



Agenda  
January 28, 2021  
6:00 p.m.— Hybrid Meeting via Zoom/In-person

- I. **CALL TO ORDER**
- II. **ELECTRONIC MEETING PARTICIPATION – Commission Action (attached)**
- III. **CONSENT AGENDA**
  - A. Approval of Minutes for November
  - B. [Approval of Treasurer’s Reports for November and December](#)
- IV. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
  - A. Projects (Signed-off by the staff)
    - 1. Giles Health & Family funding assistance
    - 2. NRV Community Services funding assistance
  - B. Regular Project Review  
None
  - C. Environmental Project Review  
None
- V. **PUBLIC ADDRESS**
- VI. **CHAIR’S REPORT**
- VII. **EXECUTIVE DIRECTOR’S REPORT**
- VIII. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- IX. **OLD BUSINESS**
- X. **NEW BUSINESS**
  - A. [NRVRC SolSmart Bronze Designation and Residential Solar Presentation](#)  
Presentation: Aphi Fancon, Senior Planner  
Joel Herbein, former Commissioner  
Commission Discussion
  - B. [NRV Revolving Loan Fund Transition Overview](#)  
Remarks: Kevin Byrd, Executive Director  
Commission Discussion
  - C. [Comprehensive Economic Development Strategy Committee Composition](#)  
Commission Action
  - D. [Regional Commission Awards – Review Criteria and Process](#)  
Commission Action
  - E. Next meeting February 25, 2021

All meeting materials posted on the Commission website [www.nrvrc.org](http://www.nrvrc.org)

*The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.*



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

N R V R C . O R G

## MEMORANDUM

**To:** NRVRC Board Members

**From:** Kevin R. Byrd, Executive Director

**Date:** January 22, 2021

**Re:** Participation in NRVRC meetings through Electronic Communication Means Policy

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When the Governor has declared a state of emergency in accordance with section 44-146.17 of the Code of Virginia, it may become necessary for the NRV Regional Commission to meet by electronic means as outlined in Section 2.2-3708.2 of the Code of Virginia as amended. In such cases, the following procedure shall be followed:

1. The NRV Regional Commission will give notice to the public or common interest community association members using the best available method given the nature of the emergency, which notice shall be given contemporaneously with the notice provided to members of the NRV Regional Commission.
2. The NRV Regional Commission will make arrangements for public access or common interest community association members access to such meeting through electronic means including, to the extent practicable, videoconferencing technology. If the means of communication allows, provide the public or common interest community association members with an opportunity to comment
3. The NRV Regional Commission will otherwise comply with the provisions of § 2.2-3708.2 of the Code of Virginia. The nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held shall be stated in the minutes of the NRV Regional Commission meeting.

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Strengthening the Region through Collaboration

### Counties

Floyd | Giles  
Montgomery | Pulaski  
**City**  
Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski  
Rich Creek

### Higher Education

Virginia Tech  
Radford University  
New River Community College



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[NRVRC.ORG](http://NRVRC.ORG)

## MEMORANDUM

**To: NRVRC Board Members**  
**From: Jessica Barrett, Finance Director**  
**Date: December 16, 2020**  
**Re: November 2020 Financial Statements**

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The November 2020 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review. Financial reports are reviewed by the Executive Committee prior to inclusion in the meeting packet.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY20-21 budget adopted by the Commission at the June 25, 2020 meeting. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, Commission and Workforce Development Board activities are separated on the agencywide report.

As of month-end November 2020 (41.67% of the fiscal year), Commission year to date revenues are 38.64% and expenses are 32.66% of adopted budget. The two largest budget expense lines, Salary and Fringe, are in line with budget at 42.81% and 44.09%, respectively.

Looking at the balance sheet, Accounts Receivable is \$465,858. Of this total, Workforce receivables are \$315,655 (68%) and current. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible. Net Projects (\$55,929) represents project expenses, primarily benchmark projects, that cannot be invoiced yet and posted to receivables.

