



## Agenda

November 18, 2021

6:00 p.m.— Pulaski County Innovation Center, Fairlawn, VA

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
  - A. Approval of Minutes for September
  - B. [Approval of Treasurer's Reports for September and October](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
  - A. Projects (Signed-off by the staff)
    - None
  - B. Regular Project Review
    - None
  - C. Environmental Project Review
    - 1. [Renovate Various Campgrounds: Claytor Lake State Park, First Landing SP, Westmoreland SP](#)
    - 2. [New River Trail State Park Bridge Rehabilitation Project](#)
- IV. **PUBLIC ADDRESS**
- V. **CHAIR'S REPORT**
- VI. **EXECUTIVE DIRECTOR'S REPORT**
- VII. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
  - A. [Warm Hearth Village Presentation](#)
    - Presentation: Linda Kirkner and Amy Slone
    - Commission Discussion
  - B. [Regional Economic Development Program Update](#)
    - Presentation: Joy Rumley, Senior Planner
    - Commission Discussion
  - C. [Setting FY23 Per Capita Assessment Rate \(Dues\)](#)
    - Commission Action
  - D. Next Commission Meeting:
    - a. Historically cancel December meeting due to holiday conflict
    - Commission Action Needed

All meeting materials posted on the Commission website [www.nrvrc.org](http://www.nrvrc.org)

*The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.*



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

[NRVRC.ORG](http://NRVRC.ORG)

## MEMORANDUM

**To: NRVRC Board Members**  
**From: Jessica Barrett, Finance Director**  
**Date: October 22, 2021**  
**Re: September 2021 Financial Statements**

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The September 2021 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review. Financial reports are reviewed by the Executive Committee prior to inclusion in the meeting packet.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY21-22 budget adopted by the Commission at the June 24, 2021 meeting. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, Commission and Workforce Development Board activities are separated on the agencywide report.

As of month-end September 2021 (25% of the fiscal year), Commission year to date revenues are 30.04% and expenses are 24.68% of adopted budget. The two largest budget expense lines, Salary and Fringe, are in line with budget at 23.73% and 26.01%, respectively.

Looking at the balance sheet, Accounts Receivable is \$804,064. Of this total, Workforce receivables are \$291,449 (36%) and current. Fiscal year-end procedures require all outstanding projects at year-end be closed into accounts receivable, resulting in an above average current balance. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible.

### Counties

Floyd | Giles  
Montgomery | Pulaski

### City

Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski | Rich Creek

### Higher Education

Virginia Tech | Radford University  
New River Community College

**New River Valley Regional Commission**  
**Balance Sheet**  
**9/30/2021**

Assets:

Operating Account	150,578
Certificate of Deposit	108,586
Money Market Account	84,782
Accounts Receivable	804,064
Prepaid Item	6,603
Loans Receivable - Revolving Loan Fund	34,996
Restricted Cash - Revolving Loan Fund	69,368

Total Assets:	1,258,977
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Liabilities:

Accounts Payable	87,800
Accrued Annual Leave	87,809
Accrued Unemployment	25,412
Funds Held for Others	22,612
Expense Reimbursement	761

Total Liabilities:	224,394
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Projects:  
(Equity Accounts)

Net Projects	5,314
Current Year Unrestricted	124,064
Unrestricted Net Assets	801,987
Restricted Net Assets - Revolving Loan Fund	103,507

Total Projects (Equity)	1,034,871
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Total Liabilities and Projects	1,259,265
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Net Difference to be Reconciled	(288)
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Total Adjustments to Post*	288
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Unreconciled Balance (after adjustment)	0
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\*YTD adjustment to Accrued Leave. Final adjustment will be posted to general ledger at fiscal year end closeout.

**New River Valley Regional Commission  
Revenue and Expenditures - September 2021**

FY21-22 Budget Adopted 6/24/2021	September 2021	YTD	Under/Over	(25% of FY) % Budget	
<b>NRVRC Anticipated Revenues</b>					
ARC	68,666	0	17,167	51,500	25.00%
ARC - New River Water Trail Expansion	20,340	0	0	20,340	0.00%
Local Assessment	236,249	0	236,249	0	100.00%
DHCD - Administrative Grant	89,971	0	0	89,971	0.00%
DRPT RIDE Solutions NRV	63,570	22,309	22,309	41,262	35.09%
EDA	70,000	17,500	17,500	52,500	25.00%
EDA COVID19 CARES Act	202,500	47,088	47,088	155,412	23.25%
GO Virginia	125,000	31,767	31,767	93,233	25.41%
Workforce Fiscal Agent	70,000	20,000	20,000	50,000	28.57%
Workforce Pathways Fiscal Agent	25,000	0	0	25,000	0.00%
Workforce RSVP Fiscal Agent	25,000	0	0	25,000	0.00%
Workforce Power Fiscal Agent	25,000	0	12,500	12,500	0.00%
VDOT	58,000	17,742	17,742	40,258	30.59%
VDOT - Rocky Knob Project	70,000	0	0	70,000	0.00%
Floyd County	88,371	8,000	8,000	80,371	9.05%
Floyd Town	0	1,410	1,410	(1,410)	0.00%
Floyd Co EDA	0	92	92	(92)	0.00%
Giles County	20,960	0	0	20,960	0.00%
Narrows Town	16,513	1,938	1,938	14,575	11.74%
Montgomery County	41,650	6,831	6,831	34,819	16.40%
Blacksburg Town	14,000	1,167	3,500	10,500	25.00%
Christiansburg Town	15,000	0	0	15,000	0.00%
Pulaski County	5,000	410	1,228	3,772	0.00%
Pulaski Town	11,923	2,625	2,625	9,298	22.02%
Radford City	30,000	947	947	29,053	3.16%
Miscellaneous Income	0	0	61	(61)	0.00%
Virginia's First RIFA	13,000	1,083	3,250	9,750	25.00%
NRV MPO	30,000	0	0	30,000	0.00%
CDBG COVID19	338,000	81,706	81,706	256,294	24.17%
CDBG Business Continuity	11,580	2,413	2,415	9,165	20.85%
Dept of Environmental Quality	19,465	0	0	19,465	0.00%
VDEM	12,500	0	0	12,500	0.00%
Virginia Outdoors Foundation	50,000	20,000	20,000	30,000	40.00%
Southwest Virginia SWMA	2,000	3,500	3,500	(1,500)	175.00%
Virginia Recycling Association	14,000	3,500	3,500	10,500	25.00%
Calfee Community Center	1,200	1,529	1,529	(329)	127.44%
New River Health District	5,000	0	0	5,000	0.00%
Friends of SWVA	19,000	4,776	4,776	14,224	0.00%
Taylor Hollow Construction	7,500	0	3,750	3,750	100.00%
VOF SWVA Natives Campaign Project Match	0	3,544	3,544	(3,544)	0.00%
Revolving Loan - Interest	0	522	911	(911)	0.00%
Local Match (unprogrammed ARC)	7,500	0	0	7,500	0.00%
<b>Sub Total Revenues</b>	<b>1,923,458</b>	<b>302,400</b>	<b>577,836</b>	<b>1,345,622</b>	<b>30.04%</b>
<b>Expenses</b>					
Salaries	1,152,949	92,478	273,559	879,390	23.73%
Fringe Benefits	282,918	22,139	73,575	209,343	26.01%
Travel	34,650	579	6,145	28,505	17.74%
Office Space	76,175	5,181	28,280	47,895	37.13%
Communications	19,911	2,651	5,068	14,843	25.45%
Office Supplies	65,781	2,161	11,943	53,838	18.16%
Postage	2,025	27	93	1,932	4.57%
Printing	5,100	4,707	4,733	367	92.80%
Copier Usage/Maintenance	2,000	48	213	1,787	10.64%
Outreach/Media Adv	2,600	566	1,574	1,026	60.53%
Equipment Rent/Copier	4,219	223	894	3,325	21.18%
Fleet Vehicles	38,024	96	281	37,743	0.74%
Dues/Publications	17,384	225	8,217	9,167	47.27%
Training/Staff Development	14,115	2,390	3,970	10,145	28.13%
Insurance	4,682	322	965	3,718	20.60%
Meeting Costs	10,950	2,798	4,816	6,134	43.98%
Contractual Services	167,294	806	6,617	160,677	3.96%
Professional Services Audit/Legal	4,540	1,418	3,654	886	80.48%
Miscellaneous/Fees	4,700	366	1,345	3,355	28.61%
Reimbursed Expenses	0	35,017	38,807	(38,807)	0.00%
Unassigned Expenses	13,441	0	0	0	0.00%
<b>Sub Total Expenses</b>	<b>1,923,458</b>	<b>174,195</b>	<b>474,747</b>	<b>1,435,270</b>	<b>24.68%</b>
<b>NRVRC Balance</b>	<b>0</b>	<b>128,206</b>	<b>103,089</b>		

