



## Agenda

August 22, 2019

6:00 p.m. — New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
  - A. Approval of Minutes for June
  - B. [Approval of Treasurer's Report for June](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
  - A. Projects (Signed-off by the staff)
    - None
  - B. Regular Project Review
    - None
  - C. Environmental Project Review
    - 1. [VADEQ FY2018-20 Water Quality Management Planning Program](#)
    - 2. [VADEQ Leaking Underground Storage Tank \(LUST\) FY20-22 Request](#)
    - 3. [VADEQ FY20-22 LUST Prevention Funding Request](#)
    - 4. [Sewer Improvements for Town of Pulaski and Job Retention at James Hardie Pulaski Facility](#)
    - 5. [Reissuance of VPDES Permit No VA0062685 Pepper's Ferry RWTA WWTP](#)
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)**
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
  - A. [Appalachian Regional Commission Visit](#)
    - Remarks: Tamarah Holmes, Associate Director, DHCD
    - Mieka Sanderson, Program Analyst, ARC-D.C.
    - Commission Discussion
  - B. [FY20 Program of Work for the Regional Commission](#)
    - Presentation, Elijah Sharp, Deputy Executive Director
    - Commission Action
  - C. Next Commission Meeting – September 26<sup>th</sup>

All meeting materials posted on the Commission website [www.nrvrc.org](http://www.nrvrc.org)

*The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.*



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

**MEMORANDUM**

**N R V R C . O R G**

**To: NRVRC Board Members**

**From: Janet McNew, Finance Director**

**Date: August 13, 2019**

**Re: June 2019 Fiscal Year End Financial Statements**

June 2019 year-end Revenue and Expenditure Report and Balance Sheet are enclosed for your review. A final year-end full financial report will be provided once the audit, scheduled for September 5-6, is complete. Financial reports are reviewed by the Executive Committee prior to inclusion in the meeting packet. July reports, not complete as of mailing due to year-end accounting closeout, will be available at the meeting.

The Revenue and Expense report compares actual year to date receipts and expenses to the FY18-19 budget adopted by the Commission at the June 28, 2018 meeting. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, separate revenue and expense reports are provided for Commission and Workforce Development Board activities.

As of month-end June 2019 (100% of the fiscal year), overall Commission year to date revenues and expenses are 92% of adopted budget. The two largest budget expense lines, Salary and Fringe, ended the fiscal year at 98% and 102%, respectively. Monthly revenue to expense is a positive \$175K as projects are posted to receivables and closed for year-end. Year-end balance for all project activity is positive \$13,602.

Throughout the year we reported details on heavy expenses in a number of expense lines. Pricing increases affected some anticipated and budgeted expenses, though most overages are due to unbudgeted but reimbursable expenses for projects added during the year.

Balance sheet Accounts Receivable total is \$636,999 with Workforce receivables at \$290,196 (46%) and current. Commission receivables are heavy due to closing projects to fiscal year-end. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible. Project fund balances rolling forward to FY20 include ARC revenue \$752 that will be recognized in the new fiscal year and restricted funds for ReNew the New activities at \$1,538. Current Year Unrestricted fund balance, ending the year at a positive \$18,958, rolled to Unrestricted Net Assets at closeout. Final year-end leave accrual at \$7,999 posted to Accrued Annual Leave at closeout.

Strengthening the Region through Collaboration

**Counties**

Floyd | Giles  
Montgomery | Pulaski

**City**

Radford

**Towns**

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski  
Rich Creek

**Higher Education**

Virginia Tech  
Radford University  
New River Community College

**New River Valley Regional Commission**  
**Revenue and Expenditures - June 2019 Year End**

FY18-19 Budget Adopted 6/28/2018	June 2019	YTD	Under/Over	(100% of FY) % Budget	
<b>NRVRC Anticipated Revenues</b>					
ARC	68,666.00	0.00	68,667.00	-1.00	100.00%
ARC - Prices Fork	369,552.13	71,953.29	312,471.98	57,080.15	84.55%
LOCAL ASSESSMENT	233,866.68	0.00	233,866.49	0.19	100.00%
DHCD - Administrative Grant	75,971.00	0.00	75,971.00	0.00	100.00%
EDA	70,000.00	0.00	70,000.00	0.00	100.00%
Workforce Fiscal Agent	65,000.00	0.00	65,000.00	0.00	100.00%
Workforce Pathways Fiscal Agent	50,000.00	0.00	50,000.00	0.00	100.00%
VDOT	58,000.00	13,075.13	58,000.00	0.00	100.00%
VDOT - Rocky Knob Project	73,000.00	1,082.70	5,517.53	67,482.47	7.56%
Floyd County	10,000.00	4,465.42	10,156.44	-156.44	101.56%
Floyd Town	6,750.00	75.74	5,493.16	1,256.84	81.38%
Giles County	0.00	1,656.86	2,656.86	-2,656.86	0.00%
Narrows Town	28,000.00	16,544.02	16,632.29	11,367.71	59.40%
Pearisburg Town	0.00	5,000.00	7,500.00	-7,500.00	0.00%
Rich Creek Town	3,000.00	5,000.00	10,487.91	-7,487.91	349.60%
Montgomery County	40,745.12	17,638.00	40,871.58	-126.46	100.31%
Blacksburg Town	13,000.00	1,166.63	14,000.00	-1,000.00	107.69%
Christiansburg Town	35,000.00	10,025.13	19,987.46	15,012.54	57.11%
Pulaski County	35,000.00	3,073.94	34,745.26	254.74	99.27%
Pulaski Town	41,500.00	24,130.17	33,510.76	7,989.24	80.75%
Radford City	0.00	0.00	7,000.00	-7,000.00	0.00%
Radford University	55,500.00	21,686.94	28,780.54	26,719.46	51.86%
Miscellaneous (Meetings/Interest/Recovered Costs)	0.00	2,399.07	5,776.71	-5,776.71	0.00%
Virginia's First RIFA	27,500.00	2,291.74	27,500.00	0.00	100.00%
New River Community College	1,500.00	0.00	2,574.20	-1,074.20	171.61%
NRV MPO	35,000.00	7,140.63	34,986.05	13.95	99.96%
Pembroke Town	10,000.00	0.00	0.00	10,000.00	0.00%
RV-ARC RideSolutions	33,680.00	7,300.95	33,680.00	0.00	100.00%
VHDA Regional Housing Local Support	30,000.00	4,225.00	23,962.41	6,037.59	79.87%
Dept of Environmental Quality	10,000.00	0.00	7,500.00	2,500.00	75.00%
VECF - Smart Beginnings	102,343.00	0.00	50,658.17	51,684.83	49.50%
VECF - Innovative Partnership	0.00	29,273.45	61,600.00	-61,600.00	0.00%
VECF - Mixed Delivery	0.00	16,896.39	22,544.75	-22,544.75	0.00%
VA Housing Development Authority	55,312.50	17,101.92	52,895.94	2,416.56	95.63%
VECF - Early Childhood Workforce Data Initiative	0.00	19,629.50	23,000.00	-23,000.00	0.00%
VECF - Preschool Development	0.00	4,360.39	4,360.39	-4,360.39	0.00%
Southwest Virginia SWMA	2,000.00	0.00	2,000.00	0.00	100.00%
New River Health District	25,000.00	10,254.18	25,000.00	0.00	100.00%
New River Valley Development Corporation	25,000.00	1,808.37	21,700.00	3,300.00	86.80%
Friends of Southwest Virginia	6,000.00	0.00	0.00	6,000.00	0.00%
One Care Southwest Virginia	15,000.00	0.00	0.00	15,000.00	0.00%
United Way Southwest Virginia	7,500.00	0.00	0.00	7,500.00	0.00%
Backsburg Partnership (for Rail Study)	0.00	0.00	15,000.00	-15,000.00	0.00%
Habitat for Humanity Newtown Road Grant App	0.00	0.00	3,500.00	-3,500.00	0.00%
ReNew the New	3,444.57	0.00	727.95	2,716.62	21.13%
Region I Planning & Development (WV)	10,500.00	0.00	9,882.67	617.33	94.12%
Smart Beginnings Fund Raising	790.00	0.00	0.00	790.00	0.00%
Local Match ARC Jan-Jun 2019	9,750.00	0.00	0.00	9,750.00	0.00%
<b>Sub Total Revenues</b>	<b>1,742,871.00</b>	<b>319,255.56</b>	<b>1,600,165.50</b>	<b>142,705.50</b>	<b>91.81%</b>
<b>Expenses</b>					
Salaries	760,103.00	64,754.70	743,109.95	16,993.05	97.76%
Fringe Benefits	198,032.00	17,190.12	202,883.46	-4,851.46	102.45%
Travel	17,650.00	2,747.75	18,326.91	-676.91	103.84%
Office Space	49,968.00	4,164.00	49,968.00	0.00	100.00%
Communications	9,789.00	764.06	10,778.97	-989.97	110.11%
Office Supplies	29,355.00	5,464.78	38,426.79	-9,071.79	130.90%
Postage	1,775.00	519.71	2,070.55	-295.55	116.65%
Printing	4,400.00	80.06	4,421.72	-21.72	100.49%
Copier Usage/Maintenance	1,800.00	355.24	2,289.70	-489.70	127.21%
Outreach/Media Adv	900.00	1,440.00	12,359.78	-11,459.78	1373.31%
Equipment Rent/Copier	4,219.00	351.52	4,218.24	0.76	99.98%
Fleet Vehicles	8,471.00	218.51	1,793.35	6,677.65	21.17%
Dues/Publications	15,807.00	484.00	16,193.80	-386.80	102.45%
Training/Staff Development	15,250.00	2,710.00	10,477.86	4,772.14	68.71%
Insurance	3,200.00	246.37	2,956.00	244.00	92.38%
Meeting Costs	10,850.00	361.17	12,148.38	-1,298.38	111.97%
Capital Outlay	20,000.00	0.00	0.00	20,000.00	0.00%
Contractual Services	559,274.00	43,802.92	443,845.44	115,428.56	79.36%
Professional Services Audit/Legal	4,700.00	0.00	5,365.50	-665.50	114.16%
Miscellaneous/Fees	4,150.00	527.28	4,929.13	-779.13	118.77%
Reimbursed Expenses	0.00	-2,500.00	0.00	0.00	0.00%
<b>Sub Total Expenses</b>	<b>1,719,693.00</b>	<b>143,682.19</b>	<b>1,586,563.53</b>	<b>133,129.47</b>	<b>92.26%</b>
<b>NRVRC Balance</b>	<b>23,178.00</b>	<b>175,573.37</b>	<b>13,601.97</b>		

**New River/Mount Rogers Workforce Development Board  
Revenue and Expenditures - June 2019**

NR/MR WDB Anticipated Revenues		(100% of fiscal year)			
		June 2019	YTD	Under/Over	% Budget
Workforce Development Area	2,241,650.00	130,779.20	2,085,766.71	155,883.29	93.05%
<b>Sub Total Revenues</b>	<b>2,241,650.00</b>	<b>130,779.20</b>	<b>2,085,766.71</b>	<b>155,883.29</b>	
<b>Expenses</b>					
Salaries	464,696.00	37,814.70	474,496.56	-9,800.56	102.11%
Fringe Benefits	135,070.00	10,308.27	130,614.41	4,455.59	96.70%
Travel	28,000.00	2,524.40	25,208.02	2,791.98	90.03%
Office Space	52,000.00	2,266.09	50,146.57	1,853.43	96.44%
Communications	11,000.00	2,039.58	10,950.54	49.46	99.55%
Office Supplies	15,000.00	260.08	5,785.41	9,214.59	38.57%
Postage	250.00	0.00	134.03	115.97	53.61%
Printing	1,500.00	251.61	985.08	514.92	65.67%
Copier Usage/Maintenance	1,500.00	0.00	314.18	1,185.82	20.95%
Outreach/Media Adv	46,000.00	2,297.33	41,328.76	4,671.24	89.85%
Equipment Rent/Copier	1,600.00	125.19	1,282.23	317.77	80.14%
Dues/Publications	3,500.00	0.00	3,717.00	-217.00	106.20%
Training/Staff Development	14,500.00	85.50	1,403.32	13,096.68	9.68%
Insurance	2,500.00	0.00	2,237.00	263.00	89.48%
Meeting Costs	8,000.00	371.95	6,310.88	1,689.12	78.89%
Contractual Services	1,444,984.00	72,434.50	1,323,613.02	121,370.98	91.60%
Professional Services Audit/Legal	10,200.00	0.00	6,180.00	4,020.00	60.59%
Miscellaneous/Fees	1,350.00	0.00	1,059.70	290.30	78.50%
<b>Sub Total Expenses</b>	<b>2,241,650.00</b>	<b>130,779.20</b>	<b>2,085,766.71</b>	<b>155,883.29</b>	<b>93.05%</b>
<b>NR/MR WDB Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Total Agency R&E		June 2019	YTD	
<b>Anticipated Revenue</b>	<b>3,984,521.00</b>	<b>450,034.76</b>	<b>3,685,932.21</b>	<b>92.51%</b>
<b>Anticipated Expense</b>	<b>3,961,343.00</b>	<b>274,461.39</b>	<b>3,672,330.24</b>	<b>92.70%</b>
<b>Balance</b>	<b>23,178.00</b>	<b>175,573.37</b>	<b>13,601.97</b>	

**New River Valley Regional Commission**  
**Balance Sheet**  
**Period From : 07/01/2018 to 06/30/2019**

Assets:

Operating Account	148,353.79
Certificate of Deposit	104,875.32
Money Market Account	84,747.09
Accounts Receivable	636,999.92
Prepaid Item	1,445.72
Total Assets:	\$976,421.84

Liabilities:

Accounts Payable	91,964.89
Accrued Annual Leave	81,070.80
Accrued Unemployment	25,914.15
Unearned Revenue	15,338.08
Expense Reimbursement	400.68
Total Liabilities:	\$214,688.60

Projects:

(Equity Accounts)

ARC Funding 2019	751.75
ReNew the New	1,537.72
Unrestricted Net Assets	759,443.77

Total Projects (Equity)	\$761,733.24
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Total Liabilities and Projects	\$976,421.84
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Net Difference to be Reconciled	\$0.00
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6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

[NRVRC.ORG](http://NRVRC.ORG)

## COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

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CIRP Review

August 15, 2019

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PROJECT: VADEQ FY2018-20 Water Quality Management Planning Program  
VA190808-00200400400

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on a grant application for Federal funding assistance.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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Strengthening the Region through Collaboration

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### Counties

Floyd | Giles  
Montgomery | Pulaski  
**City**  
Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski  
Rich Creek

### Higher Education

Virginia Tech  
Radford University  
New River Community College

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision	* If Revision, select appropriate letter(s): AC: Increase Award, Increase Duration * Other (Specify):
* 3. Date Received: Completed by Grants.gov upon submission.	4. Applicant Identifier:	
5a. Federal Entity Identifier:	5b. Federal Award Identifier: C6-00344517-0	
<b>State Use Only:</b>		
6. Date Received by State:	7. State Application Identifier:	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: Virginia Department of Environmental Quality		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-1661753	* c. Organizational DUNS: 8097437680000	
<b>d. Address:</b>		
* Street1: 1111 East Main Street, Suite 1400	Street2:	
* City: Richmond	County/Parish:	
* State: VA: Virginia	Province:	
* Country: USA: UNITED STATES	* Zip / Postal Code: 23219-3531	
<b>e. Organizational Unit:</b>		
Department Name: Office of Watershed Programs	Division Name: Division of Water Planning	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: Mr.	* First Name: Robert	
Middle Name: F.	* Last Name: Breeding	
Suffix: Jr.	Title: TMDL Watershed Coordinator	
Organizational Affiliation: Virginia Department of Environmental Quality		
* Telephone Number: 804 698 4013	Fax Number: 804 698 4178	
* Email: robert.breeding@deq.virginia.gov		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Environmental Protection Agency

**11. Catalog of Federal Domestic Assistance Number:**

66.454

CFDA Title:

Water Quality Management Planning

**\* 12. Funding Opportunity Number:**

EPA-CEP-01

\* Title:

EPA Mandatory Grant Programs

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

VADEQ FY2018-20 Water Quality Management Planning Program (604(b)) - Amendment 1 Request

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



<b>Application for Federal Assistance SF-424</b>	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="VA-003"/>	* b. Program/Project: <input type="text" value="VA-A11"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="10/01/2017"/>	* b. End Date: <input type="text" value="09/30/2020"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="328,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="328,000.00"/>
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input checked="" type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on	<input type="text" value="07/19/2019"/>
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	<i>8/9/19</i>
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Chris"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Moore"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Director of Financial Management"/>	
* Telephone Number: <input type="text" value="804 698 4363"/>	Fax Number: <input type="text" value="804 698 4178"/>
* Email: <input type="text" value="chris.moore@deq.virginia.gov"/>	
* Signature of Authorized Representative: <input type="text" value="Completed by Grants.gov upon submission."/>	* Date Signed: <input type="text" value="Completed by Grants.gov upon submission."/>

*C. Moore*

*7/22/19*

**VADEQ FY2018 WATER QUALITY MANAGEMENT AND PLANNING GRANTS, 604(b)**

Grant Period: October 1, 2017 – September 30, 2020

Work Plan: October 1, 2018 – September 30, 2019

<b>Goal 2: Clean and Safe Water</b>			
<b>Objective 2.2: Protect Water Quality</b> – Ensure drinking water is safe. Restore and maintain oceans, watersheds, and their aquatic ecosystems to protect human health, support economic and recreational activities, and provide healthy habitat for fish, plants, and wildlife.			
<b>Objective: 2.2 Protect Water Quality</b> – Protect the quality of rivers, lakes and streams on a watershed basis and protect coastal and ocean waters. <b>Sub-Objective(s): 2.2.1 Improve Water Quality on a Watershed Basis</b>			
<b>Work Plan Component/Program:</b> Watershed Programs: TMDL and IP development 604(b) Water Quality Management Planning	<b>EPA Contact(s):</b> Diana Saintignon (215) 814-2760	<b>State Contact(s):</b> Rob Breeding (804) 698-4013	<b>PRC:</b> <b>202B80E</b>
<b>Program Description:</b> DEQ has developed lists of impaired waters in every even year since 1992. The “Final 2016 305(b)/303(d) Water Quality Assessment Integrated Report” was approved by EPA in March 2018. The report details the pollutant responsible for the violations, and the cause and probable sources of the pollutant. Since 1998, DEQ has developed plans, with public input, to restore and maintain the water quality for the impaired waters. These plans are called "Total Maximum Daily Loads," or TMDLs. Detailed Implementation Plans are then developed to design specific BMPs to address impairments.			
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs (Commitments)</b>	<b>Status/Comment</b>
Improved program with demonstrated knowledge with efficient operations leading to water quality improvements and pollutant load reductions through development of WQMPs.  Protect and restore shellfish growing areas by reducing pollutant loads and education.  Development of urban and agricultural BMPs for watersheds leading to pollutant reductions and improved water quality.	a) Number and national percent of TMDLs that are established or approved by EPA (Total TMDLs) on a schedule consistent with national policy and; b) Number and national percent of TMDLs that are established by States and approved by EPA (State TMDLs) on a schedule consistent with national policy.	<b>Outputs:</b> <b>FFY 19 Projects:</b>  1. “Accotink Creek Salt Management Strategy”, Interstate Commission for the Potomac River Basin. <i>Partial funding</i> to remediate impacts related to chloride impairments in the Northern Virginia region.  2. “Big Reed Island Creek TMDL”, Mount Rogers Planning District Commission (sub = Maptech). <i>Partial funding</i> to address benthic, bacteria, and temperature impairments in Carroll, Pulaski, and Wythe counties.  3. “Bluestone River PCB TMDL”, Virginia Tech – Biological Systems Engineering (anticipated). <i>Partial funding</i> to address PCB impairments in Tazewell County.  4. “Briery, Mountain, and Crane Creeks Stressor Analyses”. <i>Partial funding</i> to identify probable stressors for impaired watersheds in Montgomery County.  5. “Buffalo River IP”, Virginia Tech Biological Systems Engineering. <i>Partial funding</i> to address bacteria and benthic impairments in Amherst and Nelson counties.  6. “Citizen Monitoring”, various local citizens’ groups. <i>Partial funding</i> for Coliscan sampling throughout the state.	1. This Implementation Strategy project is ongoing and is scheduled for completion by March 2021.  2. This ongoing TMDL project is scheduled for completion by September 2019.  3. This project is scheduled to begin in July 2019.  4. Should a TMDL be required, it will likely be initiated by DEQ staff in late 2019.  5. This project is scheduled to begin in July 2019 and to be completed by October 2020.  6. Ongoing.