### Counties

Floyd | Giles  
Montgomery | Pulaski

### City

Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski | Rich Creek

### Higher Education

Virginia Tech | Radford University  
New River Community College

**New River Valley Regional Commission**  
**Balance Sheet**  
**11/30/2020**

Assets:

Operating Account	323,985
Certificate of Deposit	106,717
Money Market Account	84,774
Accounts Receivable	465,858
Accounts Receivable - Advanced Expenses	18,020
Prepaid Item	4,634
Total Assets:	1,003,989

Liabilities:

Accounts Payable	49,031
Accrued Annual Leave	89,535
Accrued Unemployment	22,495
Funds Held for Others	124
Expense Reimbursement	112
Total Liabilities:	161,298

Projects:  
(Equity Accounts)

Net Projects	(55,929)
Current Year Unrestricted	167,242
Unrestricted Net Assets	733,452

Total Projects (Equity)	844,766
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Total Liabilities and Projects	1,006,064
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Net Difference to be Reconciled	(2,075)
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Total Adjustments to Post*	2,075
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Unreconciled Balance (after adjustment)	0
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\*YTD adjustment to Accrued Leave. Final adjustment will be posted to general ledger at fiscal year end closeout.

**New River Valley Regional Commission  
Revenue and Expenditures - November 2020**

FY20-21 Budget Adopted 6/25/2020	November 2020	YTD	Under/Over	(41.67% of FY) % Budget	
<b>NRVRC Anticipated Revenues</b>					
ARC	68,666	0	34,334	34,333	50.00%
ARC - James Hardy Construction	15,000	0	0	15,000	0.00%
Local Assessment	235,826	0	211,410	24,416	89.65%
DHCD - Administrative Grant	75,971	0	37,985	37,986	50.00%
DRPT RIDE Solutions NRV	77,160	0	18,989	58,171	24.61%
EDA	70,000	0	17,500	52,500	25.00%
EDA COVID19 CARES Act	225,000	0	20,208	204,792	8.98%
GO Virginia	150,000	0	0	150,000	0.00%
POWER 2021	20,000	0	0	20,000	0.00%
Workforce Fiscal Agent	65,000	20,000	40,000	25,000	61.54%
Workforce Pathways Fiscal Agent	50,000	12,500	25,000	25,000	50.00%
VDOT	58,000	0	21,908	36,092	37.77%
VDOT - Rocky Knob Project	70,000	0	836	69,164	1.19%
Floyd County	111,000	52,000	55,475	55,525	49.98%
Floyd Town	0	0	2,832	(2,832)	0.00%
Giles County	0	37,000	38,808	(38,808)	0.00%
Narrows Town	13,000	0	0	13,000	0.00%
Pearisburg Town	5,000	0	0	5,000	0.00%
Montgomery County	53,000	40,225	48,148	4,851	90.85%
Blacksburg Town	14,000	1,167	6,333	7,667	45.24%
Christiansburg Town	25,000	0	0	25,000	0.00%
Pulaski County	0	38,290	40,488	(40,488)	0.00%
Pulaski Town	32,167	0	3,597	28,570	11.18%
Radford City	27,500	37,000	37,000	(9,500)	134.55%
Miscellaneous (Meetings/Interest/Recovered Costs)	0	0	124	(124)	0.00%
Virginia's First RIFA	27,500	2,292	11,458	16,042	41.67%
Virginia's First - NRV Commerce Park Grading	14,000	1,144	9,192	4,808	65.66%
NRV MPO	33,500	0	19,905	13,595	59.42%
CDBG COVID19	8,500	0	0	8,500	0.00%
CDBG Business Continuity	250,000	0	0	250,000	0.00%
Dept of Environmental Quality	5,250	0	3,503	1,747	66.73%
Southwest Virginia SWMA	2,000	0	1,000	1,000	50.00%
Virginia Recycling Association	4,000	0	2,000	2,000	50.00%
Downtown Christiansburg, Inc.	1,500	2,133	3,250	(1,750)	216.67%
New River Health District	10,000	0	0	10,000	0.00%
New River Valley Development Corporation	21,700	1,808	9,042	12,658	41.67%
Local Match (unprogrammed ARC)	24,916	0	0	24,916	0.00%
<b>Sub Total Revenues</b>	<b>1,864,156</b>	<b>245,558</b>	<b>720,326</b>	<b>1,143,830</b>	<b>38.64%</b>
<b>Expenses</b>					
Salaries	869,513	82,356	372,269	497,244	42.81%
Fringe Benefits	222,602	22,478	98,138	124,464	44.09%
Travel	33,211	28	626	32,585	1.88%
Office Space	49,968	4,164	20,820	29,148	41.67%
Communications	11,401	1,290	7,451	3,950	65.36%
Office Supplies	101,034	5,861	41,888	59,146	41.46%
Postage	2,126	19	585	1,541	27.50%
Printing	4,500	0	4,467	33	99.27%
Copier Usage/Maintenance	2,000	0	285	1,715	14.25%
Outreach/Media Adv	9,533	0	246	9,287	2.58%
Equipment Rent/Copier	4,219	223	1,501	2,718	35.59%
Fleet Vehicles	8,024	69	1,295	6,729	16.14%
Dues/Publications	16,835	575	9,661	7,174	57.39%
Training/Staff Development	10,845	228	3,944	6,901	36.37%
Insurance	3,605	288	1,455	2,150	40.36%
Meeting Costs	11,125	67	736	10,389	6.62%
Contractual Services	457,484	20,503	27,208	430,276	5.95%
Professional Services Audit/Legal	4,540	4,360	4,493	48	98.95%
Miscellaneous/Fees	4,700	392	1,850	2,850	39.36%
Reimbursed Expenses	0	0	10,000	(10,000)	0.00%
Unassigned Expenses	36,891	0	0	0	0.00%
<b>Sub Total Expenses</b>	<b>1,864,156</b>	<b>142,902</b>	<b>608,917</b>	<b>1,218,348</b>	<b>32.66%</b>
<b>NRVRC Balance</b>	<b>0</b>	<b>102,657</b>	<b>111,409</b>		

