

New River Valley Planning District Commission

Agenda

January 22, 2015

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for November
 - B. Approval of Treasurer's Report for November and December
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 - 1. VA150106-00600400400 New River Valley Senior Services vehicle purchase
 - 2. VA150114-00700400400 New River Valley Community Services vehicle purchase
 - B. Regular Project Review
 - None
 - C. Environmental Project Review
 - None
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **EXECUTIVE DIRECTOR'S REPORT** (enclosed)
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
 - A. Review Key Legislative Items (VML and VACO Legislative Priorities Enclosed)
Commission Discussion
 - B. Annual Commission Awards – Review Criteria and Process
Commission Action
- X. **Regional Focus**
 - A. Roanoke-Blacksburg Technology Council presentation – Johnathan Whitt, President and CEO

All meeting materials posted on the Commission website www.nrvpdc.org

The New River Valley Planning District Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.

New River Valley Planning District Commission
Agencywide Revenue and Expenditures - November 2014

With Indirect Detail

FY14-15 Budget					
adopted 5/29/14		November 2014	YTD	Under/Over	% Budget
Revenues					
ARC	68,436.00	0.00	34,218.00	34,218.00	50.00%
LOCAL ASSESSMENT	226,952.81	0.00	217,520.17	9,432.64	95.84%
DHCD	75,971.00	0.00	37,985.00	37,986.00	50.00%
EDA	70,000.00	17,500.00	35,000.00	35,000.00	50.00%
WIB Fiscal Agent	60,000.00	20,000.00	40,000.00	20,000.00	66.67%
WIA Program Funds	518,965.00	72,576.28	237,197.89	281,767.11	45.71%
VDOT	58,000.00	0.00	11,765.40	46,234.60	20.29%
VDOT - Rocky Knob Project	120,500.00	0.00	38,329.84	82,170.16	31.81%
Floyd Co EDA	14,000.00	0.00	11,434.53	2,565.47	81.68%
Giles County	20,000.00	589.33	14,708.06	5,291.94	73.54%
Narrows Town	11,500.00	1,027.57	4,610.68	6,889.32	40.09%
Rich Creek Town	4,300.00	756.18	4,779.59	-479.59	111.15%
Montgomery County	20,000.00	0.00	2,591.64	17,408.36	12.96%
Blacksburg Town	48,000.00	1,916.67	34,583.34	13,416.66	72.05%
Christiansburg Town	3,400.00	0.00	3,452.19	-52.19	101.54%
Pulaski County	87,984.00	4,553.45	21,437.29	66,546.71	24.36%
Pulaski Town	12,500.00	1,567.52	6,366.36	6,133.64	50.93%
Pulaski Co Sewerage Auth.	0.00	0.00	500.00	-500.00	0.00%
Virginia Tech	31,500.00	0.00	26,590.43	4,909.57	84.41%
Miscellaneous Income	0.00	534.37	534.37	-534.37	0.00%
Recovered Cost	0.00	1,000.00	5,000.00	-5,000.00	0.00%
Virginia's First	0.00	3,845.92	10,455.54	-10,455.54	0.00%
Blacksburg/Christiansburg MPO	30,000.00	0.00	0.00	30,000.00	0.00%
Pembroke	1,500.00	0.00	646.27	853.73	43.08%
RV-ARC RideSolutions	33,680.00	0.00	6,637.57	27,042.43	19.71%
DEQ	52,000.00	0.00	12,284.75	39,715.25	23.62%
VDEM	24,953.00	0.00	6,918.00	18,035.00	27.72%
Southwest Virginia SWMA	1,000.00	0.00	1,000.00	0.00	100.00%
New River Health District	25,000.00	0.00	5,383.21	19,616.79	21.53%
Friends of SWVA	5,000.00	0.00	0.00	5,000.00	0.00%
Blacksburg Partnership	25,000.00	18,000.00	18,000.00	7,000.00	72.00%
Revenues	1,650,141.81	143,867.29	849,930.12	800,211.69	51.51%
Expenses					
Salaries	812,100.00	67,002.47	318,673.95	493,426.05	39.24%
Fringe Benefits	283,910.00	21,502.97	106,447.85	177,462.15	37.49%
Travel	55,893.00	4,334.83	21,473.47	34,419.53	38.42%
Office Space	68,520.00	4,158.09	20,837.24	47,682.76	30.41%
Telephone/Communications	14,105.00	802.45	5,578.91	8,526.09	39.55%
Office Supplies	15,275.00	5,912.58	13,215.66	2,059.34	86.52%
Postage	2,750.00	594.52	1,857.17	892.83	67.53%
Printing	1,500.00	0.00	2,740.10	-1,240.10	182.67%
Copies & Copier Maintenance	3,390.00	0.00	1,454.76	1,935.24	42.91%
Media Ad	1,600.00	0.00	274.98	1,325.02	17.19%
Equipment Rent	8,500.00	760.15	3,115.83	5,384.17	36.66%
Vehicle Maintenance	1,500.00	0.00	200.87	1,299.13	13.39%
Vehicle Fuel	3,000.00	208.58	1,245.79	1,754.21	41.53%
Dues/Publications	10,100.00	1,100.00	5,593.00	4,507.00	55.38%
Training	2,150.00	300.00	900.00	1,250.00	41.86%
Insurance	5,280.00	0.00	4,009.00	1,271.00	75.93%
Meeting Expense	11,247.00	567.28	2,508.13	8,738.87	22.30%
Capital Outlay (Vehicle/Equipment)	6,000.00	0.00	2,587.45	3,412.55	43.12%
Contractual Services	307,199.00	19,394.18	103,938.28	203,260.72	33.83%
Audit Fee	7,500.00	7,750.00	7,750.00	-250.00	103.33%
Miscellaneous	35,459.00	30,276.65	32,040.58	3,418.42	90.36%
Expenses	1,656,978.00	164,664.75	656,443.02	1,000,534.98	39.62%
Agency Balance	-6,836.19	-20,797.46	193,487.10		

New River Valley Planning District Commission
Balance Sheet
Period From : 07/01/14 to 11/30/14

Assets:

Operating Account	631,716.29
Reserve Funds - Certificate of Deposit	59,994.13
Reserve Funds - MMA	24,589.88
Accounts Receivable	221,059.34

Total Assets: \$937,359.64

Liabilities:

AFLAC Withheld Payable	0.03
VRS Employee Contribution (VRS)	-0.14
Accrued Annual Leave	46,709.99
Accrued Unemployment	16,577.69
Accrued Workers Comp	402.31

Total Liabilities: \$63,689.88

Projects

Net Projects	19,974.54
Current Year Unrestricted	256,558.85
Unrestricted Net Assets	591,071.65

Total Projects \$867,605.04

Total Liabilities and Projects 931,294.92

Net Difference to be Reconciled \$6,066.72

Total Adjustment \$6,066.72

Unreconciled Balance \$0.00

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ARC	68,436.00	0.00	34,218.00	34,218.00	50.00%
LOCAL ASSESSMENT	226,952.81	0.00	217,520.17	9,432.64	95.84%
DHCD	75,971.00	0.00	37,985.00	37,986.00	50.00%
EDA	70,000.00	0.00	35,000.00	35,000.00	50.00%
WIB Fiscal Agent	60,000.00	0.00	40,000.00	20,000.00	66.67%
WIA Program Funds	518,965.00	38,511.08	275,708.97	243,256.03	53.13%
VDOT	58,000.00	11,140.58	22,905.98	35,094.02	39.49%
VDOT - Rocky Knob Project	120,500.00	30,611.64	68,941.48	51,558.52	57.21%
Floyd Co EDA	14,000.00	0.00	11,434.53	2,565.47	81.68%
Giles County	20,000.00	1,042.65	15,750.71	4,249.29	78.75%
Narrows Town	11,500.00	988.17	5,598.85	5,901.15	48.69%
Rich Creek Town	4,300.00	825.66	5,605.25	-1,305.25	130.35%
Montgomery County	20,000.00	1,392.96	3,984.60	16,015.40	19.92%
Blacksburg Town	48,000.00	1,916.67	36,500.01	11,499.99	76.04%
Christiansburg Town	3,400.00	0.00	3,452.19	-52.19	101.54%
Pulaski County	87,984.00	3,207.27	24,644.56	63,339.44	28.01%
Pulaski Town	12,500.00	583.68	6,950.04	5,549.96	55.60%
Pulaski Co Sewerage Auth.	0.00	500.00	1,000.00	-1,000.00	0.00%
Virginia Tech	31,500.00	1,066.57	27,657.00	3,843.00	87.80%
Miscellaneous Income	0.00	-534.37	0.00	0.00	0.00%
Recovered Cost	0.00	1,534.37	6,534.37	-6,534.37	0.00%
Virginia's First	0.00	2,230.19	12,685.73	-12,685.73	0.00%
Blacksburg/Christiansburg MPO	30,000.00	0.00	0.00	30,000.00	0.00%
Pembroke	1,500.00	0.00	646.27	853.73	43.08%
RV-ARC RideSolutions	33,680.00	7,641.98	14,279.55	19,400.45	42.40%
DEQ	52,000.00	20,354.69	32,639.44	19,360.56	62.77%
VDEM	24,953.00	7,886.51	14,804.51	10,148.49	59.33%
Southwest Virginia SWMA	1,000.00	0.00	1,000.00	0.00	100.00%
New River Health District	25,000.00	10,133.18	15,516.39	9,483.61	62.07%
Friends of SWVA	5,000.00	0.00	0.00	5,000.00	0.00%
Blacksburg Partnership	25,000.00	2,000.00	20,000.00	5,000.00	80.00%
Revenues	1,650,141.81	143,033.48	992,963.60	657,178.21	60.17%
Expenses					
Salaries	812,100.00	63,624.44	382,298.39	429,801.61	47.08%
Fringe Benefits	283,910.00	21,443.14	127,890.99	156,019.01	45.05%
Travel	55,893.00	2,830.95	24,304.42	31,588.58	43.48%
Office Space	68,520.00	4,158.09	24,995.33	43,524.67	36.48%
Telephone/Communications	14,105.00	1,075.27	6,654.18	7,450.82	47.18%
Office Supplies	15,275.00	4,309.15	17,524.81	-2,249.81	114.73%
Postage	2,750.00	22.14	1,879.31	870.69	68.34%
Printing	1,500.00	35.20	2,775.30	-1,275.30	185.02%
Copies & Copier Maintenance	3,390.00	675.82	2,130.58	1,259.42	62.85%
Media Ad	1,600.00	178.14	453.12	1,146.88	28.32%
Equipment Rent	8,500.00	608.40	3,724.23	4,775.77	43.81%
Vehicle Maintenance	1,500.00	0.00	200.87	1,299.13	13.39%
Vehicle Fuel	3,000.00	199.71	1,445.50	1,554.50	48.18%
Dues/Publications	10,100.00	105.00	5,698.00	4,402.00	56.42%
Training	2,150.00	75.00	975.00	1,175.00	45.35%
Insurance	5,280.00	0.00	4,009.00	1,271.00	75.93%
Meeting Expense	11,247.00	1,302.90	3,811.03	7,435.97	33.88%
Capital Outlay (Vehicle/Equipment)	6,000.00	0.00	2,587.45	3,412.55	43.12%
Contractual Services	307,199.00	35,463.73	139,402.01	167,796.99	45.38%
Audit Fee	7,500.00	0.00	7,750.00	-250.00	103.33%
Miscellaneous	35,459.00	2,329.92	34,370.50	1,088.50	96.93%
Expenses	1,656,978.00	138,437.00	794,880.02	862,097.98	47.97%
Agency Balance	-6,836.19	4,596.48	198,083.58		

New River Valley Planning District Commission
Balance Sheet
Period From : 07/01/14 to 12/31/14

Assets:

Operating Account	638,534.81
Reserve Funds - Certificate of Deposit	59,994.13
Reserve Funds - MMA	24,589.88
Accounts Receivable	225,626.29
Total Assets:	<u><u>\$948,745.11</u></u>

Liabilities:

Accounts Payable	5,971.70
AFLAC Withheld Payable	0.02
VRS Employee Contribution (VRS)	-0.16
Accrued Annual Leave	46,709.99
Accrued Unemployment	16,609.49
Accrued Workers Comp	484.00
Total Liabilities:	<u><u>\$69,775.04</u></u>

Projects

Net Projects	45,767.44
Current Year Unrestricted	235,285.48
Unrestricted Net Assets	591,071.65
Total Projects	<u><u>\$872,124.57</u></u>
Total Liabilities and Projects	<u><u>941,899.61</u></u>
Net Difference to be Reconciled	<u><u>\$6,845.50</u></u>
Total Adjustment	<u><u>\$6,845.50</u></u>
Unreconciled Balance	<u><u>\$0.00</u></u>

Counties
Floyd • Giles • Montgomery • Pulaski

City
Radford

Towns
Blacksburg • Christiansburg • Floyd •
Narrows • Pearisburg • Pulaski • Rich Creek

Universities
Virginia Tech • Radford University

New River Valley Planning District Commission



6580 Valley Center Drive, Suite 124
Radford, Virginia 24141
Tel (540) 639-9313
Fax (540) 831-6093
e-mail: nrvpdc@nrvpdc.org
Visit: www.nrvpdc.org

January 22, 2015 Executive Director's Report

Economic Development:

- The NRV Trail Guide funded by a Virginia Tourism Corporation grant and matching funds from local governments is getting underway. Commission staff is working with local government tourism offices to identify the top 3 trails per county to include in the guide. Staff is also preparing narrative to overview the trails and securing photos so visitors can quickly identify the highlight of a given trail. The guides are scheduled to be completed this summer and will be available in hard copy as well as digital for websites.
- The Blacksburg Broadband Committee released a Request for Information (RFI) in November and three firms provided responses before the January deadline. The RFI process is intended to generate private sector solutions to increasing bandwidth in the community. The committee will review the responses in detail later in January to discuss next steps.

Transportation:

- The NRV Passenger Rail committee is scheduled to meet February 3rd at the Pulaski Train Station. The committee plans to discuss setting a target date for expansion so everyone has a goal to work toward. The NRV study got underway this month starting with data collection and zip code analysis of students, faculty and staff at both universities.
- The NRV MPO is in the process of updating their long range plan. A survey for public input is available at the following link. http://www.surveymonkey.com/s/NRV_LRTP Please visit the link and provide feedback on transportation needs in the MPO area.

Regional:

- The NRV Livability Initiative will host a regional convening on 2/12 3:00-5:30 at the Event Center in Christiansburg. The purpose of the meeting will be to pull stakeholders together across the region to hear quick updates on projects/programs underway in the NRV, small group discussion on working group topics, and networking time built in.

PDC:

- The process of securing resolutions of support for changing the Commission's name is going well. Currently the staff has eight of the 14 resolutions requested which represents the simple majority required to amend the charter. Staff is following up with members to secure the remaining resolutions.
- The branding process will kick-off on 1/15 with a four hour focus group meeting with Erica Allison of Allison Development Group. There are four Commissioners and six staff members participating in the focus group. Ms. Allison anticipates bringing three options to the Commission at the February meeting for review and feedback as we work toward an early May launch.
- Interviews were conducted the second week of January to fill the newly created regional planner position. Hopefully the top candidate will be able to start in early February.
- The VAPDC Winter Conference is scheduled for February 5-6 in Richmond and includes sessions with the VA Economic Development Partnership and the Federal Reserve Bank of Richmond to discuss workforce development.

New River Valley Planning District Commission

Counties

Floyd • Giles • Montgomery • Pulaski

City

Radford

Towns

Blacksburg • Christiansburg • Floyd •

Narrows • Pearisburg • Pulaski • Rich Creek

Universities

Virginia Tech • Radford University



6580 Valley Center Drive, Suite 124
Radford, Virginia 24141
Tel (540) 639-9313
Fax (540) 831-6093
e-mail: nrvpdc@nrvpdc.org
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MEMORANDUM

To: NRVPC Commissioners
From: Kevin R. Byrd, Executive Director
Date: January 14, 2015
Re: 2015 Key Legislative Items

At the January 22nd Commission meeting there will be a discussion on key legislative issues in the 2015 General Assembly session. Attached to this memo are legislative priorities for both the Virginia Municipal League (VML) and the Virginia Association of Counties (VACO). There will be time at the Commission meeting to discuss key legislative priorities for communities in the region. This is also an opportunity to inform other Commissioners about legislation they may have an interest in tracking during the session.

VML 2015 Legislative Program

VML's membership approved the legislative program set out in this pamphlet at the annual conference held in Roanoke in October. The first five items in this program were identified as the top priorities for local governments in 2015.

Education Funding

A strong public school system is essential to economic development and prosperity. The state must be a reliable funding partner in accordance with the Virginia Constitution and state statutes. The Standards of Quality should recognize the resources, including positions, required for a high-quality public education system. VML opposes changes in methodology and changes in the division of financial responsibility that result in a shift of funding responsibility from the state to localities. As an example, VML opposes the elimination or decrease of state funding for state-mandated benefits for school employees.

Further, VML opposes policies that lower state contributions but do nothing to address the cost of meeting the requirements of the Standards of Accreditation and Standards of Learning. The State Board of Education should identify areas within the Standards of Quality and other educational requirements, such as mandates for expenditures in the area of student health services that can be modified or eliminated in order to provide localities with greater flexibility in their use of scarce education funds.

VML supports a study by the Joint Legislative Audit and Review Commission to determine how the SOQ may be revised and adequately funded to meet the requirements contained in the Standards of Learning and Standards of Accreditation. VML also supports implementation of JLARC recommendations to promote 3rd grade reading performance.

State Assistance to Local Law Enforcement (HB 599)

Law enforcement is a basic service of government. Funding for this service should be a shared responsibility of state and local government as it has long been for sheriffs' departments. The state's commitment to HB 599 has

increasingly lagged in the past decade, and will be sorely tested again by the recent alarms about state revenues. The committee may consider asking the Finance Policy Committee to look at this issue and consider ways in which local governments can better prove and advocate the need for consistent funding for this program.

Transportation Funding

VML appreciates the actions taken by the General Assembly in the 2013 legislative session to boost transportation funding for new road construction, road maintenance, transit operating and capital, and rail passenger service. In order for Virginia to prosper a strong infrastructure is essential to meet the needs of commerce, commuters, and families.

VML understands that the landmark legislation from 2013 is a "down payment" or first step to comprehensively address transportation needs. More dedicated revenue for transit operations and capital as well as passenger and freight rail is needed to keep pace with growing public needs and expectations. It is also critical to find additional resources for urban and secondary road construction in light of actions taken by the state to halt allocations for these projects in the Six-Year Transportation Improvement Program.

State and Local Government Fiscal Relationship

Governance at the local level becomes ever more challenging as the Commonwealth and the federal government add new programs, or modify existing program guidelines, and promulgate complex regulations and higher standards for local governments to implement. It is not uncommon for the state and federal governments to either underfund their share of the costs or to ignore them altogether.

To that end, the Virginia Municipal League holds as essential these principles on local taxing and budget authority.

1. Specific local revenue authority and sources cannot be further restricted without first granting and providing alternative revenue authority with reliable, sustainable revenue sources. This includes, without limitation, the BPOL and M&T taxes.
2. Local general fund revenue and special funds cannot be confiscated or re-directed to the state treasury.
3. Local governments cannot be expected to bear the expenses related to the imposition of new funding requirements or the expansion of existing ones on services delivered at the local level without a com-

mensurate increase of state financial assistance or new local taxing authority.

4. Shifting traditional state funding responsibilities onto local governments, for such services including public education, law enforcement and public safety activities, is bad fiscal policy, resulting in the stress of local finances without reductions in overall program costs.
5. Piggybacking state fees, taxes or surcharges on local government services frustrates transparency at both the state and local level.
6. Placing additional administrative burdens on local governments without sufficient resources or administrative flexibility jeopardizes the quality of services delivered at the local level.
7. State budget cuts to state mandated and other high priority programs should specify the programs to be affected by the cuts.

The Commonwealth should:

1. Enter into a dialogue with local governments to examine state requirements and service expansions that can be suspended or modified to alleviate to the degree possible the financial burden on state and local taxpayers.

Specifically, the Commonwealth should:

- Critique the Standards of Accreditation and Standards of Learning to determine which standards impose costs on local governments that are not recognized in state funding formulas. In particular, changes adopted since 2009 to SOAs and SOLs should be examined as state funding on a per-pupil basis is now below 2009 levels.
- Re-examine those Standards of Quality that the Board of Education has adopted, but that the General Assembly has not funded. These standards reflect prevailing practices necessary to improve children's academic performance. Their academic performance is crucial to students and schools meeting the accountability standards under the SOL and SOA. If funding is not available to pay for prevailing practices, the accountability standards should be adjusted so that local governments are not in the position of having to bear the entire burden of meeting these unfunded mandates.

2. Develop spending and revenue priorities that support economic development, public safety, education and other public goals. State tax credits, tax deductions and tax relief policies must receive the same scrutiny as spending programs as part of the prioritization process.
3. In times of revenue crises, review ways to increase revenues to meet constitutional and statutory obligations to Virginia citizens after all other actions have been taken including eliminating unnecessary programs, achieving greater program efficiencies, and streamlining service delivery.
4. Include local government representatives on any "blue ribbon" commission or other body established by the state that has as its purpose changes to local revenue authority or governance."

Low Performing Schools

State Takeover of Persistently Low Performing Schools

VML supports repeal of the legislation establishing the Opportunity Educational Institution.

Improving Low-Performing Schools

Any approach to improving low-performing schools must include adequate state financial support. VML supports increased state funding for the Virginia Pre-school Initiative, the K-3 reduced class size program and Early Reading Intervention program. VML also supports increased state stipends for highly effective teachers in high-poverty schools, and other innovative programs.

The state has consistently underfunded the state Standards of Quality and other state accountability programs. In the absence of increased state funding, VML opposes any efforts that would transfer to the state additional local funding that localities choose to provide to school divisions. Such local funds exceed the amounts the state requires for SOQ and other state-local match programs.

Other legislative positions

First Day Introduction for Bills with Local Fiscal Impact

VML supports reinserting the requirement for first day introduction of bills with a local fiscal impact in the procedural resolution that governs the conduct of the General Assembly session. This recommendation was supported in the last session by the Governor's Task Force for Local Government Mandate Review and the Task Force for Fiscal Impact Review. The intent is to provide local governments more time to assess the fiscal impact of proposed legislation. During the 2014 session, delegates and senators had ten days after the start of the session to introduce legislation, leaving local governments with roughly three weeks to review bills, notify the Commission on Local Government about potential fiscal impacts and to lobby.

Fines and Costs Collections by Treasurers

VML seeks the repeal of language in the 2014 Appropriation Act that effectively bars local Treasurers from collecting delinquent fines and costs. Commonwealth's Attorneys should have the option to choose the most efficient and effective collection agent regardless of whether the agent is a public or private entity. VML does not support efforts to monopolize collection services.

Local Fines and Fees

VML supports a budget amendment to end state confiscation of local fines, fees and forfeitures. At the very least, the General Assembly should reform the policies and procedures associated with the Commonwealth's claims on these local dollars based on ideas introduced in the 2014 legislative session that adjusted court procedures to promote efficiencies, that narrowed the number of affected localities and that reduced the dollar amounts taken by the state.

Water Quality Funding

Virginia's local governments face mounting costs for water quality improvements for sewage treatment plants, urban stormwater, combined sewer overflows (CSOs), and sanitary sewer overflows (SSOs). In response to federal and state legislation, regulation and policies, VML urges the federal government and the Commonwealth to provide adequate funding for these water quality improvements.

Taxing, Licensing and Regulating Internet-based Businesses & Services

If the Commonwealth should take action to regulate private enterprises employing a business model that emphasizes the use of the Internet to either provide retail or facilitate lodging or ride-sharing services, then local government interests should be acknowledged and localities should be included in the decision-making. As general principles, VML believes state and local policies should (1) encourage a level playing field for competing services in the market place; (2) seek to preserve and/or replace local and state tax revenues; and (3) ensure safety and reliability for consumers.

Workers Compensation – Medical Costs

Virginia should adopt Medicare-based fee schedules for setting medical provider fees in workers' compensation cases, instead of the prevailing community rate standard now used. This will make providing workers' compensation coverage more affordable and will adequately protect the financial interests of the medical providers of Virginia.

Transportation Networking Companies

VML supports the continued option of the regulation of taxi companies at the local level. VML supports state regulation of ride-sharing companies as needed to ensure proper safety, liability, cleanliness, insurance coverage, local revenue, consideration of ADA access, and equitable service in communities.

Municipal Net Metering

To facilitate the deployment of onsite renewable for municipal facilities VML supports (1) allowing local governments to aggregate the electric load of their governmental buildings, facilities, and any other governmental operations for the purpose of net energy metering; and (2) raising the net-metering limit from 500 kilowatts to 2,000 kilowatts for non-residential customers.

Hydraulic fracturing petroleum extraction

The process of hydraulic fracturing raises concerns about the potential pollution of groundwater, the depletion of water supplies and an increase in seismic activity in previously benign or inactive zones. The consequences potentially are costly and irreversible to local communities. VML supports a state regulatory program that addresses these concerns while protecting the authority of local governments to regulate this type of mining activity through its land use ordinances.

VML Executive Committee

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President-Elect – Mayor Ron Rordam, Blacksburg

Vice President – Mayor Robert K. Coiner, Gordonsville

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Street maintenance
Public health
Neighborhood preservation
Recycling
Animal shelters
Cable television franchises
Sidewalks
Voter registration
Child protective services
Courts
Zoning enforcement
Farmers' markets
Engineering
Consumer protection
Green Government
Street sweeping
Social services
Industrial development
Paratransit
Fire marshal
Electric utilities
Comprehensive planning
Senior citizen programs
Community development
Main Streets
Kindergarten
Elections administration
Adult protective services
Welfare administration
Juvenile detention
County fairs
Natural gas utilities
Airports
Citizen boards and commissions

VACo 2015 LEGISLATIVE PRIORITIES

ECONOMIC DEVELOPMENT AND PLANNING

Land Use/Growth Management Tools

VACo supports maintaining local authority to plan and regulate land use and opposes any legislation that weakens these key local responsibilities. VACo supports legislation that grants localities additional tools to adequately meet increasing needs for public services driven by new development without burdening current residents with the cost of new growth through increased real estate taxes.

Workforce Development

VACo supports state efforts to fund, encourage and facilitate local and regional efforts to convene and facilitate cooperation between the business community and other numerous stakeholders involved in Virginia's workforce investment system. VACo supports applying credit recognition and state incentives for both certification, training or qualified credentialing and credit course hours.

EDUCATION

Education Funding

VACo urges the General Assembly to provide full state funding for public education including the Standards of Quality (SOQ) as recommended by the Board of Education, targeted incentive programs, capital and maintenance support and teacher salaries. Full state funding should be achieved without reduction to other parts of state public education budgets or to other core services. The state must recognize that in FY 2013 local school divisions spent \$3.55 billion above required local effort.

VACo supports the current practice whereby all year-end funds appropriated to the school divisions by the locality revert to the locality, retaining discretion with the governing body to evaluate and approve the reallocation of year-end fund balances.

ENVIRONMENT AND AGRICULTURE

Water Quality Improvement Funding

VACo supports effective partnerships among and across all levels of government to improve water quality. VACo supports the goal of improved water quality, but will oppose provisions of any strategy that penalizes local governments by withdrawing current forms of financial assistance or imposing monitoring, management or similar requirements on localities without providing sufficient resources to accomplish those processes. VACo opposes the imposition of a state fee, tax or surcharge on water, sewer, solid waste or any service provided by a local government or authority.

FINANCE

Local Finances

VACo supports the authority of county governments to levy and collect revenue from local business taxes. VACo requests county government representation on all study or legislative commissions that impact local government revenues or services. VACo opposes mandated new or expanded funding requirements on counties.

GENERAL GOVERNMENT

Broadband

VACo urges the Commonwealth and the Federal Government to assist communities in their efforts to deploy universal affordable access to broadband for all areas, particularly in underserved and rural areas while preserving local land use, permitting, fees and other local authority.

Ethics Reform

VACo supports common sense efforts to strengthen Virginia's public ethics and conflicts of interest laws. VACo also supports efforts to make sure current and future changes to these laws are applicable and practical at the local level.

HEALTH AND HUMAN RESOURCES

Health and Human Resources Funding

VACo supports transparent state policies and funding to ensure the Commonwealth's at-risk families have access to high quality and appropriate services. The Commonwealth should fully fund localities for state mandated human services and provide the necessary program flexibility to enable localities to provide comprehensive and case-tailored services.

TRANSPORTATION

Devolution of Secondary Roads

VACo opposes legislative or administrative initiatives that transfer to counties the responsibility for the construction, maintenance or operation of new and existing roads.

Local-State Transportation Funding and Cooperation

VACo remains concerned about the lack of secondary and urban construction funding. Due to legislative changes in 2012, the Commonwealth Transportation Board (CTB) has the authority to allocate up to \$500 million to priority projects before funds are provided to the construction fund. It is imperative that each region receive its share of this funding. Secondary and urban road programs are not expected to receive new funds until FY 2017.

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New River Valley Planning District Commission



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Visit: www.nrvpdc.org

MEMORANDUM

To: NRVPC Commissioners
From: Kevin R. Byrd, Executive Director
Date: January 14, 2015
Re: Annual Commission Awards Process and Criteria for Review/Discussion

In 2014 the Commission initiated an awards program. The Commission identified three award categories, established criteria and solicited nominees. Last year the Commission selected two award recipients, Mr. Joseph Sheffey, Champion of the Valley and Dr. Charles Steger, Citizen of the Valley. Below are the award criteria and the process anticipated for the 2015 awards for review and discussion before launching the call for nominees.

Champion of the Valley: an elected official (past or present) from within or representing the New River Valley that has made significant contributions for the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

Friend of the Valley: someone that lives outside of the New River Valley and has made significant contributions to the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

Citizen of the Valley: a citizen of the New River Valley that has made significant contributions toward the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

Please tell us why you think your nominee should be recognized as exemplifying one of the award categories in 750 words or less. This input will be the primary document used to select award recipients. Nominations should include examples of how the candidate contributes within the context of the proposed award category. In addition, you may want to include how the candidate impressed you or has influenced your work, what projects, positions and/or volunteer activities the candidate has been engaged with, and/or why the candidate stands out and should be recognized.

Process:

- January – Commission review award criteria and process
- February – Release call for award nominees, due March 17th
- March – Commission review and select award recipients
- April – Contact award recipients to ensure schedule availability for May award presentation
- May – Present awards at annual dinner event

New River Valley Planning District Commission

Agenda

February 26, 2015

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for January
 - B. Approval of [Treasurer's Report for January](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 - 1. Giles Health & Family Center Vehicle Purchase VA150202-00800400071
 - 2. Virginia Tech Airport Hangar ENV15-005S
 - B. Regular Project Review
 - None
 - C. Environmental Project Review
 - None
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)** (enclosed)
- VIII. **OLD BUSINESS**
 - A. Annual Dinner Update
 - Commission Discussion
- IX. **NEW BUSINESS**
 - A. [Community Development Block Grant Priorities for 2015-2016](#) (enclosed)
 - Commission Action Needed
 - B. [Commission Branding Process; Logo Options and Tag Lines](#) – Erica Allison, CEO/Founder, Allison Development Group (enclosed)
 - Commission Discussion

All meeting materials posted on the Commission website www.nrvpdc.org

The New River Valley Planning District Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.

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MEMORANDUM

To: NRVPC Commissioners

From: Janet McNew, Finance Director

Date: February 17, 2015

Re: January 2015 Financial Statements

January 2015 year to date Agencywide Revenue and Expenditures and Balance Sheet are enclosed for your review.

As of month end January 2015 (58% of the fiscal year), overall year to date revenues are 66.37% and expenses are 55.09% of budget. Salary and Fringe, the two largest expense line items, are on target at 55.60% and 53.16%, respectively.

Expense lines exceeding budget include Office Supplies due to non-budgeted computer, software and server upgrades. Printing due to cost of producing the Annual Report and Audit due to fee increase over prior year. With the exception of \$1,600, the \$35,000 Miscellaneous budget line is for the Workforce Investment Board and the overage is related to their expenses which are eligible for reimbursement from the state. At this time, all line items with overages will be covered by current year revenue.

It is important to note the Agencywide Revenue and Expense report compares actual receipts and expenses to the FY14-15 budget adopted by the Commission at the May 29, 2014 meeting. The financial operations of the agency are somewhat fluid and a revised budget is presented to the Commission each spring to reflect any adjustments made through the fiscal year.

**New River Valley Planning District Commission
Agencywide Revenue and Expenditures - January 2015**

With Indirect Detail

FY14-15 Budget adopted 5/29/14		January 2015	YTD	Under/Over	% Budget
Anticipated Revenues					
ARC	68,436.00	0.00	34,218.00	34,218.00	50.00%
LOCAL ASSESSMENT	226,952.81	4,716.25	222,236.42	4,716.39	97.92%
DHCD	75,971.00	18,993.00	56,978.00	18,993.00	75.00%
EDA	70,000.00	0.00	35,000.00	35,000.00	50.00%
WIB Fiscal Agent	60,000.00	10,000.00	50,000.00	10,000.00	83.33%
WIA Program Funds	518,965.00	44,897.84	320,606.81	198,358.19	61.78%
VDOT	58,000.00	0.00	22,905.98	35,094.02	39.49%
VDOT - Rocky Knob Project	120,500.00	0.00	68,941.48	51,558.52	57.21%
Floyd Co	0.00	264.79	264.79	-264.79	0.00%
Floyd Co EDA	14,000.00	0.00	11,434.53	2,565.47	81.68%
Giles County	20,000.00	1,918.41	17,669.12	2,330.88	88.35%
Narrows Town	11,500.00	343.94	5,942.79	5,557.21	51.68%
Rich Creek Town	4,300.00	719.48	6,324.73	-2,024.73	147.09%
Montgomery County	20,000.00	1,501.61	5,486.21	14,513.79	27.43%
Blacksburg Town	48,000.00	1,916.67	38,416.68	9,583.32	80.03%
Christiansburg Town	3,400.00	0.00	3,452.19	-52.19	101.54%
Pulaski County	87,984.00	8,328.63	32,973.19	55,010.81	37.48%
Pulaski Town	12,500.00	0.00	6,950.04	5,549.96	55.60%
Pulaski Co Sewerage Auth.	0.00	0.00	1,000.00	-1,000.00	0.00%
Virginia Tech	31,500.00	0.00	27,657.00	3,843.00	87.80%
Recovered Cost	0.00	1,065.93	7,600.30	-7,600.30	0.00%
Virginia's First	0.00	1,961.06	14,646.79	-14,646.79	0.00%
Blacksburg/Christiansburg MPO	30,000.00	0.00	0.00	30,000.00	0.00%
Pembroke	1,500.00	0.00	646.27	853.73	43.08%
RV-ARC RideSolutions	33,680.00	0.00	14,279.55	19,400.45	42.40%
DEQ	52,000.00	5,534.75	38,174.19	13,825.81	73.41%
VDEM	24,953.00	0.00	14,804.51	10,148.49	59.33%
Southwest Virginia SWMA	1,000.00	0.00	1,000.00	0.00	100.00%
New River Health District	25,000.00	0.00	15,516.39	9,483.61	62.07%
Friends of SWVA	5,000.00	0.00	0.00	5,000.00	0.00%
Blacksburg Partnership	25,000.00	0.00	20,000.00	5,000.00	80.00%
Revenues	1,650,141.81	102,162.36	1,095,125.96	555,015.85	66.37%
Expenses					
Salaries	812,100.00	69,258.15	451,556.54	360,543.46	55.60%
Fringe Benefits	283,910.00	23,049.39	150,940.38	132,969.62	53.16%
Travel	55,893.00	2,029.78	26,334.20	29,558.80	47.12%
Office Space	68,520.00	4,198.70	29,194.03	39,325.97	42.61%
Telephone/Communications	14,105.00	1,153.61	7,807.79	6,297.21	55.35%
Office Supplies	15,275.00	2,407.45	19,932.26	-4,657.26	130.49%
Postage	2,750.00	134.96	2,014.27	735.73	73.25%
Printing	1,500.00	58.70	2,834.00	-1,334.00	188.93%
Copies & Copier Maintenance	3,390.00	351.89	2,482.47	907.53	73.23%
Media Ad	1,600.00	0.00	453.12	1,146.88	28.32%
Equipment Rent	8,500.00	496.49	4,220.72	4,279.28	49.66%
Vehicle Maintenance	1,500.00	0.00	200.87	1,299.13	13.39%
Vehicle Fuel	3,000.00	147.93	1,593.43	1,406.57	53.11%
Dues/Publications	10,100.00	578.00	6,276.00	3,824.00	62.14%
Training	2,150.00	-300.00	675.00	1,475.00	31.40%
Insurance	5,280.00	0.00	4,009.00	1,271.00	75.93%
Meeting Expense	11,247.00	86.91	3,897.94	7,349.06	34.66%
Capital Outlay (Vehicle/Equipment)	6,000.00	1,325.66	3,913.11	2,086.89	65.22%
Contractual Services	307,199.00	8,734.78	148,136.79	159,062.21	48.22%
Audit Fee	7,500.00	0.00	7,750.00	-250.00	103.33%
Miscellaneous	35,459.00	4,233.96	38,604.46	-3,145.46	108.87%
Expenses	1,656,978.00	117,946.36	912,826.38	744,151.62	55.09%
Agency Balance	-6,836.19	-15,784.00	182,299.58		

New River Valley Planning District Commission
Balance Sheet
Period From : 07/01/14 to 1/31/15

Assets:

Operating Account	624,291.81
Reserve Funds - Certificate of Deposit	59,994.13
Reserve Funds - MMA	24,589.88
Accounts Receivable	212,221.08

Total Assets: \$921,096.90

Liabilities:

AFLAC Withheld Payable	0.01
Accrued Annual Leave	46,709.99
Accrued Unemployment	17,254.78
Accrued Workers Comp	581.88

Total Liabilities: \$64,546.66

Projects

Net Projects	13,768.13
Current Year Unrestricted	251,500.62
Unrestricted Net Assets	591,071.65

Total Projects \$856,340.40

Total Liabilities and Projects 920,887.06

Net Difference to be Reconciled \$209.84

Total Adjustment \$209.84

Unreconciled Balance \$0.00

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February 26, 2015 Executive Director's Report

Economic Development:

- The Comprehensive Economic Development Strategy (CEDS) committee met for the second time in February. Their focus was on project evaluation criteria and reviewing the software tool, EMSI, which enables labor force analysis. Patrick O'Brien is available to generate special reports on labor and workforce through this data tool.

Transportation:

- The NRV Passenger Rail committee met on February 3rd at the Pulaski Train Station. The committee set a target date for passenger rail expansion to the NRV by 2020. Commission staff overviewed the big picture phases which include: NRV Demand/Station Evaluation Study (currently underway), Norfolk Southern/Dept. of Rail and Public Transit Study of Rail Operations (TBD if demand study warrants), Rail Improvements/Station Infrastructure. Staff announced the project website is available at www.nrvpdc.org/PassengerRailStudy/ Following the meeting a tour of the Ratcliff Transportation Museum was hosted by the Town of Pulaski. Attendees were impressed by the facility and the Dr. Brockmeyer scale model of town with train set.
- The NRV MPO is contracting with the Commission to conduct a Regional Transit Study. The study will evaluate methods to increase ridership between transit systems, marketing strategies as well as improvements to key regional transit stop locations.

Regional:

- The NRV Livability Initiative hosted a regional convening on 2/12 at the Event Center in Christiansburg. Over 70 people attended. The first hour was dedicated to lightning round of updates to hear great projects taking shape around the region. All communities in the NRV have remarkable activities ranging from broadband projects to local food to housing and beyond. Attendees completed surveys and several comments encouraged continued networking opportunities and noted a desire to see more local government leadership attend future events.

PDC:

- The process of securing resolutions of support for changing the Commission's name is going well. Currently staff has 11 of the 14 resolutions requested. The three remaining members will be taking action soon. The Commission is scheduled to take action on the name change at the April 23rd meeting.
- Michael Gottfredson joined the staff as a Planner I on February 2nd. He will be working on the Montgomery County Parks and Recreation Master Plan, Floyd County Solid Waste Management Plan Update and the NRV MPO Regional Transit Study. He and his family recently relocated from Utah following his undergraduate and graduate degree work at Utah State University. He has two years of part-time regional experience working at Bear River Association of Governments.
- VAPDC awarded NRV PDC the Robert M. deVoursney Award for Best Practices in Regional Planning for the NRV Livability Initiative. Also, the Commission was recognized by the Virginia Bicycling Federation for outstanding service and actions in supporting US Bike Route 76.
- See enclosed article about Joe Sheffey retiring from Pulaski Board, also note reference to award.

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Photo from www.pulaskicounty.org

Joe Sheffey (center) announced Monday he will not seek another term on the Pulaski County Board of Supervisors, which includes (from left) Ranny O'Dell, Andy McCready, Sheffey, Dean Pratt and Charles Bopp.

Sheffey a true 'champion' of Pulaski County, NRV

This reporter has covered a slew of meetings involving local government over his soon to be 38 years in the newspaper business.

Fortunately, from a reporter's standpoint, you rarely go into any of these meetings in Pulaski County and come out surprised by what happened.

We in the news media here are fortunate to be able to work with - and sometimes lean on - some very capable and gracious "helpers." Those folks range from the different clerks who serve the local governing bodies by preparing agendas and compiling background information, to the department heads and key administrators



Column One

Mike Williams
Publisher

and office holders who serve the county.

They all are glad to load you down with background and other information that more than prepares you for what to expect at the meeting, and helps you do your job of reporting.

And if you need more info they're all ready to help. I can say I've never been turned

down on a request for information or assistance by any of these folks.

And I for one appreciate them.

All this leads me to Monday night's Board of Supervisors meeting. Except for a couple flare-ups during the evening, the meeting went pretty much as expected ... until the end.

This wasn't the first time the biggest news, you might say, came at the end of the board meeting. Lesson to those citizens who attend the meetings: I know they can tend to drag on at times, but if you leave early you risk missing the best part.

Such was this past Monday's

See **WILLIAMS**, page 3

Fall center location moved to former Dublin Primary

By **MIKE WILLIAMS**
Publisher

Monday night the Pulaski County Board of Supervisors formally endorsed a plan to move the proposed Adult Day Care and Fall Prevention Center to the former Dublin Primary site.

The move came after a public hearing on the location change in which only one citizen spoke.

The center had been planned to be built at the former Newbern Elementary School, with the center using about one-third of the old school.

However, the proposed site was changed to the old Dublin Primary location after it was determined the cost of renovating the Newbern site was too expensive.

According to county Zoning Administrator Danny Wilson, the

center is being funded by a \$700,000 Community Development Block Grant.

The proposed center once opened will provide daytime respite care for about 43 participants, and comprehensive fall risk assessments for 450 patients through participation in a physical exercise program, as well as caregiver counseling and support.

During Monday's hearing, Wilson said the Dublin Primary site is ideal because of its central location within the county and its proximity to major highways that will make it easily accessible from all over the county.

He said the next closest such facilities are in Blacksburg and Salem. He said the proposed center would be about 4,200

See **FALL**, page 2

I-81 bridge to be named for trooper

By **MIKE WILLIAMS**
Publisher

The bridge across New River that joins Pulaski and Montgomery Counties has long been referred to simply as the "I-81 Bridge." That, however, is likely about to change.

Monday night the Pulaski County Board of Supervisors voted unanimously to endorse the bridge being designated as the "Trooper Andrew Fox Memorial Bridge."

Trooper Fox was struck and killed by a vehicle at the intersection of Route 30 and Theme

Park Way, in Hanover County, at approximately 9:50 p.m. on Friday, Oct. 5, 2012.

Fox was stationed in Pulaski County and even served as a volunteer fireman with the Draper Volunteer Fire Department.

A request for the supervisors to endorse the name change came from State Senator Bill Carrico, himself a retired state trooper.

While VDOT will place the naming sign, Pulaski County will be required to pay half the cost of the sign - estimated at

See **FOX**, page 2

Warming Station in need of volunteers to stay with guests

By **LINDA WILLIAMS**
Staff Writer

The Warming Station in Pulaski is in immediate need of volunteers - volunteers willing to stay overnight at the Warming Station to provide for the needs of overnight guests.

"We are in particular need of women volunteers," said Pastor Charles Barbettini of Taking It To The Streets Ministry.

Duties include providing general care for overnight guests including serving meals provided by area churches and volunteers, providing clothing from the onsite clothing bank and light house-keeping. Volunteers are required between the hours of 6:30 p.m. - 7 a.m.

"This a great opportunity to serve God, whether

See **VOLUNTEERS**, page 3



Hill Wins Dublin Elementary Spelling Bee

The Dublin Elementary School Spelling Bee was held Wednesday, January 21, 2015. Fourteen finalists competed in an exciting contest taking twelve rounds to decide. Ultimately, the winner was Jordan Hill, pictured above kneeling on left; the runner-up was Terry Underwood, pictured above kneeling on right. Miss Hill will represent Dublin Elementary at the County-wide contest to be held February 3, 2015. Mr. Underwood will attend as the school alternate contestant. Also pictured are contestants: (from Mrs. Boyd's room - Danielle Lester, Eden Braak, Jimmy Noble, Anderson Moore, (from Mrs. Monroe's room - Kimberly Lyons, Bay Moore, Nicholas Phibbs, Taurean Montgomery, (from Mr. Souder's room - Erin Russell, Campbell Moore, David Linkous, and Miyell McClanahan.

Photo courtesy of Mike Perry

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Williams

Continued from page 1

meeting. At the conclusion of the supervisors meeting, Chairman Joe Sheffey announced he would not seek re-election to an eighth term on the board. I for one was surprised. Didn't see that one coming. I understand the decision, but it will take some getting used to. I can barely remember the board when Joe wasn't a member and its chairman. The Cloyd District representative and retired NRCC administrator took office in 1988, and has served as the board's chairman since 1996.