**New River/Mount Rogers Workforce Development Board  
Revenue and Expenditures - September 2021**

NR/MR WDB Anticipated Revenues	September 2021	YTD	Under/Over	(25% of FY) % Budget	
Workforce Development Area	3,580,889	118,267	286,049	3,294,840	7.99%
<b>Sub Total Revenues</b>	<b>3,580,889</b>	<b>118,267</b>	<b>286,049</b>	<b>3,294,840</b>	
<b>Expenses</b>					
Salaries	475,083	45,721	131,051	344,032	27.58%
Fringe Benefits	142,525	10,519	33,501	109,024	23.51%
Travel	20,000	2,692	5,859	14,141	29.30%
Office Space	36,000	4,649	10,338	25,662	28.72%
Communications	12,000	874	4,429	7,571	36.90%
Office Supplies	26,000	819	20,076	5,924	77.22%
Postage	250	51	51	199	20.51%
Printing	1,000	75	251	749	25.11%
Outreach/Media Adv	44,800	1,374	2,967	41,833	6.62%
Equipment Rent/Copier	1,700	101	336	1,364	19.74%
Dues/Publications	4,700	0	0	4,700	0.00%
Training/Staff Development	7,000	0	0	7,000	0.00%
Insurance	3,000	0	1,793	1,207	59.77%
Meeting Costs	5,000	1,012	1,382	3,618	27.63%
Contractual Services	2,700,725	50,348	70,685	2,630,040	2.62%
Professional Services Audit/Legal	10,200	0	1,200	9,000	11.76%
Miscellaneous/Fees	90,906	31	931	89,975	1.02%
Workforce Grants Admin	0	0	1,200	(1,200)	0.00%
<b>Sub Total Expenses</b>	<b>3,580,889</b>	<b>118,267</b>	<b>286,049</b>	<b>3,294,840</b>	<b>7.99%</b>
<b>NR/MR WDB Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Total Agency R&E	September 2021	YTD	
<b>Anticipated Revenue</b>	<b>5,504,347</b>	<b>420,667</b>	<b>863,885</b> <b>15.69%</b>
<b>Anticipated Expense</b>	<b>5,504,347</b>	<b>292,462</b>	<b>760,796</b> <b>13.82%</b>
<b>Balance</b>	<b>0</b>	<b>128,206</b>	<b>103,089</b>



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## MEMORANDUM

**To: NRVRC Board Members**  
**From: Jessica Barrett, Finance Director**  
**Date: November 15, 2021**  
**Re: October 2021 Financial Statements**

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The October 2021 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review. Financial reports are reviewed by the Executive Committee prior to inclusion in the meeting packet.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY21-22 budget adopted by the Commission at the June 24, 2021 meeting. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, Commission and Workforce Development Board activities are separated on the agencywide report.

As of month-end October 2021 (33% of the fiscal year), Commission year to date revenues are 31.75% and expenses are 30.95% of adopted budget. The two largest budget expense lines, Salary and Fringe, are in line with budget at 32.30% and 34.70%, respectively.

Looking at the balance sheet, Accounts Receivable is \$856,530. Of this total, Workforce receivables are \$340,877 (40%) and current. Fiscal year-end procedures require all outstanding projects at year-end be closed into accounts receivable, resulting in an above average current balance. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible.

### Counties

Floyd | Giles  
Montgomery | Pulaski

### City

Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski | Rich Creek

### Higher Education

Virginia Tech | Radford University  
New River Community College

**New River Valley Regional Commission**  
**Balance Sheet**  
**10/31/2021**

Assets:

Operating Account	57,176
Certificate of Deposit	108,586
Money Market Account	84,782
Accounts Receivable	856,530
Prepaid Item	5,870
Loans Receivable - Revolving Loan Fund	34,372
Restricted Cash - Revolving Loan Fund	70,489

Total Assets:	1,217,805
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Liabilities:

Accounts Payable	136,569
Accrued Annual Leave	87,809
Accrued Unemployment	25,523
Funds Held for Others	15,947
Expense Reimbursement	563

Total Liabilities:	266,410
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Projects:  
(Equity Accounts)

Net Projects	(105,197)
Current Year Unrestricted	146,828
Unrestricted Net Assets	801,987
Restricted Net Assets - Revolving Loan Fund	103,507

Total Projects (Equity)	947,125
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Total Liabilities and Projects	1,213,535
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Net Difference to be Reconciled	4,270
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Total Adjustments to Post*	4,270
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Unreconciled Balance (after adjustment)	0
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\*YTD adjustment to Accrued Leave. Final adjustment will be posted to general ledger at fiscal year end closeout.

