operating Account	353,126.31
Reserve Funds - Certificate of Deposit	101,296.08
Reserve Funds - MMA	84,679.30
Accounts Receivable	399,114.88
Total Assets:	<u><u>\$938,216.57</u></u>

Liabilities:

Accounts Payable	67,414.85
Accrued Annual Leave	68,739.75
Accrued Unemployment	21,701.97
Prepaid Liability	-476.71
Deferred Revenue	3,805.50
Expense Reimbursement	657.52
Total Liabilities:	<u><u>\$161,842.88</u></u>

Projects:

(Equity Accounts)	Net Projects	34,667.34
	Unrestricted Net Assets	741,706.35
	Total Projects (Equity)	<u><u>\$776,373.69</u></u>
	Total Liabilities and Projects	<u><u>\$938,216.57</u></u>
	Net Difference to be Reconciled	<u><u>\$0.00</u></u>



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MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: August 17, 2017
Re: July 2017 Financial Statements

The July 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY17-18 budget adopted by the Commission at the June 22, 2017 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year.

As of month-end July 2017 (8.33% of the fiscal year), overall year to date revenues are 9.31% and expenses are 4.93% of adopted budget. July month-end revenues exceed expenses in a large part to the FY18 assessment (commission dues) invoiced in July. To date 100% of the dues invoiced have been received.

The two largest budget expense lines, Salary and Fringe, stand at 7.90% and 7.36%, respectively. Other line items of note are Media Ad/Outreach at 80.78% and Insurance at 89.14%.

Media Ad/Outreach expenses are related to Workforce operations and are heavy in July due to authorized expenses for a project closing in August. Insurance expenses are annual premiums. Additional charges would be minimal adjustments that may be required after Worker Comp payroll audit is completed.

Net Projects (\$21,825), as shown on the balance sheet are project expenses that cannot be invoiced yet and posted to receivables. Primarily these are projects invoiced on a quarterly or benchmark basis.

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New River Valley Regional Commission
Agencywide Revenue and Expenditures - July 2017

FY17-18 Budget		(8.33% of fiscal year)			
Adopted 6/22/2017		July 2017	YTD	Under/Over	% Budget
Anticipated Revenues					
ARC	75,668.00	17,167.00	17,167.00	58,501.00	22.69%
ARC-Prices Fork	12,000.00	0.00	0.00	12,000.00	0.00%
ARC Industry Mapping	35,000.00	0.00	0.00	35,000.00	0.00%
LOCAL ASSESSMENT	231,183.48	216,466.79	216,466.79	14,716.69	93.63%
DHCD	75,971.00	0.00	0.00	75,971.00	0.00%
EDA	70,000.00	0.00	0.00	70,000.00	0.00%
Workforce Fiscal Agent	60,000.00	0.00	0.00	60,000.00	0.00%
Workforce Funding	2,141,050.00	74,227.73	74,227.73	2,066,822.27	3.47%
Workforce Pathways Fiscal Agent	50,000.00	0.00	0.00	50,000.00	0.00%
VDOT	58,000.00	0.00	0.00	58,000.00	0.00%
VDOT - Rocky Knob Project	80,000.00	0.00	0.00	80,000.00	0.00%
Floyd Co EDA	4,500.00	0.00	0.00	4,500.00	0.00%
Giles County	51,375.00	0.00	0.00	51,375.00	0.00%
Narrows Town	41,000.00	0.00	0.00	41,000.00	0.00%
Rich Creek Town	8,118.47	0.00	0.00	8,118.47	0.00%
Montgomery County	32,106.83	0.00	0.00	32,106.83	0.00%
Blacksburg Town	11,000.00	1,083.33	1,083.33	9,916.67	9.85%
Pulaski County	10,850.00	1,885.05	1,885.05	8,964.95	17.37%
Pulaski Town	40,000.00	0.00	0.00	40,000.00	0.00%
Miscellaneous (Meetings/Interest/Recovered Costs)	0.00	19.72	19.72	-19.72	0.00%
Virginia's First RIFA	25,000.00	2,083.33	2,083.33	22,916.67	8.33%
NRV MPO	34,625.00	3,042.17	3,042.17	31,582.83	8.79%
RV-ARC RideSolutions	33,680.00	0.00	0.00	33,680.00	0.00%
Dept of Conservation and Recreation	0.00	750.00	750.00	-750.00	0.00%
Dept of Environmental Quality	8,000.00	0.00	0.00	8,000.00	0.00%
VA Dept of Emergency Management	14,029.00	0.00	0.00	14,029.00	0.00%
VA Department of Agriculture	17,500.00	0.00	0.00	17,500.00	0.00%
VA Early Childhood Foundation	113,250.00	0.00	0.00	113,250.00	0.00%
Southwest Virginia SWMA	2,000.00	0.00	0.00	2,000.00	0.00%
New River Health District	25,000.00	0.00	0.00	25,000.00	0.00%
ReNew the New	7,330.12	0.00	0.00	7,330.12	0.00%
Unprogrammed ARC Jan-Jun 2018	34,334.00	0.00	0.00	34,334.00	0.00%
Revenues	3,402,570.90	316,725.12	316,725.12	3,085,845.78	9.31%
Expenses					
Salaries	1,104,578.00	87,229.63	87,229.63	1,017,348.37	7.90%
Fringe Benefits	333,943.00	24,594.87	24,594.87	309,348.13	7.36%
Travel	51,650.00	4,598.71	4,598.71	47,051.29	8.90%
Office Space	68,354.00	4,714.82	4,714.82	63,639.18	6.90%
Communications	49,462.00	2,168.08	2,168.08	47,293.92	4.38%
Office Supplies	36,797.00	1,395.63	1,395.63	35,401.37	3.79%
Postage	2,575.00	80.59	80.59	2,494.41	3.13%
Printing	7,200.00	84.30	84.30	7,115.70	1.17%
Copier Usage/Maintenance	4,750.00	0.00	0.00	4,750.00	0.00%
Outreach/Media Adv	10,000.00	8,078.37	8,078.37	1,921.63	80.78%
Equipment Rent/Copier	5,819.00	476.71	476.71	5,342.29	8.19%
Fleet Vehicles	8,000.00	1,011.99	1,011.99	6,988.01	12.65%
Dues/Publications	20,760.00	1,914.00	1,914.00	18,846.00	9.22%
Training/Staff Development	21,000.00	5,361.27	5,361.27	15,638.73	25.53%
Insurance	5,600.00	4,992.00	4,992.00	608.00	89.14%
Meeting Costs	22,000.00	445.89	445.89	21,554.11	2.03%
Capital Outlay (WDB)	6,500.00	0.00	0.00	6,500.00	0.00%
Contractual Services	1,608,656.00	18,547.07	18,547.07	1,590,108.93	1.15%
Professional Services Audit/Legal	14,500.00	0.00	0.00	14,500.00	0.00%
Miscellaneous/Fees	6,150.00	1,262.81	1,262.81	4,887.19	20.53%
Expenses	3,388,294.00	166,956.74	166,956.74	3,221,337.26	4.93%
Agency Balance	14,276.90	149,768.38	149,768.38		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/17 to 7/31/17

Assets:

Operating Account	476,369.35
Reserve Funds - Certificate of Deposit	101,296.08
Reserve Funds - MMA	84,679.30
Accounts Receivable	387,826.19
Total Assets:	<u><u>1,050,170.92</u></u>

Liabilities:

Accounts Payable	30,230.43
Accrued Annual Leave	68,739.75
Accrued Unemployment	21,711.47
Expense Reimbursement	571.51
Total Liabilities:	<u><u>121,253.16</u></u>

Projects:

(Equity Accounts)	Net Projects	-21,825.57
	Current Year Unrestricted	206,261.32
	Unrestricted Net Assets	741,706.35
	Total Projects (Equity)	<u><u>926,142.10</u></u>
	Total Liabilities and Projects	<u><u>1,047,395.26</u></u>
	Net Difference to be Reconciled	<u><u>2,775.66</u></u>
	Total Adjustment*	2,775.66
	Unreconciled Balance	<u><u>0.00</u></u>

*YTD adjustment to Accrued Leave. Final adjustment will be posted at fiscal year end closeout.



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, B. Regular Project Review, Item #1

CIRP Review

August 18, 2017

PROJECT: Capitalization Grants for Clean Water & State Revolving Loan Fund
VA170705-00100400400

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on a proposal for State revolving loan fund capitalization grant program.

PROJECT SENT FOR REVIEW TO: Commission Board Members

Strengthening the Region through Collaboration

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ASSISTANCE PROPOSAL FOR
STATE REVOLVING LOAN FUND CAPITALIZATION GRANT PROGRAM
FOR THE PERIOD JANUARY 1, 2018– DECEMBER 31, 2019

FEDERAL GRANT PROGRAM:

Capitalization Grants for Clean Water State Revolving Funds. CFDA: 66.458. Capitalization grants to States are provided to create State Revolving Funds, giving a long term source of state financing for (1.) wastewater improvements at publicly-owned treatment facilities, and (2.) Nonpoint source water quality management activities included in state plans pursuant to Section 319

PURPOSE OF PROPOSAL:

Virginia has the opportunity to fund clean water projects throughout the Commonwealth. This proposal plans to fund 14 projects to localities through wastewater and non-point source loans. These funds will cover approximately 7.30 FTEs

FUNDING REQUEST:

Federal funds requested are \$27,133,000 with a match requirement of \$5,426,600 Total of \$32,559,600.

ANTICIPATED RESULTS:

This application will provide a contribution to the Revolving Fund that will be used to finance 24 projects that improve water quality in Virginia.

PROJECT MANAGER:

Walter A. Gills, Phone: 804 698-4133

Grant Application Package

Opportunity Title:	EPA Mandatory Grant Programs
Offering Agency:	Environmental Protection Agency
CFDA Number:	66.458
CFDA Description:	Capitalization Grants for Clean Water State Revolving F
Opportunity Number:	EPA-CEP-01
Competition ID:	
Opportunity Open Date:	
Opportunity Close Date:	10/04/2020
Agency Contact:	Please consult your regional office.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name:

Select Forms to Complete

Mandatory

Application for Federal Assistance (SF-424)

Error

Optional

- | | |
|--|----------|
| <input checked="" type="checkbox"/> Project Narrative Attachment Form | Complete |
| <input checked="" type="checkbox"/> EPA KEY CONTACTS FORM | Complete |
| <input checked="" type="checkbox"/> Budget Information for Non-Construction Programs (SF-424A) | Complete |
| <input checked="" type="checkbox"/> Budget Narrative Attachment Form | Complete |
| <input checked="" type="checkbox"/> EPA Form 4700-4 | Complete |
| <input type="checkbox"/> Assurances for Non-Construction Programs (SF-424B) | |
| <input type="checkbox"/> Disclosure of Lobbying Activities (SF-LLL) | |
| <input type="checkbox"/> Grants.gov Lobbying Form | |

Instructions

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Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: Completed by Grants.gov upon submission.		4. Applicant Identifier: _____
5a. Federal Entity Identifier: _____		5b. Federal Award Identifier: CS-51000117-0
State Use Only:		
6. Date Received by State: _____		7. State Application Identifier: _____
8. APPLICANT INFORMATION:		
* a. Legal Name: Virginia Department of Environmental Quality		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-1661753		* c. Organizational DUNS: 8097437680000
d. Address:		
* Street1: 629 East Main Street		
Street2: _____		
* City: Richmond		
County/Parish: _____		
* State: VA: Virginia		
Province: _____		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 23219-2405		
e. Organizational Unit:		
Department Name: Clean Water Financing & Assist		Division Name: Division of Administration
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.		* First Name: Walter
Middle Name: A.		
* Last Name: Gills		
Suffix: _____		
Title: Program Manager		
Organizational Affiliation: _____		
* Telephone Number: 804 698-4133		Fax Number: 804 698-4032
* Email: walter.gills@deq.virginia.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66.458

CFDA Title:

Capitalization Grants for Clean Water State Revolving Funds

*** 12. Funding Opportunity Number:**

EPA-CEP-01

* Title:

EPA Mandatory Grant Programs

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Title VI Water Quality Act of 1987-State Revolving Fund Capitalization Grant -2017

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="27,133,000.00"/>
* b. Applicant	<input type="text" value="5,426,600.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="32,559,600.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:



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NRVRC.ORG

COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, B. Regular Project Review, Item #2

CIRP Review

August 18, 2017

PROJECT: Assistance Proposal for Superfund CORE
VA170731-00200400400

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on a grant application for Federal funding assistance.

PROJECT SENT FOR REVIEW TO: Commission Board Members

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

ASSISTANCE PROPOSAL FOR
Superfund CORE
October 01, 2011 – December 31, 2018

FEDERAL GRANT PROGRAM:

Hazardous Substance Response
Trust Fund – CERCLA: §104(d)(1) -
Site Specific CFDA 66.809

PURPOSE OF PROPOSAL:

DEQ will utilize funds from this
program to provide training,
administrative, managerial, support
to the superfund sites. .

FUNDING REQUEST:

Federal funds in the amount of
\$73,617 are requested. Match funds
of \$8,180 will be provided by
VDEQ. The grant funds 1.44 FTE.

ANTICIPATED RESULTS:

Support the intermediate outcome of
evaluating the site to identify
remedial alternatives, if any. The
long term outcome is the protection
of human health and the environment
in the area of the site.

PROJECT MANAGER:

Karen Doran 804 698-4594.



Grant Application Package

Opportunity Title:	EPA Mandatory Grant Programs
Offering Agency:	Environmental Protection Agency
CFDA Number:	66.809
CFDA Description:	Superfund State and Indian Tribe Core Program Cooperati
Opportunity Number:	EPA-CEP-02
Competition ID:	
Opportunity Open Date:	
Opportunity Close Date:	10/04/2020
Agency Contact:	Please consult your regional office.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name: VADEQ Superfund Core Amendment Application

Select Forms to Complete

Mandatory

Application for Federal Assistance (SF-424)

Optional

- Project Narrative Attachment Form
- EPA KEY CONTACTS FORM
- Budget Information for Non-Construction Programs (SF-424A)
- Budget Narrative Attachment Form
- Disclosure of Lobbying Activities (SF-LLL)
- Grants.gov Lobbying Form
- EPA Form 4700-4
- Assurances for Non-Construction Programs (SF-424B)

Instructions

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Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision	* If Revision, select appropriate letter(s): AC: Increase Award, Increase Duration * Other (Specify):
* 3. Date Received: Completed by Grants.gov upon submission.	4. Applicant Identifier: 	
5a. Federal Entity Identifier: 	5b. Federal Award Identifier: VC-96307701-5	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: 66710	
8. APPLICANT INFORMATION:		
* a. Legal Name: Virginia Department of Environmental Quality		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 541661753	* c. Organizational DUNS: 8097437680000	
d. Address:		
* Street1: 629 East Main Street	Street2: <input type="text"/>	
* City: Richmond	County/Parish: <input type="text"/>	
* State: VA: Virginia	Province: <input type="text"/>	
* Country: USA: UNITED STATES	* Zip / Postal Code: 23219-2405	
e. Organizational Unit:		
Department Name: Office of Remediation Programs	Division Name: Land Protection&Revitalization	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: Chris	
Middle Name: M.		
* Last Name: Evans		
Suffix: <input type="text"/>		
Title: Director of Office of Remediation Programs		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 804 698-4336	Fax Number: 804 698-4178	
* Email: chris.evans@deq.virginia.gov		



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N R V R C . O R G

August 16, 2017

Executive Director's Report

Economic Development:

- GO Virginia Region 2 (NRV, Roanoke, Lynchburg) Regional Council will be releasing a draft of the Economic Growth and Diversification Plan on August 25th and will be available for public comment. I will distribute to Commissioners and local governments once it is available.
- The Southwest Virginia Cultural Heritage Foundation selected their new Executive Director, Chris Cannon, from Georgia. Chris will be re-evaluating all of the programs of SWVA and how they shift from grant-based initiatives into sustaining programs. I am coordinating a day with Chris to tour him around the New River Valley. Chris is succeeding Todd Christensen who has moved into a grants administration role with the larger POWER projects in SWVA.
- Appalachian Regional Commission grants for 2017 will be due in late September. ARC funds are prioritized for economic and community development. If you are aware of an application forthcoming, please let me know so I can share with our state-level program administrators.

Transportation:

- The Regional Commission is partnering with planning districts in southwest Virginia and West Virginia on a manufacturing supply chain project to better understand the freight and logistics needs of firms in the central VA/WV appalachian area. Each region will be contacting firms to discuss their transportation needs and mapping the network

Regional:

- Smart Beginnings NRV was not successful in securing the Innovation Grant applied for in June; however, the effort to collect relevant data measurement for school readiness will continue and will be incorporated into the NRV Data Dashboard. Also, the Reading Hour program will be kicking off in early September with site coordinators in place and volunteer recruitment underway.
- ReNew the New clean-up mwill take place August 26th. All four counties and the city will be participating/hosting volunteers while volunteers sign-up for their preferred clean-up location until max registration is met at each site. There will be land-based clean-up duties on the banks of Connelly's Run and the New River in Radford; Peak Creek in Pulaski, Slate Branch in Montgomery County; Little River in Floyd County, and Big Stoney Creek in Giles County along with water-based activities on the New River in Giles County and Radford, and the Little River in Floyd. Registration is available on the following website www.renewthenew.org
- Earlier this month Senator Warner and other leaders in Virginia announced the Southwest Virginia Mountain Brew Trail <https://www.virginia.org/beertrails/>
- The Commission worked with the VA Dept of Conservation and Recreation to host an all day workshop on floodplain management in August. 20+ people attended from across the region.

Commission:

- The annual staff retreat is taking shape and will focus on developing program areas for our members and ways to ensure our staff resources align with their needs.



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members

From: Christy Straight, Regional Planner II

Date: August 17, 2017

Re: National Weather Service (NWS/NOAA) – Blacksburg Station

The National Weather Service (a division of the National Oceanic and Atmospheric Administration) operates regional weather stations including an office in Blacksburg. Their mission is to “provide weather, water, and climate data, forecasts and warnings for the protection of life and property and enhancement of the national economy.” The Blacksburg office provides forecasting and warnings for southwest Virginia, southeast West Virginia, and northwest North Carolina (40 counties and 5 major river basins) as well as data support, research and education for the community and partner organizations. To that end, they have been a valuable partner in the regional hazard mitigation plan, both in 2011 and 2017, serving on the steering committee and offering expertise in working groups, as well as presenting technical data and background information on the various hazards affecting the New River Valley.

Peter Corrigan, Senior Service Hydrologist with the NWS, will present to the board on the NWS and the activities of its Blacksburg forecast office. Mr. Corrigan has been the Senior Service Hydrologist at the NWS forecast office in Blacksburg for over 12 years. He previously held similar positions at NWS offices in San Juan, PR and Des Moines, IA. He has also worked at West Gulf River forecast center in Fort Worth, TX and as a meteorologist NWS Headquarters in Silver Spring, MD.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University



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N R V R C . O R G

MEMORANDUM

To: NRVRC Board Members
From: Christy Straight, Regional Planner II
Date: August 17, 2017
Re: NRV Hazard Mitigation Plan 2017 Update

The Commission kicked off a five-year update to the regional hazard mitigation plan in September 2016 with a stakeholders' steering committee meeting. FEMA requires every locality to maintain a hazard mitigation plan and update it every five years. These plans examine the risk and impact of natural disasters and provides strategies for reducing impacts to people and property. Updating the plan ensures continued access to FEMA's grant funds for mitigation projects.

Electing to meet FEMA's requirements through regional collaboration, localities support a regional plan addressing our natural hazards – flooding, severe weather, and geological hazards such as rockfall – with the latest available data. The plan rates hazards' relative impact on the region, evaluates risks to human life and property, and identifies goals for reducing these risks – which will be supported by mitigation strategies and projects in every participating locality and at the regional level.

Commission staff applied for grant funding to support this effort and facilitated the stakeholder and community contributions to the plan. Staff also collected the data, prepared hazard mapping and risk analysis, prepared the plan and will shepherd it through the state and federal review as well as the plan adoption by each participating locality.

The Commission invited representatives from participating localities as well as regional, state, and federal agencies who have expertise to offer in hazard mitigation to join the steering committee to oversee the plan development process. Working groups, which included the committee and additional experts and stakeholders for each of the hazards, met during this process to more fully evaluate the data and develop the plan details. A series of five open houses were held throughout the New River Valley to encourage citizen involvement in the plan. To follow the plan progress and participate through the public comment process, a website - <http://nrvc.org/hazardmitigation/> - was created for the steering committee and public alike. This will remain available until the next plan update. The plan is currently in review by VDEM and FEMA, with final adoption by localities anticipated in the last half of 2017.

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NEW RIVER VALLEY HAZARD MITIGATION PLAN

Update 2017

Submitted for Review: July 12,, 2017

Funding provided by:



FEMA



Directed by:
the New River Valley
Hazard Mitigation
Steering Committee

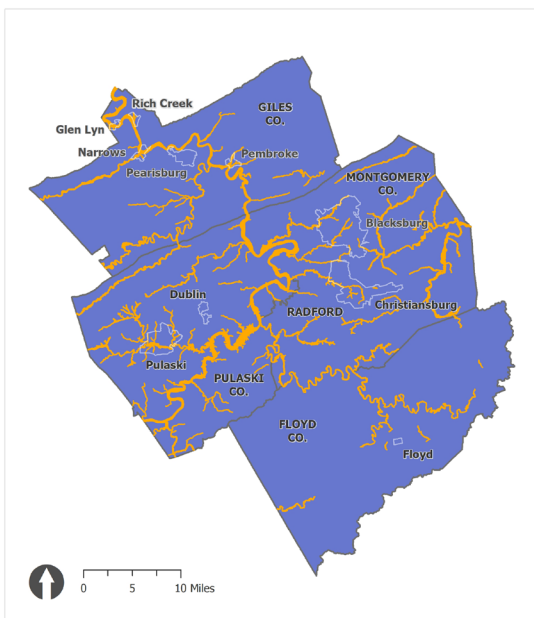
Prepared by:
the New River Valley
Regional Commission

- Floyd County
- Giles County
- Montgomery County
- Pulaski County
- Radford City
- Town of Blacksburg
- Town of Christiansburg
- Town of Narrows
- Town of Pearisburg
- Town of Pembroke
- Town of Pulaski
- Town of Rich Creek

Relative Risk of Regional Natural Hazards

High	Medium	Low
Freezing Temperatures High Winds Flooding	Snowfall Human-caused Drought Ice Storms Wildfire	Karst Landslide Tornado Earthquake Rockfall

NRV's Flooding Risk



Flood Zones
New River Valley

Federal Flood Zones
500-Year or Less Floodplain

Created by NRVRC, 2017. Sources: Federal Emergency Management Agency; U.S. Census Bureau; Virginia Geographic Information Network.

NWS Blacksburg noted a tropical moisture plume in the region in fall 2015 as one of its top five weather and climate events of the year. Flooding from a tropical moisture plume (on September 28th through October 1st) occurred from significant rain that fell in a 6-day period. At least 24 homes were completely destroyed along the Little River basin in Floyd County. Up to \$10 million damage occurred in Floyd, Patrick, and Montgomery counties alone. Floyd County officials described it as one of the worst natural disasters in recent memory there.

The most significant flood history and risks in Pulaski County exist in and around the Town of Pulaski. In the last 90 years, the town has experienced at least 11 100-year floods, plus a 500-year flood in 1929. Based on the frequency of 100+-year floods in the last century, there is a 10-13% chance every year that the town will experience this level of flooding, rather than the anticipated 0.2-1% chance anticipated.

100-year Flood Zone Area

Locality	Flood zone Area (sq. mi)	Total Area (sq. mi)	% of Total
Floyd	7.39	381.78	1.94%
Giles	11.92	360.38	3.31%
Montgomery	11.37	388.72	2.92%
Pulaski	15.36	329.57	4.66%
Radford	0.84	10.21	8.22%
NRVRC Total	46.87	1470.66	3.19%



Selection of Proposed Mitigation Projects by Locality

Locality	Project	Estimated project cost	Hazard mitigated
Blacksburg	Creation of development guidelines for wildfire prevention	\$25,000.00	wildfire
Christiansburg	Downtown Drainage Improvements (West Main Street)	\$800,000.00	flooding
Floyd County	Detailed Flood Studies along portions of Little River to identify 100-year floodplain elevation.	\$500,000.00	flooding
Floyd County	Upgrading and Expanding Public Water and Wastewater Systems	\$5,000,000.00	drought, flooding
Giles County	Severe repetitive loss structure acquisition and demolition	\$200,000.00	flooding
Giles County	A full-time state forester in the county	\$75,000.00	wildfire
Montgomery County	Property acquisition in floodprone area	\$1,000,000.00	flooding
Montgomery County	Install additional I-FLOWS gauges	\$50,000.00	flooding
Narrows	Install Stormwater facilities	\$10,000,000.00	flooding
Pearisburg	Business 460 stormwater mitigation study	\$50,000.00	flooding
Pembroke	Engineering study of structural needs	\$100,000.00	flooding
Pulaski	Replace or rehabilitate railroad bridge (acting as dam)	\$1,000,000.00	flooding
Pulaski County	Relocate ECC/Sheriff's Office	\$2,000,000.00	flooding
Pulaski County	Creating Defensible Space for High Risk Communities	\$455,000.00	wildfire
Radford	Intermediate Water System Improvement Project	\$1,800,000.00	drought, flooding
Radford	Storm Drainage Basin Map Improvements	unknown	flooding
Rich Creek	Adoption and enforcement of floodplain management requirements, including regulating all and substantially improved construction in the Special Flood Hazard Area	unknown	flooding

Wildfire



Wildfire Incidents (2002-Spring 2016)
New River Valley

- Fire Size (acres)
- 0 - 100
 - 101 - 200
 - 201 - 300
 - 301 - 665

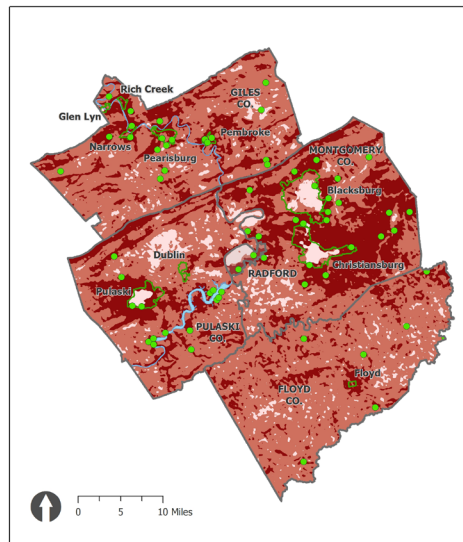
Reported wildfires within five miles of the New River Valley. Data for West Virginia counties not available.