**New River/Mount Rogers Workforce Development Board  
Revenue and Expenditures - November 2020**

(41.67% of FY)

NR/MR WDB Anticipated Revenues	November 2020	YTD	Under/Over	% Budget	
Workforce Development Area	2,657,549	123,834	602,212	2,055,337	22.66%
<b>Sub Total Revenues</b>	<b>2,657,549</b>	<b>123,834</b>	<b>602,212</b>	<b>2,055,337</b>	
<b>Expenses</b>					
Salaries	375,020	36,353	192,191	182,829	51.25%
Fringe Benefits	112,036	10,352	52,431	59,605	46.80%
Travel	20,000	957	4,270	15,730	21.35%
Office Space	44,100	2,272	23,264	20,836	52.75%
Communications	6,000	1,143	6,298	(298)	104.97%
Office Supplies	4,000	4,818	46,702	(42,702)	1167.54%
Postage	250	0	22	228	8.86%
Printing	1,000	0	144	856	14.39%
Outreach/Media Adv	9,000	102	3,322	5,678	36.91%
Equipment Rent/Copier	1,700	214	448	1,252	26.36%
Dues/Publications	3,500	0	69	3,431	1.97%
Training/Staff Development	4,500	3,416	4,020	480	89.33%
Insurance	2,500	0	2,806	(306)	112.24%
Meeting Costs	7,000	0	890	6,110	12.71%
Contractual Services	2,027,289	57,596	257,599	1,769,690	12.71%
Professional Services Audit/Legal	10,200	6,540	6,540	3,660	64.12%
Miscellaneous/Fees	29,454	0	0	29,454	0.00%
Workforce Grants Admin	0	71	1,197	(1,197)	0.00%
<b>Sub Total Expenses</b>	<b>2,657,549</b>	<b>123,834</b>	<b>602,212</b>	<b>2,055,337</b>	<b>22.66%</b>
<b>NR/MR WDB Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Total Agency R&E	November 2020	YTD		
<b>Anticipated Revenue</b>	<b>4,521,705</b>	<b>369,392</b>	<b>1,322,538</b>	<b>29.25%</b>
<b>Anticipated Expense</b>	<b>4,521,705</b>	<b>266,735</b>	<b>1,211,130</b>	<b>26.78%</b>
<b>Balance</b>	<b>0</b>	<b>102,657</b>	<b>111,409</b>	



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## MEMORANDUM

**To: NRVRC Board Members**  
**From: Jessica Barrett, Finance Director**  
**Date: January 20, 2021**  
**Re: December 2020 Financial Statements**

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The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY20-21 budget adopted by the Commission at the June 25, 2020 meeting. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, Commission and Workforce Development Board activities are separated on the agencywide report.