**New River Valley Regional Commission  
Revenue and Expenditures - October 2021**

<b>FY21-22 Budget Adopted 6/24/2021</b>		<b>(33% of FY)</b>			
		<b>October 2021</b>	<b>YTD</b>	<b>Under/Over</b>	<b>% Budget</b>
<b>NRVRC Anticipated Revenues</b>					
ARC	68,666	17,167	34,333	34,333	50.00%
ARC - New River Water Trail Expansion	20,340	0	0	20,340	0.00%
Local Assessment	236,249	0	236,249	0	100.00%
DHCD - Administrative Grant	89,971	0	0	89,971	0.00%
DRPT RIDE Solutions NRV	63,570	0	22,309	41,262	35.09%
EDA	70,000	0	17,500	52,500	25.00%
EDA COVID19 CARES Act	202,500	0	47,088	155,412	23.25%
GO Virginia	125,000	0	31,767	93,233	25.41%
Workforce Fiscal Agent	70,000	0	20,000	50,000	28.57%
Workforce Pathways Fiscal Agent	25,000	0	0	25,000	0.00%
Workforce RSVP Fiscal Agent	25,000	0	0	25,000	0.00%
Workforce Power Fiscal Agent	25,000	0	12,500	12,500	0.00%
VDOT	58,000	0	17,742	40,258	30.59%
VDOT - Rocky Knob Project	70,000	0	0	70,000	0.00%
Floyd County	88,371	4,203	12,203	76,167	13.81%
Floyd Town	0	0	1,410	(1,410)	0.00%
Floyd Co EDA	0	0	92	(92)	0.00%
Giles County	20,960	0	0	20,960	0.00%
Narrows Town	16,513	0	1,938	14,575	11.74%
Montgomery County	41,650	4,000	10,831	30,819	26.00%
Blacksburg Town	14,000	1,167	4,667	9,333	33.33%
Christiansburg Town	15,000	0	0	15,000	0.00%
Pulaski County	5,000	836	2,064	2,936	0.00%
Pulaski Town	11,923	0	2,625	9,298	22.02%
Radford City	30,000	0	947	29,053	3.16%
Miscellaneous Income	0	101	163	(163)	0.00%
Virginia's First RIFA	13,000	1,083	4,333	8,667	33.33%
NRV MPO	30,000	0	0	30,000	0.00%
CDBG COVID19	338,000	0	81,706	256,294	24.17%
CDBG Business Continuity	11,580	0	2,415	9,165	20.85%
Dept of Environmental Quality	19,465	0	0	19,465	0.00%
VDEM	12,500	0	0	12,500	0.00%
Virginia Outdoors Foundation	50,000	0	20,000	30,000	40.00%
Southwest Virginia SWMA	2,000	0	3,500	(1,500)	175.00%
Virginia Recycling Association	14,000	0	3,500	10,500	25.00%
Calfee Community Center	1,200	0	1,529	(329)	127.44%
New River Health District	5,000	0	0	5,000	0.00%
Friends of SWVA	19,000	0	4,776	14,224	0.00%
Taylor Hollow Construction	7,500	3,750	7,500	0	100.00%
VOF SWVA Natives Campaign Project Match	0	0	3,544	(3,544)	0.00%
Revolving Loan - Interest	0	516	1,427	(1,427)	0.00%
Local Match (unprogrammed ARC)	7,500	0	0	7,500	0.00%
<b>Sub Total Revenues</b>	<b>1,923,458</b>	<b>32,824</b>	<b>610,660</b>	<b>1,312,798</b>	<b>31.75%</b>
<b>Expenses</b>					
Salaries	1,152,949	98,793	372,352	780,597	32.30%
Fringe Benefits	282,918	24,601	98,175	184,743	34.70%
Travel	34,650	4,517	10,662	23,988	30.77%
Office Space	76,175	5,181	33,462	42,713	43.93%
Communications	19,911	1,631	6,699	13,212	33.65%
Office Supplies	65,781	5,581	17,525	48,256	26.64%
Postage	2,025	471	563	1,462	27.82%
Printing	5,100	15	4,748	352	93.09%
Copier Usage/Maintenance	2,000	126	339	1,661	16.93%
Outreach/Media Adv	2,600	667	2,241	359	86.19%
Equipment Rent/Copier	4,219	223	1,117	3,102	26.47%
Fleet Vehicles	38,024	102	383	37,641	1.01%
Dues/Publications	17,384	1,264	9,481	7,903	54.54%
Training/Staff Development	14,115	321	4,291	9,824	30.40%
Insurance	4,682	322	1,286	3,396	27.47%
Meeting Costs	10,950	4,523	9,340	1,610	85.29%
Contractual Services	167,294	9,556	16,172	151,122	9.67%
Professional Services Audit/Legal	4,540	819	4,473	67	98.52%
Miscellaneous/Fees	4,700	664	2,009	2,691	42.74%
Reimbursed Expenses	0	(38,807)	0	0	0.00%
Unassigned Expenses	13,441	0	0	0	0.00%
<b>Sub Total Expenses</b>	<b>1,923,458</b>	<b>120,570</b>	<b>595,317</b>	<b>1,314,700</b>	<b>30.95%</b>
<b>NRVRC Balance</b>	<b>0</b>	<b>(87,747)</b>	<b>15,342</b>		