Created by NRVRC, 2017. Sources: U.S. Census Bureau; Virginia Department of Forestry; Virginia Geographic Information Network.

The greatest number of fires occur in February, March, April and May. This period is known as Spring Fire Season. Fall Fire Season in October, November and December. Human populations can also affect wildfire risk, as most of reported wildfires in Virginia were started by humans through arson, smokers, campfires, equipment use, and debris burning. Despite this, urban areas were considered to have a much lower risk of wildfires than rural areas.

Special Hazard Areas

The wildland-urban interface tends to be especially vulnerable to wildfire risks. DOF identified Woodland Home Communities where this interface could potentially put numerous homes and lives at risk during a wildfire. These communities are identified on the adjacent map as part of the existing wildfire mitigation and response. In identifying the woodland home communities, DOF also prioritized these communities and their risk and has begun outreach efforts with those at the most risk of severe impacts from wildfires.



Wildfire Risk and Woodland Homes Communities
New River Valley

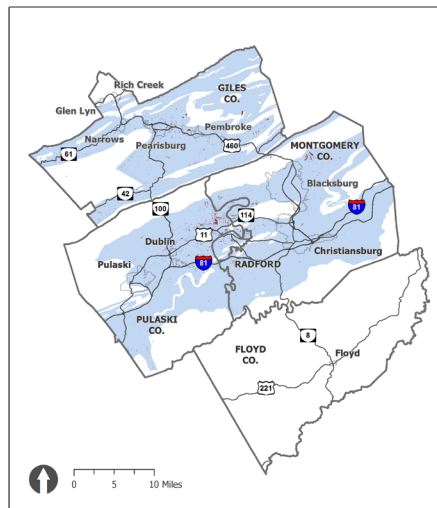
- Wildfire Risk
- Low
 - Moderate
 - High
 - Woodland Homes Community

Woodland Homes Communities *are clusters of homes located along forested areas at the wildland-urban interface that could possibly be damaged during a nearby wildfire incident.

Created by NRVRC, 2016. Sources: U.S. Geological Survey; U.S. Census Bureau; Virginia Department of Forestry; Virginia Geographic Information Network.

Karst Geology

The distribution of karst-forming bedrock throughout the NRVRC area is shown on the adjacent map. Of note is the fact that Floyd County has no karst-forming bedrock formations. The county is underlain by igneous rocks do not lend themselves to karst and the formation of sinkholes.



Karst Geology and Sinkholes
New River Valley

- Karst Forming Bedrock
- Carbonate Karst
 - Sinkholes

Created by NRVRC, 2017. Sources: U.S. Census Bureau; U.S. Geological Survey; Virginia Department of Forestry; Virginia Geographic Information Network.



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MEMORANDUM

To: Regional Commission Board Members

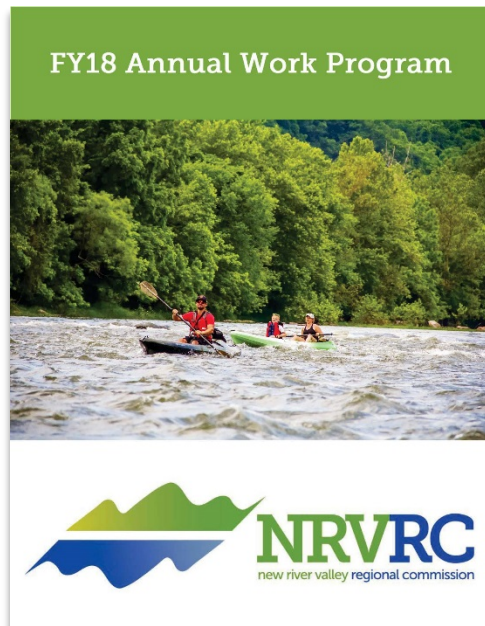
From: Elijah Sharp, Deputy Executive Director

Date: August 14, 2017

Re: FY18 Annual Work Program

The FY18 Annual Work Program documents a comprehensive list of projects that will be undertaken by Commission Staff July 1, 2017 – June 30, 2018. The intent of the work program is to provide the most benefit in the region with the least direct cost to local members. Similar to last year, the program contains nearly 40 projects.

This year the Commission is excited to be working on multiple projects that have impacts stretching beyond jurisdictional boundaries. Key focus areas include economic development, transportation, early childhood education, tourism, and quality of life. In addition, the Commission continues to partner with local and regional organizations to improve access to data, develop geospatial information, and increase public participation.



The Commission is pleased to be involved with the following efforts: grant administration for ACCE program at Radford City Schools; exploring marketing opportunities for Floyd agriculture businesses; linking outdoor recreation to economic development opportunities in Giles; redeveloping an old school in to a local food center and rental apartments for seniors in Montgomery County; developing a parks and recreation plan in Pulaski County; and re-launching a regional program focusing on school readiness through Smart Beginnings. The agency-

wide budget for planning and programs is currently \$1.2M, and supports 11 full-time and two part-time position. FY18 Workforce Development Board budget activities increase the total agency budget to \$3.3M.

Staff will be available at the August Commission meeting to present the work program and answer any questions you may have.

Strengthening the Region through Collaboration

Counties

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City

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Towns

Blacksburg | Christiansburg
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FY18 Annual Work Program



NRVRC
new river valley regional commission

NEW RIVER VALLEY REGIONAL COMMISSION SUMMARY WORK PROGRAM FISCAL YEAR JULY 2017 - JUNE 2018

OVERVIEW

The Annual Work Program is the foundation for achieving the objectives and strategies of the New River Valley Regional Commission. The Commission strives to maximize its limited staff and resources by developing a comprehensive work plan that is based on current needs and priorities of the region.

This FY18 program is a compilation of projects presented by Council members, including Managers and Administrators, local partners, and regional organizations and staff. The intent is to obtain the most benefit from the least direct cost to our local government members. Requests not included in this year's work program are added to a list of potential projects for future work programs. Program tasks are grouped as local or multijurisdictional projects, or administrative.

The program is revised annually and may be amended as deemed necessary by the member local governments.

New River Valley Regional Commission Staff

Executive Director

Kevin Byrd, AICP

Administrative Staff

Janet McNew, Director of Finance and Personnel

Julie Phillips, Office Manager

Planning & Program Staff

Elijah Sharp, Deputy Executive Director/Director of Planning & Programs

Jennifer Wilsie, AICP, Senior Planner

Aphi Fancon, AICP, Regional Planner II

Patrick O'Brien, Regional Planner II

Christy Straight, Regional Planner II

Michael Gottfredson, Regional Planner

James Jones, Regional Planner

Anna Harbom, Smart Beginnings Coordinator

Zach Swick, Data Systems Manager

Stephen Price, GIS Technician

Note: AICP American Institute of Certified Planners

Regional Imprints for FY 2018

The Commission is excited to partner with members across the region on efforts that have impacts stretching beyond jurisdictional boundaries. Key focus areas include economic development, early childhood education, tourism, and quality of life. In addition, the Commission continues to partner with local and regional organizations to improve access to data, develop geospatial information, and increase public participation. Here is a sneak peek at this year's program...

City of Radford is working with New River Community College (NRCC) through a public/private effort that makes college available to high school and home-schooled graduates. The program supports youth by funding tuition for two years at NRCC. With the support of ACCE, students will graduate and be prepared to join the region's workforce or transfer to a four-year program without college debt.

Floyd County is working with the agriculture community to explore branding and new marketing opportunities. The County is partnering with the Department of Agriculture and Community Services, Department of Housing and Community Development, the Virginia Tourism Corporation, and local representatives to increase consumer spending on locally grown products and experiences. The project also provides training and cash prizes for local businesses.

Giles County is developing strategies to link outdoor recreation to economic development opportunities. The County is partnering with each town, the Department of Housing and Community Development, Friends of Southwest Virginia, and the Economic Development Administration to develop strategies that address blight and attract new jobs. Outcomes include conceptual engineering plans and cost estimates aimed at fast-tracking implementation funds.

Montgomery County is redeveloping the old Prices Fork Elementary School in to rental apartments for citizens 55 years or older and businesses space focused on local foods. The County is partnering with a local developer, the Appalachian Regional Commission, Department of Housing and Community Development, and Department of Agriculture and Consumer Services to complete the three-year project. The commercial component will offer an incubator kitchen, farm-to-table restaurant, and a local craft brewpub.

Pulaski County is developing a Parks and Recreation Master Plan to identify strategies for the next twenty years. The County is partnering with the Commission and locals to develop a new plan from the ground up. Planning concepts will derive from public input received through an online survey and several outreach meetings. Outcomes will include a short-term action plan for facilities, programs, and staff.

New River Valley Regional Commission is supporting and improving school readiness through the Smart Beginnings Program. Smart Beginnings is a systems building program focused on improving kindergarten readiness throughout the region. As a result, students, their families, schools, and communities will promote success in kindergarten and beyond. The program is a public/private partnership that the Commission hopes to successfully fundraise and foster community support for, well into the future.



FY 2017 – 201 New River Valley Regional Commission Members

Chair – Mr. Joe Carpenter
Vice-Chair – Mr. Michael Harvey
Treasurer – Mr. Leon Law

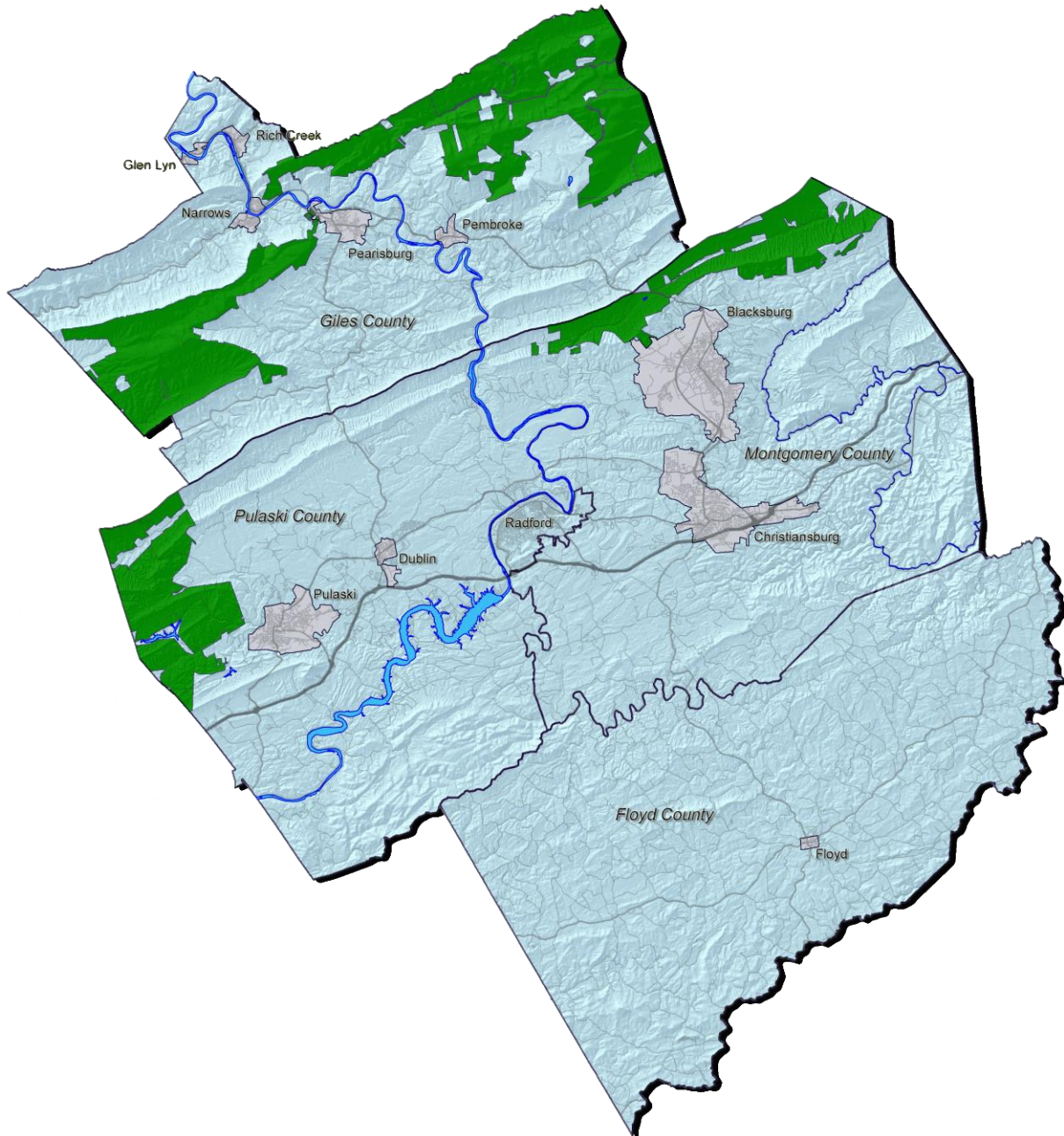
Past-Chair – Mr. Kevin Sullivan
At-Large – Mr. Michael Maslaney

<u>Floyd County:</u>	Mr. Fred Gerald* 994 Sutphin Rd., NW Willis, VA 24380	Mr. Michael Maslaney PO Box 908 Floyd, VA 24091	<u>Town of Floyd:</u> Mr. Mike Patton* 123 Wilson Street Floyd, VA 24091
<u>Giles County:</u>	Mr. Richard McCoy* 505 Tyler Avenue Pearisburg, VA 24134	Mr. Leon Law 1809 Cascades Drive Pembroke, VA 24136	<u>Town of Narrows:</u> Mr. Thomas Garrett* 105 Bridge Street Narrows, VA 24124
	<u>Town of Pearisburg:</u> Ms. Susie Journell* 412 N. Dennis St. Pearisburg, VA 24134	<u>Town of Rich Creek:</u> Mr. William Kantsios* 936 Greenbriar Drive Rich Creek, VA 24147	
<u>Montgomery County:</u>	Ms. Annette Perkins* 1407 Valley View Drive Blacksburg, VA 24060	Mr. Michael Harvey 803 Willard Drive Blacksburg, VA 24060	
<u>Pulaski County:</u>	Mr. Doug Warren 4540 Shelburne Road Radford, VA 24141	Mr. Charles Bopp* PO Box 1402 Pulaski, VA 24301	
<u>City of Radford:</u>	Mr. Keith Marshall* 500 Fourth Street Radford, VA 24141	Dr. Helen Harvey 701 Berkley St. Radford, VA 24141	
<u>Town of Blacksburg:</u>	Ms. Cecile Newcomb* 203 Turner St NE Apt. 1 Blacksburg VA 24060	Ms. Holly Lesko 1708 Westover Drive Blacksburg, VA 24060	
<u>Town of Christiansburg:</u>	Mr. Hil Johnson 140 Brilliant Drive, N. W. Christiansburg, VA 24073	Mr. Henry Showalter* 455 Overhill Road Christiansburg, VA 24073	Mr. Harry Collins * 450 Tower Road Christiansburg, VA 24073
<u>Town of Pulaski</u>	Mr. Greg East* 344 N. Jefferson Avenue Pulaski, VA 24301	Mr. Larry Clevinger 1128 Well Street Pulaski, VA 24301	
<u>Radford University:</u>	Mr. Joe Carpenter Martin Hall 0323 Radford, VA 24141		
<u>Virginia Tech:</u>	Mr. Chris Kiwus VA Tech Blacksburg, VA 24061	Mr. Kevin Sullivan 2103 Chestnut Drive Blacksburg, VA 24060	* = Elected Official

ACRONYM DESCRIPTIONS

AICP	American Institute of Certified Planners
AFID	Agriculture and Forestry Industries Development Fund
ARC	Appalachian Regional Commission
BEE	Building Entrepreneurial Communities
CDBG	Community Development Block Grant
CEDS	Comprehensive Economic Development Strategy
DEQ	Department of Environmental Quality
DGIF	Department of Game and Inland Fisheries
DHCD	Department of Housing & Community Development
EDA	Economic Development Administration
EDD	Economic Development District
GIS	Geographic Information System
HUD	Department of Housing & Urban Development
LPA	Local Planning Assistance
L RTP	Long Range Transportation Plan
MPO	Metropolitan Planning Organization
MSA	Metropolitan Statistical Area
NRV	New River Valley
PCSA	Pulaski County Sewerage Authority
RC	Regional Commission
RU	Radford University
SRTS	Safe Routes to School
TE	Transportation Enhancement
VAPDC	Virginia Association of Planning District Commissions
VDEM	Virginia Department of Emergency Management
V DOT	Virginia Department of Transportation
VDRPT	Virginia Department of Rail & Public Transportation
VT	Virginia Tech
VTRANS	Virginia Statewide Long-Range Transportation Plan

NEW RIVER VALLEY REGION



BACKGROUND

In September 1969, the New River Valley Regional Commission was organized by its member jurisdictions - Floyd, Giles, Montgomery and Pulaski Counties, the City of Radford, and the Towns of Blacksburg, Christiansburg, and Pulaski - and accepted the charge of the general provisions of the Virginia Area Development Act which authorized the creation of the Commission.

The 1995 General Assembly amended and reenacted '15.1-1400 et al. The reenacted Bill is entitled the "*Regional Cooperation Act*". The Act added governmental cooperation to purposes of the Commission. The Commission's overall goals are based in the provisions of the Regional Cooperation Act. The 1997 General Assembly re-codified the Act as 15.2-4200 et al.

FY 2017-2018 WORK PROGRAM CATEGORIES

PROGRAM NUMBER	PROJECT TITLE
<i>Multijurisdictional Projects</i>	
303158	Virginia's First
303538	New River Health District GIS/Technology Assistance
303627	NRVMPO 2045 TAZ Boundary Data Update
304018	VDOT Rural Transportation Work Program
305018	Ridesolutions Program
306018	EDA Program
308018	HOME Program
310166	Giles River Center Action Plan & Grant Administration (POWER)
310207	NRVMPO Freight Study Update
310217	Prices Fork (VCI) Grant Administration
310227	Prices Fork (ARC) Grant Administration
310237	Hazard Mitigation Plan Update
310277	Glen Lyn, Rich Creek, Pearisburg CDBG Grant Administration
310307	Watershed Roundtable Coordination
310317	Smart Beginnings (VECF) Program
310338	ARC/EDA Manufacturing Mapping
<i>Local Projects</i>	
302207	Giles County Comprehensive Plan Update
302227	Pulaski Area Transit Bus Stop Safety & Accessibility Study
302237	Radford Transit Bus Stop Safety & Accessibility Study
302247/302248	Pulaski County Parks & Recreation Master Plan
302257	Narrows Rural Development Grant
302267/302268	Town of Floyd Comprehensive Plan Update
303193	Rocky Knob Grant Administration
303627	Prices Fork AFID Grant Administration & Analysis
303678	Giles Emergency Generator Wage Compliance
310024	Auburn SRTS Grant Administration
310156	Rich Creek Phase III Grant Administration
310247	Floyd Grown AFID/BEE Grant Administration
310297	Giles Eggleston Waterline Grant Administration
310307	New River Watershed Roundtable Support
310348	Radford ACCE Grant Administration
	Narrows CDBG Construction Grant Administration
	Pembroke CDBG Construction Grant Administration
	Pulaski CDBG Construction Grant Administration
<i>Administrative</i>	
303228	Workforce Fiscal Agent
303358	SWVA Fiscal Agent
310327	Workforce Pathways

**Virginia's First
Code: 303158**

PROJECT DESCRIPTION

Virginia's First is the regional industrial facility authority formed to cooperatively develop economic projects with regional impact. The Commission provides administrative and finance support to the authority at the direction of a part-time executive director. The project's activity includes quarterly financial reporting, accounts payable and receivable, annual meeting support, document management, coordinating and/or responding to information requests from the public and authority member representatives, and other tasks as directed by the executive director and board members. These additional tasks may include grant preparation, prospect site visit support, and coordination of miscellaneous site activities.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Annual meeting in September
- Monthly accounts payable processing
- Quarterly Treasurer's report
- Annual audit coordination and support

Second Quarter Deliverables (October 2017 – December 2017):

- Quarterly meeting in December
- Monthly accounts payable processing
- Quarterly Treasurer's report
- Board member documentation
- Member representative appointments for 2018

Third Quarter Deliverables (January 2018 – March 2018):

- Quarterly meeting in March
- Monthly accounts payable processing
- Quarterly Treasurer's report
- Board member documentation
- Member representative appointments for 2018

Fourth Quarter Deliverables (April 2018 – June 2018):

- Quarterly meeting in June
- Monthly accounts payable processing
- Quarterly Treasurer's report
- Annual member dues invoicing

Localities/Partners Served: Locality 8 (Giles County, Montgomery County, Pulaski County, City of Radford, Town of Christiansburg, Town of Dublin, Town of Pearisburg, Town of Pulaski), Other partners 5 (City of Roanoke, Roanoke County, Bland County, Craig County)

Project Leader: Christy Straight, Regional Planner II

Funding Source and Estimated Hours: Virginia's First RIFA, 638 hours

New River Health District GIS Mapping Code: 303538

PROJECT DESCRIPTION

The Regional Commission continues to uphold and advance its GIS partnership with the New River Health District. The Commission and Health District recognize the capabilities of using GIS to catalog historical data, analyze trends, and effectively convey technical information visually. Geospatial and data visualization techniques have proven themselves useful in the public health and environmental health sectors both for internal organizational operations and external education efforts.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Meet with NRHD staff to develop a FY18 Plan of Work
- Explore new GIS and web deliverables and services
- Conduct and submit monthly optimization analyzes of food inspections
- Submit Quarterly Progress Report and Reimbursement Request

Second Quarter Deliverables (October 2017 – December 2017):

- Continue developing the New River Health Improvement Plan for Well Being website
- Conduct and submit monthly optimization analyzes of food inspections
- Submit Quarterly Progress Report and Reimbursement Request

Third Quarter Deliverables (January 2018 – March 2018):

- Revise and expand Well and Septic Database
- Update Rabies and Birth and Deaths databases
- Conduct and submit monthly optimization analyzes of food inspections
- Submit Quarterly Progress Report and Reimbursement Request

Fourth Quarter Deliverables (April 2018 – June 2018):

- Facilitate meetings with regional partners to explore new GIS and web deliverables
- Continue expanding Well and Septic Database
- Conduct and submit monthly optimization analyzes of food inspections
- Submit Quarterly Progress Report and Reimbursement Request

Localities/Partners Served: New River Health District (Virginia Department of Health)

Project Leader: Zachary Swick, Data Systems Manager

Funding Source and Estimated Hours: NRHD, 566 hours

NRVMPO TAZ Boundary Data Update
Code: 303627

PROJECT DESCRIPTION

The purpose of this work element is to Review and adjust recently provided VDOT TAZ boundary data to align with WRA 2040 methodology. The Commission will align methodologies, incorporate adjustment factors provided by localities, and perform a quality review against base and forecast year population and employment projections.