As of month-end December 2020 (50% of the fiscal year), Commission year to date revenues are 44.78% and expenses are 40.82% of adopted budget. The two largest budget expense lines, Salary and Fringe, are in line with budget at 52.63% and 53.98%, respectively.

Looking at the balance sheet, Accounts Receivable is \$671,884. Of this total, Workforce receivables are \$441,673 (66%) and current. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible. Net Projects (\$47,760) represents project expenses, primarily benchmark projects, that cannot be invoiced yet and posted to receivables.

### Counties

Floyd | Giles  
Montgomery | Pulaski

### City

Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski | Rich Creek

### Higher Education

Virginia Tech | Radford University  
New River Community College

**New River Valley Regional Commission**  
**Balance Sheet**  
**12/31/2020**

Assets:

Operating Account	113,662
Certificate of Deposit	106,717
Money Market Account	84,774
Accounts Receivable	671,884
Accounts Receivable - Advanced Expenses	18,020
Prepaid Item	3,972
Total Assets:	999,030

Liabilities:

Accounts Payable	81,165
Accrued Annual Leave	89,535
Accrued Unemployment	22,717
Expense Reimbursement	374
Total Liabilities:	193,791

Projects:  
(Equity Accounts)

Net Projects	(47,760)
Current Year Unrestricted	121,479
Unrestricted Net Assets	733,452
Total Projects (Equity)	807,171
Total Liabilities and Projects	1,000,963
Net Difference to be Reconciled	(1,933)
Total Adjustments to Post*	1,933
Unreconciled Balance (after adjustment)	0

\*YTD adjustment to Accrued Leave. Final adjustment will be posted to general ledger at fiscal year end closeout.



**New River Valley Regional Commission  
Revenue and Expenditures - December 2020**

<b>FY20-21 Budget Adopted 6/25/2020</b>	<b>December 2020</b>	<b>YTD</b>	<b>Under/Over</b>	<b>(50% of FY) % Budget</b>	
<b>NRVRC Anticipated Revenues</b>					
ARC	68,666	0	34,334	34,333	50.00%
ARC - James Hardy Construction	15,000	0	0	15,000	0.00%
Local Assessment	235,826	0	211,410	24,416	89.65%
DHCD - Administrative Grant	75,971	0	37,985	37,986	50.00%
DRPT RIDE Solutions NRV	77,160	15,863	34,852	42,308	45.17%
EDA	70,000	17,500	35,000	35,000	50.00%
EDA COVID19 CARES Act	225,000	25,646	45,855	179,145	20.38%
GO Virginia	150,000	0	0	150,000	0.00%
POWER 2021	20,000	0	0	20,000	0.00%
Workforce Fiscal Agent	65,000	0	40,000	25,000	61.54%
Workforce Pathways Fiscal Agent	50,000	0	25,000	25,000	50.00%
VDOT	58,000	10,242	32,150	25,850	55.43%
VDOT - Rocky Knob Project	70,000	0	836	69,164	1.19%
Floyd County	111,000	3,802	59,277	51,723	53.40%
Floyd Town	0	506	3,338	(3,338)	0.00%
Floyd Co EDA	0	12,392	12,392	(12,392)	0.00%
Giles County	0	0	38,808	(38,808)	0.00%
Narrows Town	13,000	0	0	13,000	0.00%
Pearisburg Town	5,000	0	0	5,000	0.00%
Montgomery County	53,000	3,407	51,555	1,445	97.27%
Blacksburg Town	14,000	667	7,000	7,000	50.00%
Christiansburg Town	25,000	0	0	25,000	0.00%
Pulaski County	0	1,556	42,044	(42,044)	0.00%
Pulaski Town	32,167	3,830	7,428	24,739	23.09%
Radford City	27,500	0	37,000	(9,500)	134.55%
Miscellaneous (Meetings/Interest/Recovered Costs)	0	52	176	(176)	0.00%
Virginia's First RIFA	27,500	2,292	13,750	13,750	50.00%
Virginia's First - NRV Commerce Park Grading	14,000	995	10,187	3,813	72.77%
NRV MPO	33,500	12,951	32,856	644	98.08%
CDBG COVID19	8,500	0	0	8,500	0.00%
CDBG Business Continuity	250,000	0	0	250,000	0.00%
Dept of Environmental Quality	5,250	2,677	6,181	(931)	117.73%
Southwest Virginia SWMA	2,000	0	1,000	1,000	50.00%
Virginia Recycling Association	4,000	0	2,000	2,000	50.00%
Downtown Christiansburg, Inc.	1,500	0	3,250	(1,750)	216.67%
New River Health District	10,000	0	0	10,000	0.00%
New River Valley Development Corporation	21,700	0	9,042	12,658	41.67%
Local Match (unprogrammed ARC)	24,916	0	0	24,916	0.00%
<b>Sub Total Revenues</b>	<b>1,864,156</b>	<b>114,378</b>	<b>834,704</b>	<b>1,029,452</b>	<b>44.78%</b>
<b>Expenses</b>					
Salaries	869,513	85,326	457,595	411,918	52.63%
Fringe Benefits	222,602	22,029	120,167	102,435	53.98%
Travel	33,211	11	637	32,574	1.92%
Office Space	49,968	4,164	24,984	24,984	50.00%
Communications	11,401	1,240	8,692	2,709	76.23%
Office Supplies	101,034	18,720	60,607	40,427	59.99%
Postage	2,126	514	1,099	1,027	51.68%
Printing	4,500	0	4,467	33	99.27%
Copier Usage/Maintenance	2,000	37	322	1,678	16.08%
Outreach/Media Adv	9,533	0	246	9,287	2.58%
Equipment Rent/Copier	4,219	223	1,725	2,494	40.88%
Fleet Vehicles	8,024	124	1,419	6,605	17.69%
Dues/Publications	16,835	6,871	16,532	303	98.20%
Training/Staff Development	10,845	55	3,999	6,846	36.88%
Insurance	3,605	288	1,744	1,861	48.36%
Meeting Costs	11,125	52	788	10,337	7.08%
Contractual Services	457,484	10,025	37,233	420,251	8.14%
Professional Services Audit/Legal	4,540	0	4,493	48	98.95%
Miscellaneous/Fees	4,700	342	2,192	2,508	46.63%
Reimbursed Expenses	0	1,951	11,951	(11,951)	0.00%
Unassigned Expenses	36,891	0	0	0	0.00%
<b>Sub Total Expenses</b>	<b>1,864,156</b>	<b>151,972</b>	<b>760,890</b>	<b>1,066,375</b>	<b>40.82%</b>
<b>NRVRC Balance</b>	<b>0</b>	<b>(37,595)</b>	<b>73,814</b>		