**New River/Mount Rogers Workforce Development Board  
Revenue and Expenditures - October 2021**

NR/MR WDB Anticipated Revenues	October 2021	YTD	Under/Over	(33% of FY) % Budget	
Workforce Development Area	3,580,889	181,246	467,295	3,113,594	13.05%
<b>Sub Total Revenues</b>	<b>3,580,889</b>	<b>181,246</b>	<b>467,295</b>	<b>3,113,594</b>	
<b>Expenses</b>					
Salaries	475,083	45,650	176,702	298,381	37.19%
Fringe Benefits	142,525	10,836	44,336	98,189	31.11%
Travel	20,000	668	6,527	13,473	32.64%
Office Space	36,000	3,657	13,995	22,005	38.88%
Communications	12,000	309	4,738	7,262	39.48%
Office Supplies	26,000	3,745	23,821	2,179	91.62%
Postage	250	0	51	199	20.51%
Printing	1,000	62	313	687	31.26%
Outreach/Media Adv	44,800	1,553	4,520	40,280	10.09%
Equipment Rent/Copier	1,700	135	471	1,229	27.71%
Dues/Publications	4,700	179	179	4,521	3.81%
Training/Staff Development	7,000	2,660	2,660	4,340	38.00%
Insurance	3,000	0	1,793	1,207	59.77%
Meeting Costs	5,000	2,106	3,488	1,512	69.75%
Contractual Services	2,700,725	109,686	180,371	2,520,354	6.68%
Professional Services Audit/Legal	10,200	0	1,200	9,000	11.76%
Miscellaneous/Fees	90,906	0	931	89,975	1.02%
Workforce Grants Admin	0	0	1,200	(1,200)	0.00%
<b>Sub Total Expenses</b>	<b>3,580,889</b>	<b>181,246</b>	<b>467,295</b>	<b>3,113,594</b>	<b>13.05%</b>
<b>NR/MR WDB Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Total Agency R&E	October 2021	YTD		
<b>Anticipated Revenue</b>	<b>5,504,347</b>	<b>214,070</b>	<b>1,077,955</b>	<b>19.58%</b>
<b>Anticipated Expense</b>	<b>5,504,347</b>	<b>301,817</b>	<b>1,062,613</b>	<b>19.30%</b>
<b>Balance</b>	<b>0</b>	<b>(87,747)</b>	<b>15,342</b>	



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[NRVRC.ORG](http://NRVRC.ORG)

## COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

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CIRP Review

November 11, 2021

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PROJECT: Renovate Various Campgrounds: Claytor Lake State Park, First Landing SP,  
Westmoreland SP  
DEQ#21-135S

SUBMITTED BY: DCR

PROJECT DESCRIPTION: The Department of Conservation and Recreation is requesting comments on an environmental impact report.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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Strengthening the Region through Collaboration

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### Counties

Floyd | Giles  
Montgomery | Pulaski  
**City**  
Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski  
Rich Creek

### Higher Education

Virginia Tech  
Radford University  
New River Community College



June 16, 2021

Ms. Beth Rappaport, RA  
Austin Brockenbrough & Associates, LLC  
1011 Boulder Springs Drive  
Suite 200  
Richmond, Virginia 23225

ECS Project No. 47:11852

Reference: Environmental Impact Report  
Renovate Various Campgrounds  
Project Code: 199-18266-000 (A28)  
Claytor Lake SP, 6620 Ben H Bolen Drive, Dublin, Virginia;  
First Landing SP, 2500 Shore Drive, Virginia Beach, Virginia;  
Westmoreland SP, 145 Cliff Road, Montross, Virginia

Dear Ms. Rappaport:

ECS Mid-Atlantic, LLC (ECS) is pleased to provide you with the results of our Environmental Impact Report (EIR) for the above referenced project. The purpose of our services was to address the potential environmental impact of the proposed project pursuant to Virginia Code Section 10.1-1188, et seq. The review of this EIR is coordinated by the Department of Environmental Quality (DEQ), Office of Environmental Impact Review (OEIR). Please note that CDs or hard copies have not been mailed to the OEIR and DEQ may request these in addition to the electronic pdf file of the report.

Pursuant to Virginia Code Section 10.1-1188, ECS Mid-Atlantic, LLC (ECS) has prepared an EIR at the request of Austin Brockenbrough & Associates, LLC and on behalf of the Department of Conservation and Recreation (DCR) for the renovation of the existing Claytor Lake State Park, Westmoreland State Park, and First Landing State Park campground facilities located along Campfire Lane in Dublin, Virginia; Cliff Road in Montross, Virginia; and Shore Drive in Virginia Beach, Virginia respectively. This EIR provides the necessary information for each project at the three locations in order to evaluate the potential environmental impacts associated with the renovations. They have been combined into a single EIR given the shared funding source used for the projects, but the individual projects are discussed separately for clarity.

The proposed project includes the mostly interior renovations of bathhouse facilities at the 3 different campgrounds (2 bathhouses at First Landing SP). Renovations are meant to upgrade the facilities, install new higher efficiency fixtures, and increase accessibility. The renovations will be within the same footprint of the existing bathhouses and only minor exterior ground disturbances are proposed.

The proposed activities do not reduce or alter stream flow or result in clearing or construction within a scenic area. Air emissions are not anticipated to be generated other than typical construction exhaust. The proposed project does not consume significant land resources, impact threatened or endangered species, encroach upon wetlands or RPAs, conflict with local planning or zoning requirements, nor generate significant demands on the natural resources of the immediate or surrounding area. The subject and surrounding properties have been previously developed in the past for similar uses and those uses or footprints will not change. As such, long term irreversible environmental changes due to this proposed project are not expected.

The apparent potential environmental impacts of the proposed project are the potential for temporary increases in soil erosion, minor construction equipment exhaust during demolition, and temporarily increased stormwater runoff. Measures to minimize potential environmental impacts for the proposed facilities which should be considered by DCR include standard construction practices such as: (a) confining project location to the minimum necessary and within previously disturbed areas; (b) adhering to appropriate local, state, and federal permits and approvals for land disturbance and erosion and sediment controls, if necessary; (c) properly characterizing and disposing of any construction and demolition debris generated as part of the project; and (d) ensuring design plans take into consideration the historic nature of the sites and surrounding Park by using similar timber borders and other materials on the new additions.

We appreciate the opportunity to provide our services to you. If there are questions regarding this report, or if you need further information, please contact us at (804) 353-6333.

Sincerely,  
**ECS MID-ATLANTIC, LLC**



Adam M. Meurer, CHMM, PWS  
Vice President, Principal



Camille VanSkiver, WPIT  
Environmental Staff Project Manager

## 1. EXECUTIVE SUMMARY

Pursuant to Virginia Code Section 10.1-1188, ECS Mid-Atlantic, LLC (ECS) has prepared an Environmental Impact Report (EIR) at the request of Austin Brockenbrough & Associates, LLC and on behalf of the Department of Conservation and Recreation (DCR) for the renovation of the existing Claytor Lake State Park, Westmoreland State Park, and First Landing State Park campground facilities located along Campfire Lane in Dublin, Virginia; Cliff Road in Montross, Virginia; and Shore Drive in Virginia Beach, Virginia respectively. This EIR provides the necessary information for each project at the three locations in order to evaluate the potential environmental impacts associated with the renovations. They have been combined into a single EIR given the shared funding source used for the projects, but the individual projects are discussed separately for clarity.