PROJECT SCHEDULE & DELIVERABLES

Project duration: June 2017 – August 2017

First Quarter Deliverables (July 2017 – September 2017):

- Utilize WRA projections 2040 excel spreadsheet as a template
- Distribute VDOT 2045 projections based on WRA methodologies
- Perform a quality review and develop a memo that outlines the modification process
- Submit draft database spreadsheet and corresponding GIS data to the MPO for initial review
- Modify TAZ database as needed by the MPO

Second Quarter Deliverables (October 2017 – December 2017):

- None

Third Quarter Deliverables (January 2018 – March 2018):

- None

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: New River Valley Region

Project Leader: Elijah Sharp, Deputy Executive Director

Funding Source and Estimated Hours: NRVMPO, 59 hours

VDOT Rural Transportation Program
Regional Technical Transportation Planning Assistance & Core Program Requirements
Code: 304018

PROJECT DESCRIPTION

The purpose of this work element is to provide transportation technical planning assistance, grant writing and supporting documentation development, and staff time to fulfill statewide planning and policy efforts. In addition, the Commission facilitates regional participation and consensus building on transportation-related issues through a continuing, comprehensive, and coordinated planning process. The Commission provides staff assistance to prepare agendas, presentation materials, and maintains supporting websites for two standing committees: 1) Transportation Technical Advisory Committee, and 2) Regional Transit Coordinating Council.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Launch Trail Counter(s) and prepare activity reports for participating localities
- Develop Smart Scale Priorities – collect up to 100 local projects
- Coordinate Multi-Regions Bicycle/Pedestrian Social (NRV and Roanoke Valley Alleghany regions)
- Attend and participate in local, regional, and statewide transportation related meetings
- Submit Quarterly Progress Report and Reimbursement Report

Second Quarter Deliverables (October 2016 – December 2016):

- Submit transportation project proposals (Smart Scale, Transportation Alternatives, Rural Rustic Roads, Access Roads, Recreational Access, etc.)
- Launch local and/or regional technical assistance project(s)
- Staff assistance/develop materials for 2 TAC and 1 RTCC meetings
- Coordinate Commonwealth Transportation Board Representative Meeting
- Attend and participate in local, regional, and statewide transportation related meetings
- Submit Quarterly Progress Report and Reimbursement Report

Third Quarter Deliverables (January 2018 – March 2018):

- Attend transportation related conferences and professional development workshops
- Retrieve local input and develop draft report(s) for technical assistance project
- Staff assistance/develop materials for 1 TAC and 1 RTCC meetings
- Attend and participate in local, regional, and statewide transportation related meetings
- Submit Quarterly Progress Report and Reimbursement Report

Fourth Quarter Deliverables (April 2018 – June 2018):

- Present outcomes to participating stakeholders, local councils/supervisors, and public
- Release and share technical assistance project outcomes as needed
- Review data as requested by VDOT throughout the fiscal year pertaining to: VTrans, functional classification, Virginia's Surface Transportation Plan, Park and Ride Lots Inventory/Study, bicycle and pedestrian planning, and freight planning.
- Staff assistance/develop materials for 1 TAC meeting
- Attend and participate in local, regional, and statewide transportation related meetings
- Submit Quarterly Progress Report and Reimbursement Report

Localities Served: NRV Region (non-urbanized areas), NRVMPPO, VDOT, and DRPT

Project Leader: Elijah Sharp, Deputy Executive Director

Funding Source and Estimated Hours: VDOT, local match, 1,308 hours

RIDE Solutions
Code: 305018

PROJECT DESCRIPTION

RIDE Solutions is a multi-regional program to provide ridesharing and alternative transportation modes to the residents of the New River Valley. The Roanoke Valley-Alleghany Regional Commission partners in execution of the program at the multi-region level across the Region 2000 LGC, West Piedmont Workforce Board, and the NRVRC. The NRVRC is responsible for executing the program in the New River Valley. The goal of the program is to reduce the number of trips taken in the region, particularly commuter trips and provide a resource transportation alternatives available in the NRV. For this region, the program focuses more on reaching commuters, particularly through their employers, and employers in their own right with information and technical assistance to invest in more sustainable and affordable transportation decision-making.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Montgomery Chamber expo
- VT CRC Annual Tenants' Picnic table
- Virginia Tech Active Commute Celebration
- Contact 12 Workplace Partner Program prospects
- Contact with Workplace Partners (usually via e-mail newsy item)
- Direct contact with at least 3 established Workplace Partner (phone call or meeting, etc.)
- Quarterly report to NRV stakeholders/Monthly to DRPT

Second Quarter Deliverables (October 2017 – December 2017):

- Contact 12 Workplace Partner Program prospects
- Contact with Workplace Partners (usually via e-mail newsy item)
- Direct contact with at least 3 established Workplace Partner (phone call or meeting, etc.)
- Quarterly report to NRV stakeholders/Monthly to DRPT

Third Quarter Deliverables (January 2018 – March 2018):

- DRPT application assistance (work program draft, budget revisions – if any)
- Ride Smart Celebration event planning
- Contact 12 Workplace Partner Program prospects
- Contact with Workplace Partners (usually via e-mail newsy item)
- Direct contact with at least 3 established Workplace Partner (phone call or meeting, etc.)
- Quarterly report to NRV stakeholders/Monthly to DRPT

Fourth Quarter Deliverables (April 2018 – June 2018):

- Ride Smart Celebration events, as determined in third quarter
- MOU renewal with RVARC
- Contact 12 Workplace Partner Program prospects
- Contact with Workplace Partners (usually via e-mail newsy item)
- Direct contact with at least 3 established Workplace Partner (phone call or meeting, etc.)
- Quarterly report to NRV stakeholders/Monthly to DRPT

Localities/Partners Served: Locality all, University 2, local stakeholder more than 12

Project Leader: Christy Straight, Regional Planner II

Funding Source and Estimated Hours: DRPT, local match, 727 hours

Economic Development Administration (EDA)
CEDS 2017/Economic Development District
Code: 306018

PROJECT DESCRIPTION

The EDA Economic Development District project includes a variety of tasks related to the functions of the NRVRC as an 'Economic Development District' as designated by the US Economic Development Administration. As the regional EDD, the NRVRC receives support to perform the annual update to the regional Comprehensive Economic Development Strategy planning document that aligns with EDA-supported funding projects. In addition the EDA project provides support to undertake a variety of regional economic development projects as outlined in the CEDS, and as identified by other regional partner organizations. The EDA project provides staff time to support projects in the areas of economic development finance and entrepreneurship, data collection and analysis, and regional activities in support of economic development, workforce development, and other related fields.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017-June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Prepare consumer version of 2017 CEDS document (results of 2016-17 planning process)
- Collect data for CEDS outcomes tracking metrics and online data display of CEDS content
- Provide economic development technical assistance on request of local government partners

Second Quarter Deliverables (October 2017 – December 2017):

- Update content of CEDS document, including economic data and report sections
- Convene CEDS committee meetings for 2017-18 update process (3+ meetings total)
- Collect data for CEDS outcomes tracking metrics and online data display of CEDS content
- Provide economic development technical assistance on request of local government partners

Third Quarter Deliverables (January 2018 – March 2018):

- Update content of CEDS document, including results of CEDS committee process
- Convene CEDS committee meetings for 2017-18 update process (3+ meetings total)
- Update CEDS outcomes tracking metrics and online data display/website
- Provide economic development technical assistance on request of local government partners

Fourth Quarter Deliverables (April 2018 – June 2018):

- Store/update database at NRVRC
- Update/finalize 'resiliency' section of CEDS to meet EDA requirements
- Submit 2018 CEDS report update to EDA
- Provide economic development technical assistance on request of local government partners

Localities/Partners Served: New River Valley

Project Leader: Patrick O'Brien, Regional Planner II

Funding Source and Estimated Hours: EDA, local match, 2,399 hours

New River Valley HOME Consortium
Code: 308018

PROJECT DESCRIPTION

The HOME Program, established in 1990 by the Department of Housing and Urban Development (HUD), is the largest Federal block grant to State and local governments designed exclusively to create affordable housing for low to moderate-income households.

Funds are eligible for activities such as homeowner rehabilitation, new construction of single family or multi-family homes, acquisition of property, and demolition of substandard housing as well as architectural fees, feasibility studies, homebuyer's counseling, and other finance-related costs.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2016 – September 2016):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist in project development as needed

Second Quarter Deliverables (October 2017 – December 2017):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist in project development as needed
- Conduct any on-site monitoring visits
- Complete annual rental monitoring

Third Quarter Deliverables (January 2018 – March 2018):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist in project development as needed

Fourth Quarter Deliverables (April 2018 – June 2018):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist in project development as needed

Localities/Partners Served: NRV Region

Project Leader: Jennifer Wilsie, Senior Planner

Funding Source and Estimated Hours: HUD, 274 hours

Giles County River Action Plan (POWER)

Code: 310166

PROJECT DESCRIPTION

The purpose of this work element is to build on the Southwest Virginia region's on-going initiatives to develop its tourism and recreation clusters, while also providing training for entrepreneurship and emerging in-demand occupations. As a component of the RESOURCE-FULL Consortium, local partners in Giles County and the towns of Glen Lyn, Narrows, Pearisburg, Pembroke, and Rich Creek will develop strategies for integrating the New River into local community and economic development plans.

PROJECT SCHEDULE & DELIVERABLES

Project duration: January 2016 – September 2017

First Quarter Deliverables (July 2017 – September 2017):

- Develop a River Center Action Plan
- Present plan and other primary work outcomes to the County Board of Supervisors
- Coordinate and facilitate working committee meeting(s)
- Submit Monthly Report(s) and Reimbursement Request(s)

Second Quarter Deliverables (October 2017 – December 2017):

- None

Third Quarter Deliverables (January 2018 – March 2018):

- None

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: Giles County

Project Leader: Elijah Sharp, Deputy Executive Director

Funding Source and Estimated Hours: POWER Fund, local match, 37 hours

NRVMPO Freight Study Update

Code: 310207

PROJECT DESCRIPTION

The purpose of this work element is to comprehensively review and update the 2009 MPO Freight Study. In addition to examining the existing freight transportation system (rail, air, and trucking) particular emphasis will be placed on developing strategies to proactively address future goods movement. The plan outcomes will include the identification of a primary freight network and specific operational enhancements.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2016 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Develop draft existing multimodal freight analysis, utilizing VDOT and USDOT data
- Collect and compile relevant information for freight network critical areas.
- Coordinate and facilitate working committee meeting(s)
- Submit Quarterly Report and Reimbursement Request

Second Quarter Deliverables (October 2017 – December 2017):

- Technical Committee meeting: identify regional freight network strengths and weaknesses.
- Collect and compile relevant information for freight network critical areas.
- Close survey and compile results.
- Technical Committee meeting: develop specific operational enhancement strategies for the freight network (segment, intersection, connectivity, accessibility, safety, etc.).
- Public Meeting: enable public to review and comment initial study findings.

Third Quarter Deliverables (January 2018 – March 2018):

- Compile data, committee/public feedback, and prepare a draft Regional Freight Mobility Plan.
- Technical Committee meeting: review and approve Study.
- Amend study contents as needed.
- Present plan to MPO Technical Advisory Committee.
- Present plan to other groups as needed.

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: NRV region

Project Leader: Elijah Sharp, Deputy Executive Director

Funding Source and Estimated Hours: NRVMPO, VDOT, 449 hours

Vibrant Communities Initiative
Prices Fork Food Center Grant Administration
Code: 310217

PROJECT DESCRIPTION

The purpose of this work element is to provide grant administration for Montgomery County under the Vibrant Communities Initiative program towards the comprehensive rehabilitation of the former Prices Fork Elementary School in Montgomery County to create the Old School Food Center, which will provide innovative economic development opportunities for new or expanding local food-based entrepreneurs through the creation of a (1) commercial incubator kitchen, (2) farm-to-table restaurant, (3) retail market, (4) craft brewery and (5) business competition with support services.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Execute CDBG Contract with DHCD
- Assist with finalizing design of Food Center spaces
- Prepare and facilitate monthly Leadership Team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary

Second Quarter Deliverables (October 2017 – December 2017):

- Prepare and facilitate monthly Leadership Team meetings
- Submit remittance requests as necessary
- Assist with development of Business Competition Challenge
- Assist with finalizing Construction Drawings
- Submit monthly progress reports through CAMS
- Site plan submitted to Montgomery County for approval

Third Quarter Deliverables (January 2018 – March 2018):

- Begin Construction
- Manage Labor Compliance requirements
- Prepare and facilitate monthly Leadership Team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary

Fourth Quarter Deliverables (April 2018 – June 2018):

- Manage Labor Compliance requirements
- Prepare and facilitate monthly Leadership Team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary

Localities/Partners Served: Montgomery County, Town of Blacksburg

Project Leader: Jennifer Wilsie, Senior Planner

Funding Source and Estimated Hours: VCI, 490 hours

**Appalachian Regional Commission
Prices Fork Food Center Grant Administration
Code: 310227**

PROJECT DESCRIPTION

The purpose of this project is to renovate the former kindergarten room and cafeteria/gymnasium of the Old Prices Fork Elementary School to re-use an existing landmark to support the creation of a new, multi-use village center in historic Prices Fork Village that will revitalize the rural agricultural community, as well as provide new resources and services that will strengthen and enrich the entire New River Valley.

The Commission will be administering this grant as applicant: handling all grant administration as well as sub-contracting with two additional project partners to complete the grant deliverables. Outcomes include the renovation of the former Prices Fork Elementary School into a shared-use commercial incubator kitchen and construct client/tenant spaces for food entrepreneurs. Benefits include the creation of 20 jobs, two businesses, and 25 businesses served or improved.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Execute ARC Contract with DHCD
- Finalize third party contracts with Taylor Hollow Construction and Beans & Rice Inc.
- Assist with finalizing design of Food Center spaces
- Prepare and facilitate monthly Leadership Team meetings
- Submit monthly progress reports through CAMS
- Process invoices from third-party contracts and submit remittance requests as necessary

Second Quarter Deliverables (October 2017 – December 2017):

- Prepare and facilitate monthly Leadership Team meetings
- Process invoices from third-party contracts and submit remittance requests as necessary
- Assist with finalizing Construction Drawings
- Submit monthly progress reports through CAMS
- Assist with development of Business Competition Challenge
- Site plan submitted to Montgomery County for approval

Third Quarter Deliverables (January 2018 – March 2018):

- Begin Construction
- Manage Labor Compliance requirements
- Submit monthly progress reports through CAMS
- Prepare and facilitate monthly Leadership Team meetings
- Process invoices from third-party contracts and submit remittance requests as necessary

Fourth Quarter Deliverables (April 2018 – June 2018):

- Manage Labor Compliance requirements
- Submit monthly progress reports through CAMS
- Prepare and facilitate monthly Leadership Team meetings
- Process invoices from third-party contracts and submit remittance requests as necessary

Localities/Partners Served: Montgomery County, Town of Blacksburg

Project Leader: Jennifer Wilsie, Senior Planner

Funding Source and Estimated Hours: Funding sources listed here, 203 hours

Hazard Mitigation Code: 310237

PROJECT DESCRIPTION

This plan will ensure areas of vulnerability are identified and evaluated with respect to threats presented and proposed opportunities for mitigation.

The New River Valley Hazard Mitigation Plan update provides a comprehensive reassessment of natural and man-made hazards, and establishes mitigation strategies that better prepare local communities. The scope this project is to update the existing mitigation plan to include the identification of additional hazards that could impact the region, perform a risk assessment and capability assessment, and update mitigation objectives and strategies.

The NRVRC formed a steering committee to guide the planning process in September 2016. The committee includes discipline representation from all participating governments of the NRVRC, including: respective discipline departments, citizens, and private businesses. One objective is to collect and retain updated data sets that support planning activities. Commission staff are coordinating among stakeholders and completing data assessment and modeling and mapping of hazards and risk assessment, plan preparation, and public outreach.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Prepare and submit reimbursement requests
- Prepare quarterly project status reports
- Regulatory agency review of final document
- Revision of plan in response to review comments
- Presentation of plan to locality councils/board for adoption

Second Quarter Deliverables (October 2017 – December 2017):

- Prepare and submit reimbursement requests
- Prepare quarterly project status reports
- Presentation of plan to locality councils/board for adoption
- Project closeout – final grant reporting and reimbursement

Third Quarter Deliverables (January 2018 – March 2018):

- None

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: Floyd, Giles, Montgomery, Pulaski, Radford, Blacksburg, Christiansburg, Narrows, Pearisburg, Pembroke, Pulaski, Rich Creek

Project Leader: Christy Straight, Regional Planner II

Funding Source and Estimated Hours: Virginia Department of Emergency Management and Federal Emergency Management Agency, 429 hours

Glen Lyn, Rich Creek, Pearisburg CDBG Administration
Code: 310277

PROJECT DESCRIPTION

The NRVRC is assisting Giles County with a downtown revitalization planning grant to identify top priority projects for improvements to the downtown areas of Glen Lyn, Pearisburg and Rich Creek, and coordinate tourism and outdoor recreation economic development initiatives among all five towns in Giles County. The project builds on similar planning grant that the Towns of Narrows and Pembroke have completed recently, as well as POWER grant activities that seek to develop outdoor recreation amenities related to the New River.

The planning grant project works to engage citizens in each town to identify community needs and prioritize projects, and develop strategies to support downtown redevelopment and economic vitality in the towns. Giles County has contracted with Hill Studio to develop draft designs for top priority redevelopment projects in the downtown areas, and develop budget estimates and proposed funding sources to complete these projects. NRVRC staff are developing 'economic restructuring' planning documents to outline economic development strategies to support small business development, tourism promotion, and downtown redevelopment, and is assisting Giles County with grant administration tasks required by the Department of Housing and Community Development.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Management team meetings monthly
- Draft physical improvement designs complete
- Economic restructuring plan data analysis complete

Second Quarter Deliverables (October 2017 – December 2017):

- Management team meetings monthly
- Finalize Hill Studio downtown revitalization master plan documents
- Finalize economic restructuring plan documents

Third Quarter Deliverables (January 2018 – March 2018):

- Management team meetings monthly
- Submit CDBG construction grants as appropriate

Fourth Quarter Deliverables (April 2018 – June 2018):

- Management team meetings monthly
- Finalize planning grant deliverables for DHCD approval

Localities/Partners Served: Giles County, Towns of Glen Lyn, Pearisburg, Rich Creek

Project Leader: Patrick O'Brien, Regional Planner II

Funding Source and Estimated Hours: Department of Housing and Community Development, 67 hours

New River Watershed Roundtable Support Grant 2017-2018
Code: 310307

PROJECT DESCRIPTION

The Regional Commission continues to act as the coordinating entity for the New River Watershed Roundtable. The outcomes for this project are to provide administrative support to the newly reestablished New River Watershed Roundtable through quarterly meetings and website design and maintenance; to provide support for a regional watershed summit; and to provide support to nonpoint source pollution restoration projects and regional river clean-up projects.

PROJECT SCHEDULE & DELIVERABLES

Project duration: May 2017 – March 2018

First Quarter Deliverables (July 2017 – September 2017):

- Finalize development of NR Watershed Roundtable website
- Assist in the administration of the ReNew the New clean-up event
- Coordinate, host, and conduct Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting

Second Quarter Deliverables (October 2017 – December 2017):

- Coordinate, host, and conduct Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting

Third Quarter Deliverables (January 2018 – March 2018):

- Assist locality with nonpoint source pollution restoration project
- Coordinate, host, and conduct Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: NRV Region, DEQ, DGIF, Appalachian Power, Backcountry.com, Friends of Claytor Lake, Friends of Peak Creek, Friends of the New River, local outfitters, NRV Trout Unlimited, the ReNew the New Committee, and student organizations from Virginia Tech and Radford University.

Project Leader: Michael Gottfredson, Regional Planner

Funding Source and Estimated Hours: Virginia Department of Environmental Quality, 195 hours

Smart Beginnings
Code: 310317

PROJECT DESCRIPTION

Smart Beginnings is a systems building organization whose mission is to support and improve school readiness in the New River Valley. To that end, Smart Beginnings has three primary focuses: data collection, raising public awareness, and the Reading Hour program. Focus 1: Smart Beginnings is working to collect local data on indicators that tell the story of kindergarten readiness as an issue in the New River Valley. Focus 2: Smart Beginnings hopes to share information on the significance of school readiness, and the relevant issues affecting the New River Valley, with area business and policy leaders and the larger community, and establish itself as the primary systems building entity for early childhood education in the New River Valley. Focus 3: Smart Beginnings is launching the Reading Hour program in the fall of 2017, and hopes to successfully grow the program throughout the year.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Attain technical assistance for data collection from experts in early childhood education. Establish which indicators will be the most important to analyze for the New River Valley,
- Collect data from across the NRV to create a report focused on school readiness indicators.
- Apply for grant funding for Reading Hour from the Community Foundation of the New River Valley.
- Successfully scope and launch the Reading Hour program in mid to late Fall of 2017.
- Seek support from the Leadership Council to begin work on ABC's books for individual localities.
- Establish work groups for ABC's books for NRV localities
- Apply for funding for ABC's books through the Partnerships for Opportunity and Workforce and Economic Revitalization (POWER) Initiative funded by the Appalachian Regional Commission.

Second Quarter Deliverables (October 2017 – December 2017):

- Establish sources of information for data collection for the New River Valley
- Host meeting convening school superintendents to discuss data sharing and analysis strategies.
- Begin recruiting volunteers and interns for Reading Hour Spring 2018
- Increase number of participating childcare centers in Reading Hour program.
- Plan a regional convening and fundraising event to celebrate Reading Hour and draw attention to Smart Beginnings' work.

Third Quarter Deliverables (January 2018 – March 2018):

- Compile Report with collected data and analysis to be shared with region. Examine methods of distributing and sharing report with region.
- Host a regional convening and fundraising event to celebrate Reading Hour in the NRV and Smart Beginnings' work.

Fourth Quarter Deliverables (April 2018 – June 2018):

- Share data collection findings with area leaders and policy makers.
- Convene meeting with area leaders to establish action plan to work on findings and improve indicators listed in the data collection project/report.
- Prepare to for fall 2018 Reading Hour program.

Localities/Partners Served: Montgomery County, Giles County, Pulaski County, Floyd County, City of Radford, Virginia Tech, Radford University, New River Community College.

Project Leader: Anna Harbom, Coordinator

Funding Source and Estimated Hours: Virginia Early Childhood Foundation, Commission, 1,176 hours

ARC/EDA Manufacturing Mapping Code: 310338

PROJECT DESCRIPTION

As part of a regional collaboration among planning organizations in Kentucky, Virginia, and West Virginia, the New River Valley Regional Commission is creating a GIS database of advanced manufacturing clusters within its jurisdiction. This database will comprise not only the location of firms but substantial non-spatial economic information which is critical to companies, developers, and localities. The integration of the region's advanced manufacturing geographic and business data across a single platform will support the identification of both assets and needs in the industry and the workforce.

The project has several lasting effects beyond the immediate deliverable of the GIS database of advanced manufacturing firms. These include: promoting market awareness of the New River Valley, attracting new business to the area; helping to prepare and ensure a qualified workforce; and creating better connections between firms up and down the supply chain in central Appalachia.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Finalized project scope in cooperation with regional partners
- Design GIS database architecture in cooperation with regional partners
- Identify key advanced manufacturing firms within the New River Valley

Second Quarter Deliverables (October 2017 – December 2017):

- Begin mapping firms within the New River Valley
- Contact firms and distribute and collect survey
- Continue identifying key advanced manufacturing firms within the New River Valley

Third Quarter Deliverables (January 2018 – March 2018):

- Analyze survey results and incorporate into the database
- Finish mapping firms within the New River Valley

Fourth Quarter Deliverables (April 2018 – June 2018):

- Conduct extensive QA/QC of firms' locations and contributing data
- Perform geospatial analysis of firms, connections, and relevant infrastructure
- Finalize local database and metadata for delivery to and integration with larger cross-state database

Localities/Partners Served: All localities in the New River Valley

Project Leader: Zachary Swick, Data Systems Manager

Funding Source and Estimated Hours: Appalachian Regional Commission / Economic Development Administration, 784 hours

**Community Development and Town of Pulaski Zoning Ordinance
Code: 302027**

PROJECT DESCRIPTION

Town of Pulaski Planning Commission and staff is revising its Zoning Ordinance to expand permitted uses in various zoning districts, reduce barrier for redevelopment and infill developments, and to make it easier to navigate and administer. The revision will also include updating of the sign regulation, addition and changes to the site development requirements and reorganization and reformatting of the zoning ordinance.

The overall purpose of the revision is to enhance the character and vitality of the town. This will help to encourage, attract and retain more businesses and residents.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Complete revision of the Zoning Ordinance
- Reorganization and reformatting of the entire zoning ordinance
- Prepare quarterly project status report
- Project closed out

Second Quarter Deliverables (October 2017 – December 2017):

- None

Third Quarter Deliverables (January 2018 – March 2018):

- None

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: Town of Pulaski

Project Leader: Aphi Fancon, Regional Planner II

Funding Source and Estimated Hours: CYU, 430 hours

Giles County Comprehensive Plan

Code: 302207

PROJECT DESCRIPTION

Giles County is in the process of updating the Comprehensive Plan which was last updated in 2012. This process allows the County to assess the changes that have occurred within the County since the last update, evaluate current issues and practices, and adapt to changing state and other regulations.

It will include identifying new goals, objectives, policies and strategies that reflect County's desires and local initiatives and addresses major issues. Existing policies may be revised if needed to reflect current situations and trends. The updated plan will reflect policies that have accomplished their objectives. The Giles County Planning Commission has been conducting monthly review of the updated sections of the Comprehensive Plan along with the supporting data and analysis.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Complete data analysis of the section of the Comprehensive Plan on Transportation, Public Services and Facilities, Government Administration, Tourism and Recreation, Education and Public Health and Welfare
- Update goals, objectives, policies and strategies of above mentioned sections of the Comprehensive Plan
- Present monthly to the Planning Commission two or more updated sections of the Comprehensive Plan along with the supporting data and analysis for their review and input.
- Prepare quarterly project status report

Second Quarter Deliverables (October 2017 – December 2017):

- Present Final Comprehensive Plan Update to Planning Commission for their recommendation to approve.
- Present Final Comprehensive Plan Update to Board of Supervisors for adoption
- Prepare quarterly project status report
- Project closeout

Third Quarter Deliverables (January 2018 – March 2018):

- None

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: Giles County

Project Leader: Aphi Fancon, Regional Planner II

Funding Source and Estimated Hours: Giles County and ARC, 77 hours

Pulaski Area Transit Bus Stop Safety and Accessibility Study

Code: 302227

PROJECT DESCRIPTION

The purpose of this project is to utilize a data-driven prioritization tool to guide the efficient allocation of resources to bus stop improvements within the Pulaski Area Transit service area. The process will be led by a Technical Committee Composed of representatives from Pulaski Area Transit, the Town of Pulaski, New River Community College, and the MPO. Prioritization criteria will be used to evaluate and rank up to 40 existing bus stops identified, by the Technical Committee. Detailed recommendations will be developed for ten “high priority” bus stops. The study will also include recommendations for key transit corridors and the Pulaski Area Transit system as a whole.

PROJECT SCHEDULE & DELIVERABLES

Project duration: January 2017 – December 2017

First Quarter Deliverables (July 2017 – September 2017):

- Draft bus stop safety and accessibility study
- Coordinate and facilitate working committee meeting(s)
- Review approval from technical committee
- Public meeting: review draft study findings and provide comment
- Present plan to MPO Technical Advisory Committee
- Submit Quarterly Report and Reimbursement Request

Second Quarter Deliverables (October 2017 – December 2017):

- Present plan to other groups as needed

Third Quarter Deliverables (January 2018 – March 2018):

- None

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: New River Valley Metropolitan Planning Organization, Pulaski Area Transit, New River Agency on Aging, Pulaski County, Town of Pulaski, and New River Community College

Project Leader: Michael Gottfredson, Regional Planner

Funding Source and Estimated Hours: New River Valley Metropolitan Planning Organization/VDOT Rural Transportation, 116 hours

Radford Transit Bus Stop Safety and Accessibility Study

Code: 302237

PROJECT DESCRIPTION

The purpose of this project is to utilize a data-driven prioritization tool to guide the efficient allocation of resources to bus stop improvements in the Radford Transit service area. The process will be led by a Technical Committee composed of representatives from Radford Transit, the City of Radford, Radford University, and the MPO. Prioritization criteria will be used to evaluate and rank up to 40 existing bus stops identified, by the Technical Committee. Detailed recommendations will be developed for ten “high priority” bus stops. The study will also include recommendations for key transit corridors and the Radford Transit system as a whole.

PROJECT SCHEDULE & DELIVERABLES

Project duration: January 2017 – December 2017

First Quarter Deliverables (July 2017 – September 2017):

- Draft bus stop safety and accessibility study
- Coordinate and facilitate working committee meeting(s)
- Review approval from technical committee
- Public meeting: review draft study findings and provide comment
- Present plan to MPO Technical Advisory Committee
- Submit Quarterly Report and Reimbursement Request

Second Quarter Deliverables (October 2017 – December 2017):

- Present plan to other groups as needed

Third Quarter Deliverables (January 2018 – March 2018):

- None

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: New River Valley Metropolitan Planning Organization, Radford Transit, City of Radford, Radford University

Project Leader: Michael Gottfredson, Regional Planner

Funding Source and Estimated Hours: New River Valley Metropolitan Planning Organization/VDOT Rural Transportation, 235 hours

Pulaski County Parks and Recreation Master Plan

Code: 302247(8)

Project Description

The purpose of this work element is to create a regional tourism roadmap for economic development that unifies regional priorities and actions for collaborative implementation. This project involves research on various methods of collaboration, both in person and in website form. Research will be conducted on the various forms of tourism collaboration, i.e. informal, cost/shared staff, regional DMO, and convention visitor's bureau. Regional collaborative projects and joint marketing opportunities will be identified after DMO input and research conducted by the Regional Commission. Stakeholders will be identified and education strategies will be developed and presented as needed. Under the guidance of the Executive Director, a draft regional tourism plan will be created to enhance the New River Valley as a prominent visitor destination. A final report will be created and available on the Commission's website for guidance purposes.

