



Agenda

August 25, 2022

6:00 p.m. — Pulaski County Innovation Center, Fairlawn, VA

I. CALL TO ORDER

II. ELECTION OF OFFICERS

III. CONSENT AGENDA

- A. Approval of Minutes for May and June
- B. Approval of Treasurer's Report for May, June and July

IV. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

- A. Projects (Signed-off by the staff)
 - 1. Various Utility Upgrades, Claytor Lake State Park
- B. Regular Project Review
None
- C. Environmental Project Review
None

V. PUBLIC ADDRESS

VI. CHAIR'S REPORT

- a. I-81 Committee Update

VII. EXECUTIVE DIRECTOR'S REPORT

VIII. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

IX. OLD BUSINESS

- A. Regional Economic Strategy (RES) FY22 Update – Commission Action
- B. Consideration of Proposed FY23 Budget – Commission Action

X. NEW BUSINESS

- A. Virginia Department of Agriculture and Consumer Services
Remarks: Joseph "Joe" Guthrie, Commissioner
Commission Discussion
- B. Regional Commission FY23 Program of Work
Presentation: Elijah Sharp, Deputy Executive Director
Commission Action
- C. 2022 Regional Commission Awards
Commission Action
- D. September Commission Meeting, consider moving to September 29th
Commission Action, if moving to 5th Thursday

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Kevin R. Byrd, Executive Director
Date: June 16, 2022
Re: Slate of Officers for FY23

The Nominating Committee met in April and discussed officer positions for FY23. At the May Commission meeting the Nominating Committee recommended the slate of officers identified below. The Commission will need to vote on the slate at the June meeting.

Chair, Mr. Hil Johnson, Christiansburg
Vice-Chair, Mr. Steve Fijalkowski, Montgomery County
Treasurer, Mr. Leon Law, Giles County
At-Large, Ms. Catherine Potter, Virginia Tech Foundation
At-Large, Mr. Michael Harvey, Montgomery County
At-Large, Ms. Angie Covey, New River Community College
Immediate Past Chair, Mr. Mike Maslaney, Floyd County

The Commission bylaws prescribe annual terms of office; however, officers may serve consecutive terms at the will of the Commission.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Jessica Barrett, Finance Director
Date: June 15, 2022
Re: May 2022 Financial Statements

The May 2022 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review. Financial reports are reviewed by the Executive Committee prior to inclusion in the meeting packet.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY21-22 budget adopted by the Commission at the June 24, 2021 meeting. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, Commission and Workforce Development Board activities are separated on the agencywide report.

As of month-end, May 2022 (91.67% of the fiscal year), Commission year to date revenues are 85.04% and expenses are 90.11% of adopted budget. The two largest budget expense lines, Salary and Fringe, are slightly above budget at 94.11% and 102.82%, respectively.

Looking at the balance sheet, Accounts Receivable is \$777,672. Of this total, Workforce receivables are \$477,379 (61%) and current. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible.

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski | Rich Creek

Higher Education

Virginia Tech | Radford University
New River Community College

New River Valley Regional Commission
Balance Sheet
5/31/2022

<u>Assets:</u>		<u>Prior Month</u>	<u>Current Month</u>
	Operating Account	186,967	78,869
	Certificate of Deposit	108,586	108,586
	Accounts Receivable	778,710	777,672
	Prepaid Item	1,467	734
	Loans Receivable - Revolving Loan Fund	28,361	28,361
	Restricted Cash - Revolving Loan Fund	75,472	75,472
	Total Assets:	<u>1,179,563</u>	<u>1,069,694</u>
<u>Liabilities:</u>	Accounts Payable	122,462	102,930
	Accrued Annual Leave	87,809	87,809
	Accrued Unemployment	27,932	27,969
	Unearned Revenue	6,407	6,407
	Expense Reimbursement	922	700
	Total Liabilities:	<u>245,531</u>	<u>225,815</u>
<u>Projects:</u>	Net Projects	(90,284)	(166,970)
(Equity Accounts)	Current Year Unrestricted	112,228	96,285
	Unrestricted Net Assets	801,987	801,987
	Restricted Net Assets - Revolving Loan Fund	101,507	101,507
	Total Projects (Equity)	<u>925,438</u>	<u>832,809</u>
	Total Liabilities and Projects	<u>1,170,969</u>	<u>1,058,624</u>
	Net Difference to be Reconciled	<u>8,594</u>	<u>11,070</u>
	Total Adjustments to Post*	8,594	11,070
	Unreconciled Balance (after adjustment)	<u>0</u>	<u>0</u>

*YTD adjustment to Accrued Leave. Final adjustment will be posted to general ledger at fiscal year end closeout.

**New River Valley Regional Commission
Revenue and Expenditures - May 2022**

FY21-22 Budget Adopted 6/24/2021		May 2022	YTD	Under/Over	(91.67% of FY) % Budget
NRVRC Anticipated Revenues					
ARC	68,666	0	78,184	(9,518)	113.86%
ARC - New River Water Trail Expansion	20,340	0	21,283	(943)	104.64%
Local Assessment	236,249	0	236,249	0	100.00%
DHCD - Administrative Grant	89,971	0	89,971	0	100.00%
DRPT RIDE Solutions NRV	63,570	0	51,332	12,238	80.75%
EDA	70,000	17,500	70,000	0	100.00%
EDA COVID19 CARES Act	202,500	32,714	215,929	(13,429)	106.63%
GO Virginia	125,000	0	116,135	8,865	92.91%
Workforce Fiscal Agent	70,000	0	70,000	0	100.00%
Workforce Pathways Fiscal Agent	25,000	0	0	25,000	0.00%
Workforce RSVP Fiscal Agent	25,000	0	25,000	0	100.00%
Workforce Power Fiscal Agent	25,000	0	25,000	0	100.00%
Workforce YouthBuild Fiscal Agent	0	0	18,750	(18,750)	0.00%
VDOT	58,000	0	54,835	3,165	94.54%
VDOT - Rocky Knob Project	70,000	0	0	70,000	0.00%
Floyd County	88,371	8,000	34,394	53,976	38.92%
Floyd Town	0	0	4,267	(4,267)	0.00%
Floyd Co EDA	0	0	92	(92)	0.00%
Giles County	20,960	0	4,965	15,995	23.69%
Narrows Town	16,513	0	15,686	827	94.99%
Rich Creek Town	0	0	7,000	(7,000)	0.00%
Montgomery County	41,650	4,000	37,916	3,734	91.04%
Blacksburg Town	14,000	1,167	12,833	1,167	91.67%
Christiansburg Town	15,000	0	0	15,000	0.00%
Pulaski County	5,000	663	9,099	(4,099)	181.98%
Pulaski Town	11,923	(320)	8,543	3,380	71.65%
Radford City	30,000	2,586	48,475	(18,475)	161.58%
Miscellaneous Income	0	0	2,628	(2,628)	0.00%
Virginia's First RIFA	13,000	3,583	21,787	(8,787)	167.59%
NRV MPO	30,000	0	23,437	6,563	78.12%
Pembroke	0	0	7,000	(7,000)	0.00%
CDBG COVID19	338,000	0	201,523	136,477	59.62%
Dept of Environmental Quality	11,580	0	10,281	1,299	88.78%
VDEM	19,465	0	0	19,465	0.00%
Virginia Outdoors Foundation	12,500	0	49,478	(36,978)	395.82%
VHDA	50,000	0	20,000	30,000	40.00%
Southwest Virginia SWMA	2,000	0	7,000	(5,000)	350.00%
Virginia Recycling Association	14,000	0	14,000	0	100.00%
Calfee Community Center	1,200	0	2,529	(1,329)	210.77%
New River Health District	5,000	0	(384)	5,384	-7.68%
Friends of SWVA	19,000	0	5,458	13,542	28.72%
Taylor Hollow Construction	7,500	0	7,500	0	100.00%
VOF SWVA Natives Campaign Project Match	0	0	3,544	(3,544)	0.00%
Revolving Loan - Interest	0	0	2,496	(2,496)	0.00%
Local Match (unprogrammed ARC)	7,500	0	0	7,500	0.00%
Direct Charge Reimbursement	0	0	1,946	(1,946)	0.00%
Sub Total Revenues	1,923,458	69,894	1,636,160	287,298	85.06%
Expenses					
Salaries	1,152,949	92,667	1,085,087	67,862	94.11%
Fringe Benefits	282,918	25,708	290,910	(7,992)	102.82%
Travel	34,650	3,585	22,428	12,222	64.73%
Office Space	76,175	5,727	71,915	4,260	94.41%
Communications	19,911	1,466	25,858	(5,947)	129.87%
Office Supplies	65,781	6,360	53,261	12,520	80.97%
Postage	2,025	51	1,204	821	59.44%
Printing	5,100	0	5,420	(320)	106.27%
Copier Usage/Maintenance	2,000	120	1,033	967	51.63%
Outreach/Media Adv	2,600	0	7,341	(4,741)	282.35%
Equipment Rent/Copier	4,219	223	2,681	1,538	63.54%
Fleet Vehicles	38,024	158	1,453	36,571	3.82%
Dues/Publications	17,384	286	18,215	(831)	104.78%
Training/Staff Development	14,115	839	10,713	3,402	75.90%
Insurance	4,682	322	3,761	922	80.32%
Meeting Costs	10,950	289	12,717	(1,767)	116.14%
Contractual Services	167,294	24,706	105,151	62,143	62.85%
Professional Services Audit/Legal	4,540	53	9,817	(5,277)	216.23%
Miscellaneous/Fees	4,700	198	4,170	530	88.73%
Reimbursed Expenses	0	(234)	0	0	0.00%
Unassigned Expenses	13,441	0	0	0	0.00%
Sub Total Expenses	1,923,458	162,523	1,733,134	176,883	90.11%
NRVRC Balance	0	(92,629)	(96,973)		

**New River/Mount Rogers Workforce Development Board
Revenue and Expenditures - May 2022**

(91.67% of FY)

NR/MR WDB Anticipated Revenues		May 2022	YTD	Under/Over	% Budget
Workforce Development Area	3,580,889	175,627	1,472,506	2,108,383	41.12%
Sub Total Revenues	3,580,889	175,627	1,472,506	2,108,383	
Expenses					
Salaries	475,083	50,273	515,452	(40,369)	108.50%
Fringe Benefits	142,525	13,044	132,219	10,306	92.77%
Travel	20,000	1,974	18,715	1,285	93.58%
Office Space	36,000	2,348	36,869	(869)	102.41%
Communications	12,000	1,388	16,842	(4,842)	140.35%
Office Supplies	26,000	2,134	37,168	(11,168)	142.95%
Postage	250	0	51	199	20.51%
Printing	1,000	57	677	323	67.75%
Outreach/Media Adv	44,800	1,765	17,120	27,680	38.21%
Equipment Rent/Copier	1,700	156	1,018	682	59.91%
Dues/Publications	4,700	700	3,137	1,563	66.74%
Training/Staff Development	7,000	869	7,807	(807)	111.53%
Insurance	3,000	0	1,793	1,207	59.77%
Meeting Costs	5,000	3,157	13,123	(8,123)	262.46%
Contractual Services	2,700,725	97,763	657,843	2,042,882	24.36%
Professional Services Audit/Legal	10,200	0	8,040	2,160	78.82%
Miscellaneous/Fees	90,906	0	931	89,975	4.07%
Workforce Grants Admin	0	0	3,700	(3,700)	0.00%
Sub Total Expenses	3,580,889	175,627	1,472,506	2,108,383	41.12%
NR/MR WDB Balance	0	0	0		

Total Agency R&E		May 2022	YTD	
Anticipated Revenue	5,504,347	245,521	3,108,667	56.48%
Anticipated Expense	5,504,347	338,150	3,205,640	58.24%
Balance	0	(92,629)	(96,973)	



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Jessica Barrett, Finance Director
Date: August 17, 2022
Re: June 2022 Financial Statements

June 2022 year-end Revenue and Expenditure Report and Balance Sheet are enclosed for your review. A final year-end full financial report will be provided once the audit is complete. Financial reports are reviewed by the Executive Committee prior to inclusion in the meeting packet.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY21-22 budget adopted by the Commission at the June 24, 2021 meeting. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, Commission and Workforce Development Board activities are separated on the agencywide report.

As of month-end June 2022 (100% of the fiscal year), Commission year to date revenues are 102% and expenses are 100% of adopted budget. The two largest budget expense lines, Salary and Fringe, ended the year at 103% and 113%, respectively. Fringe expenses can fluctuate due to changes in employee health coverage (qualifying events triggering single to dual or family coverage, etc.). Monthly revenue to expense is \$128,135 as projects are posted to receivables and closed for year-end. Year-end balance for all project activity is \$31,162.

Looking at the balance sheet, Accounts Receivable is \$873,717. Of this total, Workforce receivables are \$385,561 (44%) and current. Commission receivables are heavy due to closing projects to fiscal year-end. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible. Current Year Unrestricted fund balance, ending the year at a positive \$31,435 rolled to Unrestricted Net Assets at closeout. Final year-end leave accrual at \$14,848 was posted to Accrued Annual Leave at closeout.

Counties
Floyd | Giles
Montgomery | Pulaski

City
Radford

Towns
Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski | Rich Creek

Higher Education
Virginia Tech | Radford University
New River Community College

New River Valley Regional Commission
Balance Sheet
6/30/2022

<u>Assets:</u>		<u>Prior Month</u>	<u>Current Month</u>
	Operating Account	78,869	136,671
	Certificate of Deposit	108,586	110,488
	Accounts Receivable	777,672	873,717
	Prepaid Item	734	0
	Loans Receivable - Revolving Loan Fund	28,361	27,072
	Restricted Cash - Revolving Loan Fund	75,472	76,857
		<u>1,069,694</u>	<u>1,224,805</u>
	Total Assets:	<u>1,069,694</u>	<u>1,224,805</u>
<u>Liabilities:</u>			
	Accounts Payable	102,930	121,210
	Accrued Annual Leave	87,809	102,657
	Accrued Unemployment	27,969	27,998
	Unearned Revenue	6,407	33,054
	Expense Reimbursement	700	2,535
		<u>225,815</u>	<u>287,454</u>
	Total Liabilities:	<u>225,815</u>	<u>287,454</u>
<u>Projects:</u>			
	Net Projects	(166,970)	0
(Equity Accounts)	Current Year Unrestricted	96,285	0
	Unrestricted Net Assets	801,987	833,422
	Restricted Net Assets - Revolving Loan Fund	101,507	103,929
		<u>832,809</u>	<u>937,351</u>
	Total Projects (Equity)	<u>832,809</u>	<u>937,351</u>
		<u>1,058,624</u>	<u>1,224,805</u>
	Total Liabilities and Projects	<u>1,058,624</u>	<u>1,224,805</u>
		<u>11,070</u>	<u>0</u>
	Net Difference to be Reconciled	<u>11,070</u>	<u>0</u>
		11,070	0
	Total Adjustments to Post*	11,070	0
		<u>0</u>	<u>0</u>
	Unreconciled Balance (after adjustment)	<u>0</u>	<u>0</u>

*YTD adjustment to Accrued Leave. Final adjustment posted to general ledger at fiscal year end closeout.

**New River Valley Regional Commission
Revenue and Expenditures - June 2022**

FY21-22 Budget Adopted 6/24/2021		June 2022	YTD	Under/Over	(100% of FY) % Budget
NRVRC Anticipated Revenues					
ARC	68,666	0	78,184	(9,518)	113.86%
ARC - New River Water Trail Expansion	20,340	0	21,283	(943)	104.64%
ARC - PemTel Painters School Road Broadband	0	10,212	10,212	(10,212)	0.00%
Local Assessment	236,249	0	236,249	0	100.00%
DHCD - Administrative Grant	89,971	0	89,971	0	100.00%
DRPT RIDE Solutions NRV	63,570	19,256	70,588	(7,017)	111.04%
EDA	70,000	0	70,000	0	100.00%
EDA COVID19 CARES Act	202,500	17,289	233,218	(30,718)	115.17%
GO Virginia	125,000	1,482	117,617	7,383	94.09%
Workforce Fiscal Agent	70,000	0	70,000	0	100.00%
Workforce Pathways Fiscal Agent	25,000	0	0	25,000	0.00%
Workforce RSVP Fiscal Agent	25,000	0	25,000	0	100.00%
Workforce Power Fiscal Agent	25,000	0	25,000	0	100.00%
Workforce YouthBuild Fiscal Agent	0	0	18,750	(18,750)	0.00%
VDOT	58,000	3,165	58,000	0	100.00%
VDOT - Rocky Knob Project	70,000	3,191	3,191	66,809	4.56%
Floyd County	88,371	39,017	73,411	14,960	83.07%
Floyd Town	0	445	4,711	(4,711)	0.00%
Floyd Co EDA	0	0	92	(92)	0.00%
Giles County	20,960	1,999	6,965	13,995	33.23%
Narrows Town	16,513	1,210	16,896	(383)	102.32%
Rich Creek Town	0	907	7,907	(7,907)	0.00%
Montgomery County	41,650	46,424	84,341	(42,691)	202.50%
Blacksburg Town	14,000	1,167	14,000	0	100.00%
Christiansburg Town	15,000	7,406	7,406	7,594	49.37%
Pulaski County	5,000	13,381	22,479	(17,479)	449.59%
Pulaski Town	11,923	4,728	13,271	(1,348)	111.31%
Radford City	30,000	16,689	65,164	(35,164)	217.21%
Radford University	0	19,112	19,112	(19,112)	0.00%
Miscellaneous Income	0	1,972	4,600	(4,600)	0.00%
Virginia's First RIFA	13,000	3,583	25,371	(12,371)	195.16%
NRV MPO	30,000	6,563	30,000	0	100.00%
Pembroke	0	754	7,754	(7,754)	0.00%
Bland County	0	12,479	12,479	(12,479)	0.00%
CDBG COVID19	338,000	44,660	246,182	91,818	72.83%
Dept of Environmental Quality	11,580	3,647	13,928	(2,348)	120.28%
VDEM	19,465	3,415	3,415	16,050	17.54%
Virginia Outdoors Foundation	12,500	0	49,478	(36,978)	395.82%
VHDA	50,000	20,256	40,256	9,744	80.51%
Southwest Virginia SWMA	2,000	0	7,000	(5,000)	350.00%
Virginia Recycling Association	14,000	0	14,000	0	100.00%
Calfee Community Center	1,200	0	2,529	(1,329)	210.77%
New River Health District	5,000	1,525	1,141	3,859	22.82%
Friends of SWVA	19,000	3,068	8,526	10,474	44.87%
Taylor Hollow Construction	7,500	0	7,500	0	100.00%
VOF SWVA Natives Campaign Project Match	0	2,923	6,467	(6,467)	0.00%
VDH Office of Drinking Water	0	6,259	6,259	(6,259)	0.00%
Revolving Loan - Interest	0	111	2,607	(2,607)	0.00%
Local Match (unprogrammed ARC)	7,500	0	0	7,500	0.00%
Direct Charge Reimbursement	0	1,585	3,531	(3,531)	0.00%
Year End Restricted Net Assets Transfer	0	(2,422)	(2,422)	2,422	0.00%
Sub Total Revenues	1,923,458	317,458	1,953,618	(30,160)	101.57%
Expenses					
Salaries	1,152,949	98,120	1,183,207	(30,258)	102.62%
Fringe Benefits	282,918	29,177	320,087	(37,169)	113.14%
Travel	34,650	4,602	27,030	7,620	78.01%
Office Space	76,175	5,727	77,643	(1,468)	101.93%
Communications	19,911	1,515	27,373	(7,462)	137.48%
Office Supplies	65,781	1,398	54,658	11,123	83.09%
Postage	2,025	(4)	1,199	826	59.23%
Printing	5,100	0	5,420	(320)	106.27%
Copier Usage/Maintenance	2,000	135	1,168	832	58.38%
Outreach/Media Adv	2,600	5,344	12,685	(10,085)	487.87%
Equipment Rent/Copier	4,219	223	2,904	1,315	68.83%
Fleet Vehicles	38,024	69	1,522	36,502	4.00%
Dues/Publications	17,384	668	18,883	(1,499)	108.62%
Training/Staff Development	14,115	2,285	12,998	1,117	92.09%
Insurance	4,682	322	4,082	600	87.18%
Meeting Costs	10,950	516	13,233	(2,283)	120.84%
Contractual Services	167,294	12,511	117,662	49,632	70.33%
Professional Services Audit/Legal	4,540	802	10,619	(6,079)	233.90%
Miscellaneous/Fees	4,700	25,914	30,084	(25,384)	640.10%
Reimbursed Expenses	0	0	0	0	0.00%
Unassigned Expenses	13,441	0	0	0	0.00%
Sub Total Expenses	1,923,458	189,322	1,922,456	(12,439)	99.95%
NRVRC Balance	0	128,135	31,162		