When he leaves the board at the end of this year it will make 28 years - 20 as chairman. It's hard to imagine the idea of attending a board meeting next year and him not being there - sitting in the middle of the five-member board. An emotional Sheffey said Monday night simply it was just time to not run again. He recalled how the late Mason Vaughn, chairman of the board when Sheffey was first elected, told the freshman supervisor to remember that he was elected to first serve his district and then Pulaski County. He noted that while each supervisor seeks office as either a Democrat or Republican, party ties do not come into play when making decisions for the county. "We always vote based on what's best for Pulaski County," he said. In typical Sheffey manner, his highest praise went for the "tremendous" staff of the county's government and the constitutional officers. Sheffey said he has no plans to seek any other

office, but would be willing to help the supervisors in some capacity should they need him. Robinson District Supervisor and Vice-chairman Charles Bopp told Sheffey that he hates that he won't be running again, "But I understand why." He noted the many accomplishments seen in the county while Sheffey has been chairman, and lauded him for his professionalism. Draper Supervisor Dean Pratt said Sheffey had been an "excellent person to learn from," and that he appreciates all Sheffey has done for the county. Massie Supervisor Andy McCreedy said it had been an "absolute joy" to serve with Sheffey, and praised - among other things - his ability to analyze issues. Ingles District Supervisor Ranny O'dell said simply, "You are a true Southern gentleman." Last spring, Sheffey received what likely is one of his most notable accolades - the Champion of the Valley Award - from the New River Valley Planning District Commission's board of directors.

In announcing the award, the commission's staff said, "Throughout the years, Joe's concern for others, patient demeanor, even-handed approach, professional manner, frank perspective, level-headedness and commitment to doing the right thing in all circumstances have contributed to the success of so many regional endeavors." That's a pretty accurate description of a true champion who has served his district, county and region well for so many years.

Volunteers

Continued from page 1

it is as a couple or individual, or sisters and brothers in Christ teaming up together to volunteer," said Barbettini, who added that women and men sleep in

separate apartments. According to Barbettini sleeping quarters are available for volunteers or if volunteers would feel more comfortable they are invited to sit in the television

room, watch DVDs or read while volunteering throughout the night. If anyone is interested in volunteering please contact Barbettini at 276-620-4293.



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Fri. Jan. 2nd: Rev. Charles Farmer
Sat. Jan. 3rd: Evangelist Sherman Buckner

Thurs. Jan. 8th: Sister Ginger Riggins
Fri. Jan. 9th: **Youth Night** Evangelist Keith Linkous
Sat. Jan. 10th: Sister Yvetta Gueste

Thurs. Jan. 15th: Pastor Wayne Poston
Fri. Jan. 16th: Pastor Doug Duncan
Sat. Jan. 17th: Street Minister Charlie Barbettini

Thurs. Jan. 22nd: Sister Barbara Kidd
Fri. Jan. 23rd: **Youth Night** Teen Challenge Graduate: Evangelist Dedrick Phillips
Sat. Jan. 24th: Evangelist Jeffery Johnson

Thurs. Jan. 29th: Pastor Eddie Dalton
Fri. Jan. 30th: Brother Ben Tedwill
Sat. Jan. 31st: Rev. Curtis Howell

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For More Information Contact: Charlie Barbettini. : 276.620.4293

Wear what you have and come as you are! Come expecting a Blessing
"Go Ye Into All The World and Preach The Gospel to Every Creature" Mark 16:15

SUNSHINE TOURS

2015 TOUR SCHEDULE

Date	Tour	Per Person Price
Feb 15	"Phantom of the Opera" / Charlotte, NC	150
Feb 15-19	Mardi Gras / Mobile, AL	675
Feb 16	Harrah's Casino / Cherokee, NC	40
Feb 20-23	Daytona 500 NASCAR Race	775
Feb 21-22	Whale Watch / Virginia Beach	295
Feb 21,27&28	Southern Spring Show / Charlotte, NC	60
Feb 28-Mar 8	Florida / The Grand Tour / Key West	1,465
Mar 6-8	Philadelphia Flower Show	445
Mar 7	"Song of the Mountains" / Marion, VA	95
Mar 8-14	Texas / A Whole Other Country	1,195
Mar 9-11	Quartet Festival / Greenberry Resort	695
Mar 11-14	Quilt Week / Lancaster, PA	450
Mar 14-21	The Old South / Springtime / New Orleans, LA	1,195
Mar 14&15	Highland Maple Festival	55
Mar 16-17	Harrah's Casino / Cherokee, NC / Overnight	175
Mar 21-27	Baseball Spring Training / Florida	895
Apr 2-4	"Moses" / Lancaster, PA	495
Apr 10-12	Washington, D.C. / Cherry Blossom Festival	450
Apr 11-27	The Great Southwest / California - Motorcoach	2,625
Apr 12-14	Sands Casino & Resort / Bethlehem, PA	275
Apr 18-24	Louisiana Cajun Country	995
Apr 18&21	Biltmore House / Festival of Flowers	95
Apr 19-23	Charleston & Savannah / Southern Springtime	925
Apr 20	Harrah's Casino / Cherokee, NC	40
Apr 24-26	Norfolk Festival / Military Bands	595
Apr 25	Billy Graham Library / Stowe Botanical Gardens	60
May 1-3	New York City / Springtime	995
May 2	North Carolina Zoo / Asheboro, NC	55
May 3-9	Branson, MO / America's Music Show Capital	1,150
May 5-8	Tulip Festival / Holland, MI	595
May 9	"A Tribute to Mothers" / NarroWay	95
May 9	Jeanne Robertson / Abingdon, VA	55
May 10-14	Vermont / Trapp Family Lodge	1,175
May 11-14	Chesapeake Resort / Annapolis / Naval Academy	650
May 11-30	San Francisco, CA & The Pacific Northwest	2,695
May 11&12	Andy Griffith's Mayberry / Mt. Airy, NC	695
May 13	Shatley Springs Inn / Fresco Paintings	60
May 15-17	Washington, D.C. / Our Nation's Capital	395
May 16-17	Tangier Island / Monticello	275
May 17-20	Atlantic City / Bally's Hotel & Casino	350
May 18	Harrah's Casino / Cherokee, NC	40
May 22-24	Gaither's Family Fest / Pigeon Forge, TN	595
May 23	"Pippin" / Charlotte, NC	150
May 23-25	Nashville, TN / Music City, USA	495
May 24-28	Baseball / Cardinals, Reds & Pirates / 3 Games	850
May 26-30	Hudson River / West Point / Culinary Institute	825
May 28-30	"Joseph" / Lancaster, PA	495
Jun 4-7	SSSH! It's a Secret	625
Jun 6	Nascar Hall of Fame / Charlotte Motor Speedway	75
Jun 7-13	Branson, MO / America's Music Show Capital	1,150
Jun 10-14	Kentucky Bluegrass / Renfro Valley	795
Jun 11-23	Southwest & California Coast - Fly/Land	3,150
Jun 12-14	Eastern Shore Harvest Fest / Virginia Beach	495
Jun 13	Carowinds Theme Park / Charlotte, NC	90
Jun 13-22	Nova Scotia & The Atlantic Provinces	1,525
Jun 14-20	Niagara Falls / Toronto, Montreal & Quebec	1,150
Jun 15-18	Atlantic City / Bally's Hotel & Casino	350
Jun 16-19	Baseball / Phillies, Yankees & Nationals / 3 Games	675
Jun 18-20	"Joseph" / Lancaster, PA	495
Jun 19-21	Washington, D.C. / Our Nation's Capital	395
Jun 20	"Dirty Dancing" / Charlotte, NC	150
Jun 20-28	Michigan & The Grand Hotel / Chicago	1,675
Jun 21-27	Florida's Walt Disney World	1,325
Jun 25-28	Pigeon Forge / Smoky Mountains	650
Jun 26-Jul 11	Alaska & Canada - Fly/Land - Northbound	4,625
Jun 28-Jul 4	Branson, MO / America's Music Show Capital	1,150
Jun 29-Jul 8	Hawaii / Honolulu / Waikiki	3,295
Jun 29	Harrah's Casino / Cherokee, NC	40
Jul 2-5	Baseball / Boston Red Sox / Fenway Park / 2 Games	750
Jul 11-29	Newfoundland / Labrador / Nova Scotia	2,650
Jul 11-18	Summer in New England / Martha's Vineyard	1,450
Jul 12-18	Niagara Falls / Toronto, Montreal & Quebec	1,150
Jul 12-26	Canyonlands / Our Most Scenic Tour	2,550
Jul 12-Aug 9	Alaska & Canada's Yukon by Motorcoach	5,095
Jul 13-28	Alaska & Canada - Fly/Land - Southbound	4,625
Jul 20	Harrah's Casino / Cherokee, NC	40
Jul 24-25	Western Maryland Railroad	275
Jul 24-26	Nashville, TN / Music City, USA	495
Jul 26-28	Sands Resort & Casino / Bethlehem, PA	275
Jul 30-Aug 8	Glacier National Park / Yellowstone - Fly	3,150
Aug 1	"Song of the Mountains" / Marion, VA	95
Aug 3-22	San Francisco, CA & The Pacific Northwest	2,695
Aug 6-8	"Joseph" / Lancaster, PA	495
Aug 6-9	Baseball / Chicago / Detroit / 2 Games	695
Aug 6-9	World's Longest Yard Sale	395
Aug 9-15	Niagara Falls / Toronto, Montreal & Quebec	1,150
Aug 10-20	North & South Dakota - Fly/Land	2,595
Aug 13-17	Elvis / Tupelo / Memphis	695
Aug 15-16	Tangier Island / Monticello	275
Aug 15-18	"The Crooked Road" / Virginia's Music Trail	525
Aug 17	Harrah's Casino / Cherokee, NC	40
Aug 22	Bristol Motor Speedway / "Thunder Valley"	100
Aug 22	D-Day Memorial / Virginia Dare	100
Aug 23-25	Sands Resort & Casino / Bethlehem, PA	275
Aug 29	"Motown, The Musical" / Charlotte, NC	150
Aug 29-30	Great Smoky Mountain Railroad / Cherokee, NC	350
Sep 3-7	Mystery Tour / We Are Still Not Telling	775
Sep 4-7	Myrtle Beach, SC / Beach Music Weekend	725
Sep 5	North Carolina Zoo / Asheboro, NC	55
Sep 5-6	Baseball / Braves at Washington / 2 Games	260
Sep 6-12	Branson, MO / America's Music Show Capital	1,150
Sep 10-13	Long Island, NY / Hamptons	675
Sep 13-19	Niagara Falls / Toronto, Montreal & Quebec	1,150
Sep 14-19	Agawa Canyon Canadian Train / Sault Ste Marie	975
Sep 14-15	Harrah's Casino / Cherokee, NC / Overnight	175
Sep 17-19	"Joseph" / Lancaster, PA	495
Sep 18-20	Washington, D.C. / Our Nation's Capital	395
Sep 21-Oct 2	Nova Scotia & New England / Fall	1,850
Sep 25-27	Neptune Festival / Virginia Beach	495
Sep 25-26	Tygart Flyer / America Mtn Theatre / Elkins, WV	325
Sep 25-28	The "Golden Isles" of Georgia	795
Sep 27-Oct 3	New England in the Fall	1,125
Oct 1-4	National Quartet Convention / Pigeon Forge, TN	595
Oct 1-3	"Joseph" / Lancaster, PA	495
Oct 2-4	Ohio Amish Country	450
Oct 3	Brushy Mountain Apple Festival	45
Oct 4-7	Atlantic City / Bally's Hotel & Casino	350
Oct 4-10	Branson, MO / America's Music Show Capital	1,150
Oct 4-10	New England in the Fall	1,125
Oct 6&7	Cass Railroad / Cass, WV / Lunch	90
Oct 6-21	Hawaiian Islands / Four Island Tour	4,595
Oct 10-26	The Great Southwest & California	2,625
Oct 11-15	Niagara Falls / Toronto	775
Oct 14	Shatley Springs Inn / Fresco Paintings / Lunch	60
Oct 17	Carolina Balloon Fest / Statesville, NC	60
Oct 17-18	New River Amtrak Fall Excursion	425
Oct 17	Billy Graham Library / Stowe Botanical Gardens	60
Oct 18-25	Around the World in 8 Days	1,195
Oct 20&21	Andy Griffith's Mayberry / Mt. Airy, NC / Lunch	65
Oct 30-Nov 1	Nashville, TN / Music City, USA	495
Nov 6-8	Sunshine Tours Family Reunion	525
Nov 9	Harrah's Casino / Cherokee, NC	40
Nov 12,13&14	Southern Christmas Show / Charlotte, NC	60
Nov 14	Concord Mills / Concord, NC	45
Nov 14-15	Reading & Lancaster, PA / Factory Outlets	195
Nov 19-22	Biltmore House / Smoky Mountain Christmas	695
Nov 21	Asheville Outlets / Asheville, NC	50
Nov 25-28	New York City / Macy's Thanksgiving Parade	1,295
Dec 1&3	Christmas Lights / Tanglewood Park / Winston-Salem	45
Dec 2-6	Charleston & Savannah at Christmastime	925
Dec 2-6	Niagara Falls / Festival of Lights	695
Dec 4-5	The Miracle of Christmas / Lancaster, PA	325
Dec 4-6	Myrtle Beach / Christmas	450
Dec 4-6	New York / Radio City Christmas Spectacular	1,095
Dec 4-6	Nashville / Country Christmas / Opryland Hotel	995
Dec 4-6	Holiday Lights / Virginia Beach	575
Dec 5&12	Biltmore House & Gardens / Christmas	95
Dec 6-7	Colonial Williamsburg / Grand Illumination	295
Dec 6-12	Branson, MO / Ozark Christmas	1,150
Dec 7	Harrah's Casino / Cherokee, NC	40
Dec 10-13	Christmas at the Galt House / Louisville, KY	695
Dec 11-13	Nashville / Country Christmas / Opryland Hotel	995
Dec 11-13	New York / Radio City Christmas Spectacular	1,095
Dec 12	Grove Park Inn / Gingerbread Competition	100
Dec 19	"A Redneck Christmas" / Barter Theatre	150
Dec 26-31	Florida/Christmas at Disney World	1,125

Prices shown are for Double (2 to a Room) Occupancy, Quad (4 to a Room) and Triple (3 to a Room) Occupancy is Available at a Slightly Lower Per Person Price. Single (1 to a Room) is also available at a Slightly Higher Per Person Price.

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Narrows • Pearisburg • Pulaski • Rich Creek

Universities

Virginia Tech • Radford University



6580 Valley Center Drive, Suite 124

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e-mail: nrvpdc@nrvpdc.org

Visit: www.nrvpdc.org

MEMORANDUM

To: Planning District Commissioners

From: Kevin R. Byrd, Executive Director

Date: February 19, 2014

Re: Setting of 2015 Community Development Block Grant Priorities

The Block Grant Priorities for 2014 are listed in the left column and suggestions for 2015 priorities based on identified projects are listed in the right column. Also, the Virginia Department of Housing and Community Development requested a list of grant proposals which may be submitted by localities in the region for 2015. Projects which the PDC is aware of are listed below; if you know more please let me know at the meeting.

2014 Priorities

Priority #1

Community Service Facility

Economic Development- Development Readiness

Housing – Housing Rehabilitation

Priority #2

Community Facility

Comprehensive Community Development

Economic Devel-Business District Revitalization

Priority #3

Economic Development- Job Creation and Retention

Housing- Housing Production Assistance

Development- Site Redevelopment

2015 Suggested Priorities

Priority #1

Community Service Facility

Economic Devel-Business District Revitalization

Housing – Housing Rehabilitation

Priority #2

Community Facility

Comprehensive Community Development

Economic Development- Development Readiness

Priority #3

Economic Development- Job Creation and Retention

Housing- Housing Production Assistance

Development- Site Redevelopment

Known potential projects are as follows:

Construction:

Kersey Bottom/Case Knife Housing – Pulaski Twn

Adult Day Care Facility – Pulaski County

Skyview Subdivision Sewer – Pulaski County

Price's Fork Connection to Rt. 114 – Montgomery Co (water)

Walton Road to Plum Creek from Rt. 114 – Mont Co (water)

Lafayette – Montgomery Co (water)

Belview(Bradford Ln/Walton Rd/Morning Glory Dr) – Mont. Co. (water)

Eggleston Waterline/Connections – Giles Co

Planning:

Rich Creek Comm. Bldg Revital. –Rich Creek

Rt. 99 Utility Service – Pulaski Twn/Co

Rt. 177/Tyler Av. Utilities – Mont. Co.

Elliston Revital. (Brake Road) – Mont. Co.

Downtown Revitalization – Pulaski Town

Community Center Rehab - Pearisburg

Town Park Development – Glen Lyn

Economic Assessment Planning – Floyd Co

Prices Fork School Reuse – Montgomery Co

Downtown Revitalization – Narrows

Downtown Revitalization - Pembroke

Counties

Floyd • Giles • Montgomery • Pulaski

City

Radford

Towns

Blacksburg • Christiansburg • Floyd •

Narrows • Pearisburg • Pulaski • Rich Creek

Universities

Virginia Tech • Radford University

New River Valley Planning District Commission



6580 Valley Center Drive, Suite 124

Radford, Virginia 24141

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Fax (540) 831-6093

e-mail: nrvpdc@nrvpdc.org

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MEMORANDUM

To: Planning District Commissioners

From: Kevin R. Byrd, Executive Director

Date: February 19, 2014

Re: Commission Branding Process; Logo Options and Tag Lines

In January the Commission began working with Allison Development Group (ADG), a branding and marketing firm, to assist with the development of a brand to accompany the Commission's name change to New River Valley Regional Commission scheduled for spring rollout. On January 6th Erica Allison, CEO/Founder of Allison Development Group, met with Commission staff and several board members to conduct a half-day branding 'boot camp'. This served as the foundation informing the development of the brand. Attached to this memo is the summary report prepared by ADG following the half-day work session.

Aside from the 'boot camp', ADG has conducted research on the New River Valley region to further inform the branding process. The week of February 23rd ADG will release a survey to Commissioners, staff and numerous community partners to receive feedback on tag lines and key messaging.

At the February 26th Commission meeting Erica Allison will present three logo options and tag lines to the Commission for feedback. The desire is to establish consensus on one logo for ADG to begin building a brand.



Marketing & Branding Boot Camp: New River Valley Regional Commission

Thursday, January 15, 2015

9:00 am – 12:30 pm

Attendees

NRV RC Staff and Board

Erica Allison, PR Strategist



Boot Camp : Strategic Branding

Desired Outcomes:

- ✓ Define the work of the RC
- ✓ Define the Audience of the RC
- ✓ Define the Mission and Core Values of the RC
- ✓ Brand Refinement & Messaging
Website Wish List

Agenda:

Welcome and Agenda Review	9:00 AM
Situational “What do you do” Scenario	9:10 AM
Discuss and Refine	9:30 AM
Audience Matters <i>Who are we talking to?</i> <i>What matters to them?</i>	9:45 AM
Mission and Core Values	10:00 AM
Break	10:30 AM
Branding and Messaging <i>Shark Tank exercise</i>	10:35 AM
Message Refinement <i>Deliver the Pitch</i>	11:05 AM
Pull It All Together	11:30 AM
Website Wish List	11:50 AM
Wrap Up & Next Steps	12:15 PM

Brand & Message Development: Situational Conversations

The boot camp began with a discussion of “what do we do?” – participants were broken up into pairs to discuss a scenario in which they might be asked the question of “What do you do?” and as a follow up to that, “What does your organization do?” The goal here was to get the participants to discover and “own” the inherent value of the Regional Commission in order to begin to craft messaging to convey that to most any group or audience.

The following is a summary of both the situation and the results:

New Hire..... “We help communities manage government.”

- Would start the conversation with a tour of the region
- Attend a commissioners meeting
- Pair a new hire with a board member

Facilitator note: this conversation really began to take on more of a training tone for a new employee. However, it should be noted that the suggestions offered make for an ideal scenario in conveying the brand and overall message to a new employee – particularly from the perspective of a board member and regional view.

Cocktail Party..... “We’re problem solvers.”

- We work in government planning and grant management

Facilitator note: this description or answer still may be a little too esoteric for most people. Consider breaking it down to a service level – how do those grants impact the region, for example?

- We work in affordable housing
- Staff extension for local governments

An Elderly Person in Grocery Store..... “We can relate to most every situation.”

- Ask them questions that resonate and then provide examples
- “How did you get here?” – was it by bus? Then the answer can be tailored to talk about transportation services or planning.
- “Where do you live?” – The answer can easily relate to housing programs.
- “Do you have nieces or nephews looking for work?” – This conversation can be directed towards jobs programs.



- “What about your food; where did you get it?” – The Regional Commission is becoming actively involved in local food and agri-tourism programs. This conversation easily lends itself to that.

Facilitator note: This group made it personal and outcome-based, making it far more likely to be understood and accessible to the person asking the question.

Family Dinner..... “We are regional collaborators”

- We work on regional projects
- We help people do things together that make more sense regionally than it would to do them on their own
- Important to distinguish between board and staff style (comment from the group)

Facilitator note: When discussing how the RC collaborates across the region, it might be prudent to pick an example and then draw the conclusion that it makes more sense to handle such an example regionally, together, than it does to have each group try to tackle it on their own. The concluding statement is strong, but it stands up to scrutiny when an example is provided.

Chat with a Neighbor..... “Tailor and leverage to any situation.”

- Honest Chameleon – depends on the audience
- Provide value to the people and the region
- It’s a regional organization comprised of elected officials. The purpose of the organization is to try to get these elected officials to work together.
- With regards to economic development – we communicate the vision to people who will recruit

Facilitator note: Along the lines of tailoring the answer to the audience and situation, it might be helpful to consider saying that we maximize resources across the region in order to accomplish xx or yy. This allows us to be efficient in our use of tax dollars, and provide value where it is needed most.

The audience was identified throughout this process: **everyone in the region is potentially an audience when it comes to brand and message.** From elected officials, to everyday people in a grocery store line, each one is potentially impacted by the work that the Regional Commission does.

The recommendation is to make the core messaging as tight as possible, yet as relatable as it can be in any given situation – **The RC works together across the region to provide value where it is needed, and to provide service to our towns and counties in order to maximize resources** – yet, as relatable as it can be in any given situation.

Mission & Core Values

The group began working on a **mission statement**, but realized mid-way through the exercise that the task would be better served to review another day. It should be noted that this mission statement should be reflective of what the RC does, how it does it, and for whom the work is done. It is not a vision statement or a statement of aspiration.

The following two statements are final draft versions that the group considered, noting that revisions would be needed.

Option A: (provided by the facilitator)

Provide creative regional solutions to relevant and emerging issues in Montgomery, Giles, Pulaski, Floyd counties and the City of Radford while providing a standard of excellence in the delivery of federal, state, and regional services for our member communities.

Option B:

The Regional Commission delivers ideas, solutions, strategies that enable New River Valley communities to address relevant and emerging issues.

Core values were not covered. It is recommended that a request be sent to Board and/or staff via email or survey monkey requesting core value suggestions, and then the Executive Director and Board can narrow down to a workable list.

Branding & Messaging: Shark Tank

Groups were divided into teams of three and given the task of developing a pitch on behalf of the Regional Commission. They needed to cover specifics of value, why they mattered to the region, and if possible, link to the mission. Since the mission was not formally approved or finalized, that part was omitted from the exercise.

The goal: Everyone would choose which brand message or “pitch” in which to invest.

The outcome: The chosen investment (or hybrid of them all) would become the brand message for the Regional Commission.



Team A: This team used an analogy of an athletic stadium to illustrate the “position” that the Regional must maintain or embody. Where “attendees” are referenced below, substitute citizens and elected officials/member governments. Their points are as follows:

- We are a stadium with lots of people coming together with diverse interests
- Attendees all have the same goal: see a good game
- Attendees have needs (basic and beyond)
- Attendees want easy, reliable services
- The stadium doesn’t pick sides; they facilitate a good time and prevent fights from occurring.
- They want attendees to say that the “stadium was awesome”
- The Regional Commission finances the stadium – as such, the stadium is owned by the people; operated by the localities
- Taxes paid to localities
- People enjoy the service because it’s a great place; the RC cares, but they are neutral in who wins or loses.

Facilitator note: In this scenario, the team successfully painted a picture of neutrality and representation of a place where good work is done. They conveyed that the RC brings people together in order to facilitate outcomes.

Team B: This team led with the value of the Regional Commission as a versatile organization that works in and for communities to create a better region and to find common ground. Below are their points and answers to questions:

- We are the NRV Regional Commission << *a good opening line*
- We are a versatile organization serving the region – they then illustrated with roles and specific examples
 - ✓ **Facilitation** (role on a regular basis) – Floyd Town Council and downtown vision re: transportation. Able to bring consensus (Q: was this difficult and why?)
 - ✓ **Provide Choices and Resources:** we evaluate case studies and how other folks do things in order to provide the appropriate technology and staff as resources.
 - ✓ **Conveners and Collaborators** – relationship building; use federal funds to benefit entire region. The more we reach out, the more we can find common ground.
 - ✓ **Partnerships** (regional or otherwise) – It’s our lifeblood; we work in and for our communities, many of which are composed of special interests.



When asked HOW the RC helps elected officials work together and put aside differences, they responded with this answer: The Regional Commission works to show that by working together as a region, there is a greater benefit to the region; this in turn is a benefit to each individual entity.

Facilitator note: This approach is a strong one in conveying value – it shows collaboration across county lines, for the benefit of the region. In overcoming obstacles to this approach, the team suggested breaking down the “me first” discussion in a relationship and instead working to recraft the relationship based on a history of positive outcomes. There are specific examples to be used to get the point across; this group did that.

Team C: This team actually simulated being in an elevator and answering the “what do you do?” question in that manner. They relied on examples of specific programs and outcomes to convey their value.

- Elevator speech: What is the PDC (*Regional Commission*)?
- The RC brings together localities to develop products and programs that move the region forward.
- We don't make the programs or products or even act as the government body, “we make them better” – makes government better.
- We have a job to do: make life better for our region. We do that by bringing communities together.
- PDC (*Regional Commission*) helps to make the region better and here are specific examples:
 - (a) Regional Jail – the RC provided the platform to help localities deliver that project and save money
 - (b) Small Business Incubator – RC project
 - (c) Foreign Trade Zone
 - (d) Corporate Research Center at VT
- We bring the power and ideas of many communities together. (“Harness potential”)
- Commissioners provide a forum for cooperation – this ultimately makes working together more palatable.
- How has the RC helped move the region forward: facilitate a study of the region and what the needs were; what strengths were and needs into the future – provided a forum to bring that vision together. Q: does the RC follow the process or see it through or just bring together and study and then turn it over to the communities? Follow it through.

Branding & Messaging: Synthesis

- **Create value by highlighting projects and programs** that the RC has played a part in.
- Consider creating a Top 10 list of RC related/supported projects that have positively impacted the region. ***The RC at Work in the Region.***
- **Use numbers in outcomes:** how many people were affected by this particular project? How much money was saved by collaborating across the region?
- **Make it about the people and the region:** The NRV Regional Commission works to make the region a better place to live, work, and play so that we keep our resources (our people) in the region.

Branding Discussion: Imagery and Colors

- Focus on cooperation and collaboration in imagery/design
 - Like blues and greens (river and mountain), but also like yellow and fall colors
 - Reference Claytor Lake
 - Mountains
 - Look at James River Trail
 - Use location attributes, but don't make it all about that
 - Utilize icons to show what we do:
 - i) Transportation
 - ii) Economic Development
 - iii) Tourism < Outdoor Recreation >
 - iv) Housing
 - v) Planning
 - vi) Education
 - vii) Aging
 - viii) Natural Resources
- **emphasis on international appeal was requested



Website Discussion

As part of the rebranding process, the NRV Regional Commission will need a new website. The following is an initial discussion on what that would look like, how it would function, and a wish list of items.

Audience for the website:

Potential employees, nonprofits, project participants (final reports and maps)

Why do they use it?

- Checking on projects
- Downloadable documents
- Demographics – Regional data book
- University students
- Statewide planning
- Easy access to resources and information
- Engagement – via Social Media

In order to provide an initial site map, key questions will need to be answered. A separate list of questions will be sent with this boot camp summary.

Branding Homework

Participants were asked to do some “homework” before the boot camp. This homework is instrumental in developing the new brand, messaging and website. The results are found below:

1. What item or phrase best represents the RC?

- The people
- People and cooperation
- Mug celebrating opening of Red Sun Farms (community building upon industry – came together to celebrate success)
- Annual report
- Multi-jurisdictional projects (transportation)
- Passenger rail study and plan (local government and university support for passenger rail)
- Housing plan
- Friends of Claytor Lake – indicates organic community entities that rally around to make the community better.
- **Convener role:** annual dinner photo (1st time bringing elected officials together)



2. What item or phrase best represents the region?

- The mountains – the Blue Ridge Parkway
- The mountains
- Not all mountains; not all rural (small town charm nestled in the mountains)
- Vision of what could be; listening to what the community could do (1K acre industrial park)
- Four counties and the city
- Floyd coffee shop (arts, music, ideas, coffee shop)
- Downtown sidewalk with wagons lined up
- Universities – stadium analogy
- Rustic (texture of barn wood, grass, trail) + vibrancy (not sleepy)



- Cultural (food and music) life that it brings to the region
- Crooked Road; Round the Mountain
- Beef cattle – local producer piece
- Heritage of growing and culture
- Heritage combined with future and technology
- What’s old is new again (“what goes around comes around”) – it’s familiar to you.
- Farmers Markets
- Asset based development: cultural heritage; natural resources



One Word for the RC

Final Question: If there were one word that you would want others to say about the RC, what would it be?

Leaders
Dependable
Capable
Passionate
Integrity
Solutions/Answers
Proven
Delivering

Branding Recommendations and Next Steps

The leadership of the Regional Commission has an important task ahead of them: **clearly convey their value to the people they serve in a way that makes sense and inspires support.**

This boot camp was a strong first step in accomplishing that task. It allowed the board members and key staff an opportunity to have a conversation about the myriad of elements that go into clear branding and messaging. Specifically, the group was able to discuss:

- **Value:** what it means when associated with the work of the Regional Commission;
- **Context:** an understanding that value is relative to the situation presented and that the more examples you can share, the better; and,
- **Mission Dictates Action:** a realization that mission and core values should be developed in order to clearly guide staff in the work that they do.

Brand Development (*In process, estimated completion date of March 26*)

Based on these discussions and the results from the boot camp, Allison Development Group has begun work on a new brand for the organization (the name has already been established as the New River Valley Regional Commission). The group gave clear direction on colors, imagery, and overall aesthetic.

In general terms, the aesthetic of the new brand will:

- Have a down to earth, relatable feeling to it;
- Incorporate physical elements of the region, like the water, mountains, and river; and
- Play up the Regional Commission more than the New River Valley from its name.

With regards to a tag line, there was not as much clarity provided. However, ADG will begin crafting appropriate options and key messaging that will be tested via Survey Monkey in advance of the presentation to the Board on February 26. The proposed options for both brand and tag line will be presented at this meeting, affording ADG another opportunity to test the key messaging.

Website Development (*Estimated to start in March, completed by late May*)

Once the brand and tag line are approved, a final site map and detailed website breakdown will be provided for the new website within two (2) weeks. This will include a definitive timeline for completion as well. Upon approval of the site map, an initial design for a homepage and one subpage will be provided, within three (3) weeks.

The process will then move to design revisions, including two (2) revisions to home page template and subpage layout. As the website design progresses, ADG will be working on content and imagery for the site. To ensure content accuracy, ADG requests that NRV Regional Commission staff identify content from the existing site to be moved to the new site; bullet points or drafts of content be provided for all website pages; and any preferred images to be used from the region or that represents the work of the Regional Commission. ADG will edit and re-write content to best convey brand messaging and goals.



The site will be built to have a responsive design with mobile capability – meaning it will be viewable on any screen. ADG will also provide a custom Wordpress template, custom Wordpress guide and a Wordpress training session for NRV Regional Commission staff.

The final site will include browser compatibility with the latest versions of Internet Explorer, Firefox, Safari, and Chrome. ADG will also integrate the new site with Google Analytics and Google Webmaster tools, all designed to generate detailed statistics about website traffic, traffic sources, measures, and conversions.

External Communication Plan (*Estimated delivery date of April 1*)

Based on the boot camp summary, the brand audit and market research, ADG will begin drafting the comprehensive communications plan. Within four weeks of approval of the new brand, a final plan should be produced that includes the following elements:

- Summary of the Brand Audit
- Communication Strategy, including messaging and talking points for specific audiences
- Communication Tools, including:
 1. Sample press release language and template;
 2. Style guide, including: Branding & Graphics Standards;
 3. Sample uses of logo and branding collateral (letterhead; business cards; notecards; handouts);
 4. Email Newsletter recommendations;
 5. Social Media recommendations, guidelines, and suggested content; and
 6. Suggested use of multimedia options.

Prior to the boot camp, it was noted that a website plan would be included in this plan; there is no need to do so at this point. The intent is to have the website development fast tracked so that it follows the brand approval process.

Branding Collateral (*Estimated to begin early April and wrap up by early May*)

Once the communication plan is developed and approved by the client, the branding collateral identified in the plan will be created. With the exception of the website, most of the collateral items can be designed and produced within a four to six week period of time. Ideally, a few critical components are wrapped up in advance of the May 1 deadline for final brand and messaging.

Key elements of the collateral package will include:

- Business cards, letterhead, envelopes, note cards (Identity Package)
- Rack cards or brochures (Community Collateral)
- Signage for office
- E-mail newsletter template
- Update e-mail signature

Ongoing Communications

ADG will continue to monitor timelines and delivery dates, adjusting as needed to suit client needs and preferences. We suggest bi-weekly status calls once the website process begins in order to hit targeted deadlines.

New River Valley Planning District Commission

Agenda

March 26, 2015

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for January
 - B. Approval of Treasurer's Report for January and [February](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 - None
 - B. Regular Project Review
 - None
 - C. Environmental Project Review
 - 1. [Nonpoint Source Implementation Grant Application](#)
 - 2. [Reissuance of Pearisburg STP VA0085961](#)
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)** ([enclosed](#))
- VIII. **OLD BUSINESS**
 - A. Annual Dinner Update
 - Commission Discussion
- IX. **NEW BUSINESS**
 - A. Community Development Block Grant Priorities for 2015-2016 (see February agenda)
 - Commission Action Needed
 - B. [Rural Transportation Work Program for FY16](#) ([enclosed](#))
 - Commission Action Needed
 - C. [Commission Awards Program for 2015 Annual Dinner](#) ([enclosed](#))
 - Commission Action Needed
 - D. Commission Branding Process; Logo Options and Tag Lines – Erica Allison, CEO/Founder, Allison Development Group (see February agenda)
 - Commission Discussion

All meeting materials posted on the Commission website www.nrvpdc.org

The New River Valley Planning District Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.

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MEMORANDUM

To: NRVPC Commissioners
From: Janet McNew, Finance Director
Date: March 16, 2015
Re: February 2015 Financial Statements

February 2015 year to date Agencywide Revenue and Expenditures and Balance Sheet are enclosed for your review.

As of month end February 2015 (67% of the fiscal year), overall year to date revenues are 70.537% and expenses are 61.45% of budget. Salary and Fringe, the two largest expense line items, are on target at 63.33% and 60.76%, respectively.

Expense lines exceeding budget include Office Supplies due to non-budgeted computer, software and server upgrades. Printing due to cost of producing the Annual Report and Audit due to fee increase over prior year. With the exception of \$1,600, the \$35,000 Miscellaneous budget line is for the Workforce Investment Board and the overage is related to their expenses which are eligible for reimbursement from the state. At this time, all line items with overages will be covered by current year revenue. Revenue lines that exceed or at zero budget, due to projects modified or new projects added since budget adoption.

It is important to note the Agencywide Revenue and Expense report compares actual receipts and expenses to the FY14-15 budget adopted by the Commission at the May 29, 2014 meeting. The financial operations of the agency are somewhat fluid and a revised budget is presented to the Commission each spring to reflect any adjustments made through the fiscal year.

**New River Valley Planning District Commission
Agencywide Revenue and Expenditures - February 2015**

With Indirect Detail

FY14-15 Budget adopted 5/29/14		February 2015	YTD	Under/Over	% Budget
Anticipated Revenues					
ARC	68,436.00	0.00	34,218.00	34,218.00	50.00%
LOCAL ASSESSMENT	226,952.81	0.00	222,236.42	4,716.39	97.92%
DHCD	75,971.00	0.00	56,978.00	18,993.00	75.00%
EDA	70,000.00	17,500.00	52,500.00	17,500.00	75.00%
WIB Fiscal Agent	60,000.00	0.00	50,000.00	10,000.00	83.33%
WIA Program Funds	518,965.00	30,568.70	351,175.51	167,789.49	67.67%
VDOT	58,000.00	0.00	22,905.98	35,094.02	39.49%
VDOT - Rocky Knob Project	120,500.00	0.00	68,941.48	51,558.52	57.21%
Floyd Co	0.00	2,617.01	2,881.80	-2,881.80	0.00%
Floyd Co EDA	14,000.00	0.00	11,434.53	2,565.47	81.68%
Giles County	20,000.00	4,526.19	22,195.31	-2,195.31	110.98%
Narrows Town	11,500.00	505.95	6,448.74	5,051.26	56.08%
Rich Creek Town	4,300.00	820.61	7,145.34	-2,845.34	166.17%
Montgomery County	20,000.00	2,890.63	8,376.84	11,623.16	41.88%
Blacksburg Town	48,000.00	1,916.67	40,333.35	7,666.65	84.03%
Christiansburg Town	3,400.00	0.00	3,452.19	-52.19	101.54%
Pulaski County	87,984.00	4,291.47	37,264.66	50,719.34	42.35%
Pulaski Town	12,500.00	0.00	6,950.04	5,549.96	55.60%
Pulaski Co Sewerage Auth.	0.00	0.00	1,000.00	-1,000.00	0.00%
Virginia Tech	31,500.00	0.00	27,657.00	3,843.00	87.80%
Recovered Cost	0.00	1,000.00	8,600.30	-8,600.30	0.00%
Virginia's First	0.00	1,939.53	16,586.32	-16,586.32	0.00%
Blacksburg/Christiansburg MPO	30,000.00	0.00	0.00	30,000.00	0.00%
Pembroke	1,500.00	66.13	712.40	787.60	47.49%
RV-ARC RideSolutions	33,680.00	0.00	14,279.55	19,400.45	42.40%
DEQ	52,000.00	0.00	38,174.19	13,825.81	73.41%
VDEM	24,953.00	0.00	14,804.51	10,148.49	59.33%
Southwest Virginia SWMA	1,000.00	0.00	1,000.00	0.00	100.00%
New River Health District	25,000.00	0.00	15,516.39	9,483.61	62.07%
Friends of SWVA	5,000.00	0.00	0.00	5,000.00	0.00%
Blacksburg Partnership	25,000.00	0.00	20,000.00	5,000.00	80.00%
Revenues	1,650,141.81	68,642.89	1,163,768.85	486,372.96	70.53%
Expenses					
Salaries	812,100.00	62,763.54	514,320.08	297,779.92	63.33%
Fringe Benefits	283,910.00	21,557.89	172,498.27	111,411.73	60.76%
Travel	55,893.00	5,208.20	31,542.40	24,350.60	56.43%
Office Space	68,520.00	4,158.09	33,352.12	35,167.88	48.68%
Telephone/Communications	14,105.00	1,019.04	8,826.83	5,278.17	62.58%
Office Supplies	15,275.00	987.35	20,919.61	-5,644.61	136.95%
Postage	2,750.00	490.59	2,504.86	245.14	91.09%
Printing	1,500.00	0.00	2,834.00	-1,334.00	188.93%
Copies & Copier Maintenance	3,390.00	72.74	2,555.21	834.79	75.37%
Media Ad	1,600.00	0.00	453.12	1,146.88	28.32%
Equipment Rent	8,500.00	621.68	4,842.40	3,657.60	56.97%
Vehicle Maintenance	1,500.00	64.99	265.86	1,234.14	17.72%
Vehicle Fuel	3,000.00	135.24	1,728.67	1,271.33	57.62%
Dues/Publications	10,100.00	0.00	6,276.00	3,824.00	62.14%
Training	2,150.00	0.00	675.00	1,475.00	31.40%
Insurance	5,280.00	0.00	4,009.00	1,271.00	75.93%
Meeting Expense	11,247.00	252.68	4,150.62	7,096.38	36.90%
Capital Outlay (Vehicle/Equipment)	6,000.00	0.00	3,913.11	2,086.89	65.22%
Contractual Services	307,199.00	7,413.61	155,550.40	151,648.60	50.64%
Audit Fee	7,500.00	0.00	7,750.00	-250.00	103.33%
Miscellaneous	35,459.00	603.50	39,207.96	-3,748.96	110.57%
Expenses	1,656,978.00	105,349.14	1,018,175.52	638,802.48	61.45%
Agency Balance	-6,836.19	-36,706.25	145,593.33		

New River Valley Planning District Commission
Balance Sheet
Period From : 07/01/14 to 2/28/15

Assets:

Operating Account	672,008.34
Reserve Funds - Certificate of Deposit	59,994.13
Reserve Funds - MMA	24,589.88
Accounts Receivable	131,143.15

Total Assets: \$887,735.50

Liabilities:

Accrued Annual Leave	46,709.99
Accrued Unemployment	17,699.26
Accrued Workers Comp	659.80

Total Liabilities: \$65,069.05

Projects

Net Projects	1,004.76
Current Year Unrestricted	227,557.63
Unrestricted Net Assets	591,071.65

Total Projects \$819,634.04

Total Liabilities and Projects 884,703.09

Net Difference to be Reconciled \$3,032.41

Total Adjustment \$3,032.41

Unreconciled Balance \$0.00

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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Planning Commission Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

March 19, 2015

PROJECT: **Nonpoint Source Implementation Grant Application**
VA150313-00900400400

SUBMITTED BY: Department of Environmental Quality

PROJECT DESCRIPTION: The Virginia Department of Environmental is requesting comments on the grant application for the FY2015 Section 319 (h) Nonpoint Source Implementation Grant.

PROJECT SENT FOR REVIEW TO: Planning District Commissioners

STAFF COMMENT: The staff has reviewed the appropriate plans (Land Use, Water Quality Management, Regional Solid Waste Management, Vision 2020, and the Economic Development plans) and finds that this project does not conflict with the plans or regional policies and goals.

Department of Environmental Quality
Summary of Proposed Assistance Application

FY2015 Section 319 Assistance Application

For Grant Period April 1, 2015 – June 30, 2019

FEDERAL GRANT PROGRAM:

Section 319 of the Federal Clean Water Act requires that state develop and implement nonpoint source pollution managements programs. Prior to July 1, 2013 Section 10.1-104.1 of Code of Virginia designated the Virginia Department of Conservation and Recreation (DCR) as the lead agency for Virginia's nonpoint source pollution management program to identify and establish priorities of nonpoint source related water quality problems, and the administration of a statewide nonpoint source advisory committee. The 2013 Legislative session of the General Assembly passed Chapters 756 (HB2048) and 793 (SB 1279) of the VA Acts of Assembly which named VA Department of Environmental Quality (DEQ) as the lead nonpoint source agency in VA and shifted the Section 319(h) grant program under DEQ's purview. CFDA: 66.460 Nonpoint Source Implementation Grants.

PURPOSE OF PROPOSAL:

Virginia's Nonpoint Source Pollution (NPS) Management Program is a diverse network of state and local government programs that collectively help prevent degradation of water quality and restore the health of our rivers, lakes, and bays. DEQ staffs administer nonpoint source pollution control programs required by state and federal law. These programs include nutrient management, agricultural best management practices, orphaned mine land inventory and abatement, watershed coordination, NPS Total Maximum Daily Load (TMDL) and watershed implementation; as well as administrative, technical and financial support provided to soil and water conservation districts (SWCDs) and other partners.

Collectively, these programs help prevent water quality degradation and restore the health of our lakes, rivers and bays by promoting and funding state and local watershed planning efforts, water quality monitoring, education and outreach, stream and wetland restoration, and other measures to reduce, prevent and track nonpoint source pollution loads.

FUNDING REQUEST:

FY2015 319h federal funds in the amount of \$3,070,561 (which includes \$10,000 EPA Inkind in which EPA will use funds to improve the Grant Reporting and Tracking System (GRTS) and Watershed Plan Tracker (WPT) tracking and coordination). These EPA Inkind funds will specifically support State users in EPA Region 3. The match requirement is \$2,047,041. The total grant application will be \$5,117,602.

ANTICIPATED RESULTS:

These funds will be used to support NPS grant coordination, reporting and planning; technical service delivery, education, training, and technology transfer. Base funds will enhance the basic state program capabilities by providing staff and technology support to the state's core programs. Also they are utilized to fund: mining inventory and abatement, watershed capacity building, GIS development and database support for NPS programs. Incremental funds will be used for on-the-ground BMP installation and technical assistance for implementation of approved TMDL watershed plans and for planning efforts related to the development of Watershed (TMDL) Implementation plans.

PROJECT MANAGER:

Nicole Sandberg, Phone: 804 698-4043.

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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Planning Commission Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #2

CIRP Review

March 19, 2015

PROJECT: **Reissuance of Pearisburg STP VA0085961
VA150313-01000400071**

SUBMITTED BY: Department of Environmental Quality

PROJECT DESCRIPTION: The Virginia Department of Environmental is requesting comments on the reissuance of Pearisburg STP VA0085961

PROJECT SENT FOR REVIEW TO: Planning District Commissioners

STAFF COMMENT: The staff has reviewed the appropriate plans (Land Use, Water Quality Management, Regional Solid Waste Management, Vision 2020, and the Economic Development plans) and finds that this project does not conflict with the plans or regional policies and goals.

Public Notice – Environmental Permit

PURPOSE OF NOTICE: To seek public comment on a draft permit from the Department of Environmental Quality that will allow the release of treated wastewater into a water body in Giles County, Virginia.

FIRST PUBLIC NOTICE ISSUE DATE: **February 25, 2014**

PUBLIC COMMENT PERIOD: 30 days following first public notice issue date

PERMIT NAME: Virginia Pollutant Discharge Elimination System Permit – Wastewater issued by DEQ, under the authority of the State Water Control Board.

NAME, ADDRESS AND PERMIT NUMBER OF APPLICANT: Town of Pearisburg, 112 Tazewell Street, Pearisburg, VA 24134; VA0085961.