Project Schedule & Deliverables

Project duration: June 2017 – March 2018

First Quarter Deliverables (July 2017 – September 2017):

- Meet with key County staff to discuss Scope of Work, Project Timeline, and specific Project Objective
- Hold project kick-off/vision meeting with Master Plan Committee
- Begin inventory of all recreation facilities and programs to include county, towns, and state parks
- Develop survey and distribute at high use facilities and/or via mailings and on-line
- Develop a GIS database/inventory of all recreation facilities and programs within the County
- Research national and state standards for recreation facilities/programs by population
- Prepare analysis of facilities, programs, and department organizational structure
- Interview neighboring jurisdictions regarding parks and recreation operations
- Research branding and signage programs for consistency/identification purposes

Second Quarter Deliverables (October 2017 – December 2017):

- Host 2-3 public meetings in multiple locations across the county to maximize public input
- Prepare recommendations for types, locations and improvements of facilities and programs
- Meet with Master Plan Committee and staff
- Compile a listing of resources for funding projects and strategies such as sponsorship programs

Third Quarter Deliverables (January 2018 – March 2018):

- Develop conceptual planning sketches and cost estimates for top 3 facility priorities
- Create draft of Master Plan
- Host a public meeting
- Review draft with Master Plan Committee and staff
- Finalize draft and present to Board of Supervisors

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: Pulaski County

Project Leader: Elijah Sharp, Deputy Executive Director

Funding Source and Estimated Hours: Appalachian Regional Commission, County, 474 hours

Narrows Rural Development Grant

Code: 302257

PROJECT DESCRIPTION

The Town of Narrows and the Regional Commission applied for a USDA – Rural Development grant aimed at making improvements to essential community facilities within the Town. The project is multi-faceted and includes a potential new fire station for the Narrows Fire Department and relocating the Town Library into the community center.

This grant would fund the preliminary engineering review for a new, standard fire station for the Narrows Fire Department. Additionally, it would fund the preliminary engineering review for relocating the Town Library into the Old Narrows High School, which is currently used as the Town Community Center. The Regional Commission will serve as the grant administrator and project manager, while the Town will serve as the grant recipient.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – September 2017

First Quarter Deliverables (July 2017 – September 2017):

- Coordinate with Town to develop scope of project
- Develop narrative for grant application
- Complete additional forms per request from USDA – Rural Development
- Submit grant application before deadline

Second Quarter Deliverables (October 2017 – December 2017):

- None

Third Quarter Deliverables (January 2018 – March 2018):

- None

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: Town of Narrows

Project Leader: James R. Jones, Regional Planner

Funding Source and Estimated Hours: USDA – Rural Development, 56 hours

Town of Floyd Comprehensive Plan Update

Code: 302267(8)

PROJECT DESCRIPTION

The Town of Floyd is in the process of updating the Comprehensive Plan which was last updated in 2012. This process allows the Town to assess the changes that have occurred since the last update, evaluate current issues and practices, and adapt to changing state and other regulations.

It will include identifying new goals, objectives, policies and strategies that reflect the Town's desires and local initiatives and addresses major issues. Existing policies may be revised if needed to reflect current situations and trends. The updated plan will reflect policies that have accomplished their objectives. A working committee will conduct monthly reviews of the Comprehensive Plan along with the supporting data and analysis.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Develop project scope of work and execute agreement with Town
- Establish a working committee and project schedule
- Review existing plan, relevant documents, regulations, and initiatives

Second Quarter Deliverables (October 2017 – December 2017):

- Initiate data collection
- Begin data analysis of individual sections of the Comprehensive Plan
- Update goals, objectives, policies and strategies of individual sections of the Comprehensive Plan
- Public input opportunity
- Present monthly to the Planning Commission two or more updated sections of the Comprehensive Plan along with the supporting data and analysis for their review and input.

Third Quarter Deliverables (January 2018 – March 2018):

- Complete data analysis of individual sections of the Comprehensive Plan
- Update goals, objectives, policies and strategies of individual sections of the Comprehensive Plan
- Present monthly to the Planning Commission two or more updated sections of the Comprehensive Plan along with the supporting data and analysis for their review and input.
- Prepare quarterly project status report

Fourth Quarter Deliverables (April 2018 – June 2018):

- Present Final Comprehensive Plan Update to Planning Commission for their recommendation to approve.
- Present Final Comprehensive Plan Update to Town Council for adoption
- Prepare quarterly project status report
- Project closeout

Localities/Partners Served: Town of Floyd

Project Leader: Aphi Fancon, Regional Planner II

Funding Source and Estimated Hours: Town of Floyd and ARC, 333 hours

**Rocky Knob
Code: 303193**

PROJECT DESCRIPTION

The mission of Blue Ridge Heritage, Inc., which is the non-profit delivering the Rocky Knob project, is to promote education and economic development through place-based programs related to the natural and cultural heritage of the Blue Ridge Region of Southwestern Virginia. The project is a joint effort between Floyd County and Patrick County. The non-profit received federal funding in 2008 to construct a visitor's/educational center along the Blue Ridge Parkway. The Commission serves as the grant administrator for the federal funds while the Virginia Department of Transportation monitors the grant activity through their Locally Administered Projects program. Recently, Blue Ridge Heritage utilized grant funds to purchase property to locate the visitor/education center and is currently working with land development professionals on site design for construction purposes.

PROJECT SCHEDULE & DELIVERABLES

Project duration: February 2009 – Unknown

First Quarter Deliverables (July 2017 – September 2017):

- Advise Blue Ridge Heritage, Inc. (BRH) Board of Directors regarding grant management protocol
- Submit quarterly reports to VDOT updating project activities
- Submit payment requests to VDOT for reimbursement on project activities
- Advise BRH Board of Directors on final site design protocol

Second Quarter Deliverables (October 2017 – December 2017):

- Advise Blue Ridge Heritage, Inc. (BRH) Board of Directors regarding grant management protocol
- Submit quarterly reports to VDOT updating project activities
- Submit payment requests to VDOT for reimbursement on project activities
- Advise BRH Board members procurement process for construction of site improvements

Third Quarter Deliverables (January 2018 – March 2018):

- Advise Blue Ridge Heritage, Inc. (BRH) Board of Directors regarding grant management protocol
- Submit quarterly reports to VDOT updating project activities
- Submit payment requests to VDOT for reimbursement on project activities
- Review and monitor procurement process for construction of site improvements

Fourth Quarter Deliverables (April 2018 – June 2018):

- Advise Blue Ridge Heritage, Inc. (BRH) Board of Directors regarding grant management protocol
- Submit quarterly reports to VDOT updating project activities
- Submit payment requests to VDOT for reimbursement on project activities
- Conduct Davis Bacon Wage Compliance on construction of site improvements

Localities/Partners Served: Floyd County

Project Leader: Kevin Byrd, Executive Director

Funding Source and Estimated Hours: VDOT, National Park Service, other State funds, 50 hours

Agriculture and Forestry Industries Development Fund (AFID)
Prices Fork Food Center
Code: 303627

PROJECT DESCRIPTION

The Governor’s Agriculture and Forestry Industries Development (AFID) Fund planning grant program is designed to encourage localities to think strategically about how they can better support and integrate agriculture and forestry-based industries into their overall economic development and job-creation efforts.

The purpose of this work element is to define the Old School Food Center’s target markets and their specific product/service needs in order to develop a sustainable business model, appropriate kitchen design, and business incubator training curriculum. Led by select members of the project’s Leadership team, the team will complete a customer discovery process facilitated by the National Science Foundation I-Corps program, contract with a kitchen consultant for recommendations regarding business model creation and design considerations, conduct additional market research regarding specific products and services, and complete a food center business plan.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Gather local data regarding size and value of target segments
- Review current market studies
- Coordinate with Kitchen Consultant and Beans & Rice to finalize incubator kitchen recommendations
- Coordinate with Design Committee and Architect to incorporate kitchen recommendations into final design
- Manage project timeline
- Document project in-kind leverage

Second Quarter Deliverables (October 2017 – December 2017):

- Coordinate with Beans & Rice to develop the Food Center Business Model
- Manage project timeline
- Submit remittance requests as necessary
- Document project in-kind leverage

Third Quarter Deliverables (January 2018 – March 2018):

- Submit AFID Interim Report by January 15, 2018
- Coordinate with Beans & Rice to create the Food Center Business Plan
- Manage project timeline
- Document project in-kind leverage
- Submit remittance requests as necessary

Fourth Quarter Deliverables (April 2018 – June 2018):

- Manage project timeline
- Document project in-kind leverage
- Submit final remittance request
- Submit AFID Final Report

Localities/Partners Served: Montgomery County

Project Leader: Jennifer Wilsie, Senior Planner

Funding Source and Estimated Hours: AFID, 53 hours

Giles County Emergency Generator – Davis Bacon Wage Compliance
Code: 303678

PROJECT DESCRIPTION

The purpose of this project is to utilize a data-driven prioritization tool to guide the efficient allocation of resources to bus stop improvements in the Radford Transit service area. The process will be led by a Technical Committee composed of representatives from Radford Transit, the City of Radford, Radford University, and the MPO. Prioritization criteria will be used to evaluate and rank up to 40 existing bus stops identified, by the Technical Committee. Detailed recommendations will be developed for ten “high priority” bus stops. The study will also include recommendations for key transit corridors and the Radford Transit system as a whole.

PROJECT SCHEDULE & DELIVERABLES

Project duration: January 2017 – December 2017

First Quarter Deliverables (July 2017 – September 2017):

- Secure wage decisions and Department of Labor notification
- Establish a point of contact with funding partner(s)
- Verification of contractor eligibility and securing required forms from contractor(s)
- Review contractor payroll(s) and resolve wage restitution, if needed

Second Quarter Deliverables (October 2017 – December 2017):

- Verification of contractor eligibility and securing required forms from contractor(s)
- Review contractor payroll(s) and resolve wage restitution, if needed
- Project closeout, retain labor compliance records for five years

Third Quarter Deliverables (January 2018 – March 2018):

- None

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: Giles County

Project Leader: Michael Gottfredson, Regional Planner

Funding Source and Estimated Hours: Giles County PSA, 87 hours

Auburn Campus SRTS Contract Administration
Code: 310024

PROJECT DESCRIPTION

The Purpose of this work element is to assist Montgomery County with the contract administration aspects of the Virginia Safe Routes to School Infrastructure Grant. Over the course of the project, Commission staff will prepare and submit reimbursement requests, facilitate stakeholder meetings, coordinate environmental reviews, and ensure that construction meets Davis-Bacon prevailing wage requirements.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Serve as primary point-of-contact for project administration on behalf of the County
- Prepare and submit reimbursement requests
- Prepare quarterly project status reports

Second Quarter Deliverables (October 2017 – December 2017):

- Serve as primary point-of-contact for project administration on behalf of the County
- Assist County with procurement of construction services
- Prepare and submit reimbursement requests
- Prepare quarterly project status reports

Third Quarter Deliverables (January 2018 – March 2018):

- Serve as primary point-of-contact for project administration on behalf of the County
- Perform Davis-Bacon compliance activities
- Prepare and submit reimbursement requests
- Prepare quarterly project status reports

Fourth Quarter Deliverables (April 2018 – June 2018):

- Serve as primary point-of-contact for project administration on behalf of the County
- Perform Davis-Bacon compliance activities
- Prepare and submit reimbursement requests
- Prepare quarterly project status reports

Localities/Partners Served: Montgomery County

Project Leader: Christy Straight, Regional Planner II

Funding Source and Estimated Hours: VASRTS, 86 hours

Town of Rich Creek VDOT Transportation Alternatives Grant Phase 3 Grant Administration Code: 310156

PROJECT DESCRIPTION

The purpose of this project is to assist the Town of Rich Creek with the grant administration of Phase III of their VDOT MAP-21 Transportation Alternatives Set-aside grant.

PROJECT SCHEDULE & DELIVERABLES

Project duration: January 2016 – December 2017(?)

First Quarter Deliverables (July 2017 – September 2017):

- Collect and compile data for cost reimbursement(s)
- Serve as the primary interface between the Town and VDOT pertaining to grant administration
- Coordinate and attend meetings (as needed)
- Prepare and submit monthly reimbursement requests
- Prepare quarterly project status reports

Second Quarter Deliverables (October 2017 – December 2017):

- Perform Davis-Bacon documentation (as required)
- Collect and compile data for cost reimbursement(s)
- Serve as the primary interface between the Town and VDOT pertaining to grant administration
- Coordinate and attend meetings (as needed)
- Prepare and submit monthly reimbursement requests
- Prepare quarterly project status reports

Third Quarter Deliverables (January 2018 – March 2018):

- Perform Davis-Bacon documentation (as required)
- Collect and compile data for cost reimbursement(s)
- Serve as the primary interface between the Town and VDOT pertaining to grant administration
- Coordinate and attend meetings (as needed)
- Prepare and submit monthly reimbursement requests
- Prepare quarterly project status reports

Fourth Quarter Deliverables (April 2018 – June 2018):

- Perform Davis-Bacon documentation (as required)
- Collect and compile data for cost reimbursement(s)
- Serve as the primary interface between the Town and VDOT pertaining to grant administration
- Coordinate and attend meetings (as needed)
- Prepare and submit monthly reimbursement requests
- Prepare quarterly project status reports

Localities/Partners Served: Town of Rich Creek

Project Leader: Michael Gottfredson, Regional Planner

Funding Source and Estimated Hours: VDOT Transportation Alternatives Set-aside Grant, 211 hours

Floyd Grown AFID/BEE
Code: 310247

PROJECT DESCRIPTION

The purpose of this work element is to develop and maintain a stormwater outfall database for use with GIS mapping systems, as required by the MS4 General Permit (9VAC25-890-40). The Commission will utilize the County's Virtual Private Network (VPN) to access the LDO software records and will review hard copy records to document outfalls in major and minor subdivision plans. The location of all MS4 outfalls will be assigned a unique identifier, the estimated acreage served, the name of the receiving surface water, a note whether the receiving water is listed as impaired, and the name of any applicable TMDL(s). The database will only apply to the "Urbanized" MS4 areas within the County, unless the County requests to expand the scope of this task order.

PROJECT SCHEDULE & DELIVERABLES

Project duration: January 2016 – December 2016

First Quarter Deliverables (July 2016 – September 2016):

- Assist County with development of RFPs for contractual services
- Collect and document copies of invoices, expense descriptions, and cleared checks from Floyd County, Economic Development Authority, and Floyd Tourism. Track and monitor project expenses against work deliverables.
- Submit Monthly Report(s) and Reimbursement Request(s)

Second Quarter Deliverables (October 2016 – December 2016):

- Prepare final progress report and reimbursement request for DHCD no later than November 15, 2017.
- Prepare and submit interim progress report and reimbursement request to AFID, on behalf of Floyd County.
- Assist County with development of RFPs for contractual services
- Collect and document copies of invoices, expense descriptions, and cleared checks from Floyd County, Economic Development Authority, and Floyd Tourism. Track and monitor project expenses against work deliverables.
- Submit Monthly Report(s) and Reimbursement Request(s)

Third Quarter Deliverables (January 2016 – March 2016):

- Assist County with development of RFPs for contractual services
- Collect and document copies of invoices, expense descriptions, and cleared checks from Floyd County, Economic Development Authority, and Floyd Tourism. Track and monitor project expenses against work deliverables.
- Submit Monthly Report(s) and Reimbursement Request(s)

Fourth Quarter Deliverables (April 2016 – June 2016):

- Assist County with development of RFPs for contractual services
- Collect and document copies of invoices, expense descriptions, and cleared checks from Floyd County, Economic Development Authority, and Floyd Tourism. Track and monitor project expenses against work deliverables.
- Prepare and submit final progress report and reimbursement request to AFID, on behalf of Floyd County.
- Submit Monthly Report(s) and Reimbursement Request(s)

Localities/Partners Served: Montgomery County

Project Leader: Elijah Sharp, Director of Planning and Programs

Funding Source and Estimated Hours: ARC, local match, 64 hours

Giles County-Eggleston Phase 1 Water Project-Competitive CDBG Grant Administration Code: 310297

PROJECT DESCRIPTION

The purpose of this project is to provide grant administration for the Eggleston Phase 1 Water Project. The Regional Commission is providing technical assistance to Giles County in the role of grant administrator.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2016-June 2017

First Quarter Deliverables (July 2017 – September 2017):

- Execution of Project Contracts
 - Maintain project management plan and project files
 - Coordinate and attend monthly meetings
 - Prepare and submit monthly project status reports
 - Regularly update Grant Administrator and Project Manager
 - Coordinate other meetings as required
 - Serve as liaison between Grantee and DHCD
- Construction Completion
 - Monitor all requirements of the CDBG Grant Agreement
 - Participate in project compliance reviews by DHCD staff
 - Interim Compliance Review
- Submission of reimbursement request

Second Quarter Deliverables (October 2017 – December 2017):

- Achievement of Benefits
 - Coordinate meetings as required
 - Prepare and submit monthly project status reports
 - Regular update Grant Administrator and Project Manager
- Submission of reimbursement request

Third Quarter Deliverables (January 2018 – March 2018):

- Administration Project Closeout
 - Satisfactory final compliance review
 - Coordinate meetings as required
 - Prepare and submit monthly project status reports
 - Regular update Grant Administrator and Project Manager
- Submission of reimbursement request

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: Giles County

Project Leader: Michael Gottfredson, Regional Planner

Funding Source and Estimated Hours: DHCD Competitive CDBG Grant- Community Facilities, 40 hours

New River Watershed Roundtable Support Grant 2017-2018
Code: 310307

PROJECT DESCRIPTION

The Regional Commission continues to act as the coordinating entity for the New River Watershed Roundtable. The outcomes for this project are to provide administrative support to the newly reestablished New River Watershed Roundtable through quarterly meetings and website design and maintenance; to provide support for a regional watershed summit; and to provide support to nonpoint source pollution restoration projects and regional river clean-up projects.

PROJECT SCHEDULE & DELIVERABLES

Project duration: May 2017 – March 2018

First Quarter Deliverables (July 2017 – September 2017):

- Finalize development of NR Watershed Roundtable website
- Assist in the administration of the ReNew the New clean-up event
- Coordinate, host, and conduct Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting

Second Quarter Deliverables (October 2017 – December 2017):

- Coordinate, host, and conduct Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting

Third Quarter Deliverables (January 2018 – March 2018):

- Assist locality with nonpoint source pollution restoration project
- Coordinate, host, and conduct Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting

Fourth Quarter Deliverables (April 2018 – June 2018):

- None

Localities/Partners Served: NRV Region, DEQ, DGIF, Appalachian Power, Backcountry.com, Friends of Claytor Lake, Friends of Peak Creek, Friends of the New River, local outfitters, NRV Trout Unlimited, the ReNew the New Committee, and student organizations from Virginia Tech and Radford University.

Project Leader: Michael Gottfredson, Regional Planner

Funding Source and Estimated Hours: Virginia Department of Environmental Quality, 195 hours

**Radford ACCE
Code: 310348**

PROJECT DESCRIPTION

The purpose of this work element is to assist the City of Radford and New River Community College with grant administration support for the Access to Community College Education program. Also known as ACCE, the program makes college available debt free to high school graduates by funding NRCC tuition for two years.

PROJECT SCHEDULE & DELIVERABLES

Project duration: May 2016 – December 2016

First Quarter Deliverables (July 2016 – September 2016):

- Coordinate and facilitate working committee meeting(s)
- Submit Monthly Report(s) and Reimbursement Request(s)

Second Quarter Deliverables (October 2016 – December 2016):

- Coordinate and facilitate working committee meeting(s)
- Submit Monthly Report(s) and Reimbursement Request(s)

Third Quarter Deliverables (January 2016 – March 2016):

- Submit Final Monthly Report and Reimbursement Request

Fourth Quarter Deliverables (April 2016 – June 2016):

- None

Localities/Partners Served: City of Radford, Radford Public Schools

Project Leader: Christy Straight, Regional Planner II

Funding Source and Estimated Hours: ARC, local match, 160 hours

Narrows Business District Revitalization Project- CDBG Administration

PROJECT DESCRIPTION

NRVRC provides administrative support and technical assistance to complete this CDBG Community Improvement Grant, which implements recommended physical improvements to the downtown area of the Town of Narrows, with the goal of encouraging business development and improved economic vitality in the Town. The project includes development of engineering specifications and subsequent construction of improvements to streetscapes, buildings and public spaces as specified in recent master planning documents, to be completed by Giles County public works staff and construction contractors.

NRVRC staff support the Town of Pulaski to coordinate project management activities to complete these activities, and assist in reporting and administrative requirements of the Department of Housing and Community Development for this CDBG program. NRVRC also provides technical assistance to the Town and partner organizations to implement economic development and small business development priorities to support a successful business environment in the downtown area.

PROJECT SCHEDULE & DELIVERABLES

Project duration: October 2017 – September 2019

First Quarter Deliverables (July 2017 – September 2017):

- None

Second Quarter Deliverables (October 2017 – December 2017):

- Management team meetings monthly
- Assist with contract negotiations with DHCD
- Issue RFP for contractor services

Third Quarter Deliverables (January 2018 – March 2018):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Economic development technical assistance reports as necessary

Fourth Quarter Deliverables (April 2018 – June 2018):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Economic development technical assistance reports as necessary

Localities/Partners Served: Town of Narrows, Giles County

Project Leader: Patrick O'Brien, Regional Planner II

Funding Source and Estimated Hours: Department of Housing and Community Development, 566 hours

Pembroke Business District Revitalization Project- CDBG Administration

PROJECT DESCRIPTION

NRVRC provides administrative support and technical assistance to complete this CDBG Community Improvement Grant, which implements recommended physical improvements to the downtown area of the Town of Pembroke, with the goal of encouraging business development and improved economic vitality in the Town. The project includes development of engineering specifications and subsequent construction of improvements to streetscapes, buildings and public spaces as specified in recent master planning documents, to be completed by Giles County public works staff and construction contractors.

NRVRC staff support the Town of Pulaski to coordinate project management activities to complete these activities, and assist in reporting and administrative requirements of the Department of Housing and Community Development for this CDBG program. NRVRC also provides technical assistance to the Town and partner organizations to implement economic development and small business development priorities to support a successful business environment in the downtown area.

PROJECT SCHEDULE & DELIVERABLES

Project duration: October 2017 – September 2019

First Quarter Deliverables (July 2017 – September 2017):

- None

Second Quarter Deliverables (October 2017 – December 2017):

- Management team meetings monthly
- Assist with contract negotiations with DHCD
- Issue RFP for contractor services

Third Quarter Deliverables (January 2018 – March 2018):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Economic development technical assistance reports as necessary

Fourth Quarter Deliverables (April 2018 – June 2018):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Economic development technical assistance reports as necessary

Localities/Partners Served: Town of Pembroke, Giles County

Project Leader: Patrick O'Brien, Regional Planner II

Funding Source and Estimated Hours: Department of Housing and Community Development, 566 hours

Pulaski Business District Revitalization Project- CDBG Administration

PROJECT DESCRIPTION

NRVRC provides administrative support and technical assistance to complete this CDBG Community Improvement Grant, which implements recommended physical improvements to the downtown area of the Town of Pulaski, with the goal of encouraging business development and improved economic vitality in the Town. The project includes development of engineering specifications and subsequent construction of improvements to streetscapes, buildings and public spaces as specified in recent master planning documents, to be completed by Town public works staff and construction contractors.

NRVRC staff support the Town of Pulaski to coordinate project management activities to complete these activities, and assist in reporting and administrative requirements of the Department of Housing and Community Development for this CDBG program. NRVRC also provides technical assistance to the Town and partner organizations to implement economic development and small business development priorities to support a successful business environment in the downtown area.

PROJECT SCHEDULE & DELIVERABLES

Project duration: October 2017 – September 2019

First Quarter Deliverables (July 2017 – September 2017):

- None

Second Quarter Deliverables (October 2017 – December 2017):

- Management team meetings monthly
- Assist with contract negotiations with DHCD
- Issue RFP for contractor services

Third Quarter Deliverables (January 2018 – March 2018):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Economic development technical assistance reports as necessary

Fourth Quarter Deliverables (April 2018 – June 2018):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Economic development technical assistance reports as necessary

Localities/Partners Served: Town of Pulaski, Pulaski County

Project Leader: Patrick O'Brien, Regional Planner II

Funding Source and Estimated Hours: Department of Housing and Community Development, 627 hours

**Workforce Fiscal Agent
Code: 303228**

PROJECT DESCRIPTION

Provide financial support to the Workforce Development Board by maintaining accounts, preparing financial statements bi-monthly, depositing all funds received into bank account, and reconciling and transferring all funds received into proper accounts.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Monthly accounts payable processing
- Monthly report

Second Quarter Deliverables (October 2017 – December 2017)

- Monthly accounts payable processing
- Monthly Treasurer's report

Third Quarter Deliverables (January 2018 – March 2018)

- Monthly accounts payable processing
- Monthly Treasurer's report

Fourth Quarter Deliverables (April 2018 – June 2018):

- Monthly accounts payable processing
- Monthly Treasurer's report

Localities/Partners Served: Southwest Virginia

Project Leader: Janet McNew, Finance Director

Funding Source and Estimated Hours: Workforce Development Board, 1,212 hours

**Southwest Virginia Solid Waste Management Association Administrative Support
Code: 303358**

PROJECT DESCRIPTION

Provide financial support to the Association by maintaining QuickBooks accounts for the Association, preparing financial statements for the Association Treasurer monthly, collect membership dues annually, depositing all funds received into Association bank account, and reconciling and transferring all funds received by the PayPal account into the Association checking account.

Provide Administrative support to the Association by maintaining membership database in excel, collecting membership renewals and quarterly meeting/conference registration, issuing certificates to members for Continuing Education credits, routine WordPress site updates, and sending communications to members.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Annual conference coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report

Second Quarter Deliverables (October 2017 – December 2017):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report

Third Quarter Deliverables (January 2018 – March 2018):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report

Fourth Quarter Deliverables (April 2018 – June 2018):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report

Localities/Partners Served: Southwest Virginia

Project Leader: Julie Phillips, Office Manager

Funding Source and Estimated Hours: Funded by SVSWMA, 54 hours

Workforce Pathways
Code: 310327

PROJECT DESCRIPTION

Provide financial support to the Workforce Development Board by maintaining accounts, preparing financial statements bi-monthly, depositing all funds received into bank account, and reconciling and transferring all funds received into proper accounts.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2018

First Quarter Deliverables (July 2017 – September 2017):

- Monthly accounts payable processing
- Monthly report

Second Quarter Deliverables (October 2017 – December 2017)

- Monthly accounts payable processing
- Monthly Treasurer's report

Third Quarter Deliverables (January 2018 – March 2018)

- Monthly accounts payable processing
- Monthly Treasurer's report

Fourth Quarter Deliverables (April 2018 – June 2018):

- Monthly accounts payable processing
- Monthly Treasurer's report

Localities/Partners Served: Southwest Virginia

Project Leader: Janet McNew, Finance Director

Funding Source and Estimated Hours: Workforce Development Board, 888 hours

NATIONAL, STATE AND LOCAL COLLABORATIVE EFFORTS

Staff will promote and assist with regional planning initiatives by participating in the following national, state, and regional organizations.