**New River/Mount Rogers Workforce Development Board
Revenue and Expenditures - June 2022**

(100% of FY)

NR/MR WDB Anticipated Revenues		June 2022	YTD	Under/Over	% Budget
Workforce Development Area	3,580,889	199,248	1,671,754	1,909,135	46.69%
Sub Total Revenues	3,580,889	199,248	1,671,754	1,909,135	
Expenses					
Salaries	475,083	50,859	566,311	(91,228)	119.20%
Fringe Benefits	142,525	13,840	146,058	(3,533)	102.48%
Travel	20,000	2,099	20,814	(814)	104.07%
Office Space	36,000	2,263	39,133	(3,133)	108.70%
Communications	12,000	951	17,793	(5,793)	148.28%
Office Supplies	26,000	2,166	39,333	(13,333)	151.28%
Postage	250	23	75	175	29.81%
Printing	1,000	57	734	266	73.42%
Outreach/Media Adv	44,800	1,394	18,513	26,287	41.32%
Equipment Rent/Copier	1,700	124	1,142	558	67.18%
Dues/Publications	4,700	1,000	4,137	563	88.02%
Training/Staff Development	7,000	155	7,962	(962)	113.75%
Insurance	3,000	0	1,793	1,207	59.77%
Meeting Costs	5,000	7,646	20,770	(15,770)	415.39%
Contractual Services	2,700,725	115,772	773,616	1,927,109	28.64%
Professional Services Audit/Legal	10,200	0	8,040	2,160	78.82%
Miscellaneous/Fees	90,906	900	1,831	89,075	4.07%
Workforce Grants Admin	0	0	3,700	(3,700)	0.00%
Sub Total Expenses	3,580,889	199,248	1,671,754	1,909,135	46.69%
NR/MR WDB Balance	0	(0)	(0)		

Total Agency R&E		June 2022	YTD	
Anticipated Revenue	5,504,347	516,706	3,625,372	65.86%
Anticipated Expense	5,504,347	388,570	3,594,210	65.30%
Balance	0	128,135	31,162	



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Jessica Barrett, Finance Director
Date: August 19, 2022
Re: July 2022 Financial Statements

The July 2022 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY22-23 proposed budget. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, Commission and Workforce Development Board activities are separated on the agencywide report.

As of month-end July 2022 (8.33% of the fiscal year), Commission year to date revenues are 13% and expenses are 7% of adopted budget. The two largest budget expense lines, Salary and Fringe, are in line with budget at 8% and 9%, respectively.

The July volume of revenue is due in large part to the FY23 assessment (commission dues) invoiced in July. As of this writing, 98% of the dues invoiced to date have been received.

Looking at the balance sheet, Accounts Receivable is \$1,051,177. Of this total, Workforce receivables are \$471,397 (45%) and current. Commission receivables are heavy due to closing projects to fiscal year-end. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible. Net Projects (\$120,484) represents project expenses, primarily benchmark projects, that cannot be invoiced yet and posted to receivables.

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski | Rich Creek

Higher Education

Virginia Tech | Radford University
New River Community College

New River Valley Regional Commission
Balance Sheet
7/31/2022

<u>Assets:</u>		<u>Prior Month</u>	<u>Current Month</u>
	Operating Account	136,671	26,194
	Certificate of Deposit	110,488	110,488
	Accounts Receivable	873,717	1,051,177
	Loans Receivable - Revolving Loan Fund	27,072	26,422
	Restricted Cash - Revolving Loan Fund	76,857	77,557
	Total Assets:	<u>1,224,805</u>	<u>1,291,839</u>
<u>Liabilities:</u>			
	Accounts Payable	121,210	89,193
	Accrued Annual Leave	102,657	102,657
	Accrued Unemployment	27,998	28,046
	Unearned Revenue	33,054	26,647
	Expense Reimbursement	2,535	743
	Total Liabilities:	<u>287,454</u>	<u>247,286</u>
<u>Projects:</u>			
	Net Projects	0	(120,484)
(Equity Accounts)	Current Year Unrestricted	0	234,565
	Unrestricted Net Assets	833,422	833,422
	Restricted Net Assets - Revolving Loan Fund	103,929	103,929
	Total Projects (Equity)	<u>937,351</u>	<u>1,051,432</u>
	Total Liabilities and Projects	<u>1,224,805</u>	<u>1,298,718</u>
	Net Difference to be Reconciled	<u>0</u>	<u>(6,879)</u>
	Total Adjustments to Post*	0	6,879
	Unreconciled Balance (after adjustment)	<u>0</u>	<u>0</u>

*YTD adjustment to Accrued Leave. Final adjustment posted to general ledger at fiscal year end closeout.

**New River Valley Regional Commission
Revenue and Expenditures - July 2022**

FY22-23 Budget		(8.33% of FY)			
		July 2022	YTD	Under/Over	% Budget
NRVRC Anticipated Revenues					
ARC	87,702	21,926	21,926	65,777	25.00%
ARC - New River Water Trail Expansion	20,000	0	0	20,000	0.00%
ARC - PemTel Painters School Road Broadband	5,210	0	0	5,210	0.00%
Local Assessment	238,220	238,220	238,220	0	100.00%
DHCD - Administrative Grant	89,971	0	0	89,971	0.00%
DRPT RIDE Solutions NRV	84,320	0	0	84,320	0.00%
DRPT NRVCAP RideSolutions Strategic Plan	32,870	0	0	32,870	0.00%
EDA	70,000	0	0	70,000	0.00%
Workforce Fiscal Agent	75,000	0	0	75,000	0.00%
Workforce RSVP Fiscal Agent	25,000	0	0	25,000	0.00%
Workforce Power Fiscal Agent	25,000	0	0	25,000	0.00%
Workforce YouthBuild Fiscal Agent	25,000	0	0	25,000	0.00%
VDOT	58,000	0	0	58,000	0.00%
VDOT - Rocky Knob Project	70,000	0	0	70,000	0.00%
Floyd County	65,244	0	0	65,244	0.00%
Floyd Town	3,303	0	0	3,303	0.00%
Giles County	9,500	0	0	9,500	0.00%
Narrows Town	10,133	0	0	10,133	0.00%
Rich Creek Town	7,000	0	0	7,000	0.00%
Montgomery County	12,500	0	0	12,500	0.00%
Blacksburg Town	14,000	0	0	14,000	0.00%
Christiansburg Town	20,500	0	0	20,500	0.00%
Pulaski County	5,000	0	0	5,000	0.00%
Pulaski Town	2,652	0	0	2,652	0.00%
Radford City	82,500	0	0	82,500	0.00%
Radford University	17,500	0	0	17,500	0.00%
Miscellaneous Income	0	60	60	(60)	0.00%
Virginia's First RIFA	13,000	0	0	13,000	0.00%
NRV MPO	40,000	0	0	40,000	0.00%
Pembroke	13,000	0	0	13,000	0.00%
MontgomeryBland Pulaski VATI	116,125	0	0	116,125	0.00%
CDBG COVID19	237,212	0	0	237,212	0.00%
Dept of Environmental Quality	22,672	0	0	22,672	0.00%
VDEM	70,500	0	0	70,500	0.00%
Virginia Outdoors Foundation	25,000	0	0	25,000	0.00%
VHDA	69,000	0	0	69,000	0.00%
Southwest Virginia SWMA	7,470	3,500	3,500	3,970	46.85%
Virginia Recycling Association	15,450	0	0	15,450	0.00%
New River Health District	75,000	0	0	75,000	0.00%
Friends of SWVA	7,351	0	0	7,351	0.00%
United Way Southwest Virginia	20,000	0	0	20,000	0.00%
VDH Office of Drinking Water	80,000	0	0	80,000	0.00%
Mount Rogers PDC	45,000	0	0	45,000	0.00%
Revolving Loan - Interest	0	50	50	(50)	0.00%
Local Match (unprogrammed ARC)	35,351	0	0	35,351	0.00%
Direct Charge Reimbursement	0	0	0	0	0.00%
Grant income (anticipated)	9,535	0	0	9,535	0.00%
Sub Total Revenues	2,057,789	263,756	263,756	1,794,033	12.82%
Expenses					
Salaries	1,215,392	95,602	95,602	1,119,790	7.87%
Fringe Benefits	328,163	28,967	28,967	299,196	8.83%
Travel	35,650	5,521	5,521	30,129	15.49%
Office Space	68,730	5,727	5,727	63,003	8.33%
Communications	21,460	1,371	1,371	20,089	6.39%
Office Supplies	38,898	325	325	38,573	0.84%
Postage	1,400	19	19	1,381	1.36%
Printing	6,200	0	0	6,200	0.00%
Copier Usage/Maintenance	1,500	57	57	1,443	3.78%
Outreach/Media Adv	12,360	0	0	12,360	0.00%
Equipment Rent/Copier	3,000	223	223	2,777	7.45%
Fleet Vehicles	4,400	257	257	4,143	5.84%
Dues/Publications	20,215	2,845	2,845	17,370	14.07%
Training/Staff Development	27,170	1,210	1,210	25,960	4.45%
Insurance	4,200	1,033	1,033	3,167	24.60%
Meeting Costs	12,200	308	308	11,892	2.53%
Contractual Services	236,195	5,482	5,482	230,713	2.32%
Professional Services Audit/Legal	11,000	504	504	10,497	4.58%
Miscellaneous/Fees	4,700	223	223	4,478	4.73%
Reimbursed Expenses	0	0	0	0	0.00%
Unassigned Expenses	4,956	0	0	0	0.00%
Sub Total Expenses	2,057,789	149,675	149,675	1,903,158	7.27%
NRVRC Balance	0	114,081	114,081		

**New River/Mount Rogers Workforce Development Board
Revenue and Expenditures - July 2022**

(8.33% of FY)

NR/MR WDB Anticipated Revenues		July 2022	YTD	Under/Over	% Budget
Workforce Development Area	3,915,121	135,836	135,836	3,779,285	3.47%
Sub Total Revenues	3,915,121	135,836	135,836	3,779,285	
Expenses					
Salaries	609,510	48,499	48,499	561,011	7.96%
Fringe Benefits	201,138	13,552	13,552	187,586	6.74%
Travel	30,000	624	624	29,376	2.08%
Office Space	36,000	3,395	3,395	32,605	9.43%
Communications	15,000	2,794	2,794	12,206	18.63%
Office Supplies	40,000	1,427	1,427	38,573	3.57%
Postage	250	0	0	250	0.00%
Printing	1,500	57	57	1,443	3.79%
Outreach/Media Adv	35,000	1,092	1,092	33,908	3.12%
Equipment Rent/Copier	1,700	78	78	1,622	4.60%
Dues/Publications	5,000	0	0	5,000	0.00%
Training/Staff Development	7,000	690	690	6,310	9.86%
Insurance	5,000	0	0	5,000	0.00%
Meeting Costs	7,000	364	364	6,636	5.19%
Contractual Services	2,872,938	63,263	63,263	2,809,675	2.20%
Professional Services Audit/Legal	15,000	0	0	15,000	0.00%
Miscellaneous/Fees	33,085	0	0	33,085	0.00%
Workforce Grants Admin	0	0	0	0	0.00%
Sub Total Expenses	3,915,121	135,836	135,836	3,779,285	3.47%
NR/MR WDB Balance	0	0	0		

Total Agency R&E		July 2022	YTD	
Anticipated Revenue	5,972,910	399,592	399,592	6.69%
Anticipated Expense	5,972,910	285,511	285,511	4.78%
Balance	0	114,081	114,081	



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N R V R C . O R G

August 19, 2022

Executive Director's Report

Economic Development:

- The Revolving Loan Fund (RLF) committee met this month and reviewed two applicants. Both applicants submitted materials previously and were re-submitting additional information.
- For the VATI 2022 broadband implementation project, the environmental review documents and draft agreements are either executed (Pulaski County) or in final review (Bland and Montgomery counties) this month. All items for pre-contract deliverables are in good shape heading into the end of month deadline.

Transportation:

- The final Huckleberry Trail Plan was accepted by the NRV MPO at their August meeting. The final plan is at this [link](#) which takes you to the Commission's new [website library](#).
- The I-81 Advisory Committee held their first meeting for 2022 on July 7th. Hil Johnson, Commission Chair, is the representative for the Regional Commission. The Committee elected Delegate Terry Austin to serve as Chair and Delegate Tony Wilt as Vice-Chair. Mr. Johnson will provide an update from the recent meeting during the Chair's Report. The website www.improve81.org has project information that can be shared widely.
- The NRV Passenger Rail Station Authority will hold the first meeting on September 28th at 10:00am. Members are appointing representatives during the month of August. The first meeting of the authority will largely cover project background with subsequent meetings focusing on organizational documents such as bylaws.

Natural Resources:

- ReNew the New will take place August 27th! The Regional Commission issued a press release last week on behalf of the host communities to increase awareness and participation. Clean-up activities will take place in all four counties and the city.

Regional:

- Thank you to the community for submitting numerous nominees for the Regional Commission Annual Awards program. Each year the list is long with worthy candidates. Commissioners will vote by secret ballot at the meeting next week.
- The Business Continuity Team is working with UnCork-It to prepare a pandemic after action report. The consultant will be interviewing several partners over the coming weeks.

Commission:

- The Commission staff held our first agencywide retreat post-pandemic yesterday. The morning was focused on communication styles with a session facilitated by Shelley Fortier utilizing the DiSC model. We also spent time discussing internal initiatives that advance the organization. In the afternoon, we had a team building exercise at Millstone Kitchen making pasta with HazelBea Catering. Be on the lookout for our next newsletter with an image or two from the event!
- The Business Continuity Team program received the Robert M. deVoursney Best Practices Award from the Virginia Association of Planning District Commissions for its remarkable collaborative pandemic response!



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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Joy Rumley, Director of Economic Development
Date: June 23, 2022
Re: 2022-23 Regional Economic Strategy Update

Each year the New River Valley Regional Commission reviews and updates the Regional Economic Strategy (RES). The purpose of the RES is to continue federal and local partnerships to address economic development in the region. The RES also documents the planning efforts to identify economic development needs in the region and the creation of the strategy document.

The RES committee, at the June 6, 2022 meeting, reviewed the entire document narrative and approved the “consumer version.” Attached please find the final 2022 Regional Economic Strategy document for approval by the Commission.

In addition to the document attached, an online version (ArcGIS StoryMap) – which includes interactive data, hyperlinks to partner organizations and active attachments for additional information about the RES will be linked on the NRVRC’s new website.

The Commission will need to take action to accept the report thereby allowing staff to submit the document to the US Economic Development Administration.

Should you have any questions about the RES, please contact me at jrumley@nrvc.org.

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski | Rich Creek

Higher Education

Virginia Tech | Radford University
New River Community College



RES

Regional Economic Strategy

2022

The New River Valley Regional Economic Strategy (RES), also known as, the Comprehensive Economic Development Strategy (CEDS), is the main focus of the Commission's economic development planning efforts. The RES is outlined in an annual planning document that is used to broadly inform economic development activities and desires in the region.

REGIONAL ECONOMIC PRIORITIES

1.

Support Business Development & Entrepreneurship

2.

Utilize Available Land & Expand Quality Infrastructure

3.

Preparation & Continued Support of Qualified, Available Workforce

4.

Preserve & Promote the Natural and Cultural Resources in the Region

5.

Encourage Business Friendly Governance & Organizational Representation

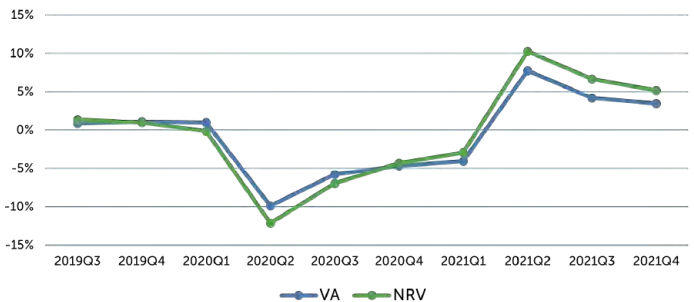
Total Population of the New River Valley 2010-2020



Weldon Cooper Center of Public Service, 2020. Intercensal Estimates for Virginia, Counties, and Cities: 2010-2020.

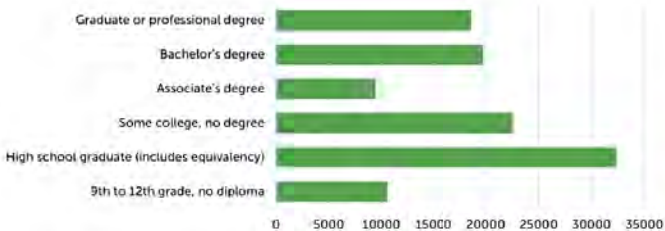
<https://demographic.coopercenter.org/virginia-population-estimates> (accessed May 15, 2021)

Employment for New River Valley and Virginia



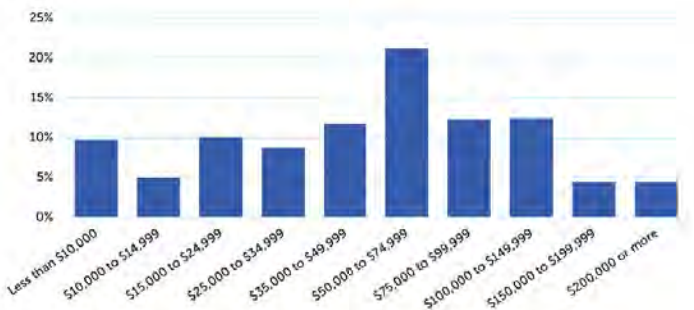
JobsEQ. Employment as of 2021 Q1. Accessed Sept. 24, 2021.