NAME AND ADDRESS OF FACILITY: Pearisburg Sewage Treatment Plant (STP), 232 Tannery Road in Giles County

PROJECT DESCRIPTION: The Town of Pearisburg has applied for reissuance of a permit for the public STP. The applicant proposes to release treated sewage wastewaters at a rate of 275,000 gallons a day into a water body. Sludge from the treatment process will be disposed at the New River Resource Authority Sanitary Landfill. The facility proposes to release the treated sewage wastewaters in the New River in Giles County in the New River watershed. A watershed is the land area drained by a river and its incoming streams. The permit will limit the following pollutants to amounts that protect water quality: organic matter and solids.

HOW TO COMMENT: DEQ accepts comments by email, fax or postal mail. All comments must be in writing and be received by DEQ during the comment period. Written comments must include 1) The names, mailing addresses and telephone numbers of the person commenting and of all people represented by the citizen. 2) If a public hearing is requested, the reason for holding a hearing, including associated concerns. 3) A brief, informal statement regarding the extent of the interest of the person commenting, including how the operation of the facility or activity affects the citizen. DEQ may hold a public hearing, including another comment period, if public response is significant and there are substantial, disputed issues relevant to the proposed permit. The public may review the draft permit and application at the DEQ office named below.

CONTACT FOR PUBLIC COMMENTS, DOCUMENT REQUESTS AND ADDITIONAL INFORMATION:

Name: Kevin Crider

Address: Blue Ridge Regional Office, 7705 Timberlake Road, Lynchburg, VA 24502

Email: kevin.crider@deq.virginia.gov

Phone: (434) 582-6212 Fax: (434) 582-5125

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March 26, 2015

Executive Director's Report

Economic Development:

- The CEDS committee is continuing their work evaluating goals, objectives and economic development projects for the 2015 update. Patrick O'Brien will attend the April Commission meeting to update Commissioners on the CEDS committee progress and gain feedback.

Transportation:

- The NRV Passenger Rail project established three committees to support the effort going forward, Legislative/Government Affairs, Marketing/Public Relations, and Feasibility. All three committees are holding their first meetings between 3/18 and 4/3. A regional survey is anticipated to be released in early April. Also, intercept surveys at the Lynchburg station, Megabus stop and home ride on VT campus will be conducted.
- The Regional Transit Coordinating Council held their most recent quarterly meeting on 3/17 and kicked-off the MPO Regional Transit Study. Commission staff facilitates the Transit Coordinating Council and was contracted by the MPO to conduct the transit study with the intention of increasing ridership between systems, identifying marketing strategies for transit ridership as well as coordinating regional transit stop locations.
- The Rural Transportation Advisory Committee also met on 3/17 and a significant portion of their meeting was dedicated to input on House Bill 2 which is legislation from 2014 General Assembly session to develop a criteria for evaluating proposed transportation projects to ensure funding is directed to the highest need. Commission staff is engaged with VDOT during the drafting of the HB2 program and providing input on the measures as they relate to future transportation needs in the region.

Regional:

- This month the New River Valley Economic Development Alliance is celebrating 25 years!
- Virginia's 1st and Commerce Park organizations are continuing their work to consolidate both entities into one which will greatly enhance administrative services and decrease complexity of financial tracking. Legal services are currently engaged to assist with the transition.

PDC:

- The annual dinner plans are coming together with invitations scheduled to be sent out in early April. The event will be at the Hotel Floyd on 5/13 at 6:00 and will be structured around a food truck rodeo concept (rain or shine). Three food truck vendors will participate as well as local beer and wine, dessert, music and craft. Tickets will be \$35 per person which will allow for a sampling from each food vendor and dessert table. Invitees include Commissioners, local, state and federal government elected officials, planning commission chairs, local government managers, planning directors, guests and Commission staff.
- The Commission branding process and name change is on track to be formally released at the annual dinner event.
- On behalf of the NADO board of directors I was invited to participate in a White House Rural Council meeting on 3/24 at the Eisenhower Executive Office Building. We will be discussing the value of regional approaches to rural economic development.

New River Valley Planning District Commission

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MEMORANDUM

To: Planning District Commissioners

From: Kevin R. Byrd, Executive Director

Date: March 18, 2015

Re: Rural Transportation Work Program for FY16

Each year the Commission reviews the proposed Rural Transportation Work Program before submitting to VDOT. Elijah Sharp, Director of Planning and Programs, will attend the Commission meeting to provide an overview of the proposed work program and answer any questions. Enclosed in the packet is a resolution for the Commission to consider adopting which will move the work program to VDOT for review.

New River Valley Planning District Commission



FY16 Transportation Planning Work Program

March 26, 2015

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Introduction

The Virginia Department of Transportation (VDOT) allocates part of the State Planning and Research (SPR) funding to provide annual transportation planning assistance for non-urbanized areas within the Commonwealth. The Rural Transportation Planning (RTP) Program was created to aid the State in fulfilling the requirements of the State Planning Process to address the transportation needs of non-metropolitan areas. Funds appropriated under 23 U.S.C. 307(c) (SPR funds) are used in cooperation with the Department of Transportation, Commonwealth of Virginia for transportation planning as required by Section 135, Title 23, U.S. Code. These Federal funds provide 80 percent funding and require a 20 percent local match.

In FY-2016 each planning district commission / regional commission will receive \$58,000 from VDOT's Rural Transportation Planning Assistance Program and each planning district commission / regional commission will provide a local match of \$14,500 to conduct rural transportation planning activities. This resource may be supplemented with additional planning funds, all such funds requires the development of a scope of work, approval and other coordination in administrative work programs.

The scope of work shall include specific activities as requested by VDOT and/or the Federal Highway Administration. The scope of work may also include activities or studies addressing other transportation planning related issues that may be of specific interest to the region. The criteria for the determination of eligibility of studies for inclusion as part of this work program are based upon 23 U.S.C. 307 (c), State Planning and Research (SPR).

Use of these funds by the New River Valley Planning District Commission (NRVPDC) is identified in and guided by an annual scope of work, also referred to as a work program. The work program details the transportation planning activities to be carried out by the NRVPDC under the Rural Transportation Planning Assistance Program in the upcoming fiscal year.

Local government staff and the NRVPDC's Transportation Technical Advisory Committee (TAC) participate in the development of the work program, which must be approved/endorsed by the Planning District Commission.

For FY-2016 the NRVPDC proposes to utilize the SPR funds to undertake activities in the two general areas: Program Administration and New River Valley Regional Projects.

Program Administration

Objective and Background: The purpose of this work element is to cover the administrative and general costs associated with the project.

Work Elements: This includes the financial management and quarterly reporting, office supplies, meeting materials, and other general program costs. Activities include:

- Provide fiscal accountability of State Planning and Research (SPR) fund expenditures through regular quarterly reporting to VDOT.
- Provide adequate and appropriate public notice of meetings.
- Maintain contact with a regional network of local government officials, region-wide agencies and organizations, neighboring PDCs, VDOT representatives, and other applicable federal, state and local agencies concerning transportation issues.

Products: Quarterly financial reporting, mailings/notices, and preparation of quarterly activity reports.

Regional Transportation Planning Program Administration Budget:

<u>Total</u>	<u>SPR (80%)</u>	<u>PDC Match (20%)</u>
\$7,500.00	\$6,000.00	\$1,500.00

New River Valley Regional Projects

Objective and Background: Address regional transportation issues identified by the Transportation Committees and the Planning District Commission. Individual projects and work elements are described below:

Work Elements:

- (a) **(\$10,000) Regional Transportation Leadership** - The purpose of this work element is to facilitate regional participation and consensus building on transportation-related issues through a continuing, comprehensive, and coordinated planning process.

Task 1: Regional Transportation Technical Advisory Committee

Products: The Transportation Technical Advisory Committee (TAC) is the foundation of the PDC's transportation planning program. TAC is composed of administrators and professional staff from local governments and institutions/agencies within the New River Valley Planning District service area. TAC serves as an advisory body to the PDC on transportation issues.

Benchmarks/Milestones (throughout year):

- Provide staff assistance for a maximum of 6 meetings
- Prepare meeting minutes, agendas, and presentation materials
- Maintain a website to post relevant transportation related information
- Review and provide input for regional and statewide planning efforts

Task 2: Regional Transit Coordinating Council

Products: The council meets on a regular basis to discuss public transportation in the region and serves as a coordinating entity to support local governments, partnering stakeholders, and service providers. The council is comprised of all the region's public transportation partners and provides a strong multi-jurisdiction/multi-system forum for transit.

Benchmarks/Milestones (throughout year):

- Provide staff assistance for a maximum of 3 meetings
- Prepare meeting agendas and presentation materials
- Discuss existing transit services and TDPs
- Identify potential common interests
- Develop strategies and recommendations
- Identify funding sources

- (b) **(\$20,000) Regional Technical Assistance** - Activities typically include assistance in the areas of: highway safety/congestion, bicycle/pedestrian improvements, access management, public transportation, freight movement, hazard mitigation, infrastructure evaluations, stormwater management, recreation, or transportation as it relates to other elements such as: housing, economic development, and energy. FY 2016 Program Tasks include, but are not limited to:

Task 1: Regional Alternative Transportation Planning

Products: Complete one multijurisdictional project.

Benchmarks/Milestones (throughout year):

- Continue to support the trail counter program
- Update regional transportation website
- Coordinate and lead stakeholder group meetings
- Prepare a formal report and/or interactive application

Task 2: Transportation Related Local Study, New River Valley

Products: Provide technical assistance to an NRV locality.

Benchmarks/Milestones (throughout year):

- Participate in stakeholder group meetings
- Develop a needs assessment
- Prepare a formal report

- (c) **(\$10,000) Project Implementation, Grant-Writing Assistance & Professional Development**

Products: Assist local applicants to prepare transportation related grant funding applications. Provide grant-writing assistance for a maximum of five projects. Additional assistance will be offered depending on staff availability.

Benchmarks/Milestones (throughout year):

- **Schedule a meeting with CTB representative**
Status: Complete by December 2015
- **Submit Alternative Transportation Applications**
Status: Complete by December 2015
- **Attend Conferences/Professional Development** – Attend national or statewide conferences, and participate in transportation related professional development courses.
Status: Complete by June 2016

(d) **(\$25,000) Statewide Projects and Core Program Requirements**

Products: The purpose of this work element is to provide assistance to the Virginia Department of Transportation for statewide planning on behalf of the New River Valley. Furthermore, provide local technical assistance required to fulfill statewide planning and policy efforts.

Benchmarks/Milestones (throughout year):

- **Compile Existing & Future Landuse GIS layers for the region:** Provide VDOT with GIS landuse data from local comprehensive plans within the Planning District Commission boundaries. The Commission shall utilize the GIS tool provided by VDOT-TMPD to geo-reference local transportation plan recommendations. Information gathered will be used to update existing land use data within the Statewide Planning System and will be used to augment data for the Statewide Travel Demand Model that is currently under development. For localities that do not have GIS layers / attribute data for the current and future land use plans, develop a schedule and identify resources needed that would allow this data to be captured via GIS. VDOT-TMPD will provide detail instructions and templates to be used to provide consistency across the state.

Status: Complete by June 30, 2016

- **Submit a prioritized list of recommended projects for consideration in the FY 2016 – 2021 SYIP:** Provide documentation of prioritization methodology to determine the list of regional priorities.

Status: Complete by November 30, 2015

- **Submit a prioritized list of recommended projects for HB2 and the Virginia Multimodal Transportation Plan:** Provide documentation of prioritization methodology to determine the list of regional priorities.

Status: Complete by December 31, 2015

- **Participate in outreach meetings and review data as requested by VDOT throughout the fiscal year pertaining to:** Long range transportation planning efforts and prioritization of recommendations or projects.

Status: Complete by June 201

- **Coordinate tasks with VDOT District Planner:** Tasks identified by the District Planner throughout the fiscal year.

Status: Complete by June 2016

New River Valley Regional Projects Budget:

<u>Total</u>	<u>SPR (80%)</u>	<u>PDC Match (20%)</u>
\$65,000.00	\$52,000.00	\$13,000.00

**Budget Summary
FY 2016 Work Program**

<u>Project</u>	<u>SPR (80%)</u>	<u>PDC (20%)</u>	<u>Total</u>
Program Administration	\$6,000.00	\$1,500.00	\$7,500.00
NRV Regional Projects	\$52,000.00	\$13,000.00	\$65,000.00
TOTAL	\$58,000	\$14,500.00	\$72,500.00

- Insert Resolution Here -

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New River Valley Planning District Commission



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Radford, Virginia 24141
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RESOLUTION OF SUPPORT FOR FY 2016 TRANSPORTATION PLANNING WORK PROGRAM

WHEREAS, the New River Valley Planning District Commission is eligible to receive State Planning and Research (SPR) funds through VDOT's Rural Transportation Planning Assistance Program; and

WHEREAS, the proposed FY 2016 Transportation Planning Work Program represents the interests of the New River Valley region; and

WHEREAS, the New River Valley Planning District Commission has reviewed the Transportation Planning Work Program and agrees with the projected work elements for the 2015-2016 fiscal year.

THEREFORE, BE IT RESOLVED by the New River Valley Planning District Commission that this Commission adopts and supports the FY 2016 Transportation Planning Work Program – Rural Planning Organization Staff Budget.

Adopted this 26th day of March, 2015.

Kevin Sullivan, Chair

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MEMORANDUM

To: Planning District Commissioners
From: Kevin R. Byrd, Executive Director
Date: March 18, 2015
Re: Commission Awards Program for 2015 Annual Dinner

In January the Commission began soliciting nominations for the awards program. The awards solicitation was sent to all Commissioners, local government managers and numerous community partner organizations via constant contact email. The program was also promoted on Commission social media sites (facebook and twitter). The nominations closed on March 17th with several nominations received.

The names of the nominees, and the statements submitted on their behalf, will be distributed at the March 26th Commission meeting rather than in the agenda packet. Commissioners will have the opportunity to review the materials at the meeting followed by a ballot process to select the award recipients.

The three award categories are as follows:

Champion of the Valley – An elected official (past or present) from within or representing the New River Valley that has made significant contributions toward the betterment of the region.

Citizen of the Valley – A citizen of the New River Valley that has made significant contributions toward the betterment of the region.

Friend of the Valley – Someone that lives outside of the New River Valley and has made significant contributions toward the betterment of the region.

New River Valley Planning District Commission

Agenda

April 23, 2015

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for March
 - B. Approval of [Treasurer's Report for March](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
None
 - B. Regular Project Review
None
 - C. Environmental Project Review
 1. [\[15-10\] FY2015 State Revolving Loan Funds Capitalization Application VA150327-01100400400](#)
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
 - A. Appoint Nominating Committee for FY16 Officers
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)** (enclosed)
- VIII. **OLD BUSINESS**
 - A. Annual Dinner Update
Commission Discussion
- IX. **NEW BUSINESS**
 - A. [Resolution Implementing Commission Name Change](#) (enclosed)
Commission Action Needed
 - B. [House Bill 2 Transportation Prioritization](#); Presentation – Elijah Sharp (enclosed)
Commission Discussion
 - C. [Review Comprehensive Economic Development Strategy \(CEDS\) Goals, Objectives, Strategies, Ranking Criteria](#); Presentation – Patrick O'Brien (enclosed)
Commission Discussion

All meeting materials posted on the Commission website www.nrvpdc.org

The New River Valley Planning District Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.

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MEMORANDUM

To: NRVPC Commissioners
From: Janet McNew, Finance Director
Date: April 13, 2015
Re: March 2015 Financial Statements

March 2015 year to date Agencywide Revenue and Expenditures and Balance Sheet are enclosed for your review.

As of month end March 2015 (75% of the fiscal year), overall year to date revenues are 78.187% and expenses are 69.11% of budget. Salary and Fringe, the two largest expense line items, are on target at 71.36% and 68.34%, respectively.

Expense lines exceeding budget include Office Supplies due to non-budgeted computer, software and server upgrades. Printing due to cost of producing the Annual Report and Audit due to fee increase over prior year. With the exception of \$1,600, the \$35,459 Miscellaneous budget line is for the Workforce Investment Board and the overage is related to their expenses which are eligible for reimbursement from the state. At this time, all line items with overages will be covered by current year revenue. Budget revenue lines at zero budget, or exceed budget, is the result of projects modified or new projects added since budget adoption.

It is important to note the Agencywide Revenue and Expense report compares actual receipts and expenses to the FY14-15 budget adopted by the Commission at the May 29, 2014 meeting. The financial operations of the agency are somewhat fluid and a revised budget is presented to the Commission each spring to reflect any adjustments made through the fiscal year.

New River Valley Planning District Commission
Agencywide Revenue and Expenditures - March 2015

With Indirect Detail

FY14-15 Budget adopted 5/29/14	March 2015	YTD	Under/Over	% Budget	
Anticipated Revenues					
ARC	68,436.00	0.00	34,218.00	34,218.00	50.00%
LOCAL ASSESSMENT	226,952.81	0.00	222,236.42	4,716.39	97.92%
DHCD	75,971.00	0.00	56,978.00	18,993.00	75.00%
EDA	70,000.00	0.00	52,500.00	17,500.00	75.00%
WIB Fiscal Agent	60,000.00	10,000.00	60,000.00	0.00	100.00%
WIA Program Funds	518,965.00	33,667.55	384,843.06	134,121.94	74.16%
VDOT	58,000.00	19,712.88	42,618.86	15,381.14	73.48%
VDOT - Rocky Knob Project	120,500.00	5,255.67	74,197.15	46,302.85	61.57%
Floyd Co	0.00	1,503.99	4,385.79	-4,385.79	0.00%
Floyd Co EDA	14,000.00	0.00	11,434.53	2,565.47	81.68%
Giles County	20,000.00	3,021.20	25,216.51	-5,216.51	126.08%
Narrows Town	11,500.00	400.88	6,849.62	4,650.38	59.56%
Rich Creek Town	4,300.00	920.28	8,065.62	-3,765.62	187.57%
Montgomery County	20,000.00	3,626.57	12,003.41	7,996.59	60.02%
Blacksburg Town	48,000.00	1,916.67	42,250.02	5,749.98	88.02%
Christiansburg Town	3,400.00	0.00	3,452.19	-52.19	101.54%
Pulaski County	87,984.00	3,345.53	40,610.19	47,373.81	46.16%
Pulaski Town	12,500.00	0.00	6,950.04	5,549.96	55.60%
Pulaski Co Sewerage Auth.	0.00	500.00	1,500.00	-1,500.00	0.00%
Virginia Tech	31,500.00	2,474.63	30,131.63	1,368.37	95.66%
Recovered Cost	0.00	1,092.19	9,692.49	-9,692.49	0.00%
Virginia's First	0.00	2,075.50	18,661.82	-18,661.82	0.00%
Blacksburg/Christiansburg MPO	30,000.00	14,249.76	14,249.76	15,750.24	47.50%
Pembroke	1,500.00	90.00	802.40	697.60	53.49%
RV-ARC RideSolutions	33,680.00	9,141.15	23,420.70	10,259.30	69.54%
DEQ	52,000.00	0.00	38,174.19	13,825.81	73.41%
VDEM	24,953.00	5,910.27	20,714.78	4,238.22	83.02%
Southwest Virginia SWMA	1,000.00	0.00	1,000.00	0.00	100.00%
New River Health District	25,000.00	7,419.00	22,935.39	2,064.61	91.74%
Friends of SWVA	5,000.00	0.00	0.00	5,000.00	0.00%
Blacksburg Partnership	25,000.00	0.00	20,000.00	5,000.00	80.00%
Revenues	1,650,141.81	126,323.72	1,290,092.57	360,049.24	78.18%
Expenses					
Salaries	812,100.00	65,160.27	579,480.35	232,619.65	71.36%
Fringe Benefits	283,910.00	21,537.03	194,035.30	89,874.70	68.34%
Travel	55,893.00	5,046.03	36,588.43	19,304.57	65.46%
Office Space	68,520.00	4,158.09	37,510.21	31,009.79	54.74%
Telephone/Communications	14,105.00	1,474.01	10,300.84	3,804.16	73.03%
Office Supplies	15,275.00	1,803.48	22,723.09	-7,448.09	148.76%
Postage	2,750.00	67.99	2,572.85	177.15	93.56%
Printing	1,500.00	0.00	2,834.00	-1,334.00	188.93%
Copies & Copier Maintenance	3,390.00	496.79	3,052.00	338.00	90.03%
Media Ad	1,600.00	262.86	715.98	884.02	44.75%
Equipment Rent	8,500.00	621.68	5,464.08	3,035.92	64.28%
Vehicle Maintenance	1,500.00	68.79	334.65	1,165.35	22.31%
Vehicle Fuel	3,000.00	195.48	1,924.15	1,075.85	64.14%
Dues/Publications	10,100.00	3,741.20	10,017.20	82.80	99.18%
Training	2,150.00	29.00	704.00	1,446.00	32.74%
Insurance	5,280.00	0.00	4,009.00	1,271.00	75.93%
Meeting Expense	11,247.00	998.73	5,149.35	6,097.65	45.78%
Capital Outlay (Vehicle/Equipment)	6,000.00	-83.08	3,830.03	2,169.97	63.83%
Contractual Services	307,199.00	20,130.34	175,680.74	131,518.26	57.19%
Audit Fee	7,500.00	0.00	7,750.00	-250.00	103.33%
Miscellaneous	35,459.00	1,282.58	40,490.54	-5,031.54	114.19%
Expenses	1,656,978.00	126,991.27	1,145,166.79	511,811.21	69.11%
Agency Balance	-6,836.19	-667.55	144,925.78		

New River Valley Planning District Commission
Balance Sheet
Period From : 07/01/14 to 3/31/15

Assets:

Operating Account	629,704.22
Reserve Funds - Certificate of Deposit	59,994.13
Reserve Funds - MMA	24,589.88
Accounts Receivable	180,893.73
Total Assets:	<u><u>\$895,181.96</u></u>

Liabilities:

Accounts Payable	6,395.56
Accrued Annual Leave	46,709.99
Accrued Unemployment	17,901.19
Accrued Workers Comp	742.01
Total Liabilities:	<u><u>\$71,748.75</u></u>

Projects

Net Projects	22,249.07
Current Year Unrestricted	205,645.73
Unrestricted Net Assets	591,071.65
Total Projects	<u><u>\$818,966.45</u></u>
Total Liabilities and Projects	<u><u>890,715.20</u></u>
Net Difference to be Reconciled	<u><u>\$4,466.76</u></u>
Total Adjustment	<u><u>\$4,466.76</u></u>
Unreconciled Balance	<u><u>\$0.00</u></u>

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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Planning Commission Members
FROM: Kevin R. Byrd, Executive Director
AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

April 16, 2015

PROJECT: [15-10] FY2015 State Revolving Loan Funds Capitalization Application
VA150327-01100400400

SUBMITTED BY: Department of Environmental Quality

PROJECT DESCRIPTION: The Virginia Department of Environmental is requesting comments on a grant application for Federal funding assistance.

PROJECT SENT FOR REVIEW TO: Planning District Commissioners

STAFF COMMENT: The staff has reviewed the appropriate plans (Land Use, Water Quality Management, Regional Solid Waste Management, Vision 2020, and the Economic Development plans) and finds that this project does not conflict with the plans or regional policies and goals.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY
Street address: 629 East Main Street, Richmond, Virginia 23219
Mailing address: P.O. Box 1105, Richmond, Virginia 23218
www.deq.virginia.gov

Molly Joseph Ward
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4020
1-800-592-5482

MEMORANDUM:

TO: Planning District Commissions

FROM: Patty W. Walsh
Grants Administrative Manager

DATE: March 24, 2015

SUBJECT: Intergovernmental Review

Enclosed is a Department of Environmental Quality grant application for Federal funding assistance being submitted to you for intergovernmental review pursuant to Executive Order 12372.

[15-10] – FY2015 State Revolving Loan Funds Capitalization Application

The intergovernmental review process requires that comments on the above application be received by May 26, 2015. If comments are not received before then, we will assume that you have elected to waive comment. Additional information regarding the enclosed application may be provided upon request. If you require additional time to provide comments, please inform in writing prior to that date.

Thank you for your assistance. You may contact me at (804) 698-4173 or Patty.Walsh@deq.virginia.gov with any questions.

ASSISTANCE PROPOSAL FOR
STATE REVOLVING LOAN FUND CAPITALIZATION GRANT PROGRAM
FOR THE PERIOD OCTOBER 1, 2015 – SEPTEMBER 30, 2017

FEDERAL GRANT PROGRAM:

Capitalization Grants for Clean Water State Revolving Funds. CFDA: 66.458. Capitalization grants to States are provided to create State Revolving Funds, giving a long term source of state financing for (1.) wastewater improvements at publicly-owned treatment facilities, and (2.) Nonpoint source water quality management activities included in state plans pursuant to Section 319

PURPOSE OF PROPOSAL:

Virginia has the opportunity to fund clean water projects throughout the Commonwealth. This proposal plans to fund 24 projects to localities through wastewater and non-point source loans.

FUNDING REQUEST:

Federal funds requested are \$28,736,000 with a match requirement of \$5,747,200.

ANTICIPATED RESULTS:

This application will provide a contribution to the Revolving Fund that will be used to finance 24 projects that improve water quality in Virginia.

PROJECT MANAGER:

Walter A. Gills, Phone: 804 698-4133

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April 23, 2015

Executive Director's Report

Economic Development:

- Patrick O'Brien will attend the April Commission meeting to update Commissioners on the CEDS committee progress and gain feedback on economic strategies and projects.
- The NRV Trail Guide is in draft form and contains three trails from each of the following, Montgomery County, Pulaski County, Giles County and the City of Radford. Content will be sent to a graphic design firm for layout and printing in the coming month. Copies will be provided to the tourism offices in each participating community and will be available online.

Transportation:

- The NRV Passenger Rail project issued a press release on April 14th to announce the formation of the regional steering committee facilitated by the Blacksburg Partnership as well as to ask residents to take the ridership survey. The survey is a portion of the passenger rail study the Commission is conducting for the NRV MPO. You can access the survey at www.surveymonkey.com/s/nrvrailsurvey or from www.nrvpassengerail.org. A Facebook page for the effort was recently established and can be found by searching NRV Rail 2020 on Facebook.
- VDOT will host a public input meeting on the 2016-2021 Six Year Improvement Program on April 29th at Northside High School located at 6758 Northside HS Road, Roanoke VA 24019. Comments can be submitted on highway, rail and public transportation initiatives either at the meeting or via email to Six-YearProgram@vdot.virginia.gov
- Elijah Sharp will provide an overview House Bill 2 (HB2) at the April meeting which is a process to prioritize critical transportation needs. More information on HB2 can be found at www.virginiahb2.org

Regional:

- The NRV Agritourism planning grant project is in the latter stages of strategic planning development. The process is being facilitated by Dr. Martha Walker, a Community Viability Specialist with the Virginia Cooperative Extension. Participants in the planning process include extension agents from Montgomery, Pulaski and Giles Counties as well as agritourism business operators and tourism staff members.
- The Virginia Department of Environmental Quality released a draft of the state Water Resources Plan and is available for comment until May 8th. The state plan is a compilation of regional plans completed in 2012-2013. The draft can be found at www.deq.virginia.gov and the Water Resources Plan is linked on the main page.

PDC:

- The annual dinner invitations were mailed out on April 9th. All vendors are confirmed. Both award recipients, Rich Boucher, Champion of the Valley and Ken Anderson, Citizen of the Valley, will be in attendance at the event.
- The Commission branding process is on track following the Commission selection of a logo at the March meeting. Items with the new logo are ordered and a communication strategy is being prepared by Allison Development Group to support the process of introducing the new brand and tagline.

New River Valley Planning District Commission

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MEMORANDUM

To: Planning District Commissioners

From: Kevin R. Byrd, Executive Director

Date: April 16, 2015

Re: Commission Name Change Resolution

The final step required to amend the Commission's charter agreement to implement the name change to the New River Valley Regional Commission is for the Commission to pass a supporting resolution. A resolution is enclosed for the Commission to consider at the April 23rd meeting.

Following the unanimous vote of support by the Commission at the October 23rd meeting, all 14 members of the Commission provided resolutions in support of the name change. Commission staff is working with Allison Development Group on a branding and communications strategy for the name change and plans to implement the change beginning at the annual dinner event. Until May 13th the Commission will continue to utilize the original name.

Counties

Floyd • Giles • Montgomery • Pulaski

City

Radford

Towns

*Blacksburg • Christiansburg • Floyd •
Narrows • Pearisburg • Pulaski • Rich Creek*

Universities

Virginia Tech • Radford University

New River Valley Planning District Commission



6580 Valley Center Drive, Suite 124
Radford, Virginia 24141
Tel (540) 639-9313
Fax (540) 831-6093
e-mail: nrvpdc@nrvpdc.org
Visit: www.nrvpdc.org

RESOLUTION

CHANGING THE NAME OF THE NEW RIVER VALLEY PLANNING DISTRICT COMMISSION TO THE NEW RIVER VALLEY REGIONAL COMMISSION

WHEREAS, the New River Valley Planning District Commission was established by the local governments within the region on September 15, 1969 and chartered the Commission with the aforementioned name, and

WHEREAS, the Commission conducted an assessment of the agency in 2012 which identified eight implementation priorities, one of which included changing the name to the New River Valley Regional Commission, and

WHEREAS, the Commission Board of Directors conducted a vote that secured unanimous support at their meeting on October 23, 2014 to pursue changing the name to the New River Valley Regional Commission, and

WHEREAS, changing the name of the Commission necessitates an amendment to the Commission's Charter which must secure a majority of affirmative support from its members (8 out of 14) to be implemented, and

WHEREAS, the Commission received 14 out of 14 resolutions in support of the name change from its members, and

WHEREAS, the Commission is pursuing the name change to better reflect the overall mission and actions of the agency as a regional body serving the New River Valley, while recognizing the Commission routinely provides services beyond planning to its members, and the name Planning District Commission is often mistaken for local government Planning Commissions, and

WHEREAS, the purpose and function of the Commission will remain unchanged, while the new name offers better alignment with the intended purpose/function of regional collaboration, convening, visioning and service delivery.

NOW, THEREFORE, BE IT RESOLVED, the Commission hereby amends the Charter Agreement, Article I, Section 1, as follows, "The name of this organization shall be the New River Valley ~~Planning District Commission~~ Regional Commission, hereinafter called the Commission."

Adopted April 23, 2015

Kevin Sullivan, Chair

New River Valley Planning District Commission

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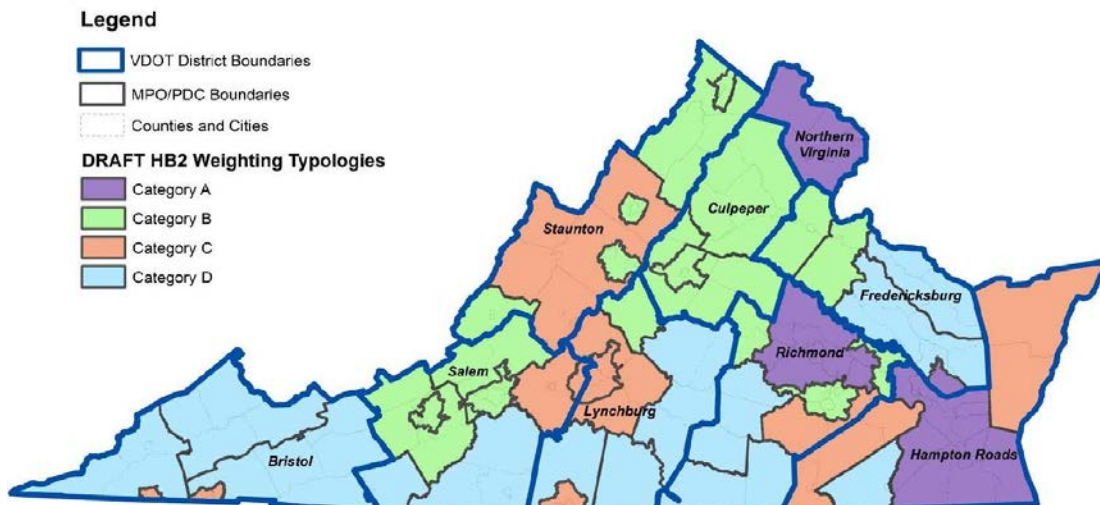
MEMORANDUM

To: Planning District Commissioners
From: Elijah Sharp, Director of Planning & Programs
Date: April 16, 2015
Re: House Bill 2

§ 33.1-23.5:5; Statewide Prioritization Process for Project Selection, also known as House Bill 2, requires the establishment of statewide transportation weighting factors. The purpose of the legislation is to increase transparency and accountability during the project selection process. Beginning June 2016, projects will be scored in the areas of: safety, congestion mitigation, accessibility, environmental quality, economic development, and land use.

After conducting public outreach efforts in February 2015, the Secretary of Transportation's Office recommended that Planning District Commission and Metropolitan Planning Organization boundaries be categorized into one of four distinct typologies. Typologies are based on population density, projected population growth, and average vehicle miles traveled per lane mile. The typologies range from A (most urban areas of Virginia) to D (most rural parts of Virginia).

Currently, the Commission is categorized as Typology B. Category B weighting criteria distributes the project score the following way: 15% safety, 15% congestion, 25% accessibility, 10% environment, 20% economic, and 15% landuse. The map below illustrates the Statewide Draft Typology Map, released in February:



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MEMORANDUM

To: Planning District Commissioners

From: Patrick O'Brien, Regional Planner

Date: April 15, 2015

Re: Comprehensive Economic Development Strategy (CEDS) Update

Last year's CEDS process completed the five-year update, and also incorporated the findings of the NRV Livability Initiative that relate to regional economic development. The committee has decided not to change last year's list of goals and objectives significantly this year, based on the thorough overhaul and alignment with livability initiatives from last year's CEDS process. The list of **CEDS goals and objectives is on pages 2-6** for your reference. This year's update builds on this strong foundation, with a focus on developing and tracking economic indicators that align with CEDS goals.

As part of the 2015 update, staff convened the CEDS committee to review progress on CEDS projects and provide input on changes for this year's CEDS update. **Pages 7-8 provides notes from the December 2014 meeting**, detailing economic development trends from last year that the CEDS should consider, as well as a listing of proposed projects/priority areas. **Pages 9-15 provides notes from the February 2015 meeting**, detailing the discussion of CEDS economic indicators (see below), and an updated version of the project ranking criteria showing the changes the committee suggested for this year. If you would like a copy of any of the documents referenced in the notes, please contact me at: pobrien@nrvpdc.org.

In early 2015, the US Economic Development Administration published guidance on new requirements for the content and format of the CEDS report. In particular, the CEDS committee focused on the requirement to incorporate an 'evaluation framework' of performance metrics to track progress toward achieving CEDS goals. The suggested metrics include an array of regional economic indicators, as well as outcome measures to track the results of CEDS projects. Staff will attend the April commission meeting to provide a brief overview of the CEDS process to date, and to discuss potential performance metrics to include in the CEDS in more detail.

Please review the notes with an eye toward identifying any additional economic development trends or issues that are not listed, which you feel are an important consideration for this year's CEDS process. Similarly, please provide feedback on changes to the CEDS goals or project ranking criteria that you think we need to consider for this year's CEDS.

In May staff will present the CEDS project package and in June the full CEDS report will be provided for Commission review and consideration of adoption.

NRV CEDS Goals, Objectives, and Strategies 2014

Priority 1: Support small business and entrepreneurial development

Goal: Establish an environment that fosters the growth of existing businesses and supports entrepreneurs from startup stage through maturation.

Objective 1: Optimize existing resources for entrepreneurs and small businesses and promote collaboration between these resources.

Objective 2: Increase the number of jobs created through entrepreneurial start-ups and expansions in the New River Valley.

Business Assistance and Entrepreneurial Support Key Strategies

- 1) Promote cooperation between the Radford Small Business Development Center, VT KnowledgeWorks, New River Community College, etc.
- 2) Create new and support existing financing opportunities for business/industry expansion, including venture capital.
- 3) Encourage the use of locally developed technology and intellectual property in manufacturing and other industries.
- 4) Organize creative financing programs and improve entrepreneurs' access to capital.
- 5) Increase small business support services through provision of community e-commerce space as well as trainings (social media, computer, etc.).
- 6) Link local industries with technology and research capabilities of Virginia Tech, Radford University, and New River Community College.

Priority 2: Preparation and Continued Support of Qualified Workforce

Goal: Prepare the New River Valley workforce for present and future employment in growing employment sectors.

Objective 1: Train and re-train workers for higher skills and productivity in the modern economy.

Objective 2: Improve the industry/education interface at all levels.

Preparation and Continuation of Qualified Workforce Key Strategies

- 1) Utilize the Community College or the One-stop Centers to assist businesses seeking trained employees or training of employees requiring enhanced skills.
- 2) To establish partnerships between industry/business and all levels of education by implementing an integrated workforce curriculum that provides students with more "real world" learning opportunities
- 3) Expand existing and explore new opportunities for business training and professional development programs.
- 4) Create a Youth Entrepreneurial Center for business and civic development and practice.
- 5) Integrate workforce education and training to meet the needs of the region's strongest economic clusters and where there are skills gaps.

Priority 3: Available Land, Quality Infrastructure, and Affordable Housing

Goal: Maintain existing and deploy additional infrastructure to meet the needs of businesses and residents.

Objective 1: Create an affordable, accessible and interlinked public transportation network that connects population centers with major employment centers.

Objective 2: Strengthen the economic position of downtown commercial districts.

Objective 3: Improve the region's telecommunication network to attract new firms, assist existing firms, and educate citizens.

Objective 4: Increase the energy efficiency of industrial and commercial buildings.

Quality Infrastructure Key Strategies

- 1) Coordinate and maximize the use of existing public and private transportation resources focused on employment mobility.
- 2) Seek diversification and mixed use redevelopment of downtown commercial districts.
- 3) Deploy last mile fiber optics using wired and wireless technologies throughout the region to serve businesses and residents.
- 4) Create utility standards for service providers to follow and coordinate public digging to minimize costs and disturbances.
- 5) Seek creative and cooperative regional financing strategies for major infrastructure needs.
- 6) Ensure adequate public utilities are in place for businesses and residents.
- 7) Coordinate and adopt creative approaches to encourage the creation of affordable housing for all age groups.
- 8) Use public schools, colleges and universities to expand education, training, and research around clean energy.
- 9) Encourage energy efficiency through education programs that detail cost, return on investment, and feasibility.

Priority 4: Attracting New Business to the Region

Goal: Attract new industries that will complement the region's economy, strengthen inter-industry linkages, and utilize the region's labor force.

Objective 1: Develop and strengthen the role of international trade and commerce in the economy of the New River Valley.

Objective 2: Increase the region's supply of ready and available industrial and other economic development properties.

Attracting New Business Key Strategies

- 1) Seek firms with an international focus to utilize the strategic assets of the New River Valley International Airport, Foreign Trade Zone and Commerce Park.
- 2) Recruit outside firms seeking a trained and skilled labor force, low utility costs, high quality industrial space, and convenient highway access.
- 3) Recruit outside firms that currently have significant supplier relationships with New River Valley companies.
- 4) Develop regional properties tailored to the needs of targeted industry sectors.

Priority 5: Regional Marketing/Awareness to Promote the New River Valley

Goal: Expand the regional identity and brand to increase the marketability of the region for businesses and tourists.

Objective 1: Improve the region's ability to market itself and respond to the needs of new industrial, research, and technological prospects.

Objective 2: Realize the region's tourism development potential and ability to market itself as a culturally and naturally unique tourism destination.

Regional Marketing/Awareness Key Strategies

- 1) Expand multi-regional marketing campaigns involving the New River Valley Economic Development Alliance, and similar organizations throughout Western Virginia.
- 2) Study the feasibility of a Destination Marketing Organization or Convention and Visitors Bureau and develop implementation strategies based on findings.
- 3) Participate in, support, and encourage southwestern Virginia initiatives such as 'Round the Mountain, Crooked Road, and Heartwood Center.
- 4) Identify, develop, and package the region's inventory of historical assets and arts and cultural activities, natural features, and events to support external marketing.

Priority 6: Preserve Natural and Historic Areas

Goal: Preserve the natural and historic assets within the region to protect the character and quality of the regional environment.

Objective 1: Manage the impacts of existing and future land uses in order to preserve the character and quality of the regional environment.

Objective 2: Increase the development and support of local family farms.

Preserve Natural and Historic Areas Key Strategies

- 1) Develop educational, networking and mentoring programs to support and encourage the continuation of family farms; including farmers markets and regional aggregation facilities.
- 2) Implement “Farms to School” programs, which would widen the market for locally grown produce and products.
- 3) Utilize tourism assets as a way to preserve open spaces, historic sites and key natural attractions.
- 4) Improve land use planning and practices to preserve the region's rural character.

Priority 7: Business Friendly Governance and Representation

Goal: Promote a business friendly environment through governments cooperating with businesses at the local level and advocating for them at the state and federal levels.

Objective 1: Bring a voice to the policy table on behalf of the region.

Objective 2: Ensure the safety of the region's citizens.

Governance Key Strategies

- 1) Seek representation on State Commissions and Committees.
- 2) Provide input to State from regional economic development organizations and planning districts.
- 3) Support police, fire, and medical (emergency and non-emergency) operations throughout the region.
- 4) Provide youth programs and support.

NRV CEDS Committee- Notes from 12-16-14 meeting discussion

Committee members present: Anthony Byrd, David Denny, Jonathan Everett, Jim Flowers, Mack Hilton, Marty Holliday, Susan Kidd, Jim Loux, Michael Miller, Rebecca Phillips, Kevin Reeder, Gary Reedy, John White

NRVPDC staff: Kevin Byrd, Patrick O'Brien

Agenda:

Presentation on CEDS process and review of 2014 CEDS project list

-Powerpoint attached to this email, CEDS documents at www.nrvpdc.org/cedsinformation.html.

NOTES FROM DISCUSSION

Discussion topic: Regional economic development achievements during the past year

- **Downtown revitalization in several communities**
 - **Giles:** microbrewery in Narrows to open in 2015, Pembroke has an opportunity to get more downtown visitors from visitors to Cascades taking shuttle
 - **Pulaski** had several investments, including Calfee Park upgrades/Yankees hotel development, \$4 million+ into 'West Main' downtown buildings as shops, apts.
 - **Christiansburg** Downtown org is gaining some success (food truck rodeo, etc.)
 - **Blacksburg** development at Brownstone/Mellow Mushroom, and greater density in North End center and Moss Arts Center area
 - **Radford** University expansion and related redevelopment (Burlington building)
- **Successful year for manufacturing announcements (esp. international) and reuse of vacant industrial properties**
 - Pulaski: Red Sun Farms, Korona Candles, expansion at Volvo and suppliers
 - Floyd: Hollingsworth and Vose expansion, Floyd Innovation Center opening
 - Montgomery: CRC phase 2, Falling Branch, Blacksburg Industrial Park
 - Giles: Luna at Wheatland, Celanese investment in natural gas to stay in Giles
 - Radford foundry idled again, but RU redeveloping vacant Burlington property
- **Growing coordination among regional tourism promotion and marketing efforts**
 - Outdoor recreation/local heritage tourism success (Trail Towns in Giles, New River Trail, Draper Mercantile, golf course/resort developments in Draper)
- **Efforts to increase community involvement in education/training programs**
 - Mobile 'hot-spot' internet access and WIA counseling services- traveling to underserved rural communities in areas outside of towns/cities w/o facilities
 - 'Community in School' program (especially in Floyd and Pulaski co schools) to provide resources to help and encourage students to stay in school
 - Citizens, in collaboration with FCHS, to offer a reduced residential internet home service program to qualifying K-12 school age students
 - Regional success of Smart Beginnings coalition for early childhood education
- **Commercial lending/business financing opportunities improving, but still a challenge**
 - Need for seed funding/business start-up financing- esp. mid-sized loans
 - Need financing vehicles for bigger deals, especially site development (eg, regional-managed block grants from DHCD, etc., for development projects)

Discussion topic: Regional events and trends to consider for this year's CEDS update process

- Continued need for **transportation investments**
 - Route 114 widening between arsenal and Christiansburg
 - Route 100 widening between Pearisburg and Route 42 in Giles Co.
 - Route 11 between Christiansburg and Radford
 - Prices Fork Road widening and extension to Route 11 (long term)
 - 460 bypass 460 Bus North in Blacksburg interchange improvements
 - Passenger rail exploration in NRV/Roanoke/Bristol
 - Coordinated transit offering throughout region and with neighbors
- **Workforce development and training activities**
 - Example of Carroll Co. agriculture program in K-12 as successful model
 - Need for apprenticeship model to regional education/training programs
 - Need for connection to younger students (eg 8th graders) to talk about local careers and business needs for workers technical skills
 - Build on successful NRCC programs, esp. instrumentation and basic computer programming (ie, not all jobs need VT computer science degree-level workers)
 - Substance abuse and mental health remain an issue in the region, need counseling and treatment services to complement education programs
- **Broadband/wireless penetration and internet services-** Need to build on success: NRV Unwired, Citizens Upgrade to schools, PDC broadband services project in Blacksburg
- **Regional/extra-regional developments underway**
 - Mountain Valley gas pipeline through Giles/Montgomery
 - Inter-modal facility at Elliston
- Need for **industrial/office shell buildings-** existing inventory is running out
 - Potential to develop on-line GIS-based tool to create map of available sites
- Need for improved school facilities/equipment, and reuse of old school facilities (eg, Prices Fork elementary as retirement facility)

Email comments from those unable to attend:

Comments from **Jonathan Whitt, RBIN--** ... the following high-level items that align with our findings in the Innovation Blueprint:

- STEM (Talent) Workforce development, with a focus on K-12 'Grow Your Own' programs
- Broadband availability as both an access issue and a capacity issue
- Access to capital for early stage technology companies

These are the items that I would encourage weaving into the CEDS plan from my standpoint. I hope the meeting goes great this morning and I look forward to the continued discussion.

Comments from **Gary Forget, Volvo--** Sorry I wasn't able to attend. My only "excuse" is to remind myself that Volvo has hired 600 new employees this year; we have major capital projects approved for next and these hopefully buy me some sympathy. And based on what I've heard 2015 is going to be a record year for us.