National

- National Association of Development Organizations Board
- Southeastern Regional Directors Institute Board
- Development District Association of Appalachia and Network Appalachia
- National Rural Transportation Planning Organization Council

State

- American Planning Association, Virginia Chapter: New River Valley -Roanoke Section
- Virginia Rural Planning Caucus
- Virginia Association of Planning District Commissions
- Virginia Association of Zoning Officials
- Virginia Citizens Planning Education Association of Virginia Board of Directors
- Virginia Department of Conservation and Recreation, Recreational Trails Advisory Committee
- Virginia Department of Rail and Public Transportation, Park and Ride Study
- Virginia Department of Transportation, Smart Scale, VTrans, Multimodal Transportation Plan
- Virginia Tourism Statewide Plan
- State Water Supply Plan
- Virginia Geologic Mapping Advisory Committee

Regional

- NRV Mayors and Chairs
- Tourism Website Coordination
- I-81 Corridor Coalition
- Local Government Managers Meetings
- Chief Elected Officials Meetings
- Transportation Technical Advisory Committee
- Regional Transit Coordinating Council
- Regional Stormwater Technical Committee
- NRVMPPO Policy Board
- NRVMPPO Technical Advisory Committee



Agenda

October 26, 2017

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for September
 - B. [Approval of Treasurer's Report for September](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 - None
 - B. Regular Project Review
 - None
 - C. Environmental Project Review
 1. [Construction of New Intern Building at the Virginia Tech Transportation Institute](#)
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)**
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
 - A. [Small Business Development Center \(SBDC\) services in the region](#)
Presentation by Jody Keenan, State Director, SBDC Network
Bart Smith, Director, Roanoke SBDC
Commission Discussion
 - B. [FY19 Per Capita Assessment Rate \(Commission Dues\)](#)
Commission Action
 - C. [Delegation of Specific Duties to the Regional Commission Executive Committee](#)
Commission Action
 - D. Set November Commission Meeting Date
Commission Action

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: October 18, 2017
Re: September 2017 Financial Statements

The September 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY17-18 budget adopted by the Commission at the June 22, 2017 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year.

As of month-end September 2017 (25.0% of the fiscal year), overall year to date revenues are 21.44% and expenses are 19.13% of adopted budget. While monthly revenue lags expense, the year to date revenue position is a positive \$81K due primarily to the FY18 assessment (commission dues) invoiced in July as well as quarterly projects invoiced for period ending September.

The two largest budget expense lines, Salary and Fringe, are in line with budget at 23.81% and 22.95%, respectively. Other line items of note are Printing at 54.18%, Media Ad/Outreach at 122.30%, Training/Staff Development at 47.46% and Insurance at 91.13% of adopted budget.

Media Ad/Outreach expenses are related to Workforce operations and are heavy due to authorized expenses for a project that closed in August. The overage in Training/Staff Development is also related to Workforce operations. Printing expense is related to production of the FY17 annual report. Insurance expenses are annual premiums. Additional charges would be minimal adjustments that may be required after Worker Comp payroll audit is completed.

Net Projects (\$28,229), as shown on the balance sheet are project expenses that cannot be invoiced yet and posted to receivables. Primarily these are projects invoiced on a quarterly or benchmark basis.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

New River Valley Regional Commission
Agencywide Revenue and Expenditures - September 2017

FY17-18 Budget		(25.0% of fiscal year)			
Adopted 6/22/2017		September 2017	YTD	Under/Over	% Budget
Anticipated Revenues					
ARC	75,668.00	0.00	17,167.00	58,501.00	22.69%
ARC - Prices Fork	12,000.00	0.00	0.00	12,000.00	0.00%
ARC - Industry Mapping	35,000.00	0.00	0.00	35,000.00	0.00%
LOCAL ASSESSMENT	231,183.48	0.00	216,466.79	14,716.69	93.63%
DHCD - Administrative Grant	75,971.00	0.00	0.00	75,971.00	0.00%
EDA	70,000.00	17,500.00	17,500.00	52,500.00	25.00%
Workforce Fiscal Agent	60,000.00	0.00	20,000.00	40,000.00	33.33%
Workforce Funding	2,141,050.00	121,946.47	367,658.28	1,773,391.72	17.17%
Workforce Pathways Fiscal Agent	50,000.00	0.00	12,500.00	37,500.00	25.00%
VDOT	58,000.00	15,127.42	15,127.42	42,872.58	26.08%
VDOT - Rocky Knob Project	80,000.00	2,527.52	2,527.52	77,472.48	3.16%
Floyd Town	0.00	1,219.46	1,219.46	-1,219.46	0.00%
Floyd Co EDA	4,500.00	2,129.45	2,129.45	2,370.55	47.32%
Giles County	51,375.00	1,274.98	4,242.18	47,132.82	8.26%
Narrows Town	41,000.00	0.00	0.00	41,000.00	0.00%
Rich Creek Town	8,118.47	0.00	968.81	7,149.66	11.93%
Montgomery County	32,106.83	1,000.00	1,000.00	31,106.83	3.11%
Blacksburg Town	11,000.00	1,083.33	3,249.99	7,750.01	29.55%
Pulaski County	10,850.00	2,897.47	2,897.47	7,952.53	26.70%
Pulaski Town	40,000.00	0.00	0.00	40,000.00	0.00%
Miscellaneous (Meetings/Interest/Recovered Costs)	0.00	65.92	85.64	-85.64	0.00%
Virginia's First RIFA	25,000.00	2,083.33	6,249.99	18,750.01	25.00%
NRV MPO	34,625.00	14,100.41	17,142.58	17,482.42	49.51%
RV-ARC RideSolutions	33,680.00	10,185.93	10,185.93	23,494.07	30.24%
Dept of Conservation and Recreation	0.00	0.00	750.00	-750.00	0.00%
Dept of Environmental Quality	8,000.00	1,681.33	1,681.33	6,318.67	21.02%
VA Dept of Emergency Management	14,029.00	0.00	0.00	14,029.00	0.00%
VA Department of Agriculture	17,500.00	0.00	0.00	17,500.00	0.00%
VA Early Childhood Foundation	113,250.00	0.00	0.00	113,250.00	0.00%
Southwest Virginia SWMA	2,000.00	0.00	1,000.00	1,000.00	50.00%
New River Health District	25,000.00	7,754.21	7,754.21	17,245.79	31.02%
ReNew the New	7,330.12	0.00	0.00	7,330.12	0.00%
Unprogrammed ARC Jan-Jun 2018	34,334.00	0.00	0.00	34,334.00	0.00%
Revenues	3,402,570.90	202,577.23	729,504.05	2,673,066.85	21.44%
Expenses					
Salaries	1,104,578.00	90,492.46	263,041.22	841,536.78	23.81%
Fringe Benefits	333,943.00	26,511.75	76,627.44	257,315.56	22.95%
Travel	51,650.00	5,977.67	15,254.02	36,395.98	29.53%
Office Space	68,354.00	5,591.42	14,781.66	53,572.34	21.63%
Communications	49,462.00	1,567.03	5,215.07	44,246.93	10.54%
Office Supplies	36,797.00	8,517.98	11,345.19	25,451.81	30.83%
Postage	2,575.00	51.84	151.42	2,423.58	5.88%
Printing	7,200.00	3,816.65	3,900.95	3,299.05	54.18%
Copier Usage/Maintenance	4,750.00	163.51	417.47	4,332.53	8.79%
Outreach/Media Adv	10,000.00	14.95	12,229.91	-2,229.91	122.30%
Equipment Rent/Copier	5,819.00	476.71	1,430.13	4,388.87	24.58%
Fleet Vehicles	8,000.00	214.90	1,332.64	6,667.36	16.66%
Dues/Publications	20,760.00	1,025.00	7,029.00	13,731.00	33.86%
Training/Staff Development	21,000.00	200.41	9,966.68	11,033.32	47.46%
Insurance	5,600.00	0.00	5,103.00	497.00	91.13%
Meeting Costs	22,000.00	760.41	1,954.59	20,045.41	8.88%
Capital Outlay (WDB)	6,500.00	-421.20	-421.20	6,921.20	-6.48%
Contractual Services	1,608,656.00	72,243.55	217,139.51	1,391,516.49	13.50%
Professional Services Audit/Legal	14,500.00	0.00	0.00	14,500.00	0.00%
Miscellaneous/Fees	6,150.00	281.46	1,829.14	4,320.86	29.74%
Expenses	3,388,294.00	217,486.50	648,327.84	2,739,966.16	19.13%
Agency Balance	14,276.90	-14,909.27	81,176.21		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/17 to 9/30/17

Assets:

Operating Account	316,551.04
Reserve Funds - Certificate of Deposit	101,296.08
Reserve Funds - MMA	84,679.30
Accounts Receivable	514,346.95
Total Assets:	<u><u>1,016,873.37</u></u>

Liabilities:

Accounts Payable	66,887.65
Accrued Annual Leave	68,739.75
Accrued Unemployment	21,748.81
Expense Reimbursement	295.17
Total Liabilities:	<u><u>157,671.38</u></u>

Projects:

(Equity Accounts)	Net Projects	-28,229.12
	Current Year Unrestricted	144,072.67
	Unrestricted Net Assets	741,706.35
	Total Projects (Equity)	<u><u>857,549.90</u></u>
	Total Liabilities and Projects	<u><u>1,015,221.28</u></u>
	Net Difference to be Reconciled	<u><u>1,652.09</u></u>
	Total Adjustment*	1,652.09
	Unreconciled Balance	<u><u>0.00</u></u>

*YTD adjustment to Accrued Leave. Final adjustment will be posted at fiscal year end closeout.



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

October 19, 2017

PROJECT: Construction of New Intern Building at the Virginia Tech Transportation Institute
DEQ17-148S

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on an environmental impact report.

PROJECT SENT FOR REVIEW TO: Commission Board Members

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University



Ms. Bettina Sullivan
Virginia Department of Environmental Quality
Office of Environmental Impact Review
P.O. Box 1105
Richmond, VA 23218

October 3, 2017

Re: Environmental Impact Report for Construction of Intern Building at Virginia Tech Transportation Institute, Blacksburg, VA

Dear Ms. Sullivan:

On behalf of the Virginia Tech Transportation Institute (VTTI), EEE Consulting, Inc. has prepared an Environmental Impact Report (EIR) for construction of a new education and research building (referred to as the Intern Building) adjacent to newly constructed automated vehicle test track roadway at VTTI in Blacksburg, VA. Please note that in January 2017, DEQ reviewed an EIR for the new roadway adjacent to the Intern Building project site (DEQ Project 16-240S). Because the Intern Building footprint is outside of that roadway project footprint, VTTI prepared a new EIR.

On behalf of VTTI, we respectfully request DEQ's review of the EIR. Our analysis found no significant environmental impacts resulting from the proposed project.

If you have questions about this EIR or need additional information, please feel free to contact me via email at srichert@eee-consulting.com or by phone at 276-389-9306. The point of contact for VTTI is Ms. Dawn Myers who is with the Virginia Tech Foundation and can be reached at dawn.myers@vtcrc.com or 540-961-3600.

Sincerely,

Suzanne Richert, CEP
Senior Environmental Scientist

Enclosure

1.0 INTRODUCTION

Review Agency Virginia Department of Environmental Quality (State Agency Code 440)

Project Title Construction of Intern Building at Virginia Tech Transportation Institute

Proponent Agency Virginia Tech Polytechnic Institute and State University (Virginia Tech Transportation Institute)


Agency Contact Dawn Myers
Virginia Tech Foundation
1715 Pratt Drive, Suite 1000
Blacksburg, VA 24060-6386
540-961-3600
dawn.myers@vtcrc.com

1.1. Purpose of the Environmental Impact Review

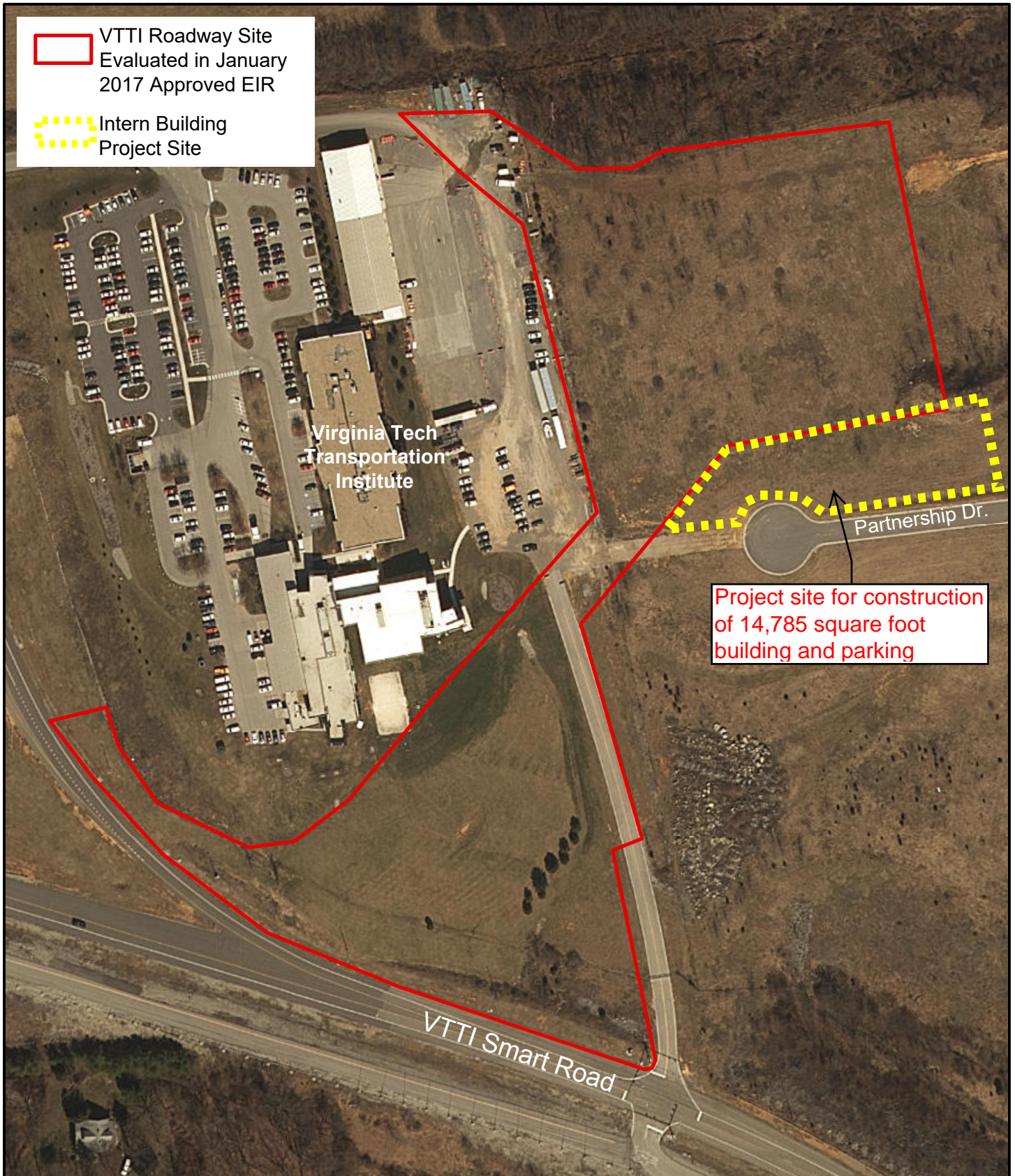
This Environmental Impact Review (EIR) was prepared to present an assessment of the environmental consequences of the Virginia Tech Transportation Institute's (VTTI) proposal to construct a new 14,785 square foot building adjacent to newly built roadway at VTTI's facility in Blacksburg, Virginia. The proposed project location is shown on **Figures 1 and 2**.

This EIR was prepared pursuant to Virginia Code §10.1-1188, requiring State agencies to prepare and submit an EIR for every major State project. The proposed project is considered a "major State project" due to the cost of the project exceeding \$500,000 and because VTTI would be acquiring an interest in land owned by ExpandTran, LLC, a subsidiary of the Virginia Tech Foundation, via a capital lease for the construction of the new facility.

Section 1.0 of the EIR provides background information and context for the Proposed Action. Alternatives to the Proposed Action are described in **Section 1.6**. The existing resource conditions in the proposed project area (affected environment) and potential impacts of the Proposed Action are described in **Sections 2.0 and 3.0**, respectively. Additional supporting information is presented in the appendices. This document was prepared in accordance with the Virginia Department of Environmental Quality's (DEQ) *Procedure Manual - Environmental Impact Review of Major State Facilities* (DEQ 2017).

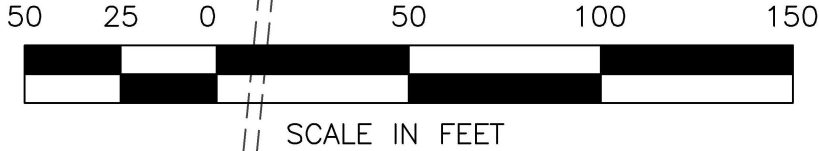
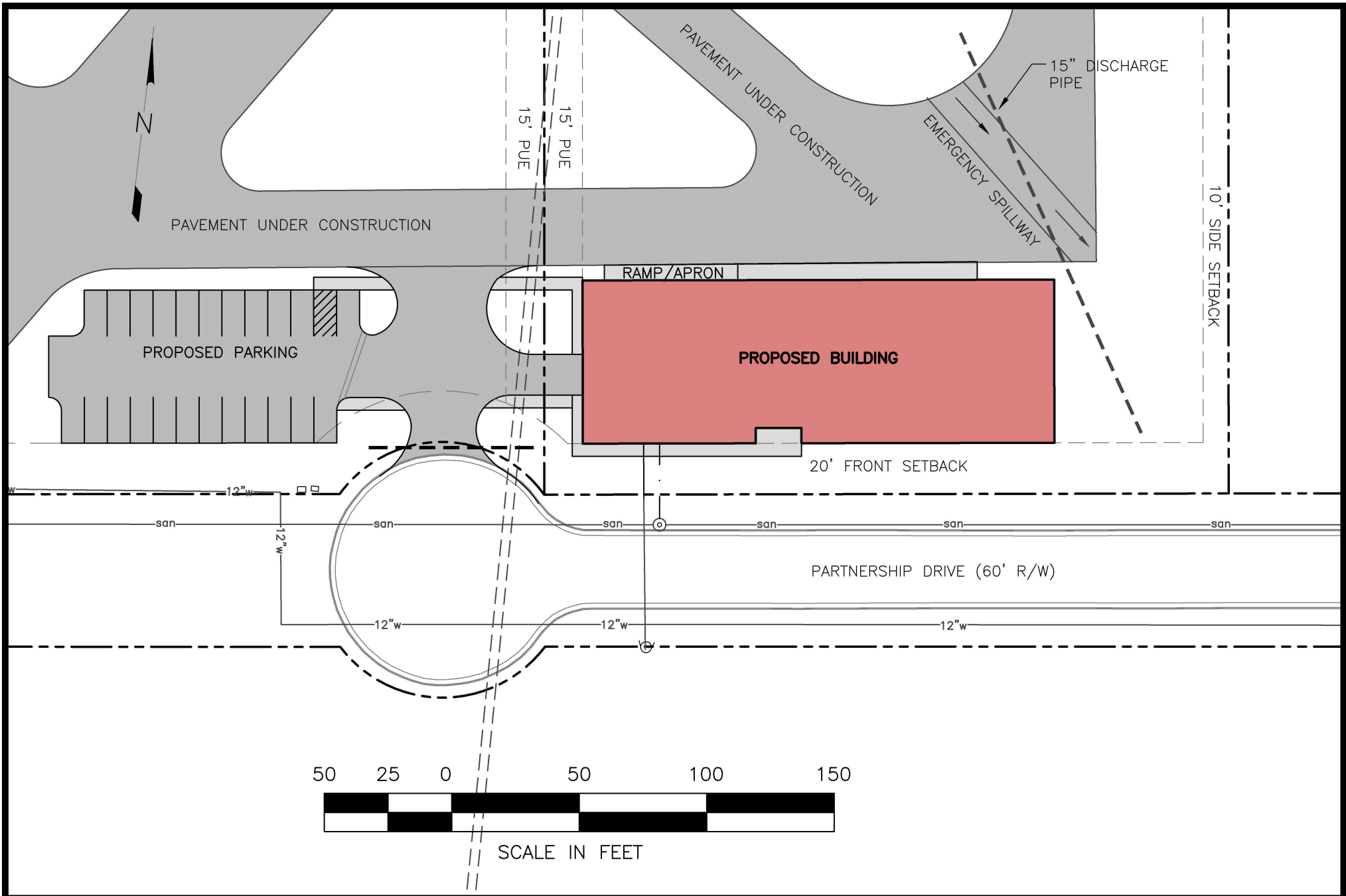
 VTTI Roadway Site
Evaluated in January
2017 Approved EIR

 Intern Building
Project Site



Project site for construction
of 14,785 square foot
building and parking





DATE: 8/18/17
 SCALE: AS SHOWN
 DRAWN: CCH
 BLDG: VTTI IB

Figure 4. VTTI Intern Building Site Plan



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N R V R C . O R G

October 19, 2017

Executive Director's Report

Economic Development:

- GO Virginia Region 2 is currently accepting Letters of Interest for projects. The deadline for project proposals is November 28, 2017. The Regional Council is scheduled to meet on January 12th with a potential to award the first round of projects at that time.
- Regional Commission staff prepared Appalachian Regional Commission grants for the towns of Pembroke and Narrows for projects related to the recent downtown revitalization plans developed as part of their Community Development Block Grant process.
- Regional Commission staff worked with the Town of Christiansburg to prepare a planning grant application to the ARC with the purposes of determining strategies for their downtown to become a cultural destination. The application also provides for determining the future focus of the Cambria area along with the corridor near the Aquatics Center.

Transportation:

- Applications for the Transportation Alternatives program (old TEA-21) are due November 1, 2017. The Regional Commission is assisting the Town of Narrows with an application.
- The New River and Roanoke Valley-Alleghany Regional Commissions co-hosted the Multi-Regions Alternative Transportation Social on October 13th in Roanoke this year. Both regions were well represented and discussed bike, pedestrian and transit projects underway in the regions. The event wrapped up with a tour of the new Amtrak station in downtown.

Regional:

- Smart Beginnings NRV submitted an Appalachian Regional Commission grant application for the development of Alphabet Books in the counties of Montgomery, Floyd, Pulaski and the City of Radford modeled on the Giles County book prepared in 2016. Letters of support for the project were received from all participating school systems.
- The regional + local Housing Study discussed at the Commission meeting last month is advancing. Regional Commission staff prepared a scope and is currently working with the Virginia Center for Housing Research at Virginia Tech on technical components of the project.
- A Funders Workshop is being planned to be co-hosted by the Regional Commission and the Community Foundation of the NRV. The concept involves inviting several key funding agencies to discuss their programs with potential applicants in the region. The event would be open to governments, non-profits and the general public. A nominal registration fee will help cover the cost of the meeting space and any materials.
- Over the past several months approximately 20 partner organizations developed the first New River Valley Housing Resource Guide. The guide is broken down by community and will be hosted on the Regional Commission website. The guide contains contact information for a wide variety of services for those in need of housing or advising people on housing.

Commission:

- The annual staff retreat was held on October 6th with outcomes focused on individual goal development as it relates to advancing projects/programs for Commission members.



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members

From: Kevin R. Byrd, Executive Director

Date: October 19, 2017

Re: Small Business Development Center (SBDC) Services in the Region

At the October Commission meeting Ms. Jody Keenan, Managing Director of the Mason Enterprise Center at George Mason University and State Director of the Virginia Small Business Development Centers (SBDC) Network, will present to the Commission regarding the SBDC program in the New River Valley. The Virginia SBDC network, a program of the Mason Enterprise Center, is the most extensive business development program in the Commonwealth providing business advising, mentoring, training and connections to other useful resources to small businesses and aspiring entrepreneurs. The SBDC network is a partnership between the US Small Business Administration, George Mason University and 14 other organizations, including institutions of higher education, chambers of commerce, and economic development organizations across Virginia. Ms. Keenan will discuss the transition of the New River Valley SBDC services in the past year from Radford University to the SBDC program hosted at the Roanoke Regional Chamber of Commerce.

Mr. Bart Smith, Director of the Roanoke Regional SBDC, will also be in attendance. He will address the services being offered in the New River Valley and the small business engagement with the Roanoke Regional SBDC over the past year. As director of the Roanoke SBDC Mr. Smith brings with him small business ownership experience having opened the first UPS Store franchise in the Outer Banks of North Carolina in 1999 followed by the opening of a second location in 2004 before eventually selling his company in 2011. After two years of consulting for UPS he moved to Virginia to serve as the Director of the Region 2000 SBDC in Lynchburg prior to accepting the position of Director for the Roanoke Regional SBDC.

The regional Comprehensive Economic Development Strategy (CEDS) identifies small business development as a critical job creation and economic strategy for the region. One of the key aspects of successful small business development is access to resources whether it is training, advising or mentoring. The SBDC program provides many of those resources and works to leverage local resources depending upon the small business need.

Strengthening the Region through Collaboration

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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Kevin R. Byrd, Executive Director
Date: October 19, 2017
Re: FY19 Per Capita Assessment Rate (Commission Dues)

Each year the New River Valley Regional Commission sets the per capita assessment rate that is charged to members of the Commission. The per capita assessment serves as the financial foundation of the agency. This funding is critical to the agency and is typically leveraged at a rate of 10:1. The assessment foundation helps generate an overall budget of approximately \$1.7 million for the agency which is reflected by services returned to members of the Commission.

The current assessment rate is \$1.29 per capita based on 2015 Census figures. Last October, the Commission decided to use the 2015 population estimates from the Census for the FY18 assessment rather than waiting until 2020 for updated population figures. This approach provided for smaller adjustments rather than a large adjustment that may come with a 10-year population factor. The FY19 proposed rate of \$1.29 is unchanged from FY18. The Commission typically adjusts the rate every two years and last year was the first year the rate was applied to the 2015 Census which represented a net positive to the Commission because of overall population increase in the region. FY19 will be the second year using the 2015 population with the \$1.29 rate established in FY17, so no adjustment is recommended at this time.