Educational Attainment



Educational Attainment of NRV population 25 and older, 2019 5-year ACS, Accessed March 11, 2022

Household Income



U.S. Census Bureau. 5 Yr. ACS, 2019. Income in the past 12 months. (Accessed March 7, 2022). <https://data.census.gov/cedsci/table?q=S1901&tid=ACST1Y2019.S1901>

TOP PROJECTS

Target Period: 2022-2026

1 Develop Broadband Infrastructure and Internet Availability.

Estimated Funding: \$68,000,000
Responsible Agency: Private Internet Service Providers and NRV localities

2 Lead regional coalitions that aims to support the local transportation and logistics cluster.

Estimated Funding: \$24,000,000
Responsible Agency: Virginia Tech and NRV localities

3 Provide technical assistance services to supply chain firms of regional manufacturers.

Estimated Funding: \$6,000,000
Responsible Agency: Onward NRV, Virginia Tech, local economic development, private business

4 Implement 'sector strategies' focus for workforce development programs to meet needs in target industry sectors.

Estimated Funding: \$25,000,000
Responsible Agency: NRMW, Education providers, local industries

5 Manage, promote and expand local and regional revolving loan fund programs.

Estimated Funding: \$100,000
Responsible Agency: NRVRC, local economic development

6 Encourage micro and small business success in downtown and commercial districts.

Estimated Funding: \$10,000,000
Responsible Agency: NRVRC, NRV localities, RRSBDC

7 Support local agriculture, growers, and producers.

Estimated Funding: \$100,000
Responsible Agency: Cooperative Extension office, local economic developers, Thrive network, farmers markets, RRSBDC



Full project descriptions and RES document can be found at: nrvc.org/economy.



8 Promote and coordinate the development of a New River Valley passenger rail station.

Estimated Funding: \$4,500,000
Responsible Agency: NRV localities, Higher Ed, State Agencies, Public/Private Railroad Companies, NRVRC

9 Support regional and local efforts to develop outdoor recreation tourism amenities related to the New River Water Trail.

Estimated Funding: \$2,500,000
Responsible Agency: NRVRC, NRV localities, New River Watershed Roundtable, National Park Service, VA Dept of Wildlife Resources, Friends of New River, local DMOs

10 Industrial Site development and upgrades.

Estimated Funding: \$15,000,000
Responsible Agency: Virginia's First RIFA, local economic development

11 Develop a wider range of homeowner and rental opportunities.

Estimated Funding: \$100,000,000
Responsible Agency: Private and non-profit developers, NRV localities, NRV HOME Consortium

12 Develop and Implement Blockchain Ecosystem Catalyst.

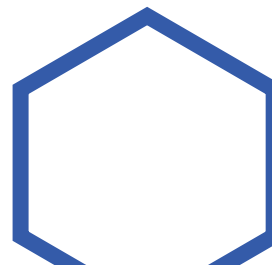
Estimated Funding: \$500,000
Responsible Agency: Virginia Tech; private industry

13 Bio-Tech, Digital Health & Life Science Cluster

Estimated Funding: \$600,000
Responsible Agency: Virginia Tech, private industry, Montgomery County, RRSBDC

14 Perform analysis combined with consensus building to result in a recommended alignment of the Valley to Valley Trail.

Estimated Funding: \$100,000
Responsible Agency: VDOT, NRVRC, NRVMPD





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N R V R C . O R G

MEMORANDUM

To: NRVRC Board Members
From: Kevin R. Byrd, Executive Director
Date: June 16, 2022
Re: Proposed FY23 Budget

Each spring, the Commission staff prepares a proposed budget for the Commission to review and adopt for the upcoming fiscal year. I am pleased to submit the enclosed budget for FY23 with significant contributions from staff. The process was led by Elijah Sharp, Deputy Executive Director and Jessica Barrett, Director of Finance and Personnel. All staff worked with Eli and Jessica to determine anticipated revenue as well as projected expenses. Highlights of the proposed FY23 budget follow.

The overall budget for FY23 with Regional Commission and Workforce Development Board combined is projected to be \$5,967,061. The Commission's proposed budget is \$2,052,833 and all expenses are programmed with current year anticipated revenues. More than 90% of the Commission's project revenue is secured with a task order agreement or contract with a funding agency, which is a strong position going into the fiscal year. The Commission's FY23 budget represents a \$142,816 increase from the FY22 adopted budget. In the proposed budget, the state and federal programs such as VDOT Rural Transportation Planning, US Economic Development Administration (EDA), and Appalachian Regional Commission (ARC) are reflecting level funding. The Regional Commission unrestricted allocation from the Commonwealth of Virginia increased \$14,000 last year from \$75,971 to \$89,971 which is attributed to collective efforts made by the Virginia Association of Planning District Commissions.

Key revenue items include a two-cent per-capita increase for annual dues to account for population changes with the 2020 Census figures; funds to develop a strategic plan for the Ride Solutions program; five-year update to the regional Hazard Mitigation Plan; working with Mount Rogers PDC to assist with the public input portion of their regional housing study; administering VATI broadband implementation grants; operating the NRV Business Continuity Team program through December; Virginia Housing funds for housing implementation; preparing a second phase of the master plan for the Huckleberry Trail for the NRV Metropolitan Planning Organization (MPO), and several local government technical assistance projects. Our budgeting approach is to remain conservative on revenue without anticipating too many projects while being reasonable with the necessary staffing level given projects in the pipeline. The Commission is considered fully staffed with 17 employees heading into FY 23. Each year the Commission accepts projects mid-year due to member needs and

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Higher Education

Virginia Tech
Radford University
New River Community College

while a large portion of revenue is secured and programmed for FY23, limited staff time remains available to address member requests.

Overall, staffing costs increased from FY22 to FY23 approximately \$300,728 in the total agency budget. Staffing costs increased by \$107,688 for the Commission and increased \$193,040 for the Workforce Development Board. The Commission staffing increase is due to salary adjustments attributed to cost of living increases and increases in fringe expenses. The Workforce Development Board staff costs are increasing due to staffing for a grant award announced last fiscal year for Youth Builds, a skill training program. The staffing costs include salary adjustments for staff of the Commission informed by the compensation study completed in May 2021. The Workforce Development portion of the budget includes salary adjustments approved by their board.

For FY23 the health insurance costs through The Local Choice increased 8.5% while keeping with the same \$500 deductible plan. The previous fiscal year there was a 1% decrease. Several years ago, the Commission introduced a two-tier dental plan as a cost-savings measure. The Commission covers basic dental and the employee pays the difference for comprehensive coverage.

Lastly, the expense portion of the budget includes funds for changing accounting software for the agency. Staff will be evaluating options in the first quarter of the fiscal year, then anticipating a conversion in the second half of the year. Given the increased volume of financial activity of the agency, increasing from \$3M to nearly \$6M within four years, the accounting software tools need to align better with the agency operations.

A substantial amount of the projects for FY23 are for technical assistance for our members and projects with the New River Valley Metropolitan Planning Organization. Relationships with our members and partner organizations such as the MPO are critical to the financial viability of the Commission. Further, it is important to note, a significant portion of revenue for FY23 is coming from state and federal sources which points to the value of program diversity which is important in the organization remaining viable and relevant for the members.

Attached to this memo is the Anticipated Revenue and the Agencywide Budget by program category which contains line item listing of expenditures.

New River Valley Regional Commission

Anticipated Revenue Fiscal Year 2022 - 2023

Member Assessment	FY22 Adopted	FY22 Actual	FY23 Proposed
Floyd County	\$20,073.69	\$20,073.69	\$20,428.32
Town of Floyd	\$566.31	\$566.31	\$591.36
Giles County	\$13,347.63	\$13,347.63	\$13,046.88
Pearisburg	\$3,400.44	\$3,400.44	\$3,839.88
Pembroke	\$1,394.49	\$1,394.49	\$1,520.64
Narrows	\$2,518.08	\$2,518.08	\$2,762.76
Rich Creek	\$955.89	\$955.89	\$988.68
Pulaski County	\$29,410.71	\$29,410.71	\$29,344.92
Town of Pulaski	\$11,241.06	\$11,241.06	\$11,860.20
Montgomery County	\$42,398.43	\$42,398.43	\$40,982.04
Blacksburg	\$45,450.57	\$45,450.57	\$47,290.32
Christiansburg	\$28,990.17	\$28,990.17	\$30,819.36
City of Radford	\$19,471.26	\$19,471.26	\$17,318.40
New River Community College	\$970.08	\$970.08	\$992.64
Radford University	\$3,805.50	\$3,805.50	\$3,894.00
Virginia Tech	\$12,255.00	\$12,255.00	\$12,540.00
Local Assessments Total	\$236,249.31	\$236,249.31	\$238,220.40
State Grants			
Dept of Housing and Community Development	\$89,971.00	\$89,971.00	\$89,971.00
Dept of Transportation	\$58,000.00	\$58,000.00	\$58,000.00
RIDE Solutions NRV	\$63,570.40	\$76,974.00	\$84,320.00
DRPT NRVCAP RIDE Solutions Strategic Plan	\$0.00	\$0.00	\$32,870.00
GoVA Round 2	\$125,000.00	\$230,000.00	\$0.00
State	\$336,541.40	\$454,945.00	\$265,161.00
Federal Grants			
EDA	\$70,000.00	\$70,000.00	\$70,000.00
EDA COVID19 CARES Act	\$202,500.00	\$233,217.81	\$0.00
ARC Jan 22-Dec 22	\$34,333.00	\$43,851.00	\$43,851.00
ARC Jan 23 - Jun 23 (est)	\$34,333.00	\$34,333.00	\$43,851.00
ARC POWER Water Trail Planning	\$20,340.00	\$32,940.00	\$0.00
Hazard Mitigation Plan Update	\$12,500.00	\$6,000.00	\$70,500.00
Workforce Development Area	\$3,580,889.00	\$2,956,460.01	\$3,915,121.00
Federal	\$3,954,895.00	\$3,376,801.82	\$4,143,323.00
Local Project Revenue			
HOME	\$14,000.00	\$14,000.00	\$14,000.00
Huckleberry Trail Plan Part 2 of 2	\$30,000.00	\$30,000.00	\$10,000.00
NRVMPO Passenger Rail Ownership & Operations Update	\$0.00	\$0.00	\$20,000.00
NRVMPO NRVCAP RIDE Solutions Strategic Plan Match	\$0.00	\$0.00	\$10,000.00
Mount Rogers - Housing Study Community Engagement	\$0.00	\$0.00	\$45,000.00
Workforce Fiscal Agent	\$70,000.00	\$70,000.00	\$75,000.00
United Way SwVA WIOA	\$0.00	\$0.00	\$20,000.00
WorkforceYouthBuild	\$25,000.00	\$18,750.00	\$25,000.00
Workforce RSVP Finance	\$25,000.00	\$25,000.00	\$25,000.00
Workforce Pathways ARC POWER	\$25,000.00	\$25,000.00	\$25,000.00
EDA Floyd Growth Center Building	\$40,000.00	\$38,000.00	\$28,431.18
DHCD/ARC/EDA James Hardie Sewer Improvements	\$7,500.00	\$7,500.00	\$2,651.51
CARES Act Montgomery County Neighbors in Need	\$36,650.00	\$36,421.59	\$0.00
POWER Friends of SwVa, Giles River Center	\$19,000.00	\$8,500.00	\$7,350.64
ARC Christiansburg Downtown Grant Admin	\$15,000.00	\$7,000.00	\$20,500.00
ARC Radford Downtown Planning Grant	\$10,000.00	\$7,204.89	\$0.00
ARC POWER Water Trail Implementation	\$0.00	\$0.00	\$20,000.00
ARC Montgomery Viewland Implementation Grant	\$0.00	\$20,000.00	\$0.00
VDH Drinking Water Admin	\$0.00	\$6,500.00	\$80,000.00
NRHD Mapping & Public Health	\$5,000.00	\$1,500.00	\$25,000.00
DEQ New River Watershed Roundtable	\$6,700.00	\$7,455.58	\$10,000.00
DEQ Town of Christiansburg Crab Creek Beautification	\$10,000.00	\$6,250.00	\$12,671.60
Floyd County Industrial Road Grant Admin	\$17,370.71	\$11,000.00	\$6,308.01
Floyd CDBG Housing Rehab Grant Admin	\$25,000.00	\$24,000.00	\$30,505.08
VHDA Housing Education	\$0.00	\$0.00	\$44,000.00
VHDA Housing Study Implementation	\$50,000.00	\$34,650.00	\$25,000.00
Montgomery, Pulaski, Bland Broadband Grant Admin	\$0.00	\$37,750.00	\$116,125.00
Montgomery Eastern Broadband Grant Admin (VATI)	\$0.00	\$5,600.00	\$12,500.00
Giles Broadband Grant Admin (VATI)	\$6,000.00	\$6,000.00	\$2,000.00
Giles County Meganet Project	\$0.00	\$1,000.00	\$7,500.00
ARC Giles/Pembroke Schoolhouse Road Broadband	\$14,960.00	\$10,150.00	\$5,210.00
CDBG Narrows Downtown BDR	\$9,512.84	\$0.00	\$0.00
CDBG Business Continuity Team	\$338,000.00	\$252,071.29	\$237,211.95
VDOT Rocky Knob Grant Admin	\$70,000.00	\$3,134.41	\$70,000.00
VOF - Plant SwVA Natives	\$27,500.00	\$16,000.00	\$25,000.00
Radford University Economic Impact Study	\$0.00	\$17,500.00	\$17,500.00
VDH Community Health Support	\$0.00	\$0.00	\$50,000.00
ARPA Local BCT Support	\$0.00	\$0.00	\$20,000.00
ARPA Grant Admin - Town of Pembroke	\$0.00	\$7,000.00	\$7,000.00
ARPA Grant Admin - Town of Rich Creek	\$0.00	\$7,000.00	\$7,000.00
ARPA Grant admin - Town of Narrows	\$0.00	\$8,500.00	\$8,500.00
ARPA Grant Admin - City of Radford	\$0.00	\$15,000.00	\$15,000.00
City of Radford East Main Technical Assistance	\$0.00	\$18,280.93	\$27,500.00
Anticipated Grant Admin	\$0.00	\$0.00	\$30,000.00
Taylor Hollow State HOME Application	\$7,500.00	\$7,500.00	\$0.00
SVSWMA Admin Support	\$2,000.00	\$7,000.00	\$7,470.00
Virginia Recycling Association Admin Support	\$14,000.00	\$14,000.00	\$15,450.00
Virginia's First Admin Assistance	\$13,000.00	\$23,000.00	\$13,000.00
ARC Matched Projects			
Floyd AFID#2 Grant Admin	\$0.00	\$92.24	\$0.00
Floyd Subdivision Ordinance Update	\$4,500.00	\$2,697.21	\$3,302.79
Montgomery County Village Planning	\$5,000.00	\$2,659.38	\$0.00
Pembroke Comprehensive Plan Update	\$0.00	\$0.00	\$6,000.00
Radford Zoning Ordinance	\$20,000.00	\$8,372.47	\$20,000.00
Narrows Comp Plan	\$7,000.00	\$4,289.51	\$1,632.67
Pulaski Town Comp Plan	\$4,422.86	\$8,863.27	\$0.00
Pulaski County Parks Master Planning	\$5,000.00	\$4,608.00	\$5,000.00
Calfee Community Center	\$1,200.00	\$1,722.29	\$0.00
Floyd IPlenty	\$1,500.00	\$0.00	\$0.00
ARC Community Development/CYU matched (Total)	\$12,543.15	\$24,842.52	\$16,415.55
Unprogrammed ARC Jul - Dec 22	\$7,500.00	\$0.00	\$14,500.00
Unprogrammed ARC Jan - Jul 23	\$0.00	\$0.00	\$20,851.00
Local + ARC Projects Total	\$976,661.19	\$873,173.34	\$1,326,205.01
Total Agency Revenue	\$5,504,346.90	\$4,941,169.47	\$5,972,909.41
Total Agency Budget	\$5,490,906.49	\$4,941,169.47	\$5,967,954.12
Matching/Cash Obligations Unbudgeted	\$13,440.41	\$0.00	\$4,955.29
Summary			
Local	\$328,872.17	\$394,334.61	\$527,926.86
State	\$941,584.95	\$912,211.17	\$1,014,692.64
Federal	\$4,247,045.00	\$3,649,973.41	\$4,450,756.33
Other (indirect ineligible projects)	-\$13,155.23	-\$15,349.72	-\$20,466.42
Total Anticipated Revenue	\$5,504,346.89	\$4,941,169.47	\$5,972,909.41

New River Valley Regional Commission

July 1, 2022 through June 30, 2023

Agencywide Budget

expense code / category		Planning	Programs	Admin	ARC 22-23	NRVRC Direct	Common Indirect	NRVRC	Workforce	Agency
		Total	Total	Total	Total	Total	Total	Total	Total	Total
	Salary	161,796	351,614	344,803	98,229	956,442	258,950	1,215,392	609,510	1,824,902
	Fringe	44,478	96,659	90,572	27,003	258,711	69,452	328,163	201,138	529,301
	Total Salaries & Fringe	206,274	448,273	435,375	125,232	1,215,153	328,402	1,543,555	810,648	2,354,203
						-				
51000	Travel	-	30,700	250	-	30,950	4,700	35,650	30,000	65,650
51100	Office Space	-	-	-	-	-	68,730	68,730	36,000	104,730
51200	Communications	-	1,530	-	-	1,530	19,930	21,460	15,000	36,460
51300	Office Supplies	4,000	15,195	2,703	-	21,898	17,000	38,898	40,000	78,898
51400	Postage	-	-	-	-	-	1,400	1,400	250	1,650
51500	Printing	-	1,200	-	-	1,200	5,000	6,200	1,500	7,700
51600	Copier Usage/Maintenance	-	-	-	-	-	1,500	1,500	-	1,500
51700	Outreach/Media Ad	-	12,210	-	-	12,210	150	12,360	35,000	47,360
51800	Equipment Rent/Copier	-	-	-	-	-	3,000	3,000	1,700	4,700
51900	Fleet Vehicles	-	-	-	-	-	4,400	4,400	-	4,400
52000	Dues/Publications	-	7,315	-	-	7,315	12,900	20,215	5,000	25,215
52200	Training /Staff Development	-	25,170	-	-	25,170	2,000	27,170	7,000	34,170
52300	Meeting Costs	-	10,700	-	-	10,700	1,500	12,200	7,000	19,200
	Capital Outlay	-	-	-	-	-	-	-	-	-
52210	Insurance	-	-	-	-	-	4,200	4,200	5,000	9,200
52600	Contractual Service	7,500	136,245	65,000	-	208,745	27,450	236,195	2,872,938	3,109,133
52700	Professional Services	-	5,000	-	-	5,000	6,000	11,000	15,000	26,000
52800	Miscellaneous/Fees	-	2,300	-	-	2,300	2,400	4,700	33,085	37,785
52850	Workforce Grants Admin	-	-	-	-	-	-	-	-	-
	Total Non-Personnel Costs	11,500	247,565	67,953	-	327,018	182,260	509,278	3,104,473	3,613,751
	Program Costs	217,774	695,838	503,328	125,232	1,542,171	510,662	2,052,833	3,915,121	5,967,954
	Common Costs	86,685	188,384	182,964	52,628	510,662			-	
	Total Program Costs	304,459	884,222	686,292	177,860	2,052,833			3,915,121	5,967,954



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

N R V R C . O R G

MEMORANDUM

To: NRVRC Board Members

From: Kevin R. Byrd, Executive Director

Date: June 16, 2022

Re: Virginia Department of Agriculture and Consumer Services – Joseph “Joe” Guthrie

At the August Commission meeting, Joseph “Joe” Guthrie will provide an overview of the Virginia Department of Agriculture and Consumer Services (VDACS). This state agency has a broad and important mission. You can learn more about VDACS by visiting this [link](#). Below is information about Commissioner Guthrie and the agency.