NRV CEDS Committee- Notes from 2-11-15 meeting and discussion

Committee members present: Diane Akers, Anthony Byrd, Basil Edwards, Jonathan Everett, Jim Flowers, Mack Hilton, Susan Kidd, Tommy Loflin, Jim Loux, Mike Miller, Rebecca Phillips, Kevin Reeder, Gary Reedy **NRVPDC staff:** Kevin Byrd, Patrick O'Brien

Agenda: The meeting focused on recent **EDA revisions to CEDS document guidelines**, especially the increased emphasis on incorporating 'performance tracking' indicators to serve as measurement tools, and tracking progress toward the desired outcomes of CEDS strategies and goals. Patrick gave a brief overview of some of the data tools that provide possible sources for indicators. These include:

-**2014 TECNA Survey** of technology businesses, with custom analysis of the responses from the Roanoke and Blacksburg region as compared to the US overall. The survey asks technology business leaders a variety of questions about how they perceive business conditions, and identifies their most important issues (eg, workforce skills, favorable public policy, etc.). Jonathan Whitt confirmed that he intends to conduct this survey annually, which would make the survey a good indicator of changing conditions in the region as relates to high-tech businesses and entrepreneurship, two important CEDS strategies. Powerpoint detailing the results of the study is attached to this email.

- The **New River-Mount Rogers Workforce Investment Board business and employer survey** is a similar data source to assess the evolving needs of regional businesses for skilled workers, and their perception of workforce development-related issues that most affect their hiring/workforce skills requirements. Marty Holliday confirmed that this survey is also conducted annually or biannually. That survey is available online at the following address: <http://nrmrwib.org/images/uploads/2012%20Business-Employer%20Survey%20Results.pdf>

-The **EMSI Analyst** web-based economic and workforce data tool. The PDC has access to this data source for 2015 through an agreement with the New River-Mount Rogers Workforce Investment Board (WIB) and Virginia Tech. The tool can provide an array of data points to track trends in the regional economy, especially through the identification of target industry sectors, and the related workforce skills requirements. The attached word documents provides an example of the types of economic and labor market information that EMSI can help track for the region:

The **NRVPDC Top industry sectors and employers** document contains tables on top industry sectors and occupations in the NRV region, and the top employers in each county (this employer data is a little harder to come by- if you notice any errors, please let me know).

The **EMSI NRVPDC economy overview** document provides selected information on regional economic indicators, as well as documentation of the data sources that EMSI uses to calculate this information. This report is an example of the type of reports EMSI can create for individual counties and industries. Pages 1-8 provides basic demographic and economic information about the NRVPDC region. Pages 9-10 provides an 'industry overview' of heavy truck manufacturing, a major employer in the region. Pages 11-13 contains an 'occupation overview' for software developers, a small but growing sector that provides an example of some of the other jobs we need to track because they are targets, even though they are not large currently. Pages 14-15 provide EMSI's methodology for data collection/calculations used to create these reports.

Other desired outcome tracking measures/indicators discussed during the meeting include:

- Amount, sources, and recipients of investment capital for business creation/venture development
- Location, speed, price and competition options for broadband/fiber service around the region
- Business creation/destruction, and stability of jobs by sector (some information at www.youreconomy.org).
- Information about entry-level jobs in target sectors, to allow low-skill or long-term unemployed residents to begin careers in the local economy
- Information about international trade or foreign direct investment in the region

CEDS project ranking criteria

The committee reviewed the project ranking criteria that were used for the 2014 CEDS update, and discussed revisions based on new trends in the region, and to make the criteria easier to understand and apply to various projects. The revised criteria appear on the following pages. Major changes include:

- Upgrading several criteria to higher priority levels, including passenger rail, downtown revitalization, and drainage/flood control projects
- Downgrading several criteria to lower priority levels, including clean energy projects and senior care facilities.
- Increasing specificity of several criteria, including 'community facilities' and 'utilities' projects (see next page)
- Adding criteria for regional coordination, broadband access/speed improvements, international trade promotion, and arts and culture projects.
- Reorganizing and editing the 'other criteria' section to match these criteria more closely to CEDS goals, and clarify the system for awarding points to projects

CEDS Project Evaluation Criteria - Reviewed February 2015

As stated in the Organization and Management section of this report, the PDC Board members reviewed and updated the project evaluation criteria.

PROJECT TYPE (Points) (items changed in red)

Priority Level 1 (8)

- Water and sewer utilities
- Employment Creation/Retention
-Technology and Industrial
- Entrepreneurial/Small Business Assistance
- Regional/Local School & Educational
Facilities & Programs
- Transportation Planning
- **Passenger Rail**
- **Broadband network improvements**
- Housing Production
- Technology Career Development Facilities/
Programs
- **Tourism (esp. agri-tourism)**
- Marketing/Promotion of Assets
- Value-Added Local Food
- **Mixed Use Development**
- **Central Business District Revitalization**

Priority Level 2 (6)

- Primary/Arterial Roads & Transportation
Maintenance
- Facilities for Protected Populations
- Neighborhood improvement projects
- Employment Creation/ Retention-
Commercial
- **Natural gas and energy infrastructure**
- **Rehabilitation of Aging Housing Stock**
- Green Building Projects
- Protection of Natural/Cultural Resources/Assets
- **Regional Coordination of Public
Transportation Connections**
- **Clean Energy Projects**
- Airport Service
- **Drainage/Flood Control**
- **Senior Care Facilities**

Priority Level 3 (4)

- Secondary Roads
- Community Centers/Recreation
- Other Economic Development
- Homeownership Programs

Priority Level 4 (2)

- Other Housing
- Other Community Facilities
- Other Community Services Facilities
- Community Development Programs
- Drought Management

“Neighborhood improvement projects” includes sidewalks, solid waste/garbage, debris removal, street lighting, recreation, police/fire protection, and other neighborhood specific needs.

“Other community facilities” include day care facilities, community centers, health clinics, hospitals, and skill-building facilities for youth and the unemployed.

OTHER CRITERIA

While “project type” links the project criteria to the CEDS Goals and Strategies, there are other important factors in ranking individual projects. These factors are represented in the following criteria:

Investment relationship to regional economy and quality job creation: The projects receive addition points for the strength of their relationship to the economy of the Planning District, and the strategies to improve it, as described in the previous sections.

1. Expected job creation- the projects receive additional points if they are expected to result in quality jobs for regional residents, with points assigned as follows:

Points

- 5 Proposed investment directly supports high skill/high wage jobs.
- 3 Proposed investment results in an environment to support high skill/high wage jobs
- 3 Proposed investment supports skills upgrade/career advancement for in-demand jobs
- 2 Proposed investment results in entry-level jobs that are accessible to the long-term unemployed, youth, or others with barriers to employment (e.g., offender re-entry)
- 1 Proposed investment results in jobs with wages at or above the regional average

2. Relation to regional economic clusters: Economic clusters reflect competitiveness of a regional economic sector versus national trends and job growth.

Points

- 8 Project Relates to High Job Growth, High Geographic Concentration Clusters
- 6 Project Relates to High Job Growth, Lower Geographic Concentration Clusters
- 4 Project Relates to Job Loss, High Geographic Concentration Clusters

3. Regional Impact: The impact of a project is in relation to the number of jurisdictions participating or impacted in reference to services and money invested.

Points

- 8 Region-wide or multi-region impact (i.e., affecting neighboring EDDs)
- 4 Four to Five Jurisdictions (Towns or Counties/Cities) Participating or Impacted
- 2 Two to Three Jurisdictions Participating or Impacted
- 1 One Jurisdiction Participating or Impacted

Investment relationship to EDA priorities and requirements: The projects receive additional points to the extent that they align with EDA policies regarding economic distress and national priorities, which may help the project qualify for EDA funding.

1. Per Capita Income: The projects receive additional points if the areas they affect have lower than average per capita income levels (average of all jurisdiction affected).

Points

- 3 If less than or equal to 60% of State per capita income
- 2 If 61 - 74% of State per capita income
- 1 If 75 - 99% of State per capita income

2. Unemployment Rate: The projects receive additional points if the areas they affect have higher than average unemployment rates (average of all jurisdiction affected).

Points

- 3 If 10% or more above State average
- 2 If 5 - 10% above State average
- 1 If 1 – 5% above State average

3. Relative Jurisdictional Stress: A composite index prepared by the Commission on Local Government to compare the relative strengths of the jurisdictions in the State.

Points

- 2 High stress
- 1 Above average stress

4. Directly Correlates to EDA Investment Priorities (as described in EDA request for grant proposals)

- A. Collaborative Regional Innovation
- B. Public/Private Partnerships
- C. National Strategic Priorities 1 point/priority
- D. Global Competitiveness
- E. Environmentally-Sustainable Development
- F. Economically Distressed and Underserved Communities

Project support and feasibility: The project receives additional points if it demonstrates commitment by local partners and identifies financial or other resources that increase the likelihood of project success.

1. Relationship to Private Investments: Capital investments from private sources relate to the significance of the project.

Points

- 5 More than 50% Private Investment
- 3 25-49% Private Investment
- 2 Private Investment below 25%

2. Relationship to Previous Investment

Points

- 2 New Service or Facility; Expansion of Service from an Existing Service
- 1 Replacement of Existing Service or Facility

3. Readiness to Initiate Project

Points

- 5 Jurisdictional Commitment and Final Plans and Specifications-Application Filed
- 4 Jurisdictional Commitment Preliminary Plans and Specifications-Pre-application Filed
- 2 Jurisdictional Commitment, but no Plans and Specifications-Desired Project
- 1 No Jurisdictional Commitment, but Preliminary Plans and Specifications- Pre-application/Application

4. Utility/Infrastructure Availability (Maximum 6 points)

- A. Public Water
- B. Sanitary Sewer and Storm Water Treatment
- C. Electricity 1 point/utility
- D. Telephone/Broadband
- E. Natural Gas
- F. All Season Road
- G. Rail Access

5. Public Private Partnership

Points

- 5 Extensive commitment by multiple public and multiple private partners for project
- 2 Support from at least one public and at least one private stakeholder

Relationship to other regional initiatives and goals- Projects receive additional points if they demonstrate that they achieve the goals and strategies of other regional plans and priorities.

1. Relationship to “Green” Practices

Points

- 5 Project directly creates “green” jobs
- 4 Project implements “green practices” with certification
- 2 Project implements “green practices”
- 1 Project results in recycling or reuse

2. Relationship to Natural Resources

Points

- 5 Project sets aside land for conservation
- 3 Project compliments natural assets
- 2 Project is a detriment to natural resources

3. Relationship to international trade and investment

Points

- 3 Project supports development of international markets for products of regional businesses
- 2 Project supports efforts to attract investment by foreign owned firms to locate in the region

4. Relationship to arts, culture, history, regional heritage

Points

- 3 Project supports the development of arts/culture related business opportunities
- 2 Project supports the preservation/promotion of regional cultural heritage assets



Agenda

April 23, 2015

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for April
 - B. Approval of Treasurer's Report for April
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 1. Application for the Town of Pulaski for a Predevelopment Planning Grant VA150515-01200400155
 2. Pulaski County CDBG Application for Kersey Bottom/Case Knife neighborhood improvements VA150515-01300400155
 - B. Regular Project Review
None
 - C. Environmental Project Review
 1. Notice of Intent to Prepare Environmental Impact Statement for Mountain Valley Pipeline VA150520-01400400400
 2. VPDES Permit No. VA0000248 Reissuance: Radford Army Ammunition Plant VA150520-01500400400
 3. Virginia Tech Health Center Improvements VA150520-01600400121
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **EXECUTIVE DIRECTOR'S REPORT** (enclosed)
- VIII. **OLD BUSINESS**
 - A. Annual Dinner Recap/Debrief (enclosed)
Commission Discussion
- IX. **NEW BUSINESS**
 - A. Review Comprehensive Economic Development Strategy (CEDs) Projects
Patrick O'Brien, Presentation (enclosed)
Commission Discussion
 - B. Revised FY15 Budget (enclosed)
Commission Action Needed
 - C. Commission Officers for FY16 – Slate to be Introduced
Commission Action Needed
 - D. Overview of Broadband in the New River Valley
Christy Straight, Presentation
Commission Discussion

All meeting materials posted on the Commission website www.nrvpdc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.

Counties

Floyd-Giles-Montgomery-Pulaski

City

Radford

TownsBlacksburg-Christiansburg-Floyd-
Narrows-Pearisburg-Pulaski-Rich Creek**Universities**

Virginia Tech-Radford University

6580 Valley Center Drive, Suite 124
Radford, Virginia 24141

Tel (540) 639-9313

Fax (540) 831-6093

e-mail: nrvrc@nrvrc.orgVisit: www.nrvrc.org**MEMORANDUM****To: NRVPC Commissioners****From: Janet McNew, Finance Director****Date: May 11, 2015****Re: April 2015 Financial Statements**

April 2015 year to date Agencywide Revenue and Expenditures and Balance Sheet are enclosed for your review.

As of month end April 2015 (83% of the fiscal year), overall year to date revenues are 86.23% and expenses are 76.44% of budget. Salary and Fringe, the two largest expense line items, are on target at 79.55% and 75.95%, respectively.

Expense lines exceeding budget include Office Supplies due to non-budgeted computer, software and server upgrades. Printing due to cost of producing the Annual Report and Audit due to fee increase over prior year. With the exception of \$1,600, the \$35,459 Miscellaneous budget line is for the Workforce Investment Board and the overage is related to their expenses which are eligible for reimbursement from the state. At this time, all line items with overages will be covered by current year revenue. Budget revenue lines at zero budget, or exceed budget, is the result of projects modified or new projects added since budget adoption.

The Agencywide Revenue and Expense report compares actual receipts and expenses to the FY14-15 budget adopted by the Commission at the May 29, 2014 meeting. The financial operations of the agency are somewhat fluid and a revised budget is presented to the Commission each spring to reflect any adjustments made through the fiscal year.

**New River Valley Planning District Commission
Agencywide Revenue and Expenditures - April 2015**

With Indirect Detail

FY14-15 Budget adopted 5/29/14		April 2015	YTD	Under/Over	(83% of FY) % Budget
Anticipated Revenues					
ARC	68,436.00	34,218.00	68,436.00	0.00	100.00%
LOCAL ASSESSMENT	226,952.81	4,716.25	226,952.67	0.14	100.00%
DHCD	75,971.00	18,993.00	75,971.00	0.00	100.00%
EDA	70,000.00	17,500.00	70,000.00	0.00	100.00%
WIB Fiscal Agent	60,000.00	0.00	60,000.00	0.00	100.00%
WIA Program Funds	518,965.00	42,897.03	427,740.09	91,224.91	82.42%
VDOT	58,000.00	0.00	42,618.86	15,381.14	73.48%
VDOT - Rocky Knob Project	120,500.00	0.00	74,197.15	46,302.85	61.57%
Floyd Co	0.00	1,186.85	5,572.64	-5,572.64	0.00%
Floyd Co EDA	14,000.00	0.00	11,434.53	2,565.47	81.68%
Giles County	20,000.00	924.44	26,140.95	-6,140.95	130.70%
Narrows Town	11,500.00	436.14	7,285.76	4,214.24	63.35%
Rich Creek Town	4,300.00	680.58	8,746.20	-4,446.20	203.40%
Montgomery County	20,000.00	3,656.07	15,659.48	4,340.52	78.30%
Blacksburg Town	48,000.00	1,916.67	44,166.69	3,833.31	92.01%
Christiansburg Town	3,400.00	0.00	3,452.19	-52.19	101.54%
Pulaski County	87,984.00	4,522.74	45,132.93	42,851.07	51.30%
Pulaski Town	12,500.00	0.00	6,950.04	5,549.96	55.60%
Pulaski Co Sewerage Auth.	0.00	0.00	1,500.00	-1,500.00	0.00%
Virginia Tech	31,500.00	0.00	30,131.63	1,368.37	95.66%
Recovered Cost	0.00	0.00	9,692.49	-9,692.49	0.00%
Virginia's First	0.00	1,163.50	19,825.32	-19,825.32	0.00%
Blacksburg/Christiansburg MPO	30,000.00	0.00	14,249.76	15,750.24	47.50%
Pembroke	1,500.00	0.00	802.40	697.60	53.49%
RV-ARC RideSolutions	33,680.00	0.00	23,420.70	10,259.30	69.54%
DEQ	52,000.00	0.00	38,174.19	13,825.81	73.41%
VDEM	24,953.00	0.00	20,714.78	4,238.22	83.02%
Southwest Virginia SWMA	1,000.00	0.00	1,000.00	0.00	100.00%
New River Health District	25,000.00	0.00	22,935.39	2,064.61	91.74%
Friends of SWVA	5,000.00	0.00	0.00	5,000.00	0.00%
Blacksburg Partnership	25,000.00	0.00	20,000.00	5,000.00	80.00%
Revenues	1,650,141.81	132,811.27	1,422,903.84	227,237.97	86.23%
Expenses					
Salaries	812,100.00	66,508.86	645,989.21	166,110.79	79.55%
Fringe Benefits	283,910.00	21,589.71	215,625.01	68,284.99	75.95%
Travel	55,893.00	2,119.04	38,707.47	17,185.53	69.25%
Office Space	68,520.00	4,158.09	41,668.30	26,851.70	60.81%
Telephone/Communications	14,105.00	1,340.82	11,641.66	2,463.34	82.54%
Office Supplies	15,275.00	2,418.76	25,141.85	-9,866.85	164.59%
Postage	2,750.00	26.18	2,599.03	150.97	94.51%
Printing	1,500.00	0.00	2,834.00	-1,334.00	188.93%
Copies & Copier Maintenance	3,390.00	305.31	3,357.31	32.69	99.04%
Media Ad	1,600.00	0.00	715.98	884.02	44.75%
Equipment Rent	8,500.00	621.68	6,085.76	2,414.24	71.60%
Vehicle Maintenance	1,500.00	29.99	364.64	1,135.36	24.31%
Vehicle Fuel	3,000.00	126.19	2,050.34	949.66	68.34%
Dues/Publications	10,100.00	0.00	10,017.20	82.80	99.18%
Training	2,150.00	197.13	901.13	1,248.87	41.91%
Insurance	5,280.00	0.00	4,009.00	1,271.00	75.93%
Meeting Expense	11,247.00	1,093.76	6,243.11	5,003.89	55.51%
Capital Outlay (Vehicle/Equipment)	6,000.00	0.00	3,830.03	2,169.97	63.83%
Contractual Services	307,199.00	15,467.79	191,148.53	116,050.47	62.22%
Audit Fee	7,500.00	0.00	7,750.00	-250.00	103.33%
Miscellaneous	35,459.00	5,461.20	45,951.74	-10,492.74	129.59%
Expenses	1,656,978.00	121,464.51	1,266,631.30	390,346.70	76.44%
Agency Balance	-6,836.19	11,346.76	156,272.54		

New River Valley Planning District Commission
Balance Sheet
Period From : 07/01/14 to 4/30/15

Assets:

Operating Account	637,063.29
Reserve Funds - Certificate of Deposit	59,994.13
Reserve Funds - MMA	24,589.88
Accounts Receivable	180,867.51

Total Assets: \$902,514.81

Liabilities:

Accrued Annual Leave	46,709.99
Accrued Unemployment	17,990.15
Accrued Workers Comp	824.47

Total Liabilities: \$65,524.61

Projects

Net Projects	42,803.95
Current Year Unrestricted	196,437.63
Unrestricted Net Assets	591,071.65

Total Projects \$830,313.23

Total Liabilities and Projects 895,837.84

Net Difference to be Reconciled \$6,676.97

Total Adjustment \$6,676.97

Unreconciled Balance \$0.00

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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Planning Commission Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

May 21, 2015

PROJECT: **Notice of Intent to Prepare Environmental Impact Statement for Mountain Valley Pipeline**
VA150520-01400400400

SUBMITTED BY: Department of Environmental Quality

PROJECT DESCRIPTION: The Virginia Department of Environmental is requesting comments on the notice of intent to prepare an environmental impact statement for Mountain Valley Pipeline

PROJECT SENT FOR REVIEW TO: Commission Board Members

STAFF COMMENT: The staff has reviewed the appropriate plans (Land Use, Water Quality Management, Regional Solid Waste Management, Vision 2020, and the Economic Development plans) and finds that this project does not conflict with the plans or regional policies and goals.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 629 East Main Street, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

www.deq.virginia.gov

Molly Joseph Ward
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4000
1-800-592-5482

May 6, 2015

Ms. Kimberly D. Bose, Secretary
Federal Energy Regulatory Commission
888 1st Street, N.E.
Room 1A
Washington, D.C. 20426

RE: FERC Docket No. PF15-3-000, Notice of Intent to Prepare an Environmental Impact Statement for Mountain Valley Pipeline Project

Dear Secretary Bose:

This letter responds to your notice in the Federal Register, Volume 80, Number 81, dated April 28, 2015, pages 23535-23538, subject as above (hereinafter cited as "Notice"). The Notice requests our comments on environmental issues warranting attention in the Environmental Impact Statement (EIS) that is to be prepared for the project (page 23535, left column).

PROJECT DESCRIPTION

According to the Notice, Mountain Valley Pipeline, LLC, a joint venture (hereinafter "MFP"), proposes to construct and operate approximately 294 miles of 42-inch diameter buried steel pipelines for transmission of natural gas in 11 counties in West Virginia and 5 counties (Franklin, Giles, Montgomery, Pittsylvania, and Roanoke) in Virginia; pipeline route locations are in an appendix which does not appear in the Notice (Notice, page 23535, left and center columns; page 23536, left and center columns under "Summary of the Planned Project" heading). Construction of the proposed facilities would disturb about 5,458 acres of land for the pipeline and above-ground facilities, not including temporary access roads. After construction, MVP would maintain about 2,687 acres for permanent operation of project facilities, not including permanent access roads. The remaining acreage (2,771 acres) would be restored, according to the Notice, and revert to former uses. Approximately 15 percent of the planned route parallel existing pipeline, utility, and road rights-of-way (Notice, page 23536, center column, "Land Requirements for Construction" heading).

ENVIRONMENTAL REVIEW UNDER THE NATIONAL ENVIRONMENTAL POLICY ACT: PROJECT SCOPING AND AGENCY INVOLVEMENT

As stated in the Notice, the National Environmental Policy Act (“NEPA”) requires the Commission to take environmental impacts into account when considering the issuance of a Certificate of Public Convenience and Necessity (Notice, page 23536, center column). Specifically, NEPA and its implementing regulations (Title 40, *Code of Federal Regulations*, Parts 1500-1508) require draft and final Environmental Impact Statements (EISs) for federal, federally licensed or federally funded undertakings which will or may give rise to significant impacts upon the human environment.

The role of the Virginia Department of Environmental Quality (DEQ) in relation to the review of this project is as follows. DEQ’s Office of Environmental Impact Review (OEIR) will coordinate Virginia’s review of the EIS and comment on behalf of the Commonwealth. Appropriate permitting offices of DEQ and other state agencies will consider permit applications and act according to regulatory requirements.

While this Office does not participate in scoping efforts beyond the advice given in this letter, other agencies are free to provide scoping comments concerning the preparation of the EIS. Accordingly, we are sharing our response to the letter with selected state and local Virginia agencies which have responsibilities bearing on the proposed action. These are likely to include the following:

Department of Environmental Quality:

- Office of Environmental Impact Review
- Blue Ridge Regional Office
- Division of Air Program Coordination
- Division of Land Protection and Revitalization (formerly Waste Division)
- Division of Stormwater Management

Department of Conservation and Recreation

Department of Health (Office of Drinking Water)

Department of Game and Inland Fisheries

Virginia Marine Resources Commission

Department of Historic Resources

Department of Transportation

Department of Aviation

Department of Mines, Minerals, and Energy

Department of Emergency Management

New River Valley Planning District Commission

Roanoke Valley-Alleghany Regional Commission

West Piedmont Planning District Commission

Franklin County

Giles County

Montgomery County

Pittsylvania County

Roanoke County

Counties

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City

Radford

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Narrows-Pearisburg-Pulaski-Rich Creek

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Virginia Tech-Radford University



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e-mail: [nrvc@nrvc.org](mailto:nrvrc@nrvc.org)
Visit: www.nrvrc.org

COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Planning Commission Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #2

CIRP Review

May 21, 2015

PROJECT: **VPDES Permit No. VA0000248 Reissuance: Radford Army Ammunition Plant
VA150520-01500400400**

SUBMITTED BY: Department of Environmental Quality

PROJECT

DESCRIPTION: The Virginia Department of Environmental is requesting comments on the reissuance of a VPDES permit.

PROJECT SENT

FOR REVIEW TO: Commission Board Members

STAFF

COMMENT: The staff has reviewed the appropriate plans (Land Use, Water Quality Management, Regional Solid Waste Management, Vision 2020, and the Economic Development plans) and finds that this project does not conflict with the plans or regional policies and goals.



COMMONWEALTH of VIRGINIA

Molly Joseph Ward
Secretary of Natural Resources

DEPARTMENT OF ENVIRONMENTAL QUALITY
Blue Ridge Regional Office
www.deq.virginia.gov

David K. Paylor
Director

Robert J. Weld
Regional Director

Lynchburg Office
7705 Timberlake Road
Lynchburg, Virginia 24502
(434) 582-5120
Fax (434) 582-5125

Roanoke Office
3019 Peters Creek Road
Roanoke, Virginia 24019
(540) 562-6700
Fax (540) 562-6725

May 8, 2015

New River Valley Planning District Commission
Kevin Byrd, Executive Director
6580 Valley Center Drive, Suite 124
Radford, VA 24141

RE: VPDES Permit No. VA0000248 Reissuance;
Radford Army Ammunition Plant

Dear Mr. Byrd:

Section 62.1-44.15:01 of the Code of Virginia requires DEQ to notify localities particularly affected when a permit action is pending. This letter transmits a copy of the public notice for a proposed permit action for your review. Public notice of this proposed action is also being published in The Roanoke Times. That publication will establish a 30 day public comment period for this proposal. If you wish to comment on this proposed action, please respond to:

Kevin Harlow
Virginia DEQ
Blue Ridge Regional Office
3019 Peters Creek Road
Roanoke, VA 24019

If no response is received within the 30 day public notice period, it will be assumed that you have no objections to the proposed action. If you have any questions, please contact me at (540) 562-6788.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kevin Harlow'.

Kevin Harlow
Water Permit Writer

Enclosures: Permit Public Notice

Public Notice – Environmental Permit

PURPOSE OF NOTICE: To seek public comment on a draft permit from the Department of Environmental Quality that will allow the release of treated wastewater and storm water into a water body in Montgomery County and Pulaski County, Virginia.

PUBLIC COMMENT PERIOD: May 6, 2015 to June 6, 2015

PERMIT NAME: Virginia Pollutant Discharge Elimination System Permit – Wastewater and Storm water issued by DEQ, under the authority of the State Water Control Board

APPLICANT NAME, ADDRESS AND PERMIT NUMBER: US Army and BAE Systems, Ordnance Systems Inc.; Radford Army Ammunition Plant, 4050 Peppers Ferry Rd, P.O. Box 1 Radford AAP, Radford, VA 24143; VPDES Permit No. VA0000248

PROJECT DESCRIPTION: The US Army and BAE Systems, Ordnance Systems Inc. have applied for reissuance of a permit for the private Radford Army Ammunition Plant. The applicant proposes to release storm water, cooling water, a type of wastewater, treated sewage wastewaters, treated industrial wastewaters at a rate of 17 million gallons per day into a water body. Sludge from the sewage treatment process will be disposed at the New River Resource Authority. The facility proposes to release the cooling water, treated sewage wastewater, treated industrial wastewaters, and storm water into the New River and Stroubles Creek in Montgomery County and Pulaski County in the New River/Toms Creek/Back Creek/Stroubles Creek watershed. A watershed is the land area drained by a river and its incoming streams. The permit will limit the following pollutants to amounts that protect water quality: nutrients, metals, organic matter and solids. The permit includes requirements for cooling water intake structures.

HOW TO COMMENT AND/OR REQUEST A PUBLIC HEARING: DEQ accepts comments and requests for public hearing hand-delivery, by e-mail, fax or postal mail. All comments and requests must be in writing and be received by DEQ during the comment period. Submittals must include the names, mailing addresses and telephone numbers of the commenter/requester and of all persons represented by the commenter/requester. A request for public hearing must also include: 1) The reason why a public hearing is requested. 2) A brief, informal statement regarding the nature and extent of the interest of the requester or of those represented by the requestor, including how and to what extent such interest would be directly and adversely affected by the permit. 3) Specific references, where possible, to terms and conditions of the permit with suggested revisions. A public hearing may be held, including another comment period, if public response is significant, based on individual requests for a public hearing, and there are substantial, disputed issues relevant to the permit.

CONTACT FOR PUBLIC COMMENTS, DOCUMENT REQUESTS AND ADDITIONAL INFORMATION: Kevin A. Harlow; Blue Ridge Regional Office, 3019 Peters Creek Road, Roanoke, Virginia 24019; Phone: 540-562-6700; E-mail: Kevin.Harlow@deq.virginia.gov; Fax: 540-562-6725. The public may review the draft permit and application at the DEQ office named above by appointment or may request copies of the documents from the contact person listed above.

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e-mail: [nrvc@nrvc.org](mailto:nrvrc@nrvc.org)
Visit: www.nrvrc.org

COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Planning Commission Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #3

CIRP Review

May 21, 2015

PROJECT: **Virginia Tech Health Center Improvements
VA150520-01600400121**

SUBMITTED BY: Department of Environmental Quality

PROJECT DESCRIPTION: The Virginia Department of Environmental is requesting comments on the Environmental Impact Report for the Virginia Tech Health Center Improvements

PROJECT SENT FOR REVIEW TO: Commission Board Members

STAFF COMMENT: The staff has reviewed the appropriate plans (Land Use, Water Quality Management, Regional Solid Waste Management, Vision 2020, and the Economic Development plans) and finds that this project does not conflict with the plans or regional policies and goals.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 629 East Main Street, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

www.deq.virginia.gov

May 4, 2015

Molly Joseph Ward
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4000
1-800-592-5482

Mr. Kevin Byrd, Executive Director
New River Valley PDC
6580 Valley Center Drive, Suite 124
Radford, VA 24141

Environmental Impact Review: **Virginia Tech Health Center Improvements**
Project Sponsor: **Virginia Polytechnic Institute & State University** DEQ Project #: **15-073S**

Dear Mr. Byrd:

The Department of Environmental Quality solicits your comments on the attached Environmental Impact Report for the referenced project. Virginia Code §10.1-1188 requires each state agency to prepare a report for any construction or acquisition for construction project that exceeds \$500,000. DEQ must review the projects and forward comments to the Governor within 60 days of receiving the reports. In order for us to complete our comments in a timely manner I request that you return your comments to us by **May 29, 2015**. Please return comments to:

Virginia Department of Environmental Quality
Office of Environmental Impact Review
Post Office Box 1105
Richmond, Virginia 23218
or by email: John.Fisher@deq.virginia.gov

If you wish to comment but cannot return comments by the date specified, please contact me at (804) 698-4339 prior to the deadline. If possible, we will extend the date for comment to accommodate your special needs. This document has also been circulated to State agencies and to the chief administrative officer of the town of Blacksburg for review and comment.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "John E. Fisher".

John E. Fisher

Environmental Impact Review Coordinator

1.0 PROJECT IDENTIFICATION AND DESCRIPTION

1.1 Introduction

Virginia Tech (VT) desires to construct an approximately 3,500 square foot one-story addition to the east wing of McComas Hall to expand the University's Schiffert Health Center, which is housed in McComas Hall. Lord Aeck Sargent is the current architect under contract with VT to complete a design for the proposed facility. As part of the architect's team, Draper Aden Associates was contracted by Lord Aeck Sargent to complete the required Environmental Impact Review (EIR).

A financing plan to support the proposed project has been developed and the proposed action fits within the intent of the current 2006 Campus Master Plan for Virginia Tech. The target total project budget is \$2.868 million. In accordance with the Code of Virginia §10.1-1188. Virginia Tech as a state-supported institution of higher learning is required to submit an EIR for all major state projects greater than \$500,000; this EIR is intended to address that requirement for this project. The EIR is required for construction of the building addition and does not include planned interior renovations.

To complete the EIR, standard environmental records, tribal records, physical setting sources including topographic maps, geologic maps, soils maps, wetland and floodplain maps, and prior site reports were identified and reviewed. A site reconnaissance was conducted for a visual inspection of the site exterior. Information was retrieved from a number of sources identified in Section 8.0. Regulatory agencies were contacted, as needed, to conduct a project review relative to environmental sources for inclusion in this EIR. Additional regulatory agency input may be received during the Virginia Department of Environmental Quality's (VDEQ) review of the EIR.

This report was prepared and formatted following the guidance provided in VDEQ's *Procedure Manual for Environmental Impact Reviews of Major State Facilities* dated July 2013.

1.2 Background

McComas Hall was completed in 1998 to house recreation sports in the west wing and the Schiffert Health Center and Cook Counseling Center in the east wing. In 2006 an addition to expand the

recreation, clinical, and counseling space was approved by the VT Board of Visitors and the Commonwealth; however, the cost estimate for the project exceeded the authorized budget and available resources. Therefore, at that time, only the recreation component was implemented, the counseling program needs were absorbed into the existing building. The clinical component was deferred until sufficient resources were identified to support additional improvements. The addition to the recreational component was completed in 2010.

1.3 Proposed Facility

The proposed action is to construct a one-story addition to the east wing of McComas Hall and to renovate an interior portion of the existing Schiffert Health Center. The overall project would include approximately 3,500 square feet of new space and 1,700 square feet of renovation work. This solution was considered consistent with the concept originally approved in 2006. The addition will be constructed with the same exterior façade as the existing McComas Hall and consistent with Virginia Tech's Campus Design Principles. The project is in the early design phase, however, representative draft concept models and plans have been generated and are included in Appendix A.

1.4 Need for the Proposed Action

The proposed action is intended to address privacy, confidentiality, treatment, and access concerns for a growing student body and medical staff at the Counseling Center. The addition will provide a permanent location for the University's Campus Alcohol Abuse Prevention Center (CAAPC) currently located at the War Memorial Gym, which would allow for better coordination of prevention and treatment services within the Schiffert Health Center and the Cook Counseling Center.

The proposed action would also expand the facility's infirmary and would allow students to be treated in a space separate from wound care and Methicillin-Resistant Staphylococcus Aureus (MRSA) treatment. The new infirmary space may also serve as an isolation area should that be needed and a planned negative pressure room could allow Schiffert Health Center to handle highly contagious cases and assist with emergency preparedness.


Interior renovations are planned concurrent with the building addition; however, the interior renovation work does not require review under an EIR. Therefore, this EIR is presented based on actions related to the proposed 3,500 square foot addition.



Path: P:\B141000B\14168B\B14168B-01\FIGS\Fig-2_Site_Detail.mxd

Serial: Dec. 2012 Town of Blacksburg

<p>Site Detail</p>	<p>Health Center Improvements Virginia Tech Blacksburg, Virginia</p>	<p>SCALE 1" = 100' PLAN NO. B14168B-01E</p>
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 **Draper Aden Associates**
 Engineering ♦ Surveying ♦ Environmental Services
 2206 South Main Street
 Blacksburg, VA 24060
 540-552-0444 Fax: 540-552-0291

Richmond, VA
 Charlottesville, VA
 Hampton Roads, VA
 Coats, NC

DESIGNED KMW
 DRAWN SMF
 CHECKED SN
 DATE 02-09-15

FIGURE
2

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May 28, 2015

Executive Director's Report

Economic Development:

- Senator Warner hosted a Southwest Virginia Craft Beer Summit in Abingdon on May 15th to discuss this growing industry, its tourism potential and economic impact. Several communities in the New River Valley attended to learn more since a few micro-breweries are scheduled to open soon. At the event I moderated a panel presentation consisting of craft brewers with questions that focused on business lessons learned and their communities.
- The Commission submitted a letter of interest to the Strengthening Economies Together (SET) program to build economic opportunities based on the New River. The program provides two rural Virginia regions economic development coaching and technical assistance. The SET program was launched in 2010 by the U.S. Department of Agriculture-Rural Development.

Transportation:

- NRV Passenger Rail online survey responses total 4,100 currently. The survey will remain open for the next several weeks while the MPO Technical Advisory Committee reviews the preliminary findings. The legislative committee is scheduled to meet on 5/28 at 9:00am at the RU College of Business and Economics.
- The statewide Virginia Transportation Plan (VTRANS 2040) is holding a Regional Forum in Wytheville on 5/27 from 1:00-4:00. Elijah Sharp will attend to represent the Commission.

Regional:

- The Virginia Department of Housing and Community Development (DHCD) announced a new round of grant funds for Building Collaborative Communities and Community Business Launch. These programs are designed to establish new partnerships and economic opportunity. A how to apply workshop will be held on June 17th at 10:00am in Abingdon.

Commission:

- The Commission hosted the annual Planning Commissioner Training on May 21st. The topic was Agriculture, Food Vending/Sales and Farmer's Markets as Event Spaces. Panelists included Fred Wydner, Director of Agriculture Development for Pittsylvania County and Mike Chandler, Director of Education for the Land Use Education Program at Virginia Tech. Approximately 40 people attended from across the region.
- The Commission formally introduced the name change to New River Valley Regional Commission at the annual dinner on May 13th. Staff are utilizing new email addresses which end with @nrvrc.org. The new website www.nrvrc.org is being created by Allison Development Group and should be launched in the coming weeks. New signage for the office is being ordered.
- The Virginia Association of Planning District Commissions is hosting the summer conference in Virginia Beach August 5-7. We budgeted to send two Commissioners and will need to register by the end of June.

Counties

Floyd-Giles-Montgomery-Pulaski

City

Radford

TownsBlacksburg-Christiansburg-Floyd-
Narrows-Pearisburg-Pulaski-Rich Creek**Universities**

Virginia Tech-Radford University

6580 Valley Center Drive, Suite 124
Radford, Virginia 24141

Tel (540) 639-9313

Fax (540) 831-6093

e-mail: nrvrc@nrvrc.orgVisit: www.nrvrc.org**MEMORANDUM****To: Regional Commission Board Members****From: Kevin R. Byrd, Executive Director****Date: May 20, 2015****Re: Commission Annual Dinner Recap**

The Commission annual dinner event was held on May 13th at the Hotel Floyd and celebrated two award recipients, Mr. Ken Anderson, Citizen of the Valley and Mr. Rick Boucher, Champion of the Valley. The unique approach of a food truck rodeo with 1.5 hours for networking before the brief awards program appears to have been well received. At the May Commission meeting there will be a discussion to review the event and items to improve upon for next year. Below are some figures from the event. A press release, including a photo of the award recipients, was distributed to media outlets on May 20th.

Attendees:

97 Total

Expenditures:

\$5,500

Revenue:

\$3,000

Commission Cost:

\$2,500

*FY15 budget included \$5,000 for Commission cost

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e-mail: nrvrc@nrvrc.orgVisit: www.nrvrc.org**MEMORANDUM**

TO: Commission Board Members

FROM: Patrick O'Brien, Regional Planner II

DATE: May 20, 2015

Re: Comprehensive Economic Development Strategy (CEDS) Projects

The CEDS project listing is a combination of economic development related projects that have been identified by localities and the CEDS Committee. Projects must be identified in the CEDS to be eligible for funding through the Economic Development Administration (EDA). Each project is ranked based on the CEDS Project Ranking Criteria to establish priorities for projects with potential for the greatest impact. The updated list of the highest ranking projects is attached.

Ten CEDS identified projects were completed over the past year, contributing to the strength of the regional economy. An additional seventeen projects have seen significant activity and progress over the past year. These projects are shown in a separate attachment as well.

The CEDS committee is meeting on May 26 to discuss this year's project package, and any adjustments and additions to this list. One area for discussion is to consolidate smaller projects on the list into larger regional projects, especially regarding passenger rail and broadband infrastructure. Staff will be present at the May 28 meeting to discuss the outcome of this meeting and the projects on the list.

New River Valley 2014 Annual Project Package

Score	Area	Description	Federal \$	State \$	Local \$	Total \$	Comp. Date	Responsible Agency
49	NRV	Preparation of New Graded Building Site at NRV Commerce Park A site to accommodate a graded building pad of a building footprint of 20 to 75 acres.	\$990,000	\$885,000	\$125,000	\$2,000,000	2015	Virginia's First Regional Industrial Facilities Authority
49	NRV	Broadband Infrastructure Explore options for higher bandwidth to the end user.				\$8,000,000	2014-2015	Private Enterprises and NRV Localities
48	NRV	Develop a Career Pathways Task Force Investigate emerging sectors in the economy, develop multi-stage career development pathways with a range of entry/training and exit/career points to match those emerging employment sectors, and integrate the targeted career pathways approach within the public and post-secondary educational institutions.					2014	WIB, Education Providers
48	NRV	New River Valley Development Corporation Revolving Loan Fund Fund to provide assistance for business and non-profit development.	\$25,000		\$25,000	\$50,000	2014	New River Valley Development Corporation
48	NRV	Creation of a Regional Destination Marketing Organization (DMO) Raise awareness of New River Valley assets				TBD	2014	NRV Localities, Tourism Offices
48	NRV	Green Challenge Waste to Energy Work with New River Resources Authority (NRRA) contractor to identify method of providing methane gas to commerce park.	\$1,000,000		\$1,000,000 (private)	\$2,000,000	2014	VA's First Regional Industrial Facility Authority
47	NRV	Support Tower Infrastructure for Wireless Internet Connectivity Tower placement studies and streamlining of the zoning process					2014	NRV Network Wireless Authority
46	Giles County	Giles Multi-tenant Business Facility (Giles Co) A facility located in the Wheatland Eco Park.				\$2,000,000	2014	Giles County IDA
46	NRV	Technology Magnet School: Workforce Development Designed to develop a specialized workforce in the NRV by providing advanced technology education to secondary schools. Federal funds will be used to purchase training equipment and construction of a facility.	\$4,000,000	\$2,000,000	\$2,000,000	\$8,000,000	2015	New River Community College & School Div's

New River Valley 2014 Annual Project Package

Score	Area	Description	Federal \$	State \$	Local \$	Total \$	Comp. Date	Responsible Agency
45	NRV	Passenger rail service to the New River Valley Identify sites for a passenger rail station to extend Amtrak service to the NRV and conduct research to advocate for this service to state agencies and railroad companies				\$10,000,000	2020	MPO, NRVRC, localities, VDRPT
45	NRV	Regional Networking and Marketing of the Arts via Destination Marketing Organization (DMO) Use DMO to create a network of artisans and venues to promote New River Valley assets.				\$10,000	2014	
44	Floyd County	Rocky Knob Interpretative Center Reg. Collaborative (Floyd Co) A bi-county commission is working on the development of a major tourism destination along the Blue Ridge Parkway. An interpretive center and hiking trails are planned.	\$8,000,000		\$2,000,000	\$10,000,000	2015	Rocky Knob
44	NRV	Create a Consortium of School Districts, Community College, Economic Development and Local Business Representatives - Develop a Pilot Program Integrated Workforce Curriculum To develop an integrated workforce curriculum spanning from kindergarten to post-graduate degrees focusing on current/future business and industry needs (including Career Pathways development).				\$250,000	2014	
44	NRV	NRV Airport Parallel Taxiway To provide taxiway parallel to runway and offer an opportunity to provide air access to the Industrial Park (NRV Commerce Park).	\$5,880,000		\$120,000	\$6,000,000	2014	Airport Commission
43	Floyd County	Phase II Floyd Innovation Center	\$1,000,000	\$1,000,000	\$1,000,000	\$3,000,000	2015	Economic Development Authority of Floyd County
43	Floyd County	Regional Food Aggregating/Processing Center Value-added processing center for local produce and potentially local milk. The facility would serve as aggregator for larger buyers, as well as provide co-packing facilities and a commercial kitchen leasable by local food businesses.	\$1,000,000	\$500,000	\$500,000	\$2,000,000	2014	Floyd County
43	Montgomery County	Development of Route 177 Corporate Park	\$15,000,000	\$4,000,000	\$1,000,000	\$20,000,000	TBD	Montgomery County EDA
43	Montgomery County	Rt. 114 Widening From Christiansburg Town limits to Radford Army Ammunition Plant	\$50,400,000	\$12,600,000		\$63,000,000	2018	VDOT/Montgomery County

New River Valley 2014 Annual Project Package

Score	Area	Description	Federal \$	State \$	Local \$	Total \$	Comp. Date	Responsible Agency
43	NRV	Extension of Rail to Commerce Park Rail siding extension from Norfolk Southern mainline about 3,500 feet to the Commerce Park boundary and 3,500 feet to a potential building site.	\$2,300,000	\$750,000	\$1,210,000	\$4,600,000	2014	Virginia's First Regional Industrial Facilities Authority
40	NRV	Small Business Development (Green/Nano/Bio) Program Develop educational program through the community college and university that support the development and/or recruitment of small businesses/industries in the green, nano and/or bio technology fields.	\$500,000		\$500,000	\$1,000,000	2014	Universities, NRCC, School Divisions
42	Floyd County	Jacksonville Center E-Commerce Project (Floyd Co) Establishment of an e-commerce catalog of crafts and products.				\$50,000	2014	Jacksonville Center, Inc.
42	NRV	Increase modern building stock through retrofits and new construction Modernize existing building stock through new construction or through retrofits to meet the needs of 21st century businesses.					2015-16	NRV Economic Development Alliance
42	NRV	Support Farms to School program throughout the region. Create education opportunities for students and support a supply of fresh foods from local farmers.				\$20,000	2014-2014	
42	NRV	Creation of Utility Standards Create utility standards for service providers to follow while coordinating digging between localities and service providers to install conduits or other potential uses						
42	NRV	Connectivity of Trails, Regional Trail System Interconnect various local, state and federal trails to create a continuous network in southwest Virginia.	\$400,000		\$400,000	\$800,000	2014	Trail Operators
41	Montgomery County	Southgate Parkway Construction of ramps on Route 460 at Southgate Parkway entrance to Virginia Tech.	\$124,000,000	\$31,000,000		\$155,000,000	TBD	VDOT
41	NRV	Interstate-81 Interchange Improvements Exits 89, 94, 98, 105, and 114.				TBD	2014-20	VDOT

New River Valley 2014 Annual Project Package

Score	Area	Description	Federal \$	State \$	Local \$	Total \$	Comp. Date	Responsible Agency
41	NRV	Route 100 Widening between Pulaski County and Giles County				TBD	2014-20	VDOT
41	NRV	Support Public Private Partnerships for Agriculture Infrastructure Needs					2014	
41	Pulaski County	Shell Building-Industrial Park Construction of a shell building at the New River Valley Commerce Park	\$750,000	\$750,000		\$1,500,000	2014	Pulaski County
41	Pulaski Town	Town of Pulaski Business Park Expansion The acquisition and site preparation of greenspace for industrial growth.	\$1,000,000		\$1,000,000	\$2,000,000	2015	EDA, Town of Pulaski
39	Floyd County	Phase II Development of Floyd Regional Commerce Center Grade lots 1 and 2.	\$1,000,000		\$500,000	\$1,500,000	2014	Floyd County, Economic Development Authority of Floyd County
39	NRV	Implementing Project NEEMO To further the commercialization of nanotech research and development focusing on smaller specialty materials companies.	\$7,000,000	\$6,000,000	\$8,000,000	\$21,000,000	2014	VA's First Regional Industrial Facility Authority-Participation Committee
39	NRV	Promote Agricultural Tourism Program to encourage farmers to evaluate agricultural tourism to enhance incomes.					2014	Virginia Tourism Corporation/Round the Mountain
39	NRV	Create Regional Revolving Loan Fund for Energy Audits and Retrofits Fund for New River Valley businesses and residents.						
39	Rich Creek	Rich Creek Downtown Enhancement Project Ensure the stability and success of downtown Rich Creek.		\$1,000,000	\$250,000	\$1,250,000	2014	Rich Creek Town

Comprehensive Economic Development Strategy (CEDS) Recently Completed Projects

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date
Christiansburg	Phase II of the Route 114 widening project Widening Route 114 from Walters Drive Area to the New River Valley Mall Area		\$23,690,000		\$23,690,000	2014
Floyd County	Multi-Tenant Facility for Floyd County To house growing businesses as well as meet space needs for governmental agencies and non-profits.	\$1,600,000	\$200,000	\$200,000	\$2,000,000	2014
NRV	Route 114 Bridge To replace the Route 114 bridge that has structural damage.		\$20,000,000		\$20,000,000	2014
Floyd County	Floyd Revolving Loan Fund Establish microlending fund for small businesses within Floyd County.	\$200,000			\$200,000	2014
Floyd County	Floyd County Innovation Program Business concept/plan competition.				\$50,000	2014
Christiansburg	Phase II, Huckleberry Trail Extension Extension of the existing Huckleberry Trail from the present terminus at the New River Valley Mall to the south side of Route 114, including pedestrian bridge.	\$657,844		\$164,461	\$822,305	2014
Radford	Smartway Service Extension to the City of Radford and Radford University To connect Radford and Radford University to the existing network.					
Radford	Miscellaneous drainage project Design and construction of drainage improvements identified in 1993 Facility Plan in various locations throughout the city. The improvements would prevent runoff damage to public and private properties.				\$75,000	2010-2014
Radford	Soccerfield/Football field To construct two playing fields adjacent to the Radford Riverfront.	\$200,000		\$200,000	\$400,000	2014
NRV	Promote Agricultural Tourism Program to encourage farmers to evaluate agricultural tourism to enhance incomes.					2014

Comprehensive Economic Development Strategy (CEDs) Active/Ongoing Projects with Recent Progress

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date
NRV	Broadband Infrastructure Explore options for higher bandwidth to the end user.				\$8,000,000	2014-2015
NRV	Develop a Career Pathways Task Force Investigate emerging sectors in the economy, develop multi-stage career					2014
NRV	New River Valley Development Corporation Revolving Loan Fund Fund to provide assistance for business and non-profit development.	\$25,000		\$25,000	\$50,000	2014
NRV	Creation of a Regional Destination Marketing Organization (DMO) Raise awareness of New River Valley assets				TBD	2014
NRV	Increase modern building stock through retrofits and new construction Modernize existing building stock through new construction or through retrofits to					2015-16
Montgomery County	Southgate Parkway Construction of ramps on Route 460 at Southgate Parkway entrance to Virginia Tech.	\$124,000,000	\$31,000,000		\$155,000,000	TBD
NRV	Promote Agricultural Tourism Program to encourage farmers to evaluate agricultural tourism to enhance incomes.					2014
Rich Creek	Rich Creek Downtown Enhancement Project Ensure the stability and success of downtown Rich Creek.		\$1,000,000	\$250,000	\$1,250,000	2014
NRV	Create a Network of Growers and Producers in the Region Link New River Valley farmers markets to increase profitability.					
Pulaski Town	Brownfields Redevelopment Redevelopment of existing industry and housing.	\$500,000		\$500,000	\$1,000,000	2014
Floyd County	Route 8 Improvements (South) (Floyd Co) Road Improvements on Route 8 southbound from Floyd, South.		\$1,500,000		\$1,500,000	2014
NRV	New River Valley Park and Ride Lot Development Development of new park and ride facilities.	\$750,000	\$750,000		\$1,500,000	2014
Pulaski Town	Dalton Building Reuse Update Dalton Building into a hotel and restaurant					
Pulaski County	New River Trail Extension				\$5,000,000	
Radford	Passenger Rail Station in Radford To develop a passenger rail station in the City of Radford.				\$10,000,000	2020
NRV	TransDominion Express - Capital Costs A statewide project to provide passenger rail transportation from Bristol through the New River Valley, and on to Richmond and Washington, D.C.		\$9,300,000		\$9,300,000	2015
Christiansburg	Passenger Rail Station in Christiansburg To develop a passenger rail station in the Town of Christiansburg.				\$10,000,000	2020

Counties

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City

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e-mail: nrvrc@nrvrc.orgVisit: www.nrvrc.org**MEMORANDUM**

To: Regional Commission Board Members
From: Kevin R. Byrd, Executive Director
Date: May 21, 2015
Re: Revised FY15 Budget for Review and Adoption

Each spring the Commission staff prepares a revised budget for the Commission to review and adopt as the fiscal year comes to a close. I am pleased to submit the enclosed revised budget for FY15 with significant contributions from staff. The process was led by Janet McNew, Director of Finance and Personnel, and Elijah Sharp, Director of Planning and Programs. All staff worked with Janet and Elijah to determine project budgets through April 30 with projections for the months of May and June. Highlights of the revised budget follow.