**New River/Mount Rogers Workforce Development Board  
Revenue and Expenditures - December 2020**

NR/MR WDB Anticipated Revenues		December 2020	YTD	Under/Over	(50% of FY) % Budget
Workforce Development Area	2,657,549	126,018	728,230	1,929,319	27.40%
<b>Sub Total Revenues</b>	<b>2,657,549</b>	<b>126,018</b>	<b>728,230</b>	<b>1,929,319</b>	
<b>Expenses</b>					
Salaries	375,020	39,481	231,671	143,349	61.78%
Fringe Benefits	112,036	9,950	62,381	49,655	55.68%
Travel	20,000	787	5,056	14,944	25.28%
Office Space	44,100	2,275	25,539	18,561	57.91%
Communications	6,000	1,047	7,345	(1,345)	122.42%
Office Supplies	4,000	908	47,610	(43,610)	1190.25%
Postage	250	0	22	228	8.86%
Printing	1,000	0	144	856	14.39%
Outreach/Media Adv	9,000	65	3,387	5,613	37.63%
Equipment Rent/Copier	1,700	78	526	1,174	30.96%
Dues/Publications	3,500	1,350	1,419	2,081	40.54%
Training/Staff Development	4,500	0	4,020	480	89.33%
Insurance	2,500	0	2,806	(306)	112.24%
Meeting Costs	7,000	0	890	6,110	12.71%
Contractual Services	2,027,289	68,531	326,130	1,701,159	16.09%
Professional Services Audit/Legal	10,200	0	6,540	3,660	64.12%
Miscellaneous/Fees	29,454	1,520	1,520	27,934	5.16%
Workforce Grants Admin	0	26	1,223	(1,223)	0.00%
<b>Sub Total Expenses</b>	<b>2,657,549</b>	<b>126,018</b>	<b>728,230</b>	<b>1,929,319</b>	<b>27.40%</b>
<b>NR/MR WDB Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Total Agency R&E		December 2020	YTD	
Anticipated Revenue	4,521,705	240,396	1,562,934	34.57%
Anticipated Expense	4,521,705	277,990	1,489,120	32.93%
<b>Balance</b>	<b>0</b>	<b>(37,595)</b>	<b>73,814</b>	