On January 15, 2022, Joseph Guthrie became the 18th Commissioner of the Virginia Department of Agriculture and Consumer Services. This appointment was originally announced by Governor-elect Glenn Youngkin on January 4.

Commissioner Guthrie is a sixth generation Virginia farmer. He owns and operates a beef cattle and hay farm in Pulaski County on farmland that has been in his family since 1795. Since 2007, he served as a Senior Instructor at Virginia Tech and taught courses in business management, finance, communications, and leadership in the Agricultural Technology Program.

Prior to his appointment, he served the residents of Pulaski County on the Board of Supervisors since 2015, and was elected Board Chair in 2020 and 2021. He was also elected to a four year term on the Pulaski County School Board in 2011. Commissioner Guthrie has served as the president of Virginia Tech’s College of Agriculture and Life Sciences Faculty Association, president of Pulaski County Farm Bureau, and president of the Virginia Cattlemen’s Association. He was appointed by USDA Secretary Tom Vilsack to the National Cattlemen’s Beef Promotion and Research Board and was appointed by former Governor Bob McDonnell to the Virginia Cattle Industry Board.

Commissioner Guthrie earned a B.S. degree in Agricultural Economics from Virginia Tech. He was named Virginia Tech’s Man of the Year as the outstanding graduating senior in 1989. He earned a master’s degree in 1991 in Agricultural Economics and International Trade from Massey University in New Zealand, where he studied as a Fulbright Scholar. In 2007, he was awarded the Eisenhower Fellowship in Agriculture to research international trade of beef from Australia and New Zealand.

The VDACS Commissioner provides executive leadership for the agency in implementing the Governor’s initiatives in economic development, agriculture, consumer services, and international and domestic marketing. The position promotes effective and efficient utilization of agency financial and human resources. The commissioner provides executive leadership and management for the agency Strategic Management Team and agency operations and programs to enhance effectiveness and efficiency in all agency programs and activities, including marketing, animal health, food safety, environmental stewardship, and consumer protection programs.

The Commissioner’s Office establishes the executive direction and philosophy for operation of the Virginia Department of Agriculture and Consumer Services in order to support the programs, initiatives, and direction of the Governor’s Office and Secretary of Agriculture and Forestry. The Commissioner’s Office provides leadership in the planning, development and implementation of state agricultural and consumer policy initiatives and

programs. The office ensures that program services are focused on meeting customer needs and effectively carried out within the limit of budgeted resources. In addition, the office supports the agency-wide strategic planning process to ensure that all programs are working toward achievement of common goals and objectives through the Strategic Management Team.

The office is comprised of the Commissioner; Deputy Commissioner; the offices of Policy, Planning, and Research, Administrative and Financial Services, Human Resources, Internal Audit, and Communications; and the Milk Commission.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members

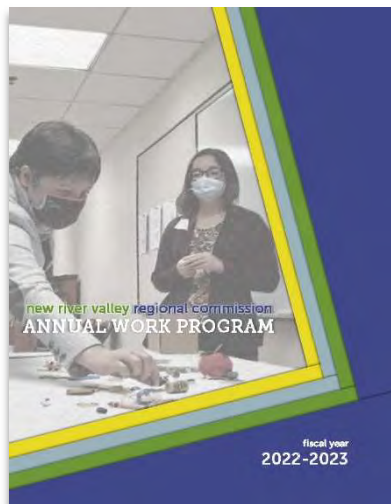
From: Elijah Sharp, Deputy Executive Director

Date: August 19, 2022

Re: FY23 Annual Work Program

The FY23 Annual Work Program documents a comprehensive list of projects and program offerings that will be undertaken by Commission Staff July 1, 2022 – June 30, 2023. The broader intent of the work program is to provide the most benefit in the region with the least direct cost to local members. This year the program contains more than 50 individual projects.

The Commission is excited to be working on multiple initiatives that reach all four corners of the New River Valley. Key focus areas include project implementation, and significant regional plans in the areas of housing, transportation, environmental stewardship, public health, and economic development. In addition, the Commission continues to partner with local and regional organizations to attract passenger rail service, expand access to broadband, invest in downtown revitalization, and increase collaboration.



The FY23 agency-wide budget for planning and programs is approximately \$2M, and supports 16 full-time and three part-time staff. Staff utilizes the Annual Work Program throughout the year to monitor progress and resources assigned to individual projects. Our multi-disciplinary team is ready to provide the highest level of quality, capacity, and accountability for local members this year.

Staff will be available at the August Commission meeting to answer any questions you may have.

Strengthening the Region through Collaboration

Counties

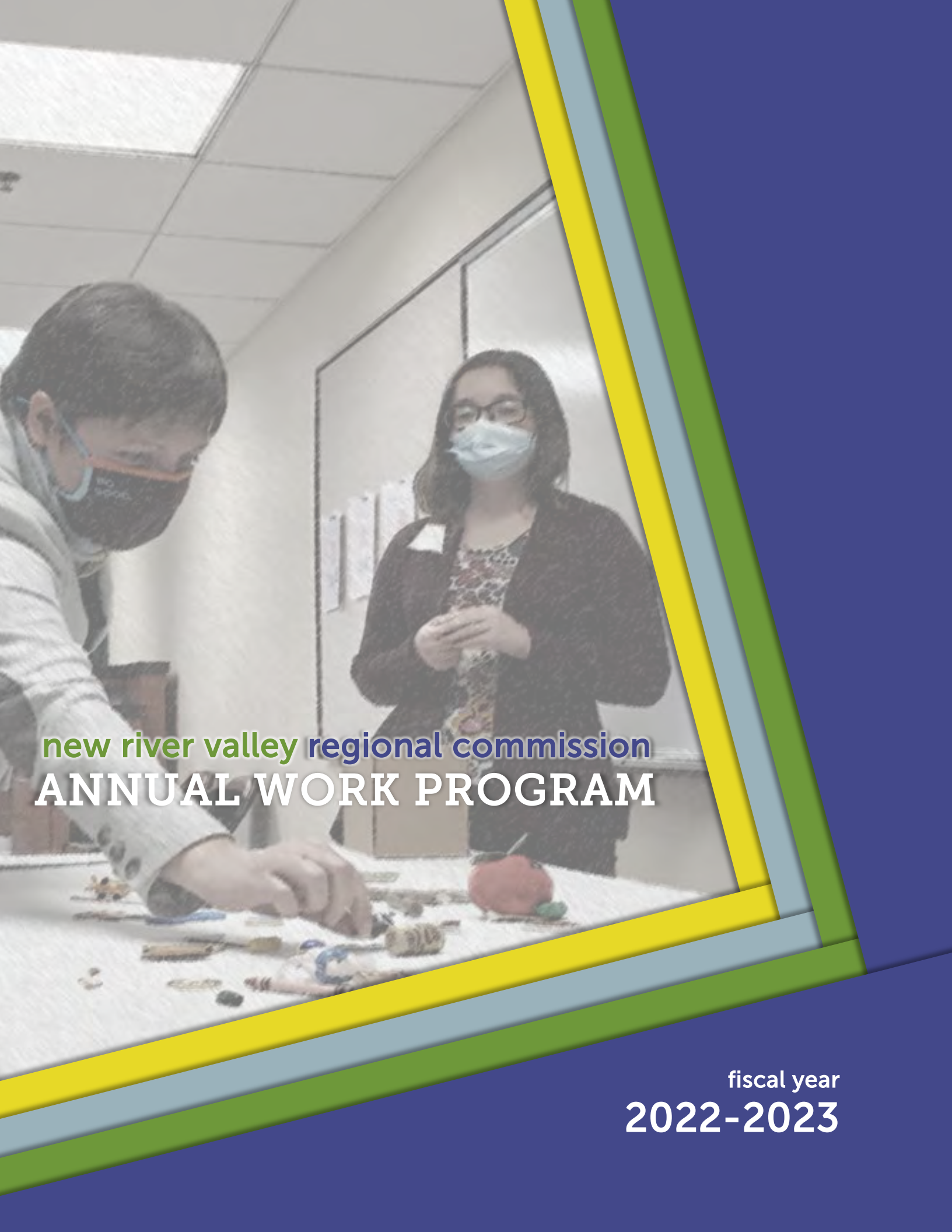
Floyd | Giles
Montgomery | Pulaski
City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski
Rich Creek

Higher Education

Virginia Tech
Radford University
New River Community College



new river valley regional commission
ANNUAL WORK PROGRAM

fiscal year
2022-2023

NEW RIVER VALLEY REGIONAL COMMISSION
ANNUAL WORK PROGRAM
FISCAL YEAR JULY 2022 – JUNE 2023

Overview

The Annual Work Program is the foundation for achieving the objectives and strategies of the New River Valley Regional Commission. The Commission strives to maximize its resources by developing a comprehensive work plan that is based on current needs and priorities of the region.

This FY23 program is a compilation of projects presented by Council members, including managers and administrators, local partners, regional organizations, and staff. The intent is to obtain the most benefit from the least direct cost to our local government members. Program tasks are grouped as regional projects, local projects, or finance & administration.

New River Valley Regional Commission Staff

Executive Director

Kevin Byrd, AICP

Administrative Staff

Jessica Barrett, CPA, Director of Finance

Emily Warren, Finance Technician

Janet McNew, Finance Technician

Julie Phillips, Office Manager

Planning & Programs Staff

Elijah Sharp, Deputy Executive Director/Director of Planning & Programs

Jennifer Wilsie, AICP, Director of Housing

Aphi Fancon, AICP, Director of Community Development

Christy Straight, AICP, Director of Environmental Resources

Joy Rumley, Director of Economic Development

Kathleen Armstrong, Regional Planner II/Communications Specialist

Nicole Hersch, Regional Planner II/Community Designer

Summer Bork, Economic Recovery Planner

Bethany Peters, Regional Planner I/Information Specialist

Hannah Palko, Regional Cartographer/GIS Analyst

John O'Shea, Program Manager

(vacant), Planning Intern

(vacant), GIS Intern

Business Continuity Team

Holly Lesko, Program Director

Notes:

AICP (American Institute of Certified Planners)

CPA (Certified Public Accountant)

FY 2022-23 New River Valley Regional Commission Members

Chair: Mr. Hil Johnson
Vice-Chair: Mr. Steve Fijalkowski
Treasurer: Mr. Leon Law

Past-Chair: Mr. Michael Maslaney
At-Large: Mr. Michael Harvey
Ms. Catherine Potter
Ms. Angie Covey

Floyd County: Ms. Linda DeVito Kuchenbuch*
 539 Dobbins Hollow Road
 Riner, VA 24149

Mr. Michael Maslaney
 PO Box 908
 Floyd, VA 24091

Giles County: Mr. Richard McCoy*
 505 Tyler Avenue
 Pearisburg, VA 24134

Mr. Leon Law
 1809 Cascades Drive
 Pembroke, VA 24136

Town of Narrows:
 Mr. Tom Spangler*
 Narrows, VA 24124

Town of Pearisburg:
 Ms. Cathy Clark*
 Pearisburg, VA 24134

Town of Rich Creek:
 Mr. Roger Jones*
 Rich Creek, VA 24147

Town of Pembroke:
 Robert Lawson
 519 Circle Drive
 Pembroke, VA 24136

Montgomery County: Mr. Steve Fijalkowski*
 2557 Mt. Pleasant Road
 Shawsville, VA 24162

Mr. Michael Harvey
 803 Willard Drive
 Blacksburg, VA 24060

Town of Floyd:
 Mr. Will Griffin*
 310 E. Oxford Street
 Floyd, VA 24091

Pulaski County: Dr. Doug Warren
 4540 Shelburne Road
 Radford, VA 24141

Mr. Charles Bopp*
 PO Box 1402
 Pulaski, VA 24301

Town of Floyd:
 Mr. Mike Patton*
 123 Wilson Street
 Floyd, VA 24091

City of Radford: Mr. David Horton*
 106 5th Street
 Radford, VA 24141

Mr. Jeff Martin
 107 Bird St.
 Radford, VA 24141

Town of Blacksburg: Ms. Susan Anderson*
 700 Preston Avenue
 Blacksburg VA 24060

Mr. Daniel Breslau
 601 Turner Street
 Blacksburg, VA 24060

Town of Christiansburg: Mr. Hil Johnson
 140 Brilliant Drive, N. W.
 Christiansburg, VA 24073

Mr. Tim Wilson*
 Christiansburg, VA 24073

Town of Pulaski Mr. Michael Reis*
 1117 Prospect Avenue
 Pulaski, VA 24301

Mr. Larry Clevinger
 1128 Well Street
 Pulaski, VA 24301

Radford University: Dr. Angela Joyner
 PO Box 6901
 Radford, VA 24141

Virginia Tech: Ms. Liza Morris
 VA Tech
 Blacksburg, VA 24061

Ms. Catherine Potter
 Blacksburg, VA 24061

New River Community College: Ms. Angie Covey
 5251 College Drive
 Dublin, VA 24084

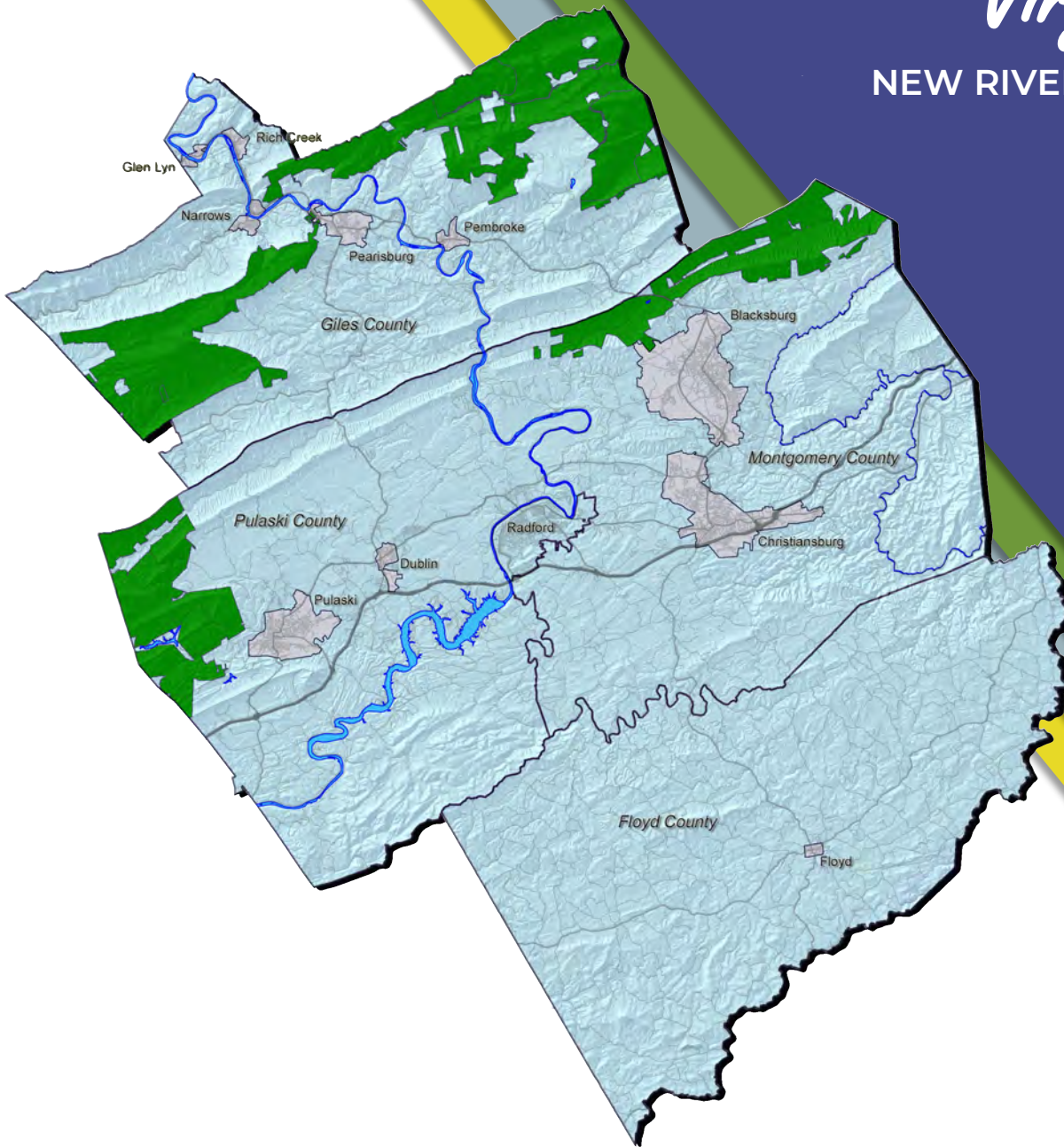
*** = Elected Official**

ACRONYM DESCRIPTIONS

AFID	Agriculture and Forestry Industries Development Fund
ARC	Appalachian Regional Commission
BCT	Business Continuity Team
CAMS	Central Application Management System
CDBG	Community Development Block Grant
CEDS	Comprehensive Economic Development Strategy
DEQ	Department of Environmental Quality
DGIF	Department of Game and Inland Fisheries
DHCD	Department of Housing & Community Development
DRPT	Department of Rail and Public Transportation
EDA	Economic Development Administration
EDD	Economic Development District
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GIS	Geographic Information System
GOVA	Virginia Initiative for Growth and Opportunity
HOME	Housing Opportunities Made Equal
HUD	Department of Housing & Urban Development
L RTP	Long Range Transportation Plan
LWEG	Live Work Eat Gather
MPO	Metropolitan Planning Organization
NRCC	New River Community College
NRVDC	New River Development Corporation
NRHD	New River Health District
NRV	New River Valley
NRVRC	New River Valley Regional Commission
NRWT	New River Water Trail
PDC	Planning District Commission
RTCC	Regional Transit Coordinating Council
RU	Radford University
SERCAP	Southeast Rural Community Assistance Project
SWVA	Southwest Virginia
TAC	Technical Advisory Committee
VAPDC	Virginia Association of Planning District Commissions
VATI	Virginia Telecommunication Initiative
VCCS	Virginia Community College System
VDEM	Virginia Department of Emergency Management
VDOT	Virginia Department of Transportation
VDRPT	Virginia Department of Rail & Public Transportation
VHDA	Virginia Housing Development Authority
VFRIFA	Virginia's First Regional Industrial Authority
VT	Virginia Tech

Virginia's

NEW RIVER VALLEY



BACKGROUND

In September 1969, the New River Valley Regional Commission was organized by its member jurisdictions - Floyd, Giles, Montgomery and Pulaski Counties, the City of Radford, and the Towns of Blacksburg, Christiansburg, and Pulaski. Together they accepted the charge of the general provisions of the Virginia Area Development Act which authorized the creation of the Commission.

The 1995 General Assembly amended and reenacted a Bill entitled the "*Regional Cooperation Act*." The Act added governmental cooperation to purposes of the Commission. The Commission's overall goals are based in the provisions of the Regional Cooperation Act. The 1997 General Assembly re-codified the Act as 15.2-4200 et al.