The per capita assessment as proposed for FY19 generates \$232,153 for the Commission to use as matching funds for programs. The programs that require match are VDOT's rural transportation planning (\$14,500), Economic Development Administration – Economic Development District funds (\$70,000), Appalachian Regional Commission (\$68,000), Ride Solutions (car pool matching program) (\$9,261) and to cover match for projects that arise during the year. The per capita assessment is considered unrestricted funds and allows the Commission to provide match for the programs identified above, support office operation, as well as technology and training needs of staff, and creates the opportunity for new programs in the region if all unrestricted funds are not programmed.

The attached table illustrates the assessment rate for FY19 utilizing the 2015 population figures by member. It is important to note; the Commission removes town populations from the counties. Also, university membership is calculated based on the on-campus residents and their population is removed from the host locality. New River Community College will be assessed based on their enrolled students who reside outside of the region. This approach avoids a double assessment for town residents as well as student populations.

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**New River Valley Regional Commission
Per Capita Assessment Rate FY19**

	Assessed Population 2015*	FY18 Current/ FY19 Proposed
		\$1.29
Floyd County	15,211	\$19,622.19
Town of Floyd	439	\$566.31
Giles County	11,329	\$14,614.41
Pearisburg	2,678	\$3,454.62
Narrows	1,953	\$2,519.37
Rich Creek	748	\$964.92
Pulaski County	22,908	\$29,551.32
Town of Pulaski	8,890	\$11,468.10
Montgomery County	31,495	\$40,628.55
Blacksburg	35,215	\$45,427.35
Christiansburg	21,943	\$28,306.47
City of Radford	14,453	\$18,644.37
Radford University	2,950	\$3,805.50
Virginia Tech	9,000	\$11,610.00
New River Community College	752	\$970.08
Total Assessed Pop	179,964	\$232,153.56

*2015 population estimates based on Census.gov

**FY19 assessment is based on 2015 Census.gov population estimates

Rate to remain same from FY18 to FY19

Town populations are removed from County populations

University populations are based on the on-campus residents and removed from host locality population

New River Community College assessment is based on out-of-region enrolled students



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members

From: L. Joe Carpenter, Chair

Date: October 19, 2017

Re: Delegation of Specific Duties to the Regional Commission Executive Committee

An Executive Committee of a board traditionally serves in the capacity of the full board when the full board is not in session. In addition, an Executive Committee often dives deep into details of the agency and advises the Executive Director on a regular basis and more frequently as needed. This happens because most boards meet infrequently and when they do meet, they do not have the time to spend to really focus on the specifics.

The powers of the Executive Committee are traditionally delineated in the organization's bylaws. Below is an excerpt from the Commission Bylaws pertaining to the duties of the Executive Committee.

Article IX, Committees

Section 1. Executive Committee

(d) Duties - The Executive Committee shall perform the functions of finance and of a personnel committee, and shall prepare and regularly review the budget, review and update the personnel policy, and address budgetary and personnel concerns and make recommendations to the Commission in regard thereto. The Executive Committee shall have such further powers and duties as may from time to time be assigned to it by the Commission.

Since 2009 it has been the practice of the Chair, with input from the Executive Committee, to set the annual compensation of the Executive Director. At this time, the Executive Committee would like to secure clarity from the Commission in regard to their duties in establishing the terms of employment with the Executive Director. Therefore, as part of the Commission's forthcoming agenda for the regularly scheduled October 26, 2017 meeting, this item will be included as New Business agenda item and include putting forth for Commission discussion and consideration a resolution to clarify the Executive Committee's duties in the aforementioned regard.

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Agenda

November 16, 2017

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for October
 - B. [Approval of Treasurer's Report for October](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
None
 - B. Regular Project Review
None
 - C. Environmental Project Review
None
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. [EXECUTIVE DIRECTOR'S REPORT](#)
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
 - A. [Virginia Tech Campus Master Plan Presentation](#)
Jason Soileau, University Architect & Assistant VP University Planning
Commission Discussion
 - B. [FY17 Audit Report](#)
Commission Action
 - C. [Comprehensive Economic Development Strategy Committee Composition](#)
Commission Action
 - D. December Commission Meeting Cancelled. Next Meeting January 25th.
Commission Action

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: November 8, 2017
Re: October 2017 Financial Statements

The October 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review. It is important to note the reports have been produced a week early. All Workforce activity, expenses and receivables, is not in the system.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY17-18 budget adopted by the Commission at the June 22, 2017 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year.

As of month-end October 2017 (33.3% of the fiscal year), overall year to date revenues are 24.80% and expenses are 25.73% of adopted budget. The lag in revenue is attributed to the Commission meeting being one week early this month, so Workforce activity is not finalized at this time.

The two largest budget expense lines, Salary and Fringe, are in line with budget at 32.23% and 30.92%, respectively. We have previously reported on line items including Printing at 61%, Media Ad/Outreach at 146%, Training/Staff Development at 68% and Insurance at 91% of adopted budget. One additional line item of note this month is Professional Services at 64% of adopted budget. This is attributed to the audit fee at \$9,240, which is cost shared with Workforce on a 50/50 basis.

Media Ad/Outreach expenses are related to Workforce operations and are heavy due to authorized expenses for a project that closed in August. The overage in Training/Staff Development is also related to Workforce operations. Printing expense is related to production of the FY17 annual report. Insurance expenses are annual premiums. Additional charges would be minimal adjustments that may be required after Worker Comp payroll audit is completed.

Net Projects as shown on the balance sheet is high at (\$144,837) are project expenses, including Workforce, that cannot be invoiced yet and posted to receivables.

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New River Valley Regional Commission
Agencywide Revenue and Expenditures - October 2017

FY17-18 Budget		(33.3% of fiscal year)			
Adopted 6/22/2017		October 2017	YTD	Under/Over	% Budget
Anticipated Revenues					
ARC	75,668.00	17,167.00	34,334.00	41,334.00	45.37%
ARC - Princes Fork	12,000.00	0.00	0.00	12,000.00	0.00%
ARC - Industry Mapping	35,000.00	0.00	0.00	35,000.00	0.00%
LOCAL ASSESSMENT	231,183.48	4,905.50	221,372.29	9,811.19	95.76%
DHCD - Administrative Grant	75,971.00	37,985.00	37,985.00	37,986.00	50.00%
EDA	70,000.00	17,500.00	35,000.00	35,000.00	50.00%
Workforce Fiscal Agent	60,000.00	20,000.00	40,000.00	20,000.00	66.67%
Workforce Funding	2,141,050.00	0.00	367,658.28	1,773,391.72	17.17%
Workforce Pathways Fiscal Agent	50,000.00	12,500.00	25,000.00	25,000.00	50.00%
VDOT	58,000.00	0.00	15,127.42	42,872.58	26.08%
VDOT - Rocky Knob Project	80,000.00	0.00	2,527.52	77,472.48	3.16%
Floyd Town	0.00	0.00	1,219.46	-1,219.46	0.00%
Floyd Co EDA	4,500.00	0.00	2,129.45	2,370.55	47.32%
Giles County	51,375.00	887.31	5,129.49	46,245.51	9.98%
Narrows Town	41,000.00	0.00	0.00	41,000.00	0.00%
Rich Creek Town	8,118.47	0.00	968.81	7,149.66	11.93%
Montgomery County	32,106.83	0.00	1,000.00	31,106.83	3.11%
Blacksburg Town	11,000.00	1,083.33	4,333.32	6,666.68	39.39%
Pulaski County	10,850.00	0.00	2,897.47	7,952.53	26.70%
Pulaski Town	40,000.00	0.00	0.00	40,000.00	0.00%
Miscellaneous (Meetings/Interest/Recovered Costs)	0.00	126.17	211.81	-211.81	0.00%
Virginia's First RIFA	25,000.00	2,083.33	8,333.32	16,666.68	33.33%
NRV MPO	34,625.00	0.00	17,142.58	17,482.42	49.51%
RV-ARC RideSolutions	33,680.00	0.00	10,185.93	23,494.07	30.24%
Dept of Conservation and Recreation	0.00	0.00	750.00	-750.00	0.00%
Dept of Environmental Quality	8,000.00	0.00	1,681.33	6,318.67	21.02%
VA Dept of Emergency Management	14,029.00	0.00	0.00	14,029.00	0.00%
VA Department of Agriculture	17,500.00	0.00	0.00	17,500.00	0.00%
VA Early Childhood Foundation	113,250.00	0.00	0.00	113,250.00	0.00%
Southwest Virginia SWMA	2,000.00	0.00	1,000.00	1,000.00	50.00%
New River Health District	25,000.00	0.00	7,754.21	17,245.79	31.02%
ReNew the New	7,330.12	0.00	0.00	7,330.12	0.00%
Smart Beginnings Fund Raising	0.00	15.00	15.00	-15.00	0.00%
Unprogrammed ARC Jan-Jun 2018	34,334.00	0.00	0.00	34,334.00	0.00%
Revenues	3,402,570.90	114,252.64	843,756.69	2,558,814.21	24.80%
Expenses					
Salaries	1,104,578.00	92,980.05	356,021.27	748,556.73	32.23%
Fringe Benefits	333,943.00	26,637.42	103,264.86	230,678.14	30.92%
Travel	51,650.00	4,489.00	19,743.02	31,906.98	38.22%
Office Space	68,354.00	4,475.42	19,257.08	49,096.92	28.17%
Communications	49,462.00	1,522.52	6,737.59	42,724.41	13.62%
Office Supplies	36,797.00	546.20	11,891.39	24,905.61	32.32%
Postage	2,575.00	516.07	667.49	1,907.51	25.92%
Printing	7,200.00	458.87	4,359.82	2,840.18	60.55%
Copier Usage/Maintenance	4,750.00	246.03	663.50	4,086.50	13.97%
Outreach/Media Adv	10,000.00	2,398.00	14,627.91	-4,627.91	146.28%
Equipment Rent/Copier	5,819.00	476.71	1,906.84	3,912.16	32.77%
Fleet Vehicles	8,000.00	150.01	1,482.65	6,517.35	18.53%
Dues/Publications	20,760.00	275.00	7,304.00	13,456.00	35.18%
Training/Staff Development	21,000.00	4,411.05	14,377.73	6,622.27	68.47%
Insurance	5,600.00	0.00	5,103.00	497.00	91.13%
Meeting Costs	22,000.00	1,071.88	3,026.47	18,973.53	13.76%
Capital Outlay (WDB)	6,500.00	0.00	-421.20	6,921.20	-6.48%
Contractual Services	1,608,656.00	73,444.84	290,584.35	1,318,071.65	18.06%
Professional Services Audit/Legal	14,500.00	9,240.00	9,240.00	5,260.00	63.72%
Miscellaneous/Fees	6,150.00	267.64	2,096.78	4,053.22	34.09%
Expenses	3,388,294.00	223,606.71	871,934.55	2,516,359.45	25.73%
Agency Balance	14,276.90	-109,354.07	-28,177.86		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/2017 to 10/31/2017

Assets:

Operating Account	366,338.51
Reserve Funds - Certificate of Deposit	101,296.08
Reserve Funds - MMA	84,679.30
Accounts Receivable	305,734.14
Total Assets:	<u><u>858,048.03</u></u>

Liabilities:

Accounts Payable	16,097.99
Accrued Annual Leave	68,739.75
Accrued Unemployment	21,787.78
Expense Reimbursement	166.75
Total Liabilities:	<u><u>106,792.27</u></u>

Projects:

(Equity Accounts)	Net Projects	-144,836.53
	Current Year Unrestricted	151,326.02
	Unrestricted Net Assets	741,706.35
	Total Projects (Equity)	<u><u>748,195.84</u></u>
	Total Liabilities and Projects	<u><u>854,988.11</u></u>
	Net Difference to be Reconciled	<u><u>3,059.92</u></u>
	Total Adjustment*	3,059.92
	Unreconciled Balance	<u><u>0.00</u></u>

*YTD adjustment to Accrued Leave. Final adjustment will be posted at fiscal year end closeout.



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N R V R C . O R G

November 16, 2017

Executive Director's Report

Economic Development:

- GO Virginia Region 2 is currently accepting Letters of Interest for projects. The deadline for project proposals is November 28, 2017. The Regional Council is scheduled to meet on January 12th with a potential to award the first round of projects at that time.
- The downtown Pulaski Community Development Block Grant (CDBG) project is advancing through the pre-contract phase. The community is reviewing the project budget closely and re-engaging building owners to be sure funding aligns with anticipated projects.

Transportation:

- The NRVMPPO is contracting with the Regional Commission to conduct a station ownership/operations study. The 6-8 month project will focus on the ownership models to include the pros, cons, and costs for each model. The project will wrap up with a consensus-driven effort to determine the best model to deploy.
- The NRV Rail 2020 region-wide committee is scheduled to meet on November 14th at the Pulaski train depot. The group will discuss the forthcoming ownership/operation study, along with scheduling meetings with leadership in Richmond before the legislative session is underway, and again when state agency leadership is in place after January, 2018.
- VDOT construction updates: Southgate/460 Interchange project will be open to traffic in December, 2017 with residual project completion activities 6-8 months following; the I-81 northbound bridge deck in Radford is on track for spring/summer 2019 open to traffic, with fall 2020 construction complete; North Main Street/460 interchange in Blacksburg is scheduled for a winter advertisement with spring/summer 2018 construction; the I-81 bridge decks over Route 8 are under contract with design/build, construction scheduled for spring 2019.
- The Dept. of Rail and Public Transit announced Inter-city Bus Service between Blacksburg and Washington, DC will begin in December. Stops will include Blacksburg, Christiansburg, Lexington, Staunton, Harrisonburg, Front Royal, Dulles, West Falls Church, Union Station. Cost will be approximately \$50 from end to end of service line with average cost to be \$35.

Regional:

- The Regional Commission will be hosting a Census Training workshop on November 28th for the local governments in Southwest Virginia. Training will focus on Local Update of Census Addresses (LUCA) which serves a critical role in the census process.
- The regional + local Housing Study proposal was submitted earlier this month to the Virginia Housing Development Authority and the Virginia Department of Housing and Community Development. The project includes a stakeholder group to advise specific steps, along with a strong team of collaborators at the Virginia Center for Housing Research at Virginia Tech.

Commission:

- Staff is preparing a position description/advertisement for a Finance Technician to provide support for the increased volume of financial activity moving through the agency, primarily associated with Workforce Development programs.



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N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members
From: Kevin R. Byrd, Executive Director
Date: November 9, 2017
Re: Virginia Tech Campus Master Plan Presentation

At the November Commission meeting, there will be a presentation by Jason Soileau, a former Commission member representing Virginia Tech, who will provide an overview of the 2017 Campus Master Plan. Mr. Soileau came to Virginia Tech in August 2012 and currently serves as the University Architect and Assistant Vice President of University Planning.

Information about the 2017 Campus Master Plan can be found at the following link <https://www.facilities.vt.edu/planning-construction/campus-master-plan/about.html> An excerpt from the website describing the 2017 plan includes the following, "...officials are hard at work on the development of a new Master Plan that will shape how Virginia Tech's Blacksburg, Roanoke and National Capital Region campuses grow to support the vision set out in the Beyond Boundaries initiative and anticipated enrollment growth. The 2017 Master Plan for Virginia Tech will integrate the academic mission of the university to develop VT-shaped individuals by focusing on infrastructure, quality of space, space analysis and land use, and student life initiatives."

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N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: November 9, 2017

Re: FY17 Audit Report

Enclosed is the FY17 audit prepared by Corbin Stone, a Certified Public Accountant, with Robinson, Farmer, Cox Associates based in Blacksburg. Mr. Stone and his staff were on-site in August to conduct the FY17 audit and provided the attached cover letter and financial report for the Commission Board of Directors to review. The audit report finds all Commission programs were in compliance and did not identify any deficiencies in internal control over compliance that the auditor would consider to be material weaknesses.

It is important to note the audit has become much more complex as a result of regulations established by the Governmental Accounting Standards Board (GASB). Below are some highlights of the audit report. The Commission must take action whether to accept the audit report as presented.

Financial Section:

Exhibit 3 (pg. 6) *Balance Sheet-General Fund* compares most closely with the Balance Sheet presented each month.

Exhibit 1 (pg. 4) *Statement of Net Position* is a required, full accrual statement. Includes analysis of pension plans, as required by GASB 68, implemented beginning FY15. The analysis is complex, with the detail covered in Note 6 (pgs.18-35) and Analysis of Other Post-Employment Benefits (OPEB) also reflected here. Note 9 (pgs. 36-38) details this analysis. Exhibits 8-10 (pgs.42-44) also relate to pension and OPEB analysis.

Exhibit 5 (pg. 8) *Statement of Revenues, Expenditures-General Fund* can be compared to the Agency-wide R&E presented each month. Workforce funds that flow to the general account are reflected in other financing sources, transfers, towards the end of the column. With this report, we can also see the WIA Fund, which accounts for all workforce deposits and expenditures.

Note 12 (pg. 39) *Upcoming Pronouncements*. GASB 75, the standard for analysis and reporting of OPEB liability will change FY18. No longer will we be able to use a "simplified" analysis for agencies with < 100 employees. A full actuarial valuation by an independent company will be required, regardless of agency size. Independent valuations are expensive. Commission will need to discuss options in the future.

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Exhibit 7 (pgs. 40-41) *Statement of Revenues, Expenditures Budget and Actual-General Fund* compares most closely with Agency-wide R&E presented each month. Again, with this exhibit, Workforce funds that flow to the general account are reflected in other financing sources, transfers, towards the end of the column.

Compliance:

Schedule of Findings and Questioned Costs (pgs. 51-52)

No significant deficiencies reported in internal controls over financial statements or federal awards.

Section II (pg. 52) Financial statement finding – expertise of auditee. On-going improvement taking place.

Auditor indicated they were very close to removing the comment this fiscal year.

Other:

Schedule of Federal Awards (pg.50)

A detailed look at direct federal dollars flowing through the agency. Of the \$3.4MM in federal funds, only \$247K are attributed to Regional Commission programs.

ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

August 28, 2017

To the Members of the Board of Directors
New River Valley Regional Commission

We have audited the financial statements of the New River Valley Regional Commission for the year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 16, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the New River Valley Regional Commission are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2017. We noted no transactions entered into by the New River Valley Regional Commission during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the pension liability is based on calculations provided by the Virginia Retirement System (VRS). We evaluated the key factors and assumptions used to develop the retirement liability in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements for presentation in the financial statements. A listing of our recommended audit adjustments is attached hereto.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 28, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the New River Valley Regional Commission's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the New River Valley Regional Commission's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the budgetary comparison schedule and the schedules related to pension and OPEB funding, as presented in the financial report, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the pension and OPEB funding schedules and do not express an opinion or provide any assurance on this RSI. The budgetary comparison schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements and we have issued an in relation opinion on same.

We were engaged to report on the schedule of federal expenditures, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the Board of Directors and management of the New River Valley Regional Commission and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Robinson, Fauser, Co. Associates

August 28, 2017

NEW RIVER VALLEY REGIONAL COMMISSION

FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2017

NEW RIVER VALLEY REGIONAL COMMISSION
 FINANCIAL REPORT
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017

TABLE OF CONTENTS

FINANCIAL SECTION

	<u>Exhibit</u>	<u>Page</u>
Independent Auditors' Report		1-3
Basic Financial Statements:		
Government-Wide Financial Statements:		
Statement of Net Position	1	4
Statement of Activities	2	5
Fund Financial Statements:		
Balance Sheet - Governmental Funds	3	6
Reconciliation of the Balance Sheet of Governmental Funds to the Statement Of Net Position	4	7
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	5	8
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	6	9
Notes to the Financial Statements		10-39
Required Supplementary Information:		
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual: General Fund	7	40-41
Schedule of OPEB Funding Progress	8	42
Schedule of Changes in Net Pension Liability/Asset and Related Ratios	9	43
Schedule of Employer Contributions - Pension Plan	10	44
Notes to Required Supplementary Information	11	45

COMPLIANCE SECTION

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>		46-47
Independent Auditors' Report on Compliance for Each Major Program and on Internal Control over Compliance Required by Uniform Guidance		48-49
Schedule of Expenditures of Federal Awards		50
Schedule of Findings and Questioned Costs		51-52

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report

To the Members of the Board
New River Valley Regional Commission
Radford, Virginia

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the New River Valley Regional Commission, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the New River Valley Regional Commission, as of June 30, 2017, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information and schedules related to pension and OPEB funding on pages 40-41 and 42-45 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The budgetary comparison information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the New River Valley Regional Commission's basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 28, 2017, on our consideration of the New River Valley Regional Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering New River Valley Regional Commission's internal control over financial reporting and compliance.

Robinson, Faimer, Cox Associates

Blacksburg, Virginia
August 28, 2017

New River Valley Regional Commission
Statement of Net Position
June 30, 2017

		Governmental Activities
ASSETS		
Cash and cash equivalents	\$	611,939
Accounts receivable		102,858
Due from other governmental units		910,299
Net pension asset		7,309
Total assets	\$	1,632,405
DEFERRED OUTFLOWS OF RESOURCES		
Pension contributions subsequent to measurement date	\$	25,666
Items related to measurement of net pension liability		104,126
Total deferred outflows of resources	\$	129,792
LIABILITIES		
Accounts payable	\$	731,951
Accrued unemployment liability		17,884
Unearned revenue		9,487
Noncurrent liabilities:		
Due within one year		55,499
Due in more than one year		153,895
Total liabilities	\$	968,716
DEFERRED INFLOWS OF RESOURCES		
Items related to measurement of net pension liability	\$	18,647
NET POSITION		
Restricted	\$	50,952
Unrestricted		723,882
Total net position	\$	774,834

The notes to the financial statements are an integral part of this statement.

New River Valley Regional Commission
Statement of Activities
For the Year Ended June 30, 2017

	Program Revenues			Net (Expense) Revenue and Changes in Net Position
<u>Functions/Programs</u>	<u>Expenses</u>	Charges for <u>Services</u>	Operating Grants and <u>Contributions</u>	<u>Governmental Activities</u>
Primary Government:				
Governmental activities:				
Health and welfare	\$ 2,451,681	\$ -	\$ 3,196,964	\$ 745,283
Community development	1,703,613	443,350	591,276	(668,987)
Total governmental activities	\$ 4,155,294	\$ 443,350	\$ 3,788,240	\$ 76,296
General revenues:				
Miscellaneous				\$ 25,735
Total general revenues				\$ 25,735
Change in net position				102,031
Net position - beginning				672,803
Net position - ending				\$ 774,834

The notes to the financial statements are an integral part of this statement.

New River Valley Regional Commission
Balance Sheet
Governmental Funds
At June 30, 2017

ASSETS	General Fund	WIA Fund	Total
Cash and cash equivalents	\$ 540,056	\$ 71,883	\$ 611,939
Accounts receivable	101,620	1,238	102,858
Internal balances	196,412	(196,412)	-
Due from other governmental units	100,128	810,171	910,299
Total assets	\$ 938,216	\$ 686,880	\$ 1,625,096
LIABILITIES AND FUND BALANCE			
Accounts payable	\$ 67,038	\$ 664,913	\$ 731,951
Accrued unemployment liability	17,884	-	17,884
Unearned revenue	3,805	5,682	9,487
Total liabilities	\$ 88,727	\$ 670,595	\$ 759,322
Fund balance:			
Restricted:			
Workforce Investment Act	\$ -	\$ 16,285	\$ 16,285
ARC Funding	6,460	-	6,460
Blacksburg Broadband	20,877	-	20,877
Renew the New	7,330	-	7,330
Unassigned	814,822	-	814,822
Total fund balance	\$ 849,489	\$ 16,285	\$ 865,774
Total liabilities and fund balance	\$ 938,216	\$ 686,880	\$ 1,625,096

The accompanying notes to financial statements are an integral part of this statement.

New River Valley Regional Commission
 Reconciliation of the Balance Sheet of Governmental Funds
 To the Statement of Net Position
 June 30, 2017

Amounts reported for governmental activities in the statement of net position are different because:

Total fund balances per Exhibit 3 - Balance Sheet	\$	865,774
The net pension asset is not an available resource and, therefore, is not reported in the funds.		7,309
Pension contributions subsequent to the measurement date will be a increase in the net pension asset in the next fiscal year and, therefore, are not reported in the funds.		25,666
Items related to measurement of the net pension liability are considered deferred outflows or deferred inflows and will be amortized and recognized in pension expense over future years.		
Deferred outflows of resources	\$ 104,126	
Deferred inflows of resources	<u>(18,647)</u>	85,479
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.		
Compensated absences	\$ (73,998)	
Net OPEB obligation	<u>(135,396)</u>	<u>(209,394)</u>
Net position of governmental activities	\$	<u><u>774,834</u></u>

The notes to the financial statements are an integral part of this statement.

New River Valley Regional Commission
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2017

Revenues:	General Fund	WIA Fund	Total
Charges for services	\$ 443,350	\$ -	\$ 443,350
Contributions from localities	226,657	-	226,657
Miscellaneous revenue	5,602	20,133	25,735
Intergovernmental	364,619	3,196,964	3,561,583
 Total revenues	 \$ 1,040,228	 \$ 3,217,097	 \$ 4,257,325
 Expenditures:			
Community Development:			
Personnel	\$ 957,939	\$ -	\$ 957,939
Fringe benefits	279,552	-	279,552
Office rent	52,249	-	52,249
Telephone	19,553	-	19,553
Office supplies	43,407	-	43,407
Postage	2,495	-	2,495
Printing	5,533	-	5,533
Advertising	9,537	-	9,537
Travel	50,408	-	50,408
Equipment maintenance and rent	9,406	-	9,406
Dues and publications	14,198	-	14,198
Training	20,977	-	20,977
Meeting expense	22,999	-	22,999
Insurance	4,364	-	4,364
Capital outlay	20,559	-	20,559
Contractual services	199,444	-	199,444
Audit fee	8,240	-	8,240
Miscellaneous	40,759	-	40,759
Health and Welfare:			
Administrative grant costs	-	80,199	80,199
Program grant costs	-	2,371,482	2,371,482
 Total expenditures	 \$ 1,761,619	 \$ 2,451,681	 \$ 4,213,300
 Excess (deficiency) of revenues over (under) expenditures	 \$ (721,391)	 \$ 765,416	 \$ 44,025
 Other financing sources (uses)			
Transfers to(from) other funds	749,154	(749,154)	-
 Excess (deficiency) of revenues over expenditures	 \$ 27,763	 \$ 16,262	 \$ 44,025
 Fund balance, beginning of year	 821,726	 23	 821,749
 Fund balance, end of year	 \$ 849,489	 \$ 16,285	 \$ 865,774

The accompanying notes to financial statements are an integral part of this statement.