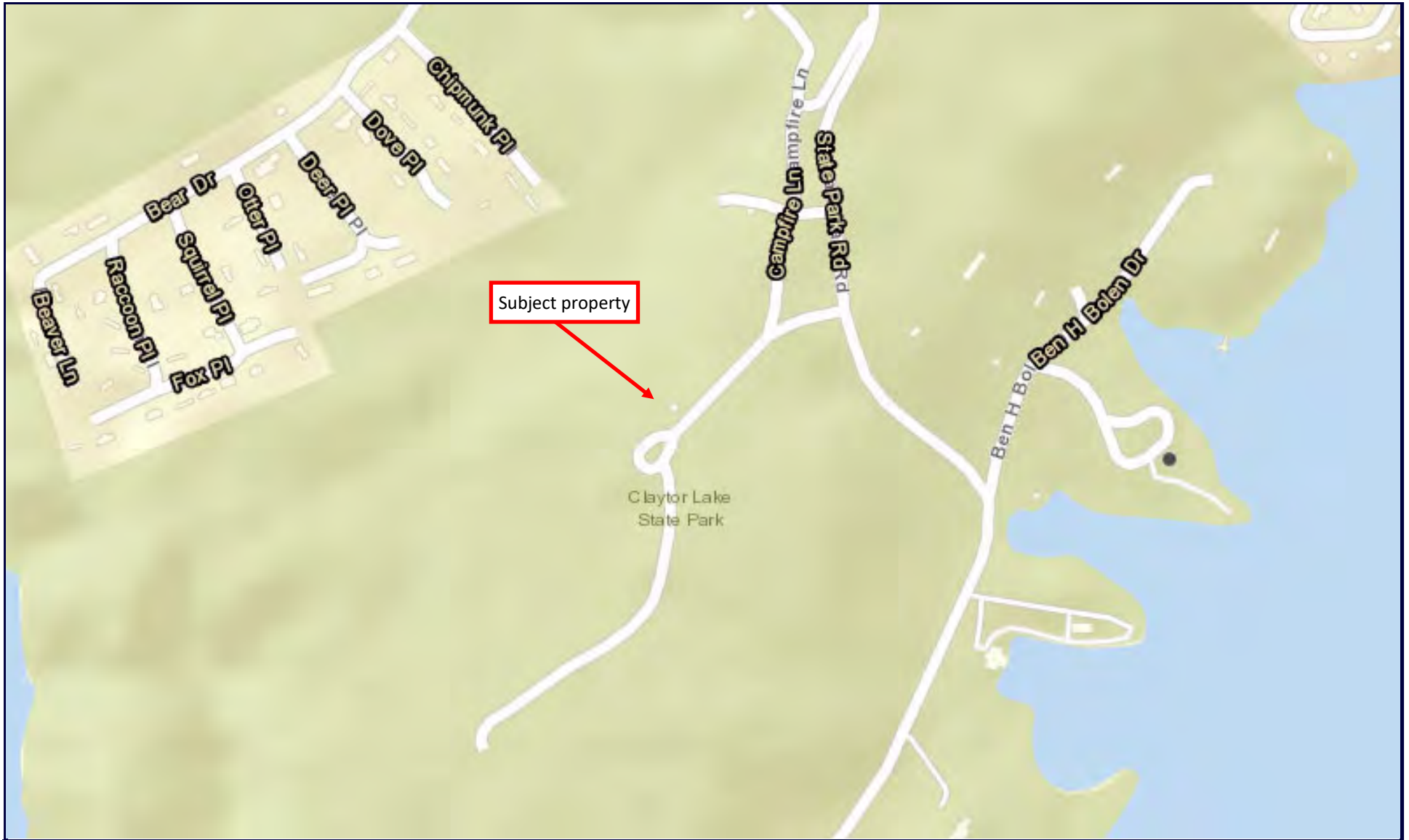
### CLAYTOR LAKE STATE PARK

The proposed activity specifically involves the renovation of the existing bathhouse within Campground D. The existing Bathhouse D facility is approximately 714 square feet and now requires updates in order to better serve campers utilizing restrooms and showers at the campground and provide handicapped accessibility in accordance with the Americans with Disabilities Act (ADA). Additionally, Bathhouse D is the only bathroom facility that services Campground D.

The project will entail renovating the existing facility and adding two 110 square foot additions at each side of existing Bathhouse D. The two additions will serve as family and ADA compliant and accessible restrooms and showers. Existing group restrooms will also be altered to meet current accessibility standards. Showers currently within the group restrooms will be replaced by new individual-use showers accessed directly from the exterior. The original sloped ceilings in the Men's and Women's Rooms will be restored to allow for natural light through the high windows. A van accessible concrete parking space will be added in accordance with ADA standards, 17' in width (9' parking, 8' striped), and a compliant path from the parking spot to the bathhouse will be added along with a new ADA compliant sidewalk which wraps around the building to allow full access by handicapped individuals.

The study area that is the subject of this EIR is comprised of just the existing bathhouse within the greater 472-acres of Claytor Lake State Park. The specific campground facility included in the proposed renovation is Bathhouse D located at Campground D. No alterations to the campground itself are proposed other than the bathhouse renovations and minimal earthwork as required to add a van accessible concrete parking spot and sidewalks around the building. The State Park is located in Dublin, Virginia (Figure 1a, Appendix I). A desired start of construction has not yet been determined, however ECS has been provided with schematic site plans for the proposed renovation, which are included within this report.

Based on the schematic site plans provided for the proposed renovations and the review of the natural and cultural resources existing at the site, the potential project impacts appear to be limited and are not expected to be significant given the relatively minor renovations proposed largely within the existing building footprint and the additions being localized to the existing Bathhouse D. Minor grading is proposed but appears to be minimal based on the site plans and adverse impacts to the surrounding environment are not anticipated.