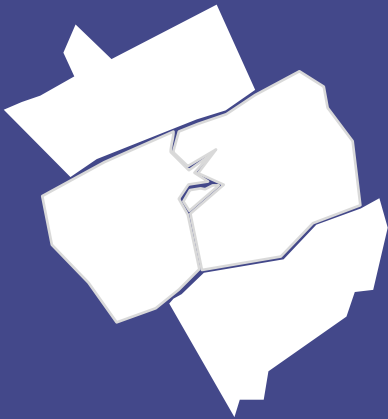
Regional Projects	EDA Program	1
	Passenger Rail	2
	Rural Transportation Program	3
	NRV Bike, Ped, Paddle Plan	4
	NRV Cycling Guide	5
	NRV Park and Ride Study	6
	Ride Solutions Program	7
	DRPT NRVCAP RIDE Solutions Strategic Plan	8
	HOME Program	9
	Housing Development Program	10
	Housing Education Grant	11
	POWER New River Water Trail	12
	New River Watershed Roundtable	13
	Plant SwVA Natives Campaign	14
	Bland, Montgomery, Pulaski Universal Broadband Coverage	15
	Hazard Mitigation Plan Update	16
	Mount Rogers Regional Housing Study Community Engagement	17
	CDBG Business Continuity Team	18
	NRHD Community Health	19
	New River Health District GIS & Mapping	20
	VDH Drinking Water	21
Local Projects	Pembroke Comp Plan	22
	Town of Pulaski Comp Plan	23
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Workforce Road to Success	51
Virginia Recycling Association	52
Workforce YouthBuild	53
Workforce POWER	54
United Way SwVa WIOA	55



1,600hrs



Joy Rumley
Director of Economic
Development
jrumley@nrvc.org

EDA Program

The EDA Economic Development District project includes a variety of tasks related to the functions of the NRVRC as an Economic Development District (EDD) as designated by the US Economic Development Administration (EDA). As the regional EDD, the NRVRC receives support to perform the annual update to the Regional Economic Strategy (RES) planning document that aligns with EDA-supported grant funding programs. In addition, the EDA planning partnership grant project provides support for NRVRC staff to undertake a variety of regional economic development planning and implementation projects, including administration of the New River Valley Revolving Loan Fund, entrepreneurship support, data collection and analysis, and regional activities in support of economic development, workforce development, and related fields.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Provide economic development technical assistance on request of local government partners
- Collect data for RES outcomes tracking metrics
- Identify opportunities for implementation of “Top 10 + 4”
- Keep apprised of local, state and federal funding opportunities
- Administration of NRV Revolving Loan Fund

Second Quarter Deliverables (October – December):

- Meet with local economic development staff and stakeholders to update project lists and identify local economic development needs
- Convene RES committee to identify sections to be updated
- Administration of NRV Revolving Loan Fund

Third Quarter Deliverables (January – March):

- Evaluate and rank projects
- Update content of RES, including economic data sections
- Convene RES committee to identify emerging trends, opportunities and areas of regional collaboration
- Keep apprised of local, state and federal funding opportunities

Fourth Quarter Deliverables (April – June):

- Finalize RES update and consumer document
- Submit final RES and EDD report to EDA
- Keep apprised of local, state and federal funding opportunities
- Administration of NRV Revolving Loan Fund
- Provide economic development technical assistance on request of local government partners

Passenger Rail

The purpose of this work element is to provide technical assistance to the New River Valley Passenger Rail Initiative. In FY23 this will include delivering staff support to launch the New River Valley Passenger Rail Station Authority. The Regional Commission will serve as the administrative point of contact for the Authority and will help coordinate local initiatives with state offices such as the Virginia Passenger Rail Authority and the Virginia Department of Rail and Public Transit.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Hold first organizational meeting of the NRV Passenger Rail Station Authority
- Participate with Virginia Passenger Rail Authority meetings in the region as they conduct research
- Provide regular updates and participate with NRV Passenger Rail, a passenger rail advocacy group coordinated by the Blacksburg Partnership

Second Quarter Deliverables (October – December):

- Begin preparing bylaws to guide the NRV Passenger Rail Station Authority
- Coordinate a meeting between the NRV Passenger Rail Station Authority and state-level leadership
- Participate with Virginia Passenger Rail Authority meetings in the region as they conduct research
- Provide regular updates and participate with NRV Rail, a passenger rail advocacy group coordinated by the Blacksburg Partnership

Third Quarter Deliverables (January – March):

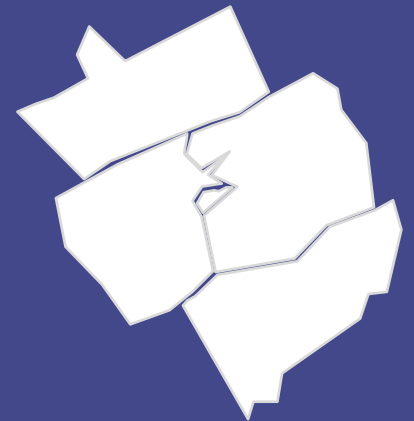
- Convene quarterly Authority meeting to support development of NRV passenger rail station
- Initiate procurement process to select an architecture and engineering firm that will work with the NRV Passenger Rail Station Authority on developing the station facility
- Coordinate with NRV Passenger Rail facilitated by the Blacksburg Partnership
- Distribute any meeting outcomes to Authority members and regional partners

Fourth Quarter Deliverables (April – June):

- Convene quarterly Authority meeting to support development of NRV passenger rail station
- Coordinate with NRV Passenger Rail Initiative facilitated by the Blacksburg Partnership
- Distribute any meeting outcomes to Authority members and regional partners



100hrs



Kevin Byrd, AICP
Executive Director
kbyrd@nrvc.org



950hrs



Elijah Sharp

Deputy Executive Director/
Director of Planning & Programs
esharp@nrvc.org

Rural Transportation Program

The purpose of this work element is to provide transportation technical planning assistance, grant writing, and staff time to fulfill statewide planning and policy efforts. In addition, the Commission facilitates regional participation and consensus building on transportation-related issues through a continuing, comprehensive, and coordinated planning process. The Commission provides staff assistance to prepare agendas, presentation materials, and maintains supporting websites for two standing committees: 1) Transportation Technical Advisory Committee, and 2) Regional Transit Coordinating Council.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Assist with SMART Scale applications
- Multi-Region’s Alternative Transportation Social
- Bike, Ped, Paddle Plan update meetings
- Quarterly progress report and invoice

Second Quarter Deliverables (October – December):

- Launch local technical assistance projects
- Rural TAC/RTCC Meeting
- Coordinate Commonwealth Transportation Board Local Meetings
- Participation in local, regional, and statewide transportation meetings
- Quarterly progress report and invoice

Third Quarter Deliverables (January – March):

- Rural TAC/RTCC Meeting
- Local engagement for technical assistance project(s)
- Participation in local, regional, and statewide transportation meetings
- Quarterly progress report and invoice

Fourth Quarter Deliverables (April – June):

- Final report for local technical assistance project(s)
- Participate in statewide transportation planning initiatives
- Prepare upcoming fiscal year work program
- Rural TAC/RTCC meetings
- Quarterly progress report and invoice

NRV Bike, Ped, Paddle Plan

The purpose of this plan is to provide information, guidelines and cohesion in the creation, expansion and coordination of a safe and effective Bikeway, Walkway, Blueway system for the New River Valley region. The 2022 plan seeks to build on, supplement, and coordinate with existing plans. The plan will be a collaborative effort between Commission staff and local governments, community groups and individuals and will be used as a catalyst for funding and resource to direct future Bike, Ped, and Paddle planning across the NRV.

The plan is a component of the Rural Transportation Work Program.

PROJECT SCHEDULE & DELIVERABLES

Project duration: January 2022 – December 2023

First Quarter Deliverables (July- September):

- Examine local plans
- Identify activity characteristics of B/P/P
- Identify how transportation planning and programs can improve community quality of life, enhance environmental performance, increase choices, and support economic vitality
- Initial data pull
- Review 2011 plan

Second Quarter Deliverables (October- December):

- Schedule stakeholder meetings
- Work with GIS specialist to organize data
- Collect missing data
- Draft visualizations

Third Quarter Deliverables (January- March):

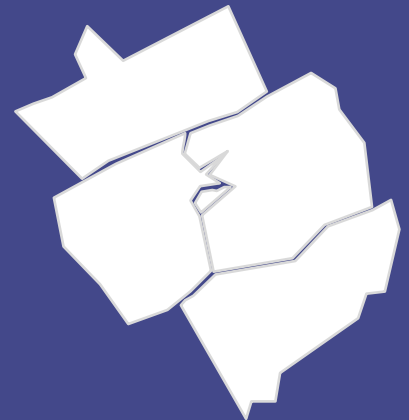
- Analyze stakeholder feedback
- Draft B/P/P Plan
- Review GIS tools for online application
- Host public meeting

Fourth Quarter Deliverables (April- June):

- Analyze stakeholder and community feedback
- Finalize plan
- Present to technical advisory committee



200hrs



Kathleen Armstrong
Regional Planner II/
Communications Specialist
karmstrong@nrvc.org



240hrs



Hannah Palko, PhD
Regional Cartographer/
GIS Analyst
hpalko@nrvrc.org

NRV Cycling Guide

The Regional Commissions continues to pursue an updated, reworked NRV Cycling Guide. The guide will include routes provided by the New River Valley Bicycle Association (NRVBA), parking areas, bike routes, NRV Roam stations, and sites of interest. Photos will be included along the routes where relevant. The final deliverables include interactive maps and Strava links/routes.

The guide is a component of the Rural Transportation Work Program.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2021 – June 2022

First Quarter Deliverables (July – September):

- Re-establish a working group with the NRVBA
- Review existing guides and routes
- Assess previous years' work and inventory collected data, including photos and videos
- Create framework for web map experience

Second Quarter Deliverables (October – December):

- Coordinate and facilitate working group meeting
- Create initial draft of web map experience
- Perform site visits as needed to collect photos and/or videos

Third Quarter Deliverables (January – March):

- Incorporate working group input into the draft web map experience
- Integrate Strava and cue sheets with web map experience
- Perform site visits as needed to collect photos and/or videos

Fourth Quarter Deliverables (April – June):

- Final consumer version of updated guide

NRV Park & Ride Study

The Regional Commissions continues to pursue an updated, reworked NRV Cycling Guide. The guide will include routes provided by the New River Valley Bicycle Association (NRVBA), parking areas, bike routes, NRV Roam stations, and sites of interest. Photos will be included along the routes where relevant. The final deliverables include interactive maps and Strava links/routes.

The guide is a component of the Rural Transportation Work Program.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2021 – June 2022

First Quarter Deliverables (July – September):

- Confirm and/or identify all formal park and ride lot locations within the NRVRC boundary
- Receive data collection template from VDOT
- Perform park and ride lot counts between 9am and 3pm
- Share park and ride lot counts to VDOT

Second Quarter Deliverables (October – December):

- Perform park and ride lot counts between 9am and 3pm
- Share park and ride lot counts to VDOT

Third Quarter Deliverables (January – March):

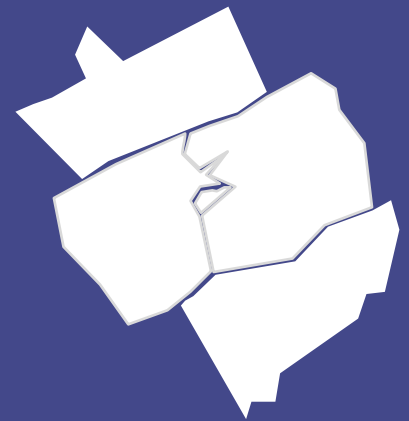
- Perform park and ride lot counts between 9am and 3pm
- Share park and ride lot counts to VDOT

Fourth Quarter Deliverables (April – June):

- Perform park and ride lot counts between 9am and 3pm
- Share park and ride lot counts to VDOT
- Prepare a FY23 summary report



140hrs

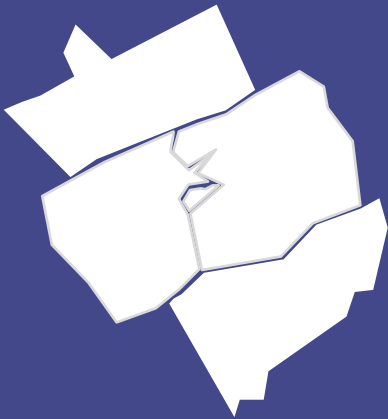


Aphi Fancon, AICP

Director of Community
Development
afancon@nrvrc.org



1,300hrs



Christy Straight, AICP
Director of Environmental
Resources
cstraight@nrvc.org

RIDE Solutions Program

RIDE Solutions is a multi-regional program to provide ridesharing matching and information on alternative transportation modes to the commuters in the New River Valley. The Commission partners in execution of the program at the multi-region level with the Roanoke Valley-Alleghany Regional Commission, Central Virginia PDC, and the West Piedmont PDC. The goal of the program is to reduce the number of single-occupant-vehicle commuter trips by shifting SOV trips to carpool, vanpool, transit, and bicycle commuting. The NRV program focuses more on reaching commuters, particularly through their employers, and on employers to provide information and technical assistance to invest in more sustainable and affordable transportation decision-making.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Community and Employer Outreach events such as VT Sustainable Transportation Fair and Chamber expos
- Supporting DRPT-sponsored events
- Monthly reporting to DRPT
- Commuter surveys

Second Quarter Deliverables (October – December):

- Community and Employer Outreach events such as Chamber networking events
- Initiate DRPT grant application process
- Supporting DRPT-sponsored events such as Rideshare Month
- Monthly reporting to DRPT
- Commuter surveys
- Begin process to update regional commuter road signs
- Employer Outreach Process and Packet Development

Third Quarter Deliverables (January – March):

- Prepare and submit DRPT application
- Supporting DRPT-sponsored events
- Monthly reporting to DRPT
- Commuter surveys
- Employer Outreach Process and Packet Development

Fourth Quarter Deliverables (April – June):

- Annual Ride Smart Commuter Challenge
- Complete update of regional commuter road signs
- Budget spend down strategy and execution of, if needed
- Supporting DRPT-sponsored events such as Bike Month and Try Transit
- Monthly reporting to DRPT
- Community and employer outreach events
- Commuter surveys
- Complete Employer Outreach Process and Packet Development

RIDE Solutions Strategic Plan

NRVRC staff will conduct the necessary research, planning and stakeholder engagement to complete the strategic plan for Ride Solutions NRV required by DRPT to continue operating the commuter assistance program with eligibility for funding support through a Commuter Operating Assistance grant. The plan is expected to cover a planning horizon of at least five years, through 2028.

The plan will be designed to guide the operations and future planning of Ride Solutions NRV in providing commuter support to the commuters traveling within, into and out of the four counties, one city and 11 towns within the New River Valley region. Through the planning process, staff will assess the existing services, current and future needs based on stakeholder input, demographic analyses, and organizational capacity to deliver commuter services. Goals and objectives will be set with performance measures established to determine the success of the program and well as to evaluate how the program will be modified to adapt to changing conditions and needs.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – December 2023

First Quarter Deliverables (July – September):

- Project Kick-off
- Data Collection and Analysis
- First round of stakeholder engagement (plan input)

Second Quarter Deliverables (October – December):

- Data Collection and Analysis
- First round of stakeholder engagement (plan input)
- Plan writing and production

Third Quarter Deliverables (January – March):

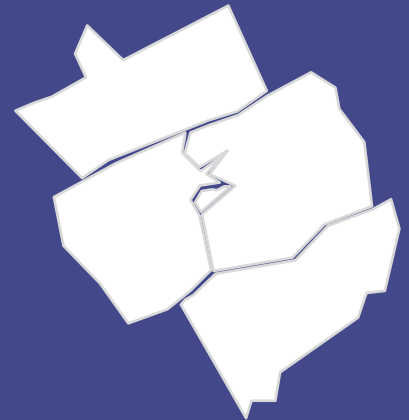
- Plan writing and production
- Draft plan production for review
- Second round of stakeholder engagement (review of draft final plan)

Fourth Quarter Deliverables (April – June):

- Second round of stakeholder engagement (review of draft final plan)



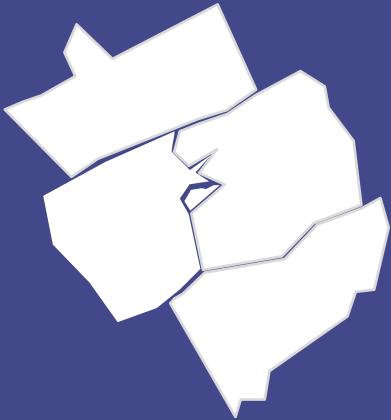
1,100hrs



Christy Straight, AICP
Director of Environmental Resources
cstraight@nrvc.org



200hrs



Jennifer Wilsie, AICP
Director of Housing
jwilsie@nrvc.org

HOME

The HOME Program, established in 1990 by the Department of Housing and Urban Development (HUD), is the largest Federal block grant to State and local governments designed exclusively to create affordable housing for low to moderate-income households.

Funds are eligible for activities such as homeowner rehabilitation, new construction of single family or multi-family homes, acquisition of property, demolition of substandard housing, architectural fees, feasibility studies, homebuyer's counseling, and other finance-related costs.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist in project development as needed
- Conduct Environmental Review Records as needed

Second Quarter Deliverables (October – December):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist in project development as needed
- Conduct any on-site monitoring visits
- Complete annual rental monitoring
- Conduct Environmental Review Records as needed
- Assist with creation of HOME Annual Report

Third Quarter Deliverables (January – March):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist in project development as needed
- Conduct Environmental Review Records as needed

Fourth Quarter Deliverables (April – June):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist in project development as needed
- Conduct Environmental Review Records as needed

Housing Development Program

The Regional Commission has received \$2M in funding from Virginia Housing to foster a regional approach to housing development for low- to moderate-income renters and homeowners.

The Commission will pursue the creation of a regional Housing Trust Fund (HTF). Planning efforts will focus on determining interest, level of investment, structure, focus, and operations of the fund. These conversations would include not only the region's local government staff, but anchor health institutions, universities, and other major employers.