New River Valley Regional Commission
 Reconciliation of Statement of Revenues,
 Expenditures, and Changes in Fund Balances of Governmental Funds
 To the Statement of Activities
 For the Year Ended June 30, 2017

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$	44,025
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
Depreciation expense		(3,393)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		
Change in deferred inflows related to the measurement of the net pension asset		164,565
Pension contributions subsequent to the measurement date will be an increase in the net pension asset in the next fiscal year and, therefore, are not reported in the funds.		
Change in deferred outflows related to measurement of net pension liability		(81,151)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore are not reported as expenditures in governmental funds.		
Change in compensated absences	\$	(6,144)
Change in net OPEB obligation		(30,007)
Change in net pension asset		(149,126)
Change in deferred outflows related to measurement of net pension liability		104,126
		(81,151)
Change in net position of governmental activities	\$	102,031

The notes to the financial statements are an integral part of this statement.

NEW RIVER VALLEY REGIONAL COMMISSION

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017

Note 1-Summary of Significant Accounting Policies:

The financial statements of the New River Valley Regional Commission (the Commission) conform to generally accepted accounting principles (GAAP) applicable to governmental units promulgated by the Governmental Accounting Standards Board (GASB). The following is a summary of the more significant policies:

A. **Financial Reporting Entity**

The New River Valley Regional Commission was formed pursuant Title 15.2, Chapter 42 of the *Code of Virginia, (1950) as amended*, to encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance. Functional areas in which the Commission may assist participating jurisdictions include, but are not limited to: (i) economic and physical infrastructure development; (ii) solid waste, water supply and other environmental management; (iii) transportation; (iv) criminal justice; (v) emergency management; (vi) human services; and (vii) recreation. The Commission was formed to serve the towns of Blacksburg, Christiansburg, Floyd, Narrows, Pearisburg, Pulaski and Rich Creek; the counties of Floyd, Giles, Montgomery and Pulaski; and the City of Radford.

The New River Valley Regional Commission's financial statements include the accounts of all the Commission's operations. The criteria for including organizations as component units within the Commission's reporting entity, as set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, include whether:

- the organization is legally separate (can sue and be sued in their own name)
- the Commission holds the corporate powers of the organization
- the Commission appoints a voting majority of the organization's board
- the Commission is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the Commission
- there is fiscal dependency by the organization on the Commission

Based on the aforementioned criteria, the Commission has no component units.

B. **Government-wide and fund financial statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Commission (primary government). For the most part, the effect of interfund activity has been removed from these statements. Exceptions to this general rule are other charges between the Commission's functions. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

B. Government-wide and fund financial statements (continued)

The Statement of Net Position is designed to display financial position of the primary government (governmental and business-type activities). Governments will report all capital assets in the government-wide Statement of Net Position and will report depreciation expense, the cost of "using up" capital assets, in the Statement of Activities. The net position of a government will be broken down into three categories - 1) net investment in capital assets; 2) restricted; and 3) unrestricted.

The government-wide Statement of Activities reports expenses and revenues in a format that focuses on the cost of each of the government's functions. The expense of individual functions is compared to the revenues generated directly by the functions (for instance, through user charges or intergovernmental grants).

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as *general revenues*.

Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the commission considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Intergovernmental revenues, consisting primarily of federal, state and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general-purpose grants are recognized in the period to which the grant applies. All other revenue items are considered to be measurable and available only when the government receives cash.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

C. Measurement focus, basis of accounting, and financial statement presentation (continued)

The Commission reports the following major governmental funds:

The General Fund is the Commission's primary operating fund. It accounts for and reports all financial resources of the Commission, except those required to be accounted for in other funds.

The Workforce Investment Act Fund (WIA) accounts for and reports the deposit and expenditure of grant proceeds under the Workforce Investment Act programs.

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance

1. *Cash and Cash Equivalents*

The Commission's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

2. *Receivables and payables*

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds" (i.e., the current portion of interfund loans). All other outstanding balances between funds are reported as or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans).

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

3. *Allowance for Uncollectible Accounts*

Accounts receivable are stated at book value utilizing the direct write-off method for uncollectible accounts. Uncollected balances have not been significant and no allowance for uncollectible accounts has been recorded.

4. *Use of Estimates*

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance
(continued)

5. *Capital assets*

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Commission as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Property, plant, and equipment of the Commission are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Computer and related equipment	3-5
Furniture and fixtures	10
Vehicles	5

6. *Deferred Outflows/Inflows of Resources*

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Commission only has one item that qualifies for reporting in this category. It is comprised of certain items related to the measurement of the net pension asset/liability. It is comprised of contributions to the pension plan made during the current year and subsequent to the net pension asset/liability measurement date, which will be recognized as a reduction of the net pension asset/liability next fiscal year. For more detailed information on these items, reference the pension note.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Commission has one type of item that qualifies for reporting in this category. Certain items related to the measurement of the net pension asset/liability are reported as deferred inflows of resources. These include differences between expected and actual experience, change in assumptions, and the net difference between projected and actual earnings on pension plan investments. For more detailed information on these items, reference the pension note.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance (continued)

7. *Compensated Absences*

Vested or accumulated paid time off that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. The Commission accrues salary-related payments associated with the payment of compensated absences. All paid time off is accrued when incurred in the government-wide financial statements.

8. *Pensions*

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Commission's Retirement Plan and the additions to/deductions from the Commission's Retirement Plan's net fiduciary position have been determined on the same basis as they were reported by the Virginia Retirement System (VRS). For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

9. *Long-term obligations*

In the government-wide financial statements, long-term obligations are reported as liabilities in the statement of net position. In the fund financial statements, the face amount of debt issued is reported as other financing sources in the statement of revenues, expenditures and changes in fund balance and is not presented as a liability in the balance sheet.

10. *Fund equity*

The Commission reports Fund balance in accordance with provisions of GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable fund balance - amounts that are not in spendable form (such as inventory and prepaids) or are required to be maintained intact (corpus of a permanent fund);
- Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- Committed fund balance - amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Assigned fund balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance (continued)

10. *Fund equity (continued)*

- Unassigned fund balance - amounts that are available for any purpose; positive amounts are only reported in the general fund.

When fund balance resources are available for a specific purpose in more than one classification, it is the Commission's policy to use the most restrictive funds first in the following order: restricted, committed, assigned, and unassigned as they are needed.

The Commission establishes (and modifies or rescinds) fund balance commitments by passage of a resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as for special incentives). Assigned fund balance is established by the Board of Directors through adoption or amendment of the budget as intended for specific purpose (such as the purchase of capital assets, construction, debt service, or for other purposes).

11. *Net Position*

Net position is the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources. Net position is divided into three components:

- Net investment in capital assets—consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets plus deferred outflows of resources less deferred inflows of resources related to those assets.
- Restricted—consist of assets that are restricted by the Commission's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors.
- Unrestricted—all other net position is reported in this category.

12. *Net Position Flow Assumption*

Sometimes the Authority will fund outlays for a particular purpose from both restricted (e.g. restricted bond and grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Commission's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 2-Deposits and Investments:

Deposits: Deposits with banks are covered by the Federal Deposit Insurance Corporation (FDIC) and collateralized in accordance with the Virginia Security for Public Deposits Act (the "Act"), Section 2.2-4400 et. seq. of the Code of Virginia. Under the Act, banks and savings institutions holding public deposits in excess of the amount insured by the FDIC must pledge collateral to the Commonwealth of Virginia Treasury Board. Financial Institutions may choose between two collateralization methodologies and depending upon that choice, will pledge collateral that ranges in the amounts from 50% to 130% of excess deposits. Accordingly, all deposits are considered fully collateralized.

Investments: Statutes authorize local governments and other public bodies to invest in obligations of the United States or agencies thereof, obligations of the Commonwealth of Virginia or political subdivisions thereof, obligations of the International Bank for Reconstruction and Development (World Bank), the Asian Development Bank, the African Development Bank, "prime quality" commercial paper and certain corporate notes, banker's acceptances, repurchase agreements, and the State Treasurer's Local Government Investment Pool (LGIP). As of June 30, 2017 and for the year then ended the Commission did not have any investments.

Note 3-Due from Other Governmental Units:

The following amount represents payments due from other governmental units at year end:

	<u>Amount Due</u>
Local:	
Total Action Against Poverty-TAP	\$ 2,000
Danville Community College	1,200
Thomas Nelson Community College	600
Tidewater Community College	600
Western Virginia Regional Jail	3,600
Western Virginia Workforce Development Board	1,200
Commonwealth of Virginia:	
Categorical aid	102,413
Federal government:	
Categorical aid	798,686
	\$ 910,299

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 4-Long-Term Obligations:

The following is a summary of long-term obligation transactions of the Commission for the year ended June 30, 2017.

	Balance July 1, 2016	Increases	Decreases	Balance June 30, 2017	Amount Due Within One Year
Net OPEB Obligation	\$ 105,389	\$ 30,007	\$ -	\$ 135,396	\$ -
Compensated Absences	67,854	57,035	(50,891)	73,998	55,499
Total	\$ 173,243	\$ 87,042	\$ (50,891)	\$ 209,394	\$ 55,499

Note 5-Capital Assets:

Capital asset activity for the year ended June 30, 2017 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, being depreciated:				
Vehicles	\$ 31,421	\$ -	\$ -	\$ 31,421
Accumulated depreciation:				
Vehicles	\$ (28,028)	\$ (3,393)	\$ -	\$ (31,421)
Total capital assets, net	\$ 3,393	\$ (3,393)	\$ -	\$ -

All depreciation expense was charged to the Community Development function in the Statement of Activities.

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NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan:

Plan Description

All full-time, salaried employees of the Commission are automatically covered by the VRS Retirement Plan upon employment. This is an agent multiple-employer plan administered by the Virginia Retirement System (the System) along with plans for other employer groups in the Commonwealth of Virginia. Members earn one month of service credit for each month they are employed and for which they and their employer pays contributions to VRS. Members are eligible to purchase prior service, based on specific criteria as defined in the Code of Virginia, as amended. Eligible prior service that may be purchased includes prior public service, active military service, certain periods of leave, and previously refunded service.

The System administers three different benefit structures for covered employees - Plan 1, Plan 2, and, Hybrid. Each of these benefit structures has different eligibility criteria. The specific information for each plan and the eligibility for covered groups within each plan are set out in the table below:

RETIREMENT PLAN PROVISIONS		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>About Plan 1 Plan 1 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service and average final compensation at retirement using a formula. Employees are eligible for Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013.</p>	<p>About Plan 2 Plan 2 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service and average final compensation at retirement using a formula. Employees are eligible for Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.</p>	<p>About the Hybrid Retirement Plan The Hybrid Retirement Plan combines the features of a defined benefit plan and a defined contribution plan. Most members hired on or after January 1, 2014 are in this plan, as well as Plan 1 and Plan 2 members who were eligible and opted into the plan during a special election window. (see "Eligible Members")</p> <ul style="list-style-type: none"> • The defined benefit is based on a member's age, creditable service and average final compensation at retirement using a formula. • The benefit from the defined contribution component of the plan depends on the member and employer contributions made to the plan and the investment performance of those contributions.

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
		<ul style="list-style-type: none"> • In addition to the monthly benefit payment payable from the defined benefit plan at retirement, a member may start receiving distributions from the balance in the defined contribution account, reflecting the contributions, investment gains or losses, and any required fees.
<p>Eligible Members Employees are in Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013.</p> <p>Hybrid Opt-In Election VRS non-hazardous duty covered Plan 1 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p> <p>The Hybrid Retirement Plan's effective date for eligible Plan 1 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</p>	<p>Eligible Members Employees are in Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.</p> <p>Hybrid Opt-In Election Eligible Plan 2 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p> <p>The Hybrid Retirement Plan's effective date for eligible Plan 2 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</p>	<p>Eligible Members Employees are in the Hybrid Retirement Plan if their membership date is on or after January 1, 2014. This includes:</p> <ul style="list-style-type: none"> • Political subdivision employees* • Members in Plan 1 or Plan 2 who elected to opt into the plan during the election window held January 1-April 30, 2014; the plan's effective date for opt-in members was July 1, 2014. <p>*Non-Eligible Members Some employees are not eligible to participate in the Hybrid Retirement Plan. They include:</p> <ul style="list-style-type: none"> • Political subdivision employees who are covered by enhanced benefits for hazardous duty employees.

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Hybrid Opt-In Election (Cont.) Members who were eligible for an optional retirement plan (ORP) and had prior service under Plan 1 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 1 or ORP.</p>	<p>Hybrid Opt-In Election (Cont.) Members who were eligible for an optional retirement plan (ORP) and have prior service under Plan 2 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 2 or ORP.</p>	<p>*Non-Eligible Members (Cont.) Those employees eligible for an optional retirement plan (ORP) must elect the ORP plan or the Hybrid Retirement Plan. If these members have prior service under Plan 1 or Plan 2, they are not eligible to elect the Hybrid Retirement Plan and must select Plan 1 or Plan 2 (as applicable) or ORP.</p>
<p>Retirement Contributions Employees contribute 5% of their compensation each month to their member contribution account through a pre-tax salary reduction. Some political subdivisions elected to phase in the required 5% member contribution but all employees are paying the full 5% as of July 1, 2016. Member contributions are tax-deferred until they are withdrawn as part of a retirement benefit or as a refund. The employer makes a separate actuarially determined contribution to VRS for all covered employees. VRS invests both member and employer contributions to provide funding for the future benefit payment.</p>	<p>Retirement Contributions Employees contribute 5% of their compensation each month to their member contribution account through a pre-tax salary reduction. Some political subdivisions elected to phase in the required 5% member contribution but all employees are paying the full 5% as of July 1, 2016.</p>	<p>Retirement Contributions A member's retirement benefit is funded through mandatory and voluntary contributions made by the member and the employer to both the defined benefit and the defined contribution components of the plan. Mandatory contributions are based on a percentage of the employee's creditable compensation and are required from both the member and the employer. Additionally, members may choose to make voluntary contributions to the defined contribution component of the plan, and the employer is required to match those voluntary contributions according to specified percentages.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Creditable Service Creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p>	<p>Creditable Service Same as Plan 1.</p>	<p>Creditable Service <u>Defined Benefit Component:</u> Under the defined benefit component of the plan, creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p> <p><u>Defined Contributions Component:</u> Under the defined contribution component, creditable service is used to determine vesting for the employer contribution portion of the plan.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Vesting Vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members become vested when they have at least five years (60 months) of creditable service. Vesting means members are eligible to qualify for retirement if they meet the age and service requirements for their plan. Members also must be vested to receive a full refund of their member contribution account balance if they leave employment and request a refund.</p> <p>Members are always 100% vested in the contributions that they make.</p>	<p>Vesting Same as Plan 1.</p>	<p>Vesting <u>Defined Benefit Component:</u> Defined benefit vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members are vested under the defined benefit component of the Hybrid Retirement Plan when they reach five years (60 months) of creditable service. Plan 1 or Plan 2 members with at least five years (60 months) of creditable service who opted into the Hybrid Retirement Plan remain vested in the defined benefit component.</p> <p><u>Defined Contributions Component:</u> Defined contribution vesting refers to the minimum length of service a member needs to be eligible to withdraw the employer contributions from the defined contribution component of the plan.</p> <p>Members are always 100% vested in the contributions that they make.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Vesting (Cont.)</p>	<p>Vesting (Cont.)</p>	<p>Vesting (Cont.) <u>Defined Contributions Component:</u> (Cont.) Upon retirement or leaving covered employment, a member is eligible to withdraw a percentage of employer contributions to the defined contribution component of the plan, based on service.</p> <ul style="list-style-type: none"> • After two years, a member is 50% vested and may withdraw 50% of employer contributions. • After three years, a member is 75% vested and may withdraw 75% of employer contributions. • After four or more years, a member is 100% vested and may withdraw 100% of employer contributions. <p>Distribution is not required by law until age 70½.</p>
<p>Calculating the Benefit The Basic Benefit is calculated based on a formula using the member's average final compensation, a retirement multiplier and total service credit at retirement. It is one of the benefit payout options available to a member at retirement.</p>	<p>Calculating the Benefit See definition under Plan 1.</p>	<p>Calculating the Benefit <u>Defined Benefit Component:</u> See definition under Plan 1</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Calculating the Benefit (Cont.) An early retirement reduction factor is applied to the Basic Benefit if the member retires with a reduced retirement benefit or selects a benefit payout option other than the Basic Benefit.</p>	<p>Calculating the Benefit (Cont.)</p>	<p>Calculating the Benefit (Cont.) <u>Defined Contribution Component:</u> The benefit is based on contributions made by the member and any matching contributions made by the employer, plus net investment earnings on those contributions.</p>
<p>Average Final Compensation A member's average final compensation is the average of the 36 consecutive months of highest compensation as a covered employee.</p>	<p>Average Final Compensation A member's average final compensation is the average of their 60 consecutive months of highest compensation as a covered employee.</p>	<p>Average Final Compensation Same as Plan 2. It is used in the retirement formula for the defined benefit component of the plan.</p>
<p>Service Retirement Multiplier VRS: The retirement multiplier is a factor used in the formula to determine a final retirement benefit. The retirement multiplier for non-hazardous duty members is 1.70%.</p> <p>Sheriffs and regional jail superintendents: The retirement multiplier for sheriffs and regional jail superintendents is 1.85%.</p> <p>Political subdivision hazardous duty employees: The retirement multiplier of eligible political subdivision hazardous duty employees other than sheriffs and regional jail superintendents is 1.70% or 1.85% as elected by the employer.</p>	<p>Service Retirement Multiplier VRS: Same as Plan 1 for service earned, purchased or granted prior to January 1, 2013. For non-hazardous duty members the retirement multiplier is 1.65% for creditable service earned, purchased or granted on or after January 1, 2013.</p> <p>Sheriffs and regional jail superintendents: Same as Plan 1.</p> <p>Political subdivision hazardous duty employees: Same as Plan 1.</p>	<p>Service Retirement Multiplier <u>Defined Benefit Component:</u> VRS: The retirement multiplier for the defined benefit component is 1.00%.</p> <p>For members who opted into the Hybrid Retirement Plan from Plan 1 or Plan 2, the applicable multipliers for those plans will be used to calculate the retirement benefit for service credited in those plans.</p> <p>Sheriffs and regional jail superintendents: Not applicable.</p> <p>Political subdivision hazardous duty employees: Not applicable.</p> <p>Defined Contribution Component: Not applicable.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Normal Retirement Age VRS: Age 65.</p> <p>Political subdivisions hazardous duty employees: Age 60.</p>	<p>Normal Retirement Age VRS: Normal Social Security retirement age.</p> <p>Political subdivisions hazardous duty employees: Same as Plan 1.</p>	<p>Normal Retirement Age <u>Defined Benefit Component:</u> VRS: Same as Plan 2.</p> <p>Political subdivisions hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>
<p>Earliest Unreduced Retirement Eligibility VRS: Age 65 with at least five years (60 months) of creditable service or at age 50 with at least 30 years of creditable service.</p> <p>Political subdivisions hazardous duty employees: Age 60 with at least five years of creditable service or age 50 with at least 25 years of creditable service.</p>	<p>Earliest Unreduced Retirement Eligibility VRS: Normal Social Security retirement age with at least five years (60 months) of creditable service or when their age and service equal 90.</p> <p>Political subdivisions hazardous duty employees: Same as Plan 1.</p>	<p>Earliest Unreduced Retirement Eligibility <u>Defined Benefit Component:</u> VRS: Normal Social Security retirement age and have at least five years (60 months) of creditable service or when their age and service equal 90.</p> <p>Political subdivisions hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>
<p>Earliest Reduced Retirement Eligibility VRS: Age 55 with at least five years (60 months) of creditable service or age 50 with at least 10 years of creditable service.</p>	<p>Earliest Reduced Retirement Eligibility VRS: Age 60 with at least five years (60 months) of creditable service.</p>	<p>Earliest Reduced Retirement Eligibility <u>Defined Benefit Component:</u> VRS: Members may retire with a reduced benefit as early as age 60 with at least five years (60 months) of creditable service.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Earliest Reduced Retirement Eligibility (Cont.)</p> <p>Political subdivisions hazardous duty employees: 50 with at least five years of creditable service.</p>	<p>Earliest Reduced Retirement Eligibility (Cont.)</p> <p>Political subdivisions hazardous duty employees: Same as Plan 1.</p>	<p>Earliest Reduced Retirement Eligibility (Cont.)</p> <p>Political subdivisions hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>
<p>Cost-of-Living Adjustment (COLA) in Retirement The Cost-of-Living Adjustment (COLA) matches the first 3% increase in the Consumer Price Index for all Urban Consumers (CPI-U) and half of any additional increase (up to 4%) up to a maximum COLA of 5%.</p> <p><u>Eligibility:</u> For members who retire with an unreduced benefit or with a reduced benefit with at least 20 years of creditable service, the COLA will go into effect on July 1 after one full calendar year from the retirement date.</p> <p>For members who retire with a reduced benefit and who have less than 20 years of creditable service, the COLA will go into effect on July 1 after one calendar year following the unreduced retirement eligibility date.</p>	<p>Cost-of-Living Adjustment (COLA) in Retirement The Cost-of-Living Adjustment (COLA) matches the first 2% increase in the CPI-U and half of any additional increase (up to 2%), for a maximum COLA of 3%.</p> <p><u>Eligibility:</u> Same as Plan 1.</p>	<p>Cost-of-Living Adjustment (COLA) in Retirement <u>Defined Benefit Component:</u> Same as Plan 2.</p> <p><u>Defined Contribution Component:</u> Not applicable.</p> <p><u>Eligibility:</u> Same as Plan 1 and Plan 2.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Cost-of-Living Adjustment (COLA) in Retirement (Cont.)</p> <p><u>Exceptions to COLA Effective Dates:</u> The COLA is effective July 1 following one full calendar year (January 1 to December 31) under any of the following circumstances:</p> <ul style="list-style-type: none"> • The member is within five years of qualifying for an unreduced retirement benefit as of January 1, 2013. • The member retires on disability. • The member retires directly from short-term or long-term disability under the Virginia Sickness and Disability Program (VSDP). • The member is involuntarily separated from employment for causes other than job performance or misconduct and is eligible to retire under the Workforce Transition Act or the Transitional Benefits Program. • The member dies in service and the member's survivor or beneficiary is eligible for a monthly death-in-service benefit. The COLA will go into effect on July 1 following one full calendar year (January 1 to December 31) from the date the monthly benefit begins. 	<p>Cost-of-Living Adjustment (COLA) in Retirement (Cont.)</p> <p><u>Exceptions to COLA Effective Dates:</u> Same as Plan 1.</p>	<p>Cost-of-Living Adjustment (COLA) in Retirement (Cont.)</p> <p><u>Exceptions to COLA Effective Dates:</u> Same as Plan 1 and Plan 2.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Disability Coverage Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.7% on all service, regardless of when it was earned, purchased or granted.</p> <p>VSDP members are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.</p>	<p>Disability Coverage Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.65% on all service, regardless of when it was earned, purchased or granted.</p> <p>VSDP members are subject to a one-year waiting period before becoming eligible for non-work related disability benefits.</p>	<p>Disability Coverage Employees of political subdivisions (including Plan 1 and Plan 2 opt-ins) participate in the Virginia Local Disability Program (VLDP) unless their local governing body provides an employer-paid comparable program for its members.</p> <p>Hybrid members (including Plan 1 and Plan 2 opt-ins) covered under VLDP are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.</p>
<p>Purchase of Prior Service Members may be eligible to purchase service from previous public employment, active duty military service, an eligible period of leave or VRS refunded service as creditable service in their plan. Prior creditable service counts toward vesting, eligibility for retirement and the health insurance credit. Only active members are eligible to purchase prior service. When buying service, members must purchase their most recent period of service first. Members also may be eligible to purchase periods of leave without pay.</p>	<p>Purchase of Prior Service Same as Plan 1.</p>	<p>Purchase of Prior Service <u>Defined Benefit Component:</u> Same as Plan 1, with the following exceptions:</p> <ul style="list-style-type: none"> • Hybrid Retirement Plan members are ineligible for ported service. • The cost for purchasing refunded service is the highest of 4% of creditable compensation or average final compensation. • Plan members have one year from their date of hire or return from leave to purchase all but refunded prior service at approximate normal cost. After that one-year period, the rate for most categories of service will change to actuarial cost. <p><u>Defined Contribution Component:</u> Not applicable.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

Information about the VRS Political Subdivision Retirement Plan is also available in the separately issued VRS 2016 Comprehensive Annual Financial Report (CAFR). A copy of the 2016 VRS CAFR may be downloaded from the VRS website at <http://www.varetire.org/Pdf/Publications/2016-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA 23218-2500.

Employees Covered by Benefit Terms

As of the June 30, 2015 actuarial valuation, the following employees were covered by the benefit terms of the pension plan:

	Number
Inactive members or their beneficiaries currently receiving benefits	11
Inactive members:	
Vested inactive members	6
Non-vested inactive members	8
Inactive members active elsewhere in VRS	13
Total inactive members	38
Active members	14
Total covered employees	52

Contributions

The contribution requirement for active employees is governed by §51.1-145 of the Code of Virginia, as amended, but may be impacted as a result of funding options provided to political subdivisions by the Virginia General Assembly. Employees are required to contribute 5.00% of their compensation toward their retirement. Prior to July 1, 2012, all or part of the 5.00% member contribution may have been assumed by the employer. Beginning July 1, 2012 new employees were required to pay the 5% member contribution. In addition, for existing employees, employers were required to begin making the employee pay the 5.00% member contribution. This could be phased in over a period of up to 5 years and the employer is required to provide a salary increase equal to the amount of the increase in the employee-paid member contribution.

The Commission's contractually required contribution rate for the year ended June 30, 2017 was 3.02% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2015.

This rate, when combined with employee contributions, was expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the pension plan from the Commission were \$25,666 and \$47,681 for the years ended June 30, 2017 and June 30, 2016, respectively.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Net Pension Liability

The New River Valley Regional Commission's net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation performed as of June 30, 2015, using updated actuarial assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2016.

Actuarial Assumptions - General Employees

The total pension liability for General Employees in the Commission's Retirement Plan was based on an actuarial valuation as of June 30, 2015, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2016.

Inflation	2.5%
Salary increases, including inflation	3.5% - 5.35%
Investment rate of return	7.0%, net of pension plan investment expense, including inflation*

* Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 7.0%. However, since the difference was minimal, and a more conservative 7.0% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 7.0% to simplify preparation of pension liabilities.