The FY15 budget adopted in May, 2014 total was \$1,656,978 and the revised budget is \$1,643,726, a difference of \$13,252. The difference reflected is within 1% of the adopted budget. Given all the moving parts of the agency budget, much credit should be given to Janet and Elijah for working closely with staff to develop an accurate financial tool.

The revised anticipated revenue of \$1,704,104 exceeds revised expenses by \$60,378. This amount includes deferred revenue collected in FY15 for use in FY16 of approximately \$30,000 for the Blacksburg Broadband project. Further, staff is projecting to contribute approximately \$30,000 to the agency fund balance as a result of conservative budgeting throughout the year which may be needed in balancing the FY16 budget.

Overall staffing costs were originally budgeted at \$1,069,009 and were reduced by \$62,071 as a result of staffing transitions throughout the year.

Minor adjustments were made to overages in direct project line items such as offices supplies for computer purchases, software and server upgrades, as well as printing and audit expenses. Some line items were reduced such as rent (\$4,100) due to the release of two small office spaces external to the suite no longer needed as a result of closing the New River Valley Livability Initiative and reduced staffing.

New River Valley Regional Commission
July 1, 2014 through June 30, 2015
Revised Agencywide Budget - May 28, 2015

	Housing <u>Total</u>	Trans <u>Total</u>	Planning/Grant Admin <u>Total</u>	Workforce <u>Total</u>	Development <u>Total</u>	Other <u>Total</u>	ARC 14-15 <u>Total</u>	Total <u>Direct (AW)</u>	<u>Common</u>	<u>M&G</u>	Total <u>Agency</u>
Salary	17,565	91,886	34,876	271,943	127,924	67,166	72,882	684,242	12,962	64,544	761,748
Fringe	7,216	29,678	11,637	99,017	41,850	23,844	25,817	239,059	5,794	27,337	272,190
Total Salaries & Fringe	24,781	121,564	46,513	370,960	169,775	91,009	98,700	923,301	18,756	91,881	1,033,938
Travel	393	5,489	2,309	27,600	15,569	800	2,594	54,753	1,500	6,043	62,296
Office Space	-	-	-	21,000	-	-	-	21,000	28,353	-	49,353
Telephone/Communications	-	-	-	6,500	105	-	-	6,605	7,800	-	14,405
Office Supplies	935	153	-	5,000	11,575	-	70	17,734	9,300	-	27,034
Postage	3	-	-	500	323	-	-	827	2,750	-	3,577
Printing	-	-	-	500	-	-	-	500	2,850	-	3,350
Copies & Copier Maintenance	-	-	-	1,640	-	-	594	2,234	1,750	-	3,984
Media Advertising	-	-	263	1,000	455	-	-	1,718	250	-	1,968
Equipment Rent - Copier	-	-	-	2,500	-	-	-	2,500	6,000	-	8,500
Equipment Maintenance - Vehicles/Copier	-	-	-	-	-	-	-	-	750	-	750
Dues/Publications	-	1,500	-	500	1,250	-	-	3,250	7,575	-	10,825
Training - Staff Development	-	-	-	500	1,025	-	-	1,525	-	150	1,675
Meeting Costs	-	197	50	5,000	4,000	200	-	9,447	1,400	-	10,847
Insurance	-	-	-	-	-	-	-	-	4,300	-	4,300
Depreciation	-	-	-	-	-	-	-	-	-	-	-
Equipment / Vehicle Fuel	-	-	-	6,000	2,500	-	-	8,500	-	-	8,500
Contractual Service	-	15,882	167,228	60,500	51,761	30,559	8,800	334,729	5,100	-	339,829
Audit Fee	-	-	-	2,500	-	-	-	2,500	5,250	-	7,750
Miscellaneous	-	-	(24)	47,759	1,860	-	-	49,595	1,250	-	50,845
Total Non-Personnel Costs	1,331	23,220	169,826	188,999	90,423	31,559	12,058	517,416	86,178	6,193	609,788
Total Personnel & Non-Personnel	26,112	144,785	216,339	559,959	260,197	122,568	110,758	1,440,717	104,934	98,074	1,643,725
Common Costs	3,867	17,703	7,844	-	24,935	13,142	17,487	84,978	89,968	14,966	-
M&G Costs	4,905	22,266	9,721	-	31,449	16,513	21,560	106,414	-	113,040	-
Total Program Costs	34,884	184,754	233,904	559,959	316,582	152,223	149,805	1,632,109	-	-	-

**New River Valley Regional Commission
Anticipated Revenue Fiscal Year 2015 - Revised
May 28, 2015**

Member Assessment	
Floyd County	\$18,865.00
Town of Floyd	\$539.75
Giles County	\$14,855.00
Pearisburg	\$3,538.22
Narrows	\$2,576.83
Rich Creek	\$982.98
Pulaski County	\$29,530.04
Town of Pulaski	\$11,539.22
Montgomery County	\$39,028.00
Blacksburg	\$42,934.89
Christiansburg	\$26,722.07
City of Radford	\$20,838.16
Radford University	\$3,810.00
Virginia Tech	\$11,192.51
Assessments Total	\$226,952.67
State Grants	
Dept of Housing and Community Devl	\$75,971.00
Dept of Transportation	\$58,000.00
Workforce Investment Act	\$518,965.00
State Total	\$652,936.00
Federal Grants	
EDA	\$70,000.00
ARC July 13-Dec 13	\$34,218.00
ARC Jan 14-June 14	\$34,218.00
Federal Total	\$138,436.00
Project Revenue	
Home	\$23,000.00
Appalachian Spring	\$5,000.00
VDOT	See State Above
Pulaski Co. Baskerville	\$7,919.69
Montgomery Co. Auburn Safe Routes	\$5,500.00
Montgomery Co. Belview Safe Routes	\$5,500.00
MPO Passenger Rail	\$30,000.00
MPO Regional Transit	\$25,000.00
RideSolutions	\$33,680.00
Rich Creek T-21 Phase II Addendum	\$9,288.47
Pulaski Co. Adult Day Care	\$19,000.00
Pulaski Co. Skyview Sewer Phase II	\$19,536.20
Pulaski Co. Skyview Sewer Phase III	\$7,000.00
DEQ NRV Stormwater Extension	\$25,002.66
Rocky Knob Grant Admin	\$120,500.00
EDA	See Federal Above
Floyd Innovation Ctr Grant Ad	\$11,434.53
WIA Fiscal Agent	\$60,000.00
NR Health District VDH Mapping	\$25,000.00
VDEM Flash Flood Mapping	\$26,727.00
DEQ Wolf Creek TMDL	\$22,330.76
Giles AgriTourism	\$20,000.00
VA Tech CAPE 2	\$7,750.00
Blacksburg Broadband (VT/BBurg/BBurg Ptshp)	\$70,000.00
SWVA SWMA	\$1,000.00
Christiansburg Cemetery Plan	\$3,452.19
VA Tech Prices Fork	\$5,327.00
Pembroke GAS	\$1,607.82
Rich Creek GAS	\$1,415.70
Giles Newport Transportation Alternative	\$2,951.75
Giles Eggleston Water Line Phase I	\$4,456.15
PC Sewerage Authority	\$2,000.00
Virginia's First	\$25,000.00
Pulaski Co. Baskerville Extension	\$2,000.00
Taylor Hollow - Prices Fork HOME App	\$2,500.00
Pulaski Town LPA - Comp Plan	ARC \$6,950.04
Pulaski Co.LPA - Public Meetings	ARC \$8,000.00
Pulaski Co. CDBG Housing Study	ARC \$5,000.00
Narrows LPA Comp Plan	ARC \$9,232.10
Montgomery Co LPA - Rec Plan	ARC \$8,000.00
Floyd Co LPA - SWP Update	ARC \$7,500.00
Project Revenue Total	\$675,562.06
Miscellaneous Income/Recovered Costs	\$10,217.49
Sub Total Revenue	\$1,704,104.22
Indirect Costs (paid by projects)	
Common Costs	\$89,968.00
Management and General Costs	\$113,040.00
Indirect Total	\$203,008.00
Total Agency Budget	\$1,643,725.00



Agenda

June 25, 2015

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for May
 - B. [Approval of Treasurer's Report for May](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 1. EDA Planning Assistance FY16
 - B. Regular Project Review
None
 - C. Environmental Project Review
None
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)** (enclosed)
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
 - A. Overview of Broadband in the New River Valley
Christy Straight, Presentation
Commission Discussion
 - B. Virginia Water Supply Plan
Tammy Stephenson, VA Dept. of Environmental Quality, Presentation
Commission Discussion
 - C. [Comprehensive Economic Development Strategy \(CEDS\) Project Package and Report](#) (enclosed)
Commission Action Needed
 - D. [Proposed FY16 Budget](#) (enclosed)
Commission Action Needed
 - E. [Commission Officers for FY16 – Election](#) (enclosed)
Commission Action Needed
 - F. July Commission Meeting (Historically it is cancelled due to conflict with VAPDC)
Commission Action Needed

All meeting materials posted on the Commission website www.nrvpdc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.

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e-mail: nrvrc@nrvrc.orgVisit: www.nrvrc.org**MEMORANDUM****To: Regional Commission Board Members****From: Janet McNew, Finance Director****Date: June 16, 2015****Re: May 2015 Financial Statements**

May 2015 year to date Agencywide Revenue and Expenditures and Balance Sheet are enclosed for your review. The Agencywide Revenue and Expenditure report reflects the revised FY14-15 budget adopted by the Commission at the May 28, 2015 meeting.

As of month end May 2015 (92% of the fiscal year), overall year to date revenues are 87.13% and expenses are 84.38% of budget. Salary and Fringe, the two largest expense line items, are on target at 93.30% and 87.10%, respectively. All revenue and expense lines are within budget.

A budget reflecting final revenue and expense adjustments will be presented once the fiscal year is closed.

New River Valley Planning District Commission
Agencywide Revenue and Expenditures - May 2015

With Indirect Detail

FY14-15 Budget					(92% of FY)
Adopted 5/29/14, revised 5/28/15		May 2015	YTD	Under/Over	% Budget
Anticipated Revenues					
ARC	68,436.00	0.00	68,436.00	0.00	100.00%
LOCAL ASSESSMENT	226,952.67	0.00	226,952.67	0.00	100.00%
DHCD	75,971.00	0.00	75,971.00	0.00	100.00%
EDA	70,000.00	0.00	70,000.00	0.00	100.00%
WIB Fiscal Agent	60,000.00	0.00	60,000.00	0.00	100.00%
WIA Program Funds	518,965.00	37,339.29	465,079.38	53,885.62	89.62%
VDOT	58,000.00	0.00	42,618.86	15,381.14	73.48%
VDOT - Rocky Knob Project	120,500.00	0.00	74,197.15	46,302.85	61.57%
Floyd Co	7,500.00	1,429.75	7,002.39	497.61	93.37%
Floyd Co EDA	11,434.53	0.00	11,434.53	0.00	100.00%
Giles County	27,407.90	350.63	26,491.58	916.32	96.66%
Narrows Town	9,232.10	652.09	7,937.85	1,294.25	85.98%
Rich Creek Town	10,704.17	989.77	9,735.97	968.20	90.95%
Montgomery County	19,000.00	2,521.40	18,180.88	819.12	95.69%
Blacksburg Town	48,000.00	1,916.67	46,083.36	1,916.64	96.01%
Christiansburg Town	3,452.19	0.00	3,452.19	0.00	100.00%
Pulaski County	68,455.89	3,698.27	48,831.20	19,624.69	71.33%
Pulaski Town	6,950.04	0.00	6,950.04	0.00	100.00%
Pulaski Co Sewerage Auth.	2,000.00	0.00	1,500.00	500.00	75.00%
Virginia Tech	38,077.00	0.00	30,131.63	7,945.37	79.13%
Recovered Cost	10,217.49	1,663.10	11,355.59	-1,138.10	111.14%
Virginia's First	25,000.00	2,076.70	21,902.02	3,097.98	87.61%
Blacksburg/Christiansburg MPO	55,000.00	0.00	14,249.76	40,750.24	25.91%
Pembroke	1,607.82	114.92	917.32	690.50	57.05%
RV-ARC RideSolutions	33,680.00	0.00	23,420.70	10,259.30	69.54%
DEQ	47,333.42	9,066.10	47,240.29	93.13	99.80%
VDEM	26,727.00	0.00	20,714.78	6,012.22	77.51%
Southwest Virginia SWMA	1,000.00	0.00	1,000.00	0.00	100.00%
New River Health District	25,000.00	0.00	22,935.39	2,064.61	91.74%
Friends of SWVA	5,000.00	0.00	0.00	5,000.00	0.00%
Blacksburg Partnership	20,000.00	0.00	20,000.00	0.00	100.00%
Taylor Hollow Construction	2,500.00	0.00	0.00	2,500.00	0.00%
Revenues	1,704,104.22	61,818.69	1,484,722.53	219,381.69	87.13%
Expenses					
Salaries	761,748.00	64,732.26	710,721.47	51,026.53	93.30%
Fringe Benefits	272,190.00	21,452.45	237,077.46	35,112.54	87.10%
Travel	62,296.00	3,517.30	42,224.77	20,071.23	67.78%
Office Space	49,353.00	4,158.09	45,826.39	3,526.61	92.85%
Telephone/Communications	14,405.00	1,313.31	12,954.97	1,450.03	89.93%
Office Supplies	27,034.00	1,034.30	26,176.15	857.85	96.83%
Postage	3,577.00	517.99	3,117.02	459.98	87.14%
Printing	3,350.00	0.00	2,834.00	516.00	84.60%
Copies & Copier Maintenance	3,984.00	72.74	3,430.05	553.95	86.10%
Media Ad	1,968.00	371.90	1,087.88	880.12	55.28%
Equipment Rent	8,500.00	621.68	6,707.44	1,792.56	78.91%
Vehicle Maintenance	750.00	144.00	508.64	241.36	67.82%
Vehicle Fuel	2,500.00	286.72	2,337.06	162.94	93.48%
Dues/Publications	10,825.00	139.95	10,157.15	667.85	93.83%
Training	1,675.00	341.22	1,242.35	432.65	74.17%
Insurance	4,300.00	0.00	4,009.00	291.00	93.23%
Meeting Expense	10,847.00	2,122.77	8,365.88	2,481.12	77.13%
Capital Outlay (Vehicle/Equipment)	6,000.00	0.00	3,830.03	2,169.97	63.83%
Contractual Services	339,829.00	16,174.98	207,323.51	132,505.49	61.01%
Audit Fee	7,750.00	0.00	7,750.00	0.00	100.00%
Miscellaneous	50,845.00	3,296.84	49,248.58	1,596.42	96.86%
Expenses	1,643,726.00	120,298.50	1,386,929.80	256,796.20	84.38%
Agency Balance	60,378.22	-58,479.81	97,792.73		

New River Valley Planning District Commission
Balance Sheet
Period From : 07/01/14 to 5/31/15

Assets:

Operating Account	567,185.48
Reserve Funds - Certificate of Deposit	59,994.13
Reserve Funds - MMA	24,589.88
Accounts Receivable	197,908.53

Total Assets: \$849,678.02

Liabilities:

Accrued Annual Leave	46,709.99
Accrued Unemployment	18,038.05
Accrued Workers Comp	906.41
Deferred Revenue	3,810.00

Total Liabilities: \$69,464.45

Projects

Net Projects	-9,229.90
Current Year Unrestricted	189,991.54
Unrestricted Net Assets	591,071.65

Total Projects \$771,833.29

Total Liabilities and Projects 841,297.74

Net Difference to be Reconciled \$8,380.28

Total Adjustment \$8,380.28

Unreconciled Balance \$0.00



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

N R V R C . O R G

June 25, 2015

Executive Director's Report

Economic Development:

- The Commission hosted a field visit for the Strengthening Economies Together (SET) program in early June so the SET project evaluation team could determine whether the New River Initiative project was a good fit for the program. The New River Initiative project through the SET program would work to engage multiple sectors across the region to build economic opportunities based on the New River as an asset. The field visit was well attended with representatives from local governments and partners across the region. Two regions in Virginia will be selected and the announcement is anticipated in late summer.
- The New River Valley Trail Guide for hiking and biking trails should be complete in early July. The guide contains the top trail assets in Giles, Montgomery, and Pulaski Counties as well as the City of Radford. The project is a collaborative effort between the tourism offices in each of the local governments; funded by the Virginia Tourism Corporation, and facilitated by the Commission.

Transportation:

- The Commonwealth Transportation Board adopted policy at their June meeting to implement House Bill 2 (HB2). The program is designed to prioritize transportation projects based on data-driven scoring criteria. HB2 will be used to shape the Six-Year Improvement Program and is a considerable shift in project selection in Virginia. Commission staff will coordinate a presentation from VDOT representatives to inform the Commission on HB2. The criteria for project selection will impact some communities in the region due to specific roadway designations. Anticipating this issue, Commission staff informed Giles County, Pearisburg, Floyd County and the Town of Floyd regarding comprehensive plan language to include which will address roadway designations in the new HB2 format.

Regional:

- The Commission is convening a regional discussion on June 29th regarding tourism marketing geography. Last year the region was invited to join the Roanoke region in establishing a mountain region in the Virginia Tourism guidebook. The meeting in June will be an opportunity to hear from Southwest Virginia Cultural Heritage Foundation representatives about a tourism geography for 19 counties in southwest Virginia. Local government decisions regarding tourism geography will be needed by December 1, 2015.

Commission:

- The Virginia Association of Planning District Commissions is hosting the summer conference in Virginia Beach August 5-7. We budgeted to send two Commissioners and will need to register by the end of June.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: Regional Commission Board Members
From: Patrick O'Brien, Regional Planner II
Date: June 19, 2015
Re: Comprehensive Economic Development Strategy FY15 Final Report

The 2015-16 update of the Comprehensive Economic Development Strategy is nearly complete. Attached is the final draft of the 2015-16 New River Valley CEDS document. This includes the previously reviewed project package, project ranking criteria, and goals and objectives. The introductory narrative includes data and information about the region to bring perspective and set a baseline for future updates.

The Commission will need to take action adopting the CEDS in order for staff to submit the document to the Economic Development Administration prior to the June 30, 2015 deadline. The next step in the CEDS update process is to create the public-friendly 'consumer' version of the CEDS, and related on-line CEDS content.

Staff will be present at the June Commission meeting to answer any questions about the CEDS document, and the CEDS update process for the upcoming year.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

New River Valley Comprehensive Economic Development Strategy 2015





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Chapter 1: NEW RIVER VALLEY OVERVIEW

1.1 INTRODUCTION

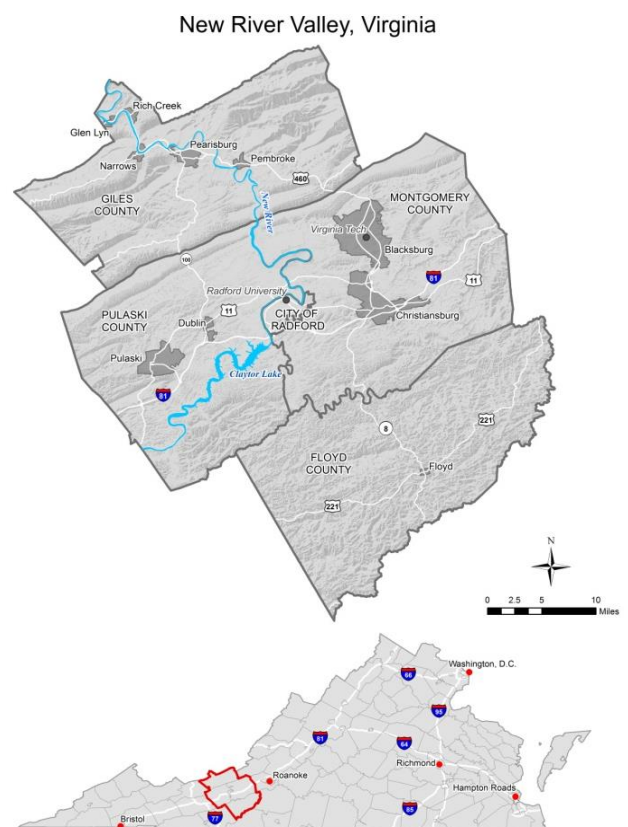
The New River Valley region consists of the counties of Floyd, Giles, Montgomery, Pulaski, and the City of Radford in southwest Virginia. The counties are home to ten incorporated towns, and a total regional population of 178,350 as of the 2010 census. Two major transportation routes pass through the region, Interstate 81 and US Route 460. Major employers include Virginia Tech, Radford University, Volvo Trucks North America, and Celanese.

The region is growing from a manufacturing and agrarian focused economy into a more balanced, diversified economy. The region has seen gains in sectors such as information technology, healthcare and biomedical, business and financial services, energy, and agricultural businesses. This transition has created the need for training in these growing sectors. Career pathway development is an important part of this transition to a more modernized economy.

The New River Valley Livability Initiative, a regional planning effort undertaken in 2010-13, identified four major themes to focus regional development efforts, reflect the regional characteristics that New River Valley residents value most. These themes are:

1. Enhancing Living and Working Environments
2. Preserving Rural Heritage and Community Character
3. Making the Business Environment Productive and Resilient
4. Building Healthy Communities

Each of these themes has a direct effect on economic development, and these themes are incorporated into the New River Valley's Comprehensive Economic Development Strategy.



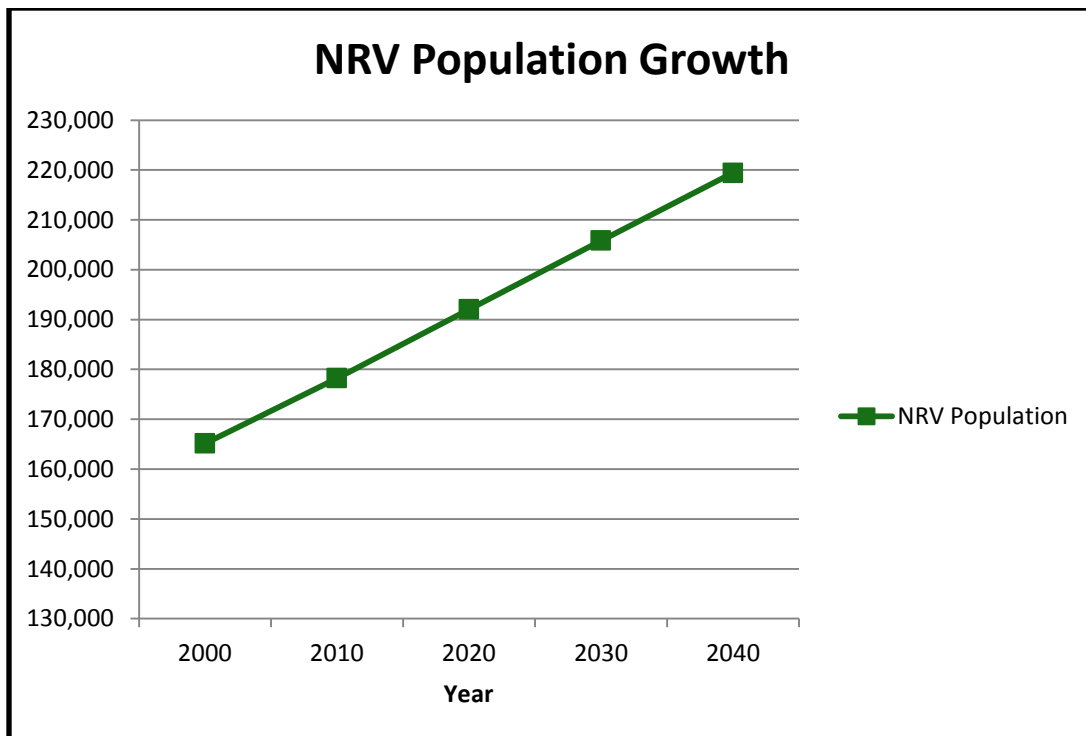
The region has seen success domestically and internationally in bringing in new businesses. These successes are celebrated, but the need to create homegrown startups needs to improve to strengthen the resiliency of the regional economy. The CEDS serves as a vision on how to reach the potential for the regional economy, bolstering the success of businesses within the New River Valley while improving the prosperity of its people.

1.2 DEMOGRAPHIC PROFILE

Population

The New River Valley currently has a population of 178,350 and population projections show continued, steady growth to a 2040 population of 219,420, a 23% increase over a 30 year period. The City of Radford and Montgomery County have high percentages of student populations from Radford University and Virginia Tech, with a total student population of the two universities reaching nearly 40,000. This produces nearly 10,000 new graduates within the region each year.

Figure 1: New River Valley Projected Population Growth

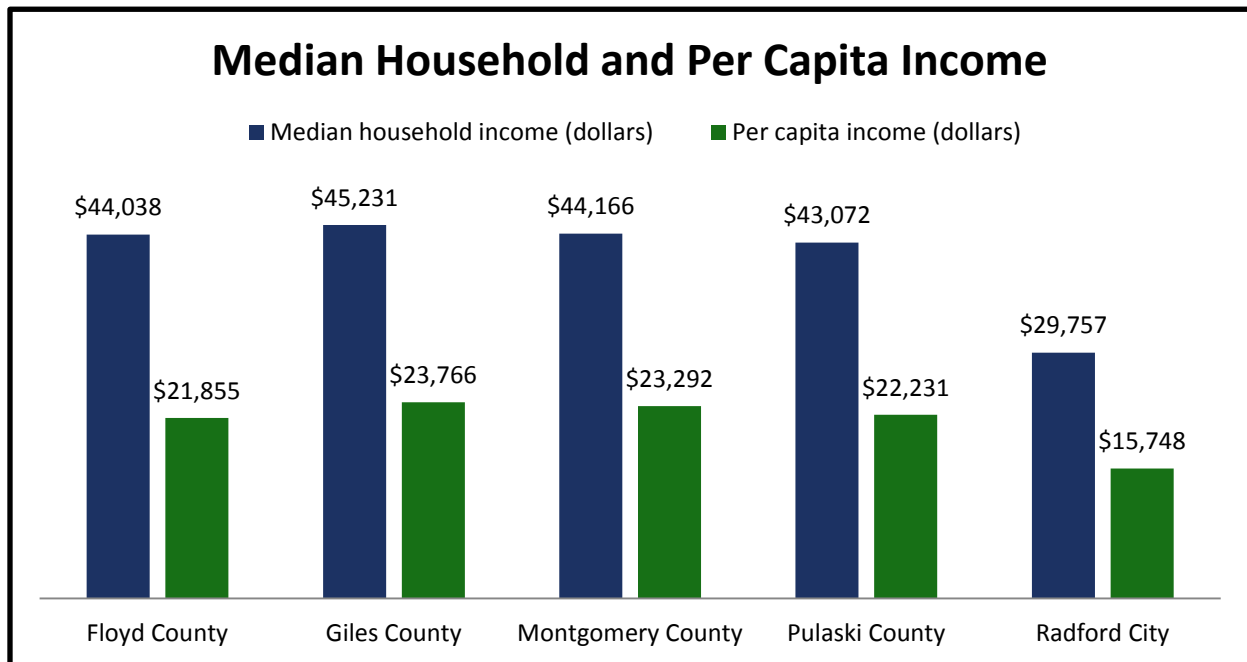


Virginia Employment Commission, U.S. Census Bureau

Income

Income levels within the New River Valley vary by county and city. New River Valley incomes fall short of the Virginia average, but have shown gains in recent years. Following is a chart outlining the median household and per capita incomes of NRV localities.

Figure 2: Median Household and Per Capita Income by Locality

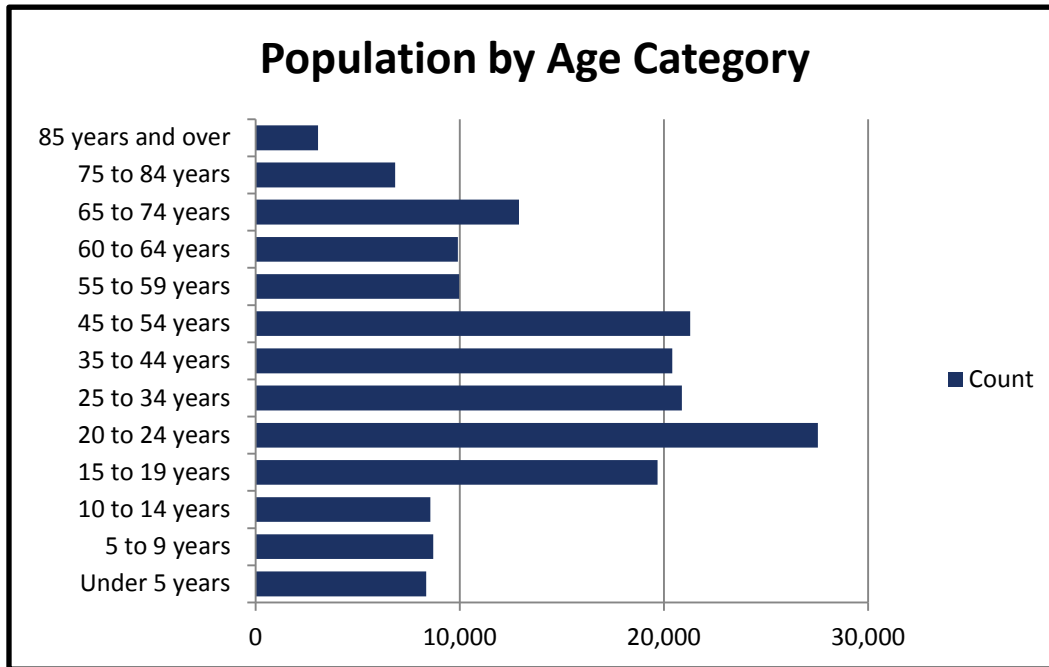


American Community Survey 5-Year Data, 2008-2012

Age

The median age within the New River Valley is 44.2. The two largest categories are 20-24 and 45-54 years old. The 20-24 year old population is heavily influenced by the college student population. The table on the following page shows a breakdown of age groups within the region.

Figure 3: NRV Population by Age



American Community Survey 5-Year Data, 2008-2012

1.3 EMPLOYMENT

The total labor force according to 2012 American Community Survey data is 81,334. Following is a table detailing the employment by sector of these employees.

Table 1: NRV Employment by Sector

INDUSTRY SECTOR	2012 Jobs	2022 Jobs Projected	Difference	2022 NRV Job Growth/Loss
Business & Financial	7,237	9,671	2,434	33.60%
Healthcare	4,663	5,990	1,327	28.50%
Energy	5,297	5,843	546	10.30%
IT Telecomm and Software	4,168	4,598	430	10.30%
Biomedical – R&D	696	840	144	20.60%
Agribusiness	720	692	-28	-3.90%
Arts, Entertainment, Recreation	2,561	3,151	590	23.00%
Electrical Equipment Manufacturing	2,281	2,108	-173	-7.60%
Defense	2,086	2,278	192	9.20%
Advanced Materials	3,977	3,351	-626	-15.70%
Transportation Equipment Mfg.	2,747	1,762	-985	-35.90%

Southern Rural Development Center, NRV Cluster Analysis 2012

*Retail and university/college employment not reflected in chart.

The New River/Mount Rogers Workforce Investment Board partnered with the Virginia Tech Office of Economic Development to develop a Skills-Gap Analysis for the region. Both soft skill and technical skill gaps were evaluated. For the region, soft skill needs include: good attendance, critical and analytical thinking, communication, and problem solving. Technical skill needs include: electrical/electronics, engineering, general maintenance, welding, and customer service and sales.

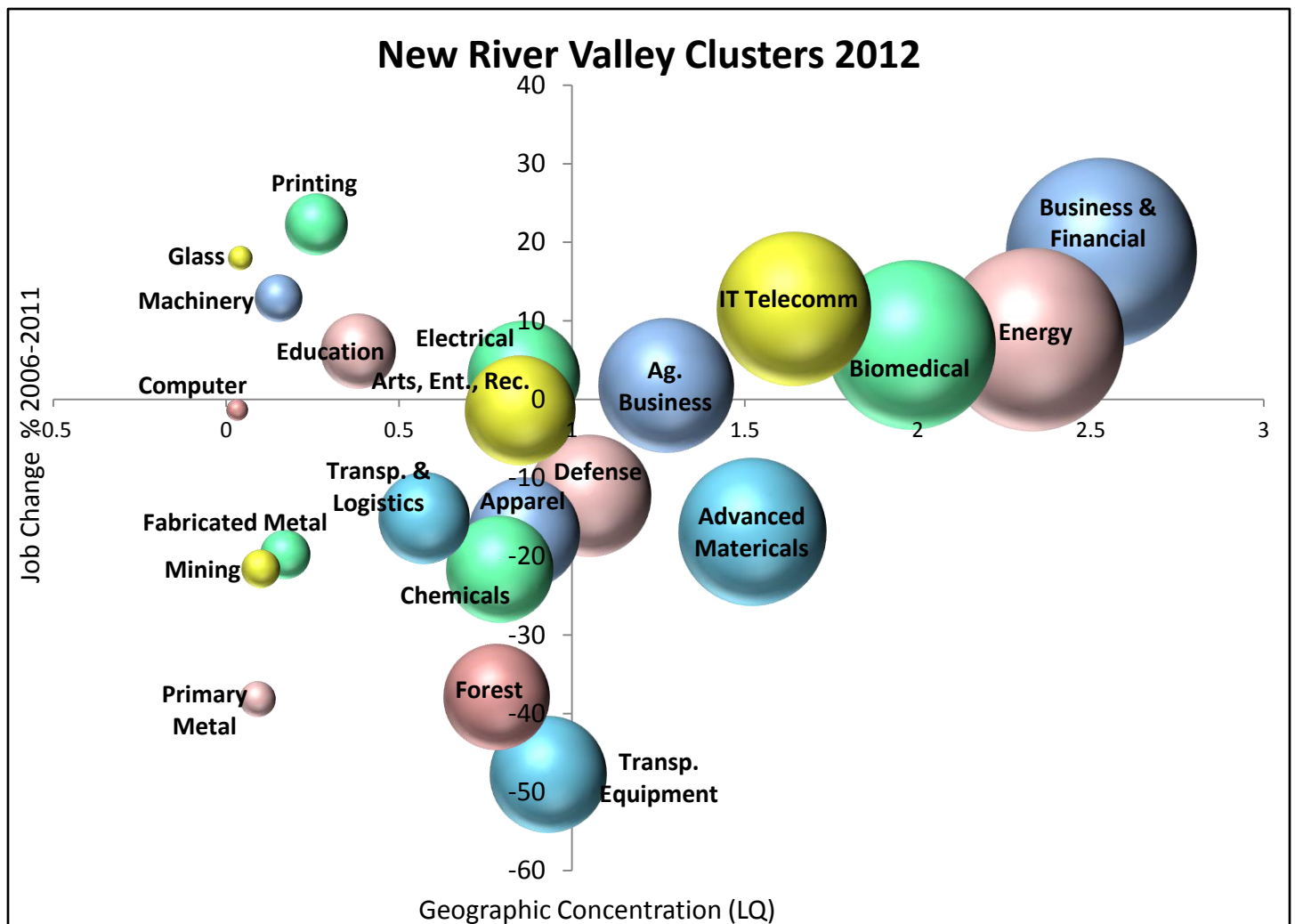
CLUSTER ANALYSIS

The New River Valley Regional Commission worked with the Southern Rural Development Center (SRDC) at Mississippi State University to complete a cluster analysis of the New River Valley. According to the Economic Development Administration, economic clusters are geographic concentrations of interconnected industries and supportive organizations that make regions uniquely competitive for jobs and private investment. To perform the analysis, the SRDC researched employment concentrations within economic sectors throughout the region while measuring the job growth or loss within the specified cluster. As part of this analysis, pre- and post-recession time periods were evaluated to demonstrate the strengths and weaknesses of clusters within the region. Following is a chart that shows economic sectors divided into quadrants. Those in the top right quadrant are considered to be the strongest in the region with strong job growth and a geographic concentration in that sector.

The cluster chart shows five economic sectors that are growing in specialization and employment.

Table 2: NRV Cluster Analysis

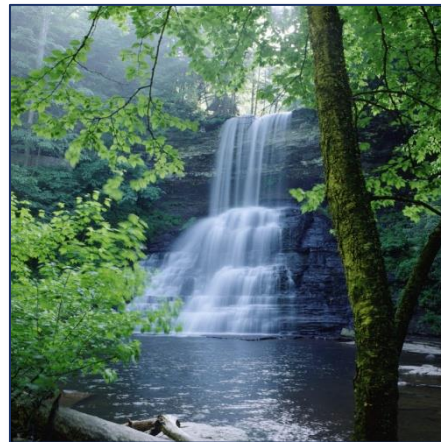
These clusters are: 1) Business and Financial Services; 2) Energy; 3) Biomedical; 4) Information Technology and Telecommunications; and 5) Agribusiness. In cluster theory, the top right quadrant, or 'stars', highlights the standout industries that define the region's economy that also have potential to keep growing in specialization and bring additional employment. The top left quadrant shows 'emerging' clusters that lack geographic concentration, but can grow into the 'star' category due to high job growth. These 'emerging' clusters need strategies focused on developing the workforce and entrepreneurial assistance. The bottom right quadrant shows sectors that still have geographic concentration but are losing that concentration due to job losses. These sectors need special attention if there is to be potential for long-term success in that sector. Finally, the lower left quadrant shows economic sectors that do not have geographic concentration and have lost jobs. Generally speaking, these sectors lack competitiveness unless new industries can be attracted to the region and bolster that sector.



This analysis serves as a guide for future strategy development with regards to workforce training, entrepreneurial development and resource allocation. Further, it provides a base for discussion and development of future strategies.

1.4 ENVIRONMENT AND NATURAL RESOURCES

The natural assets contained within the New River Valley are an important part of the region's character as well as the ability to generate tourism, a growing sector for southwest Virginia. The New River is an important natural feature and generates the name for the region. Mountains are an equally important natural feature for the region.



Cascade Falls, Credit: Virginia Tech

The New River Valley falls within three distinct physiographic provinces: the Blue Ridge Province (Floyd County), the Valley and Ridge Province (Pulaski County, Montgomery County, most of Giles County, and the City of Radford), and the Appalachian Plateau (in a small part of Giles County). Each province has very different geological characteristics. Giles, Pulaski, and Montgomery Counties are mainly located in the Valley and Ridge Province which is characterized by sedimentary rocks such as limestone, shale, sandstone and dolomites (i.e., karst). Historically, limestone has been mined for agriculture use and sandstone for building purposes. Floyd County is located in the Blue Ridge Province, which is characterized by metamorphic rocks such as gneiss and schist. Metamorphic rocks are harder rocks and have been mined for use in road construction (New River Valley Hazard Mitigation Plan, 2011).

All counties in the New River Valley are quite similar with regards to type of land class. The majority of land within the region is considered timberland. It covers 68% of all land within the New River Valley. The only county in the region with a different forestry profile would be Giles where 76% of the total area is considered forest land, a significant amount of which is in the Jefferson National Forest (New River Valley Hazard Mitigation Plan, 2011).

The average elevation of the NRV is about 2,500 feet. Elevations range from 1,470 feet above mean sea level at Glen Lyn to 4,348 feet at Bald Knob on Salt Pond Mountain in Giles County. Mountain Lake, also located on Salt Pond Mountain, is one of two natural lakes in Virginia and is reportedly the highest natural lake east of the Rocky Mountains. The New River runs through the Counties of Pulaski, Montgomery, and Giles, and the City of Radford, thus giving the region its name. Little River, Peak Creek, Big Walker Creek, and Dodd's Creek are a few of the tributaries of the New River. A small portion of eastern Montgomery and Floyd Counties are in

the Roanoke River basin, while a small portion of Giles County and the Craig Creek watershed in Montgomery County drain into the James River (New River Valley Hazard Mitigation Plan, 2011).

Typical fall foliage peak color is October 10-20 in the Southwestern Mountain Climate Region. Following is a chart from the Virginia Tourism Corporation detailing the climate of the region.

Table 3: Virginia Southwestern Mountain Climate Region

	January Average	July Average	Annual Average
Temperature	24-44 (F)	60-85 (F)	
Precipitation	4.04 inches	4.73 inches	47.33 inches

Virginia Tourism Corporation, Southeast Regional Climate Center

Appalachian Trail

Fifty miles of the Appalachian Trail span Giles County and connects to nearly 2,200 miles of the trail extending from Georgia to Maine.