		<ol style="list-style-type: none"> <li>7. "James and Elizabeth Rivers PCB TMDL", Virginia Institute of Marine Science. <i>Partial funding</i> to address PCB impairments in the Tidal James and Elizabeth rivers.</li> <li>8. "Mattaponi River TMDL and IP", Virginia Institute of Marine Science (sub = StreamsTech). <i>Partial funding</i> to address bacteria impairments in Caroline, King and Queen, King William, and Spotsylvania counties.</li> <li>9. "McClure River IP", Virginia Tech Biological Systems Engineering. <i>Partial funding</i> to address bacteria impairments in Dickenson County.</li> <li>10. <i>Partial funding</i> for three Environmental Specialists to administer program and provide support for all program activities.</li> <li>11. "Russell Fork TMDL", Cumberland Plateau Planning District Commission (sub = MapTech). <i>Partial funding</i> to address benthic and bacteria impairments in Buchanan and Dickenson counties.</li> <li>12. "TMDL Development Projects and Program Support", Northern Neck Planning District Commission. <i>Partial funding</i> for review and report modification for TMDL projects.</li> </ol>	<ol style="list-style-type: none"> <li>7. This ongoing TMDL project is scheduled for completion in 2021.</li> <li>8. This TMDL project is scheduled for completion by October 2019.</li> <li>9. This project was initiated in June 2019 and is scheduled for completion by May 2020.</li> <li>10. Ongoing.</li> <li>11. This TMDL project is scheduled for completion in September 2019.</li> <li>12. Project is scheduled for completion by September 2019.</li> </ol>
		<p><b>Activities:</b></p> <p>Participate in conference calls as needed with EPA to update the status of TMDL development and discuss other TMDL program issues as needed.</p> <p>Provide interim dates and milestones for TMDLs and IPs scheduled for development in order to track progress. If progress is unsatisfactory in comparison to the listed dates and milestones, discuss with EPA the reasons for any delays and propose steps to ensure the required number of TMDLs is completed per the schedule set forth.</p> <p>Annual status reports on projects.</p>	<p>Ongoing.</p>



# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 1111 E. Main Street, Suite 1400, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

[www.deq.virginia.gov](http://www.deq.virginia.gov)

Matthew J. Strickler  
Secretary of Natural Resources

David K. Paylor  
Director

(804) 698-4000  
1-800-592-5482

June 18, 2019

Ms. Baseemah Patterson, Regional Grants Management Officer  
Grants and Audit Management Branch (3PM70)  
USEPA REGION 3  
1650 Arch Street  
Philadelphia, PA 19103-2029

Dear Ms. Patterson:

The purpose of this letter is to request a waiver from the Environmental Protection Agency's current policy pertaining to FFY18-20 (October 1, 2017 through September 30, 2020) funds to be awarded to the Virginia Department of Environmental Quality (VADEQ) under Section 604(b) of the Federal Clean Water Act. Specifically, VADEQ seeks to waive the requirement that 40% of the FFY18-19 funds be provided to "regional public comprehensive planning organizations and interstate organizations" (RPCPOs and IOs). VADEQ proposes to instead provide 20% of the 604(b) funds to RPCPOs and IOs. For the FFY2019 funds that are currently available (\$328,000.00), VADEQ requests a pass-through amount of \$65,600.00 (20% of the FFY2019 total).

VADEQ plans to use the federal FFY18-20 604(b) funds to partially fund agency staff who will oversee the development of total maximum daily loads (TMDLs), TMDL alternatives, and TMDL Implementation Plans in Virginia. VADEQ will also continue to use 604(b) funding in combination with federal 106 funding to work with RPCPOs, IOs, and state universities to develop these TMDL plans.

VADEQ will carefully reevaluate the regional/interstate role in the program for funding consideration in subsequent years. If you have any questions concerning this matter, please contact me at (804) 698-4157.

Sincerely,

A handwritten signature in black ink that reads "Valerie E. Thomson".

Valerie E. Thomson  
Director of Administration

cc: Jutta Schneider, VADEQ  
Chris Moore, VADEQ  
Kelly Meadows, VADEQ  
Diana Saintignon, EPA Region III  
File CO



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

[NRVRC.ORG](http://NRVRC.ORG)

## COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #2

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CIRP Review

August 15, 2019

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PROJECT: VADEQ Leaking Underground Storage Tank (LUST) FY20-22 Request  
VA190808-00300400400

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on a grant application for Federal funding assistance.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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Strengthening the Region through Collaboration

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### Counties

Floyd | Giles  
Montgomery | Pulaski  
**City**  
Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski  
Rich Creek

### Higher Education

Virginia Tech  
Radford University  
New River Community College

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/> Completed by Grants.gov upon submission.	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text"/> Virginia Department of Environmental Quality		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/> 54-1661753	* c. Organizational DUNS: <input type="text"/> 8097437680000	
<b>d. Address:</b>		
* Street1: <input type="text"/> 1111 East Main Street, Suite 1400	Street2: <input type="text"/>	
* City: <input type="text"/> Richmond	County/Parish: <input type="text"/>	
* State: <input type="text"/> VA: Virginia	Province: <input type="text"/>	
* Country: <input type="text"/> USA: UNITED STATES	* Zip / Postal Code: <input type="text"/> 23219-3531	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text"/> Spill Response / Remediation	Division Name: <input type="text"/> Land Protection/Revitalization	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text"/> Ms.	* First Name: <input type="text"/> Karen	
Middle Name: <input type="text"/> B.	* Last Name: <input type="text"/> Haley-Wingate	
Suffix: <input type="text"/>	Title: <input type="text"/> Tank Technical Program Manager	
Organizational Affiliation: <input type="text"/> Virginia Department of Environmental Quality		
* Telephone Number: <input type="text"/> 804 698 4275	Fax Number: <input type="text"/> 804 698 4178	
* Email: <input type="text"/> karen.haley@deq.virginia.gov		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Environmental Protection Agency

**11. Catalog of Federal Domestic Assistance Number:**

66.805

CFDA Title:

Leaking Underground Storage Tank Trust Fund Corrective Action Program

**\* 12. Funding Opportunity Number:**

EPA-CEP-02

\* Title:

EPA Mandatory Grant Programs

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

VADEQ - Leaking Underground Storage Tank (LUST) FY20-22 Request

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="3,622,512.00"/>
* b. Applicant	<input type="text" value="402,501.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="4,025,013.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on .

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:



**STATE NAME**

**FY2020 – FY2022 RCRA SUBTITLE I LEAKING UNDERGROUND STORAGE TANK PROGRAM WORKPLAN**

<b>Goal 1:</b> Core Mission: Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			<b>PRC #:</b> 302D87
<b>Workplan Component:</b> Achievement of LUST Corrective Action Goals		<b>State/District Contact:</b> Karen Haley-Wingate 804-698-4275 <a href="mailto:Karen.Haley@DEQ.Virginia.gov">Karen.Haley@DEQ.Virginia.gov</a>	<b>EPA Contacts:</b> Program: SPM Grants: Evelyn Velazquez 215-814-5412
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To control the risks to human health and the environment by mitigating the impact of accidental or intentional releases and by cleaning up and restoring contaminated sites or properties to appropriate levels.	<p>A. By the end of FY 2020, reduce the regional backlog of LUST cleanups (confirmed releases that have not yet been cleaned up) that do not meet state risk-based standards for human exposure or groundwater migration by 1% per year to a maximum of 10%.</p> <p><i>Note: We are using the national goal number from the FY2018 – 2022 EPA Strategic Plan</i></p>	<p>A1. State/District will complete an amount of LUST site cleanups to achieve grant-supported and overall goals. Cleanups supported by federal grant: _95_ FY20 _95_ FY21 _95_ FY22</p> <p>A2. State/District will report cleanup accomplishments, program trends, and innovative approaches. State/District will encourage use of green remediation standards in cleanups, for example by following the ASTM Greener Cleanup Standard (GCS), and will report the number of LUST Cleanup sites using the GCS. State/District will analyze cleanup trends and describe any spikes/drops/corrections and their associated reasons.</p> <p>A3. State/District will report the number of confirmed releases and indicate the percentage change from the prior year’s number.</p> <p>A4. State/District may report other outputs.</p>	<p>A1.</p> <p>A2.</p> <p>A3. Number of confirmed releases: % change from prior year (+/-):</p> <p>A4.</p>

<b>Goal 1:</b> Core Mission: Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			PRC #: 302D87
<b>Workplan Component:</b> <b>Reduction of LUST Site Backlog</b>		<b>State/District Contact:</b> <b>Karen Haley-Wingate</b>	<b>EPA Contacts:</b> <b>Program: SPM</b> <b>Grants: Evelyn Velazquez</b>
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To control the risks to human health and the environment by mitigating the impact of accidental or intentional releases and by cleaning up and restoring contaminated sites or properties to appropriate levels.	<p>B. By the end of FY 2020, reduce the regional backlog of LUST cleanups (confirmed releases that have not yet been cleaned up) that do not meet state risk-based standards for human exposure or groundwater migration by 1% per year to a maximum of 10%.</p> <p><i>Note: We are using the national goal number from the FY2018 – 2022 EPA Strategic Plan</i></p>	<p>B1. State/District will continue to analyze LUST site backlog data, assisting staff as requested.</p> <p>B2. State/District will pursue innovative processes (e.g., Pay-for-Performance, Multi-Site Agreements, RBDM, TRIAD, etc.) to expedite cleanups.</p> <p>B3. State/District will attend and participate in National Tanks Conferences, EPA Region 3 All-States Meetings, and LUST Technical Workshops, as scheduled.</p> <p>B4. State/District may report other outputs.</p>	<p>B1.</p> <p>B2.</p> <p>B3.</p> <p>B4.</p>

<b>Goal 1:</b> Core Mission: Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			<b>PRC #:</b> 302D87
<b>Workplan Component:</b> <b>Managing Negative Impacts from Fuel Additives and Alternative Fuels</b>		<b>State/District Contact:</b> <b>Karen Haley-Wingate</b>	<b>EPA Contacts:</b> <b>Program: SPM</b> <b>Grants: Evelyn Velazquez</b>
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To control the risks to human health and the environment by mitigating the impact of accidental or intentional releases, and by cleaning up and restoring contaminated sites or properties to appropriate levels.	<p>C. By the end of FY 2020, reduce the regional backlog of LUST cleanups (confirmed releases that have not yet been cleaned up) that do not meet state risk-based standards for human exposure or groundwater migration by 1% per year to a maximum of 10%.</p> <p><i>Note: We are using the national goal number from the FY2018 – 2022 EPA Strategic Plan</i></p>	<p>C1. State/District will monitor, track, and report LUST sites that are currently being remediated. Virginia will provide basic information available from the database regarding the backlogged sites.</p> <p>C2. State/District may report other outputs.</p>	<p>C1.</p> <p>C2.</p>

<b>Goal 1:</b> Core Mission: Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			<b>PRC #:</b> 302D87
<b>Workplan Component:</b> <b>Land Revitalization</b>		<b>State/District Contact:</b> Karen Haley-Wingate	<b>EPA Contacts:</b> <b>Program:</b> SPM <b>Grants:</b> Evelyn Velazquez
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To control the risks to human health and the environment by mitigating the impact of accidental or intentional releases and by cleaning up and restoring contaminated sites or properties to appropriate levels.	D. By the end of FY 2020, reduce the regional backlog of LUST cleanups (confirmed releases that have not yet been cleaned up) that do not meet state risk-based standards for human exposure or groundwater migration by 1% per year to a maximum of 10%.  <i>Note: We are using the national goal number from the FY2018 – 2022 EPA Strategic Plan</i>	D1. State/District will seek to integrate a redevelopment approach into its LUST site cleanup program and to take advantage of funding opportunities made available from Brownfields legislation for abandoned LUST sites.  D2. State/District will seek to share redevelopment success stories with EPA in support of EPA’s promotional activities.  D3. State/District will work to enhance community engagement during redevelopment of abandoned LUST sites, as appropriate.  D4. State/District may report other outputs.	D1.  D2.  D3.  D4.

<b>Goal 1:</b> Core Mission: Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			<b>PRC #:</b> 302D87
<b>Workplan Component:</b> <b>Administrative &amp; Program Planning</b>		<b>State/District Contact:</b> <b>Aren Haley-Wingate</b>	<b>EPA Contacts:</b> <b>Program: SPM</b> <b>Grants: Evelyn Velazquez</b>
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To control the risks to human health and the environment by mitigating the impact of accidental or intentional releases and by cleaning up and restoring contaminated sites or properties to appropriate levels.	E. State/District will develop and maintain administrative and planning functions sufficient to implement an effective LUST program.	<p>E1. State/District will maintain an effective Cost Recovery program in accordance with 40 CFR part 31, OSWER Directive 9650.10A, and with other applicable regulations or guidance. District will report the amount of federal LUST trust funds recovered.</p> <p>E2. State/District will ensure the quality of data management systems and eliminate data entry backlogs via periodic data reviews, training, and database improvements.</p> <p>E3. State/District will foster and enhance partnerships with Water Programs to address petroleum groundwater contamination.</p> <p>E4. State/District will support State Program Approval efforts, as needed.</p> <p>E5. State/District will report Semi-Annual Measures data into the LUST4 database within 7 calendar days of the end of the semi-annual reporting period (by April 6/7 and October 6/7).</p>	<p>E1.</p> <p>E2.</p> <p>E3.</p> <p>E4.</p> <p>E5.</p>

Last Revision 3/9/16

<b>Goal 1:</b> Core Mission: Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			PRC #: 302D87
<b>Workplan Component: Administrative &amp; Program Planning</b>		<b>State/District Contact: Aren Haley-Wingate</b>	<b>EPA Contacts: Program: SPM Grants: Evelyn Velazquez</b>
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To control the risks to human health and the environment by mitigating the impact of accidental or intentional releases and by cleaning up and restoring contaminated sites or properties to appropriate levels.	E (cont'd.). State/District will develop and maintain administrative and planning functions sufficient to implement an effective LUST program.	<p>E6. State/District will submit narrative Self-Assessment Reports within 30 days after the end of the semi-annual reporting period (by April 30 and October 31), and participate in semi-annual reviews.</p> <p>E7. State/District will allocate In-Kind funding to support staff attendance at National Tanks Conferences, EPA Region 3 All-States Meetings, and LUST Technical Workshops, as scheduled.</p> <p>E8. State/District will support regional and EPA strategic planning efforts.</p> <p>E9. State/District will prepare and maintain current, EPA-approved QMP &amp; QAPP. State/District will also review the existing EPA-approved plans by year-end and report on need to revise/update the plans. QMP submitted for approval 5/2019 QMP Management System Review due 11/2019 SL Data Quality Assessment due 7/2021; QAPP will be adjusted as needed.</p> <p>E10. State/District may report other outputs.</p>	<p>E6.</p> <p>E7.</p> <p>E8.</p> <p>E9.</p> <p>E11.</p>

Last Revision 3/9/16

<b>Goal 1:</b> Core Mission: Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			<b>PRC #:</b> 302D87
<b>Workplan Component:</b> <b>Miscellaneous Program Activities</b>		<b>District Contact:</b> <b>Haley-Wingate</b>	<b>EPA Contacts:</b> <b>Program: SPM</b> <b>Grants: Evelyn Velazquez</b>
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To control the risks to human health and the environment by mitigating the impact of accidental or intentional releases and by cleaning up and restoring contaminated sites or properties to appropriate levels.	F. Describe the measure for any State/District-specific activities or special projects not addressed elsewhere.	F1. State/District may report other State/District-specific outputs not previously covered.	F1.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

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## COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #3

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CIRP Review

August 15, 2019

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PROJECT: VADEQ FY20-22 LUST Prevention Funding Request  
VA190808-00400400400

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on a grant application for Federal funding assistance.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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Strengthening the Region through Collaboration

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### Counties

Floyd | Giles  
Montgomery | Pulaski  
**City**  
Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski  
Rich Creek

### Higher Education

Virginia Tech  
Radford University  
New River Community College



Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/> Completed by Grants.gov upon submission.	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text"/> Virginia Department of Environmental Quality		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/> 54-1661753	* c. Organizational DUNS: <input type="text"/> 8097437680000	
<b>d. Address:</b>		
* Street1: <input type="text"/> 1111 East Main Street, Suite 1400	Street2: <input type="text"/>	
* City: <input type="text"/> Richmond	County/Parish: <input type="text"/>	
* State: <input type="text"/> VA: Virginia	Province: <input type="text"/>	
* Country: <input type="text"/> USA: UNITED STATES	* Zip / Postal Code: <input type="text"/> 23219-3531	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text"/> Spill Response & Remediation	Division Name: <input type="text"/> Land Protection/Revitalization	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text"/> Mr.	* First Name: <input type="text"/> Russell	
Middle Name: <input type="text"/> P.	* Last Name: <input type="text"/> Ellison	
Suffix: <input type="text"/>	Title: <input type="text"/> UST Program Coordinator	
Organizational Affiliation: <input type="text"/> Virginia Department of Environmental Quality		
* Telephone Number: <input type="text"/> 804 698 4269	Fax Number: <input type="text"/> 804 698 4178	
* Email: <input type="text"/> Russell.Ellison@deq.virginia.gov		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Environmental Protection Agency

**11. Catalog of Federal Domestic Assistance Number:**

66.804

CFDA Title:

Underground Storage Tank Prevention, Detection and Compliance Program

**\* 12. Funding Opportunity Number:**

EPA-CEP-02

\* Title:

EPA Mandatory Grant Programs

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

VADEQ - FY20-22 LUST Prevention Funding Request

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**VIRGINIA**  
**FY2020 – FY2022 RCRA SUBTITLE I UNDERGROUND STORAGE TANK PROGRAM WORKPLAN**

**Goal 1:** Core Mission: Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.  
**Objective 1.3 Revitalize Land and Prevent Contamination** - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.