Once established, a significant portion of the Virginia Housing Development Grant would be used to leverage and incentivize local commitments to the HTF and implement a call for proposals for development projects with these funds. A minimum of 20 housing units will be developed as part of this grant program.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Work with HousingForward Virginia to identify and schedule interviews with existing housing trust funds across the country
- Meet monthly with project technical team
- Finalize recruitment of Oversight Board
- Prepare meeting syllabus for series of 8-9 monthly Oversight Board meetings
- Finalize project website
- Submit quarterly report and remittance claim

Second Quarter Deliverables (October – December):

- Begin monthly Oversight Board meetings Submit quarterly report and remittance claim
- Meet monthly with project technical team

Third Quarter Deliverables (January – March):

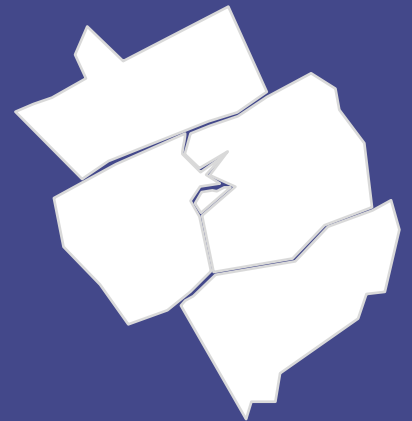
- Monthly Technical Team meetings
- Monthly Oversight Board meetings

Fourth Quarter Deliverables (April – June):

- Monthly Technical Team meetings
- Monthly Oversight Board meetings
- Complete bylaws, program design, and RFP application to distribute funds



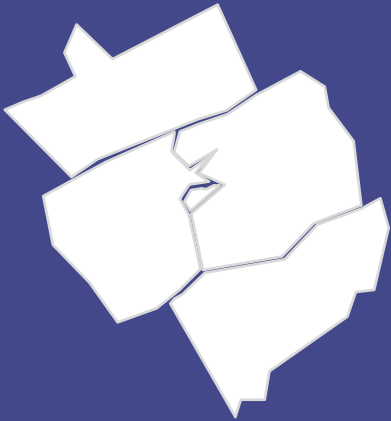
300hrs



Jennifer Wilsie, AICP
Director of Housing
jwilsie@nrvc.org



450hrs



Jennifer Wilsie, AICP
Director of Housing
jwilsie@nrvc.org

Housing Education Grant

In conjunction with the Housing Development Program, the Commission plans to address a broader and more public-facing housing education and outreach campaign through the creation of short video-based content to be shared with regional partners.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Finalize draft script content
- Gather a diverse regional stakeholder group to review script content
- Create Bang the Table site
- Coordinate with Virginia Housing
- Prepare quarterly reports and remittance requests

Second Quarter Deliverables (October – December):

- Meet with stakeholder group to review and finalize scripts.
- Schedule production days for video content creation
- Edit videos
- Prepare quarterly reports and remittance requests

Third Quarter Deliverables (January – March):

- Work with stakeholders to distribute videos
- Prepare quarterly reports and remittance requests
- Grant closeout

Fourth Quarter Deliverables (April – June):

- None

POWER New River Water Trail

The New River Water Trail Expansion Project will provide four new and/or improved access facilities, one in each of the participating localities: Sheffey Park in Pulaski County, Bisset Park in the City of Radford, Whitethorne Boat Launch in Montgomery County, and McCoy Falls River Access in Giles County. Mile markers will be installed to increase safety and accessibility of the New River, as well as overhead bridge signage and tourism wayfinding signage. All of these signage standards will be packaged into a signage plan for on-going implementation and useability by new and existing New River Water Trail partners.

PROJECT SCHEDULE & DELIVERABLES

Project duration: October 2022 – June 2026

First Quarter Deliverables (July – September):

- Contract execution with ARC
- Initiate pre-contract activities
- Establish project management team and monthly meeting schedule
- Prepare an all sources project budget
- Submit monthly report to DHCD/ARC

Second Quarter Deliverables (October – December):

- Coordinate monthly project management team meetings
- Submit monthly report to DHCD/ARC
- Submit reimbursement requests as needed
- Initiate environmental review record(s)

Third Quarter Deliverables (January – March):

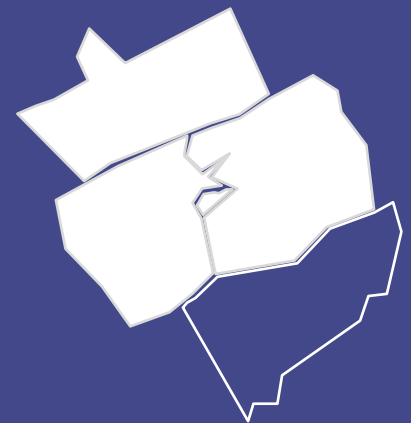
- Coordinate monthly project management team meetings
- Submit monthly report to DHCD/ARC
- Submit reimbursement requests as needed
- Finalize environmental review record(s)

Fourth Quarter Deliverables (April – June):

- Coordinate monthly project management team meetings
- Submit monthly report to DHCD/ARC
- Submit reimbursement requests as needed
- Finalize environmental review record(s)
- Issue RFP for professional services



350hrs



Kathleen Armstrong
Regional Planner II/
Communications Specialist
karmstrong@nrvc.org



150hrs



New River Watershed Roundtable

The Regional Commission continues to act as the coordinating entity for the New River Watershed Roundtable. The outcomes for this project are to provide administrative support to the New River Watershed Roundtable through quarterly meetings; to provide opportunities for further watershed collaboration; support local pet waste stations through the distribution of biodegradable bags; to update the website, including content, branding, and maintenance; to design and create an interactive map for the New River Water Trail; and to provide support to citizen water quality monitoring projects and regional river clean-up projects.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2018 – September 2023

First Quarter Deliverables (July – September):

- Continue development of NR Watershed Roundtable website
- Assist in the administration and planning of the ReNew the New event
- Coordinate, host, and conduct Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting
- Grant closeout with option for extension

Second Quarter Deliverables (October – December):

- None

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None



Kathleen Armstrong

Regional Planner II

Communications Specialist

karmstrong@nrvc.org

Plant Natives SwVA Campaign

The Regional Commission has received \$2M in funding from Virginia Housing to foster a regional approach to housing development for low- to moderate-income renters and homeowners.

The Commission plans to address plans to hold regional conversations regarding one of the seven regional strategies identified by the Regional + Local Housing Study, the creation of a regional Housing Trust Fund (HTF). The goal would be to determine interest, level of investment, structure, focus, and operations of the fund. These conversations would include not only the region's local government staff, but anchor health institutions, universities, and other major employers.

Once established, a significant portion of the Virginia Housing Development Grant would be used to leverage and incentivize local commitments to the HTF and implement a call for proposals for development projects with these funds. A minimum of 20 housing units will be developed as part of this grant program.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2021 – June 2023

First Quarter Deliverables (July – September):

- Execute contract with Virginia Housing
- Attend project kickoff with Virginia Housing staff
- Meet with project technical team
- Create preliminary project timeline

Second Quarter Deliverables (October – December):

- Secure agreements with project technical team
- Identify HTF Advisory Group members
- Begin creating outreach/presentation materials

Third Quarter Deliverables (January – March):

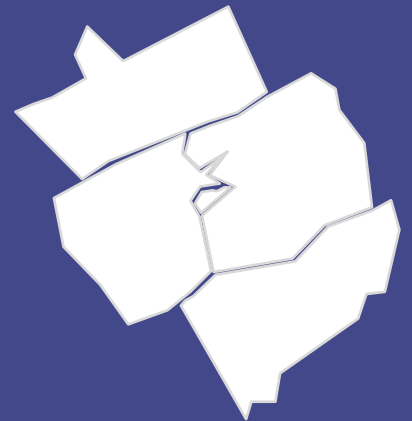
- Work with Housing Forward Virginia to identify case studies, best practices, and FAQ's needed for partner outreach
- Begin conversations with potential Trust Fund partners

Fourth Quarter Deliverables (April – June):

- Continue conversations with potential Trust Fund partners
- Begin conversations around Housing Trust Fund structure, organization structure, focus, and operations



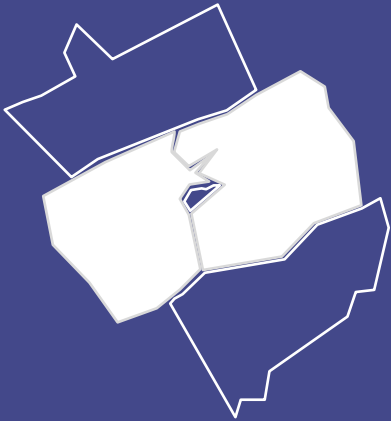
800hrs



Nicole Hersch
Regional Planner II
Community Designer
nicole@nrvc.org



1,750hrs



John O'Shea
Project Manager
joshea@nrvc.org

Bland, Montgomery, Pulaski Universal Broadband Coverage

This project is intended to bring fiber to the home (FTTH) of the underserved citizens of Montgomery, Bland, and Pulaski Counties – a total of 22,976 new connections through internet services providers GigaBeam and All Points Broadband. DHCD has awarded the New River Valley Planning Commission \$68,355,355; and the counties and ISPs have committed an additional matching funds of \$67,370,008. The project is anticipated to be completed in 2025.

PROJECT SCHEDULE & DELIVERABLES

Project duration: January 2022 – December 2024

First Quarter Deliverables (July – September):

- Coordinate bi-monthly meetings with the project management team
- Submit monthly report to DHCD
- Prepare the environmental review record

Second Quarter Deliverables (October – December):

- Coordinate bi-monthly meetings with the project management team
- Submit monthly report to DHCD
- Submit reimbursement requests as needed
- Prepare the environmental review record

Third Quarter Deliverables (January – March):

- Coordinate bi-monthly meetings with the project management team
- Submit monthly report to DHCD
- Submit reimbursement requests as needed

Fourth Quarter Deliverables (April – June):

- Coordinate bi-monthly meetings with the project management team
- Submit monthly report to DHCD
- Submit reimbursement requests as needed

Hazard Mitigation Plan Update

This plan ensures areas of vulnerability are identified and evaluated with respect to threats presented and proposed opportunities for mitigation. The New River Valley Hazard Mitigation Plan update provides a comprehensive reassessment of natural and man-made hazards and establishes mitigation strategies that better prepare local communities. The plan update will include the identification of additional hazards that could impact the region, performing a risk assessment and capability assessment, and updating mitigation objectives and strategies.

The NRVRC will form a steering committee to guide the planning process. The committee includes discipline representation from all participating governments of the NRVRC, including respective discipline departments, citizens, and private businesses. One objective is to collect and retain updated data sets that support planning activities. Commission staff will coordinate among stakeholders and complete data assessment and modeling and mapping of hazards and risk assessment, plan preparation, and public outreach.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – December 2023

First Quarter Deliverables (July – September):

- Stakeholder committee creation
- Meeting facilitation & coordination for working groups and stakeholders
- Initiate the planning process
- Data collection

Second Quarter Deliverables (October – December):

- Meeting facilitation & coordination for working groups and stakeholders
- Coordination with localities for data needs and plan input
- Data assessment and analysis of all regional hazards & uniquely impactful local hazards
- Public information and involvement

Third Quarter Deliverables (January – March):

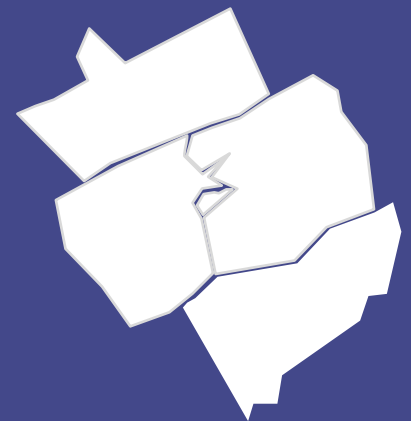
- Meeting facilitation & coordination for working groups and stakeholders
- Coordination with localities for data assessment and plan input
- Public information and involvement

Fourth Quarter Deliverables (April – June):

- Develop local and regional mitigation strategy to include goals and mitigation actions for the implementation plan
- Assess capabilities available and identify funding sources
- Prepare the final draft narrative and mapping



1,200hrs



Christy Straight, AICP
Director of Environmental
Resources
cstraight@nrvc.org



800hrs



Mount Rogers Regional Housing Study Community Engagement

The Regional Commission will work behind the scenes to support the Mount Rogers Planning District Commission staff. The Commission will provide general technical assistance related to developing consumer content, maintaining virtual community engagement platforms, and executing engagement strategies. The work will begin on or about June 1, 2022 and is anticipated to be complete by December 31, 2022.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – December 2022

First Quarter Deliverables (July – September)

- Meet as needed with MRPDC team
- Create Bang the Table engagement site to include project description, key staff, project timeline, and public and industry sector surveys
- Incorporate feedback, finalize Bang the Table site and make public
- Provide support for in-person engagement activities
- Maintain Bang the Table site as needed

Second Quarter Deliverables (October – December):

- Meet as needed with MRPDC team
- Provide support for in-person engagement activities
- Analyze data collected through online and in-person activities and prepare publication-ready input summary and data visualizations

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None



Jennifer Wilsie, AICP
Director of Housing
jwilsie@nrvc.org

CDBG Business Continuity

The New River Valley Business Continuity Team (BCT) supports urgent and evolving needs related to prevention, preparation, and response to the ongoing Coronavirus pandemic. The BCT aims to help the NRV business community, with priority to small businesses, affected by COVID-19 throughout the New River Valley, through providing education and service coordination. The BCT offers businesses support through review of health and wellness policies/procedures, isolation and return to work questions and business continuity planning. This project will assist in mitigation of economic impacts of COVID by providing cost efficient resolutions for businesses. This \$550,000 project will extend the BCT staffing needs, allowing for continued outbreak response, consistent messaging, education and development of best practices, building resilience into the local small businesses.

PROJECT SCHEDULE & DELIVERABLES

Project duration: October 2021 – December 2022

First Quarter Deliverables (July – September):

- Complete Quarterly Report
- COVID Response After Action Plan contract negotiation, execution and management
- Develop and share school reopening materials for COVID and other communicable disease supports and education
- Begin Community Heart & Soul (CHS) Coach Training
- REVIVE Training targeting schools and public entities
- Continued support of local businesses, governments, and organizations with COVID related concerns and impacts
- Continued facilitation of regular check in with public school partners and support on-going COVID and communicable disease mitigation and impacts
- Collaboration with NRHD and CFNRV to support community wellbeing through facilitated collaboration, data development, collection, assessment, and strategic goal setting to enhance resource allocation opportunities in this area

Second Quarter Deliverables (October – December):

- Develop CHS application in partnership with regional town/county entity in the NRV
- Work with current CHS Coach to develop shadowing plan for completing CHS Coach certification
- Distribution and promotion of After-Action Plan
- Project closeout report for CDBG program

Third Quarter Third Quarter Deliverables (January – March):

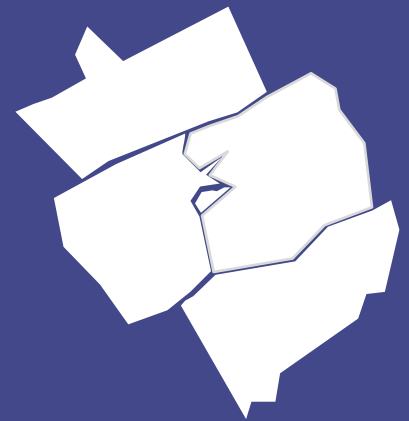
- None

Fourth Quarter Deliverables (April – June):

- None



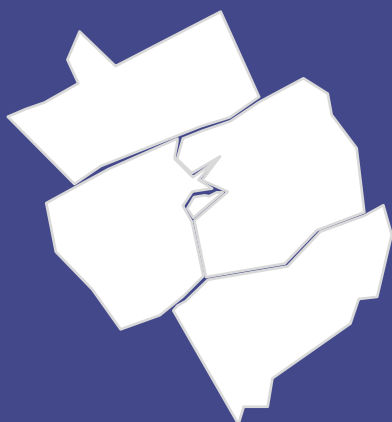
2,000hrs



Holly Lesko
Program Director
hlesko@nrvc.org



700hrs



Holly Lesko
Program Director
hlesko@nrvc.org

NRHD Community Health

The purpose of this project is to continue partnering with the New River Health Department to support public health initiatives. The Commission will assist the Health Department with education and outreach efforts, staffing support at public engagement activities, and other services as requested by the department aimed at improving community health and awareness of regional resources.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Meet with NRHD staff to develop a FY23 Plan of Work
- Develop content and/or package information into publication quality materials/resources/tools
- Participate in regular public health team meetings
- Submit Quarterly Progress Report and Reimbursement Request

Second Quarter Deliverables (October – December):

- Develop content and/or package information into publication quality materials/resources/tools
- Participate in regular public health team meetings
- Submit Quarterly Progress Report and Reimbursement Request

Third Quarter Deliverables (January – March):

- Develop content and/or package information into publication quality materials/resources/tools
- Participate in regular public health team meetings
- Submit Quarterly Progress Report and Reimbursement Request

Fourth Quarter Deliverables (April – June):

- Develop content and/or package information into publication quality materials/resources/tools
- Participate in regular public health team meetings
- Submit Quarterly Progress Report and Reimbursement Request

New River Health District GIS & Mapping

The Regional Commission continues to uphold and advance its GIS partnership with the New River Health District. The Commission and Health District recognize the capabilities of using GIS to catalog historical data, analyze trends, and effectively convey technical information visually. Geospatial and data visualization techniques have proven themselves useful in the public health and environmental health sectors – both for internal organizational operations and external education efforts.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Meet with NRHD staff to develop a FY23 Plan of Work
- Explore new GIS and web deliverables and services
- NRHD website maintenance
- Monthly dashboard updates as guided by NRHD staff
- Submit Quarterly Progress Report and Reimbursement Request

Second Quarter Deliverables (October – December):

- NRHD website maintenance
- Monthly dashboard updates
- Submit Quarterly Progress Report and Reimbursement Request

Third Quarter Deliverables (January – March):

- NRHD website maintenance
- Monthly dashboard updates
- Submit Quarterly Progress Report and Reimbursement Request

Fourth Quarter Deliverables (April – June):

- NRHD website maintenance
- Facilitate meetings with regional partners to explore new GIS and web deliverables
- Monthly dashboard updates
- Submit Quarterly Progress Report and Reimbursement Request



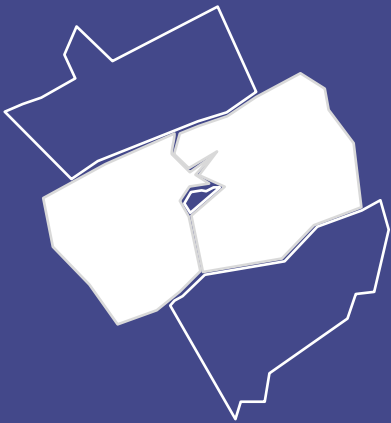
625hrs



Hannah Palko, PhD
Regional Cartographer/
GIS Analyst
hpalko@nrvc.org



1,475hrs



Summer Bork
Economic Recover Planner
sbork@nrvc.org

Virginia Department of Health Activity Oversight

New River Valley Regional Commission is partnering with the Virginia Department of Health Office of Drinking Water (VDH-ODW) to provide project management and verification of construction activities for ARPA construction projects to improve drinking water infrastructure to ensure residents of small and rural communities have access to potable water within their homes.

PROJECT SCHEDULE & DELIVERABLES

Project Duration: December 2021-November 2022

First Quarter Deliverables (July- September):

- Site Visits to make project evaluations
- Attend needed progress meetings and coordinate with project Engineers, Field Office, and others
- Preparation needed reporting and photographic documentation
- Site Visits to make project evaluations
- Attended needed progress meetings and coordinated with project Engineers, Field Office, and others
- Preparation needed reporting and photographic documentation
- Reapply for the VDH-ODW contract (year 2)

Second Quarter Deliverables (October- December):

- Site Visits to make project evaluations
- Attended needed progress meetings and coordinate with project Engineers, Field Office, and others
- Preparation needed reporting and photographic documentation
- Ensure ARPA compliance for VDH-ODW projects

Third Quarter Deliverables (January -March)

- Site Visits to make project evaluations
- Attended needed progress meetings and coordinate with project Engineers, Field Office, and others
- Preparation needed reporting and photographic documentation
- Ensure ARPA compliance for VDH-ODW projects

Fourth Quarter Deliverables (April-June)

- Site Visits to make project evaluations
- Attended needed progress meetings and coordinate with project Engineers, Field Office, and others
- Preparation needed reporting and photographic documentation
- Ensure ARPA compliance for VDH-ODW projects

Town of Pembroke Comprehensive Plan Update

The purpose this scope of work is a robust update to the Town of Pembroke's Comprehensive Plan. The scope includes a complete overhaul of individual sections of the plan; engaging the public to guide planning outcomes; and developing a final product that allows local partners to measure their progress.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2021 – December 2022

First Quarter Deliverables (July-September):

- Contact Town partners/ project manager for project introduction
- Review of adopted comprehensive plan and other relevant planning documents.
- Meeting with Town Staff to gather input regarding requirements, programs, initiatives, implementation, and administration procedures.
- Coordinate weekly meetings with Town project manager
- Develop project kick-off meeting materials for the Town Planning Commission meeting.