**Figure 1a: Site Location Map**

Project #47:11852

Claytor Lake State Park

6620 Ben H Bolen Dr, Dublin, VA



[www.ecslimited.com](http://www.ecslimited.com)

**Environmental Impact Report**

For: Claytor Lake State Park, April 2021

Source: Pointfinder Suite



**Figure 1c: USGS Topographic Map**

Project #47:11852

Claytor Lake State Park

6620 Ben H Bolen Dr, Dublin, VA



[www.ecslimited.com](http://www.ecslimited.com)

**Environmental Impact Report**

For: Claytor Lake State Park, April 2021

Source: The National Map



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[NRVRC.ORG](http://NRVRC.ORG)

## COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

**TO:** Regional Commission Board Members

**FROM:** Kevin R. Byrd, Executive Director

**AGENDA ITEM:** III. Intergovernmental Review Process, C. Environmental Project Review, Item #2

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CIRP Review

November 11, 2021

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**PROJECT:** New River Trail State Park Bridge Rehabilitation Project  
DEQ#21-137S

**SUBMITTED BY:** DCR

**PROJECT DESCRIPTION:** The Department of Conservation and Recreation is requesting comments on an environmental impact report.

**PROJECT SENT FOR REVIEW TO:** Commission Board Members

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Strengthening the Region through Collaboration

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### Counties

Floyd | Giles  
Montgomery | Pulaski  
**City**  
Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski  
Rich Creek

### Higher Education

Virginia Tech  
Radford University  
New River Community College



## **I. PROJECT IDENTIFICATION AND DESCRIPTION**

### **1.1 Background**

Hurt & Proffitt is assisting the Virginia Department of Conservation and Recreation (VDCR) with proposed structural repair and rehabilitation work on bridges and culverts at the New River Trail State Park. The New River Trail State Park is approximately 57 miles in length, is located in the Blue Ridge physiographic region of Virginia, and extends from Grayson County to Pulaski County (along the New River, following an abandoned Norfolk Southern railroad). This multi-use trail was formally created in 1986, when Norfolk Southern Railway donated its discontinued right-of-way (ROW) to the state of Virginia. In the late 1990's, the entire 57 miles of trail were opened for recreational use.

### **1.2 Project Purpose and Description**

The proposed project will involve repair and rehabilitation of up to 31 structures along the New River Trail State Park corridor. The existing wood-decked bridges (with handrails) serve pedestrians, cyclists, and equestrian users. Over time, the wooden decking and railings have become damaged by weather exposure and use. The relative condition of all 31 structures was initially assessed and ranked by Prosim Engineering in 2016-2017. The proposed project will initially involve decking and railing replacement on the highest-priority bridges (with greatest repair needs), followed by lower-priority bridges. In addition to decking and railing replacement, some bridges may also require minor concrete abutment repair (to address spalling), debris removal (around piers), and steel repairs (new fasteners). While this type of repair project would not normally require preparation of and Environmental Impact Review (EIR) report, the total project cost (>\$500,000) and VDCR funding via capital improvements (rather than maintenance funding) necessitated preparation of an EIR.

## II. **AFFECTED ENVIRONMENT**

### 2.1 **General and Current Land Use**

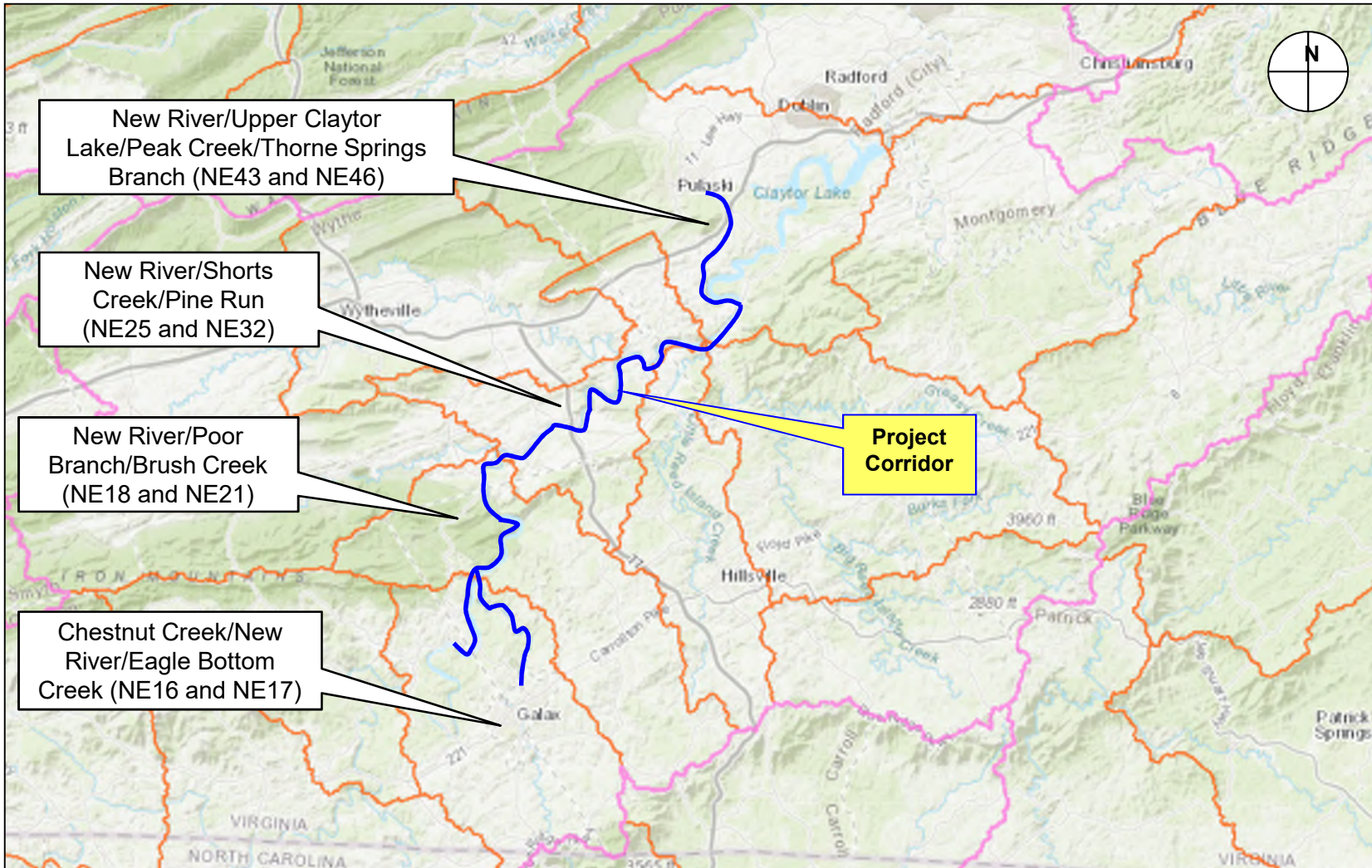
The project sites are located along the linear New River Trail State Park, which extends through four counties (Carroll, Grayson, Pulaski, and Wythe) and one city (Galax). The trail was once a Norfolk & Western (N&W) / Norfolk Southern (NS) long branch railroad that was constructed in 1887-1904. Demand for rail transport eventually decreased, with the last passenger train along the line in 1951, and the final freight train in 1985. The corridor was then donated to the state of Virginia. The trail currently provides for recreational opportunities such as hiking, biking, and horseback riding, with various amenities (including informational trail centers and riverside campsites). There are 31 bridge structures in the park, which range in size from less than 50' (across small streams) to over 900' (across the New River itself). Many of these structures were initially constructed over 100 years ago, and need periodic repair and maintenance.