**PRC:** 302DJ6

<b>Workplan Component:</b> Compliance		<b>State/District Contact:</b> Russ Ellison (804)698-4269 russell.ellison@deq.virginia.gov	<b>EPA Contacts:</b> Program: Tom Uybareta 215-814-2953 Grants: Evelyn Velazquez 215-814-5412
--	--	---	---

Environmental Outcomes	Measures	Outputs for FY20-22 (Commitments)	Status/Comment
<p>To reduce the risks to human health and the environment from Underground Storage Tank (UST) releases by properly managing petroleum and hazardous substances.</p>	<p>A. For FY2020 no significant increase (or decrease) is expected in SOC compliance rates (%) since the equipment testing and walkthrough requirements will not begin in VA until 1/1/21. For FY2021-FY2022 a significant decrease is expected in TCR compliance rates (%), then a gradual increase follows as inspections at all facilities statewide are completed using TCR and the new requirements.</p>	<p>A1. State/District will report Significant Operational Compliance (SOC) or Technical Compliance Rate (TCR) for the reporting period</p> <p>A2. State/District will report the number of Active federally-regulated facilities</p> <p>A3. State/District will report the number of USTs in temporary closure.</p> <p>A4. State/District will report the number of Active Hazardous Substance USTs.</p> <p>A5. State/District will report any observable trends in confirmed releases.</p> <p>A6. State/District will report inspection information in the attached UST Inspection Tracking Chart (Table 1).</p> <p>A7. State/District may report any other outputs.</p>	<p>A1. % in SOC for RD: % in SOC for RP: % in SOC RD &amp; RP: Or % in compliance for spill prevention: % in compliance for overfill prevention: % in compliance for corrosion protection: % in compliance with RD: Technical compliance rate: % in compliance for operator training: % in compliance with FR % in compliance with walkthrough</p> <p>A2.</p> <p>A3.</p> <p>A4.</p> <p>A5.</p> <p>A6.</p> <p>A7.</p>

<b>Goal 1: Core Mission:</b> Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			<b>PRC:</b> 302DJ6
<b>Workplan Component:</b> <b>Compliance/Monitoring and Enforcement</b>		<b>State/District Contact:</b> <b>Russ Ellison</b> <b>(804)698-4269</b> <b>russell.ellison@deq.virginia.gov</b>	<b>EPA Contacts:</b> <b>Program: Tom Uybarreta</b> <b>Grants: Evelyn Velazquez</b>
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To reduce the risks to human health and the environment from Underground Storage Tank (UST) releases by properly managing petroleum and hazardous substances.	<p>B. Number of SOC or TCRØØ inspections conducted</p> <p>Number of other types of inspections conducted</p> <p><b>Note:</b> State/District may count EPA UST inspections (either a UST-only inspection or an inspection done as part of a multi-media inspection) conducted in the State/District toward the 3-year inspection requirement of the Energy Policy Act</p> <p>Inspection or targeting strategy</p> <p>Number of enforcement actions taken and amount of penalties collected</p>	<p>B1. State/District will report the number of Significant Operational Compliance (SOC) or Technical Compliance Rate (TCR) inspections performed.</p> <p>B2. State/District will describe its inspection or targeting criteria if EPA believes the State/District will not achieve the 3-year inspection requirement (include number of inspections).</p> <p>B3. State/District will report the number of enforcement actions taken and the amount of penalties collected.</p> <p>B4. State/District will seek to support Region 3 and OUST initiatives as best as limited resources allow.</p> <p>B5. Annually, at end-of-year, State/District will submit a printout of its universe of USTs. The printout will include: (1) facility identifying information, and (2) the date of last inspection.</p> <p>B6. State/District will report enforcement information in the attached UST Enforcement Tracking Chart (Table 2).</p> <p>B7. State/District may report any other outputs</p>	<p>B1.</p> <p>B2.</p> <p>B3.</p> <p>B4.</p> <p>B5. (EOY only)</p> <p>B6.</p> <p>B7.</p>

Last Revision 3/9/16

<b>Goal 1: Core Mission:</b> Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			<b>PRC:</b> 302DJ6
<b>Workplan Component:</b> <b>Compliance/Energy Policy Act</b>		<b>State/District Contact:</b> <b>Russ Ellison</b> <b>(804)698-4269</b> <b>russell.ellison@deq.virginia.gov</b>	<b>EPA Contacts:</b> <b>Program: Tom Uybarreta</b> <b>Grants: Evelyn Velazquez</b>
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To reduce the risks to human health and the environment from Underground Storage Tank (UST) releases by properly managing petroleum and hazardous substances.	C. In accordance with the timelines and details of the Energy Policy Act Grant Guidelines, implement appropriate regulatory and program capabilities to comply with the provisions of the Energy Policy Act of 2005.	C1. State/District will implement the requirements of the Energy Policy Act Grant Guidelines in these areas:  a) Secondary Containment or Financial Responsibility (for manufacturers & installers) b) Delivery Prohibition c) Operator Training Program d) Public Record e) Three-year Inspection f) Certification of compliance prior to grant award, amendment, or increase.	C1. a) b) c) d) e) f)

<b>Goal 1: Core Mission:</b> Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			<b>PRC:</b> 302DJ6
<b>Workplan Component:</b> Compliance/Energy Policy Act		<b>State/District Contact:</b> Russ Ellison (804)698-4269 russell.ellison@deq.virginia.gov	<b>EPA Contacts:</b> Program: SPM Grants: Evelyn Velazquez
Environmental Outcomes	Measures	Outputs for FY20-22 (Commitments)	Status/Comment
To reduce the risks to human health and the environment from Underground Storage Tank (UST) releases by properly managing petroleum and hazardous substances.	C. In accordance with the timelines and details of the Energy Policy Act Grant Guidelines, implement appropriate regulatory and program capabilities to comply with the provisions of the Energy Policy Act of 2005.	<p>C1. Beginning 1/1/21, State/District will implement the additional requirements of the new 2015 UST Amendments in these areas:</p> <ul style="list-style-type: none"> <li>a) Testing following a repair</li> <li>b) Notification of an ownership change</li> <li>c) Demonstrating compatibility</li> <li>d) Airport hydrant/field-constructed systems;</li> <li>e) Secondary containment and interstitial monitoring for new tanks</li> <li>f) Under-dispenser for new dispenser systems</li> <li>g) Operator training</li> <li>h) Site assessment records for groundwater and vapor monitoring</li> <li>i) Spill prevention equipment inspections</li> <li>j) Overfill prevention equipment inspections</li> <li>k) Containment sump testing for sumps used for piping interstitial monitoring</li> <li>l) Release detection equipment testing</li> <li>m) Walkthrough inspections</li> </ul> <p>C2. State/District may report any other outputs.</p>	<p>C1. a) through m)</p> <p>C2.</p>

Last Revision 3/9/16

<b>Goal 1: Core Mission:</b> Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			<b>PRC:</b> 302DJ6
<b>Workplan Component: Program Development/Implementation</b>		<b>State/District Contact:</b> <b>Russ Ellison</b> <b>(804)698-4269</b> <b>russell.ellison@deq.virginia.gov</b>	<b>EPA Contacts:</b> <b>Program: Tom Uybarreta</b> <b>Grants: Evelyn Velazquez</b>
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To reduce the risks to human health and the environment from Underground Storage Tank (UST) releases by properly managing petroleum and hazardous substances.	D. Consider and implement any innovative methods to improve program performance (e.g., Multi-Site Agreements, etc.)  Coordinate with Water programs to optimize potential protections to human health and the environment.  Maintain / expand program knowledge & expertise.	D1. State/District will report any innovative methods used to improve program performance.  D2. State/District will discuss coordination with Water Programs.  D3. State/District will attend and participate in National Tanks Conferences, EPA Region 3 All-States Meetings, and UST Inspector Workshops, as scheduled.  D4. State/District may report any other outputs.	D1.  D2.  D3.  D4.

<b>Goal 1: Core Mission:</b> Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			<b>PRC:</b> 302DJ6
<b>Workplan Component:</b> <b>Administrative &amp; Program Planning</b>		<b>State/District Contact:</b> <b>Russ Ellison</b> <b>(804)698-4269</b> <b>russell.ellison@deq.virginia.gov</b>	<b>EPA Contacts:</b> <b>Program: Tom Uybarreta</b> <b>Grants: Evelyn Velazquez</b>
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To reduce the risks to human health and the environment from Underground Storage Tank (UST) releases by properly managing petroleum and hazardous substances.	E. Develop and maintain administrative and planning functions sufficient to implement an effective UST program.	E1. State/District will ensure the quality of data management systems and eliminate data entry backlogs via periodic data reviews, training, and database improvements.  E2. State/District will report Semi-Annual Measures data into the LUST4 database within 7 calendar days of the end of the semi-annual reporting period.  E3. State/District will submit narrative Self-Assessment Reports within 30 days after the end of the semi-annual reporting period (by April 30 and October 31), and participate in semi-annual reviews.  E4. State/District will support regional and EPA strategic planning efforts.  E5. State/District will allocate In-Kind funding to support staff attendance at UST inspector workshops, All-States Meetings, and other EPA training.	E1.  E2.  E3.  E4.  E5.

Last Revision 3/9/16

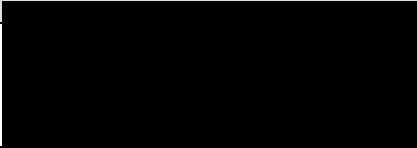


**Goal 1: Core Mission:** Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.

**Objective 1.3 Revitalize Land and Prevent Contamination** - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.

PRC: 302DJ6

**Workplan Component:  
Administrative & Program  
Planning**



**State/District Contact:**  
**Russ Ellison**  
**(804)698-4269**  
**russell.ellison@deq.virginia.gov**

**EPA Contacts:**  
**Program: Tom Uybarreta**  
**Grants: Evelyn Velazquez**

Environmental Outcomes	Measures	Outputs for FY20-22 (Commitments)	Status/Comment
<p>To reduce the risks to human health and the environment from Underground Storage Tank (UST) releases by properly managing petroleum and hazardous substances.</p>	<p>E (cont'd). Develop and maintain administrative and planning functions sufficient to implement an effective UST program.</p>	<p>E6. VA submitted to EPA an UST Inspection Program QAPP in May 2019 for approval. Once this plan is approved, VA will maintain, revise as needed, and report annually on schedule for revisions/updates.</p> <p>E7. State/District will work toward implementation of the provisions of the newly revised UST regulations including taking appropriate steps to adopt new regulations, apply for state program approval, and update MOAs. Regions will implement the new regulations in Indian country.</p> <p>E8. State/District will request documentation during inspections to determine whether facilities storing higher blends of ethanol or biofuels are in compliance with EPA's compatibility requirements. State/District will also verify compliance with compatibility requirements during installation of any new UST system components.</p> <p>E9. State/District may report other outputs.</p>	<p>E6.</p> <p>E7.</p> <p>E8.</p> <p>E9.</p>

Last Revision 3/9/16

<b>Goal 1: Core Mission:</b> Deliver real results to provide Americans with clean air, land, and water, and ensure chemical safety.			
<b>Objective 1.3 Revitalize Land and Prevent Contamination</b> - Provide better leadership and management to properly clean up contaminated sites to revitalize and return the land back to communities.			
			<b>PRC:</b> 302DJ6
<b>Workplan Component:</b> Miscellaneous Program Activities		<b>State/District Contact:</b> Russ Ellison (804)698-4269 russell.ellison@deq.virginia.gov	<b>EPA Contacts:</b> Program: Tom Uybarreta Grants: Evelyn Velazquez
<b>Environmental Outcomes</b>	<b>Measures</b>	<b>Outputs for FY20-22 (Commitments)</b>	<b>Status/Comment</b>
To reduce the risks to human health and the environment from Underground Storage Tank (UST) releases by properly managing petroleum and hazardous substances.	F. Describe the measure for any State/District-specific activity not addressed elsewhere	F1. State/District may report other State/District-specific outputs not previously covered.	F1.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

[NRVRC.ORG](http://NRVRC.ORG)

## COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #4

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CIRP Review

August 15, 2019

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PROJECT: Sewer Improvements for Town of Pulaski and Job Retention at James Hardie Pulaski Facility  
VA190812-00500400155

SUBMITTED BY: NRVRC

PROJECT DESCRIPTION: The Town of Pulaski is requesting comments on a grant application.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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Strengthening the Region through Collaboration

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### Counties

Floyd | Giles  
Montgomery | Pulaski  
City  
Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski  
Rich Creek

### Higher Education

Virginia Tech  
Radford University  
New River Community College



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

[NRVRC.ORG](http://NRVRC.ORG)

August 12, 2019

Mr. Kevin R. Byrd, AICP  
Executive Director  
New River Valley Regional Commission  
6580 Valley Center Drive, Ste 124  
Radford, VA 24141

RE: Sewer Improvements for Town of Pulaski and Job Retention at James Hardie Pulaski Facility

Dear Mr. Byrd:

The Town of Pulaski intends to upgrade their wastewater system by expanding the capacity of the current wastewater system by shortening the flow path of the James Hardie Production Facility's wastewater which will result in job creation/retention at the James Hardie production facility (the "Facility") located within the town limits at 1000 James Hardie Way and allow for additional development at the Town's Business Park (the "Park") and the surrounding communities including 250-300 acres owned by the Pulaski County EDA adjacent to the Volvo Truck facility.

On behalf of Town of Pulaski, the Commission is completing grant applications for funding from the USEDA and Virginia DHCD to support this work. A grant from the Appalachian Regional Commission has already been awarded to the Town in support to of this project. A PER has been prepared for preliminary design and costs estimates. Environmental review work will be conducted to comply with state and federal regulations and processes according to the requirements of funding sources.

A project scope and site map of proposed work are included with this letter. Should you require additional information to complete this intergovernmental review process, we would be happy to provide that.

Sincerely,

  
Christy Straight  
Senior Planner

**Counties**  
Floyd | Giles  
Montgomery | Pulaski

**City**  
Radford

**Towns**  
Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski | Rich Creek

**Higher Education**  
Virginia Tech | Radford University  
New River Community College

## **Sewer Improvements for Town of Pulaski and Job Retention at James Hardie Pulaski Facility**

### **Project Summary**

This project will upgrade the wastewater treatment capacity in the Town of Pulaski, by increasing the capacity to treat wastewater from the James Hardie production facility and surrounding community while simultaneously reducing the impact to and increasing the lifespan of the Town of Pulaski's system. The project includes construction of a pump station, a force main and gravity sewer connection to the main system from the production facility's one-million-gallon process wastewater storage tank to be built with this project, thus ensuring the facility's jobs are retained and future expansion is possible at this facility.

The alternative recommended for design and construction includes construction of a pump station, approximately 100 lf of 12" force main, approximately 750 lf of gravity sewer, and related appurtenances. The proposed improvements also include the construction of a one-million-gallon process wastewater storage tank at the James Hardie facility that will allow process wastewater to be stored on site to aid in chemical treatment as well as provide storage capacity for continued production in the event of problems in the downstream collection system.

Alternative 2 allows for the increased control and reliability of an on-site pump station and frees up significant capacity in the Critzer Pump Station and the 4A Pump Station that can be used for future development in the industrial park and surrounding area.

Once all financing is in place, the Town will proceed with engineering design procurement (60 days). Design will take about 6 months. The project will go to bid with procurement completed in 60 days. Construction is anticipated to take 6 months; this work will be completed by the contractor with oversight by the engineer and the Town with the NRVRC providing Davis Bacon wage compliance support and ensuring compliance with other agency guidelines. NRVRC will provide grant administration throughout the project with documentation and reporting, reimbursement activities, and assisting with project closeout anticipated to be finalized within one month after construction is complete.

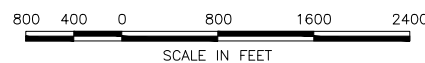
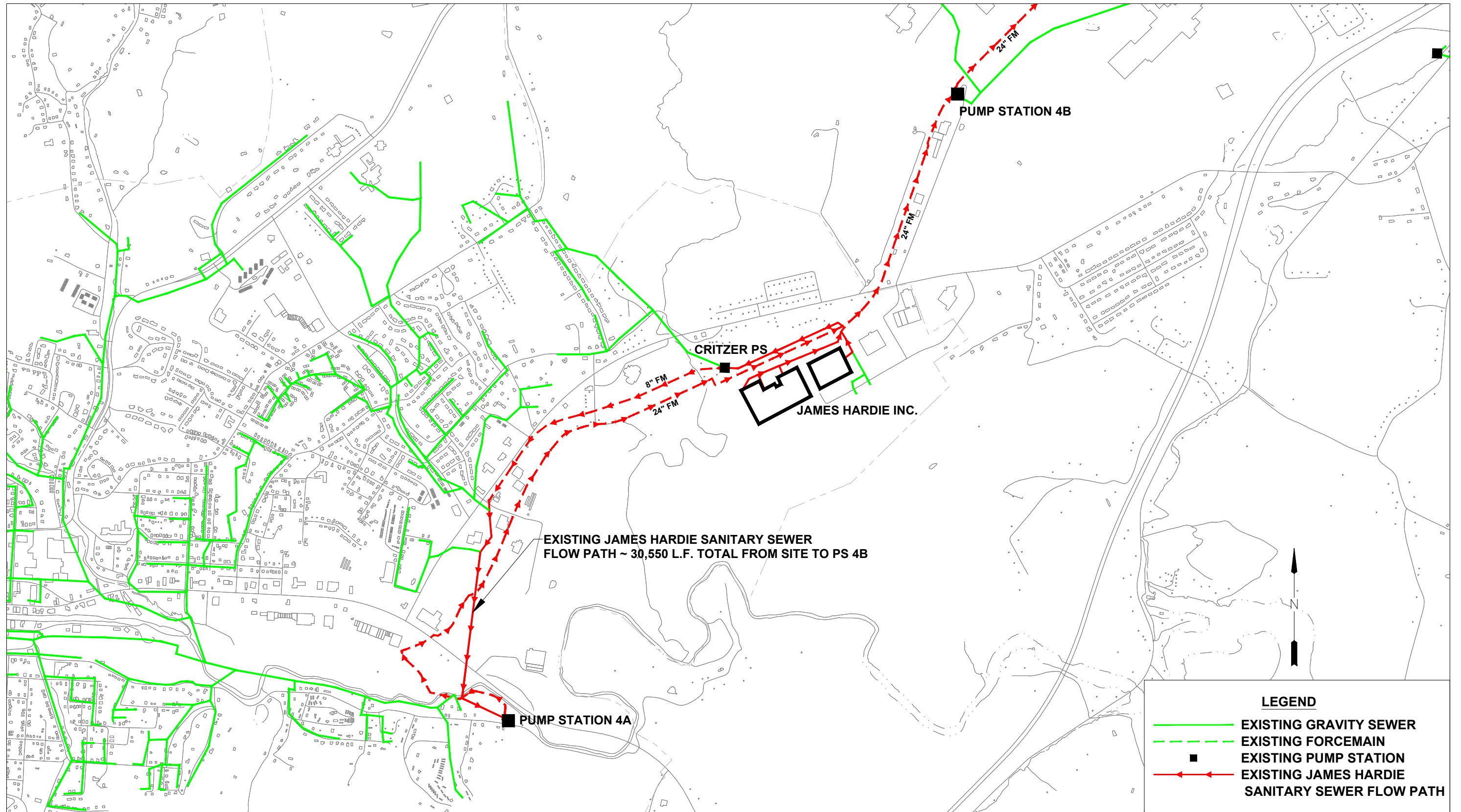
This project will allow James Hardie to better continue operations at their current location and allow for potential future expansion, thus securing the current jobs at the facility, many of which are LMI-qualifying positions that would otherwise be under threat of relocation when the need for expansion or future investment arises. This site is currently at maximum capacity – not because of available physical space, but because of the ability to treat the wastewater volume the facility produces. If additional production lines were needed, the current location cannot support the additional production.

This project will allow James Hardie to better continue operations at their current location and retain a potential for expansion, thus securing the current jobs at the facility, many of which are LMI-qualifying positions that would otherwise be under threat of relocation when the need for expansion arises.

Additional benefits will accrue to the town in areas where additional wastewater capacity will become available when two existing pump stations are no longer processing wastewater from the James Hardie facility, opening up the potential for development by other businesses in the town's industrial park which is impossible without the project and new residential development.