Second Quarter Deliverables (October-December):

- Develop project branding
- Collect demographic data and initial community assessment
- Develop online community engagement tools
- Continued review of relevant planning documents

Third Quarter Deliverables (January-March):

- Develop community engagement strategies
- Coordinate and facilitate working group meetings focusing on up to three comprehensive plan element areas.
- Design community survey and activities for community engagement
- Create content for press releases and other communications related to comprehensive plan.

Fourth Quarter Deliverables (April-June):

- Design signs to promote survey and public participation
- Collect hi-resolution photos and/ or video
- Coordination with Giles County to obtain GIS related shapefiles
- Launch community engagement (one Town-wide survey and one short questionnaire)
- Begin data analysis of individual sections of the Comprehensive Plan.



225hrs



Kathleen Armstrong
Regional Planner II/
Communications Specialist
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220hrs



Aphi Fancon, AICP
Director of Community
Development
afancon@nrvc.org

Town of Pulaski Comprehensive Plane Update

The Town of Pulaski started the process of updating their Comprehensive Plan update. The plan will capture the Town's vision for the future, and guide the Town's growth, development, investments, and services to enhance quality of life. The Town will evaluate current issues, discuss solutions, and select options to address the issues. Changes to the comprehensive plan will also be made to comply with new State regulations.

PROJECT SCHEDULE & DELIVERABLES

Project duration: January 2021 – December 2022

First Quarter Deliverables (July – September):

Visioning for Future Land Uses in Town of Pulaski

- Identify land use issues and types of land uses that are needed for growth and development
- Identify priorities and potential changes
- Evaluate alternate future land use scenarios
- Provide examples of different mixed used development concepts for some of the large industrial parcels in the downtown area
- Data and spatial analysis
- Prepare Maps
- Facilitate up to 3 work session with the Planning Commission and Town Council to brainstorm ideas for future land use patterns
- Prepare summary report from visioning meetings

Second Quarter Deliverables (October – December):

Community Engagement

- In-person public engagement activities to receive feedback on draft policies
- Data analysis of public input
- Prepare public input summary report with info graphics and data visualization
- Maintenance of project website on Bang the Table to communicate public engagement opportunities, project updates, and draft content

Third Quarter Deliverables (January – March):

Final Plan

- Prepare a publication quality comprehensive plan in InDesign
- Present the plan to the Planning Commission and/or Town Council

Fourth Quarter Deliverables (April – June):

- None

Pulaski County Parks Planning

The purpose of this project is to continue updating overall plan-view master plan maps for parks throughout Pulaski County. Park planning is anticipated to include Smith, Fairview Homes, and other parks/rec assistance as requested. For this fiscal year, the County will be able to select planning services throughout the contract period, until work is complete or resources are expended.

PROJECT SCHEDULE & DELIVERABLES

Project duration: April 2021 – September 2021

First Quarter Deliverables (July – September):

- Onsite kickoff meeting with County staff and relevant stakeholders
- Share and document ideas
- Inventory existing assets and document locations of planned improvements
- Initial park master plan draft
- Final plan rendering

Second Quarter Deliverables (October – December):

- Onsite kickoff meeting with County staff and relevant stakeholders
- Share and document ideas
- Inventory existing assets and document locations of planned improvements
- Initial park master plan draft
- Final plan rendering

Third Quarter Deliverables (January – March):

- Onsite kickoff meeting with County staff and relevant stakeholders
- Share and document ideas
- Inventory existing assets and document locations of planned improvements
- Initial park master plan draft
- Final plan rendering

Fourth Quarter Deliverables (April – June):

- Onsite kickoff meeting with County staff and relevant stakeholders
- Share and document ideas
- Inventory existing assets and document locations of planned improvements
- Initial park master plan draft
- Final plan rendering



60hrs



Kathleen Armstrong
Regional Planner II/
Communications Specialist
karmstrong@nrvc.org



90hrs



Floyd Subdivision Ordinance

Town of Floyd is revising its local Subdivision Ordinance to address regulation gaps, reduce complexity, simplify how it is used, incorporate illustrations, and ensure consistency with the newly adopted Zoning Ordinance.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Make required updates to the recently adopted Zoning Ordinance to reflect changes to Subdivision Ordinance
- Other items that need to be addressed in the Zoning Ordinance that were not revised recently due to time constraint and scope of work. Some examples are short-term rentals, Schedule of Fees, Conditional Use Permit process and unsafe structures
- Any other zoning text cleanup to address omissions, oversights or errors

Second Quarter Deliverables (October – December):

- Provide up to three illustrations if needed
- Attend up to two Planning Commission meetings
- Bi-weekly call or virtual meetings with Town Manager

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None



Aphi Fancon, AICP
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Town of Narrows Comprehensive Plan Update

The Town of Narrows is in the process of updating its comprehensive plan. The town will identify areas of concerns and future needs of the town. As part of the effort, community feedback will be gathered, and existing conditions will be analyzed in the effort to develop goals and strategies to improve the Town over the next 10 year, and making it an attractive place to live, work and visit.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Prepare the Draft publication quality Comprehensive plan components in electronic format
- Present Final Comprehensive Plan updates to Planning Commission

Second Quarter Deliverables (October – December):

- Present Final Comprehensive Plan updates to Town Council for adoption

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None



45hrs



Aphi Fancon, AICP
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600hrs



Aphi Fancon, AICP
Director of Community
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City of Radford Zoning Ordinance

The City of Radford will be starting comprehensive rewrite of the zoning ordinance that was developed in 1993. While there have been some periodic revisions, the zoning rewrite will allow the City to expand allowable uses in various zoning districts to keep in pace with new types of uses and establish performance standards for some uses for development and redevelopment considerations. Illustrations will also be provided for better understanding of the requirements to make the ordinance easy to understand.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2021 – June 2023

First Quarter Deliverables (July – September):

- Analysis of industrial zoning districts: Restricted Industrial/Commercial District (M-1) and General Industrial/Commercial District (M-2).
- Analysis of residential zoning districts: Single-Family Residential District (R-1, R-2, R-3) and Multifamily Residential District (R-4)

Second Quarter Deliverables (October – December):

- Analysis of residential districts and special districts: Conservation District (CD), University Residential/Business District (UD) and Manufactured Home Residential District (R-MH)
- Analysis of special zoning district: Floodway District (FP-1), Flood-Fringe District (FP-2), Riverfront Corridor Overlay District (RFO)

Third Quarter Deliverables (January – March):

- Analysis of special zoning district: Planned Unit Development (PUD) and Cluster Housing Overlay (CHO)
- Review and revise Off- Street Parking section
- Develop visuals for the Parking Chapter
- Review and revise section on Landscaping, Screening and Buffer Areas
- Illustrations of some of the landscaping, screening and buffer requirements
- Update documents per feedback

Fourth Quarter Deliverables (April – June):

- Rewrite Sign Chapter to revise all content-based provisions of the City's sign regulations and make it content neutral to comply with the Supreme Court ruling in Reed v. Town of Gilbert
- Illustrations of different types of signs
- Review and revise Communication Towers and Antennae section

Town of Narrows ARPA Admin

The Regional Commission is assisting the Town of Narrows with grant administration and general technical assistance for the State and Local Fiscal Recovery Funds (SLFRF) provided by the American Rescue Plan Act (ARPA). The Commission will assist with project management, fiscal monitoring, federal reporting, and other support services in connection with the funding.

The Commission is assisting the Town with a new fire hall construction project. The Commission will also assist with all federal reporting and ensuring compliance requirements.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

Quarterly Deliverables (July – June):

- Provide general advice and technical assistance to the Town and its agents/partners on implementation of eligible ARPA SLFRF project(s) and regulatory matters pertaining thereto.
- Assist the Town in meeting all special award condition requirements that may be stipulated by funder
- Facilitate monthly meetings with project management team and additional project stakeholders and consultants, as needed
- Assist the Town in interpreting and complying with established procedures for the project and reporting to the grant funders
- Provide financial monitoring for the duration of the project to include tracking project expenditures
- Prepare and submit annual report to Department of Treasury through the online portal



110hrs



Joy Rumley
Director of Economic
Development
jrumley@nrvc.org



90hrs



Town of Rich Creek ARPA Admin

The Regional Commission is assisting the Town of Rich Creek with grant administration and general technical assistance for the State and Local Fiscal Recovery Funds (SLFRF) provided by the American Rescue Plan Act (ARPA). The Commission will assist with project management, fiscal monitoring, federal reporting, and other support services in connection with the funding.

The Commission is assisting the Town with a new fire hall construction project. The Commission will also assist with all federal reporting and ensuring compliance requirements.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

Quarterly Deliverables (July – June):

- Provide general advice and technical assistance to the Town and its agents/partners on implementation of eligible ARPA SLFRF project(s) and regulatory matters pertaining thereto.
- Assist the Town in meeting all special award condition requirements that may be stipulated by funder
- Facilitate monthly meetings with project management team and additional project stakeholders and consultants, as needed
- Assist the Town in interpreting and complying with established procedures for the project and reporting to the grant funders
- Provide financial monitoring for the duration of the project to include tracking project expenditures
- Prepare and submit annual report to Department of Treasury through the online portal



Joy Rumley
Director of Economic
Development
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Town of Pembroke ARPA Admin

The Regional Commission is assisting the Town of Pembroke with grant administration and general technical assistance for the State and Local Fiscal Recovery Funds (SLFRF) provided by the American Rescue Plan Act (ARPA). The Commission will assist with project management, fiscal monitoring, federal reporting, and other support services in connection with the funding.

The Commission is assisting the Town with projects such as water meter replacement, water line improvements, HVAC upgrades to fire hall and other publicly owned buildings. The Commission will also assist with all federal reporting and ensuring compliance requirements.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

Quarterly Deliverables (July – June):

- Provide general advice and technical assistance to the Town and its agents/partners on implementation of eligible ARPA SLFRF project(s) and regulatory matters pertaining thereto.
- Assist the Town in meeting all special award condition requirements that may be stipulated by funder
- Facilitate monthly meetings with project management team and additional project stakeholders and consultants, as needed
- Assist the Town in interpreting and complying with established procedures for the project and reporting to the grant funders
- Provide financial monitoring for the duration of the project to include tracking project expenditures
- Prepare and submit annual report to Department of Treasury through the online portal



90hrs



Joy Rumley
Director of Economic
Development
jrumley@nrvc.org



200hrs



City of Radford ARPA Admin

The Regional Commission is assisting the City of Radford with grant administration and general technical assistance for the State and Local Fiscal Recovery Funds (SLFRF) provided by the American Rescue Plan Act (ARPA). The Commission will assist with project management, fiscal monitoring, federal reporting, and other support services in connection with the funding.

The Commission is assisting the Town with the East Main downtown improvement construction project - to include outdoor gathering spaces and multi-use trail to connect to the New River, skate park, improvements to the fire and rescue bunk house and other utility improvements. The Commission will also assist with all federal reporting and ensuring compliance requirements.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

Quarterly Deliverables (July – June):

- Provide general advice and technical assistance to the Town and its agents/partners on implementation of eligible ARPA SLFRF project(s) and regulatory matters pertaining thereto.
- Assist the Town in meeting all special award condition requirements that may be stipulated by funder
- Facilitate monthly meetings with project management team and additional project stakeholders and consultants, as needed
- Assist the Town in interpreting and complying with established procedures for the project and reporting to the grant funders
- Provide financial monitoring for the duration of the project to include tracking project expenditures
- Prepare and submit annual report to Department of Treasury through the online portal



Joy Rumley
Director of Economic
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City of Radford – East Main Downtown Implementation

The Regional Commission is providing general technical assistance to the City of Radford as they implement the East Main Downtown project. The project encompasses streetscape, lighting and parking improvements, pedestrian amenities, public gathering spaces and connection, via a multi-use trail, from downtown to the New River. The Commission is assisting with identifying and applying for funding, administering grant funding, preparing conceptual plans, engagement activities, assistance with procurement and environmental review process and assist with any other overall technical assistance requested.

The City was recently awarded \$700,000 from the Appalachian Regional Commission for the initial phases of the River and Rail Downtown Connector Trail. The project will also involve reimagined and activated community spaces, passive recreational areas, and modernized streetscapes. Grant admin for the grant is included as part of a general technical assistance agreement.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Coordinate regular meetings between City and Commission staff
- Provide input for design of Phase 1 of project implementation
- Conceptual design of public gathering space
- Finalize pre-contract activities for ARC funding

Second Quarter Deliverables (October – December):

- Final design of Phase 1 of project implementation
- Provide public engagement opportunities for design work
- Execute contract with DHCD for ARC funding
- Identify location for mural; implement mural project

Third Quarter Deliverables (January – March):

- Construction bidding
- Conceptual design of multi-use trail and River connector trail
- Contract monitoring and grant compliance

Fourth Quarter Deliverables (April – June):

- Construction underway
- Contract monitoring and grant compliance
- Identify and apply for additional funding resources for implementation



400hrs



Joy Rumley
Director of Economic
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jrumley@nrvc.org



220hrs



Joy Rumley
Director of Economic
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Radford University Economic Impact Study

The Regional Commission is assisting Radford University with the update of an Economic Impact Study that will demonstrate the University's total economic impact on the greater New River Valley region and the Commonwealth.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2020 – June 2023

First Quarter Deliverables (July – September):

- Gather data for enrollment, expenditures and events
- Deploy and evaluate student, faculty and alumni surveys
- Utilize additional resources (City) to collect information on meals/sales tax revenue, ridership of public transportation
- On campus engagement activity.

Second Quarter Deliverables (October – December):

- provide analysis of direct, indirect effect and imputed effect for a variety of metrics utilizing data collected
- Analyze and graph additional datasets and information
- Complete final report that contains the most appropriate impacts from the University's perspective

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None

Pulaski County Secondary Roads Study – Lake Area

This project will compliment the Central Pulaski Transportation and Land Use Plan developed in 2009 and focus on secondary roadways that are located south of Interstate 81. Primary focus areas will include the roadways that provide primary access to communities surrounding Claytor Lake.

The study is a component of the Rural Transportation Work Program.

PROJECT SCHEDULE & DELIVERABLES

Project duration: November 2021 – March 2023

First Quarter Deliverables (July – September):

- Project re-launch with County staff and interested stakeholders
- Begin initial site visits

Second Quarter Deliverables (October – December):

- Continue data collection and performing site visits
- Document existing pavement conditions, typical sections, posted speed limits, sight distance, vegetation, guardrail, etc.
- Document areas of concern as identified by frequent roadway users
- Develop draft study
- Coordinate and attend project team meetings

Third Quarter Deliverables (January – March):

- Develop priority ranking criteria
- Develop a list and recommended maintenance scenario
- Identify larger scale projects
- Coordinate and facilitate meeting between County and VDOT staff to review and present study findings
- Incorporate input from stakeholder group meeting
- Develop final study document
- Coordinate and attend project team meetings

Fourth Quarter Deliverables (April – June):

- None



75hrs



Elijah Sharp

Deputy Executive Director/
Director of Planning & Programs
esharp@nrvc.org



75hrs



Floyd County Transportation Prioritization Strategy

This project will build on to the 2035 Rural Long-Range Transportation Plan and other local transportation studies – aimed at identifying the highest transportation priorities and funding resources.

The study is a component of the Rural Transportation Work Program.

PROJECT SCHEDULE & DELIVERABLES

Project duration: March 2021 – March 2022

First Quarter Deliverables (July – September):

- Project kick-off with County staff and interested stakeholders
- Begin initial data collection and site visits

Second Quarter Deliverables (October – December):

- Continue data collection and performing site visits
- Document existing conditions
- Document areas of concern as identified by frequent roadway users
- Develop draft list of priorities
- Coordinate and attend project team meetings

Third Quarter Deliverables (January – March):

- Develop priority ranking criteria
- Develop a list and recommended maintenance scenario
- Identify larger scale projects
- Coordinate and facilitate meeting between County and VDOT staff to review and potential improvements
- Incorporate input from stakeholder group meeting
- Develop final prioritization list and have BOS formally accept via resolution
- Submit/share priorities with DOT partners

Fourth Quarter Deliverables (April – June):

- None



Elijah Sharp

Deputy Executive Director/
Director of Planning & Programs
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Downtown Narrows Business District Revitalization

The purpose of this project is to assist the Town of Narrows with grant administration of CDBG and ARC funds, provide wage compliance, and assist with documentation and achievement of project related benchmarks. The project includes the purchase and upfitting of an existing downtown building that will be repurposed for the use of an outfitter to support the growing outdoor economy. In addition, several local business owners are participating in a façade improvements program.

The project began in 2017, following the completion of the River Center Action Plan. Depending on the availability of contractors and materials, the project is anticipated to be complete this fiscal year.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2017 – June 2023

First Quarter Deliverables (July – September):

- Prepare monthly progress reports
- Review project related invoices, monitor and track project budget and schedule
- Coordinate and facilitate monthly project management team meetings
- Perform wage compliance procedures as needed
- Prepare remittance requests and upload to CAMS

Second Quarter Deliverables (October – December):

- Prepare monthly progress reports
- Review project related invoices, monitor and track project budget and schedule
- Coordinate and facilitate monthly project management team meetings
- Perform wage compliance procedures as needed
- Prepare remittance requests and upload to CAMS
- CDBG Final Project Report and Closeout

Third Quarter Deliverables (January – March):

- Prepare monthly progress reports
- Review project related invoices, monitor and track project budget and schedule
- Coordinate and facilitate monthly project management team meetings
- Perform wage compliance procedures as needed
- Prepare remittance requests and upload to CAMS

Fourth Quarter Deliverables (April – June):

- Prepare remittance requests and upload to CAMS
- ARC Final project report and closeout



45hrs



Elijah Sharp

Deputy Executive Director/
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70hrs



Floyd County Industrial Access

The Commission is providing grant administration and environmental review support with funding received to expand an industrial access roadway and public utilities. Under this agreement, the Commission is managing both ARC Industrial Access and Tobacco Commission awards. In addition, the commission will ensure Davis-Bacon prevailing wage requirements and other equal opportunity requirements are met.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2020 – September 2023

First Quarter Deliverables (July – September):

- Prepare and manage reimbursement reports
- Develop quarterly progress reports for grantors
- Participate in monthly project management meetings

Second Quarter Deliverables (October – December):

- Prepare and manage reimbursement reports
- Develop quarterly progress reports for grantors
- Participate in monthly project management meetings

Third Quarter Deliverables (January – March):

- Prepare and manage reimbursement reports
- Develop quarterly progress reports for grantors
- Participate in monthly project management meetings
- Weekly payroll and wage verification

Fourth Quarter Deliverables (April – June):

- Prepare and manage reimbursement reports
- Develop quarterly progress reports for grantors
- Weekly payroll and wage verification
- Participate in monthly project management meetings



Christy Straight, AICP
Director of Environmental
Resources
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Town of Pulaski/James Hardie Public Sewer Improvements

The James Hardie production facility is the Town of Pulaski's largest employer, and water and wastewater customer. Current Town infrastructure is currently operating over recommended capacity, which are currently a limiting factor for production and long-term viability of the current facility. The proposed improvements will mutually benefit both the Town and James Hardie Industries, by ensuring reliability of the municipal sewer system and also creating capacity for increased production. As a result, James Hardie will be able to retain at least 70 local jobs. The plant is currently operating at maximum capacity and if improvements are not made the plant may be forced to relocate.