Due to its length, the New River Trail crosses through a variety of vegetative communities, though the trail corridor itself is consistently maintained with 10-20' wide mowed grass/herbaceous vegetation shoulders. The trail surface is approximately 12' wide, and is contained within an average 70' wide corridor throughout the length of the park. Beyond the edge of the maintained/mowed grass shoulder, the adjacent wooded areas are predominately mesic/upland mixed-hardwood forest. The New River Trail is intended to provide unique recreational opportunities to users, help preserve local and national history, and act as an educational resource.

The following information was compiled from data review and on-site investigations conducted in winter-summer 2018-2019.

### 2.2 **Topography, Geology, Hydrology, and Soils**

The trail corridor passes through the mountainous terrain of the Blue Ridge physiographic province, though the trail surface itself has an average grade of less than 5%. The 57-mile trail corridor right-of-way (ROW) has an average width of approximately 70'. Elevations along the trail range from approximately 1,862' to 2,409' above mean sea level (MSL). The trail was completed in the late 1990's, and is vegetated with mowed/maintained grasses and herbaceous species near the trail surface itself. Upland/mesic mixed hardwoods and conifers are present along the margins of the corridor. Because the trail parallels the adjacent New River, several locations along the trail are mapped by the US Department of Agriculture (USDA) as having 66%-99% hydric (wetland) soils (approximately 10% of the trail length). However, over 90% of soils underlying the corridor are classified as 'Not Hydric' soils according to the USDA Web Soil Survey, are well-drained, and have groundwater depths greater than 80" in most areas. Field investigations have not indicated the presence of potentially-jurisdictional wetlands at the proposed project sites / disturbance areas.



 <p><b>HURT &amp; PROFFITT</b></p> <p>2524 LANGHORNE ROAD          LYNCHBURG, VA 24501          800.242.4906 TOLL FREE          434.847.7796 MAIN          434.847.0047 FAX          WWW.HANDP.COM</p>	<p><b>VDCR New River Trail State Park          Bridge Repair/Rehabilitation Project          Grayson/Carroll/Pulaski/Wythe Co, VA</b></p> <p><i>Source: VDEQ Hydrologic Unit Explorer GIS (2021), NTS</i></p>	<p>Location/          Watershed          Map</p>	<p><b>Figure          1</b></p>
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**N R V R C . O R G**

## MEMORANDUM

**To: NRVRC Board Members**  
**From: Kevin R. Byrd, Executive Director**  
**Date: November 15, 2021**  
**Re: Warm Hearth Village Presentation**

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At the September Regional Commission meeting Amy Slone, Associate Director of Development with Warm Hearth Village, will provide an overview presentation about Warm Hearth. Given the Regional Commission's role in housing, this presentation will be an opportunity to learn more about one of the housing assets in the region. Warm Hearth is a dynamic community with several living options such as independent living, assisted living, memory care, skilled nursing, long-term nursing, and home health. There are also low-to-moderate incoming housing options as well.

From the Warm Hearth website ([www.retire.org](http://www.retire.org)), founders Wybe & Marietje Kroontje poured their hearts and souls into creating a community that respects both people and nature. They were Dutch immigrants who came to the U.S. after enduring the occupation and oppression of World War II and dreamed of building a retirement community to serve as an expression of gratitude to America for their freedom. A true grassroots effort, they rallied the community around the 100-year plan to build a village where seniors from all walks of life would come together, each contributing their own special talents, ideas and experiences. Officially incorporated in 1974, Warm Hearth Village has been an integral part and valued partner of the New River Valley Community for more than 46 years.

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### Strengthening the Region through Collaboration

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Montgomery | Pulaski

#### City

Radford

#### Towns

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Floyd | Narrows | Pearisburg  
Pulaski | Rich Creek

#### Higher Education

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Radford University  
New River Community College



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## MEMORANDUM

**To:** NRVRC Board Members

**From:** Joy Rumley, Senior Planner

**Date:** November 18, 2021

**Re:** Economic Recovery Planning and Regional Economic Development Strategy updates

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The NRVRC staff focused on economic development have been working to put the final touches the Economic Recovery Plan which will be incorporated into the Regional Economic Development Strategy. The updated REDS (formerly CEDS) will be complete, along with top priority projects and a complete local project list in the Spring of 2022. The new website is expected to roll out in January/February 2022. This website will include an updated Data Dashboard which is a tool that can be useful to local economic development professionals, grant writers and non-profits in the region.

Staff are also identifying projects that are recommendations of the Recovery Plan to apply for [EDA Economic Adjustment Assistance](#) grant. This grant can fund the implementation of regional recovery projects.

Several localities have requested Regional Commission assistance with administration of their American Recovery Plan Act Coronavirus State and Local Fiscal Recovery Funds. Staff are staying current with the federal [regulations](#), [guidance](#) and [reporting](#) requirements.

Lastly, the staff is researching and looking for ways to recapitalize the New River Valley Revolving Loan Fund, which will serve the small businesses of the region beginning in 2022.

If you would like more information on any of these activities, please contact me at [jrumley@nrvc.org](mailto:jrumley@nrvc.org)

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### Strengthening the Region through Collaboration

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## MEMORANDUM

**To: NRVRC Board Members**

**From: Kevin R. Byrd, Executive Director**

**Date: November 12, 2021**

**Re: FY23 Per Capita Assessment Rate (Commission Dues)**

Each year the New River Valley Regional Commission sets the per capita assessment rate that is charged to members of the Commission. The per capita assessment serves as the financial foundation of the agency. This funding is critical to the agency and is typically leveraged at a rate of 10:1. The assessment foundation helps generate an overall budget of approximately \$1.7 million for the agency which is reflected by services returned to members of the Commission.