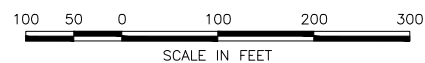
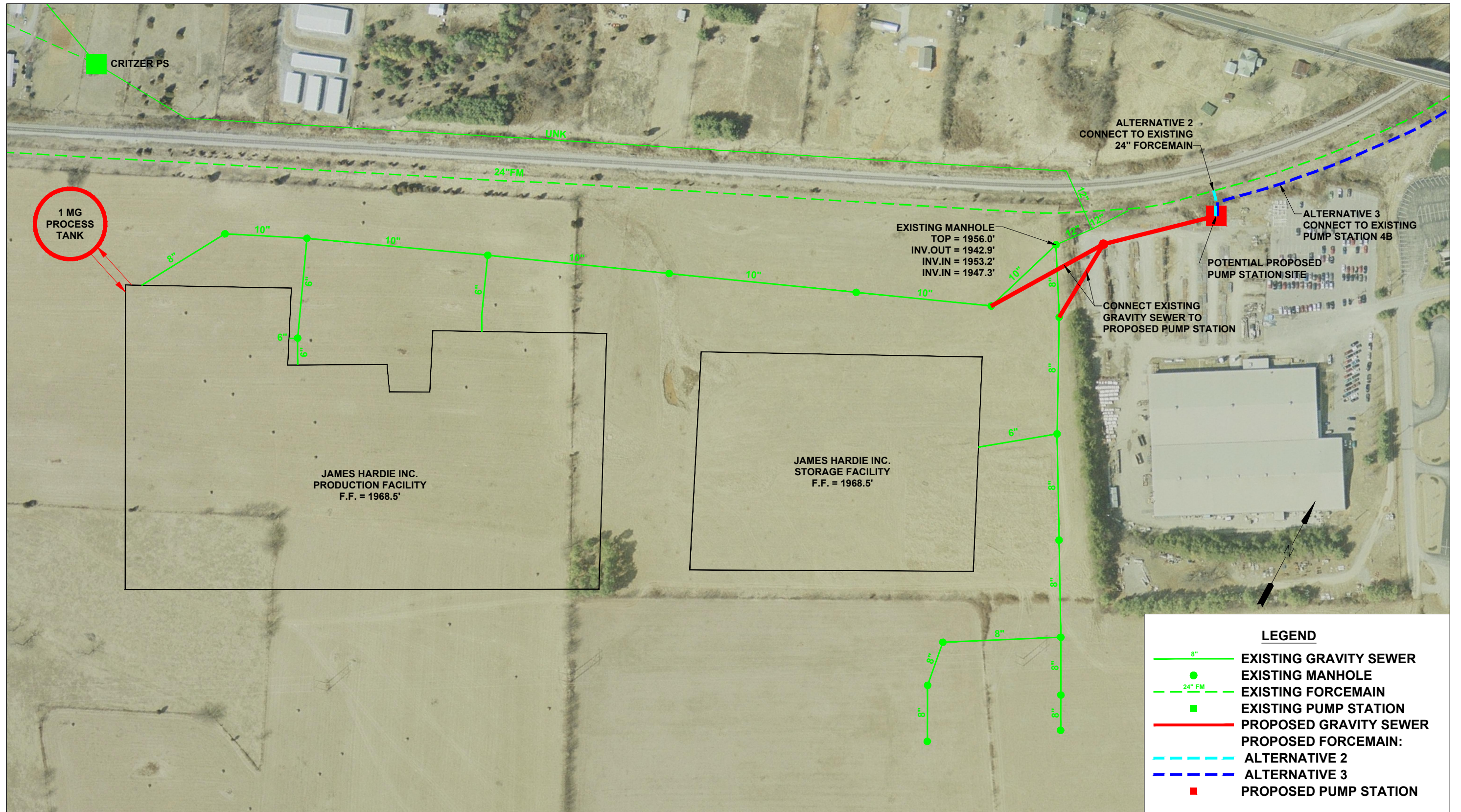
<b>Funding:</b>	<u>Amount</u>	<u>%</u>	<u>Source</u>
ARC	\$500,000	19%	ARC AD
Federal	1,000,000	38%	EDA Public Work Grant
State	700,000	27%	CDBG CIG
Local	436,500	16%	DEQ loan
<b>Total</b>	<b>\$2,634,050</b>	<b>100%</b>	

# TOWN OF PULASKI SEWER SYSTEM



## EXISTING JAMES HARDIE SANITARY SEWER FLOW PATH

# TOWN OF PULASKI SEWER SYSTEM



## PROPOSED JAMES HARDIE SITE SEWER IMPROVEMENTS





6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

[NRVRC.ORG](http://NRVRC.ORG)

## COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #5

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CIRP Review

August 15, 2019

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PROJECT: Reissuance of VPDES Permit No VA0062685 Pepper's Ferry RWTA WWTP  
VA190815-00600400155

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on a proposed action.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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Strengthening the Region through Collaboration

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### Counties

Floyd | Giles  
Montgomery | Pulaski  
**City**  
Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski  
Rich Creek

### Higher Education

Virginia Tech  
Radford University  
New River Community College



# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF ENVIRONMENTAL QUALITY

### Blue Ridge Regional Office

901 Russell Drive, Salem, VA 24153

(540) 562-6700; Fax (540) 562-6725

[www.deq.virginia.gov](http://www.deq.virginia.gov)

Matthew J. Strickler  
Secretary of Natural Resources

David K. Paylor  
Director

Robert J. Weld  
Regional Director

August 13, 2019

Mr. Kevin R. Byrd  
Executive Director  
New River Valley Regional Commission  
6580 Valley Center Drive, Suite 124  
Radford, VA 24141

via E-mail

RE: Reissuance of VPDES Permit No. VA0062685  
Pepper's Ferry RWTA WWTP, Radford, VA

Dear Sir:

Section 62.1-44.15:01 of the Code of Virginia requires DEQ to notify localities particularly affected when a permit action is pending. This letter transmits a copy of the public notice for a proposed permit action for your review. Public notice of this proposed action is also being published in a local newspaper. That publication will establish a 30 day public comment period for this proposal. If you wish to comment on this proposed action, please respond to:

Virginia DEQ  
Blue Ridge Regional Office  
901 Russell Drive  
Salem, Virginia 24153

If no response is received within the 30-day public notice period, it will be assumed that you have no objections to the proposed action. If you have any questions, please contact me at (540) 562-6787.

Sincerely,

A handwritten signature in blue ink that reads 'Lynn V. Wise'.

Lynn V. Wise  
Environmental Engineer, Sr.

Enclosure: Permit Public Notice

## Public Notice – Environmental Permit

**PURPOSE OF NOTICE:** To seek public comment on a draft permit from the Department of Environmental Quality that will allow the release of treated wastewater into a water body in Pulaski County, Virginia.

**PUBLIC COMMENT PERIOD:** August 16, 2019 to September 16, 2019

**PERMIT NAME:** Virginia Pollutant Discharge Elimination System Permit – Wastewater issued by DEQ, under the authority of the State Water Control Board

**APPLICANT NAME, ADDRESS AND PERMIT NUMBER:** Pepper's Ferry Regional Wastewater Treatment Authority (PFRWTA), PO Box 2950, Radford, VA 24143; VA0062685

**FACILITY NAME AND LOCATION:** PFRWTA Wastewater Treatment Plant (WWTP); 7797 Mason Street, Radford, VA 24141

**PROJECT DESCRIPTION:** The PFRWTA has applied for reissuance of a permit for the public WWTP. The applicant proposes to release treated sewage wastewaters with industrial contributions at a rate of nine million gallons per day into a water body. The permit also authorizes expansion to 18 million gallons per day. Treated solids from the treatment process will be disposed in a landfill. The facility proposes to release the treated wastewater into the New River in Pulaski County in the New River watershed. A watershed is the land area drained by a river and its incoming streams. The permit will limit the following pollutants to amounts that protect water quality: organic matter, solids, and bacteria; additionally for the 18 MGD plant: ammonia.

**HOW TO COMMENT AND/OR REQUEST A PUBLIC HEARING:** DEQ accepts comments and requests for public hearing by hand-delivery, e-mail, fax or postal mail. All comments and requests must be in writing and be received by DEQ during the comment period. Submittals must include the names, mailing addresses and telephone numbers of the commenter/requester and of all persons represented by the commenter/requester. A request for public hearing must also include: 1) The reason why a public hearing is requested. 2) A brief, informal statement regarding the nature and extent of the interest of the requester or of those represented by the requestor, including how and to what extent such interest would be directly and adversely affected by the permit. 3) Specific references, where possible, to terms and conditions of the permit with suggested revisions. A public hearing may be held, including another comment period, if public response is significant, based on individual requests for a public hearing, and there are substantial, disputed issues relevant to the permit.

**CONTACT FOR PUBLIC COMMENTS, DOCUMENT REQUESTS AND ADDITIONAL INFORMATION:** Lynn V. Wise, Blue Ridge Regional Office, 901 Russell Drive, Salem, VA 24153; Phone: (540) 562-6787; E-mail: [lynn.wise@deq.virginia.gov](mailto:lynn.wise@deq.virginia.gov); Fax: (540) 562-6725. The public may review the draft permit and application at the DEQ office named above by appointment or may request copies of the documents from the contact person listed above.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

**August 15, 2019**

**N R V R C . O R G**

## **Executive Director's Report**

### **Economic Development:**

- The Appalachian Regional Commission (ARC) grant program will have a public input meeting for the FY20 program design on August 20<sup>th</sup> in Abingdon at the Higher Education Center from 2:00-4:00. RSVP to Michael Allen (michael.allen@dhcd.virginia.gov)
- On August 22<sup>nd</sup> ARC staff from D.C. and VA Dept of Housing and Community Development (DHCD) will tour recent ARC investments in the New River Valley. The tour will include the Floyd Innovation Center, New River Community College ACCE Program and Millstone Kitchen, the shared-use community kitchen at Prices Fork Elementary School. ARC and DHCD staff will provide remarks at the Commission meeting next week following the tour.
- The Montgomery County/Radford Broadband Plan recently procured a consulting firm to assist with the project. Thompson & Litton and Blue Ridge Advisory Services will be partnering on the plan development.
- The Commission is working with Giles County on securing technical assistance from the US EPA program, Recreation Economies for Rural Communities. Staff received notice Giles County is a semi-finalist. The assistance will help advance work to connect communities to natural resource.

### **Transportation:**

- The I-81 Corridor Committee held their first meeting on August 13<sup>th</sup> in Lexington. Mr. Harvey is representing the Commission on the committee. The first meeting was mostly organizational consisting of selection of the Chair (Delegate Austin Terry) and Vice-Chair (Senator Bill Carrico), a review of the committee charge, potential financing options and discussion of future meeting dates (four meetings during the fiscal year).
- NRV Rail 2020 will host a legislative reception on October 3<sup>rd</sup> 5:30-7:00pm at the Great Road on Main in Christiansburg. The Secretary of Transportation, Shanon Valentine, and the Director of the Dept of Rail and Public Transit, Jennifer Mitchell, will provide remarks. Commission staff will be following up with local governments about their support to establish an authority to own/operate the NRV Passenger Rail Station with the intent of securing General Assembly enabling legislation in 2020.

### **Regional:**

- On September 12<sup>th</sup> there will be a bi-regional meeting of all elected officials in the New River Valley and Roanoke Valley to receive a briefing on Virginia Tech growth and Virginia Tech-Carilion research initiatives. Invitations will be coming soon from Carilion and Virginia Tech. The meeting will be held in Roanoke at the Carilion Research Institute.
- The Regional + Local Housing Study hosted the consultant team Housing Virginia last week. In two days the team met with all the local governments in the region to discuss each of their key housing issues. The report is anticipated to be completed in December.

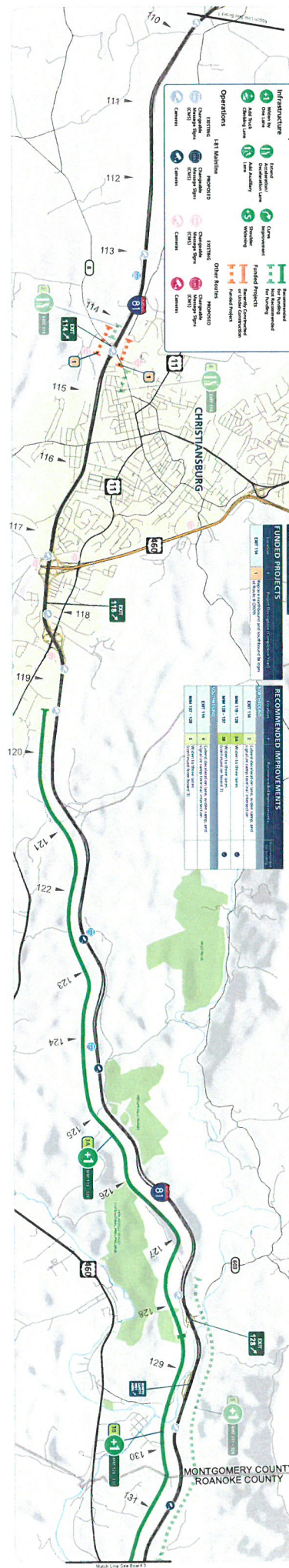
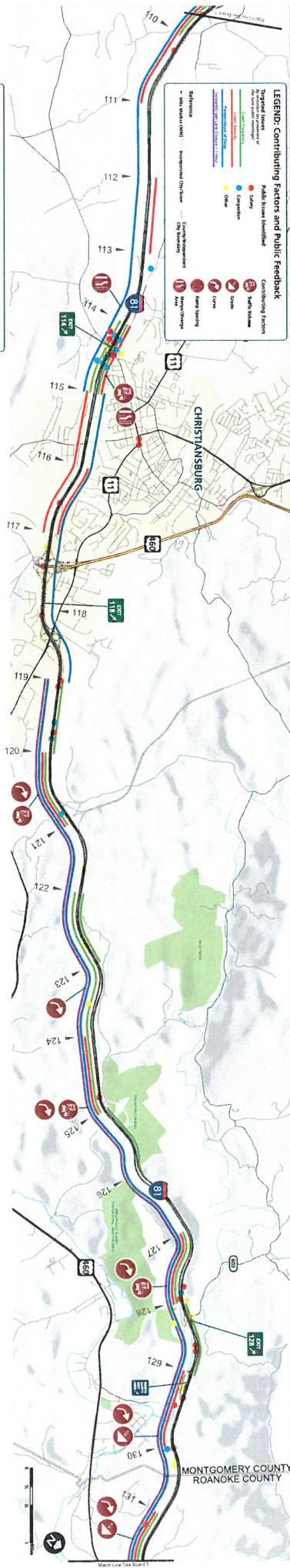
### **Commission:**

- The Executive Committee continues to work closely with me on the transition of the Millstone Kitchen operations.



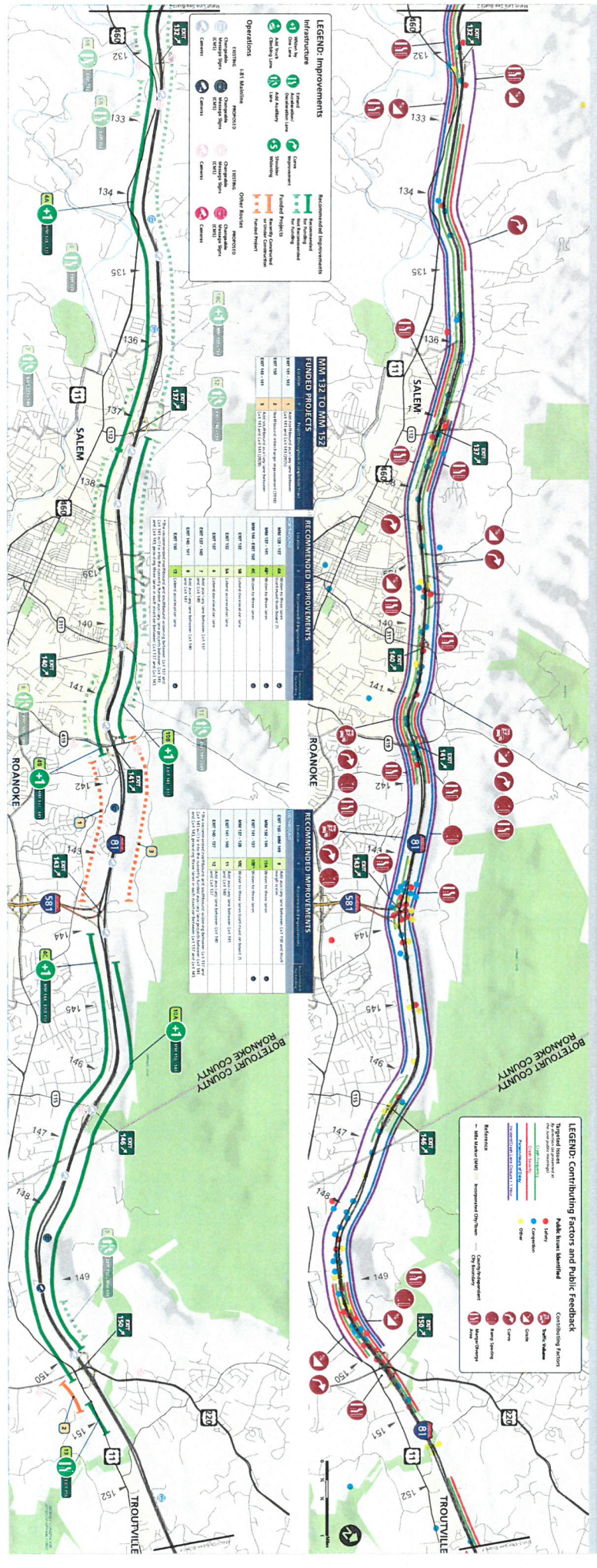
# I-81 Corridor Improvement Plan

## Salem District: MM 110 to MM 131



# I-81 Corridor Improvement Plan

## Salem District: MM 132 to MM 152









6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

**MEMORANDUM**

**N R V R C . O R G**

**To: NRVRC Board Members**  
**From: Kevin R. Byrd, Executive Director**  
**Date: August 14, 2019**  
**Re: Appalachian Regional Commission Visit**

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Each summer the Virginia Department of Housing and Community Development (DHCD) office hosts an Appalachian Regional Commission (ARC) program input meeting prior to the opening of their annual grant cycle. This year the public input meeting will take place in Abingdon on August 20<sup>th</sup> and the DHCD staff will be joined by Mieka Sanderson, a Program Analyst from the ARC Washington, DC office. During their time in Southwest Virginia ARC and DHCD staff will be touring recent ARC investments. They requested a tour of recent project in the New River Valley on August 22<sup>nd</sup>.

The tour will begin in Floyd County at the Floyd Innovation Center followed by a visit to New River Community College in Dublin to discuss the ACCE program. The next stop will be Millstone Kitchen, the shared-use community kitchen at the old Prices Fork Elementary School. Their regional tour will wrap-up with a visit and remarks at the Regional Commission meeting.

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Strengthening the Region through Collaboration

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**Counties**

Floyd | Giles  
Montgomery | Pulaski  
**City**  
Radford

**Towns**

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski  
Rich Creek

**Higher Education**

Virginia Tech  
Radford University  
New River Community College

**MEMORANDUM**

**To: Regional Commission Board Members**  
**From: Elijah Sharp, Deputy Executive Director**  
**Date: August 15, 2019**  
**Re: FY20 Annual Work Program**

The FY20 Annual Work Program documents a comprehensive list of projects that will be undertaken by Commission Staff July 1, 2019 – June 30, 2020. The intent of the work program is to provide the most benefit in the region with the least direct cost to local members. Similar to last year, the program contains nearly 40 projects and will grow throughout the fiscal year.



This year the Commission is excited to be working on multiple projects that reach all four corners of the New River Valley. Key focus areas include downtown community development, project implementation, and early childhood education. In addition, the Commission continues to partner with local and regional organizations to attract passenger rail service, improve access to data, develop geospatial information, and increase public participation.