The Regional Commission is providing grant admin support across three federal sources of revenue, environmental review record prep, and ensuring wage compliance.

PROJECT SCHEDULE & DELIVERABLES

Project duration: November 2020 – March 2030

First Quarter Deliverables (July – September):

- Provide general advice and technical assistance to Town personnel on implementation of the project
- Furnish completed and/or required grant reports for EDA, DHCD, and ARC
- Award Construction Contract
- Complete Environmental Review Record (ERR)
- Assist with the development of A/E RFP and procurement

Second Quarter Deliverables (October – December):

- Provide general advice and technical assistance to Town personnel on implementation of the project
- Furnish completed and/or required grant reports for EDA, DHCD, and ARC
- Wage compliance
- Coordinate monthly project management team meetings

Third Quarter Deliverables (January – March):

- Provide general advice and technical assistance to Town personnel on implementation of the project
- Furnish completed and/or required grant reports for EDA, DHCD, and ARC
- Wage compliance
- Coordinate monthly project management team meetings

Fourth Quarter Deliverables (April – June):

- Provide general advice and technical assistance to Town personnel on implementation of the project
- Furnish completed and/or required grant reports for EDA, DHCD, and ARC
- Employee retention interviews
- Coordinate monthly project management team meetings



30hrs



Elijah Sharp

Deputy Executive Director/
Director of Planning & Programs
esharp@nrvc.org



340hrs



Floyd County Growth Center Building & Utilities

The Commission continues to provide grant administration services to assist Floyd County and the Floyd County EDA with funding received for construction of a 13,500 square foot resilient multi-tenant, expandable, light industrial building. Services will support compliance for both the US Economic Development Administration #01-79-14949 and Tobacco Commission grants.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2020 – December 2022

First Quarter Deliverables (July – September):

- Submit quarterly performance report
- Coordination and communications with grantors
- Preparation and management of reimbursement requests
- Management of budget documentation
- Coordinate and attend project team meetings

Second Quarter Deliverables (October – December):

- Submit quarterly performance and semi-annual financial reports
- Coordination and communications with grantors
- Align funding sources and schedules
- Preparation and management of reimbursement requests
- Management of budget documentation
- Coordinate and attend project team meetings
- Conduct compliance monitoring for federal construction requirements, such as Davis Bacon Wage act
- Conduct project closeout activities

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None



Christy Straight, AICP
Director of Environmental
Resources
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Floyd Scatter-Site Housing Rehab

The purpose of this work element is to provide grant administration for Floyd County under the Community Development Block Grant program towards the rehabilitation of 15 scatter-site homes in Floyd County. Recipients of housing rehab will be verified as low-to-moderate income and have documented housing need.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2020 – June 2023

First Quarter Deliverables (July – September):

- Assist with agenda creation and facilitation of monthly management team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary
- Continue outreach to original housing rehab applicants
- Market program for inclusion in pre-qualified contractors list
- Continue income verification process on rehab applicants
- Coordinate with SERCAP to determine scope of work
- Facilitate Housing Oversight Board meetings to review completed income verifications and contractor selection

Second Quarter Deliverables (October – December):

- Assist with agenda creation and facilitation of monthly management team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary
- Continue outreach to original housing rehab applicants
- Market program for inclusion in pre-qualified contractors list
- Continue income verification process on rehab applicants
- Facilitate Housing Oversight Board meetings to review completed income verifications and contractor selection

Third Quarter Deliverables (January – March):

- Assist with agenda creation and facilitation of monthly management team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary
- Continue outreach to original housing rehab applicants
- Market program for inclusion in pre-qualified contractors list
- Continue income verification process on rehab applicant
- Facilitate Housing Oversight Board meetings to review completed income verifications and contractor selection

Fourth Quarter Deliverables (April – June):

- Assist with agenda creation and facilitation of monthly management team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary
- Continue outreach to original housing rehab applicants
- Market program for inclusion in pre-qualified contractors list
- Continue income verification process on rehab applicants
- Coordinate with SERCAP to determine scope of work
- Facilitate Housing Oversight Board meetings to review completed income verifications and contractor selection



400hrs



Jennifer Wilsie, AICP
Director of Housing
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400hrs



Bethany Peters
Regional Planner/
Information Specialist
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Downtown Christiansburg Community Gathering Space

The Regional Commission will be administering a \$275,000 construction grant on behalf of the Town of Christiansburg, funded by the Appalachian Regional Commission.

The Christiansburg Community Gathering Space project will create a welcoming farmers market and multi-purpose cultural anchor space in downtown that will act as a catalyst for future economic growth and vibrancy and serve the need for both programmed and spontaneous outdoor public space use.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Execute contract with DHCD
- Assist with agenda creation and facilitation of monthly leadership team meetings
- Coordinate with Town and VDOT on final scope of work of Revenue Sharing project that will affect scope of ARC project
- Coordinate with project A/E to finalize scope of work

Second Quarter Deliverables (October – December):

- Assist with agenda creation and facilitation of monthly leadership team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary
- Coordinate with project A/E
- Plan for public outreach activities for increased awareness

Third Quarter Deliverables (January – March):

- Assist with agenda creation and facilitation of monthly leadership team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary
- Coordinate with project A/E
- Conduct public outreach activities for increased awareness
- Put project out for competitive contractor bids

Fourth Quarter Deliverables (April – June):

- Assist with agenda creation and facilitation of monthly leadership team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary
- Execute written agreement with contractor

Friends of SwVa – Giles County New River/Trail Center

The Regional Commission is partnering with Friends of Southwest Virginia and Giles County on the development of a New River/Trail Center. The project is anticipated to break ground in the Fall of 2021 on the grounds of historic Mountain Lake property. The Center is anticipated to serve as a nucleus for information on the myriad of outdoor recreation opportunities and services in Giles County. Shuttle services will connect visitors to hiking trails, mountain biking systems, and paddling launch locations throughout the County.

A second phase of the project will create a new trail that connects the Center to Mountain Lake Lodge and the peak of Bald Knob. The Commission is assisting with environmental coordination and other regulatory compliance.

PROJECT SCHEDULE & DELIVERABLES

Project duration: November 2020 – June 2023

First Quarter Deliverables (July – September):

- Provide general advice and technical assistance on implementation of the project
- Update Environmental Review Record (ERR)
- Participate in monthly project management team meetings
- Publish the Finding of No Significant Impact (FONSI)

Second Quarter Deliverables (October – December):

- Provide general advice and technical assistance on implementation of the project
- Furnish completed and/or required grant reports for DHCD, VDOT, and Appalachian Trail Conservancy (ATC)
- Participate in monthly project management team meetings
- Obtain approved Wage Rates from grantor(s)

Third Quarter Deliverables (January – March):

- Provide general advice and technical assistance on implementation of the project
- Participate in monthly project management team meetings
- Assist with the development of Construction RFP

Fourth Quarter Deliverables (April – June):

- Provide general advice and technical assistance on implementation of the project
- Participate in monthly project management team meetings
- Perform Wage Compliance



100hrs



Elijah Sharp

Deputy Executive Director/
Director of Planning & Programs
esharp@nrvc.org



115hrs



Giles County/Pembroke Painter School Road Broadband

New River Valley Regional Commission receives an Appalachian Regional Commission (ARC) grant. The project will expand fiber-to-the-home to most of the 45 homes served and the remaining fiber-to-the-node high-speed internet to rural residents near Pembroke, VA, located around Painter School Rd. and Rocky Hollow Rd. Area of Giles County.

Project Schedule & Deliverables

Project Duration: September 2020 – December 2022

First Quarter Deliverables (July-September):

- Contract with Fiber Construction Company
- Begin fiber build
- Maintain Federal Wage Compliance with project
- Submit Reporting to DHCD

Second Quarter Deliverables (October-December):

- Complete Construction
- Reporting and Compliance activities
- Achievement of benefits
- Pre-Sale and Customer Installs

Third Quarter Deliverables (January-March):

- Grant Closeout (January)

Fourth Quarter Deliverables (April-June):

- None



Summer Bork

Economic Recovery Planner

sbork@nrvc.org

Giles County VATI Broadband

Giles County received Virginia Telecommunication Initiative (VATI) funding to implement a fixed-wireless broadband network serving Wolf Creek and Walker Valley areas. The project will provide broadband access to approximately 2440 serviceable units. Grant activities include backhaul sites and 37 macro and microsites. The Regional Commission is providing grant management support for Giles County.

PROJECT SCHEDULE & DELIVERABLES

Project Duration: April 2019- December 2022

First Quarter Deliverables (July- September):

- Coordinate and facilitate monthly project management meetings
- Prepare monthly project reports and remittances

Second Quarter Deliverables (October- December):

- Coordinate and facilitate monthly project meetings
- Prepare monthly progress reports and remittances
- Assist County with grant closeout and final reporting

Third Quarter Deliverables (January -March)

- None

Fourth Quarter Deliverables (April-June)

- None



50hrs



Summer Bork

Economic Recovery Planner
sbork@nrvc.org



160hrs



Giles County MegaNet

Giles County is in the process of acquiring funding to address un-served and under-served by broadband within the county. The regional commission assisted the county in identifying ISP partners and preparation of a grant application for the Virginia DHCD VATI program.

PROJECT SCHEDULE & DELIVERABLES

Project Duration: May 2022- September 2022

First Quarter Deliverables (July- September):

- Identify ISPs as partners via an RFP selection process
- Coordinate data needs for budget, staffing, schedule, administrative, and other compliance requirements of the grant application from the project team.
- Prepare a completed Grant for review at the draft and final stages from the county
- Coordinate with Virginia DHCD Staff during application and review process as needed.

Second Quarter Deliverables (October- December):

- Wait to hear regarding funding announcement

Third Quarter Deliverables (January -March)

- Activity dependent on the funding award

Fourth Quarter Deliverables (April-June)

- Activity dependent on the funding award



Summer Bork

Economic Recovery Planner

sbork@nrvc.org

Montgomery County Broadband

This project is intended to bring fiber to the home (FTTH) of the underserved citizens of Eastern Montgomery County for a total of 1,292 new connections. Montgomery County has partnered with GigaBeam to complete this change. DHCD has awarded Montgomery County \$919,569 for this effort; the Regional Commission will provide grant administration for the project.

PROJECT SCHEDULE & DELIVERABLES

Project duration: September 2021 – December 2022

First Quarter Deliverables (July – September):

- Coordinate bi-monthly meetings with the project management team
- Submit monthly report to DHCD

Second Quarter Deliverables (October – December):

- Coordinate bi-monthly meetings with the project management team
- Submit monthly report to DHCD
- Submit reimbursement requests as needed

Third Quarter Deliverables (January – March):

- Coordinate bi-monthly meetings with the project management team
- Submit monthly report to DHCD
- Submit reimbursement requests as needed

Fourth Quarter Deliverables (April – June):

- Coordinate bi-monthly meetings with the project management team
- Submit monthly report to DHCD
- Submit reimbursement requests as needed



215hrs



John O'Shea
Program Manager
joshea@nrvc.org



345hrs



Nicole Hersch
Regional Planner II/
Community Designer
nicole@nrvc.org

Town of Christiansburg Crab Creek Stormwater Beautification

The Crab Creek Beautification Project is an effort to connect the Christiansburg community with their Crab Creek Watershed through watershed friendly landscaping practices on private property. The purpose of this program is to provide both cost-share and technical assistance to private property owners to assist in the improvement of water quality in the Crab Creek Watershed. Property owners and residents can apply for rebate funds to improve the landscape health of their property. Project partners include: Balzer and Associates, Landscape Architecture Department at Virginia Tech, Downtown Christiansburg, Inc, and the Town of Christiansburg.

Project Schedule & Deliverables

Project duration: July 2021 – December 2023

First Quarter Deliverables (July – September):

- Coordinate, host, and conduct quarterly meeting
- Follow-up with tasks assigned at quarterly meeting
- Develop project website content and maps
- Launch project website

Second Quarter Deliverables (October – December):

- Coordinate, host, and conduct quarterly meeting
- Follow-up with tasks assigned at quarterly meeting
- Host public meeting
- Begin accepting project applications

Third Quarter Deliverables (January – March):

- Continue accepting project applications
- Perform site visits
- Approve applications
- Coordinate, host, and conduct quarterly meeting
- Follow-up with tasks assigned at quarterly meeting

Fourth Quarter Deliverables (April – June):

- Continue accepting project applications
- Perform site visits
- Approve applications
- Coordinate, host, and conduct quarterly meeting
- Follow-up with tasks assigned at quarterly meeting

Virginia's First

Virginia's First is the regional industrial facility authority formed to cooperatively develop economic projects with regional impact. The Commission provides administrative and finance support to the authority at the direction of a part-time executive director. The project's activity includes quarterly financial reporting, accounts payable and receivable, annual meeting support, document management, coordinating and/or responding to information requests from the public and authority member representatives, and other tasks as directed by the executive director and board members. These additional tasks may include grant preparation, prospect site visit support, and coordination of miscellaneous site activities.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July 2022 – September 2022):

- Monthly accounts payable processing
- Quarterly Treasurer's report
- Annual audit coordination and support

Second Quarter Deliverables (October 2022 – December 2022):

- Monthly accounts payable processing
- Quarterly Treasurer's report

Third Quarter Deliverables (January 2023 – March 2023):

- Monthly accounts payable processing
- Quarterly Treasurer's report

Fourth Quarter Deliverables (April 2023 – June 2023):

- Monthly accounts payable processing
- Quarterly Treasurer's report
- Annual member dues invoicing



300hrs



Julie Phillips
Office Manager
jphillips@nrvc.org



1,250hrs



Workforce Fiscal Agent

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for all Workforce Innovation and Opportunity Act (WIOA) and other funds allocated to the local workforce area. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System

Second Quarter Deliverables (October – December):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System

Third Quarter Deliverables (January – March):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System

Fourth Quarter Deliverables (April – June):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System



Jessica Barrett, CPA
Director of Finance
jbarrett@nrvc.org

SWVA Fiscal Agent

Provide financial support to the Association by maintaining QuickBooks accounts for the Association, preparing financial statements for the Association Treasurer monthly, collect membership dues annually, depositing all funds received into Association bank account, and reconciling and transferring all funds received by the PayPal account into the Association checking account.

Provide Administrative support to the Association by maintaining membership database in excel, collecting membership renewals and quarterly meeting/conference registration, issuing certificates to members for Continuing Education credits, routine WordPress site updates, and sending communications to members.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Annual conference coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report

Second Quarter Deliverables (October – December):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report

Third Quarter Deliverables (January – March):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report

Fourth Quarter Deliverables (April – June):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report



175hrs



Julie Phillips
Office Manager
jpjillips@nrvc.org



475hrs



Workforce Road to Success

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for Road to Success in Virginia grant funds from the Virginia Community College System (VCCS). Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff funded by RSVP.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Second Quarter Deliverables (October – December):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Third Quarter Deliverables (January – March):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Fourth Quarter Deliverables (April – June):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request



Jessica Barrett, CPA
Director of Finance
jbarrett@nrvc.org

Virginia Recycling Association

Provide financial support to the Association by maintaining QuickBooks accounts for the Association, preparing financial statements for the Association Treasurer monthly, collect membership dues annually, depositing all funds received into Association bank account, and reconciling all funds received by the online processing account into the Association checking account.

Provide Administrative support to the Association by maintaining membership database in wild apricot, supporting numerous board member committees, and staffing the annual conference, collecting membership renewals and lunch and learn meeting/conference registration, issuing certificates to members for Continuing Education credits, routine website site updates, sending communications to members, and maintaining the associations email accounts and telephone number.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Annual conference coordination
- Website and Wild Apricot updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report
- Support monthly board meeting and various committee meetings

Second Quarter Deliverables (October – December):

- Annual conference coordination
- Website and Wild Apricot updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report
- Support monthly board meeting and various committee meetings

Third Quarter Deliverables (January – March):

- Annual conference coordination
- Website and Wild Apricot updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report
- Support monthly board meeting and various committee meetings

Fourth Quarter Deliverables (April – June):

- Annual conference coordination
- Website and Wild Apricot updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report
- Support monthly board meeting and various committee meetings



375hrs



Julie Phillips

Office Manager

jphillips@nrvc.org



470hrs



Workforce YouthBuild

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for grant funds from the U.S. Department of Labor. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff funded by the Workforce Innovation and Opportunity Act YouthBuild funds.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Second Quarter Deliverables (October – December):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Third Quarter Deliverables (January – March):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Fourth Quarter Deliverables (April – June):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request



Jessica Barrett, CPA
Director of Finance
jbarrett@nrvc.org

Workforce POWER

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for Partnerships for Opportunity and Workforce and Economic Revitalization grant funds from ARC. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Second Quarter Deliverables (October – December):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Third Quarter Deliverables (January – March):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Fourth Quarter Deliverables (April – June):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request



500hrs



Jessica Barrett, CPA
Director of Finance
jbarrett@nrvc.org



350hrs



United Way SwVa WIOA

Provide financial support to the United Way of Southwest Virginia by maintaining an accounting of revenue and expenditures for grant funds. Responsible for fund receipt, disbursement, reconciliation and reporting.

PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2023

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Second Quarter Deliverables (October – December):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Third Quarter Deliverables (January – March):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Fourth Quarter Deliverables (April – June):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request



Jessica Barrett, CPA
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6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: August 19, 2022

Re: 2022 Regional Commission Awards

In June, the Commission began soliciting nominations for the awards program. The awards solicitation was sent to all Commissioners, local government managers and numerous community partner organizations via constant contact email. The program was also promoted on Commission social media sites (Facebook, Twitter, Instagram). The nominations closed on August 15th with numerous highly qualified nominations received.

The names of the nominees, and the statements submitted on their behalf, will be sent directly to Regional Commission Board Members. *This information is for board member review only and not to be shared or distributed.* Commissioners will vote for award recipients at the August meeting.

The three award categories are as follows:

Champion of the Valley – An elected or appointed official (past or present) from within or representing the New River Valley that has made significant contributions for the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

Citizen of the Valley – A citizen or organization in the New River Valley that has made significant contributions to the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

Friend of the Valley – An individual or organization outside the New River Valley that has made significant contributions to the betterment of the region.

Past Award Winners:

Champion of the Valley

2014 – Mr. Joseph Sheffey

2015 – Mr. Rick Boucher

2016 – Del. Joseph Yost

2016 – Mr. Bill Brown

2017 – Mr. Chris McKlarney

2018 – Ms. Susan Kidd

2019 – Delegate Nick Rush

2020 – Mr. Chris Tuck

2021 – Mr. Craig Meadows

2021 – Ms. Lydeana Martin

Citizen of the Valley

2014 – Dr. Charles Steger

2015 – Mr. Ken Anderson

2016 – Ms. Penelope Kyle

2017 – Mr. Woody Crenshaw

2018 – Mr. David Hagan

2018 – Ms. P. Buckley Moss

2019 – Mr. Raymond Smoot

2020 – Mr. Bill Ellenbogen

2021 – Ms. Shelley Fortier

2021 – Mr. John Dooley

Friend of the Valley

2016 – Mary Moody Northen Foundation

2017 – Mr. Bill Shelton

2019 – Mr. John Smolak, III