Blue Ridge Parkway

The Blue Ridge Parkway, spanning 469 miles total, travels through eastern and southern Floyd County. The Blue Ridge Parkway is famous for its scenic drives and brings tourists to the region.



Blue Ridge Parkway, Credit: Lydeana Martin

National Forest

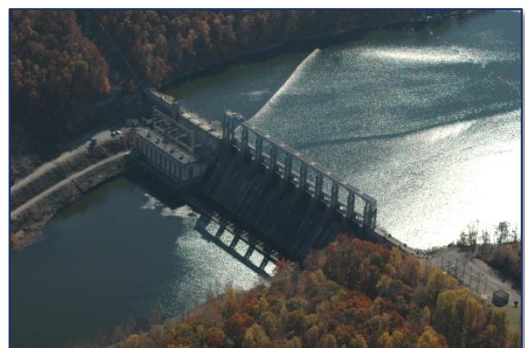
Jefferson National Forest:

The Jefferson National Forest traverses the New River Valley and is home to Pandapas Pond, featuring a trail network for recreation users.

State Parks

Claytor Lake State Park:

The New River Valley is home to Claytor Lake State Park, the only state park in the region. Claytor Lake. Claytor Lake has a full service marina and provides options for fishing, swimming, and camping.



Claytor Lake Dam, Credit: Peter Huber

New River Trail State Park:

The New River Trail stretches 57 miles along an abandoned railroad corridor.

Other Natural Features

- Buffalo Mountain Natural Area Preserve
- Mountain Lake
- War Spur and Wind Rock Trails
- Radford Riverway
- Dora Trail
- Gatewood Park Campground and Reservoir
- Bottom Creek Gorge
- Falls Ridge Preserve
- Huckleberry Trail
- Rock Castle Gorge National Recreation Trail
- Cascades Recreation Area



Huckleberry Trail

1.5 INFRASTRUCTURE

The following information on infrastructure was gathered as part of the New River Valley Livability Initiative and can be found in the 2013 report entitled, *Livability in the New River Valley: From Vision to Action*.

CELL PHONE SERVICE PROVIDERS CURRENTLY AVAILABLE

- nTelos
- Sprint/Centel-Virginia
- U.S. Cellular
- Verizon- Virginia/Verizon South
- AT&T
- Citizens Telephone Cooperative
- Pembroke Telephone Cooperative

Virginia Economic Development Partnership: NRV Community Profile.

- The region now has broadband access along major regional corridors, around universities, and within larger jurisdictions.
- Some rural areas with sparse populations and mountainous topography still have limited access and low-speed/bandwidth which limits opportunities for full engagement in the information economy.

ROADS

- I-81 and US 460 are critical corridors for truck freight movement within the region and throughout the Commonwealth. 40-60% of truck traffic traveling along I-81 neither has an origin or destination in Virginia (9,000 – 13,400 trucks each day).
- Employers and major employment centers are served through road infrastructure mainly through interstate or state route access. Large employers not located along major roads or in more urbanized areas have selected locations based on proximity to natural resources or other valued amenities.

WATER AND SEWER

- New River Valley towns and the City of Radford are served by public water and sewer. Wells and septic systems serve the needs of residents who are not currently on public water and sewer.
- Floyd has limited ground water resources which also limits water intensive economic opportunities.

GAS

- Natural gas is supplied by ATMOS Energy in more populated areas of Radford, Blacksburg, Christiansburg, Dublin, Pulaski, and Fairlawn. Roanoke Gas services eastern Montgomery County. No gas service is provided in Floyd County. Unlike electricity, industrial, institutional and other large users dominate use with about 65% of natural gas consumption in the region. Natural gas prices have declined since 2008 due to a 20% increase in domestic production.
- Columbia Gas of Virginia has provided service to Giles County since the 1960s. Columbia Gas is headquartered in Chesterfield, Virginia and is the third-largest gas utility in the Commonwealth of Virginia. **Columbia Gas of Virginia Company Profile*

CLEAN ENERGY

- Development of clean energy options in the region may play a role in attracting new businesses to the region. For example The Sierra Nevada Brewery was considering Christiansburg as a potential site but settled on Asheville, North Carolina, in part

because North Carolina’s “focus on green technologies played a role in luring the business to invest \$107.5 million into its new brewery there.” *Mountain Express, 2013.

RAIL

- Norfolk Southern’s Heartland and Crescent Corridors intersect just East of Radford. Both corridors are of national significance for freight movement.
- Freight rail serves Pulaski, Giles, and Montgomery Counties as well as the City of Radford. Rail is a major asset to manufacturing and other industries within the region. Floyd County is not currently serviced by rail. Currently, no passenger rail services exist within the New River Valley.

INTERMODAL TRANSPORT

- Intermodal freight transport involves the transportation of freight using multiple modes of transportation (rail, ship and truck) without any handling of the freight itself when changing modes. This method reduces cargo handling, improves security, reduces damage and allows freight to be transported faster and reduces costs and total emissions.
- There is an intermodal transfer facility currently being proposed in Elliston as a part of the Heartland Corridor improvement plan. The completion of the facility would have effects on both the rail and roadway network within the NRV and surrounding regions. Truck freight primarily utilizes I-81, US 460, US 11, US 221, VA 100, VA 8, VA 42 and VA 61. I-81 is one of the primary truck freight corridors on the eastern seaboard.

AIRPORTS

- There are two general aviation facilities located in the New River Valley: the Virginia Tech-Montgomery Executive Airport in Blacksburg and the New River Valley Airport just north of Dublin in Pulaski County. The NRV Airport is currently a registered foreign trade zone and international port of entry. The nearest major commercial passenger airport is Roanoke Regional Airport approximately ten miles east of the region.

1.6 SWOT ANALYSIS

The New River Valley’s CEDS Committee held, and continues to have discussions about the strengths, weaknesses, opportunities, and threats within the region. Each year, new items are identified for each category. In 2011, the CEDS Committee had an in-depth discussion, and the following show the results of that meeting alongside discussions from the previous three years.

Strengths

- Interstate-81 Transport Accessibility
- Middle mile broadband fiber network
- Water resources
- New River
- Clean air
- High quality of life
- Access to range of healthcare options
- Geographic proximity to large east coast population centers
- Available industrial space/land
- Low taxes
- Virginia Tech
- Radford University
- Access to local foods/agriculture
- Appalachian Trail and Mountains
- Music, arts, and cultural resources
- Engaged community organizations
- Foreign Trade Zone
- Natural resources/beauty
- Recreation opportunities
- Blue Ridge Parkway
- Temperate climate
- Economic diversity
- Low utility costs
- New River Community College
- VT Corporate Research Center
- NRV Economic Development Alliance
- Southwest Virginia tourism – i.e. Crooked Road
- Elected officials

Weaknesses

- Communities still affected by offshoring leading to deteriorating downtowns
- Loss of historic buildings from blight
- Downtown vibrancy
- Lack access to capital for start-ups
- Few entrepreneurial leaders
- Low population, lack critical mass
- Workforce skills not matching available jobs
- Low performing K-12 system
- Brain drain – losing young talent and families
- Lack of diverse energy sources
- Deteriorating housing in some areas
- Lack of racial/ethnic diversity
- Struggle to define regional identity
- Poverty
- Drug issues in some communities
- Marketing assets – tourism

Opportunities

- Public engagement
- K-12 partnerships with businesses
- Entrepreneurship mentoring
- Define competitive advantages
- Job shadowing/Apprenticeships
- Interregional collaboration
- Economic gardening
- Seed and venture funding

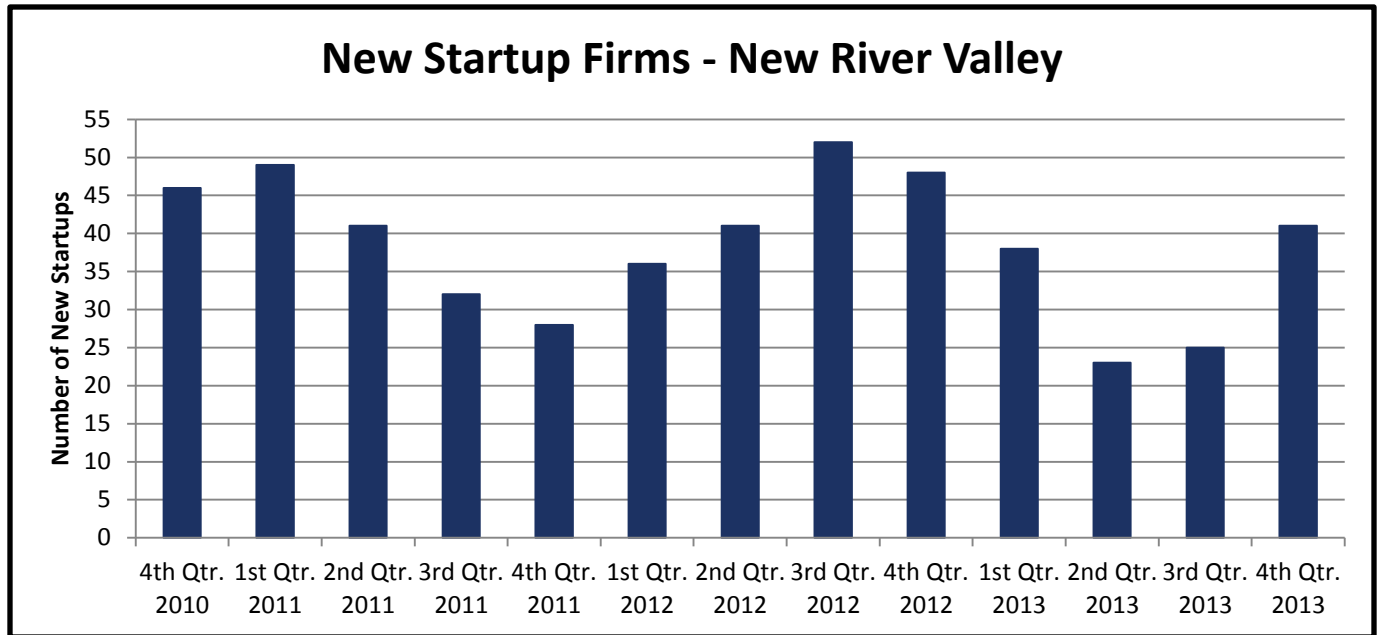
Threats

- Lack of influence at the state level
- Brain drain
- Rural/urban inequity or opportunity
- Current political climate – polarization
- Age of industrial building stock
- Age of residential building stock

1.7 ENTREPRENEURSHIP AND RESOURCES

Entrepreneurial development is important to the overall health of the economy as small business drives job growth. Following is a chart detailing new startups within the New River Valley over the past four years.

Table 4: New Business Startups



New River Valley startup companies have options in each locality for small business services. The urban areas within the Blacksburg-Christiansburg-Radford metro area are more robust, as is expected with a greater population density and two universities. Following is a list of regional, local, state, and interregional services available to small businesses within the New River Valley.

Regional

- Radford Small Business Development Center
- New River Valley Business Center
- VT KnowledgeWorks
- Roanoke-Blacksburg Technology Council
- 460 Angels
- Virginia Cooperative Extension
- Virginia Community Capital

Local

- Economic Development Authority of Floyd County
- Montgomery-Blacksburg-Christiansburg (MBC) Development Corporation Revolving Loan Fund
- TechPad
- Beans and Rice (Radford/Pulaski)

State

- Virginia Department of Business Assistance

Interregional

- Roanoke SCORE

A complete description of each small business service is included in the appendix.

1.8 PUBLIC PARTICIPATION

The following are public outreach activities during the development of the Comprehensive Economic Development Strategy alongside the New River Valley Livability Initiative.

- Kickoff Summit: 150 participants at Claytor Lake State Park.
- Working Groups: Economic development working group collaborated with the CEDS Committee to develop goals, objectives, and strategies.
- Community Priority Survey: 660 participants responded to develop regional priorities.
- NRV Tomorrow Survey: 750 participants responded to rank values, projects, and policies within the region.
- BUILT NRV Game: 249 participants discussed concerns, possibilities, and value within individual communities.
- New River Valley Regional Commission Board of Directors: Hosts monthly public meetings where CEDS updates are reviewed. The final 2015 CEDS was presented on June 26, 2014.



BUILT NRV Game

Chapter 2: PRIORITIES, GOALS, AND OBJECTIVES

The New River Valley Regional Commission (serving as Economic Development District) leads the continuous planning process for economic development in Virginia's New River Valley. The NRVRC works closely with localities and several regional groups that take key roles in pursuing economic development projects and funding to advance the quality of life in the New River Valley. Since the last 5-Year Update in 2009, the priorities of the region have changed; therefore, so have the goals and objectives. The seven priority areas have been identified by public outreach, the CEDS Committee, NRVPC Commissioners, and through research on best practices. The priority areas include: 1) Support Small Business and Entrepreneurial Development; 2) Preparation and Continued Support of Qualified Workforce; 3) Available Land, Quality Infrastructure, and Affordable Housing; 4) Attracting New Business to the Region; 5) Regional Marketing/Awareness to Promote the New River Valley; 6) Preserve Natural and Historic Areas; and, 7) Business Friendly Governance and Representation.

Priority 1: Support Small Business and Entrepreneurial Development

Goal: Establish an environment that fosters the growth of existing businesses and supports entrepreneurs from startup stage through maturation.

Objective 1: Optimize existing resources for entrepreneurs and small businesses and promote collaboration between these resources.

Objective 2: Increase the number of jobs created through entrepreneurial start-ups and expansions in the New River Valley.

Business Assistance and Entrepreneurial Support Key Strategies

- 1) Promote cooperation between the Radford Small Business Development Center, VT KnowledgeWorks, New River Community College, etc.
- 2) Create new and support existing financing opportunities for business/industry expansion, including venture capital.
- 3) Encourage the use of locally developed technology and intellectual property in manufacturing and other industries.
- 4) Organize creative financing programs and improve entrepreneurs' access to capital.



Virginia Tech Corporate Research Center

- 5) Increase small business support services through provision of community e-commerce space as well as trainings (social media, computer, etc.).
- 6) Link local industries with technology and research capabilities of Virginia Tech, Radford University, and New River Community College.

Priority 2: Preparation and Continued Support of Qualified Workforce

Goal: Prepare the New River Valley workforce for present and future employment in growing employment sectors.

Objective 1: Train and re-train workers for higher skills and productivity in the modern economy.

Objective 2: Improve the industry/education interface at all levels.

Preparation and Continuation of Qualified Workforce Key Strategies

- 1) Utilize the Community College or the One-stop Centers to assist businesses seeking trained employees or training of employees requiring enhanced skills.
- 2) To establish partnerships between industry/business and all levels of education by implementing an integrated workforce curriculum that provides students with more "real world" learning opportunities
- 3) Expand existing and explore new opportunities for business training and professional development programs.
- 4) Create a Youth Entrepreneurial Center for business and civic development and practice.
- 5) Integrate workforce education and training to meet the needs of the region's strongest economic clusters and where there are skills gaps.

Priority 3: Available Land, Quality Infrastructure, and Affordable Housing

Goal: Maintain existing and deploy additional infrastructure to meet the needs of businesses and residents.

Objective 1: Create an affordable, accessible and interlinked public transportation network that connects population centers with major employment centers.

Objective 2: Strengthen the economic position of downtown commercial districts.



Route 114 Bridge Completed 2014

Objective 3: Improve the region's telecommunication network to attract new firms, assist existing firms, and educate citizens.

Objective 4: Increase the energy efficiency of industrial and commercial buildings.

Quality Infrastructure Key Strategies

- 1) Coordinate and maximize the use of existing public and private transportation resources focused on employment mobility.
- 2) Seek diversification and mixed use redevelopment of downtown commercial districts.
- 3) Deploy last mile fiber optics using wired and wireless technologies throughout the region to serve businesses and residents.
- 4) Create utility standards for service providers to follow and coordinate public digging to minimize costs and disturbances.
- 5) Seek creative and cooperative regional financing strategies for major infrastructure needs.
- 6) Ensure adequate public utilities are in place for businesses and residents.
- 7) Coordinate and adopt creative approaches to encourage the creation of affordable housing for all age groups.
- 8) Use public schools, colleges and universities to expand education, training, and research around clean energy.
- 9) Encourage energy efficiency through education programs that detail cost, return on investment, and feasibility.

Priority 4: Attracting New Business to the Region

Goal: Attract new industries that will complement the region's economy, strengthen inter-industry linkages, and utilize the region's labor force.

Objective 1: Develop and strengthen the role of international trade and commerce in the economy of the New River Valley.

Objective 2: Increase the region's supply of ready and available industrial and other economic development properties.

Attracting New Business Key Strategies

- 1) Seek firms with an international focus to utilize the strategic assets of the New River Valley International Airport, Foreign Trade Zone and Commerce Park.

- 2) Recruit outside firms seeking a trained and skilled labor force, low utility costs, high quality industrial space, and convenient highway access.
- 3) Recruit outside firms that currently have significant supplier relationships with New River Valley companies.
- 4) Develop regional properties tailored to the needs of targeted industry sectors.

Priority 5: Regional Marketing/Awareness to Promote the New River Valley

Goal: Expand the regional identity and brand to increase the marketability of the region for businesses and tourists.

Objective 1: Improve the region's ability to market itself and respond to the needs of new industrial, research, and technological prospects.

Objective 2: Realize the region's tourism development potential and ability to market itself as a culturally and naturally unique tourism destination.

Regional Marketing/Awareness Key Strategies

- 1) Expand multi-regional marketing campaigns involving the New River Valley Economic Development Alliance, and similar organizations throughout Western Virginia.
- 2) Study the feasibility of a Destination Marketing Organization or Convention and Visitors Bureau and develop implementation strategies.
- 3) Participate in, support, and encourage southwestern Virginia initiatives such as 'Round the Mountain, Crooked Road, and Heartwood Center.
- 4) Identify, develop, and package the region's inventory of historical assets and arts and cultural activities, natural features, and events to support external marketing.



Explorenewrivervalley.com Regional Tourism Website

Priority 6: Preserve Natural and Historic Areas

Goal: Preserve the natural and historic assets within the region to protect the character and quality of the regional environment.

Objective 1: Manage the impacts of existing and future land uses in order to preserve the character and quality of the regional environment.

Objective 2: Increase the development and support of local family farms.

Preserve Natural and Historic Areas Key Strategies

- 1) Develop educational, networking and mentoring programs to support and encourage the continuation of family farms; including farmers markets and regional aggregation facilities.
- 2) Implement “Farms to School” programs, which would widen the market for locally grown produce and products.
- 3) Utilize tourism assets as a way to preserve open spaces, historic sites and key natural attractions.
- 4) Improve land use planning and practices to preserve the region's rural character.

Priority 7: Business Friendly Governance and Representation

Goal: Promote a business friendly environment through governments cooperating with businesses at the local level and advocating for them at the state and federal levels.

Objective 1: Bring a voice to the policy table on behalf of the region.

Objective 2: Ensure the safety of the region's citizens.

Governance Key Strategies

- 1) Seek representation on State Commissions and Committees.
- 2) Provide input to State from regional economic development organizations and planning districts.
- 3) Support police, fire, and medical (emergency and non-emergency) operations throughout the region.
- 4) Provide youth programs and support.



Gathering of NRV Local Elected Officials

Chapter 3: ANNUAL PROJECT PACKAGE REPORT

3.1 CEDS Project Evaluation Criteria - Reviewed February-April 2015

As stated in the Organization and Management section of this report, the CEDS Committee and the NRVRC Board members reviewed and updated the project evaluation criteria.

PROJECT TYPE (Points)

Priority Level 1 (8)

- Water and sewer utilities
- Employment Creation/Retention
-Technology and Industrial
- Entrepreneurial/Small Business Assistance
- Regional/Local School & Educational
Facilities & Programs
- Transportation Planning
- Passenger Rail
- Broadband network improvements
- Housing Production
- Technology Career Development Facilities/
Programs
- Tourism (esp. agri-tourism)
- Marketing/Promotion of Assets
- Value-Added Local Food
- Mixed Use Development
- Central Business District Revitalization

Priority Level 2 (6)

- Primary/Arterial Roads & Transportation
Maintenance
- Facilities for Protected Populations
- Neighborhood improvement projects
- Employment Creation/Retention-commercial
- Natural gas and energy infrastructure
- Rehabilitation of Aging Housing Stock
- Green Building Projects
- Protection of Natural/Cultural Resources/Assets
- Regional Coordination of Public
Transportation Connections
- Clean Energy Projects
- Airport Service
- Drainage/Flood Control
- Senior Care Facilities

Priority Level 3 (4)

- Secondary Roads
- Community Centers/Recreation
- Other Economic Development
- Homeownership Programs

Priority Level 4 (2)

- Other Housing
- Other Community Facilities
- Other Community Services Facilities
- Community Development Programs
- Drought Management

“Neighborhood improvement projects” includes sidewalks, solid waste/garbage, debris removal, street lighting, recreation, police/fire protection, and other neighborhood specific needs.

“Other community facilities” include day care facilities, community centers, health clinics, hospitals, and skill-building facilities for youth and the unemployed.

OTHER CRITERIA

While “project type” links the project criteria to the CEDS Goals and Strategies, there are other important factors in ranking individual projects. These factors are represented in the following criteria:

Investment relationship to regional economy and quality job creation: The projects receive addition points for the strength of their relationship to the economy of the Planning District, and the strategies to improve it, as described in the previous sections.

1. Expected job creation- the projects receive additional points if they are expected to result in quality jobs for regional residents, with points assigned as follows:

Points

- 5 Proposed investment directly supports high skill/high wage jobs.
- 3 Proposed investment results in an environment to support high skill/high wage jobs
- 3 Proposed investment supports skills upgrade/career advancement for in-demand jobs
- 2 Proposed investment results in entry-level jobs that are accessible to the long-term unemployed, youth, or others with barriers to employment (e.g., offender re-entry)
- 1 Proposed investment results in jobs with wages at or above the regional average

2. Relation to regional economic clusters: Economic clusters reflect competitiveness of a regional economic sector versus national trends and job growth.

Points

- 8 Project Relates to High Job Growth, High Geographic Concentration Clusters
- 6 Project Relates to High Job Growth, Lower Geographic Concentration Clusters
- 4 Project Relates to Job Loss, High Geographic Concentration Clusters

3. Regional Impact: The impact of a project is in relation to the number of jurisdictions participating or impacted in reference to services and money invested.

Points

- 8 Region-wide or multi-region impact (i.e., affecting neighboring EDDs)
- 4 Four to Five Jurisdictions (Towns or Counties/Cities) Participating or Impacted
- 2 Two to Three Jurisdictions Participating or Impacted
- 1 One Jurisdiction Participating or Impacted

Investment relationship to EDA priorities and requirements: The projects receive additional points to the extent that they align with EDA policies regarding economic distress and national priorities, which may help the project qualify for EDA funding.

1. Per Capita Income: The projects receive additional points if the areas they affect have lower than average per capita income levels (average of all jurisdiction affected).

Points

- 3 If less than or equal to 60% of State per capita income
- 2 If 61 - 74% of State per capita income
- 1 If 75 - 99% of State per capita income

2. Unemployment Rate: The projects receive additional points if the areas they affect have higher than average unemployment rates (average of all jurisdiction affected).

Points

- 3 If 10% or more above State average
- 2 If 5 - 10% above State average
- 1 If 1 – 5% above State average

3. Relative Jurisdictional Stress: A composite index prepared by the Commission on Local Government to compare the relative strengths of the jurisdictions in the State.

Points

- 2 High stress
- 1 Above average stress

4. Directly Correlates to EDA Investment Priorities (as described in EDA request for grant proposals)

- A. Collaborative Regional Innovation
- B. Public/Private Partnerships
- C. National Strategic Priorities 1 point/priority
- D. Global Competitiveness
- E. Environmentally-Sustainable Development
- F. Economically Distressed and Underserved Communities

Project support and feasibility: The project receives additional points if it demonstrates commitment by local partners and identifies financial or other resources that increase the likelihood of project success.

1. Relationship to Private Investments: Capital investments from private sources relate to the significance of the project.

Points

- 5 More than 50% Private Investment
- 3 25-49% Private Investment
- 2 Private Investment below 25%

2. Relationship to Previous Investment

Points

- 2 New Service or Facility; Expansion of Service from an Existing Service
- 1 Replacement of Existing Service or Facility

3. Readiness to Initiate Project

Points

- 5 Jurisdictional Commitment and Final Plans and Specifications-Application Filed
- 4 Jurisdictional Commitment Preliminary Plans and Specifications-Pre-application Filed
- 2 Jurisdictional Commitment, but no Plans and Specifications-Desired Project
- 1 No Jurisdictional Commitment, but Preliminary Plans and Specifications- Pre-application/Application

4. Utility/Infrastructure Availability (Maximum 6 points)

- A. Public Water
- B. Sanitary Sewer and Storm Water Treatment
- C. Electricity
- D. Telephone/Broadband
- E. Natural Gas
- F. All Season Road
- G. Rail Access

1 point/utility

5. Public Private Partnership

Points

- 5 Extensive commitment by multiple public and multiple private partners for project
- 2 Support from at least one public and at least one private stakeholder

Relationship to other regional initiatives and goals- Projects receive additional points if they demonstrate that they achieve the goals and strategies of other regional plans and priorities.

1. Relationship to “Green” Practices

Points

- 5 Project directly creates “green” jobs
- 4 Project implements “green practices” with certification
- 2 Project implements “green practices”
- 1 Project results in recycling or reuse

2. Relationship to Natural Resources

Points

- 5 Project sets aside land for conservation
- 3 Project compliments natural assets
- 2 Project is a detriment to natural resources

3. Relationship to international trade and investment

Points

- 3 Project supports development of international markets for products of regional businesses
- 2 Project supports efforts to attract investment by foreign owned firms to locate in the region

4. Relationship to arts, culture, history, regional heritage

Points

- 3 Project supports the development of arts/culture related business opportunities
- 2 Project supports the preservation/promotion of regional cultural heritage assets

In addition to the above criteria, all of the projects are reviewed for relationships to regional markets in order to maximize the return on taxpayer investment. Proposed projects are proactive trying to anticipate the economic changes in the region and continue to diversify the economy.

4.2 Evaluating Projects

Projects from the 2014 Project package as well as new project ideas are evaluated and ranked using the above criteria. Several criteria are based directly on current economic data, listed in Tables 1, 2 and 3 below.

Table 5: Per Capita Income

Jurisdiction	2009-2013	% of VA	Population
Floyd County	\$21,816	65.14%	15,371
Giles County	\$23,485	70.12%	17,111
Montgomery County	\$23,548	70.31%	94,910
Pulaski County	\$23,987	71.62%	34,768
City of Radford	\$16,181	48.31%	16,705
New River Valley	\$22,790	68.05%	178,865
Virginia	\$33,493	100%	8,100,653

Source: 2008-2012 American Community Survey 5 Year Estimates

Table 6: Unemployment Rate

Jurisdiction	Percent
Floyd County	3.9%
Giles County	5.0%
Montgomery County	4.1%
Pulaski County	4.9%
City of Radford	5.1%
New River Valley	4.4%
Virginia	4.5%

Source: Virginia Workforce Connection, April 2015

Table 7: Fiscal Stress Scores by Locality

Jurisdiction	Fiscal Stress
Floyd County	Below Average
Giles County	Above Average
Montgomery County	Above Average
Pulaski County	Above Average
City of Radford	High

Source: Virginia Commission on Local Governments, January 2012

Chapter 4: PROJECT EVALUATION FOR 2015 – 2016

The 2015-16 Annual Project Package represented the priority projects for the region as of June 2015. The Project Package table on the following pages lists the top ranked projects, and includes both ongoing projects identified in previous year's CEDS, as well as the new projects identified during this year's CEDS process. The table includes the estimated project costs and funding sources listed if they are known, as well as identifies a responsible agency to carry out the project.

The projects are ranked according to desirability on the scale described in Chapter 3, and project status is updated annually. Projects are evaluated based on the following descriptions.

Planning

Planning is the general term used to indicate ongoing development of a project. This may include:

- Holding project meetings
- Studies including feasibility studies
- Engineering and architectural reports
- Completion of required forms, permits, processes
- Any other activity indicating pursuit of the project

Funding

The formal funding request from Federal agencies is often a two step process which begins with a pre-application. If the project is viewed favorably, the sponsoring agency is invited to submit an application. A project is considered "Funded" following award notification when grant agreements are complete.

Completed

A construction project is considered completed when the construction is entirely finished. A program (non-construction) is considered completed when it is implemented.

New River Valley Annual Project Package 2015-16

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	<p>Preparation of New Graded Building Site at NRV Commerce Park A site to accommodate a graded building pad of a building footprint of 20 to 75 acres.</p>	\$990,000	\$885,000	\$125,000	\$2,000,000	2015	Virginia's First Regional Industrial Facilities Authority
NRV	<p>Development of Broadband Infrastructure and Internet Availability Explore options for higher bandwidth to the end user. Develop wifi availability in downtown areas (projects in Blacksburg, Pulaski). Assess feasibility of wireless towers to allow internet service to Claytor Lake area of Pulaski County. Tower placement studies and streamlining of the zoning process.</p>				\$8,000,000	2014-2015	Private Enterprises and NRV Localities, NRV Network Wireless Authority
NRV	<p>Create a Consortium of School Districts, Community College, Economic Development and Local Business Partners - Develop a Pilot Program Integrated Workforce Curriculum To develop an integrated workforce curriculum spanning from K-12 to graduate degrees focusing on current/future skills needs of targeted industry sectors (including Career Pathways development).</p>				\$250,000	2014	WIB, Education Providers
NRV	<p>Coordinate NRV entrepreneur and small business development network Convene regional revolving loan fund operators, small business counseling services, and other entrepreneur promotion programs. Develop new collaborative projects. Examples include regional business plan 'pitch competition' funded through Virginia Department of Housing and Community Development</p>	\$1,000,000		\$1,000,000 (private)	\$2,000,000	2014	VA's First Regional Industrial Facility Authority
NRV	<p>Promote and coordinate the development of a New River Valley passenger rail station Continue to research viability of extending Washington DC Amtrak service to a station in the NRV. Coordinate state and private stakeholders to pursue development of this service by 2020.</p>				\$500,000	2020	NRV Localities, State Agencies, Public/Private Railroad Companies, NRVRC

New River Valley Annual Project Package 2015-16

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Implement recommendations of New River Valley agribusiness/agritourism strategic planning process Identify and pursue projects based on the findings of the 2014-15 regional plan developed by the NRVRC.	\$25,000		\$25,000	\$50,000	2014	New River Valley Development Corporation
NRV	Creation of a Regional Destination Marketing Organization (DMO) and Marketing of the Arts and other regional assets Raise awareness of New River Valley assets and coordinate regional websites/promotion efforts. Use DMO to create a network of artisans and venues to promote New River Valley assets.				TBD	2014	NRV Localities, Tourism Offices
NRV	Research potential for Center of Excellence related to unmanned systems development and aerospace manufacturing capabilities in the region Develop commercialization of technologies related to automated vehicles, especially the aerial vehicles research of the MAAP at Virginia Tech. Recruit aerospace supplier firms to the region to develop a manufacturing cluster.				\$5,000,000	2015-ongoing	Public universities, economic development organizations, business in target sectors
Giles County	Giles Multi-tenant Business Facility (Giles Co) A facility located in the Wheatland Eco Park.				\$2,000,000	2014	Giles County IDA
Radford	City-owned industrial park land improvements Engineering and planning projects to acquire land in Radford industrial park, and upgrade for use by tenants.				\$6,000,000		Radford City government
Floyd County	Rocky Knob Interpretative Center Reg. Collaborative (Floyd Co) A bi-county commission is working on the development of a major tourism destination along the Blue Ridge Parkway. A network of hiking trails and an interpretive center are planned.	\$8,000,000		\$2,000,000	\$10,000,000	2015	Rocky Knob
NRV	NRV Airport Parallel Taxiway To provide taxiway parallel to runway and offer an opportunity to provide air access to the Industrial Park (NRV Commerce Park).	\$5,880,000		\$120,000	\$6,000,000	2014	Airport Commission

New River Valley Annual Project Package 2015-16

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
NRV	Extension of Rail to Commerce Park Rail siding extension from Norfolk Southern mainline about 3,500 feet to the Commerce Park boundary and 3,500 feet to a potential building site.	\$2,300,000	\$750,000	\$1,210,000	\$4,600,000	2014	Virginia's First, Industrial Facilities Authority
NRV	Small Business Development (Green/Nano/Bio) Program Develop educational program through the community college and university that support the development and/or recruitment of small businesses/industries in the green, nano and/or bio technology fields.	\$500,000		\$500,000	\$1,000,000	2014	Universities, NRCC, School Divisions
NRV	Develop 'data dashboard' of regional economic and community health indicators Compile data from Federal and local sources to track the performance of the regional economy on selected CEDS and Liveability Initiative goals. Develop user-friendly online platform to make the information easily accessible.				\$100,000		NRVRC, state agencies, economic and workforce development organizations
Floyd County	Phase II Floyd Innovation Center	\$1M	\$1M	\$1M	\$3M	2015	Floyd County EDA
Montgomery County	Development of Route 177 Corporate Park	\$15 M	\$4 M	\$1M	\$20M	TBD	Montgomery County EDA
Floyd County	Regional Food Aggregating/Processing Center Value-added processing center for local produce and potentially local milk. The facility would serve as aggregator for larger buyers, as well as provide co-packing facilities and a commercial.	\$1,000,000	\$500,000	\$500,000	\$2,000,000	2014	Floyd County
Montgomery County	Rt. 114 Widening From Christiansburg Town limits to Radford Army Ammunition Plant	\$50M	\$12.6M		\$63M	2018	VDOT/ Montgomery County
NRV	Increase modern building stock through retrofits and new construction Modernize existing building stock through new construction or through retrofits to meet the needs of					2015-16	NRV Economic Development Alliance

New River Valley Annual Project Package 2015-16

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
	21st century businesses.						
Floyd County	Jacksonville Center E-Commerce Project (Floyd Co) Establishment of an e-commerce catalog of crafts and products.				\$50,000	2014	Jacksonville Center, Inc.
NRV	Support Farms to School program throughout the region. Create education opportunities for students and support a supply of fresh foods from local farmers.				\$20,000	2014-2014	
NRV	Creation of Utility Standards Create utility standards for service providers to follow while coordinating digging between localities and service providers to install conduits or other uses						
NRV	Connectivity of Trails, Regional Trail System Interconnect various local, state and federal trails to create a continuous network in southwest Virginia.	\$400,000		\$400,000	\$800,000	2014	Trail Operators
NRV	Interstate-81 Interchange Improvements Exits 89, 94, 98, 105, and 114.				TBD	2014-2020	VDOT
NRV	Route 100 Widening between Pulaski County and Giles County				TBD	2014-2020	VDOT
Pulaski Town	Town of Pulaski Business Park Expansion The acquisition and site preparation of greenspace for industrial growth.	\$1,000,000		\$1,000,000	\$2,000,000	2015	EDA, Town of Pulaski
NRV	Support Public Private Partnerships for Agriculture Infrastructure Needs					2014	
Pulaski County	Shell Building-Industrial Park Construction of a shell building at the New River Valley Commerce Park	\$750,000	\$750,000		\$1,500,000	2014	Pulaski County
Montgomery County	Southgate Parkway Construction of ramps on Route 460 at Southgate Parkway entrance to Virginia Tech.	\$124M	\$31M		\$155M	TBD	VDOT
Rich Creek	Rich Creek Downtown Enhancement Project Ensure the stability and success of downtown Rich Creek.		\$1M	\$250,000	\$1,250,000	2014	Rich Creek Town

New River Valley Annual Project Package 2015-16

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Floyd County	Phase II Development of Floyd Regional Commerce Center Grade lots 1 and 2.	\$1,000,000		\$500,000	\$1,500,000	2014	Floyd County, Floyd County EDA
NRV	Create Regional Revolving Loan Fund for Energy Audits and Retrofits Fund for New River Valley businesses and residents.						
NRV	Regional Conference/Civic Center Determine feasibility and appropriate site, engineering and architectural plans for regional conference center.	\$7,000,000		\$8,000,000	\$15,000,000	2016	Virginia's First and Partners
Pulaski Town	Brownfields Redevelopment Redevelopment of existing industry and housing.	\$500,000		\$500,000	\$1,000,000	2014	Pulaski Town and EPA
Pulaski County	Exit 101 Interchange Improvements and Connector Route 11 Provide interstate access to the proposed Veteran's Cemetery and Route 11 with an urban 3 lane typical on 4 lane right of way.	\$2M	\$1M		\$16.5M	2020	Virginia's First/Army
NRV	Develop a Slaughterhouse or Regional Meat Processing Plant for Meat Processing and Production Develop facility to support local farmers					2014- 15	Rural Development-
NRV	Support Carpooling Efforts/Initiatives throughout the New River Valley Support the expansion and marketing of Ride Solutions while exploring potential for carpooling app						
NRV	Create a Network of Growers and Producers in the Region Link New River Valley farmers markets to increase profitability.						
NRV	Intermodal Transportation Center Further explore the possibility of developing an intermodal transportation site on under-utilized US Army property near Dublin, Virginia.	\$4,000,000		\$4,000,000	\$8,000,000	2014	VA's First/US Army
NRV	Centralize Marketing of Energy Efficiency Options Create a "one stop shop" where people can evaluate typical "payback" on upgrades, find a qualified energy auditor/retrofitter, navigate various financing options.						

New River Valley Annual Project Package 2015-16

Area	Description	Fed. \$	State \$	Local \$	Total Funding	Const. Date	Responsible Agency
Blacksburg	Huckleberry Trail Extension Assist in the construction of the Huckleberry Trail extension from Prices Fork to Glade Road. Grading, site amenities, and surfacing are needed.			\$100,000	\$100,000	2014	Town of Blacksburg
NRV	Develop Region-Wide Bike Paths Used as both a tourism asset and an alternative/green method of transportation.	\$5,000,000		\$5,000,000	\$10,000,000	2014	NRVPDC, Localities
NRV	Access to Capital Host workshops to educate businesses on capital access opportunities in the region, i.e. 460 Angels						
NRV	Network of Manufacturing Companies Corporate roundtable headed by NRV Economic Development Alliance.	\$500,000	\$250,000	\$250,000	\$1,000,000	2014	NRVPDC
NRV	Tap into Additional Networks and Professional Organizations Research and encourage “continuing ed” requirements or periodic recertification so that the workforce can build their skill sets around emerging economic sectors.					2014	WIB, Local Businesses
NRV	Implement K-12 Curriculum on Organic Food Production				\$50,000	2014	

Chapter 5: IMPLEMENTATION AND RESILIENCY

Projects with the highest rankings will have the highest impacts on the economic resiliency of the New River Valley. Highlights from the top projects include new business attraction, broadband infrastructure, workforce development, renewable energy options, access to capital for small businesses, and tourism and marketing. As these and other projects come to fruition, sustainable jobs will be created within a growing New River Valley.

The effects of offshoring have been felt strongly within the New River Valley over the past three decades, but new sectors are growing and becoming stronger. The Comprehensive Economic Development Strategy for the New River Valley is intended to serve as a guide for future economic development. Evaluating the effectiveness of the CEDS on the economy can be summed up using key indicators identified in the New River Valley Livability Initiative.

- Employment by sector
- Average wage by sector
- Per capita income
- Unemployment rate
- New business starts
- # and value of small business loans
- Net job growth/growth among new businesses
- Adult literacy rate
- High-school graduates pursuing advanced training
- Graduation rates (high-school, associates, bachelor, and graduate degree)
- Technical school graduates employed in field

The CEDS can communicate the values of a region. As mentioned previously, values within the New River Valley include:

1. Enhancing Living and Working Environments
2. Preserving Rural Heritage and Community Character
3. Making the Business Environment Productive and Resilient
4. Building Healthy Communities

As these values are cultivated with guidance from the CEDS, the regional economy can continue to grow. Recent successes in bringing in new companies, both domestic and international, have helped to continue building prosperity. Work needs to be done to cultivate and grow businesses using entrepreneurs who already reside within the region. Identifying leaders to

carry out the vision is an important part in this process. Moving forward, the New River Valley aims to grow the economic sectors that are already strong, turn emerging sectors into economic engines, and strengthen sectors that have been staples within the region for decades. This will lead to a healthy and resilient economy, built to last and increase the prosperity for everyone that calls the New River Valley home.

Appendix I
Minutes of the Comprehensive Economic Development Strategy Committee and
Minutes of the New River Valley Planning District Commission

New River Valley Comprehensive Economic Development Strategy Committee Meeting Minutes for December 16, 2014

9:00 AM – New River Valley Business Center, Fairlawn

Committee members present: Anthony Byrd, David Denny, Jonathan Everett, Jim Flowers, Mack Hilton, Marty Holliday, Susan Kidd, Jim Loux, Michael Miller, Rebecca Phillips, Kevin Reeder, Gary Reedy, John White

NRVPDC staff: Kevin Byrd, Patrick O'Brien

Agenda: Presentation on CEDS process and review of 2014 CEDS project list

NOTES FROM DISCUSSION

Discussion topic: Regional economic development achievements during the past year

- **Downtown revitalization in several communities**
 - **Giles:** microbrewery in Narrows to open in 2015, Pembroke has an opportunity to get more downtown visitors from visitors to Cascades taking shuttle
 - **Pulaski** had several investments, including Calfee Park upgrades/Yankees hotel development, \$4 million+ into 'West Main' downtown buildings as shops, apts.
 - **Christiansburg** Downtown org is gaining some success (food truck rodeo, etc.)
 - **Blacksburg** development at Brownstone/Mellow Mushroom, and greater density in North End center and moss arts center area
 - **Radford** University expansion and related redevelopment (Burlington building)
- **Successful year for manufacturing announcements (esp. international) and reuse of vacant industrial properties**
 - Pulaski: Red Sun Farms, Korona Candles, expansion at Volvo and suppliers
 - Floyd: Hollingsworth and Vose expansion, Floyd Innovation Center opening
 - Montgomery: CRC phase 2, Falling Branch, Blacksburg Industrial Park
 - Giles: Luna at Wheatland, Celanese investment in natural gas to stay in Giles
 - Radford foundry idled again, but RU redeveloping vacant Burlington property
- **Growing coordination among regional tourism promotion and marketing efforts**
 - Outdoor recreation/local heritage tourism success (Trail Towns in Giles, New River Trail, Draper Mercantile, golf course/resort developments in Draper)
- **Efforts to increase community involvement in education/training programs**
 - Mobile 'hot-spot' internet access and WIA counseling services- traveling to underserved rural communities in areas outside of towns/cities w/o facilities
 - 'Community in School' program (especially in Floyd and Pulaski co schools) to provide resources to help and encourage students to stay in school
 - Citizens, in collaboration with FCHS, to offer a reduced residential internet home service program to qualifying K-12 school age students
 - Regional success of Smart Beginnings coalition for early childhood education
- **Commercial lending/business financing opportunities improving, but still a challenge**
 - Need for seed funding/business start-up financing- esp. mid-sized loans
 - Need financing vehicles for bigger deals, especially site development (eg, regional-managed block grants from DHCD, etc., for development projects)

Discussion topic: Regional events and trends to consider for this year's CEDS update process

- **Continued need for transportation investments**
 - Route 114 widening between arsenal and Christiansburg
 - Route 100 widening between Pearisburg and Route 42 in Giles Co.
 - Route 11 between Christiansburg and Radford
 - Prices Fork Road widening and extension to Route 11 (long term)
 - 460 bypass 460 Bus North in Blacksburg interchange improvements
 - Passenger rail exploration in NRV/Roanoke/Bristol
 - Coordinated transit offering throughout region and with neighbors
- **Workforce development and training activities**
 - Example of Carroll Co. agriculture program in K-12 as successful model
 - Need for apprenticeship model to regional education/training programs
 - Need for connection to younger students (eg 8th graders) to talk about local careers and business needs for workers technical skills
 - Build on successful NRCC programs, esp. instrumentation and basic computer programming (ie, not all jobs need VT computer science degree-level workers)
 - Substance abuse and mental health remain an issue in the region, need counseling and treatment services to complement education programs
- **Broadband/wireless penetration and internet services-** Need to build on success: NRV Unwired, Citizens Upgrade to schools, PDC broadband services project in Blacksburg
- **Regional/extra-regional developments underway**
 - Mountain Valley gas pipeline through Giles/Montgomery
 - Inter-modal facility at Elliston
- Need for **industrial/office shell buildings-** existing inventory is running out
 - Potential to develop on-line GIS-based tool to create map of available sites
- Need for improved school facilities/equipment, and reuse of old school facilities (eg, Prices Fork elementary as retirement facility)

Email comments from those unable to attend:

Comments from **Jonathan Whitt, RBIN--** ... the following high-level items that align with our findings in the Innovation Blueprint:

- STEM (Talent) Workforce development, with a focus on K-12 'Grow Your Own' programs
- Broadband availability as both an access issue and a capacity issue
- Access to capital for early stage technology companies

These are the items that I would encourage weaving into the CEDS plan from my standpoint. I hope the meeting goes great this morning and I look forward to the continued discussion.

Comments from **Gary Forget, Volvo--** Sorry I wasn't able to attend. My only "excuse" is to remind myself that Volvo has hired 600 new employees this year; we have major capital projects approved for next and these hopefully buy me some sympathy. And based on what I've heard 2015 is going to be a record year for us.

New River Valley Comprehensive Economic Development Strategy Committee

Meeting Minutes for February 11, 2015

10:00 AM – New River Valley Business Center, Fairlawn

Committee members present: Diane Akers, Anthony Byrd, Basil Edwards, Jonathan Everett, Jim Flowers, Mack Hilton, Susan Kidd, Tommy Loflin, Jim Loux, Mike Miller, Rebecca Phillips, Kevin Reeder, Gary Reedy **NRVPDC staff:** Kevin Byrd, Patrick O'Brien

Agenda: The meeting focused on recent **EDA revisions to CEDS document guidelines**, especially the increased emphasis on incorporating 'performance tracking' indicators to serve as measurement tools, and tracking progress toward the desired outcomes of CEDS strategies and goals. Patrick gave a brief overview of some of the data tools that provide possible sources for indicators. These include:

-**2014 TECNA Survey** of technology businesses, with custom analysis of the responses from the Roanoke and Blacksburg region as compared to the US overall. The survey asks technology business leaders a variety of questions about how they perceive business conditions, and identifies their most important issues (eg, workforce skills, favorable public policy, etc.). Jonathan Whitt confirmed that he intends to conduct this survey annually, which would make the survey a good indicator of changing conditions in the region as relates to high-tech businesses and entrepreneurship, two important CEDS strategies. Powerpoint detailing the results of the study is attached to this email.