The FY20 agency-wide budget for planning and programs is approximately \$1.7M, and supports 12 full-time and three part-time staff. Staff utilizes the Annual Work Program throughout the year to monitor progress and resources assigned to individual projects. Our multi-disciplinary team is ready to provide the highest level of quality, capacity, and accountability for local members this year.

Staff will be available at the August Commission meeting to answer any questions you may have.

Strengthening the Region through Collaboration

**Counties**

Floyd | Giles  
 Montgomery | Pulaski

**City**

Radford

**Towns**

Blacksburg | Christiansburg  
 Floyd | Narrows | Pearisburg  
 Pembroke | Pulaski  
 Rich Creek

**Higher Education**

Virginia Tech  
 Radford University  
 New River Community College



What is one business you would visit regularly if it were in Downtown?

What is one business you would visit regularly if it were in Downtown?

What is one business you would visit regularly if it were in Downtown?

through  
Collaborati

*NRV Regional Commission*  
Annual Work Program  
July 2019 - June 2020



# NEW RIVER VALLEY REGIONAL COMMISSION SUMMARY WORK PROGRAM FISCAL YEAR JULY 2019 - JUNE 2020

## OVERVIEW

The Annual Work Program is the foundation for achieving the objectives and strategies of the New River Valley Regional Commission. The Commission strives to maximize its limited staff and resources by developing a comprehensive work plan that is based on current needs and priorities of the region.

This FY20 program is a compilation of projects presented by Council members, including managers and administrators, local partners, regional organizations, and staff. The intent is to obtain the most benefit from the least direct cost to our local government members. Projects that cannot be incorporated in to the current-year work plan are added to future work programs. Program tasks are grouped as multijurisdictional projects, local projects, or administrative & finance.

The program is revised annually and may be amended as deemed necessary by the member local governments.

## New River Valley Regional Commission Staff

### Executive Director

Kevin Byrd, AICP

### Administrative Staff

Janet McNew, Director of Finance and Personnel

Jessica Barrett, CPA, Finance Technician

Julie Phillips, Office Manager

### Planning & Program Staff

Elijah Sharp, Deputy Executive Director/Director of Planning & Programs

Aphi Fancon, AICP, Senior Planner

Christy Straight, AICP, Senior Planner

Jennifer Wilsie, AICP, Senior Planner

Nicole Hersch, Regional Planner II/Community Designer

Patrick O'Brien, Regional Planner II

James Jones, Regional Planner

Meghan Phleiderer, Director of Smart Beginnings NRV

Kristina Warack, Data Systems Manager

Amelia Hayden, GIS Intern

Note: AICP (American Institute of Certified Planners), CPA (Certified Public Accountant)



## Regional Imprints for FY 2020

The Commission is excited to partner with members across the region on local efforts that have impacts stretching beyond jurisdictional boundaries. Key focus areas this year include downtown community development, project implementation, and early childhood education. In addition, the Commission continues to partner with local and regional organizations to attract passenger rail service, improve access to data, develop geospatial information, and increase public participation. Here is a sneak peek at this year's program...

The City of Radford will be developing a plan for its downtown. Through the planning process, the City will partner with the newly established public, private, citizen coalition supporting downtown improvements to identify physical and economic blight within the eastern district. Key project outcomes will include increasing entrepreneurial capacity to decrease vacant, disinvested, and underutilized buildings and parcels which represent commercial potential.

Floyd County is expanding access and utility infrastructure in its Commerce Center. The improvements will allow the County to further subdivide the 51-acre property to attract smaller manufacturing and technology companies. The County is partnering with the Appalachian Regional Commission and the Tobacco Commission to fund this project, which is scheduled for completion in June 2022.

Key focus areas this year include downtown community development...

The Town of Narrows is implementing recommended physical improvements to the downtown area with the goal of encouraging business development and improved economic vitality in the Town. The project includes development of engineering specifications and subsequent construction of improvements to streetscapes, buildings and public spaces as specified. The Commission is providing grant administration help on this project.

The Town of Christiansburg is partnering with the Commission to facilitate community engagement and conduct a detailed analysis of three distinct areas in its community. The areas include Cambria, Midtown, and downtown Christiansburg. Key outcomes will include documenting key strategies obtained through public engagement and outreach, and developing preliminary design concepts that are targeted towards increasing the economic vitality of the plan.

Pulaski County is in the process of updating its Comprehensive Plan which was last updated in 2013. The Commonwealth of Virginia requires that the Planning Commission review and update the document at least every 5 years. This process allows the County to assess the changes that have occurred since the last update, evaluate current issues and practices, and adapt to changing state and other regulations. The Commission is assisting with public engagement, data analysis, mapping, and plan development.

Smart Beginnings of the NRV is increasing access to high-quality, full-time, full-year childcare in disadvantaged communities. The Virginia Early Childhood Foundation is supporting four programs that are located in disadvantaged communities. Leaders and teachers in these programs are receiving intensive professional development resources/support, as well as financial rewards for their efforts. The program aligns with the NRV Regional Needs Assessment that was completed last year.

## FY 2019 – 2020 New River Valley Regional Commission Members

*Chair – Mr. Michael Harvey*  
*Vice-Chair – Mr. Michael Maslaney*  
*Treasurer – Mr. Leon Law*

*Past-Chair –*  
*At-Large – Mr. Steve Fijalkowski*  
*Ms. Catherine Potter*

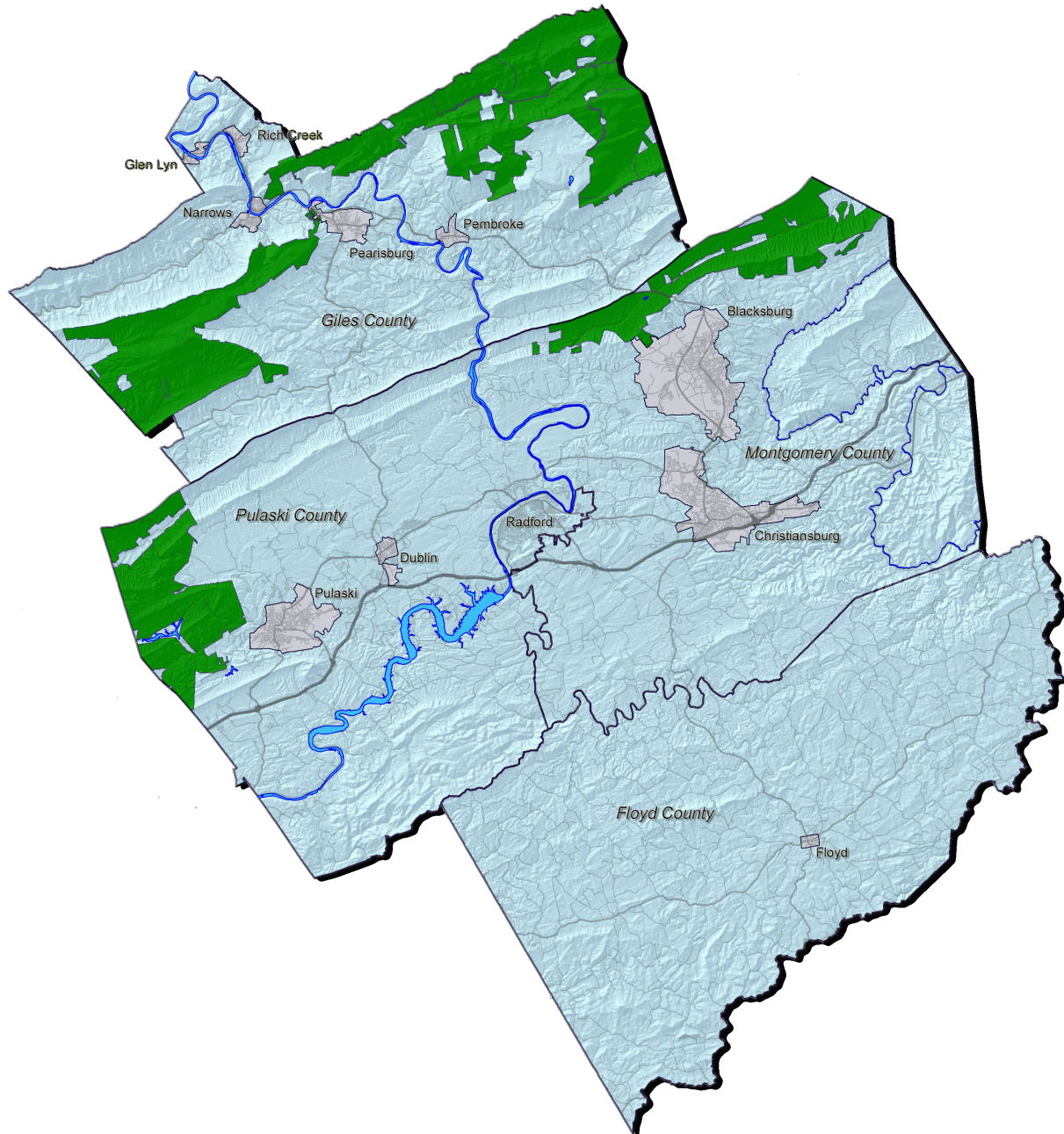
<u>Floyd County:</u>	Mr. Justin Coleman* 315 Gallimore Trails, NW Floyd, VA 24091	Mr. Michael Maslaney PO Box 908 Floyd, VA 24091	<u>Town of Floyd:</u> Mr. Mike Patton* 123 Wilson Street Floyd, VA 24091
<u>Giles County:</u>	Mr. Richard McCoy* 505 Tyler Avenue Pearisburg, VA 24134	Mr. Leon Law 1809 Cascades Drive Pembroke, VA 24136	<u>Town of Narrows:</u> Mr. Thomas Garrett* 105 Bridge Street Narrows, VA 24124
	<u>Town of Pearisburg:</u> Ms. Susie Journell* 412 N. Dennis St. Pearisburg, VA 24134	<u>Town of Rich Creek:</u> Mr. William Kantsios* 936 Greenbriar Drive Rich Creek, VA 24147	<u>Town of Pembroke:</u> Robert Lawson 519 Circle Drive Pembroke, VA 24136
<u>Montgomery County:</u>	Ms. Steve Fijalkowski* 2557 Mt. Pleasant Road Shawsville, VA 24162	Mr. Michael Harvey 803 Willard Drive Blacksburg, VA 24060	
<u>Pulaski County:</u>	Mr. Doug Warren 4540 Shelburne Road Radford, VA 24141	Mr. Charles Bopp* PO Box 1402 Pulaski, VA 24301	
<u>City of Radford:</u>	Mr. David Horton* 106 5th Street Radford, VA 24141	Dr. Helen Harvey 701 Berkley St. Radford, VA 24141	
<u>Town of Blacksburg:</u>	Ms. Susan Anderson* 700 Preston Avenue Blacksburg VA 24060	Mr. Joel Herbein 515 Farmington Lane Blacksburg, VA 24060	
<u>Town of Christiansburg:</u>	Mr. Hil Johnson 140 Brilliant Drive, N. W. Christiansburg, VA 24073	Mr. Henry Showalter* 455 Overhill Road Christiansburg, VA 24073	
<u>Town of Pulaski</u>	Mr. Greg East* 344 N. Jefferson Avenue Pulaski, VA 24301	Mr. Larry Clevinger 1128 Well Street Pulaski, VA 24301	Mr. Tyler Clontz* Pulaski, VA 24301
<u>Radford University:</u>	Mr. Joe Carpenter Martin Hall 0323 Radford, VA 24141		
<u>Virginia Tech:</u>	Mr. Chris Kiwus VA Tech Blacksburg, VA 24061	Ms. Catherine Potter Blacksburg, VA 24061	
<u>New River Community College:</u>	Ms. Angie Covey 5251 College Drive Dublin, VA 24084		

**\* = Elected Official**

## ACRONYM DESCRIPTIONS

ACCE	Access to Community College Education
ACS	American Community Survey
AFID	Agriculture and Forestry Industries Development Fund
ARC	Appalachian Regional Commission
ARCNet	ARC Grant Management System
BLS	Bureau of Labor Statistics
CAMS	Central Application Management System
CDBG	Community Development Block Grant
CEDS	Comprehensive Economic Development Strategy
CHAS	Comprehensive Housing Affordability Strategy
DEQ	Department of Environmental Quality
DGIF	Department of Game and Inland Fisheries
DHCD	Department of Housing & Community Development
DMO	Destination Marketing Organization
EDA	Economic Development Administration
EDD	Economic Development District
GIS	Geographic Information System
HIRA	Hazard Identification Risk Assessment
HUD	Department of Housing & Urban Development
LPA	Local Planning Assistance
L RTP	Long Range Transportation Plan
MLS	Multiple Listing Service
MPO	Metropolitan Planning Organization
MSA	Metropolitan Statistical Area
NRCC	New River Community College
NRVDC	New River Development Corporation
NRHD	New River Health District
NRV	New River Valley
NRWT	New River Water Trail
PCSA	Pulaski County Sewerage Authority
PDC	Planning District Commission
PUMS	Public-Use Microdata Samples (US Census Bureau)
RIFA	Regional Industrial Facility Authority
RTCC	Regional Transit Coordinating Council
RU	Radford University
TAC	Technical Advisory Committee
TE	Transportation Enhancement
TIC	Tobacco Commission
UAC	University Advisory Committee
VAPDC	Virginia Association of Planning District Commissions
VDEM	Virginia Department of Emergency Management
VDOT	Virginia Department of Transportation
VDRPT	Virginia Department of Rail & Public Transportation
VECF	Virginia Early Childhood Foundation
VHDA	Virginia Housing Development Authority
VT	Virginia Tech
VTRANS	Virginia Statewide Long-Range Transportation Plan

## NEW RIVER VALLEY REGION



### BACKGROUND

In September 1969, the New River Valley Regional Commission was organized by its member jurisdictions - Floyd, Giles, Montgomery and Pulaski Counties, the City of Radford, and the Towns of Blacksburg, Christiansburg, and Pulaski - and accepted the charge of the general provisions of the Virginia Area Development Act which authorized the creation of the Commission.

The 1995 General Assembly amended and reenacted 15.1-1400 et al. The reenacted Bill is entitled the "*Regional Cooperation Act*". The Act added governmental cooperation to purposes of the Commission. The Commission's overall goals are based in the provisions of the Regional Cooperation Act. The 1997 General Assembly re-codified the Act as 15.2-4200 et al.



## FY 2019-2020 WORK PROGRAM CATEGORIES

PROGRAM NUMBER	PROJECT TITLE
<i>Multijurisdictional Projects</i>	
302349	Regional Housing Study
303150	Virginia's First
303530	New River Health District GIS/Technology Assistance
303730	Development Corporation Assistance
303790	Watershed Roundtable
304020	VDOT Rural Transportation Work Program
305020	Ridesolutions Program
306020	EDA Program
308020	HOME Program
310217	Prices Fork (VCI) Grant Administration
310227	Prices Fork (ARC) Grant Administration
310408	NRVMPO 2045 Long-Range Transportation Plan Update
310469	VECF Mixed Delivery Grant
310479	Giles Broadband Grant Administration
310489	Montgomery County/City of Radford Broadband Plan
310499	NRV Pre-School Development
<i>Local Projects</i>	
302329/302320	Town of Floyd Zoning Ordinance Update
302339/302330	Montgomery County Village Planning
302359/302350	Pulaski County Comprehensive Plan Update
302369	Town of Pulaski Land Development Procedures Manual
302379	Town of Floyd Park Storybook Trail Visualizations
303193	Rocky Knob Grant Administration
310368	Town of Pulaski CDBG Grant Administration
310378	Town of Narrows CDBG Grant Administration
310388	Radford University Hazard Mitigation Plan Update
310419	Floyd County Industrial Access Grant Administration
310429	Town of Christiansburg ARC Planning Grant
310459	Town of Pulaski Drinking Water Construction
310510	City of Radford Downtown Planning Grant
310520	James Hardy ARC Construction Administration
310530	Commerce Park ARC Grading Project Grant Administration
	Rich Creek CDBG Construction Admin
	Pearisburg CDBG Construction Admin
<i>Administrative &amp; Finance</i>	
303220	Workforce Fiscal Agent
303350	SWVA Fiscal Agent
310327	Workforce Pathways

## **Regional Housing Study**

### **Code: 302349**

#### **PROJECT DESCRIPTION**

The NRV Housing Study is funded by the Virginia Housing Development Authority. The 18-month study will compile citizen input and housing market data to provide a detailed understanding of the regional + local housing market and housing issues in New River Valley communities and develop tailored strategies that address both regional and local housing needs. The NRV Housing Study will serve as a strong foundation for the planning of future employment, housing, or infrastructure development activities, providing localities and developers with data and strategies that help to guide their investment in housing production and redevelopment projects.

The Commission will be administering this grant as applicant: handling all grant administration as well as sub-contracting with three additional project partners to complete the grant deliverables. Outcomes include the creation of a regional housing plan with local sub-plans to inform planning, development, and future funding.

#### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – January 2020

First Quarter Deliverables (July 2019 – September 2019):

- Prepare and facilitate regular staff team meetings
- Engage Leadership Team regularly
- Meet with Consortium group quarterly
- Participate in housing data training with VCHR
- Finish analysis of housing data: MLS, tax assessment data, ACS, BLS, PUMS, CHAS
- Submit quarterly reports and remittance requests to VHDA
- Complete public outreach
- Complete Focus Groups
- Conduct regional tour with Housing Virginia
- Analyze public survey data
- Work with Housing Virginia to facilitate conversations with local government staff, Boards, and Councils

Second Quarter Deliverables (October 2019 – December 2019):

- Engage Leadership Team regularly
- Meet with Consortium group quarterly
- Conduct housing condition field surveys
- Prepare and facilitate regular staff team meetings
- Analyze public engagement data
- Schedule work session time with Boards/Councils + Housing Virginia
- Finalize housing plan strategies
- Submit quarterly reports and remittance requests to VHDA
- Begin drafting of Housing Plan

Third Quarter Deliverables (January 2020 – March 2020):

- Finalize Housing Plan
- Submit final quarterly report and remittance request to VHDA

Fourth Quarter Deliverables (April 2020 – June 2020):

- none

*Localities/Partners Served:* NRV Region

*Project Leader:* Jennifer Wilsie, Senior Planner

*Funding Source and Estimated Hours:* VHDA, ARC, 65 hours

**Virginia's First  
Code: 303150**

**PROJECT DESCRIPTION**

Virginia's First is the regional industrial facility authority formed to cooperatively develop economic projects with regional impact. The Commission provides administrative and finance support to the authority at the direction of a part-time executive director. The project's activity includes quarterly financial reporting, accounts payable and receivable, annual meeting support, document management, coordinating and/or responding to information requests from the public and authority member representatives, and other tasks as directed by the executive director and board members. These additional tasks may include grant preparation, prospect site visit support, and coordination of miscellaneous site activities.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Annual meeting in September
- Monthly accounts payable processing
- Quarterly Treasurer's report
- Annual audit coordination and support

Second Quarter Deliverables (October 2019 – December 2019):

- Quarterly meeting in December
- Monthly accounts payable processing
- Quarterly Treasurer's report
- Board member documentation
- Member representative appointments for 2020

Third Quarter Deliverables (January 2020 – March 2020):

- Quarterly meeting in March
- Monthly accounts payable processing
- Quarterly Treasurer's report
- Board member documentation
- Member representative appointments for 2020

Fourth Quarter Deliverables (April 2020 – June 2020):

- Quarterly meeting in June
- Monthly accounts payable processing
- Quarterly Treasurer's report
- Annual member dues invoicing

*Localities/Partners Served:* Locality (Giles County, Montgomery County, Pulaski County, City of Radford, Town of Christiansburg, Town of Dublin, Town of Pearisburg, Town of Pulaski), Other partners (City of Roanoke, Roanoke County, Bland County, Craig County)

*Project Leader:* Christy Straight, Senior Planner

*Funding Source and Estimated Hours:* Virginia's First RIFA, 601 hours

## **New River Health District GIS Mapping**

### **Code: 303539**

#### **PROJECT DESCRIPTION**

The Regional Commission continues to uphold and advance its GIS partnership with the New River Health District. The Commission and Health District recognize the capabilities of using GIS to catalog historical data, analyze trends, and effectively convey technical information visually. Geospatial and data visualization techniques have proven themselves useful in the public health and environmental health sectors – both for internal organizational operations and external education efforts.

#### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Meet with NRHD staff to develop a FY20 Plan of Work
- Explore new GIS and web deliverables and services
- Initial development of NRHD website
- Monthly dashboard updates: rabies, other data as guided by NRHD staff
- Submit Quarterly Progress Report and Reimbursement Request

Second Quarter Deliverables (October 2019 – December 2019):

- Initial draft of NRHD website
- Monthly dashboard updates
- Submit Quarterly Progress Report and Reimbursement Request

Third Quarter Deliverables (January 2020 – March 2020):

- Finalize NRD website
- Monthly dashboard updates
- Submit Quarterly Progress Report and Reimbursement Request

Fourth Quarter Deliverables (April 2020 – June 2020):

- Facilitate meetings with regional partners to explore new GIS and web deliverables
- Monthly dashboard updates
- Submit Quarterly Progress Report and Reimbursement Request

*Localities/Partners Served:* New River Health District (Virginia Department of Health)

*Project Leader:* Kristie Warack, Data Systems Manager

*Funding Source and Estimated Hours:* New River Health District, 558 hours

**Development Corporation Assistance  
Code: 303730**

**PROJECT DESCRIPTION**

The Regional Commission is partnering with the Development Corporation to provide general administrative services and also to manage the revolving loan fund. Historically the Commission was given a discount on rent; however, the services will be provided on a contractual basis beginning in FY19.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Maintain online building calendar and room reservations
- Receive ground shipments on behalf of absent tenants
- Provide daily wayfinding signage
- Ensure building lock-up
- Administer NRVDC small business revolving loan fund

Second Quarter Deliverables (October 2019 – December 2019):

- Maintain online building calendar and room reservations
- Receive ground shipments on behalf of absent tenants
- Provide daily wayfinding signage
- Ensure building lock-up
- Administer NRVDC small business revolving loan fund

Third Quarter Deliverables (January 2020 – March 2020):

- Maintain online building calendar and room reservations
- Receive ground shipments on behalf of absent tenants
- Provide daily wayfinding signage
- Ensure building lock-up
- Administer NRVDC small business revolving loan fund

Fourth Quarter Deliverables (April 2020 – June 2020):

- Maintain online building calendar and room reservations
- Receive ground shipments on behalf of absent tenants
- Provide daily wayfinding signage
- Ensure building lock-up
- Administer NRVDC small business revolving loan fund

*Localities/Partners Served:* Pulaski County, Development Corporation

*Project Leader:* Kevin Byrd, Executive Director

*Funding Source and Estimated Hours:* Development Corporation, 560 hours

## **Watershed Roundtable**

### **Code: 303790**

#### **PROJECT DESCRIPTION**

The Regional Commission continues to act as the coordinating entity for the New River Watershed Roundtable. The outcomes for this project are to provide administrative support to the New River Watershed Roundtable through quarterly meetings; to provide opportunities for further watershed collaboration; support local pet waste stations through the distribution of biodegradable bags; to update the website, including content, branding, and maintenance; to design and create an interactive map for the New River Water Trail; and to provide support to citizen water quality monitoring projects and regional river clean-up projects.

#### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – Dec 2020

First Quarter Deliverables (July 2019 – September 2019):

- Continue development of NR Watershed Roundtable website
- Continue development of NRWT Map
- Assist in the administration of the ReNew the New clean-up event
- Coordinate, host, and conduct Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting

Second Quarter Deliverables (October 2019 – December 2019):

- Continue development of NR Watershed Roundtable website
- Continue development of NRWT Map
- Coordinate, host, and conduct Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting

Third Quarter Deliverables (January 2020 – March 2020):

- Continue development of NR Watershed Roundtable website
- Coordinate, host, and conduct Quarterly Meeting
- Order and distribute pet waste station bags
- Follow-up with tasks assigned at Quarterly Meeting

Fourth Quarter Deliverables (April 2020 – June 2020):

- None

*Localities/Partners Served:* New River Valley Region, DEQ, DGIF, Appalachian Power, Backcountry.com, Friends of Claytor Lake, Friends of Peak Creek, Friends of the New River, local outfitters, NRV Trout Unlimited, the ReNew the New Committee, and student organizations from Virginia Tech and Radford University

*Project Leader:* Nicole Hersch, Regional Planner II

*Funding Source and Estimated Hours:* Virginia Department of Environmental Quality, 355 hours

**VDOT Rural Transportation Program**  
**Regional Technical Transportation Planning Assistance & Core Program Requirements**  
**Code: 304020**

**PROJECT DESCRIPTION**

The purpose of this work element is to provide transportation technical planning assistance, grant writing, and staff time to fulfill statewide planning and policy efforts. In addition, the Commission facilitates regional participation and consensus building on transportation-related issues through a continuing, comprehensive, and coordinated planning process. The Commission provides staff assistance to prepare agendas, presentation materials, and maintains supporting websites for two standing committees: 1) Transportation Technical Advisory Committee, and 2) Regional Transit Coordinating Council.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Launch Trail Counter(s) and prepare activity reports for participating localities
- Initiate update of Regional Bikeway, Walkway, Blueway Plan
- Assist with SMART Portal applications
- Coordinate Multi-Regions Bicycle/Pedestrian Social (NRV and Roanoke Valley Alleghany regions)
- Attend and participate in local, regional, and statewide transportation related meetings
- Submit Quarterly Progress Report and Reimbursement Report

Second Quarter Deliverables (October 2019 – December 2019):

- Launch local and/or regional technical assistance project(s)
- Staff assistance/develop materials for Fall TAC/RTCC meeting
- Coordinate Commonwealth Transportation Board Representative Meeting
- Attend and participate in local, regional, and statewide transportation related meetings
- Submit Quarterly Progress Report and Reimbursement Report

Third Quarter Deliverables (January 2020 – March 2020):

- Attend transportation related conferences and professional development workshops
- Retrieve local input and develop draft report(s) for technical assistance project
- Initial draft content for Regional Bikeway, Walkway, Blueway Plan
- Staff assistance/develop materials for Spring TAC/RTCC meeting
- Attend and participate in local, regional, and statewide transportation related meetings
- Submit Quarterly Progress Report and Reimbursement Report

Fourth Quarter Deliverables (April 2020 – June 2020):

- Present outcomes to participating stakeholders, local councils/supervisors, and public
- Release and share technical assistance project outcomes as needed
- Review data as requested by VDOT throughout the fiscal year pertaining to: VTrans, functional classification, Virginia's Surface Transportation Plan, Park and Ride Lots Inventory/Study, bicycle and pedestrian planning, and freight planning.
- Submit FY21 Rural Work Program to VDOT
- Attend and participate in local, regional, and statewide transportation related meetings
- Submit Quarterly Progress Report and Reimbursement Report

*Localities Served:* New River Valley Region (non-urbanized areas), NRVMPPO, VDOT, and DRPT

*Project Leader:* Elijah Sharp, Deputy Executive Director

*Funding Source and Estimated Hours:* VDOT, local match, 1,333 hours

**RIDE Solutions**  
**Code: 305020**

**PROJECT DESCRIPTION**

RIDE Solutions is a multi-regional program to provide ridesharing and alternative transportation modes to the residents of the New River Valley. The Roanoke Valley-Alleghany Regional Commission partners in execution of the program at the multi-region level across the Region 2000 LGC, West Piedmont PDC, and the NRVRC. The NRVRC is responsible for executing the program in the New River Valley. The goal of the program is to reduce the number of trips taken in the region, particularly commuter trips and provide a resource transportation alternatives available in the NRV. For this region, the program focuses more on reaching commuters, particularly through their employers, and employers in their own right with information and technical assistance to invest in more sustainable and affordable transportation decision-making.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Montgomery Chamber expo
- VT CRC Annual Tenants' Picnic table
- Sustainability Week activities (Bike Valet, etc.)
- Try Transit Week promotion to highlight local transit systems
- Bike Valet for Brew Do
- Contact with Workplace Partners (usually via e-mail newsy item)
- Quarterly report to NRV stakeholders

Second Quarter Deliverables (October 2019 – December 2020):

- Ride Smart Celebration event planning
- Bike Shorts Film Festival
- Contact with Workplace Partners (usually via e-mail newsy item)
- Quarterly report to NRV stakeholders
- Some kind of chamber participation/networking (attendance at BAH, networking)
- Initiate DRPT grant application process
- Quarterly report to NRV stakeholders

Third Quarter Deliverables (January 2020 – March 2020):

- Prepare and submit DRPT application
- Contact with Workplace Partners (usually via e-mail newsy item)
- Some kind of chamber participation/networking (attendance at BAH, networking)
- Quarterly report to NRV stakeholders

Fourth Quarter Deliverables (April 2020 – June 2020):

- Bike Valet for Fork & Cork
- Budget spend down strategy and execution of, if needed
- Monthly reporting to DRPT
- Contact with Workplace Partners (usually via e-mail newsy item)
- Quarterly report to NRV stakeholders

*Localities/Partners Served:* New River Valley Region

*Project Leader:* Christy Straight, Senior Planner

*Funding Source and Estimated Hours:* DRPT, local match, 1,456 hours



**Economic Development Administration (EDA)**  
**CEDS 2019-20/Economic Development District**  
**Code: 306020**

**PROJECT DESCRIPTION**

The EDA Economic Development District project includes a variety of tasks related to the functions of the NRVRC as an ‘Economic Development District’ as designated by the US Economic Development Administration. As the regional EDD, the NRVRC receives support to perform the annual update to the regional Comprehensive Economic Development Strategy (CEDS) planning document that aligns with EDA-supported grant funding programs. In addition, the EDA planning partnership grant project provides support for NRVRC staff to undertake a variety of regional economic development planning and implementation projects as outlined in the CEDS, and as identified by other regional partner organizations. The EDA project funds staff time to support projects in the areas of economic development finance and entrepreneurship, data collection and analysis, and regional activities in support of economic development, workforce development, and related fields.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019-June 2022

First Quarter Deliverables (July 2019 – September 2019):

- Prepare consumer version of 2019 CEDS document (results of 2018-19 planning process)
- Collect data for CEDS outcomes tracking metrics and online data display of CEDS content
- Provide economic development technical assistance on request of local government partners

Second Quarter Deliverables (October 2019 – December 2019):

- Update content of CEDS document, including economic data sections
- Convene CEDS committee meetings for 2018-19 update process (3+ meetings total)
- Collect data for CEDS outcomes tracking metrics and online data display of CEDS content
- Provide economic development technical assistance on request of local government partners

Third Quarter Deliverables (January 2020 – March 2020):

- Update content of CEDS document, including results of CEDS committee process
- Convene CEDS committee meetings for 2018-19 update process (3+ meetings total)
- Develop layout for online version of CEDS document contents and update data tracking metrics
- Provide economic development technical assistance on request of local government partners

Fourth Quarter Deliverables (April 2020 – June 2020):

- Upload CEDS metrics to data dashboard and online version of CEDS documents
- Update/finalize complete CEDS document to meet EDA requirements
- Submit 2020 CEDS report update to EDA
- Provide economic development technical assistance on request of local government partners

*Localities/Partners Served:* New River Valley Region

*Project Leader:* Patrick O’Brien, Regional Planner II

*Funding Source and Estimated Hours:* EDA, local match, 1,985 hours

**New River Valley HOME Consortium**  
**Code: 308020**

**PROJECT DESCRIPTION**

The HOME Program, established in 1990 by the Department of Housing and Urban Development (HUD), is the largest Federal block grant to State and local governments designed exclusively to create affordable housing for low to moderate-income households.

Funds are eligible for activities such as homeowner rehabilitation, new construction of single family or multi-family homes, acquisition of property, demolition of substandard housing, architectural fees, feasibility studies, homebuyer's counseling, and other finance-related costs.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist in project development as needed
- Conduct Environmental Review Records as needed

Second Quarter Deliverables (October 2019 – December 2019):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist in project development as needed
- Conduct any on-site monitoring visits
- Complete annual rental monitoring
- Conduct Environmental Review Records as needed

Third Quarter Deliverables (January 2020 – March 2020):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Conduct Environmental Review Records as needed
- Assist in project development as needed

Fourth Quarter Deliverables (April 2020 – June 2020):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Conduct Environmental Review Records as needed
- Participate in quarterly HOME Board meetings
- Assist in project development as needed

*Localities/Partners Served:* NRV Region

*Project Leader:* Jennifer Wilsie, Senior Planner

*Funding Source and Estimated Hours:* HUD, 250 hours

**Vibrant Communities Initiative  
Prices Fork Food Center Grant Administration  
Code: 310217**

**PROJECT DESCRIPTION**

The purpose of this work element is to provide grant administration for Montgomery County under the Vibrant Communities Initiative (VCI) program towards the comprehensive rehabilitation of the former Prices Fork Elementary School in Montgomery County to create the Old School Food Center, which will provide innovative economic development opportunities for new or expanding local food-based entrepreneurs through the creation of a (1) commercial incubator kitchen, (2) farm-to-table restaurant, (3) retail market, (4) craft brewery and (5) business competition with support services.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Assist with agenda creation and facilitation of monthly Live, Work, Eat, Gather, Inc. Board meetings
- Manage Labor Compliance requirements
- Submit monthly progress reports through CAMS
- Assist with development of Business Competition Challenge
- Submit remittance requests as necessary

Second Quarter Deliverables (October 2019 – December 2019):

- Construction begins in former cafeteria/auditorium
- Assist with Grand Opening of Food Center
- Manage Labor Compliance requirements
- Track job creation beneficiaries
- Assist with agenda creation and facilitation of monthly Live, Work, Eat, Gather, Inc. Board meetings
- Submit remittance requests as necessary
- Assist with development of Business Competition Challenge
- Submit monthly progress reports through CAMS

Third Quarter Deliverables (January 2020 – March 2020):

- Track job creation beneficiaries
- Manage Labor Compliance requirements
- Assist with agenda creation and facilitation of monthly Live, Work, Eat, Gather, Inc. Board meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary

Fourth Quarter Deliverables (April 2020 – June 2020):

- Track job creation beneficiaries
- Manage Labor Compliance requirements
- Assist with agenda creation and facilitation of monthly Live, Work, Eat, Gather, Inc. Board meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary
- Prepare for Final Compliance Review and Administrative Closeout

*Localities/Partners Served:* New River Valley Region

*Project Leader:* Jennifer Wilsie, Senior Planner

*Funding Source and Estimated Hours:* VCI, 147 hours

**Appalachian Regional Commission  
Prices Fork Food Center Grant Administration  
Code: 310227**

**PROJECT DESCRIPTION**

The purpose of this project is to renovate the former kindergarten room and cafeteria/gymnasium of the Old Prices Fork Elementary School to re-use an existing landmark to support the creation of a new, multi-use village center in historic Prices Fork Village that will revitalize the rural agricultural community, as well as provide new resources and services that will strengthen and enrich the entire New River Valley.

The Commission will be administering this grant as applicant: handling all grant administration as well as sub-contracting with two additional project partners to complete the grant deliverables. Outcomes include the renovation of the former Prices Fork Elementary School into a shared-use commercial incubator kitchen and construct client/tenant spaces for food entrepreneurs. Benefits include the creation of 20 jobs, two businesses, and 25 businesses served or improved.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Manage Labor Compliance requirements
- Assist with agenda creation and facilitation of monthly Live, Work, Eat, Gather, Inc. Board meetings
- Submit monthly progress reports through CAMS
- Assist with development of Business Competition Challenge
- Assist with coordination of Furniture, Fixture, Equipment installation
- Track job creation beneficiaries

Second Quarter Deliverables (October 2019 – December 2019):

- Assist with agenda creation and facilitation of monthly Live, Work, Eat, Gather, Inc. Board meetings
- Assist with Grand Opening of Food Center
- Submit remittance requests as necessary
- Submit monthly progress reports through CAMS
- Track job creation beneficiaries
- Assist with development of Business Competition Challenge
- Construction Complete

Third Quarter Deliverables (January 2020 – March 2020):

- Track job creation beneficiaries
- Submit monthly progress reports through CAMS
- Assist with agenda creation and facilitation of monthly Live, Work, Eat, Gather, Inc. Board meetings
- Process invoices from third-party contracts as necessary

Fourth Quarter Deliverables (April 2020 – June 2020):

- Submit monthly progress reports through CAMS
- Assist with agenda creation and facilitation of monthly Live, Work, Eat, Gather, Inc. Board meetings
- Process invoices from third-party contracts as necessary
- Track job creation beneficiaries
- Prepare for Final Compliance Review and Administrative Closeout

*Localities/Partners Served:* New River Valley Region

*Project Leader:* Jennifer Wilsie, Senior Planner

*Funding Source and Estimated Hours:* Funding sources listed here, 56 hours

## **NRVMPO 2045 Long-Range Transportation Plan Update**

### **Code: 310408**

#### **PROJECT DESCRIPTION**

The purpose of this project is to update the New River Valley Metropolitan Organization's Long-Range Transportation Plan (LRTP). The plan update will provide consideration of all modes of transportation and shall be continuing, cooperative, and comprehensive to the degree appropriate, based on the complexity of transportation problems to be addressed. In general, the planning process shall provide for the establishment and use of a performance-based approach to transportation decision making to support national and statewide goals. The planning horizon will be updated to 2045.

#### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: April 2018 – September 2020

First Quarter Deliverables (July 2019 – September 2019):

- Identify performance measures and goals
- Review and confirm hotspots and needs analysis
- Prepare a video on progress since last LRTP update (i.e., projects accomplished or in pipeline)
- Prepare quarterly progress report and invoice

Second Quarter Deliverables (October 2019 – December 2019):

- Update TAZ boundary data with participating localities 1-on-1 (as needed)
- Prioritization of constrained transportation needs
- Public Open House – review key 2040 planning goals and 2045 planning process
- Development of unconstrained transportation needs list
- Media outreach to promote public meetings/activities
- Prepare quarterly progress report and invoice

Third Quarter Deliverables (January 2020 – March 2020):

- Close public survey
- Survey results analysis
- Cost planning and benefit assessment for constrained project list
- Prepare quarterly progress report and invoice

Fourth Quarter Deliverables (April 2020 – June 2020):

- Initial draft 2045 LRTP
- Present to NRVMPO TAC
- Prepare quarterly progress report and invoice

*Localities/Partners Served:* New River Valley Region, NRV Metropolitan Planning Organization

*Project Leader:* Elijah Sharp, Deputy Executive Director

*Funding Source and Estimated Hours:* NRVMPO, 659 hours

## **VECF Mixed Delivery Grant**

### **Code: 310469**

#### **PROJECT DESCRIPTION**

In FY 18-19, Smart Beginnings NRV was awarded a Mixed Delivery Preschool Grant through the Virginia Early Childhood Foundation (VECF) to increase access to high-quality, full-time, full-year childcare in disadvantaged communities and test early childhood workforce development initiatives and innovations. Thanks to this grant, four Early Childhood Care & Education (ECCE) programs located in disadvantaged communities are receiving intensive quality improvement resources/support. Leaders and teachers in these programs are receiving intensive professional development resources/support, as well as financial rewards for their efforts.

#### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: January 2019 - June 2019 Planning Period, July 2019 - June 2021 Implementation Period)

First Quarter Deliverables (July 2019 - September 2019):

- Develop and implement a new plan for the Virginia Quality portion of the Mixed Delivery project
- Collaborate with partners to organize leader and teacher professional development opportunities
- Engage local DSS teams in Coordinated Enrollment discussions to increase access through the strategic and streamlined use of childcare subsidies
- Collect baseline data on programs, classrooms, leaders and teachers
- Provide quarterly project and expense reports to VECF

Second Quarter Deliverables (October 2019 - December 2019):

- Collaborate with partners to organize leader and teacher professional development opportunities
- Engage an early childhood business management consultant in Mixed Delivery efforts
- Collaborate with partners to engage and educate families on healthy development topics and available community services and resources
- Coordinate the use of “Curriculum & Environment Enhancement Funds” and ensure compliance with grant guidelines
- Collect updated data on programs, classrooms, leaders and teachers
- Provide quarterly project and expense reports to VECF

Third Quarter Deliverables (January 2020 - March 2020):

- Collaborate with partners to organize leader and teacher professional development opportunities
- Establish an Early Childhood Registered Apprenticeship Program with NRCC in partnership with high schools and high-quality programs
- Coordinate the use of “Curriculum & Environment Enhancement Funds” and ensure compliance with grant guidelines
- Collect updated data on programs, classrooms, leaders and teachers
- Provide quarterly project and expense reports to VECF

Fourth Quarter Deliverables (April 2020 - June 2020):

- Collaborate with partners to organize leader and teacher professional development opportunities
- Coordinate the use of “Curriculum & Environment Enhancement Funds” and ensure compliance with grant guidelines
- Collect updated data on programs, classrooms, leaders and teachers
- Analyze the data from Implementation Period Year 1
- Provide year-end project and expense reports to VECF

*Localities/Partners Served:* New River Valley Region

*Project Leader:* Meghan Pfleiderer, Director of Smart Beginnings NRV

*Funding Source and Estimated Hours:* Virginia Early Childhood Foundation, 513 hours

## **Giles Broadband Implementation (VATI)**

**Code: 310479**

### **PROJECT DESCRIPTION**

Giles County received \$589,444 in Virginia Telecommunications Initiative (VATI) funding to implement a fixed-wireless broadband network serving the Wolf Creek and Walker Valley areas in the county. The project will provide access to broadband for approximately 2,440 serviceable units. Grant activities include 4 backhaul sites, 37 macro and micro sites. The Regional Commission is serving as grant administrator to support Giles County in meeting the grant management requirements.

### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020; anticipated completion end of third quarter

First Quarter Deliverables (July 2019 – September 2020):

- Project kick-off with County and broadband provider (Gigabeam)
- Gigabeam confirm network design initially proposed
- Gigabeam acquire necessary land leases
- Monthly updates conducted and quarterly report submitted to DHCD

Second Quarter Deliverables (October 2019 – December 2020):

- Gigabeam begins construction
- Monthly updates conducted and quarterly report submitted to DHCD

Third Quarter Deliverables (January 2020 – March 2019):

- Construction complete
- Customers begin subscribing
- Speed testing/verification begins and reoccurs quarterly
- Monthly updates conducted and quarterly report submitted to DHCD

Fourth Quarter Deliverables (April 2020 – June 2020):

- Speed testing/verification continues and reoccurs quarterly
- Monthly updates conducted and quarterly report submitted to DHCD

*Localities/Partners Served:* Giles County

*Project Leader:* James Jones, Regional Planner

*Funding Source and Estimated Hours:* Virginia Telecommunications Initiative; project hours 306

## **Montgomery County/City of Radford Broadband Plan**

### **Code: 310489**

#### **PROJECT DESCRIPTION**

Montgomery County received a \$30,000 planning grant from the VA Department of Housing and Community Development to prepare a county-wide broadband plan to provide services to un/under-served households and businesses. The County is working with the City of Radford to expand the footprint of the study thereby increasing opportunities for regional network development. The Regional Commission is serving as grant administrator and supporting the project by conducting a community survey along with staff support for the planning process. A consultant will be procured to evaluate un/underserved areas and develop a prioritized strategy for implementation along with a vertical asset inventory.

#### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2020):

- Procure consultant
- Hold second management team meeting (1<sup>st</sup> meeting last fiscal year)
- Analyze community survey results (survey conducted last fiscal year)
- Prepare survey result report
- Monthly updates conducted and quarterly report submitted to DHCD

Second Quarter Deliverables (October 2019 – December 2020):

- Hold third management team meeting to review survey findings and preliminary consultant work products
- Assist with project prioritization with the consultant team
- Monthly updates conducted and quarterly report submitted to DHCD

Third Quarter Deliverables (January 2020 – March 2019):

- Prepare summary report to be distributed to elected officials, community stakeholders
- Prepare summary presentation for elected officials and key community groups
- Support County/City in releasing the final report
- Monthly updates conducted and quarterly report submitted to DHCD

Fourth Quarter Deliverables (April 2020 – June 2020):

- Project anticipated to be complete early in fourth quarter

*Localities/Partners Served:* Montgomery County, City of Radford

*Project Leader:* Kevin Byrd, Executive Director

*Funding Source and Estimated Hours:* Community Development Block Grant; 48



## **NRV Pre-School Development Code: 310499**

### **PROJECT DESCRIPTION**

In FY 18-19, Smart Beginnings NRV was awarded a Preschool Development Grant through the Virginia Early Childhood Foundation to build networks to support and strengthen our Early Childhood Care & Education (ECCE) system, and to increase access and quality in ECCE programs. The NRV will increase access to ECCE programs through database development and enrollment improvements. The NRV will increase ECCE program quality through training for leaders and teachers, as well as coaching sessions from certified classroom observers. Thanks to this grant, 300+ early childhood professionals throughout the NRV are receiving training, coaching, and financial rewards for their efforts.

- 62 participating ECCE programs will receive \$500 grants, 180 total classrooms
- 190 participating full-time teachers in publicly funded ECCE programs will receive \$1,500 rewards

### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: March - February 2019

First Quarter Deliverables (July 2019 - September 2019):

- VECF site and teacher verification, Coordinated Enrollment survey, and training for all participants
- Complete a Coordinated Enrollment Assessment
  - electronic survey for sites prior to regional meeting
  - local/regional coordinated enrollment meetings
  - VECF Coordinated Enrollment Assessment Report
- Build NRV certified CLASS observer capacity in each age group (infant, toddler, pre-k)
- Engage certified observers in Preschool Development Grant efforts
  - celebration/planning meeting for certified observers
  - compile certification documents, create contracts that include assigned programs/classrooms
  - train observers on entering data in LinkB5, the new Virginia ECCE database
- Coordinate training for all participating leaders and teachers
- Provide quarterly project and expense reports to VECF

Second Quarter Deliverables (October 2019 - December 2019):

- Support leaders and teachers in meeting the Second Quarter requirements of the PDG grant - creating LinkB5 accounts and profiles, and certified CLASS observer coaching sessions in all classrooms
- Complete a Family Needs Assessment
  - electronic survey for families
  - family focus group meeting
  - VECF Family Needs Assessment Report
- Coordinate CLASS coaching sessions for all programs and classrooms with the assigned observers
- Coordinate NRV-PDG grant disbursement for leaders and teachers not eligible for VECF grants
- Provide quarterly project and expense reports to VECF

Third Quarter Deliverables (January 2020 - March 2020):

- Develop the first draft of the NRV ECCE Quality Improvement Plan
- Provide final project and expense reports to VECF

Fourth Quarter Deliverables (April 2020 - June 2020):

- none

*Localities/Partners Served:* New River Valley Region

*Project Leader:* Meghan Pfleiderer, Director of Smart Beginnings NRV

*Funding Source and Estimated Hours:* Virginia Early Childhood Foundation, 1,134

## **Town of Floyd Zoning Ordinance Update**

### **Code: 302329**

#### **PROJECT DESCRIPTION**

Town of Floyd is undertaking the Zoning Ordinance Rewrite which was adopted in 2009. This will allow the Town to expand allowable uses in various zoning districts, develop special requirements for certain uses, add dimensional standards, revise parking requirements and to make it easier to navigate and administer. The rewrite will also include addition and changes to the site development requirements, complying with new state and federal regulations, and reorganization and reformatting of the zoning ordinance.

#### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Micro-analysis of B-3, I-1, and AR-1 zoning districts
- Mapping (Interactive)
- Present to the Planning Commission updated zoning district (Commercial and Industrial)
- Review of the entire Code of Ordinance to identify use related regulations and development requirements that are located in various sections of the code of ordinances.

Second Quarter Deliverables (October 2019 –December 2019):

- Micro-analysis of R-1, R-2 and R-3 zoning districts
- Mapping (Interactive)
- Develop visuals for the above mention Zoning District
- Review of the entire Code of Ordinance to identify use related regulations and development requirements that are located in various sections of the code of ordinances
- Present to the Planning Commission updated zoning districts

Third Quarter Deliverables (January 2020 – March 2020):

- Micro-analysis of R-4 and R-5 zoning districts
- Mapping (Interactive)
- Develop visuals for Zoning Districts R-4 and R-5
- Review of the entire Code of Ordinance to identify use related regulation and development requirements that are located in various section of the code of ordinances
- Present to the Planning Commission updated zoning districts

Fourth Quarter Deliverables (April 2020 – June 2020):

- Rewrite Parking section
- Rewrite Towers and Telecommunication Facilities section
- Develop visuals for the Parking Chapter
- If needed coordinate with Town staff to conduct a community meeting
- Summarize neighborhood meeting input and share with Planning Commission
- Modify the draft documents per Planning Commission input
- Present final updated Zoning Ordinance to Planning Commission for their recommendation to approve.

*Localities/Partners Served:* Town of Floyd

*Project Leader:* Aphi Fancon, Senior Planner

*Funding Source and Estimated Hours:* Town of Floyd and ARC, 165 hours

## **Montgomery County Village Planning Visualizations**

### **Code: 302339(0)**

#### **PROJECT DESCRIPTION**

The purpose of this project to support Montgomery County with the update of its Comprehensive Plan. Commission staff will begin by updating Village Plans in both Prices Fork and Riner. The process will involve a series of public engagements activities, regular meetings with County staff, consumer version plan development, visualizations of trending community ideas, and a full electronic package of supporting technical documentation.

#### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – December 2020

First Quarter Deliverables (July 2019 – September 2019):

- Initial draft of Prices Fork Village Plan
- Preparation of Riner Village Plan public engagement
- Launch the Village of Riner public survey
- Finalize consumer version of the Village of Prices Fork Plan
- Monthly meetings between County and Commission staff

Second Quarter Deliverables (October 2019 – December 2019):

- Identify data gaps and perform additional data collection and analysis to highlight emerging trends
- Transcribe compelling public input
- Review possible boundary re-designation with County staff
- Conduct demographic analysis and identify growth trends for the Village of Riner
- Evaluate land use categories with County staff
- Monthly meetings between County and Commission staff

Third Quarter Deliverables (January 2020 – March 2020):

- Launch second round of public engagement in Riner
- Initial draft of Riner Village Plan
- Monthly meetings between County and Commission staff

Fourth Quarter Deliverables (April 2020 – June 2020):

- Finalize consumer version of the Village of Riner Plan
- Deliver final electronic package to County
- Monthly meetings between County and Commission staff

*Localities/Partners Served:* Montgomery County

*Project Leader:* Elijah Sharp, Deputy Executive Director

*Funding Source and Estimated Hours:* Montgomery County and ARC, 590 hours

## **Pulaski County Comprehensive Plan Update**

### **Code: 302359(0)**

#### **PROJECT DESCRIPTION**

Pulaski County is in the process of updating the Comprehensive Plan which was last updated in 2013. The state of Virginia requires that the Planning Commission review and update the document at least every 5 years. This process allows the County to assess the changes that has occurred within the County since the last update, evaluate current issues and practices, and adapt to changing state and other regulations.

#### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – March 2020

First Quarter Deliverables (July 2019 – September 2019):

- Economic Development
- Community Facilities and Public Services (Health, Education, Public Safety and Emergency Services etc.)
- Infrastructure (Water, Sewer, Broadband and Energy)
- Housing

Second Quarter Deliverables (October 2019 – December 2019):

- Prepare the Draft publication quality Comprehensive plan in electronic format.
- Prepare display boards and meeting participation materials for open house public meetings. Conduct four (4) open houses in different areas of the County.
- Present Final Comprehensive Plan to Planning Commission for their recommendation to approve.
- Present Final Comprehensive Plan to Board of Supervisors for adoption

Third Quarter Deliverables (January 2020 – March 2020):

- Deliver final electronic package to County

Fourth Quarter Deliverables (April 2020 – June 2020):

- none

*Localities/Partners Served:* Pulaski County

*Project Leader:* Aphi Fancon, Senior Planner

*Funding Source and Estimated Hours:* Pulaski County and ARC, 395 hours

## **Town of Pulaski Land Development Guide**

### **Code: 302369**

#### **PROJECT DESCRIPTION**

Town of Pulaski would like to prepare a guide to outline the requirements and processes for land development, review procedures and decision process within the Town. This will provide property owners, developers, engineers and public a clear understanding of the development processes and will make the process smooth for applicant and reviewers to ensure compliance with all federal, state and local regulations.

#### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – March 2020

First Quarter Deliverables (July 2019 – September 2019):

- Site Plan Procedures
  - Categorize projects into major and minor site plans
  - Establish process for each type of site plan
  - Design flow chart of processes for staff and developers/property owners
  - Submittal requirements
- Standard Operating Procedures for Development Review team
- Project Tracking
- Progress and review meeting with Development Review Team
- Update documents per feedback
- Subdivision and Platting procedures
  - Minor Subdivision process
  - Submittal Requirements for Minor subdivisions
  - Preliminary Plat process
  - Final Plat Process
  - Submittal Requirements
  - Plat Approval and Recording

Second Quarter Deliverables (October 2019 – December 2019):

- Zoning Map Change procedures
- Planned Unit Development Procedures
  - Submittal Requirements
  - Review Process
  - Official Action and/or Development Order
  - Procedures for Modifications
- Progress and review meeting with Development Review Team
- Update document per feedback and finalize document
- Wrap-up meeting and final presentation.

Third Quarter Deliverables (January 2020 – March 2020):

- Deliver final electronic package to County

Fourth Quarter Deliverables (April 2020 – June 2020):

- none

*Localities/Partners Served:* Town of Pulaski

*Project Leader:* Aphi Fancon, Senior Planner

*Funding Source and Estimated Hours:* Town of Pulaski and ARC, 266 hours

**Town of Floyd Storybook Trail at Lineberry Park**  
**Code: 302379**

**PROJECT DESCRIPTION**

NRVRC will create conceptual drawings for the Town of Floyd’s Storybook Trail at Warren G. Lineberry Park. The intent of this work is to build on previous drawings NRVRC has completed for Lineberry Park and further develop an idea from the Lineberry Park Committee. The scope of work includes creation of plan, section and scene digital drawings.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – September 2019

First Quarter Deliverables (July 2019 – September 2019):

- Initial onsite meeting and inventory
- Development of base sketches, including GIS data
- Initial conceptual drawing creation
- Follow-up meeting
- Final conceptual digital renderings

Second Quarter Deliverables (October 2019 – December 2019):

- none

Third Quarter Deliverables (January 2020 – March 2020):

- none

Fourth Quarter Deliverables (April 2020 – June 2020):

- none

*Localities/Partners Served:* Town of Floyd

*Project Leader:* Nicole Hersch, Regional Planner II

*Funding Source and Estimated Hours:* Town of Floyd and ARC, 24 hours

**Rocky Knob  
Code: 303193**

**PROJECT DESCRIPTION**

The mission of Blue Ridge Heritage, Inc., which is the non-profit delivering the Rocky Knob project, is to promote education and economic development through place-based programs related to the natural and cultural heritage of the Blue Ridge Region of Southwestern Virginia. The project is a joint effort between Floyd County and Patrick County. The non-profit received federal funding in 2008 to construct a visitor's/educational center along the Blue Ridge Parkway. The Commission serves as the grant administrator for the federal funds while the Virginia Department of Transportation monitors the grant activity through their Locally Administered Projects program. Recently, Blue Ridge Heritage utilized grant funds to purchase property to locate the visitor/education center and is currently working with land development professionals on site design for construction purposes.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: February 2009 – Unknown

First Quarter Deliverables (July 2019 – September 2019):

- Advise Blue Ridge Heritage, Inc. (BRH) Board of Directors regarding grant management protocol
- Submit quarterly reports to VDOT updating project activities
- Submit payment requests to VDOT for reimbursement on project activities
- Advise BRH Board of Directors on final site design protocol

Second Quarter Deliverables (October 2019 – December 2019):

- Advise Blue Ridge Heritage, Inc. (BRH) Board of Directors regarding grant management protocol
- Submit quarterly reports to VDOT updating project activities
- Submit payment requests to VDOT for reimbursement on project activities
- Advise BRH Board members procurement process for construction of site improvements

Third Quarter Deliverables (January 2020 – March 2020):

- Advise Blue Ridge Heritage, Inc. (BRH) Board of Directors regarding grant management protocol
- Submit quarterly reports to VDOT updating project activities
- Submit payment requests to VDOT for reimbursement on project activities
- Review and monitor procurement process for construction of site improvements

Fourth Quarter Deliverables (April 2020 – June 2020):

- Advise Blue Ridge Heritage, Inc. (BRH) Board of Directors regarding grant management protocol
- Submit quarterly reports to VDOT updating project activities
- Submit payment requests to VDOT for reimbursement on project activities
- Conduct Davis Bacon Wage Compliance on construction of site improvements

*Localities/Partners Served:* Floyd County

*Project Leader:* Kevin Byrd, Executive Director

*Funding Source and Estimated Hours:* VDOT, National Park Service, other State funds, 39 hours

**Pulaski Business District Revitalization Project- CDBG Administration**  
**Code: 310368**

**PROJECT DESCRIPTION**

NRVRC provides administrative support and technical assistance to complete this CDBG Community Improvement Grant, which implements recommended physical improvements to the downtown area of the Town of Pulaski, with the goal of encouraging business development and improved economic vitality in the Town. The project includes development of engineering specifications and subsequent construction of improvements to streetscapes, buildings and public spaces as specified in recent master planning documents, to be completed by Town public works staff and construction contractors.

NRVRC staff support the Town of Pulaski to coordinate project management activities to complete these activities, and assist in reporting and administrative requirements of the Department of Housing and Community Development for this CDBG program. NRVRC also provides technical assistance to the Town and partner organizations to implement economic development and small business development priorities to support a successful business environment in the downtown area.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: October 2017 – December 2020

First Quarter Deliverables (July 2019 – September 2019):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contractor bid process

Second Quarter Deliverables (October 2019 – December 2019):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contractor bid process
- Economic development technical assistance reports as necessary

Third Quarter Deliverables (January 2020 – March 2020):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contract monitoring
- Economic development technical assistance reports as necessary

Fourth Quarter Deliverables (April 2020 – June 2020):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contract monitoring
- Economic development technical assistance reports as necessary

*Localities/Partners Served:* Town of Pulaski, Pulaski County

*Project Leader:* Patrick O'Brien, Regional Planner II

*Funding Source and Estimated Hours:* Department of Housing and Community Development, 499 hours



**Narrows Business District Revitalization Project- CDBG Administration**  
**Code: 310378**

**PROJECT DESCRIPTION**

NRVRC provides administrative support and technical assistance to complete this CDBG Community Improvement Grant, which implements recommended physical improvements to the downtown area of the Town of Narrows with the goal of encouraging business development and improved economic vitality in the Town. The project includes development of engineering specifications and subsequent construction of improvements to streetscapes, buildings and public spaces as specified in recent master planning documents, to be completed by Giles County public works staff and construction contractors.