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N R V R C . O R G

**January 21, 2021**

## **Executive Director's Report**

### **Economic Development:**

- Staff is in the process of transferring administration of the regional Revolving Loan Fund from the NRV Development Corporation to the Regional Commission. An overview of the process will take place at the January Commission meeting.
- The Economic Recovery program is underway. Sub-award contracts were executed with Onward NRV and the New River/Mount Rogers Workforce Development Board to assist with primary data collection via their industry partners. Staff is working on data collection and building a recovery chapter for the Comprehensive Economic Development Strategy update.

### **Transportation:**

- NRV Passenger Rail has two points of focus this month. First, advocate for the passage of the NRV Passenger Rail Station Authority legislation being considered by the General Assembly. House Bill 1893 Patron-Hurst, Co-Patron-Rush; Senate Bill 1212 Patron-Edwards. It moved rapidly through House Committee last week. Senate committee will review this week. Second point of focus is advocating for the Governor's budget amendment to include \$50M for NRV Passenger Rail expansion, part of a \$300M statewide rail amendment.

### **Regional:**

- The Business Continuity Team (BCT) changed gears rapidly at the end of December to support the New River Health District vaccine distribution as it transitioned into Phase 1b. BCT staff has done a remarkable job getting all K-12 teachers/childcare workers signed up and vaccinated by 1/20. Many large employers and local government employees have been scheduled. First focus is on people aged 75+.
- The website, [www.nrvroadtowellness.com](http://www.nrvroadtowellness.com), is the primary source for COVID vaccine information in the region. This site was built, and continues to be maintained, by Commission staff in close coordination with Task Force leadership. Updates to the site are daily.
- In two working days Commission staff helped launch the regional vaccine call center 540-838-8222 (VACC). The call center is located at the NRV Business Center with 10 phone lines and space for 15 volunteers. Operations started on 1/11. It is staffed by volunteers through the Medical Reserve Corps 9:00am-6:00pm 7-days/week. It is the only vaccine call center in the state. As a result, we receive calls from Virginia Beach to Lee County and recently had to expand capacity to handle 100 calls per minute in-bound. As of 1/18 the call center has scheduled over 3,000 vaccinations for people aged 75+.

### **Commission:**

- Staff completed the procurement process for an online public engagement tool and selected the vendor, Bang the Table. This platform will be instrumental for community development projects by collecting public input and communicating the status of project deliverables.
- Staff will be posting three Requests for Proposals soon for the following, NRVRC Website Redesign, Photography/Videography Services, and a Wage/Compensation Study update.



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N R V R C . O R G

## MEMORANDUM

**To: NRVRC Commissioners**

**From: Kevin R. Byrd, Executive Director**

**Date: January 22, 2021**

**Re: New River Valley Business Continuity Team Update**

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The Business Continuity Team staff has been busy working to assist businesses, local government and schools navigate the current COVID-19 environment from planning to vaccination efforts. A brief metrics update:

- The majority of public school staff have received their first dose of the vaccine against COVID-19.
- 92 businesses (this includes childcare facilities) have been vaccinated or have appointments for their employees to be vaccinated. These businesses employ over 11,800 employees!
- We have over 200 businesses pre-registered for COVID-19 vaccination and we are working through them based on the current 1a and 1b priorities outlined by the state vaccination program.
- Our call center has made over 3,000 appointment calls to our 75 and older community.
- Our call center has fielded over 1,000 calls from the community about COVID-19 vaccination.



**MEMORANDUM**

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**To: NRVRC Commissioners**

**N R V R C . O R G**

**From: Kevin R. Byrd, Executive Director**

**Date: January 21, 2021**

**Re: NRVRC SolSmart Bronze Designation and Residential Solar Presentation**

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At the January Commission meeting Aphi Fancon, AICP, Senior Planner, will provide a presentation on the Commission's efforts to secure the SolSmart Bronze designation for the agency. Her leadership on this initiative helped local governments receive training on inspecting solar installations and provided education on solar policies. Following Aphi's remarks, Joel Herbein, a former Commissioner who transitioned off the board recently, will share information about his experience adding residential solar to his home. Both have insights that will be helpful for those considering solar, or local governments who are permitting residential solar projects.