- The **New River-Mount Rogers Workforce Investment Board business and employer survey** is a similar data source to assess the evolving needs of regional businesses for skilled workers, and their perception of workforce development-related issues that most affect their hiring/workforce skills requirements. Marty Holliday confirmed that this survey is also conducted annually or biannually. That survey is available online at the following address: <http://nrmrwib.org/images/uploads/2012%20Business-Employer%20Survey%20Results.pdf>

-The **EMSI Analyst** web-based economic and workforce data tool. The PDC has access to this data source for 2015 through an agreement with the New River-Mount Rogers Workforce Investment Board (WIB) and Virginia Tech. The tool can provide an array of data points to track trends in the regional economy, especially through the identification of target industry sectors, and the related workforce skills requirements. The attached word documents provides an example of the types of economic and labor market information that EMSI can help track for the region:

The **NRVPDC Top industry sectors and employers** document contains tables on top industry sectors and occupations in the NRV region, and the top employers in each county (this employer data is a little harder to come by- if you notice any errors, please let me know).

The **EMSI NRVPDC economy overview** document provides selected information on regional economic indicators, as well as documentation of the data sources that EMSI uses to calculate this information. This report is an example of the type of reports EMSI can create for individual counties and industries. Pages 1-8 provides basic demographic and economic information about the NRVPDC region. Pages 9-10 provides an 'industry overview' of heavy truck manufacturing, a

major employer in the region. Pages 11-13 contains an 'occupation overview' for software developers, a small but growing sector that provides an example of some of the other jobs we need to track because they are targets, even though they are not large currently. Pages 14-15 provide EMSI's methodology for data collection/calculations used to create these reports.

Other desired outcome tracking measures/indicators discussed during the meeting include:

- Amount, sources, and recipients of investment capital for business creation/venture development
- Location, speed, price and competition options for broadband/fiber service around the region
- Business creation/destruction, and stability of jobs by sector (some information at www.youreconomy.org).
- Information about entry-level jobs in target sectors, to allow low-skill or long-term unemployed residents to begin careers in the local economy
- Information about international trade or foreign direct investment in the region

CEDS project ranking criteria

The committee reviewed the project ranking criteria that were used for the 2014 CEDS update, and discussed revisions based on new trends in the region, and to make the criteria easier to understand and apply to various projects. The revised criteria appear on the following pages. Major changes include:

Upgrading several criteria to higher priority levels, including passenger rail, downtown revitalization, and drainage/flood control projects

Downgrading several criteria to lower priority levels, including clean energy projects and senior care facilities.

Increasing specificity of several criteria, including 'community facilities' and 'utilities' projects (see next page)

Adding criteria for regional coordination, broadband access/speed improvements, international trade promotion, and arts and culture projects.

Reorganizing and editing the 'other criteria' section to match these criteria more closely to CEDS goals, and clarify the system for awarding points to projects (see pages 4-7 below)

CEDS Project Evaluation Criteria - Reviewed February 2015

As stated in the Organization and Management section of this report, the PDC Board members reviewed and updated the project evaluation criteria.

PROJECT TYPE (Points) (items changed in red)

Priority Level 1 (8)

- Water and sewer utilities
- Employment Creation/Retention
-Technology and Industrial
- Entrepreneurial/Small Business Assistance
- Regional/Local School & Educational
Facilities & Programs
- Transportation Planning
- Passenger Rail
- Broadband network improvements
- Housing Production
- Technology Career Development Facilities/
Programs
- Tourism (esp. agri-tourism)
- Marketing/Promotion of Assets
- Value-Added Local Food
- Mixed Use Development
- Central Business District Revitalization

Priority Level 2 (6)

- Primary/Arterial Roads & Transportation
Maintenance
- Facilities for Protected Populations
- Neighborhood improvement projects
- Employment Creation/ Retention-
Commercial
- Natural gas and energy infrastructure
- Rehabilitation of Aging Housing Stock
- Green Building Projects
- Protection of Natural/Cultural Resources/Assets
- Regional Coordination of Public
Transportation Connections
- Clean Energy Projects
- Airport Service
- Drainage/Flood Control
- Senior Care Facilities

Priority Level 3 (4)

- Secondary Roads
- Community Centers/Recreation
- Other Economic Development
- Homeownership Programs

Priority Level 4 (2)

- Other Housing
- Other Community Facilities
- Other Community Services Facilities
- Community Development Programs
- Drought Management

OTHER CRITERIA

While “project type” links the project criteria to the CEDS Goals and Strategies, there are other important factors in ranking individual projects. These factors are represented in the following criteria:

Investment relationship to regional economy and quality job creation: The projects receive addition points for the strength of their relationship to the economy of the Planning District, and the strategies to improve it, as described in the previous sections.

1. Expected job creation- the projects receive additional points if they are expected to result in quality jobs for regional residents, with points assigned as follows:

Points

- 5 Proposed investment directly supports high skill/high wage jobs.
- 3 Proposed investment results in an environment to support high skill/high wage jobs
- 3 Proposed investment supports skills upgrade/career advancement for in-demand jobs
- 2 Proposed investment results in entry-level jobs that are accessible to the long-term unemployed, youth, or others with barriers to employment (e.g., offender re-entry)
- 1 Proposed investment results in jobs with wages at or above the regional average

2. Relation to regional economic clusters: Economic clusters reflect competitiveness of a regional economic sector versus national trends and job growth.

Points

- 8 Project Relates to High Job Growth, High Geographic Concentration Clusters
- 6 Project Relates to High Job Growth, Lower Geographic Concentration Clusters
- 4 Project Relates to Job Loss, High Geographic Concentration Clusters

3. Regional Impact: The impact of a project is in relation to the number of jurisdictions participating or impacted in reference to services and money invested.

Points

- 8 Region-wide or multi-region impact (i.e., affecting neighboring EDDs)
- 4 Four to Five Jurisdictions (Towns or Counties/Cities) Participating or Impacted
- 2 Two to Three Jurisdictions Participating or Impacted
- 1 One Jurisdiction Participating or Impacted

Investment relationship to EDA priorities and requirements: The projects receive additional points to the extent that they align with EDA policies regarding economic distress and national priorities, which may help the project qualify for EDA funding.

1. Per Capita Income: The projects receive additional points if the areas they affect have lower than average per capita income levels (average of all jurisdiction affected).

Points

- 3 If less than or equal to 60% of State per capita income
- 2 If 61 - 74% of State per capita income
- 1 If 75 - 99% of State per capita income

2. Unemployment Rate: The projects receive additional points if the areas they affect have higher than average unemployment rates (average of all jurisdiction affected).

Points

- 3 If 10% or more above State average
- 2 If 5 - 10% above State average
- 1 If 1 – 5% above State average

3. Relative Jurisdictional Stress: A composite index prepared by the Commission on Local Government to compare the relative strengths of the jurisdictions in the State.

Points

- 2 High stress
- 1 Above average stress

4. Directly Correlates to EDA Investment Priorities (as described in EDA request for grant proposals)

- A. Collaborative Regional Innovation
- B. Public/Private Partnerships
- C. National Strategic Priorities 1 point/priority
- D. Global Competitiveness
- E. Environmentally-Sustainable Development
- F. Economically Distressed and Underserved Communities

Project support and feasibility: The project receives additional points if it demonstrates commitment by local partners and identifies financial or other resources that increase the likelihood of project success.

1. Relationship to Private Investments: Capital investments from private sources relate to the significance of the project.

Points

- 5 More than 50% Private Investment
- 3 25-49% Private Investment
- 2 Private Investment below 25%

2. Relationship to Previous Investment

Points

- 2 New Service or Facility; Expansion of Service from an Existing Service
- 1 Replacement of Existing Service or Facility

3. Readiness to Initiate Project

Points

- 5 Jurisdictional Commitment and Final Plans and Specifications-Application Filed
- 4 Jurisdictional Commitment Preliminary Plans and Specifications-Pre-application Filed
- 2 Jurisdictional Commitment, but no Plans and Specifications-Desired Project
- 1 No Jurisdictional Commitment, but Preliminary Plans and Specifications- Pre-application/Application

4. Utility/Infrastructure Availability (Maximum 6 points)

- A. Public Water
- B. Sanitary Sewer and Storm Water Treatment
- C. Electricity 1 point/utility
- D. Telephone/Broadband
- E. Natural Gas
- F. All Season Road
- G. Rail Access

5. Public Private Partnership

Points

- 5 Extensive commitment by multiple public and multiple private partners for project
- 2 Support from at least one public and at least one private stakeholder

Relationship to other regional initiatives and goals- Projects receive additional points if they demonstrate that they achieve the goals and strategies of other regional plans and priorities.

1. Relationship to “Green” Practices

Points

- 5 Project directly creates “green” jobs
- 4 Project implements “green practices” with certification
- 2 Project implements “green practices”
- 1 Project results in recycling or reuse

2. Relationship to Natural Resources

Points

- 5 Project sets aside land for conservation
- 3 Project compliments natural assets
- 2 Project is a detriment to natural resources

3. Relationship to international trade and investment

Points

- 3 Project supports development of international markets for products of regional businesses
- 2 Project supports efforts to attract investment by foreign owned firms to locate in the region

4. Relationship to arts, culture, history, regional heritage

Points

- 3 Project supports the development of arts/culture related business opportunities
- 2 Project supports the preservation/promotion of regional cultural heritage assets

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION

Minutes of the Commission Meeting

held on

April 23, 2015

6:00 p.m. – New River Valley Business Center, Fairlawn

I. CALL TO ORDER

PRESENT: Mr. K. Sullivan, Chair, Virginia Tech; Mr. G. East, Town of Pulaski, Vice-Chair; Mr. C. Bopp, Pulaski County; Mr. J. Carpenter, Radford University; Mr. L. Clevinger, Town of Pulaski; Dr. H. Harvey, City of Radford; Mr. T. Garrett, Town of Narrows; Mr. F. Gerald, Floyd County; Mr. M. Harvey, Montgomery County; Mr. W. Kantsios, Town of Rich Creek; Ms. E. Janney, Floyd County; Ms. S. Journell, Town of Pearisburg; Mr. L. Law, Giles County; Ms. H. Lesko, Town of Blacksburg; Ms. C. Newcomb, Town of Blacksburg; Mr. M. Patton, Town of Floyd; Ms. A. Perkins, Montgomery County; Mr. J. Soileau, Virginia Tech; and Mr. M. Sutphin, Town of Blacksburg and Dr. D. Warren, Pulaski County.

ABSENT: Mr. S. Weaver, Treasurer, Town of Christiansburg; Mr. R. McCoy, Giles County; Mr. H. Showalter, Town of Christiansburg and Mr. M. Turk, City of Radford.

Staff Attendees: Kevin Byrd, Elijah Sharp, Patrick O'Brien, Michael Gottfredson and Julie Phillips.

II. CONSENT AGENDA

A. Approval of Minutes for March

Mr. Sullivan called for approval of the consent agenda item if there were no questions or changes.

Motion: Ms. Lesko moved for the approval of the minutes. Mr. Carpenter seconded the motion.

Action: Motion carried; four abstentions, Mr. Clevinger, Dr. Harvey, Mr. Garrett and Ms. Janney.

- B. Approval of Treasurer’s Report for March
Mr. Sullivan called for approval of the consent agenda item if there were no questions or changes.

Motion: Mr. Bopp moved for the approval of the treasurer’s report. Mr. Garrett seconded the motion.

Action: Motion carried unanimously.

Discussion: Mr. Sullivan asked the budget report include what percentage the Commission is in the annual budget cycle on future reports.

III. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

- A. Projects (Signed-off by the staff)

None.

- B. Regular Project Review

None.

- C. Environmental Project Review

- 1. [15-10] FY2015 State Revolving Loan Funds Capitalization Application VA150327-01100400400

Mr. Sullivan called for approval of the environmental review.

Motion: Ms. Newcomb moved for the approval of the environmental review. Dr. Warren seconded the motion.

Action: Motion carried unanimously.

IV. PUBLIC ADDRESS

None.

V. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

Dr. Harvey reported the New River Valley Business Center is the second largest incubator facility in the state based on square footage found in an article in the Virginia Business Magazine. Mr. Harvey explained Pulaski County was featured in an article in the Washington Post Magazine and circulated a copy. Dr. Warren reported the Draper Water Treatment Plant received a Gold Award for water treatment and performance excellence in clarification, filtration and backwash. Mr. Carpenter reported Radford University was recognized by the Princeton Review as one of the 'Greenest Colleges' in the nation for the sixth consecutive year and announced commencement will be held May 8th and 9th. Mr. Sullivan noted Mr. Byrd sent out the Virginia Tech Football Economic Impact Study recently completed by the Virginia Tech Office of Economic Development on behalf of the university Athletic Department. He also shared the economic impact study completed by the Roanoke Valley Alleghany Regional Commission contracted by the Virginia Tech Foundation for the Hotel Roanoke. Since the renovation was complete in the 1990's the report demonstrated over \$660 million in spending attributed to the hotel within the last 20 years. Ms. Lesko reported there will be a farmer's market event to celebrate the opening of the Pearisburg Farmer's Market Saturday, April 25th.

VI. CHAIR'S REPORT

Mr. Sullivan reported the Board members appointed for the nominating committee for next year's officers are Mr. Patton, Mr. Bopp, and Mr. Clevinger.

Mr. Sullivan called for approval of the three members to serve as the nominating committee.

Action: Motion carried unanimously; one abstention Mr. Sullivan.

VII. EXECUTIVE DIRECTOR'S REPORT

Mr. Byrd provided a summary report in the Commission agenda packet. He reported the NRV Passenger Rail ridership survey can be accessed at www.surveymonkey.com/s/nrvrailsurvey or from www.nrvpassengerail.org and explained a Facebook page was recently established and can be found by searching NRV Rail 2020 on Facebook. The survey received over 3,000 responses within the first week. The MPO Technical Advisory committee is working on site selection for a train station and is moving

toward narrowing the list and providing detailed analysis of three sites. Mr. Carpenter explained the region is the fastest growing population in Western Virginia with 46,000+ students and 10,000 employees at Virginia Tech, Radford University, and New River Community College providing \$1.79 billion in economic impact to the region. Mr. Byrd announced if anyone is interested in participating on any of the passenger rail committees to please contact him. Mr. Byrd reported the NRV Agritourism Strategic Plan will be finalized soon. The plan is a collaboration between Montgomery, Pulaski and Giles Counties. Mr. Byrd announced Tammy Stephenson from the DEQ Water Supply Planning Office will present the State Water Supply Plan and how it will be utilized at the June Commission meeting. Lastly, Mr. Byrd overviewed the branding process presentation from the March Commission meeting and the progress made toward the name change and rebranding of the Commission.

VIII. OLD BUSINESS

A. Annual Dinner Update

Mr. Sullivan announced the annual dinner invitations were mailed out and encouraged the Commissioners to talk about it within their communities and invite people who may be interested. He overviewed the program and explained it will be a casual event with the focus on networking and a brief awards presentation. He also shared local artisans will be at the event. Dr. Warren mentioned he attended a food truck rodeo previously and it was interesting to see some of the trucks had longer lines than others. Mr. Byrd explained the food trucks will be open from 6:00pm until 7:30pm so there should not be long lines. Guests can move from truck to truck during the networking portion of the event.

IX. NEW BUSINESS

A. Resolution Implementing Commission Name Change

Mr. Sullivan called for approval of the resolution included in the agenda packet in order to officially change the name of the New River Valley Planning District Commission to the New River Valley Regional Commission.

Motion: Ms. Lesko moved for the approval of the resolution. Mr. Carpenter seconded the motion.

Action: Motion carried unanimously.

B. House Bill 2 Transportation Prioritization

Mr. Sharp gave an overview presentation of House Bill 2. Mr. Sharp explained House Bill 2 directs the Commonwealth Transportation Board (CTB) to develop a statewide process which will increase transparency and accountability in dispersing funds for transportation projects; however, the CTB is not required to fund highest scoring projects. Some exclusions to the criteria include revenue sharing, highway safety and maintenance, transportation alternatives, secondary/urban formulas, and the FTA formula. Mr. Sharp explained the objective measures and provided examples of weighting factors. He also explained the entire MPO and Commission boundary is currently defined as category B, or semi-urban. The Commission's Transportation Technical Advisory Committee made a recommendation for the area outside of the MPO to be moved into category C, or suburban. Mr. Sharp then overviewed the timeline of the bill, noting the policy is scheduled to be effective June 2016.

Discussion: Mr. Sullivan asked what prompted House Bill 2. Mr. Sharp explained the intention of the policy is to increase transparency in how transportation funds are distributed since the CTB who makes decisions on transportation funding is a politically appointed body. Mr. East asked how these changes will affect the NRV. Mr. Sharp explained it is difficult to know how it will affect the region without access to the VDOT databases which inform the ranking criteria. Mr. Garrett asked how they classified the entire region as urban. Mr. Sharp explained it is based on population density of the Commission boundary, not necessarily county-by-county evaluation, and that is why the Commission's Transportation Technical Advisory Committee recommended moving from category B to category C for areas outside the MPO boundary.

C. Review Comprehensive Economic Development Strategy (CEDS) Goals, Objectives, Strategies, Ranking Criteria

Mr. O'Brien gave an overview of the Comprehensive Economic Development Strategy (CEDS). He explained the goals, objectives, strategies, and the project ranking criteria. He also gave an update on CEDS committee meetings and CEDS content additions to this year's document. He gave examples of the projects already on the ground, such as the NRV Commerce Park, VT Corporate Research Center, New River Valley Broadband Network, TEMCI, and the NRVDC Revolving Loan Fund. Mr. O'Brien noted several changes in the ranking criteria will allow projects that secured funding to rank slightly lower and projects gaining momentum, such as passenger rail, to rank higher. Mr. O'Brien provided examples of data to illustrate how the region compares to the state in several key areas.

Discussion: Mr. East asked about a data example from the Roanoke-Blacksburg Technology Council that showed the NRV with a 'business friendly environment' lower than technology councils in other parts of the country. Mr. Byrd explained this data point reflects the Roanoke-Blacksburg Technology Council member's perception of local, state and federal government engagement and

support of the tech community. Dr. Harvey explained she was pleased to see the both broadband and international trade criteria included in the CEDS. Mr. O'Brien explained some criteria were added to this year's document to better address and align goals. Ms. Lesko noted that there should be focus on early childhood education and childcare included in the CEDS document. Dr. Harvey noted global economic development is important and suggested the NRV market to international companies in the future. Mr. Byrd explained several international firms located in the NRV recently which demonstrated the need to focus attention on this market in the CEDS. Mr. Sullivan noted in the past the Northern Virginia region has driven the Virginia economy and explained that has shifted in large part due to government contracting. As a result, the NRV is in a good position to increase economic influence in our region because of the diverse economy.

Mr. Sullivan called the Commission to recognize Mr. Weaver for his many years of service as a member of the executive committee of the Commission from its founding in 1969 to his current role as Treasurer today.

Motion: Mr. Patton moved for the Executive Director to prepare a resolution to be presented at the Annual Dinner, May 13, 2015, honoring Scott Weaver for his service and naming him Treasurer Emeritus.

Ms. Newcomb seconded the motion.

Action: Motion carried unanimously.

The meeting was adjourned at 7:25 pm.

Kevin Sullivan, Chair

New River Valley Planning District

Commission

NEW RIVER VALLEY REGIONAL COMMISSION

Minutes of the Commission Meeting

held on

May 28, 2015

6:00 p.m. – New River Valley Business Center, Fairlawn

II. CALL TO ORDER

PRESENT: Mr. K. Sullivan, Chair, Virginia Tech; Mr. J. Carpenter, Radford University; Mr. L. Clevinger, Town of Pulaski; Dr. H. Harvey, City of Radford; Mr. T. Garrett, Town of Narrows; Mr. F. Gerald, Floyd County; Mr. M. Harvey, Montgomery County; Mr. W. Kantsios, Town of Rich Creek; Mr. L. Law, Giles County; Ms. C. Newcomb, Town of Blacksburg; Mr. M. Patton, Town of Floyd; Ms. A. Perkins, Montgomery County; Mr. J. Soileau, Virginia Tech; and Mr. H. Showalter, Town of Christiansburg.

ABSENT: Mr. S. Weaver, Treasurer, Town of Christiansburg; Mr. G. East, Town of Pulaski, Vice-Chair; Mr. C. Bopp, Pulaski County; Ms. E. Janney, Floyd County; Ms. S. Journell, Town of Pearisburg; Ms. H. Lesko, Town of Blacksburg; Mr. R. McCoy, Giles County and Mr. M. Sutphin, Town of Blacksburg and Dr. D. Warren, Pulaski County and Mr. M. Turk, City of Radford.

Staff Attendees: Kevin Byrd, Janet McNew, Patrick O'Brien, Christy Straight and Julie Phillips.

II. CONSENT AGENDA

- D. Approval of Minutes for April
Mr. Sullivan called for approval of the consent agenda item if there were no questions or changes.

Motion: Mr. Patton moved for the approval of the minutes. Mr. Kantsios seconded the motion.

Action: Motion carried unanimously

- E. Approval of Treasurer's Report for April
Mr. Sullivan called for approval of the consent agenda item if there were no questions or changes.

Motion: Ms. Newcomb moved for the approval of the treasurer's report. Mr. Showalter seconded the motion.

Action: Motion carried unanimously.

Discussion: Mr. Byrd noted the budget report now includes what percentage the Commission is in the annual budget cycle.

III. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Projects (Signed-off by the staff)

1. Application for the Town of Pulaski for a Predevelopment Planning Grant VA150515-01200400155
2. Pulaski County CDBG Application for Kersey Bottom/Case Knife neighborhood improvements VA150515-01300400155None.

B. Regular Project Review

None.

F. Environmental Project Review

2. Notice of Intent to Prepare Environmental Impact Statement for Mountain Valley Pipeline VA150520-01400400400

Discussion: Mr. Byrd explained the Virginia Department of Environmental Quality is asking the Commission to identify which environmental considerations should be taken into account when preparing the environmental impact report for the Mountain Valley Pipeline. Mr. Byrd noted several items initially identified are the visual impact from primary roadways, stream crossings, impact to the Appalachian Trail and noise abatement from any compression stations. Mr. Byrd explained a compression station may be sited in Montgomery County. Preliminary information indicates the compression equipment is the equivalent of two jet engines, so noise abatement will be an issue. Ms. Newcomb asked for the impact to ground water and karst topography to be added to the list of considerations. Mr. Law noted that Giles County is concerned the line will go through the county without opportunities for connections to deliver natural gas to residents. Mr. Harvey

expressed a similar understanding that there will not be drop off/connection points provided in the region. Ms. Newcomb indicated the impact to wildlife should be added to the list. Dr. Harvey noted there was an article in the Roanoke Times that explains many of the considerations the Commission should include in the response and will forward that to Mr. Byrd. Mr. Garrett noted the clear cut, or right of way, through forested areas should be as narrow as possible. Currently, a gas line running to an industrial facility in Giles County has a 100 foot right of way and it has a substantial visual impact. Mrs. Perkins noted the compression station will emit particles and the impact to air quality needs to be included as well as water quality. She also asked for the study to include an assessment of the impact to homes within 200 foot of the pipeline. Mr. Harvey requested the list include impact to steep topography and whether the impacted area can withstand the project on such steep terrain. He also asked for the impact to Tom's Creek headwaters to be included along with access for residents in areas when construction blocks roads, particularly in emergency situations. Mr. Law asked the Commission to inquire where the pipe is being manufactured and whether it was in the United States. Mr. Carpenter asked Mr. Byrd to review the list of concerns provided by the Commission. Following Mr. Byrd's review of the list, Ms. Newcomb asked the Commission to include how the line will be monitored and the process for detecting potential leaks. Dr. Harvey noted the response should indicate the Commission is submitting considerations for the environmental review and it should not be misconstrued to indicate support for the project. Mr. Sullivan explained that the Commission does not need to vote on this review since DEQ is requesting input on which environmental considerations should be included in the upcoming environmental impact statement.

3. VPDES Permit No. VA0000248 Reissuance: Radford Army Ammunition Plant VA150520-01500400400

Mr. Sullivan called for approval of the environmental review.

Discussion: Dr. Harvey asked how many citations the arsenal was given each year. Mr. Harvey asked if the reissuance is only to allow treated wastewater back into the body of water not any other pollutants. Mr. Byrd explained that the permit is for a variety of treated wastewaters identified in the memo from DEQ.

Motion: Mr. Law moved for the approval of the environmental review. Mr. Carpenter seconded the motion.

Action: Motion carried; 9-5 (nay votes- Dr. Harvey, Mr. Harvey, Ms. Newcomb, Mr. Patton, and Ms. Perkins.)

4. Virginia Tech Health Center Improvements VA150520-01600400121

Mr. Sullivan called for approval of the environmental review.

Discussion; Mr. Soileau explained the project will include a 1,700 square foot renovation and a 3,500 square foot addition.

Motion: Mr. Patton moved for the approval of the environmental review. Mr. Showalter seconded the motion.

Action: Motion carried; 13-1 (nay vote- Ms. Perkins)

IV. PUBLIC ADDRESS

None.

V. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

Ms. Newcomb reported the Summer Solstice Festival will be held in Blacksburg in June. Mr. Law reported Pemtel received a \$1.45 million line of credit to make improvements in the network. Mr. Carpenter reported Radford University held their graduation May 8-9, 2015. He also noted construction of intramural fields at Radford University at the old Burlington factory site is underway and scheduled to be completed this summer. The science facility is scheduled to be completed mid-fall this year and the humanities building is scheduled to be completed mid-2016. Mr. Carpenter also announced Radford University baseball will play in the NCAA regionals and it will air on ESPN3.

VI. CHAIR'S REPORT

Mr. Sullivan reported the New River Valley Mayors & Chairs meeting was held May 26th and had good representation from the region. The group discussed regional tourism and potential economic impacts associated with the frequency of lane closures on Interstate 81.

VII. EXECUTIVE DIRECTOR'S REPORT

Mr. Byrd provided a summary report in the Commission agenda packet. He reported Senator Warner hosted a Southwest Virginia Craft Beer Summit to discuss this growing industry, its tourism potential and economic impact. Mr. Byrd explained the Commission will host a field visit for a Strengthening Economies Together (SET) grant program to build economic opportunities based on the New River next Wednesday, June 3, at the NRV Business Center and encouraged everyone to attend. He reported the NRV Passenger Rail online survey received 4,100 responses and noted the survey will remain open for the next several weeks while the MPO Technical Advisory Committee reviews the preliminary findings. Mr. Showalter

suggested the survey go out in the parent's newsletter email from the universities to reach more potential users. Mr. Carpenter explained the NRV Passenger Rail Legislative Committee will host a reception for Elected Officials at Radford University in August. Mr. Byrd noted the Virginia Department of Housing and Community Development (DHCD) announced a new round of grant funds for Building Collaborative Communities and Community Business Launch. Mr. Byrd explained the Commission hosted the annual Planning Commissioner Training with the topic of Agriculture, Food Vending/Sales and Farmer's Markets as Event Spaces. He also noted the Commission formally introduced the name change to New River Valley Regional Commission at the annual dinner on May 13th. Lastly, he reported VAPDC will hold their summer conference August 5-7 in Virginia Beach, and explained he would like to have at least two board members attend.

VIII. OLD BUSINESS

Annual Dinner Recap/Debrief

Mr. Sullivan thanked the staff as well as Dr. Harvey and Mr. Patton for their work and coordination on the annual dinner event. He also explained next year he would like to continue with a similar event format. Mr. Byrd thanked the Virginia Tech Foundation for sponsoring the event.

IX. NEW BUSINESS

A. Review Comprehensive Economic Development Strategy (CEDS) Projects

Mr. O'Brien gave an overview of the Comprehensive Economic Development Strategy (CEDS) projects completed, active and new projects. He explained some items included in the agenda packet have been updated to show completed status. He asked the Commissioners if they had any comments or changes to the ranking of the CEDS. Mr. Sullivan asked about the success rate of new initiatives. Mr. O'Brien explained he would like to include an indicator on the redesigned NRVRC website to measure the outcomes of initiatives and projects.

B. Revised FY15 Budget

Mr. Byrd explained a revised budget was included in the agenda. He noted that the revised budget is within 1% of the original budget. He also noted a proposed budget for FY16 will be presented to the Commission next month.

Discussion: Mr. Sullivan asked why a revised budget needs to be approved when an original budget has already been approved by the Board. Mr. Byrd responded that revenues and expenditures change throughout the year as new projects are introduced and a revised budget captures the line item adjustments which provides a more accurate reflection than the original budget approved 12 months previous. A revised budget, along with monthly treasurers reports, keep the Board informed of the changes that occur during the fiscal year.

Mr. Sullivan called for approval of the revised budget.

Motion: Mr. Harvey moved for the approval of the revised budget. Ms. Newcomb seconded the motion.

Action: Motion carried unanimously

G. Commission Officers for FY16 – Slate to be Introduced

Mr. Patton explained the nomination committee met and unfortunately Mr. East will step down as Vice-Chair. He also explained Mr. Weaver no longer feels he should remain Treasurer of the Commission given his inability to attend due to health limitations. Mr. Patton noted Mr. Weaver's resignation came after the nominating committee met, so they do not have a nomination for Treasurer at this time. The slate of officers the nomination committee recommends for FY 16 are; Chair- Mr. Sullivan, Vice-Chair- Mr. Carpenter, and Member-at-Large- Mr. Bopp.

Mr. Sullivan called for approval of the Slate of Officers for FY16 as presented. A vote on the officers will be taken at the June Commission meeting.

Motion: Ms. Perkins moved for the approval. Mr. Showalter seconded the motion.

Action: Motion carried; two abstentions, Mr. Sullivan and Mr. Carpenter.

The meeting was adjourned at 7:35 pm.

Kevin Sullivan, Chair

New River Valley Regional Commission

Appendix II
CEDS Committee Membership,
NRV Livability Initiative Economic Development Working Group,
and
PDC Membership

New River Valley
Comprehensive Economic Development Strategy Committee
CEDS-FY15

Name	Principle Business Location	Career Field
Susan Kidd	Town of Narrows	Local Government Staff
Kamala Bauers	Floyd County	Real Estate Development
Jim Flowers	Virginia Tech	Incubator Manager
Michael Miller	Montgomery County	University Licensing
Peggy White	Pulaski County	Chamber of Commerce
Jim Loux	Pulaski County	Exporting Business
Michael Salomon	Pulaski County	Economic Development
John White	Town of Pulaski	Local Government Staff
Basil Edwards	City of Radford	Local Government Staff
Henry Showalter	Town of Christiansburg	Finance, Virginia Tech
Gary Reedy	Floyd County	Telecommunications
Aric Bopp	New River Valley Economic Development Alliance	Regional Industrial Marketing
Marty Holliday	New River Valley WIB	Workforce Investment Board
Tommy Loflin	Town of Christiansburg	Finance
David Denny	City of Radford	International Business
Kevin Reeder	Pulaski County (Fairlawn)	Finance
Shaun Rai	Town of Christiansburg	Community Development Finance
Gary Forget	Town of Dublin	Manufacturing
Mack Hudson	City of Radford	Retired Dentist
Rick Weaver	Montgomery County	Education
Anthony Byrd	City of Radford	Small Business Development
Diane Akers	Town of Blacksburg	Economic Development

Rebecca Phillips	Pulaski Town (NRV)	Education (Governor's School)
Jonathan Everett	Town of Christiansburg	Finance/Young Professionals

FY 2014-15
New River Valley Planning District Commission Members

Chair – Mr. Kevin Sullivan
Vice-Chair – Mr. Greg East
Treasurer – Mr. Scott Weaver
At-Large – Mr. Joe Carpenter
Past-Chair – Mr. Michael Patton

<u>Floyd County:</u>	Mr. Fred Gerald* 994 Sutphin Rd., NW Willis, VA 24380	Ms. Evelyn Janney 366 Bethlehem Church Rd., NE Floyd, VA 24091	<u>Town of Floyd:</u> Mr. Mike Patton* 123 Wilson Street Floyd, VA 24091
<u>Giles County:</u>	Mr. Richard McCoy* 505 Tyler Avenue Pearisburg, VA 24134	Mr. Leon Law 1809 Cascades Drive Pembroke, VA 24136	<u>Town of Narrows:</u> Mr. Thomas Garrett* 105 Bridge Street Narrows, VA 24124
	<u>Town of Pearisburg:</u> Ms. Susie Journell* 412 N. Dennis St. Pearisburg, VA 24134	<u>Town of Rich Creek:</u> Mr. William Kantsios* 936 Greenbriar Drive Rich Creek, VA 24147	
<u>Montgomery County:</u>	Ms. Annette Perkins* 1407 Valley View Drive Blacksburg, VA 24060	Mr. Michael Harvey 803 Willard Drive Blacksburg, VA 24060	
<u>Pulaski County:</u>	Mr. Doug Warren 4540 Shelburne Road Radford, VA 24141	Mr. Charles Bopp* PO Box 1402 Pulaski, VA 24301	
<u>City of Radford:</u>	Mr. Michael Turk* 1405 Madison St. Radford, VA 24141	Dr. Helen Harvey 701 Berkley St. Radford, VA 24141	
<u>Town of Blacksburg:</u>	Ms. Cecile Newcomb* 151 College Ave #23 Blacksburg VA 24060	Ms. Holly Lesko 1708 Westover Drive Blacksburg, VA 24060	Mr. Michael Sutphin* 611 Progress Street Blacksburg, VA 24060
<u>Town of Christiansburg:</u>	Mr. Scott Weaver 965 Cardinal Drive Christiansburg, VA 24073	Mr. Henry Showalter* 455 Overhill Road Christiansburg, VA 24073	
<u>Town of Pulaski</u>	Mr. Greg East* 517 North Madison Ave. Pulaski, VA 24301	Mr. Larry Clevinger 1128 Well Street Pulaski, VA 24301	
<u>Radford University:</u>	Mr. Joe Carpenter Martin Hall 0323 Radford, VA 24141		
<u>Virginia Tech:</u>	Mr. Jason Soileau VA Tech Blacksburg, VA 24061	Mr. Kevin Sullivan 2103 Chestnut Drive Blacksburg, VA 24060	* = Elected Official

Appendix III

Regional Business Services and Entrepreneurial Services

Radford Small Business Development Center

701 Tyler Avenue #231

Radford University

Radford, VA. 24142

Phone: 540-831-6056

Contact: Anthony Byrd, Director

-Services:

- Business planning assistance
- Loan packaging assistance
- Sources of business financing
- Marketing assistance
- Census, economic and business data
- Financial Analysis
- Small business training workshops
- Business Consulting

Website: www.radford.edu/content/cobe/sbdc-web.html

New River Valley Business Center

6580 Valley Center Drive

Radford, VA 24141

Phone: 540-633-6731

-Services: Small business start-up industrial and office space with shared meeting rooms, a copy room, at a flat rental rate (utilities included).

Website: www.nrvdc.org/nrvbc.html

New River Valley Development Corporation Revolving Loan Fund

6580 Valley Center Drive, Suite 302

Radford, VA 24141

Phone: 540-633-6730

-Services: Low interest micro-loans for small businesses located within the New River Valley.

Website: www.nrvdc.org/dcfinance.html

VT KnowledgeWorks

2200 Kraft Drive, Suite 1000

Blacksburg, VA 24060

540-443-9100

-Services: PLAN program components help market-worthy ventures organize, formulate strategy, and obtain outside investment. LAUNCH components help get the business up and running. GROW offerings emphasize strategic support for ongoing growth, continuing intra-preneurship, and professional development for the corporate leader.

Website: www.vtknowledgeworks.com/

Roanoke Blacksburg Technology Council

2200 Kraft Drive, Suite 1400

Blacksburg, VA 24060

Phone: 540-443-9232

-Services: Networking and peer learning for technology companies, and talent promotion.

Website: www.thetechnologycouncil.com/

460 Angels

-Services: Funding and coaching of early stage hi-tech entrepreneurs.

Website: www.460angels.com/index.html

Virginia Cooperative Extension

101 Hutcheson Hall (0402)

Virginia Tech

Blacksburg, VA 24061

Phone: 540-231-5299

-Services: Overall farm business technical assistance.

Website: www.ext.vt.edu/

Virginia Community Capital

930 Cambria Street, N.E.

Christiansburg, VA 24073

540-260-3126

-Services: CDFI offering small business lending and advisory services.

Website: www.vacommunitycapital.org/

Floyd County Business Services

Economic Development Authority of Floyd County

“5 and 10 Loan Program”

Qualifiers: Located in Floyd County, 9 or fewer employees, create/retain one job

-Services: Low interest loans at 5 and 10 year terms

Website: www.floydcova.org/business/floyd5and10.shtml

Giles County Business Services

Giles Business Incubator

211 Main Street

Narrows, VA 24124

Phone: 540-726-7119

-Services: Flexible space for small business start-ups.

Montgomery County Business Services

Montgomery-Blacksburg-Christiansburg (MBC) Development Corporation Revolving Loan Fund

755 Roanoke Street, Suite 2H
Christiansburg, VA 24073-3184
Phone: (540) 382-5732

-Services: Micro Solutions small business lending and training program for entrepreneurs.

Website: www.yesmontgomeryva.org/content/115/161/171/441.aspx

TechPad

432 North Main Street, Suite 200 (above PK's Restaurant)
Blacksburg, Virginia, 24060

-Services: Technology focused coworking and hacker community.

Website: www.techpad.org/

Pulaski County Business Services

Beans and Rice

246 North Washington
Suite B
Pulaski, VA 24301
Phone: 540-980-4111

-Services

Website: www.beansandrice.org/

City of Radford Business Services

Beans and Rice

1608 West Main Street
Radford, Virginia 24141
Phone: 540-633-6270

-Services: Micro Solutions small business lending and training program for entrepreneurs.

Website: www.beansandrice.org/

State and Inter-regional

Virginia Department of Business Assistance

-Services: Loan guaranties, loan loss insurance, Business One Stop, small business workshops.

Website: vdba.virginia.gov/starting_business.shtml

People, Inc.

1173 West Main St.

Abingdon, VA 24210

276-623-2931

-Services: Business counseling, business training workshops, entrepreneur support network/referrals, and numerous small business loan funds, including Ninth District Development Fund, SBA Micro Loan Fund, and others. Serves communities in southwest Virginia, including New River Valley.

Website: <http://www.peopleinc.net>

Virginia Small Business Financing Authority

1220 Bank Street, 3rd Floor

Richmond, VA 23219

Phone: 804-371-8254

-Services: support bank lending to small businesses by providing cash collateral, subordinate companion loans, guaranties, loan loss reserves.

Website: <http://www.vabankers.org/VSBFA>

Roanoke SCORE

105 Franklin Rd SW, Suite 150

Roanoke VA 24011

Phone: 540-857-2834

-Services: Entrepreneur education, workshops, and events.

Website: roanoke.score.org/



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: June 19, 2015

Re: Proposed FY16 Budget

Each spring the Commission staff prepares a proposed budget for the Commission to review and adopt for the upcoming fiscal year. I am pleased to submit the enclosed budget for FY16 with significant contributions from staff. The process was led by Janet McNew, Director of Finance and Personnel, and Elijah Sharp, Director of Planning and Programs. All staff worked with Janet and Elijah to determine anticipated revenue as well as projected expenses. Highlights of the revised budget follow.

The overall budget for FY16 is projected to be \$1,609,489 and is balanced with current year anticipated revenues. This is an approximately \$66,000 decrease from the overall FY15 budget due to reduced contractual expenses primarily associated with the Rocky Knob project. Staffing costs increased from FY15 to FY16 approximately \$35,000 due to an anticipated staffing change with our current Data Systems Manager position moving from contractual to in-house as well as a health insurance increase. Jonnell Sanciangco, our current Data Systems Manager, will be returning to the Philippines because of visa requirements and staff plans to fill this position in August with some overlap to ensure a smooth transition in mapping services.

In order to decrease fringe benefit costs paid by the Commission, staff changed health insurance coverage to a plan with a \$250 deductible last fiscal year. This resulted in no net increase for health insurance cost for the Commission in FY15. The FY16 budget includes a 10% increase in health insurance cost which contributes to the increased staffing cost referenced above.

This budget also includes modest salary increases for staff in order to adjust salaries toward market rates and is within the range of increases planned by several local government members in the region.

Commission finances are dynamic, meaning the projected revenue may change considerably throughout the course of twelve months depending upon the requests of local governments, state initiatives and federal grant opportunities. Attached to this memo is the Anticipated Revenue and the Agencywide Budget by program category which contains line item listing of expenditures.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

**New River Valley Regional Commission
Anticipated Revenue Fiscal Year 2016**

Member Assessment	
Floyd County	\$18,864.58
Town of Floyd	\$539.75
Giles County	\$14,855.19
Pearisburg	\$3,538.22
Narrows	\$2,576.83
Rich Creek	\$982.98
Pulaski County	\$29,530.04
Town of Pulaski	\$11,539.22
Montgomery County	\$39,028.37
Blacksburg	\$42,934.89
Christiansburg	\$26,722.07
City of Radford	\$20,838.16
Radford University	\$3,810.00
Virginia Tech	\$11,192.51
Assessments Total	\$226,952.81
State Grants	
Dept of Housing and Community Devl	\$75,971.00
Dept of Transportation	\$58,000.00
Workforce Development Area	\$518,379.00
State Total	\$652,350.00
Federal Grants	
EDA	\$70,000.00
ARC July 13-Dec 13	\$34,218.00
ARC Jan 14-June 14	\$34,218.00
Federal Total	\$138,436.00
Project Revenue	
HOME	\$15,000.00
Appalachian Spring	\$2,500.00
VDOT	See State Above
Montgomery Co. Auburn Safe Routes	\$8,941.29
Montgomery Co. Belview Safe Routes	\$9,000.83
MPO Passenger Rail	\$30,000.00
MPO Regional Transit	\$25,000.00
RideSolutions	\$33,680.00
Rich Creek T-21 Phase III	\$12,500.00
Pulaski Co. Adult Day Care	\$17,300.31
Pulaski Co. Skyview Sewer Phase II	\$6,000.00
Pulaski Co. Skyview Sewer Phase III	\$2,000.00
Rocky Knob Grant Admin	\$120,500.00
EDA	See Federal Above
WIA Fiscal Agent	\$60,000.00
New River Health District Mapping	\$25,000.00
VDEM Flash Flood Mapping	\$2,150.00
VA Tech CAPE 2	\$9,750.00
AgriTourism Grant Application	\$5,000.00
Blacksburg Broadband (VT/BBurg/BBurg Ptnshp)	\$35,000.00
Pulaski Co Baskerville Extension	\$8,000.00
Pulaski Co Sewerage Authority	\$2,000.00
SWVA Solid Waste Managers Association	\$2,000.00
Virginia's First	\$25,000.00
Appalachia Foodshed - Prices Fork	\$3,173.00
Narrows Mapping Project	\$20,000.00
Narrows/Pembroke CDBG Planning Grant	\$20,000.00
Prices Fork Local Food Initiative (CDBG)	\$3,000.00
Floyd Co LPA - Solid Waste Plan Update ARC	\$7,500.00
Pulaski Town Gatewood Park Plan ARC	\$10,000.00
Montgomery Co Parks/Rec Plan ARC	\$9,500.00
Montgomery Co Local Planning Assistance ARC	\$7,500.00
Unprogramed ARC	\$24,936.00
Project Total	\$561,931.43
Sub Total Anticipated Revenue	\$1,579,670.24
Funds Carried Forward from FY15	\$29,819.20
Total Agency Revenue	\$1,609,489.44
Indirect Costs (paid by projects)	
Common Costs	\$106,890.56
Management and General Costs	\$120,172.89
Indirect Total	\$227,063.45
Total Agency Budget	\$1,609,489.44

New River Valley Regional Commission
July 1, 2015 through June 30, 2016
Agencywide Budget

	Housing <u>Total</u>	Trans <u>Total</u>	Planning/Grant Admin <u>Total</u>	Workforce <u>Total</u>	Development <u>Total</u>	Other <u>Total</u>	ARC 15-16 <u>Total</u>	Total <u>Direct (AW)</u>	<u>Common</u>	<u>M&G</u>	Total <u>Agency</u>
Salary	15,975	97,475	42,500	254,258	161,748	56,998	70,900	699,855	15,500	84,700	800,055
Fringe	5,577	33,796	13,829	80,899	55,765	19,900	24,417	234,184	5,412	29,280	268,876
Total Salaries & Fringe	21,552	131,271	56,329	335,157	217,514	76,898	95,317	934,039	20,912	113,980	1,068,930
Travel	250	5,250	3,650	31,000	12,300	150	1,050	53,650	1,500	6,043	61,193
Office Space	-	-	-	36,000	-	-	-	36,000	28,254	-	64,254
Telephone/Communications	-	-	-	6,500	105	-	-	6,605	7,800	-	14,405
Office Supplies	975	175	50	6,000	10,315	-	-	17,515	9,300	-	26,815
Postage	-	-	-	250	50	-	-	300	2,750	-	3,050
Printing	-	-	-	1,000	-	-	-	1,000	2,850	-	3,850
Copies & Copier Maintenance	-	-	-	1,650	-	-	-	1,650	1,750	-	3,400
Media Advertising	-	150	-	1,000	500	-	-	1,650	250	-	1,900
Equipment Rent - Copier	-	-	-	1,500	-	-	-	1,500	6,000	-	7,500
Equipment Maintenance-Vehicles/Copier	-	-	-	-	-	-	-	-	750	-	750
Dues/Publications	-	2,000	-	500	1,250	-	-	3,750	7,575	-	11,325
Training - Staff Development	-	-	-	500	1,375	-	-	1,875	-	150	2,025
Meeting Costs	-	200	275	5,000	5,000	-	-	10,475	1,400	-	11,875
Insurance	-	-	-	-	-	-	-	-	4,300	-	4,300
Depreciation	-	-	-	-	-	-	-	-	-	-	-
Equipment / Vehicle Fuel	-	-	-	5,000	3,000	-	-	8,000	-	-	8,000
Contractual Service	-	2,000	119,130	60,500	43,965	-	-	225,595	5,100	-	230,695
Audit Fee	-	-	-	2,600	-	-	-	2,600	5,150	-	7,750
Miscellaneous	-	-	-	74,222	2,000	-	-	76,222	1,250	-	77,472
Total Non-Personnel Costs	1,225	9,775	123,105	233,222	79,860	150	1,050	448,387	85,979	6,193	540,559
Total Personnel & Non-Personnel	22,777	141,046	179,434	568,379	297,374	77,048	96,367	1,382,426	106,891	120,173	1,609,489
Common Costs	3,231	19,684	8,853	-	32,615	11,530	14,291	90,204	-	17,091	
M&G Costs	4,939	30,088	12,423	-	49,855	17,625	21,847	136,777	-	137,264	
Total Program Costs	30,947	190,818	200,710	568,379	379,844	106,203	132,505	1,609,407			



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: June 18, 2015

Re: Commission Officers for FY16

The Nominating Committee met in May and discussed officer positions for FY16. At the May Commission meeting the Nominating Committee recommended the slate of officers identified below. The slate of officers was accepted by the Commission during the May meeting. The Commission will need to vote on the slate at the June meeting.