Mortality rates: 14% of deaths are assumed to be service related

Largest 10 - Non-LEOS:

Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females set back 2 years

Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year

Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement

All Others (Non 10 Largest) - Non-LEOS:

Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females set back 2 years

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Actuarial Assumptions - General Employees (continued)

Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year

Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period from July 1, 2008 through June 30, 2012. Changes to the actuarial assumptions as a result of the experience study are as follows:

Largest 10 - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

All Others (Non 10 Largest) - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

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NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Long-Term Expected Rate of Return

The long-term expected rate of return on pension System investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension System investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class (Strategy)</u>	<u>Target Allocation</u>	<u>Arithmetic Long-Term Expected Rate of Return</u>	<u>Weighted Average Long-Term Expected Rate of Return</u>
U.S. Equity	19.50%	6.46%	1.26%
Developed Non U.S. Equity	16.50%	6.28%	1.04%
Emerging Market Equity	6.00%	10.00%	0.60%
Fixed Income	15.00%	0.09%	0.01%
Emerging Debt	3.00%	3.51%	0.11%
Rate Sensitive Credit	4.50%	3.51%	0.16%
Non Rate Sensitive Credit	4.50%	5.00%	0.23%
Convertibles	3.00%	4.81%	0.14%
Public Real Estate	2.25%	6.12%	0.14%
Private Real Estate	12.75%	7.10%	0.91%
Private Equity	12.00%	10.41%	1.25%
Cash	1.00%	-1.50%	-0.02%
Total	<u>100.00%</u>		<u>5.83%</u>
		Inflation	<u>2.50%</u>
		*Expected arithmetic nominal return	<u>8.33%</u>

* Using stochastic projection results provides an expected range of real rates of return over various time horizons. Looking at one year results produces an expected real return of 8.33% but also has a high standard deviation, which means there is high volatility. Over larger time horizons the volatility declines significantly and provides a median return of 7.44%, including expected inflation of 2.50%.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that System member contributions will be made per the VRS Statutes and the employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Through the fiscal year ending June 30, 2018, the rate contributed by the employer for the New River Valley Regional Commission Retirement Plan will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly. From July 1, 2018 on, participating employers are assumed to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total pension liability (asset).

Changes in Net Pension Liability (Asset)

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability(Asset) (a) - (b)
Balances at June 30, 2015	\$ 1,983,728	\$ 2,140,163	\$ (156,435)
Changes for the year:			
Service cost	\$ 60,289	\$ -	\$ 60,289
Interest	135,569	-	135,569
Differences between expected and actual experience	78,828	-	78,828
Contributions - employer	-	47,681	(47,681)
Contributions - employee	-	41,419	(41,419)
Net investment income	-	37,797	(37,797)
Benefit payments, including refunds of employee contributions	(94,061)	(94,061)	-
Administrative expenses	-	(1,321)	1,321
Other changes	-	(16)	16
Net changes	\$ 180,625	\$ 31,499	\$ 149,126
Balances at June 30, 2016	\$ 2,164,353	\$ 2,171,662	\$ (7,309)

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following presents the net pension liability (asset) of the Commission using the discount rate of 7.00%, as well as what the Commission's net pension liability (asset) would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate:

	Rate		
	(6.00%)	(7.00%)	(8.00%)
New River Valley Regional Commission			
Net Pension Liability (Asset)	\$ 303,687	\$ (7,309)	\$ (26,003)

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2017, the Commission recognized pension expense of \$(71,884). At June 30, 2017, the Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 48,036	\$ 18,647
Net difference between projected and actual earnings on pension plan investments	56,090	-
Employer contributions subsequent to the measurement date	25,666	-
Total	\$ 129,792	\$ 18,647

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

\$25,666 reported as deferred outflows of resources related to pensions resulting from the Commission's contributions subsequent to the measurement date will be recognized as an addition of the Net Pension Asset in the fiscal year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future reporting periods as follows:

<u>Year ended June 30</u>		
2018	\$	12,972
2019		18,071
2020		32,078
2021		22,358
2022		-
Thereafter		-
Total	\$	<u>85,479</u>

Note 7-Risk Management:

The Commission is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Commission participates with other government entities in a public entity risk pool for their coverage of public officials and liability insurance with the Virginia Municipal Liability Pool. Each member of this risk pool jointly and severally agrees to assume, pay and discharge any liability. The Commission pays the Virginia Municipal Group contributions and assessments based upon classifications and rates into a designated cash reserve fund out of which expenses of the pool, claims and awards are to be paid. In the event of a loss, deficit, or depletion of all available excess insurance, the pool may assess all members in the proportion in which the premium of each bears to the total premiums of all members in the year in which such deficit occurs. The Commission carries insurance coverage for all other risk of loss. Settled claims have not exceeded coverage in the current or prior two fiscal years.

Note 8-Compensated Absences:

Commission employees earn paid time off each month at a scheduled rate in accordance with years of service. Accumulated unpaid paid time off is accrued when incurred. At June 30, 2017 the liability for accrued paid time off totaled \$73,998.

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 9-Other Postemployment Benefits - Health Insurance:

The Commission recognizes the cost of retiree health benefits during the period of active employment, while the benefits are being earned, and discloses the unfunded actuarial accrued liability (UAAL) in order to accurately account for the total future cost of post-employment benefits and the financial impact on the Commission. As the Commission has less than 100 employees and is not required to have an actuarial valuation performed, the alternative measurement method was utilized to determine the amounts that follow.

A. Plan Description

The Commission allows retirees to participate in health insurance programs offered by the Commission. To participate, a retiree must have reached age 55 and completed at least 5 years of full-time service with the Commission. Retirees are required to contribute 100% of their health insurance premiums to the Commission. The retirees' health insurance rates are not age adjusted; rather the retirees pay the same premium as active employees.

B. Funding Policy

The contribution requirements of the plan members and the Commission are established and may be amended by the Commission. The Commission currently pays for post-retirement health care benefits on a pay-as-you-go basis. Retirees are responsible for the payment of 100% of the health care insurance rates shown below:

Participants	Monthly Premium
Employee	\$ 604.00
Employee / Spouse	1,117.00
Family	1,631.00

C. Annual OPEB Cost and Net OPEB Obligation

The Commission is required to compute the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Commission's annual OPEB costs for the year, the amount actually contributed to the plan, and the changes in the net OPEB obligations:

Annual required contribution (ARC)	\$ 35,983
Interest on net OPEB obligation	3,608
Adjustment to annual required contribution	(9,584)
Annual OPEB cost (expense)	\$ 30,007
Contributions made	-
Increase in net OPEB obligation	\$ 30,007
Net OPEB obligation - beginning of year	105,389
Net OPEB obligation - end of year	\$ 135,396

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 9-Other Postemployment Benefits - Health Insurance: (continued)

C. Annual OPEB Cost and Net OPEB Obligation (continued)

The Commission's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2017 and the two preceding years were as follows:

Fiscal Year Ended	Annual OPEB Cost	ARC Contributed	Net OPEB Obligation
6/30/2015	\$ (4,895)	-60.42%	\$ 90,202
6/30/2016	15,187	0.00%	105,389
6/30/2017	30,007	0.00%	135,396

D. Funded Status and Funding Progress

The funded status of the Plan as of June 30, 2017, the most recent valuation date was as follows:

Actuarial accrued liability (AAL)	\$ 135,396
Actuarial value of plan assets	\$ -
Unfunded actuarial accrued liability (UAAL)	\$ 135,396
Funded ratio (actuarial value of plan assets/AAL)	0.00%
Covered payroll (active plan members)	\$ 849,852
UAAL as a percentage of covered payroll	15.93%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far in the future. Examples include assumptions about future employment, mortality, and inflation. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, will present multiyear trend information, as it becomes available, about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

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NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 9-Other Postemployment Benefits - Health Insurance: (continued)

E. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. In the June 30, 2016 actuarial valuation, the entry age actuarial cost method was used. Under this method, future benefits are projected and the present value of such benefits is allocated from date of hire to date of eligibility. The actuarial assumptions for the Commission include:

	<u>Assumptions</u>
Amortization period	30 years
Investment rate of return	4%
Payroll growth	3.00%
Age adjustment factor	1.8
Healthcare costs trend rate	5.3% to 5.5%

The UAAL is being amortized as a level percentage of payroll over the remaining amortization period, which at June 30, 2017, was 30 years. Amortizations are open ended in that they begin anew at each valuation date.

Note 10-Litigation:

At June 30, 2017, there were no matters of litigation involving the Commission which would materially affect the Commission's financial position should any court decision on pending matters not be favorable to the Commission.

Note 11-Allocation of Indirect Costs:

The Commission has entered into various agreements to assist the management of various projects and grants. The Commission charges for direct costs incurred plus a portion of indirect costs. Indirect costs are allocated on the ratio of the individual project's personnel services, including fringe benefits, to total personnel, including fringe benefits. For the period ending June 30, 2017, the Commission's overall indirect cost rate was 33.33%.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 12-Upcoming Pronouncements:

Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pension, improves accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). This Statement replaces the requirements of Statements No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, as amended, and No. 57, OPEB Measurements by Agent Employers and Agent Multiple Employer Plans, for OPEB. Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, establishes new accounting and financial reporting requirements for OPEB plans. This Statement is effective for fiscal years beginning after June 15, 2017.

Management is currently evaluating the impact these standards will have on the financial statements when adopted.

New River Valley Regional Commission
 Schedule of Revenues, Expenditures and Changes in Fund Balances -- General Fund
 Budget and Actual
 For the Year Ended June 30, 2017

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:				
Revenue from local sources:				
Charges for services	\$ 370,880	\$ 370,880	\$ 443,350	\$ 72,470
Contributions from localities	226,657	226,657	226,657	-
Miscellaneous revenue	-	-	5,602	5,602
Total revenue from local sources	\$ 597,537	\$ 597,537	\$ 675,609	\$ 78,072
Intergovernmental:				
Revenue from the Commonwealth:				
Categorical aid:				
DHCD grants (administrative)	\$ 75,971	\$ 75,971	\$ 75,971	-
DHCD grants (projects)	55,000	55,000	23,818	(31,182)
Conservation grant	6,750	6,750	8,557	1,807
Virginia Department of Transportation	33,600	33,600	9,138	(24,462)
Total revenue from the Commonwealth	\$ 171,321	\$ 171,321	\$ 117,484	\$ (53,837)
Revenue from the federal government:				
Categorical aid:				
ARC grant	\$ 89,019	\$ 89,019	\$ 82,583	\$ (6,436)
Federal Department of Transportation	134,400	134,400	94,552	(39,848)
EDA grant	70,000	70,000	70,000	-
Total revenue from the federal government	\$ 293,419	\$ 293,419	\$ 247,135	\$ (46,284)
Total revenues	\$ 1,062,277	\$ 1,062,277	\$ 1,040,228	\$ (22,049)

New River Valley Regional Commission

Schedule of Revenues, Expenditures and Changes in Fund Balances -- General Fund
Budget and Actual
For the Year Ended June 30, 2017

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Expenditures:				
Community Development:				
Personnel	\$ 884,215	\$ 884,215	\$ 957,939	\$ (73,724)
Fringe benefits	269,382	269,382	279,552	(10,170)
Office rent	64,354	64,354	52,249	12,105
Telephone	14,175	14,175	19,553	(5,378)
Office supplies	25,715	25,715	43,407	(17,692)
Postage	3,617	3,617	2,495	1,122
Printing	10,750	10,750	5,533	5,217
Advertising	4,500	4,500	9,537	(5,037)
Travel	67,800	67,800	50,408	17,392
Equipment maintenance and rent	14,119	14,119	9,406	4,713
Dues and publications	12,681	12,681	14,198	(1,517)
Training	6,025	6,025	20,977	(14,952)
Meeting expense	11,800	11,800	22,999	(11,199)
Insurance	4,100	4,100	4,364	(264)
Capital outlay	5,000	5,000	20,559	(15,559)
Contractual services	170,361	170,361	199,444	(29,083)
Audit fee	8,300	8,300	8,240	60
Miscellaneous	78,072	78,072	40,759	37,313
Total expenditures	<u>\$ 1,654,966</u>	<u>\$ 1,654,966</u>	<u>\$ 1,761,619</u>	<u>\$ (106,653)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ (592,689)</u>	<u>\$ (592,689)</u>	<u>\$ (721,391)</u>	<u>\$ (128,702)</u>
Other financing sources (uses)				
Transfers (to)from other funds	<u>\$ 596,401</u>	<u>\$ 596,401</u>	<u>\$ 749,154</u>	<u>\$ 152,753</u>
Net change in fund balance	\$ 3,712	\$ 3,712	\$ 27,763	\$ 24,051
Fund balance, beginning of year	<u>-</u>	<u>-</u>	<u>821,726</u>	<u>821,726</u>
Fund balance, end of year	<u><u>\$ 3,712</u></u>	<u><u>\$ 3,712</u></u>	<u><u>\$ 849,489</u></u>	<u><u>\$ 845,777</u></u>

New River Valley Regional Commission
 Schedule of OPEB Funding Progress
 As of June 30, 2017

OPEB Healthcare Plan:

Actuarial Valuation Date (1)	Actuarial Value of Assets (2)	Actuarial Accrued Liability (AAL) (3)	Unfunded AAL (UAAL) (3) - (2) (4)	Funded Ratio Assets as % of AAL (2) / (3) (5)	Covered Payroll (6)	UAAL as a % of Covered Payroll (4) / (6) (7)
6/30/2017	\$ -	\$ 135,396	\$ 135,396	0%	\$ 849,852	15.93%
6/30/2016	-	105,389	105,389	0%	749,202	14.07%
6/30/2015	-	90,202	90,202	0%	702,092	12.85%

New River Valley Regional Commission
 Schedule of Changes in Net Pension Liability/Asset and Related Ratios
 For the Year Ended June 30, 2017

	2016	2015	2014
Total pension liability			
Service cost	\$ 60,289	\$ 58,178	\$ 73,896
Interest	135,569	144,082	134,557
Differences between expected and actual experience	78,828	(238,023)	-
Benefit payments, including refunds of employee contributions	(94,061)	(77,634)	(67,136)
Net change in total pension liability	\$ 180,625	\$ (113,397)	\$ 141,317
Total pension liability - beginning	1,983,728	2,097,125	1,955,808
Total pension liability - ending (a)	\$ 2,164,353	\$ 1,983,728	\$ 2,097,125
Plan fiduciary net position			
Contributions - employer	\$ 47,681	\$ 45,215	\$ 43,157
Contributions - employee	41,419	33,981	31,093
Net investment income	37,797	94,586	279,654
Benefit payments, including refunds of employee contributions	(94,061)	(77,634)	(67,136)
Administrative expense	(1,321)	(1,274)	(1,486)
Other	(16)	(22)	15
Net change in plan fiduciary net position	\$ 31,499	\$ 94,852	\$ 285,297
Plan fiduciary net position - beginning	2,140,163	2,045,311	1,760,014
Plan fiduciary net position - ending (b)	\$ 2,171,662	\$ 2,140,163	\$ 2,045,311
Political subdivision's net pension liability (asset) - ending (a) - (b)	\$ (7,309)	\$ (156,435)	\$ 51,814
Plan fiduciary net position as a percentage of the total pension asset	100.34%	107.89%	97.53%
Covered payroll	\$ 749,202	\$ 702,092	\$ 621,860
Political subdivision's net pension asset as a percentage of covered payroll	0.98%	22.28%	-8.33%

Schedule is intended to show information for 10 years. Information prior to the 2014 valuation is not available. However, additional years will be included as they become available.

New River Valley Regional Commission
 Schedule of Employer Contributions - Pension Plan
 For the Year Ended June 30, 2017

Date	Contractually Required Contribution (1)	Contributions in Relation to Contractually Required Contribution (2)	Contribution Deficiency (Excess) (3)	Employer's Covered Payroll (4)	Contributions as a % of Covered Payroll (5)
2017	\$ 25,666	\$ 25,666	-	\$ 849,852	3.02%
2016	47,681	47,681	-	749,202	6.60%
2015	45,215	45,215	-	702,092	6.60%
2014	43,157	43,157	-	621,860	6.94%
2013	52,783	52,783	-	760,566	6.94%
2012	6,930	6,930	-	699,991	0.99%
2011	6,261	6,261	-	632,395	0.99%
2010	22,299	22,299	-	571,770	3.90%
2009	24,132	24,132	-	618,771	3.90%
2008	16,009	16,009	-	606,396	2.64%

Current year contributions are from the Commission's records and prior year contributions are from the VRS actuarial valuation performed each year.

New River Valley Regional Commission
Notes to Required Supplementary Information
For the Year Ended June 30, 2017

WIA Fund Budget:

The WIA Fund is not legally required to adopt a budget, thus eliminating the requirement to present budgetary comparison information.

Pension Plan:

Changes of benefit terms - There have been no actuarially material changes to the System benefit provisions since the prior actuarial valuation. The 2014 valuation includes Hybrid Retirement Plan members for the first time. The hybrid plan applies to most new employees hired on or after January 1, 2014 and not covered by enhanced hazardous duty benefits. Because this was a new benefit and the number of participants was relatively small, the impact on the liabilities as of the measurement date of June 30, 2015 are not material.

Changes of assumptions - The following changes in actuarial assumptions were made effective June 30, 2013 based on the most recent experience study of the System for the four-year period ending June 30, 2012:

Largest 10 - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

All Others (Non 10 Largest) - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Members of the Board
New River Valley Regional Commission
Radford, Virginia

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia, the financial statements of the governmental activities and each major fund of New River Valley Regional Commission as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise New River Valley Regional Commission's basic financial statements and have issued our report thereon dated August 28, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered New River Valley Regional Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of New River Valley Regional Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of New River Valley Regional Commission's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs to be material weaknesses. [2017-001]

Compliance and Other Matters

As part of obtaining reasonable assurance about whether New River Valley Regional Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

New River Valley Regional Commission's Response to Findings

New River Valley Regional Commission's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. New River Valley Regional Commission's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Robinson, Fauser, Cox Associates

Blacksburg, Virginia
August 28, 2017

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

To the Members of the Board
New River Valley Regional Commission
Radford, Virginia

Report on Compliance for Each Major Federal Program

We have audited the New River Valley Regional Commission's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the New River Valley Regional Commission's major federal programs for the year ended June 30, 2017. New River Valley Regional Commission's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the New River Valley Regional Commission's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the New River Valley Regional Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the New River Valley Regional Commission's compliance.

Opinion on Each Major Federal Program

In our opinion, the New River Valley Regional Commission complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Report on Internal Control over Compliance

Management of the New River Valley Regional Commission is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the New River Valley Regional Commission's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the New River Valley Regional Commission's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Robinson, Turner, Co. Associates

Blacksburg, Virginia
August 28, 2017

New River Valley Regional Commission
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2017

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	Federal Expenditures	Expenditures to Suprecipients
Department of Labor:				
Pass-through payments from:				
Commonwealth of Virginia - Virginia Community College System:				
County of Pulaski, Virginia:				
Workforce Innovation and Opportunity Act (WIOA) (Cluster)				
WIA/WIOA Adult Program	17.258	Not available	\$ 754,303	\$ 647,457
WIA/WIOA Dislocated Worker Formula Grants	17.278	Not available	1,076,802	902,931
WIA/WIOA Youth Activities	17.259	Not available	<u>894,815</u>	<u>733,862</u>
Total Workforce Innovation and Opportunity Act (WIOA) (Cluster)			\$ 2,725,920	
WIOA National Dislocated Worker Grants/ WIA National Emergency Grants	17.277	Not available	111,272	89,674
Employment Service/Wagner-Peyser Funded Activities	17.207	Not available	140,143	
WIA/WUIA Dislocated Worker National Reserve Technical Assistance and Training	17.281	Not available	14,040	
H-1B Job Training Grants	17.268	Not available	<u>191,597</u>	
Total Department of Labor			\$ <u>3,182,972</u>	
Social Security Administration:				
Direct Payments:				
Social Security State Grants for Work Incentives Assistance to Disable Beneficiaries	96.009	Not available	<u>\$ 13,992</u>	
Appalachian Regional Commission:				
Direct Payments:				
Appalachian Local Development District Assistance	23.009	Not applicable	<u>\$ 82,583</u>	
Department of Transportation				
Pass-through payments from:				
Virginia Department of Transportation				
Highway Planning and Construction	20.205	Not available	<u>\$ 94,552</u>	
Department of Commerce:				
Direct Payments:				
Economic Development - Support for Planning Organizations	11.302	Not applicable	<u>\$ 70,000</u>	
Total Expenditures of Federal Awards			\$ <u>3,444,099</u>	\$ <u>2,373,924</u>

See accompanying notes to schedule of expenditures of federal awards.

Notes to Schedule of Expenditures of Federal Awards

Note A-Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of the New River Valley Regional Commission under programs of the federal government for the year ended June 30, 2017. The information in the Schedule is presented in accordance with the requirements of the Office of Management and Budgets Uniform Guidance. Because the Schedule presents only a selected portion of the operations of the New River Valley Regional Commission, it is not intended to and does not present the financial position, changes in net position, or cash flows of the New River Valley Regional Commission.

Note B-Summary of Significant Accounting Policies

(1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB's Uniform Guidance, wherein certain types of expenditures are not allowed or are limited as to reimbursement.

(2) Pass-through entity identifying numbers are presented where available.

Note C-De Minimis Cost Rate:

The Commission did not elect to use the 10-percent de minimis indirect cost rate allowed under Uniform Guidance.

Note D-Relationship to the Financial Statements:

Intergovernmental federal revenues per the basic financial statements:

General Fund	\$ 247,135
WIA Fund	<u>3,196,964</u>
Total	<u>\$ 3,444,099</u>

New River Valley Regional Commission
 Schedule of Findings and Questioned Costs
 For the Year Ended June 30, 2017

Section I - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	Yes
Significant deficiency(ies) identified ?	None reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified ?	None reported
Type of auditors' report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516 (a)?	No

Identification of major programs:

CFDA #	Name of Federal Program or Cluster
17.258/17.259/17.278	Workforce Innovation and Opportunity Act (WIOA)

Dollar threshold used to distinguish between Type A and Type B programs	\$750,000
Auditee qualified as low-risk auditee?	No

New River Valley Regional Commission
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017 (Continued)

Section II - Financial Statement Findings

2017-001

Criteria:	Per Statement on Auditing Standards 115, an auditee should have sufficient expertise in the selection and application of accounting principles used in the preparation of the annual financial report.
Condition:	The auditee does not possess sufficient expertise in the selection and application of accounting principles to ensure the annual financial report meets all applicable standards promulgated by Generally Accepted Accounting Standards (GAAS) and the Governmental Accounting Standards Board (GASB).
Effect:	There is more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal controls over financial reporting.
Cause:	The auditee is small and does not have staff with significant experience in preparing financial statements in accordance with current reporting standards. As such, the auditee relies on the auditor for technical advice related to same.
Recommendation:	The auditor recommends that the auditee review audit adjustments annually and replicate same in future periods to the extent possible. It is noted that the auditee has made great strides in posting year end adjustments and is gaining a good understanding of the year end audit process.
Management's Response	To comply with Standard 115, we would be required to hire staff and/or consultants with expertise in the preparation of financial statements using standards referred to above. The additional cost required exceeds any identified benefits. As such, management will continue to review year end audit entries and will work toward preparing financials statements in accordance with current reporting standards in future periods.

Section III - Federal Award Findings and Questioned Costs

There are no federal award findings and questioned costs to report.

Section IV - Status of Prior Audit Findings

Finding 2016-001 from fiscal year 2016 is recurring in fiscal year 2017 as 2017-001.



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N R V R C . O R G

MEMORANDUM

To: NRVRC Board Members

From: Patrick O'Brien, Regional Planner

Date: November 9, 2017

Re: 2017-18 EDA CEDS Update- Committee Members

Each year the New River Valley Regional Commission reviews and updates the region's Comprehensive Economic Development Strategy (CEDS). The purpose of the CEDS is to continue federal and local partnerships to address economic development in the region. The CEDS also serves to document the planning efforts to identify economic development needs in the region, which is required for grant applications to the US Department of Commerce, Economic Development Administration and the Appalachian Regional Commission.

The Commission is designated as an Economic Development District (EDD) and is required to engage a CEDS Committee of regional representatives from public and private sector organizations and businesses, who assist in developing the updates to the CEDS document. The current members of the CEDS committee have been very supportive, with good attendance at the committee meetings last year, and those unable to attend participating through email review of CEDS documents.

Attached is the proposed CEDS Committee list for the 2017-18 update for your review. Several CEDS committee members have left their positions this year, and have been removed from the list or replaced. Nichole Hair, Deputy Town Manager for the Town of Pulaski, is replacing John White, who has retired. Robert McAden is the new Director of the Roanoke-Blacksburg Technology Council, replacing Jonathan Whitt who was removed from the list last year. Ernie Maddy at Virginia Community Capital is replacing Shaun Rai, who has moved to another position. Gary Forget, of Volvo Trucks, has left the region, creating an open space for a representative of the region's manufacturers to join the committee. Staff is seeking Commissioner input on other individuals that may be appropriate to invite to join the CEDS committee, and provide their expertise on regional economic development issues.

New River Valley

Comprehensive Economic Development Strategy Committee

CEDS-FY17

Name	Principal Business Location	Career Field
Diane Akers	Town of Blacksburg	Economic Development
Peter Anderson	Pulaski County	Education
Kamala Bauers	Floyd County	Real Estate Development
Eric Bucey	Pulaski County	Small business development
Basil Edwards	City of Radford	Local Government Staff
Jonathan Everett	Town of Christiansburg	Finance/Young Professionals
Jim Flowers	Virginia Tech	Incubator Manager
Nichole Hair	Town of Pulaski	Local government staff
Mack Hilton	City of Radford	Retired Dentist
Marty Holliday	New River Valley WDB	Workforce Development Board
Charlie Jewell	City of Radford	Economic Development
Susan Kidd	Town of Narrows	Local Government Staff
Tommy Loflin	Town of Christiansburg	Finance
Jim Loux	Pulaski County	Exporting Business
Ernie Maddy	Town of Christiansburg	Community development finance
Robert McAden	Town of Blacksburg (NRV)	Technology business organization
Michael Miller	Montgomery County	University Licensing
Rebecca Phillips	Pulaski Town (NRV)	Education (Governor's School)
Gary Reedy	Floyd County	Telecommunications
Mark Rowh	Pulaski County	Education
Michael Solomon	Pulaski County	Economic Development
Scott Tate	Virginia Tech	Economic development
Rick Weaver	Montgomery County	Education
Peggy White	Pulaski County	Chamber of Commerce