The current FY22 assessment rate is \$1.29 per capita based on annual population estimates from the Weldon Cooper Center. The past several years the Commission has used the annual population estimates from the Weldon Cooper Center since it provides for minor adjustments rather than more drastic adjustments with a decennial census. With the recent release of the 2020 Census data, the FY23 assessment utilizes those figures. The Executive Committee is recommending the FY23 proposed rate of \$1.32 which is a three cent (\$0.03) increase. The Commission typically adjusts the rate every two years; however, it has remained level for four years due to population increases with the Weldon Cooper Center data. If the rate were to remain unchanged while using the 2020 Census figures, the Commission assessment would generate \$3,443.01 less unrestricted revenue. Further, a two cent (\$0.02) increase still does not keep level funding as it would be \$818.73 less than FY22. The three cent option recommended by the Executive Committee provides slightly above level funding with \$978.45 more than the current assessment rate.

The per capita assessment as proposed for FY23 generates \$237,227 for the Commission to use as matching funds for programs. The programs that require match are VDOT’s rural transportation planning (\$14,500), Economic Development Administration – Economic Development District funds (\$70,000), Appalachian Regional Commission (\$68,000), Ride Solutions (carpool matching program) (\$17,225), New River Watershed Roundtable DEQ grant (\$4,000) and to support projects that arise during the year. The per capita assessment is considered unrestricted funds and allows the Commission to provide match for the programs identified above, support office operation, as well as technology and training needs of staff, and creates the opportunity for new programs in the region if all unrestricted funds are not programmed.

The attached table illustrates the assessment rate for FY23 utilizing the 2020 Census population figures by member along with a column for change in dues amount. It is important to note; the Commission removes town populations from the counties. Also, university membership is calculated based on the on-campus residents and their population

### Strengthening the Region through Collaboration

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Radford University  
New River Community College

is removed from the host locality. New River Community College is assessed based on their enrolled students who reside outside of the region. This approach avoids a double assessment for town residents as well as student populations.

**New River Valley Regional Commission  
Per Capita Assessment Rate FY23**

	Census 2020	Cooper Center Estimate for 2019*	Current FY22 based on 2019 pop	FY23 same rate; 2020 population	\$ Change from 2019 pop. to 2020 Census	2020 population; 2 cent increase	\$ change from 2019 pop. to 2020 Census	2020 pop.; 3 cent increase	\$ change from 2019 pop. to 2020 Census	2020 pop.; 4 cent increase	\$ change from 2019 pop. to 2020 Census
			1.29	1.29		1.31		1.32		1.33	
Floyd County	15,476	15,561	\$20,073.69	\$19,964.04	-\$109.65	\$20,273.56	\$199.87	\$20,428.32	\$354.63	\$20,583.08	\$509.39
Town of Floyd	448	439	\$566.31	\$577.92	\$11.61	\$586.88	\$20.57	\$591.36	\$25.05	\$595.84	\$29.53
Giles County	9,884	10,347	\$13,347.63	\$12,750.36	-\$597.27	\$12,948.04	-\$399.59	\$13,046.88	-\$300.75	\$13,145.72	-\$201.91
Pearisburg	2,909	2,636	\$3,400.44	\$3,752.61	\$352.17	\$3,810.79	\$410.35	\$3,839.88	\$439.44	\$3,868.97	\$468.53
Narrows	2,093	1,952	\$2,518.08	\$2,699.97	\$181.89	\$2,741.83	\$223.75	\$2,762.76	\$244.68	\$2,783.69	\$265.61
Rich Creek	749	741	\$955.89	\$966.21	\$10.32	\$981.19	\$25.30	\$988.68	\$32.79	\$996.17	\$40.28
Pembroke	1,152	1,081	\$1,394.49	\$1,486.08	\$91.59	\$1,509.12	\$114.63	\$1,520.64	\$126.15	\$1,532.16	\$137.67
Pulaski County	22,231	22,799	\$29,410.71	\$28,677.99	-\$732.72	\$29,122.61	-\$288.10	\$29,344.92	-\$65.79	\$29,567.23	\$156.52
Town of Pulaski	8,985	8,714	\$11,241.06	\$11,590.65	\$349.59	\$11,770.35	\$529.29	\$11,860.20	\$619.14	\$11,950.05	\$708.99
Montgomery County	31,047	32,867	\$42,398.43	\$40,050.63	-\$2,347.80	\$40,671.57	-\$1,726.86	\$40,982.04	-\$1,416.39	\$41,292.51	-\$1,105.92
Blacksburg	35,826	35,233	\$45,450.57	\$46,215.54	\$764.97	\$46,932.06	\$1,481.49	\$47,290.32	\$1,839.75	\$47,648.58	\$2,198.01
Christiansburg	23,348	22,473	\$28,990.17	\$30,118.92	\$1,128.75	\$30,585.88	\$1,595.71	\$30,819.36	\$1,829.19	\$31,052.84	\$2,062.67
City of Radford	13,120	15,094	\$19,471.26	\$16,924.80	-\$2,546.46	\$17,187.20	-\$2,284.06	\$17,318.40	-\$2,152.86	\$17,449.60	-\$2,021.66
Radford University	2,950	2,950	\$3,805.50	\$3,805.50	\$0.00	\$3,864.50	\$59.00	\$3,894.00	\$88.50	\$3,923.50	\$118.00
Virginia Tech	9,500	9,500	\$12,255.00	\$12,255.00	\$0.00	\$12,445.00	\$190.00	\$12,540.00	\$285.00	\$12,635.00	\$380.00
New River Comm. Coll.	752	752	\$970.08	\$970.08	\$0.00	\$985.12	\$15.04	\$992.64	\$22.56	\$1,000.16	\$30.08
<b>Total Assessed Pop</b>	<b>179,718</b>	<b>182,387</b>	<b>\$236,249.31</b>	<b>\$232,806.30</b>	<b>-\$3,443.01</b>	<b>\$235,430.58</b>	<b>-\$818.73</b>	<b>\$237,227.76</b>	<b>\$978.45</b>	<b>\$239,024.94</b>	<b>\$2,775.63</b>

\*2019 population estimates from Weldon Cooper Center were used for FY22

Town + university populations are removed from County populations

University populations are based on the on-campus residents and removed from host locality population

New River Community College assessment is based on out-of-region enrolled students