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N R V R C . O R G

## MEMORANDUM

**To:** NRVRC Commissioners

**From:** Kevin R. Byrd, Executive Director

**Date:** January 21, 2021

**Re:** Update-NRV Development Corporation Revolving Loan Fund Transition to NRV Regional Commission

In August the Commission board took action supporting the transition of the NRV Revolving Loan Fund (RLF) to the Regional Commission. Since that time a separate bank account was established with the Commission's bank (SunTrust) to handle the financial transactions. The new account should show up on the February Treasurer's Report and will be reported on monthly going forward. Now that the account is established, the Commission will need to appoint a committee to oversee the program so new loans can be made. At the January meeting I will overview the RFL program and the anticipated procedures. We will be asking Commissioners to submit names of potential RLF committee members to me by February 16<sup>th</sup>.

The Executive Committee discussed committee composition at their meeting this month. They are recommending the RLF committee be comprised of seven individuals with one from each county and the city along with an at-large member and the Commission Vice-Chair. County/city representatives should be either a current economic development staff person or an experienced lender in commercial banking. The at-large position could be filled by an organization partner such as the Small Business Development Center.

In order to begin making new loans through the program, the Commission will need to appoint committee members at the February meeting, then staff can organize a RLF committee kick-off meeting. At this meeting the committee will review and recommend lending protocols for the Commission board to adopt. Once those protocols are in place, the RLF committee will be in position to begin making loans.

The New River Valley Development Corporation is a non-profit established in December 1982 with the primary purpose of furthering economic development and social welfare of the New River Valley with a focus on small business concerns. The Corporation has two programs of principal focus, the New River Valley Business Center (NRVBC) and the New River Valley Revolving Loan Fund (RLF). Currently, the Corporation is working to transition ownership of the NRVBC and adjacent land to the Pulaski County Economic Development Authority (EDA). Concurrently, the Corporation is seeking to transfer ownership and management of the RLF to the Regional Commission.



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[NRVRC.ORG](http://NRVRC.ORG)

## MEMORANDUM

**To:** NRVRC Board Members  
**From:** Patrick O'Brien, Regional Planner II  
**Date:** January 19, 2021  
**Re:** 2020-21 EDA CEDS Update- Committee Members

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Each year the New River Valley Regional Commission reviews and updates the region's Comprehensive Economic Development Strategy (CEDS). The purpose of the CEDS is to continue federal and local partnerships to address economic development in the region. The CEDS also serves to document the planning efforts to identify economic development needs in the region, which is required for grant applications to the US Department of Commerce Economic Development Administration (EDA), the Appalachian Regional Commission, and various other state and regional grant-making agencies.

The Commission's designation by the EDA as an Economic Development District (EDD) includes a requirement to engage a CEDS Committee of regional representatives from public and private sector organizations and businesses in the development of the CEDS. The committee serve as the CEDS 'think tank,' reviewing CEDS content and strategies and assisting in developing updates to the CEDS document.

The proposed CEDS Committee list for the 2020-21 update cycle is also attached for your review. New members are highlighted in red. Staff is seeking Commissioner input on other individuals that may be appropriate to invite to join the CEDS committee, and provide their expertise on regional economic development issues.