NRVRC staff support the Town of Narrows to coordinate project management activities to complete these activities, and assist in reporting and administrative requirements of the Department of Housing and Community Development for this CDBG program. NRVRC also provides technical assistance to the Town and partner organizations to implement economic development and small business development priorities to support a successful business environment in the downtown area.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: January 2018 – December 2020

First Quarter Deliverables (July 2019 – September 2019):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contractor bid process
- Economic development technical assistance reports as necessary

Second Quarter Deliverables (October 2019 – December 2019):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contractor bid process
- Economic development technical assistance reports as necessary

Third Quarter Deliverables (January 2020 – March 2020):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contract monitoring
- Economic development technical assistance reports as necessary

Fourth Quarter Deliverables (April 2020 – June 2020):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contract monitoring
- Economic development technical assistance reports as necessary

*Localities/Partners Served:* Town of Narrows, Giles County

*Project Leader:* Patrick O'Brien, Regional Planner II

*Funding Source and Estimated Hours:* Department of Housing and Community Development, Appalachian Regional Commission, 375 hours

# Radford University Hazard Mitigation Plan Update

## Code: 310388

### PROJECT DESCRIPTION

This plan will ensure areas of vulnerability are identified and evaluated with respect to threats presented and proposed opportunities for mitigation. The Radford University Hazard Mitigation Plan update will provide a comprehensive update of natural and man-made hazards for the university's properties and establish mitigation strategies that better prepare the community. The scope of this project is to update the existing mitigation plan and completing the following tasks:

1. Development of the Radford hazard mitigation plan to include the following benchmark activities:
  - a) inventory of assets,
  - b) updating the HIRA,
  - c) developing goals and strategies and drafting and revising the plan;
  - d) submitting the plan and coordinating with reviewing agencies VDEM and FEMA; and
  - e) assistance with plan adoption.
2. Resource coordination with university staff, project team, community stakeholders, and other project participants;
3. Facilitation for the advisory committee meetings and other meetings as needed;
4. Grant reporting support.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: June 2018 – August 2020

First Quarter Deliverables (July 2019 – September 2019):

- Campus resource coordination
- Identify & profile all potential hazards
- Inventory campus physical assets (data collection)
- Assess risks/vulnerability of likely hazards
- Summarize vulnerability/risk statements

Second Quarter Deliverables (October 2019 – December 2019):

- University Advisory Committee creation
- UAC meetings
- Committee facilitation & coordination
- Document planning process
- Prioritize likely hazards, develop analysis narrative
- Draft HIRA for UAC review

Third Quarter Deliverables (January 2020 – March 2020):

- Identify mitigation plan goals
- Identify and analyze mitigation actions
- Assess university and other capabilities for mitigation

Fourth Quarter Deliverables (April 2020 – June 2020):

- Draft plan narrative for UAC review
- Complete final draft plan
- Draft out for UAC review
- Revisions and submission to VDEM

*Localities/Partners Served:* Radford University

*Project Leader:* Christy Straight, Senior Planner

*Funding Source and Estimated Hours:* Radford University (through a grant from Virginia Department of Emergency Management and Federal Emergency Management Agency), 709 hours

**Floyd County Industrial Access Grant Administration**  
**Code: 310419**

**PROJECT DESCRIPTION**

Floyd County is expanding the Floyd Regional Commerce Center roadway with 960 linear feet of access road plus an industrial cul-de-sac (total of 1,105 feet) and pedestrian/bike path, into a 51-acre property, with funds granted by the Appalachian Regional Commission and administered through VDOT. The project also includes utility extension funded by Tobacco Commission. The Commission will provide grant administrative services to assist the County with funding received to expand an industrial access roadway and public utilities. In addition, the Commission will ensure Davis-Bacon prevailing wage requirements and other equal opportunity requirements are met as defined by County.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2018 – June 2022

First Quarter Deliverables (July 2019 – September 2019):

- Developing draft Requests for Proposals (RFPs)
- Preparation and management of reimbursement requests
- Management of budget documentation
- Coordination and communications with grantors

Second Quarter Deliverables (October 2019 – December 2019):

- Prepare preliminary environmental submission
- Financial reimbursement requests to VDOT, TIC, as needed
- Coordinating engineering consultant interviews
- Procure Consultant
- Management of budget documentation
- Coordination and communications with grantors

Third Quarter Deliverables (January 2020 – March 2020):

- Management of budget documentation
- Monthly communication with project manager (consultant PE)
- Coordinate and attend monthly meetings
- Financial reimbursement requests to VDOT, TIC, as needed
- Coordination and communications with grantors

Fourth Quarter Deliverables (April 2020 – June 2020)

- Management of budget documentation
- Monthly communication with project manager (consultant PE)
- Coordinate and attend monthly meetings
- Financial reimbursement requests to VDOT, TIC
- Coordination and communications with grantors

*Localities/Partners Served:* Floyd County

*Project Leader:* Christy Straight, Senior Planner

*Funding Source and Estimated Hours:* Town of Pulaski, 291 hours

## **Christiansburg Downtown ARC Planning Grant**

### **Code: 310429**

#### **PROJECT DESCRIPTION**

The Regional Commission will be administering a \$70,000 planning grant on behalf of the Town of Christiansburg, funded by the Appalachian Regional Commission and Town funds.

This project will facilitate community engagement, a detailed analysis of the Christiansburg's three commercial areas, and create business development and design strategies in an effort to plan thoughtful future development for the areas of Cambria, Midtown, and Downtown Christiansburg, drawing residents and guests to visit and increasing economic vitality of the Town.

#### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – December 2019

First Quarter Deliverables (July 2019 – September 2019):

- Facilitate regular stakeholder meetings
- Manage project timeline
- Submit remittance requests as necessary
- Submit quarterly report in ARCNet
- Complete public engagement activities
- Conduct a strategy prioritization session with key stakeholders
- Assist with procurement of A/E services
- Analyze public survey findings

Second Quarter Deliverables (October 2019 – December 2019):

- Facilitate regular stakeholder meetings
- Work with A/E firm to begin conceptual design work
- Present draft strategies to stakeholders
- Manage project timeline
- Submit remittance requests as necessary
- Submit quarterly report in ARCNet
- Prepare final report
- Prepare ARC grant application

Third Quarter Deliverables (January 2020 – March 2020):

- none

Fourth Quarter Deliverables (April 2020 – June 2020):

- none

*Localities/Partners Served:* Town of Christiansburg

*Project Leader:* Jennifer Wilsie, Senior Planner

*Funding Source and Estimated Hours:* ARC, 312 hours

**Town of Pulaski Drinking Water Construction Grant Administration**  
**Code: 310510**

**PROJECT DESCRIPTION**

The Town of Pulaski is addressing inadequacies in storage, pressure, and water quality in the Brookmont area of the County. In working with the Virginia Department of Health Office of Drinking Water, the Town will address these inadequacies by constructing multiple waterline connections, making interior modifications to multiple water treatment pump stations, along with constructing a new water storage tank. With these improvements the Town will meet or exceed the state and federal guidelines that regulate the type of work being proposed.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019)

- Procurement
- Research and documentation for the environmental review
- Submit data for regulatory reviews
- Submit request for categorical exclusion

Second Quarter Deliverables (October 2019 – December 2019)

- Final plans and specs from engineering designs
- Bid advertisement
- Pre-bid conference
- Bid opening

Third quarter deliverables (January 2020 – March 2020)

- Contract award negotiations
- Preconstruction conference
- Mobilization and permitting
- Construction

Fourth quarter deliverables (April 2020 – June 2020)

- Construction
- Project inspections
- Davis Bacon wage compliance monitoring
- Demobilization
- Final project invoice

*Localities/Partners Served:* Town of Pulaski

*Project Leader:* James Jones, Regional Planner

*Funding Source and Estimated Hours:* Department of Housing and Community Development, 360 hours

## **City of Radford Downtown ARC Planning Grant Code: 310510**

### **PROJECT DESCRIPTION**

The Regional Commission will be administering a \$70,000 planning grant on behalf of the City of Radford, funded by the Appalachian Regional Commission and Town funds. This project identify the physical and economic blight within the City of Radford's eastern downtown business district; engage and build capacity with the newly established public, private, citizen coalition supporting downtown improvements; increase entrepreneurial capacity to decrease vacant, disinvested, and underutilized buildings and parcels which represent commercial potential; and create tools that can be utilized by local partners to increase and promote economic activity.

### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Execute ARC Contract
- Facilitate regular stakeholder meetings
- Manage project timeline
- Submit remittance requests as necessary
- Submit monthly reports in CAMS

Second Quarter Deliverables (October 2019 – December 2019):

- Community/Focus Group Engagement Part I
- Procure third-party consultants
- Facilitate regular stakeholder meetings
- Manage project timeline
- Submit remittance requests as necessary
- Submit monthly reports in CAMS

Third Quarter Deliverables (January 2020 – March 2020):

- Begin evaluation/analysis of commercial centers
- Coordinate with A/E firm on tasks, timeline, and deliverables
- Facilitate regular stakeholder meetings
- Manage project timeline
- Submit remittance requests as necessary
- Submit monthly reports in CAMS

Fourth Quarter Deliverables (April 2020 – June 2020):

- Community/Focus Group Engagement Part II
- Draft summary report of community engagement
- Coordinate with A/E firm on tasks, timeline, and deliverables
- Facilitate regular stakeholder meetings
- Manage project timeline
- Submit remittance requests as necessary
- Submit monthly reports in CAMS

*Localities/Partners Served:* City of Radford

*Project Leader:* Elijah Sharp, Deputy Executive Director

*Funding Source and Estimated Hours:* ARC, 683 hours

**James Hardy ARC Construction Grant Administration  
Code: 310520**

**PROJECT DESCRIPTION**

This project will upgrade the wastewater treatment capacity in the Town of Pulaski, by increasing the capacity to treat wastewater from the James Hardie production facility and surrounding community while simultaneously reducing the impact to and increasing the lifespan of the Town of Pulaski's system. The project includes construction of a pump station, a force main and gravity sewer connection to the main system from the production facility's one-million-gallon process wastewater storage tank to be built with this project, thus ensuring the facility's jobs are retained and future expansion is possible at this facility.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: October 2019 – December 2021

First Quarter Deliverables (July 2019 – September 2019):

- none

Second Quarter Deliverables (October 2019 – December 2019):

- none

Third Quarter Deliverables (January 2020 – March 2020):

- none

Fourth Quarter Deliverables (April 2020 – June 2020):

- Project Kickoff
- Engineering design procurement
- Monthly reporting in CAMS
- Financial oversight
- Meeting with stakeholders group

*Localities/Partners Served:* Pulaski County

*Project Leader:* Jennifer Wilsie, Senior Planner

*Funding Source and Estimated Hours:* Department of Housing and Community Development, 90 hours

**Commerce Park Grading Construction Grant  
Code: 310530**

**PROJECT DESCRIPTION**

This ARC grant project will assist VFRIFA with grading a pad in the NRV Commerce Park (Pulaski County, VA) to accommodate a 180,000 square foot industrial building and associated parking and site elements. A grading plan for this project has been completed and submitted for stormwater permitting to the Virginia Department of Environmental Quality to ensure the project can move forward quickly. A detailed cost estimate and construction timeline have also been prepared by an engineering firm. The Commission will provide grant administration assistance for the duration of the project.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: October 2019 – October 2020

First Quarter Deliverables (July 2019 – September 2019):

- none

Second Quarter Deliverables (October 2019 – December 2019):

- Serve as primary point-of-contact for project administration on behalf of NRCC
- Prepare and submit reimbursement requests
- Prepare project status reports
- Assist VFRIFA with procurement of construction services

Third Quarter Deliverables (January 2020 – March 2020):

- Serve as primary point-of-contact for project administration on behalf of NRCC
- Prepare and submit reimbursement requests
- Prepare project status reports

Fourth Quarter Deliverables (April 2020 – June 2020):

- Serve as primary point-of-contact for project administration on behalf of NRCC
- Prepare and submit reimbursement requests
- Prepare project status reports

*Localities/Partners Served:* Locality (Giles County, Montgomery County, Pulaski County, City of Radford, Town of Christiansburg, Town of Dublin, Town of Pearisburg, Town of Pulaski), Other partners (City of Roanoke, Roanoke County, Bland County, Craig County)

*Project Leader:* Christy Straight, Senior Planner

*Funding Source and Estimated Hours:* Virginia's First RIFA, 152 hours



## **Rich Creek Business District Revitalization Project- CDBG Administration Code:**

### **PROJECT DESCRIPTION**

NRVRC provides administrative support and technical assistance to complete this CDBG Community Improvement Grant, which implements recommended physical improvements to the downtown area of the Town of Rich Creek, with the goal of encouraging business development and improved economic vitality in the Town. The project includes development of engineering specifications and subsequent construction of improvements to streetscapes, buildings and public spaces as specified in recent master planning documents, to be completed by Town public works staff and construction contractors.

NRVRC staff support the Town of Rich Creek to coordinate project management activities to complete these activities, and assist in reporting and administrative requirements of the Department of Housing and Community Development for this CDBG program. NRVRC also provides technical assistance to the Town and partner organizations to implement economic development and small business development priorities to support a successful business environment in the downtown area.

### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: October 2019 – December 2021

First Quarter Deliverables (July 2019 – September 2019):

- none

Second Quarter Deliverables (October 2019 – December 2019):

- Execute contract with DHCD
- Complete pre-contract activities
- Management team meetings monthly
- Track/submit DHCD administrative reports
- Economic development technical assistance reports as necessary

Third Quarter Deliverables (January 2020 – March 2020):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contractor bid process
- Economic development technical assistance reports as necessary

Fourth Quarter Deliverables (April 2020 – June 2020):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contractor bid process
- Economic development technical assistance reports as necessary

*Localities/Partners Served:* Town of Pearisburg, Giles County

*Project Leader:* Jennifer Wilsie, Senior Planner

*Funding Source and Estimated Hours:* Department of Housing and Community Development, 354 hours

## **Pearisburg Business District Revitalization Project- CDBG Administration Code:**

### **PROJECT DESCRIPTION**

NRVRC provides administrative support and technical assistance to complete this CDBG Community Improvement Grant, which implements recommended physical improvements to the downtown area of the Town of Pearisburg, with the goal of encouraging business development and improved economic vitality in the Town. The project includes development of engineering specifications and subsequent construction of improvements to streetscapes, buildings and public spaces as specified in recent master planning documents, to be completed by Town public works staff and construction contractors.

NRVRC staff support the Town of Pearisburg to coordinate project management activities to complete these activities, and assist in reporting and administrative requirements of the Department of Housing and Community Development for this CDBG program. NRVRC also provides technical assistance to the Town and partner organizations to implement economic development and small business development priorities to support a successful business environment in the downtown area.

### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: October 2019 – October 2021

First Quarter Deliverables (July 2019 – September 2019):

- None

Second Quarter Deliverables (October 2019 – December 2019):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Economic development technical assistance reports as necessary

Third Quarter Deliverables (January 2020 – March 2020):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contractor bid process
- Economic development technical assistance reports as necessary

Fourth Quarter Deliverables (April 2020 – June 2020):

- Management team meetings monthly
- Track/submit DHCD administrative reports
- Assist with construction contractor bid process
- Economic development technical assistance reports as necessary

*Localities/Partners Served:* Town of Pearisburg, Giles County

*Project Leader:* Nicole Hersch, Regional Planner II

*Funding Source and Estimated Hours:* Department of Housing and Community Development, 441 hours

**Workforce Fiscal Agent**  
**Code: 303220**

**PROJECT DESCRIPTION**

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for all Workforce Innovation and Opportunity Act (WIOA) and other funds allocated to the local workforce area. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System

Second Quarter Deliverables (October 2019 – December 2019)

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System

Third Quarter Deliverables (January 2020 – March 2020)

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System

Fourth Quarter Deliverables (April 2020 – June 2020):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System

*Localities/Partners Served: Southwest Virginia*

*Project Leader: Janet McNew, Finance Director*

*Funding Source and Estimated Hours: Workforce Development Board, 1,393 hours*

**Southwest Virginia Solid Waste Management Association Administrative Support  
Code: 303350**

**PROJECT DESCRIPTION**

Provide financial support to the Association by maintaining QuickBooks accounts for the Association, preparing financial statements for the Association Treasurer monthly, collect membership dues annually, depositing all funds received into Association bank account, and reconciling and transferring all funds received by the PayPal account into the Association checking account.

Provide Administrative support to the Association by maintaining membership database in excel, collecting membership renewals and quarterly meeting/conference registration, issuing certificates to members for Continuing Education credits, routine WordPress site updates, and sending communications to members.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2019 – June 2020

First Quarter Deliverables (July 2019 – September 2019):

- Annual conference coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer’s report

Second Quarter Deliverables (October 2019 – December 2019):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer’s report

Third Quarter Deliverables (January 2020 – March 2020):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer’s report

Fourth Quarter Deliverables (April 2020 – June 2020):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer’s report

*Localities/Partners Served: Southwest Virginia*

*Project Leader: Julie Phillips, Office Manager*

*Funding Source and Estimated Hours: Funded by SVSWMA, 59 hours*

**Workforce Pathways**  
**Code: 310327**

**PROJECT DESCRIPTION**

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for America's Promise H1B Visa grant funds from the Department of Labor. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff funded by America's Promise grant.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: January 2017 – December 2020

First Quarter Deliverables (July 2019 – September 2019):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Department of Labor
- Quarterly financial report to Department of Labor

Second Quarter Deliverables (October 2019 – December 2019)

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Department of Labor
- Quarterly financial report to Department of Labor

Third Quarter Deliverables (January 2020 – March 2020)

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Department of Labor
- Quarterly financial report to Department of Labor

Fourth Quarter Deliverables (April 2020 – June 2020):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Department of Labor
- Quarterly financial report to Department of Labor

*Localities/Partners Served: Southwest Virginia*

*Project Leader: Janet McNew, Finance Director*

*Funding Source and Estimated Hours: Workforce Development Board, 1,238 hours*

## NATIONAL, STATE AND LOCAL COLLABORATIVE EFFORTS

Staff will promote and assist with regional planning initiatives by participating in the following national, state, and regional organizations.

### National

- National Association of Development Organizations Board
- Southeastern Regional Directors Institute Board
- Development District Association of Appalachia and Network Appalachia
- National Rural Transportation Planning Organization Council

### State

- American Planning Association, Virginia Chapter: New River Valley -Roanoke Section
- I-81 Corridor Committee
- Valley-to-Valley Trails Initiative
- Virginia Rural Planning Caucus
- Virginia Association of Planning District Commissions
- Virginia Association of Zoning Officials
- Virginia Citizens Planning Education Association of Virginia Board of Directors
- Virginia Department of Conservation and Recreation, Recreational Trails Advisory Committee
- Virginia Department of Rail and Public Transportation, Park and Ride Study
- Virginia Department of Transportation, Smart Scale, VTrans, Multimodal Transportation Plan
- Virginia Tourism Statewide Plan
- State Water Supply Plan
- Virginia Geologic Mapping Advisory Committee

### Regional

- NRV Mayors and Chairs
- Tourism Website Coordination
- I-81 Corridor Coalition
- Local Government Managers Meetings
- Chief Elected Officials Meetings
- Transportation Technical Advisory Committee
- Regional Transit Coordinating Council
- NRV Watershed Roundtable
- NRV MPO Policy Board
- NRV MPO Technical Advisory Committee
- Solarize NRV

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