### Counties

Floyd | Giles  
Montgomery | Pulaski

### City

Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski | Rich Creek

### Higher Education

Virginia Tech | Radford University  
New River Community College

**New River Valley**  
**Comprehensive Economic Development Strategy Committee**  
**CEDS 2020-21**

<b>Name</b>	<b>Principal Location</b>	<b>Career Field</b>
<b>Diane Akers</b>	Town of Blacksburg	Economic Development
<b>Peter Anderson/Diane Gray</b>	Pulaski County	Education
<b>Bob Beckman</b>	Town of Blacksburg	Technology commercialization
<b>Basil Edwards/Kim Repass</b>	City of Radford	Local Government Staff
<b>Cora Gnegy</b>	<b>Giles Co</b>	<b>Small business development</b>
<b>Mack Hilton</b>	City of Radford	Retired Dentist
<b>Katie Holfield</b>	Town of Floyd	Local government staff
<b>Marty Holliday</b>	NRV-MR WDB	Workforce Development Board
<b>Meredith Hundley</b>	Town of Blacksburg	Entrepreneurial development
<b>Charlie Jewell/James Cabler</b>	Town of Blacksburg	Economic Development
<b>Susan Kidd</b>	Town of Narrows	Local Government Staff
<b>Chris Lawrence</b>	Town of Blacksburg	Local government staff
<b>Tommy Loflin</b>	Town of Christiansburg	Finance
<b>Jim Loux</b>	Pulaski County	Exporting Business
<b>Ernie Maddy</b>	Town of Christiansburg	Community development finance
<b>Michael Miller</b>	Montgomery County	University Licensing
<b>Gary Reedy</b>	Floyd County	Telecommunications
<b>Michael Solomon</b>	Pulaski County	Economic development
<b>Scott Tate</b>	Virginia Tech	Economic development
<b>Cheryl Tucker</b>	City of Radford	Small business development
<b>Peggy White</b>	Pulaski County	Tourism Director





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N R V R C . O R G

## MEMORANDUM

**To:** NRVRC Commissioners

**From:** Kevin R. Byrd, Executive Director

**Date:** January 21, 2021

**Re:** Annual Commission Awards Process and Criteria for Review/Discussion

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In 2014 the Commission initiated an awards program. The Commission identified three award categories, established criteria and solicits nominees each year. The previous award recipients are listed at the end of the memo. Below are the award criteria and the process anticipated for the 2021 awards for review and discussion before launching the call for nominees which will be due by March 15th.

**Champion of the Valley:** an elected or appointed official (past or present) from within or representing the New River Valley that has made significant contributions for the betterment of the region. Focus will be on candidates that have regional impact, improve communities through their dedication, and collaborative approach.

**Citizen of the Valley:** an individual or organization within the New River Valley that has made significant contributions toward the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

**Friend of the Valley:** an individual or organization outside of the New River Valley and has made significant contributions to the betterment of the region. Focus will be on candidates that improve communities through their regional impact, dedication, and collaborative approach.

Please tell us why you think your nominee should be recognized as exemplifying one of the award categories in 750 words or less. This input will be the primary document used to select award recipients. Nominations should include examples of how the candidate contributes within the context of the proposed award category. In addition, you may want to include how the candidate impressed you or has influenced your work, what projects, positions and/or volunteer activities the candidate has been engaged with, and/or why the candidate stands out and should be recognized. Previous nominees may be resubmitted for consideration. The Regional Commission Board of Directors will select the 2021 award recipients by ballot at their meeting on March 25<sup>th</sup>.

**Process: (non-pandemic schedule)**

January – Commission review award criteria and process

February – Release call for award nominees, due March 15<sup>th</sup>

March – Commission review and select award recipients

April – Contact award recipients to ensure schedule availability for May award presentation

May – Present awards at annual dinner event

**Past Award Winners:**

**Champion of the Valley**

2014 – Joseph Sheffey (Pulaski County Board of Supervisors, retired)

2015 – Congressman Rick Boucher (9<sup>th</sup> Congressional District, retired)

2016 – Delegate Joseph Yost and William Brown (12<sup>th</sup> House District in Virginia; Montgomery County Board of Supervisors, retired)

2017 – Chris McKlarney (Giles County Administrator)

2018 – Susan Kidd (Director of Strategic Development – Town of Narrows)

2019 – Delegate Nick Rush (7<sup>th</sup> House District in Virginia)

2020 – Chris Tuck (Montgomery County Board of Supervisors, retired)

**Citizen of the Valley**

2014 – Dr. Charles Steger (Virginia Tech President, retired)

2015 – Mr. Ken Anderson (Anderson and Associates, retired)

2016 – Penelope Kyle, JD (Radford University President, 2005-2016)

2017 – Woody Crenshaw (Floyd Entrepreneur)

2018 – P. Buckley Moss (Artist/Philanthropist) and David Hagan (Business Owner/Community Investor)

2019 – Raymond Smoot (Community Leader)

2020 – Bill Ellenbogen (Community Advocate)

**Friend of the Valley**

2016 – Mary Moody Northen Foundation (Mountain Lake Lodge)

2017 – Bill Shelton (Director of the Virginia Department of Housing and Community Development)

2019 – John Smolak, III (Appalachian Power)