Chair, Mr. Kevin Sullivan, Virginia Tech
Vice-Chair, Mr. Joe Carpenter, Radford University
At-Large, Mr. Charles Bopp, Pulaski County
Past Chair, Mr. Michael Patton, Town of Floyd

The Commission bylaws prescribe annual terms of office; however, officers may serve consecutive terms at the will of the Commission.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University



Agenda

August 27, 2015

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for June
 - B. Approval of Treasurer's Report for June and July
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 - None
 - B. Regular Project Review
 - None
 - C. Environmental Project Review
 - 1. [16-06] VADEQ FY2016 Water Quality Management Planning Program
VA150803-00100400400
 - 2. Managing Livestock Population by Coyotes, Dogs, & Red Foxes in the Commonwealth of Virginia
VA150805-00200400400
 - 3. [16-08] USGS Research and Data Collection, Water Use Financial Assistance
VA150818-00300400400
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **EXECUTIVE DIRECTOR'S REPORT** (enclosed)
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
 - A. New Process for Identifying Transportation Projects in Virginia (enclosed)
 - Elijah Sharp, Presentation
 - Commission Discussion
 - B. Commission Work Program for FY2015-2016 (available at meeting)
 - Elijah Sharp, Presentation
 - Commission Discussion
 - C. Overview Commission Geographic Information Systems Program (enclosed)
 - Jonnell Sanciangco, Presentation
 - Commission Discussion

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Director of Finance and Personnel
Date: July 30, 2015
Re: Notes to Preliminary June 2015 Financial Statements

June 2015 year to date Agencywide Revenue and Expenditures and Balance Sheet are enclosed for your review. The Agencywide Revenue and Expenditure report reflects the revised FY14-15 budget adopted by the Commission at the May 28, 2015 meeting. Year end reports reflecting final revenue and expense adjustments will be submitted once the fiscal year end closeout and audit is complete.

As of month end June 2015 (100% of the fiscal year), overall year to date revenues are 94.16% and expenses are 92.73% of budget. Salary and Fringe, the two largest expense line items, stand at 101.72% and 94.99%, respectively. Budget overage for salary is due to termination payout of accrued leave. (Mecham/Martin) Other expense lines exceeding revised budget include Office Supplies due in most part to expenses associated with agency name change including new checks and office signage. Vehicle Fuel is attributed to out of region travel during May and June and Dues/Publications is to cover the APA AICP exam fees for Jennifer Wilsie who passed the professional certification exam in May. The overage in the Office Space budget line is related to the Workforce Investment Board expenses which are eligible for reimbursement from the state.

Revenue lines that exceed revised anticipated budget include Floyd Co (Solid Waste Plan) and Montgomery Co (Parks & Rec Plan, SRTS). These projects roll forward to FY15-16 and budgets will be adjusted accordingly in the new FY. Recovered Costs include, in addition to payments received from the NRV Development Corporation for aged receivables, cash back rewards from the agency's credit card company. The aged receivable balance due from the NRVDC has been paid in full in FY14-15. The Deferred Revenue entry is for the Blacksburg Broadband project.

Strengthening the Region through Collaboration

Counties

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New River Valley Regional Commission
Agencywide Revenue and Expenditures - June 2015 (Preliminary)

With Indirect Detail

FY14-15 Budget					(100% of FY)
Adopted 5/29/14, revised 5/28/15		June 2015	YTD	Under/Over	% Budget
Anticipated Revenues					
ARC	68,436.00	0.00	68,436.00	0.00	100.00%
LOCAL ASSESSMENT	226,952.67	0.00	226,952.67	0.00	100.00%
DHCD	75,971.00	0.00	75,971.00	0.00	100.00%
EDA	70,000.00	0.00	70,000.00	0.00	100.00%
WIB Fiscal Agent	60,000.00	0.00	60,000.00	0.00	100.00%
WIA Program Funds	518,965.00	35,935.25	501,014.63	17,950.37	96.54%
VDOT	58,000.00	15,381.14	58,000.00	0.00	100.00%
VDOT - Rocky Knob Project	120,500.00	12,290.44	86,487.59	34,012.41	71.77%
Floyd Co	7,500.00	715.57	7,717.96	-217.96	102.91%
Floyd Co EDA	11,434.53	0.00	11,434.53	0.00	100.00%
Giles County	27,407.90	916.32	27,407.90	0.00	100.00%
Narrows Town	9,232.10	904.00	8,841.85	390.25	95.77%
Rich Creek Town	10,704.17	685.73	10,421.70	282.47	97.36%
Montgomery County	19,000.00	1,414.22	19,595.10	-595.10	103.13%
Blacksburg Town	48,000.00	1,916.64	48,000.00	0.00	100.00%
Christiansburg Town	3,452.19	0.00	3,452.19	0.00	100.00%
Pulaski County	68,455.89	13,574.93	62,406.13	6,049.76	91.16%
Pulaski Town	6,950.04	0.00	6,950.04	0.00	100.00%
Pulaski Co Sewerage Auth.	2,000.00	500.00	2,000.00	0.00	100.00%
Virginia Tech	38,077.00	5,107.86	35,239.49	2,837.51	92.55%
Recovered Cost	10,217.49	0.00	11,355.59	-1,138.10	111.14%
Virginia's First	25,000.00	3,097.98	25,000.00	0.00	100.00%
Blacksburg/Christiansburg MPO	55,000.00	39,539.56	53,789.32	1,210.68	97.80%
Pembroke	1,607.82	0.00	917.32	690.50	57.05%
RV-ARC RideSolutions	33,680.00	10,259.30	33,680.00	0.00	100.00%
DEQ	47,333.42	0.00	47,240.29	93.13	99.80%
VDEM	26,727.00	2,471.20	23,185.98	3,541.02	86.75%
Southwest Virginia SWMA	1,000.00	0.00	1,000.00	0.00	100.00%
New River Health District	25,000.00	2,064.61	25,000.00	0.00	100.00%
Friends of SWVA	5,000.00	5,000.00	5,000.00	0.00	100.00%
Blacksburg Partnership	20,000.00	0.00	20,000.00	0.00	100.00%
Taylor Hollow Construction	2,500.00	2,500.00	2,500.00	0.00	100.00%
Deferred Revenue	0.00	-34,440.25	-34,440.25	34,440.25	0.00%
Revenues	1,704,104.22	119,834.50	1,604,557.03	99,547.19	94.16%
Expenses					
Salaries	761,748.00	64,100.07	774,821.54	-13,073.54	101.72%
Fringe Benefits	272,190.00	21,475.81	258,553.27	13,636.73	94.99%
Travel	62,296.00	5,146.76	47,371.53	14,924.47	76.04%
Office Space	49,353.00	4,158.09	49,984.48	-631.48	101.28%
Telephone/Communications	14,405.00	1,041.54	13,996.51	408.49	97.16%
Office Supplies	27,034.00	2,252.78	28,428.93	-1,394.93	105.16%
Postage	3,577.00	33.79	3,150.81	426.19	88.09%
Printing	3,350.00	231.45	3,065.45	284.55	91.51%
Copies & Copier Maintenance	3,984.00	549.62	3,979.67	4.33	99.89%
Media Ad	1,968.00	200.00	1,287.88	680.12	65.44%
Equipment Rent	8,500.00	528.12	7,235.56	1,264.44	85.12%
Vehicle Maintenance	750.00	32.99	541.63	208.37	72.22%
Vehicle Fuel	2,500.00	338.89	2,675.95	-175.95	107.04%
Dues/Publications	10,825.00	800.25	10,957.40	-132.40	101.22%
Training	1,675.00	225.00	1,467.35	207.65	87.60%
Insurance	4,300.00	0.00	4,009.00	291.00	93.23%
Meeting Expense	10,847.00	687.37	9,053.25	1,793.75	83.46%
Capital Outlay (Vehicle/Equipment)	6,000.00	0.00	3,830.03	2,169.97	63.83%
Contractual Services	339,829.00	35,010.32	242,333.83	97,495.17	71.31%
Audit Fee	7,750.00	0.00	7,750.00	0.00	100.00%
Miscellaneous	50,845.00	474.67	49,723.25	1,121.75	97.79%
Expenses	1,643,726.00	137,287.52	1,524,217.32	119,508.68	92.73%
Agency Balance	60,378.22	-17,453.02	80,339.71		

New River Valley Regional Commission

Balance Sheet

Period From : 07/01/14 to 6/30/15

(Preliminary Pending Final FYE Closeout)

Assets:

Operating Account	521,262.61
Reserve Funds - Certificate of Deposit	60,012.29
Reserve Funds - MMA	24,599.74
Accounts Receivable	264,895.95

Total Assets: \$870,770.59

Liabilities:

Accounts Payable	3,769.93
Accrued Annual Leave	46,709.99
Accrued Unemployment	18,053.56
Deferred Revenue	38,250.25
Expense Reimbursement	59.28

Total Liabilities: \$106,843.01

Projects

Net Projects ARC FY 2015	2,627.17
Current Year Unrestricted	160,681.80
Unrestricted Net Assets	592,060.24

Total Projects \$755,369.21

Total Liabilities and Projects 862,212.22

Net Difference to be Reconciled \$8,558.37

Total Adjustment \$8,558.37

Unreconciled Balance \$0.00



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members

From: Janet McNew, Finance Director

Date: August 18, 2015

Re: July 2015 Financial Statements

July 2015 year to date Agencywide Revenue and Expenditures and Balance Sheet are enclosed for your review.

As of month end July 2015 (8.33% of the fiscal year), overall year to date revenues are 21.18% and expenses are 7.68% of budget. Salary and Fringe, the two largest expense line items, stand at 8.05% and 8.32%, respectively.

One expense line exceeds budget. The overage in Vehicle Maintenance is due to unanticipated repairs beyond routine maintenance and will be covered by current year revenue. This expense line should be increased with future budgets and revisions due to aging of vehicle fleet.

The Agencywide Revenue and Expense report compares actual receipts and expenses to the FY15-16 budget adopted by the Commission at the June 25, 2015 meeting. The financial operations of the agency are somewhat fluid and a revised budget is presented to the Commission each spring to reflect any adjustments made through the fiscal year.

One Balance Sheet note. At maturity on July 7, the agency's Certificate of Deposit balance was rolled into the Money Market account. Combining the funds in one account positions us for a higher earning tier and streamlines oversight and accounting.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski
City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

New River Valley Regional Commission
Agencywide Revenue and Expenditures - July 2015

With Indirect Detail

FY15-16 Budget Adopted 6/25/15	(8.33% of FY)				
	July 2015	YTD	Under/Over	% Budget	
Anticipated Revenues					
ARC	68,436.00	17,109.00	17,109.00	51,327.00	25.00%
LOCAL ASSESSMENT	226,952.81	212,803.92	212,803.92	14,148.89	93.77%
DHCD	75,971.00	0.00	0.00	75,971.00	0.00%
EDA	70,000.00	0.00	0.00	70,000.00	0.00%
WIB Fiscal Agent	60,000.00	20,000.00	20,000.00	40,000.00	33.33%
WIA Program Funds	518,379.00	38,441.81	38,441.81	479,937.19	7.42%
VDOT	58,000.00	0.00	0.00	58,000.00	0.00%
VDOT - Rocky Knob Project	120,500.00	0.00	0.00	120,500.00	0.00%
Floyd Co	7,500.00	0.00	0.00	7,500.00	0.00%
Giles County	5,000.00	0.00	0.00	5,000.00	0.00%
Narrows Town	40,000.00	0.00	0.00	40,000.00	0.00%
Rich Creek Town	12,500.00	0.00	0.00	12,500.00	0.00%
Montgomery County	37,942.12	2,303.36	2,303.36	35,638.76	6.07%
Blacksburg Town	15,000.00	1,250.00	1,250.00	13,750.00	8.33%
Pulaski County	33,300.31	2,026.08	2,026.08	31,274.23	6.08%
Pulaski Town	10,000.00	539.02	539.02	9,460.98	5.39%
Pulaski Co Sewerage Auth.	2,000.00	0.00	0.00	2,000.00	0.00%
Virginia Tech	12,923.00	0.00	0.00	12,923.00	0.00%
Virginia's First	25,000.00	2,083.33	2,083.33	22,916.67	8.33%
Blacksburg/Christiansburg MPO	55,000.00	0.00	0.00	55,000.00	0.00%
RV-ARC RideSolutions	33,680.00	0.00	0.00	33,680.00	0.00%
VDEM	2,150.00	0.00	0.00	2,150.00	0.00%
Southwest Virginia SWMA	2,000.00	1,000.00	1,000.00	1,000.00	50.00%
New River Health District	25,000.00	0.00	0.00	25,000.00	0.00%
Friends of SWVA	2,500.00	2,500.00	2,500.00	0.00	100.00%
Blacksburg Partnership (BBurg Broadband)	5,000.00	0.00	0.00	5,000.00	0.00%
Deferred Revenue (BBurg Broadband)	30,000.00	34,440.25	34,440.25	-4,440.25	114.80%
Unprogrammed ARC	24,936.00	0.00	0.00	0.00	0.00%
Revenues	1,579,670.24	334,496.77	334,496.77	1,220,237.47	21.18%
Expenses					
Salaries	802,152.00	64,547.58	64,547.58	737,604.42	8.05%
Fringe Benefits	269,609.00	22,433.51	22,433.51	247,175.49	8.32%
Travel	61,193.00	2,031.31	2,031.31	59,161.69	3.32%
Office Space	64,254.00	4,158.09	4,158.09	60,095.91	6.47%
Telephone/Communications	14,405.00	1,194.54	1,194.54	13,210.46	8.29%
Office Supplies	26,815.00	832.02	832.02	25,982.98	3.10%
Postage	3,050.00	137.58	137.58	2,912.42	4.51%
Printing	3,850.00	0.00	0.00	3,850.00	0.00%
Copies & Copier Maintenance	3,400.00	320.38	320.38	3,079.62	9.42%
Media Ad	1,900.00	48.00	48.00	1,852.00	2.53%
Equipment Rent	7,500.00	555.13	555.13	6,944.87	7.40%
Vehicle Maintenance	750.00	791.62	791.62	-41.62	105.55%
Vehicle Fuel	3,000.00	173.17	173.17	2,826.83	5.77%
Dues/Publications	11,325.00	1,951.00	1,951.00	9,374.00	17.23%
Training	2,025.00	45.00	45.00	1,980.00	2.22%
Insurance	4,300.00	4,017.00	4,017.00	283.00	93.42%
Meeting Expense	11,875.00	390.68	390.68	11,484.32	3.29%
Capital Outlay (Vehicle/Equipment)	5,000.00	1,366.73	1,366.73	3,633.27	27.33%
Contractual Services	230,695.00	14,880.28	14,880.28	215,814.72	6.45%
Audit Fee	7,750.00	0.00	0.00	7,750.00	0.00%
Miscellaneous	77,472.00	3,992.29	3,992.29	73,479.71	5.15%
Expenses	1,612,320.00	123,865.91	123,865.91	1,488,454.09	7.68%
Agency Balance	-32,649.76	210,630.86	210,630.86		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/15 to 7/31/15

Assets:

Operating Account	690,216.78
Reserve Funds - MMA	84,612.03
Accounts Receivable	264,916.56
Total Assets:	<u><u>\$1,039,745.37</u></u>

Liabilities:

Accrued Annual Leave	55,268.36
Accrued Unemployment	18,073.58
Total Liabilities:	<u><u>\$73,341.94</u></u>

Projects

Net Projects	25,700.99
Current Year Unrestricted	348,238.86
Unrestricted Net Assets	592,060.24
Total Projects	<u><u>\$966,000.09</u></u>
Total Liabilities and Projects	<u><u>1,039,342.03</u></u>
Net Difference to be Reconciled	<u><u>\$403.34</u></u>
Total Adjustment	<u><u>\$403.34</u></u>
Unreconciled Balance	<u><u>\$0.00</u></u>

Counties

Floyd-Giles-Montgomery-Pulaski

City

Radford

Towns

Blacksburg-Christiansburg-Floyd-Narrows-Pearisburg-Pulaski-Rich Creek

Universities

Virginia Tech-Radford University



6580 Valley Center Drive, Suite 124
Radford, Virginia 24141

Tel (540) 639-9313
Fax (540) 831-6093

e-mail: nrvrc@nrvrc.org
Visit: www.nrvrc.org

COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Planning Commission Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

August 20, 2015

PROJECT: [16-06] VADEQ FY2016 Water Quality Management Planning Program
VA150803-00100400400

SUBMITTED BY: Department of Environmental Quality

PROJECT

DESCRIPTION: The Virginia Department of Environmental is requesting comments on the grant application for Federal funding.

PROJECT SENT

FOR REVIEW TO: Commission Board Members

STAFF

COMMENT: The staff has reviewed the appropriate plans (Land Use, Water Quality Management, Regional Solid Waste Management, Vision 2020, and the Economic Development plans) and finds that this project does not conflict with the plans or regional policies and goals.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 629 East Main Street, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

Fax: 804-698-4019 - TDD (804) 698-4021

www.deq.virginia.gov

Molly Joseph Ward
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4020
1-800-592-5482

August 3, 2015

MEMORANDUM:

TO: Planning District Commissions

FROM: Patty W. Walsh *Patty Walsh*
Grants Administrative Manager

SUBJECT: Intergovernmental Review

Enclosed is a Department of Environmental Quality grant application for Federal funding assistance being submitted to you for intergovernmental review pursuant to Executive Order 12372.

[16-06] – VADEQ FY2016 Water Quality Management Planning Program

The intergovernmental review process requires that comments on the above application be received by **October 4, 2015**. If comments are not received before then, we will assume that you have elected to waive comment. Additional information regarding the enclosed application may be provided upon request. If you require additional time to provide comments, please inform in writing prior to that date.

Thank you for your assistance. You may contact me at (804) 698-4173 or Patty.Walsh@deq.virginia.gov with any questions.

**ASSISTANCE PROPOSAL FOR
THE WATER QUALITY MANAGEMENT PLANNING PROGRAM (§604(b))
FOR THE PERIOD OCTOBER 1, 2015 - SEPTEMBER 30, 2016 – One Year**

FEDERAL GRANT PROGRAM:

Water Quality Management (WQM) Planning Program. Section 604(b) funds are awarded to State water quality management agencies to carry out WQM planning. Pursuant to §205(j) (3) of the Clean Water Act, at least 40% of the funds are to be allocated to Regional Public Comprehensive Planning Agencies and Interstate Organizations (PA and IOs) unless a waiver is granted by the Environmental Protection Agency. A waiver is currently in effect for Virginia's that reduces the required allocation of 604(b) funds to 20%. Virginia allocates other, comparable water quality planning funds to the PA and IOs.

PURPOSE OF PROPOSAL:

DEQ utilizes funds from this program to conduct water quality management projects and provide support for projects managed by PDC's and interstate organizations throughout the state. This proposal provides funds to continue project oversight for both internal and external projects, related to TMDL development. Funds will be provided to fund one (1) or two (2) Watershed TMDL projects.

FUNDING REQUEST:

Federal funds in the amount of \$290,000 is requested. No state match is required. The grant funds (1.0) FTE.

ANTICIPATED RESULTS:

Submission, and subsequent approval of this proposal will enable Virginia to use funds available for water quality management planning.

PROJECT MANAGER:

Elizabeth McKercher, 804 698-4291

Counties

Floyd-Giles-Montgomery-Pulaski

City

Radford

Towns

Blacksburg-Christiansburg-Floyd-Narrows-Pearisburg-Pulaski-Rich Creek

Universities

Virginia Tech-Radford University



6580 Valley Center Drive, Suite 124
Radford, Virginia 24141

Tel (540) 639-9313
Fax (540) 831-6093

e-mail: nrvrc@nrvrc.org
Visit: www.nrvrc.org

COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Planning Commission Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #2

CIRP Review

August 20, 2015

PROJECT: **Managing Livestock Population y Coyotes, Dogs, & Red Foxes in the Commonwealth of Virginia**
VA150805-00200400400

SUBMITTED BY: Department of Environmental Quality

PROJECT DESCRIPTION: The Virginia Department of Environmental is requesting comments on the draft environmental assessment.

PROJECT SENT FOR REVIEW TO: Commission Board Members

STAFF COMMENT: The staff has reviewed the appropriate plans (Land Use, Water Quality Management, Regional Solid Waste Management, Vision 2020, and the Economic Development plans) and finds that this project does not conflict with the plans or regional policies and goals.

ENVIRONMENTAL ASSESSMENT

Managing Livestock Predation by Coyotes, Dogs and Red Foxes in the Commonwealth of Virginia

DRAFT

Prepared by:

United States Department of Agriculture
Animal and Plant Health Inspection Service
Wildlife Services

July 20, 2015

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ACRONYMS

AFWA	Association of Fish and Wildlife Agencies
APHIS	Animal and Plant Health Inspection Service
AVMA	American Veterinary Medical Association
CEQ	Council on Environmental Quality
CFR	Code of Federal Regulations
CY	Calendar Year
EA	Environmental Assessment
EIS	Environmental Impact Statement
EPA	U.S. Environmental Protection Agency
ESA	Endangered Species Act
FDA	U.S. Department of Health and Human Services, Food and Drug Administration
FIFRA	Federal Insecticide, Fungicide, and Rodenticide Act
FR	Federal Register
FY	Fiscal Year
MIS	Management Information System
MOU	Memorandum of Understanding
NAGPRA	Native American Graves Protection and Repatriation Act
NEPA	National Environmental Policy Act
NHPA	National Historic Preservation Act
NWRC	U.S. Department of Agriculture, Animal and Plant Health Inspection Service,
USDA	U.S. Department of Agriculture
USFWS	U.S. Department of the Interior, U.S. Fish and Wildlife Service
SOPs	Standard Operating Procedures
VDACS	Virginia Department of Agriculture and Consumer Services
VDGIF	Virginia Department of Game and Inland Fisheries
WS	U.S. Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services

CHAPTER 1: PURPOSE AND NEED FOR ACTION

1.1 INTRODUCTION

Across the United States, habitat has been substantially changed as human populations expand and land is used for human needs. These human uses and needs often compete with the needs of animals which increases the potential for conflicting human/animal interactions. This Environmental Assessment (EA) evaluates the potential environmental effects of alternatives for WS involvement in managing damage and threats of damage to livestock associated with coyotes, dogs and red foxes in Virginia. The U.S. Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS) program is the federal agency authorized to protect American resources from damage associated with wildlife (the Act of March 2, 1931 (46 Stat. 1468; 7 U.S.C. 426-426b) as amended, and the Act of December 22, 1987 (101 Stat. 1329-331, 7 U.S.C. 426c)). Human/animal conflict issues are complicated by the wide range of public responses to animals and animal damage. What may be unacceptable damage to one person may be a normal cost of living with nature to someone else. The relationship in American culture of values and damage can be summarized in this way:

Animals have either positive or negative values, depending on varying human perspectives and circumstances (Decker and Goff 1987). Animals are generally regarded as providing economic, recreational and aesthetic benefits, and the mere knowledge that animals exist is a positive benefit to many people. However, the activities of some animals may result in economic losses to agriculture and damage to property. Sensitivity to varying perspectives and values is required to manage the balance between human and animal needs. In addressing conflicts, managers must consider not only the needs of those directly affected by damage but a range of environmental, sociocultural and economic considerations as well.

WS' activities are conducted to prevent or reduce animal damage to agricultural, industrial, and natural resources, and to property, livestock, and threats to public health and safety on private and public lands in cooperation with federal, state and local agencies, tribes, private organizations, and individuals. The WS program uses an integrated approach (WS Directive 2.105) in which a combination of methods may be used or recommended to reduce damage. Program activities are not based on punishing offending animals but are conducted to reduce damage and risks to human and livestock health and safety, and are used as part of the WS Decision Model (Slate et al. 1992).

WS is a cooperatively funded, service-oriented program that receives requests for assistance with damage caused by animals from private and public entities, including tribes and other governmental agencies. As requested, WS cooperates with land and animal management agencies to reduce damage effectively and efficiently in accordance with applicable federal, state, and local laws and Memoranda of Understanding (MOUs) between WS and other agencies.

WS chose to prepare this EA to facilitate planning, interagency coordination and the streamlining of program management, and to clearly communicate with the public the analysis of individual and cumulative impacts. In addition, this EA has been prepared to evaluate and determine if there are any potentially significant or cumulative impacts from the proposed damage management program. Pursuant to the NEPA and the Council on Environmental Quality (CEQ) regulations, WS is preparing this EA¹ to document the analyses associated with proposed federal actions and to inform decision-makers and the public of reasonable alternatives capable of avoiding or minimizing significant effects. This EA will also

¹ The CEQ defines an EA as documentation that "...(1) briefly provides sufficient evidence and analysis for determining whether to prepare an [Environmental Impact Statement]; (2) aids an agency's compliance with NEPA when no environmental impact statement is necessary; and (3) facilitates preparation of an Environmental Impact Statement when one is necessary" (Council on Environmental Quality 2007).

serve as a decision-aiding mechanism to ensure that the policies and goals of the NEPA are infused into the actions of the agency.

1.2 PURPOSE

WS continues to receive requests for assistance to resolve or prevent damage occurring to livestock from coyotes (*Canis latrans*), dogs (*Canis lupus familiaris*) and red foxes (*Vulpes vulpes*) in Virginia. This EA will assist in determining if the proposed management of coyote, dog and red fox damage could have a significant impact on the human environment based on previous activities conducted and based on the anticipation of receiving additional requests for assistance. Because the goal of WS is to conduct a coordinated program in accordance with plans and objectives developed to reduce damage, and because this goal and these objectives are to provide services when requested, within the constraints of available funding and workforce, it is conceivable that additional damage management efforts could occur. Thus, this EA anticipates those additional efforts and the analyses are intended to apply to actions that may occur in any locale and at any time within Virginia as part of a coordinated program.

Changes in the need for action and the affected environment have prompted WS to initiate this new analysis to manage coyote, dog and red fox damage in the Commonwealth. This EA will address more recently identified changes and will assess the potential environmental impacts of program alternatives based on a new need for action.

1.3 NEED FOR ACTION

Some species of animals have adapted to and have thrived in human altered habitats. Those species, in particular, are often responsible for the majority of conflicts between people and animals. Those conflicts often lead people to request assistance with reducing damage or threats. Animals can have either positive or negative values depending on the perspectives and circumstances of individual people. In general, people regard animals as providing economic, recreational, and aesthetic benefits. Knowing that animals exist in the natural environment provides a positive benefit to some people. However, activities associated with these animals may result in economic losses to agricultural resources, natural resources, property, and threaten human safety. Therefore, an awareness of the varying perspectives and values are required to balance the needs of people and the needs of animals. When addressing damage or threats of damage caused by animals, damage management professionals must consider not only the needs of those people directly affected by damage but a range of environmental, sociocultural, and economic considerations as well.

Both sociological and biological carrying capacities must be applied to resolve damage problems. The animal acceptance capacity, or cultural carrying capacity, is the limit of human tolerance for animals or the maximum number of a given species that can coexist compatibly with local human populations. The biological carrying capacity is the ability of the land or habitat to support healthy populations of animals without degradation to the species' health or their environment during an extended period of time (Decker and Purdy 1988). Those phenomena are especially important because they define the sensitivity of a person or community to a species. For any given damage situation, there are varying thresholds of tolerance exhibited by those people directly and indirectly affected by the species and any associated damage. This damage threshold determines the animal acceptance capacity. The available habitat may have a biological carrying capacity to support higher populations; however, in many cases, the animal acceptance capacity is lower or has been met. Once the animal acceptance capacity is met or exceeded, people begin to implement population or damage management to alleviate damage or address threats to human health and safety.

The threat of damage or loss of resources is often sufficient for individual actions to be initiated and the need for damage management is derived from the specific threats to resources. Those species have no intent to do harm. They utilize habitats (e.g., reproduce, forage) where they can find a niche. If their activities result in lost economic value of resources or threaten human safety, people characterize this as damage. When damage exceeds or threatens to exceed an economic threshold and/or poses a threat to human safety, people often seek assistance.

The threshold triggering a request for assistance is often unique to the individual person requesting assistance and can be based on many factors (e.g., economic, social, aesthetics). Therefore, how damage is defined can often be unique to an individual person and damage occurring to one individual may not be considered damage by another individual. However, the use of the term “damage” is consistently used to describe situations where an individual person has determined the losses associated with animals is actual damage requiring assistance (i.e., has reached an individual threshold). The term “damage” is most often defined as economic losses to resources or threats to human safety. However, damage could also include a loss in aesthetic value and other situations where the actions of animals are no longer tolerable to an individual person.

Managing damage caused by animals is often based on balancing animal populations and human perceptions, in a struggle to preserve rare species, regulate species populations, oversee consumptive uses of animals, and conserve the environment that provides habitat. When the presence of an adaptable and opportunistic species is combined with human expansion, land management conflicts often develop. Animals are regarded as having aesthetic, ecological, economic, educational, nutritional, scientific and socio-cultural values (Chardonnet et al. 2002), and there is enjoyment in knowing species exist and contribute to natural ecosystems (Decker et al. 2001).

Predators add an aesthetic component to the environment, provide essential ecological functions, sometimes provide opportunities for recreational hunting and trapping, and provide people with a connection with nature. Many people, even those people experiencing damage, consider the predators addressed in this EA to be a charismatic and valuable component of their environment; however, tolerance differs among individuals.

The need for action to manage damage and threats of predation to livestock associated with coyotes, dogs, and red foxes in Virginia arises from requests for assistance² received by WS to reduce and prevent damage from occurring to livestock. Table 1.1 lists the number of requests for assistance with managing damage or threats of damage to livestock associated with coyotes, dogs or red foxes in Virginia from the federal fiscal year (FY)³ 2009 through FY 2013.

² WS only conducts damage management after receiving a request for assistance. Before initiating damage activities, a Memorandum of Understanding, cooperative service agreement, or other comparable document must be signed between WS and the cooperating entity which lists all the methods the property owner or manager will allow to be used on property they own and/or manage.

³ The federal fiscal year begins on October 1 and ends on September 30 the following year.

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6580 Valley Center Drive, Suite 124
Radford, Virginia 24141

Tel (540) 639-9313
Fax (540) 831-6093

e-mail: nrvrc@nrvrc.org
Visit: www.nrvrc.org

COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Planning Commission Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #3

CIRP Review

August 20, 2015

PROJECT: **[16-08] USGS Research and Data Collection, Water Use Financial Assistance
VA150818-00300400400**

SUBMITTED BY: Department of Environmental Quality

PROJECT DESCRIPTION: The Virginia Department of Environmental is requesting comments on the grant application for Federal funding.

PROJECT SENT FOR REVIEW TO: Commission Board Members

STAFF COMMENT: The staff has reviewed the appropriate plans (Land Use, Water Quality Management, Regional Solid Waste Management, Vision 2020, and the Economic Development plans) and finds that this project does not conflict with the plans or regional policies and goals.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 629 East Main Street, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

www.deq.virginia.gov

Molly Joseph Ward
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4020
1-800-592-5482

MEMORANDUM:

TO: Planning District Commissions

FROM: Patty W. Walsh *Patty Walsh*
Grants Administrative Manager

DATE: August 18, 2015

SUBJECT: Intergovernmental Review

Enclosed is a Department of Environmental Quality grant application for Federal funding assistance being submitted to you for intergovernmental review pursuant to Executive Order 12372.

[16-08] – USGS Research and Data Collection, Water Use Financial Assistance (60 days review)

The intergovernmental review process requires that comments on the above application be received by October 17, 2015. If comments are not received before then, we will assume that you have elected to waive comment. Additional information regarding the enclosed application may be provided upon request. If you require additional time to provide comments, please inform in writing prior to that date.

Thank you for your assistance. You may contact me at (804) 698-4173 or patty.walsh@deq.virginia.gov with any questions.

Virginia Department of Environmental Quality – Proposed Work

The Commonwealth of Virginia Department of Environmental Quality (VA DEQ) requests \$26,000 in financial assistance for preparation of the workplan identifying actions to assist in the acquisition of more complete, timely, and accurate water availability information to support policy and decision making. The draft workplan will be completed by June 30, 2016 and will be developed in house by the VA DEQ Office of Water Supply Water Supply Planning Team. Input will be gathered from other program staff at VA DEQ, as well as coordination with outside agencies, such VDH, to collect self-supplied well data for those with high reported groundwater withdrawals. The workplan will be developed through collaboration with USGS to ensure standardization of data for use by both agencies.

The workplan will outline VA DEQ priorities for use of future funds as they become available, as well as explaining how USGS will be an active partner with VA DEQ as the workplan is developed. It is understood that VA DEQ will be responsible for all data collection, methods development, and data management activities.

Funds are in the budget to send one person from OWS to attend an ICWP Partner Listening Session to provide input on the future funding opportunities used to increase water use data.”



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
 WASHINGTON, D.C. 20460
COGNIZANT AGENCY
NEGOTIATION AGREEMENT

Page 1 of 2

Commonwealth of Virginia
 Department of Environmental Quality
 Richmond, VA

Date: February 25, 2015

Filing Ref: February 12, 2014

The indirect cost rates contained herein are for use on grants and contracts with the Federal Government to which Office of Management and Budget Circular A-87 applies, subject to the limitations contained in the Circular and in Section II, A below.

SECTION I: RATES

<u>Type</u>	<u>Effective Period</u>		<u>Rate</u>	<u>Base</u>
	<u>From</u>	<u>To</u>		
Fixed	7/1/2015	6/30/2016	28.50%	(a)

Basis for Application

(a) Direct salaries and wages excluding fringe benefits.

Treatment of Fringe Benefits: Fringe benefits applicable to direct salaries and wages are treated as direct costs and charged in accordance with rates established by the State.

SECTION II: GENERAL

A. LIMITATIONS: The rates in this Agreement are subject to any statutory and administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the department/agency or allocated to the department/agency by an approved cost allocation plan were included in the indirect cost pool as finally accepted; such costs are legal obligations of the department/agency and are allowable under governing cost principles; (2) The same costs that have been treated as indirect costs have not been claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the department/agency which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

B. CHANGES. The fixed rate contained in this agreement is based on the organizational structure and the accounting system in effect at the time the proposal was submitted. Changes in the organizational structure or changes in the method of accounting for costs which affect the amount of reimbursement resulting from use of the rate in this agreement, require the prior approval of the authorized representative of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowances.

C. THE FIXED RATE contained in this agreement is based on an estimate of the cost which will be incurred during the period for which the rate applies. When the actual costs for such a period have been determined, an adjustment will be made in the negotiation following such determination to compensate for the difference between the cost used to establish the fixed rate and that which would have been used were the actual costs known at the time.

D. NOTIFICATION TO FEDERAL AGENCIES: Copies of this document may be provided to other Federal agencies as a means of notifying them of the agreement contained herein.

E. SPECIAL REMARKS: None

ACCEPTANCE

By the State Agency:

Valerie E. Thomson
(Signature)

Valerie E. Thomson
(Name)

Director of Administration
(Title)

VA Department of Environmental Quality
(Agency)

4/30/15
(Date)

By the Federal Agency:

Jacqueline Smith
(Signature)

Jacqueline Smith, Rate Negotiator
Financial Analysis and
Oversight Service Center
U.S. Environmental Protection
Agency

February 25, 2015

Negotiated by: Jacqueline Smith
Telephone: 202-564-5055



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N R V R C . O R G

August 27, 2015

Executive Director's Report

Economic Development:

- The New River Valley Trail Guide for hiking and biking trails was completed in July and a copy is included in your agenda packet. The guide contains the top trail assets in Giles, Montgomery, and Pulaski Counties as well as the City of Radford. Copies were distributed to all five local tourism offices.
- The Commission received notice the region was not selected for the Strengthening Economies Together (SET) program. The two regions selected were Eastern Shore and Mount Rogers. Both will be conducting a higher-level economic strategy development whereas the New River Valley application was more targeted to a specific asset, the New River.

Transportation:

- The Commission is under contract with the NRVMPD to conduct a Regional Transit Study. The primary purpose of the study is to identify/market key stops where more than one transit system provides service or overlaps as well as determine methods to better promote transit ridership. A project website can be found at www.nrvpdc.org/regionaltransitstudy/ Currently a rider survey is open through the Fall and can be found at the project website.
- A legislative reception for the NRV Passenger Rail Project will be held on August 20th at Radford University in the COBE building. The agenda will include a welcome from RU President Kyle, I will provide an update on the study underway and Jennifer Mitchell, Director of the Department of Rail and Public Transit, will provide keynote remarks.

Regional:

- The Commission is convening a regional discussion on tourism October 14th at 2:00pm with Ms. Rita McClenny, President/CEO of the Virginia Tourism Corporation. This will be an opportunity for Commission members to explore the tourism geography issue with the state agency leadership.

Commission:

- The Commission's new website www.nrvrc.org launched August 19th!
- The FY14-15 Annual Report is being designed by Allison Development Group, the same firm that developed the brand and website. The reports are scheduled to be distributed at the September Commission meeting.
- Jonnell Sanciangco, our Data Systems Manager, will be leaving the Commission in late September to return to the Phillipines. Over the past two years the agency has benefitted significantly from his skills and expertise in GIS. He will share a presentation at the August Commission meeting covering several of the advancements in our technical capabilities.
- Zachary Swick was hired to fill the Data Systems Manager position and will start September 1st. He has a BA from the University of New Hampshire and a MA from Appalachian State.
- A staff strategic planning retreat will take place on August 21st facilitated by Holly Lesko.



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N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members
From: Elijah Sharp, Director of Planning and Programs
Date: August 19, 2015
Re: New Process for Identifying Transportation Projects in Virginia

House Bill 2 (HB2) was signed into law in 2014 by Governor Terry McAuliffe. The purpose of HB2 is to score projects based on an objective process that involves public engagement and input. Ultimately the project scoring creates transparency in the project selection process so that limited tax dollars fund the most critical needs in Virginia. What is important at the local level is understanding which transportation programs are affected by HB2. Attached is a HB2 Quick Guide published by VDOT for reference.

HB2 scoring only pertains to Capacity/Operations and certain Safety funds. State of Good Repair and other common programs such as Transportation Alternatives, Revenue Sharing, and Highway Safety Improvement Program funding are not affected. For projects that are subject to HB2 scoring, the Office of Intermodal Planning and Investment (OIPI) will review a project's consistency with VTrans 2040 (statewide multimodal transportation plan). If a project does not meet a need in the statewide plan the project will not be scored.

In order for OIPI to verify that local project submittals meet a statewide need, the project must be located along a Corridor of Statewide Significance, Regional Network, or within an Urban Development Area (UDA). Corridors of Statewide Significance include US Route 460 and Interstate 81, and supporting infrastructure within an imaginary 10-mile buffer of the corridor. Regional Networks include all roadways within The City of Radford, Montgomery County, and Pulaski County (localities that are included by the region's MPO). UDAs represent activity centers and are viewed as anchors for corridors outside of Metropolitan Planning Organization boundaries. If local capacity/operational needs do not fall within these categories they will not be eligible for scoring under HB2.

Staff will present at the August Commission meeting and be available to answer any questions you may have.

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HB2 Quick Guide

To view the latest version of the HB2 Policy Guide:

http://www.virginiahb2.org/docs/hb2policyguide_6-17-2015_rev.pdf

What funds are available to projects through HB2?

(See Policy Guide Section 1.0 – 1.1 and Policy Guide Section 2.0)

There are two main pathways to funding within the HB2 process—the Construction District Grant Program and the High-Priority Projects Program. These two grant programs were established this year under House Bill 1887. The Construction District Grant Program (CDGP) is open only to localities and replaces the old “40-30-30” construction fund allocation model.

A project applying for funds from the CDGP is prioritized with projects from the same construction district. A project applying for funds from the HPPP is prioritized with projects statewide. The Commonwealth Transportation Board (CTB) then makes a final decision on which projects to fund.

Who is eligible to submit projects?

(See Policy Guide Section 2.0)

Projects may be submitted by regional entities including Metropolitan Planning Organizations (MPOs) and Planning District Commissions (PDCs), along with public transit agencies, counties, and cities and towns that maintain their own infrastructure.

What projects are eligible for HB2 funding?

(See Policy Guide Table 2.1)

Though all of these entities may submit projects, there are limitations on the types of projects they can submit. Table 2.1 illustrates which entities may submit projects on certain types of infrastructure systems.

Table 2.1: Eligibility to Submit Projects

Project Type	Regional Entity (MPOs, PDCs)	Locality* (Counties, Cities, Towns)	Public Transit Agencies
Corridor of Statewide Significance (CoSS)	Yes	Yes, with a resolution of support from relevant regional entity	Yes, with resolution of support from relevant regional entity
Regional Network	Yes	Yes	Yes, with resolution of support from relevant regional entity
Urban Development Area (UDA)	No	Yes	No

* Localities are also eligible to submit projects addressing a safety need identified in VTrans2040 under the District Grant Program

Project types included:

- ◆ Highway improvements
 - Widening
 - Operational improvements
 - Access management
 - Intelligent transportation systems
- ◆ Transit and rail capacity expansion
- ◆ Transportation demand management
 - Park & Ride facilities

Project types excluded:

- ◆ Asset management
- ◆ Asset management
 - Bridge repair/replacement
 - Pavement repair/replacement
 - Guardrail replacement/upgrade

How does the screening process work?

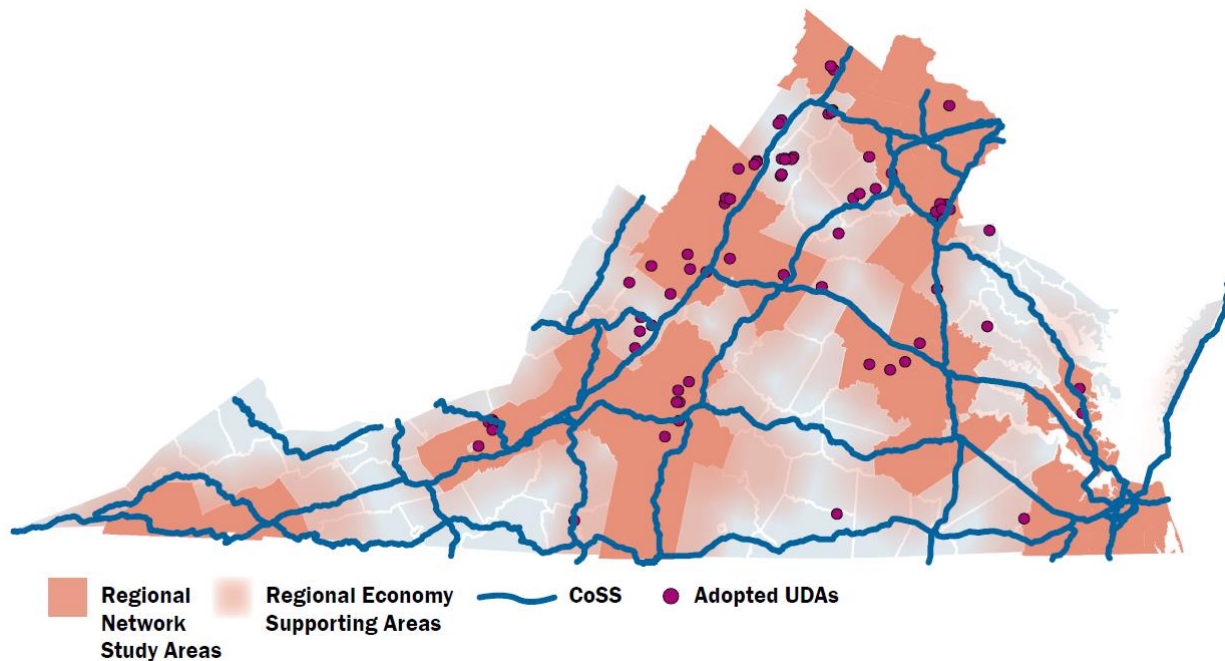
(See Policy Guide Section 2.2)

Once a project has been submitted, it will be screened by a technical evaluation team to verify its conformance to the above table (Policy Guide Table 2.1) and to ensure that the project meets the capacity and operations needs of VTrans2040.

VTrans 2040 divides the Commonwealth’s needs into four types; each receives their own set of principles:

1. Corridors of Statewide Significance (CoSS) – Interregional travel market
2. Regional Networks – Intraregional travel market
3. Urban Development Areas (UDA) – Local activity center market
4. Transportation Safety Needs – Statewide safety need identified in VTrans2040

Figure 2: Map of CoSS, Regional Networks, and UDA Study Areas



In general, submitted projects must meet a need for network on which the project is proposed. Further details and screening criteria for each project type can be found in Section 2.2 of the HB2 Policy Guide.

How are projects scored?

(See Policy Guide Section 4.5)

Projects are only scored after they pass through the screening process. A scoring evaluation team will then take the project and begin collecting additional data required for evaluating each of the six factors required by HB2 legislation. After the data has been collected for each project sufficient to evaluate each factor, factor scores will be calculated and weighted according to the typology of the project location. After factor scores have been weighted and summed, the final score will be determined by dividing the total factor score by the HB2 cost (project score relative to total cost also will be provided as supplemental information to the CTB). Projects will then be ranked and provided to the CTB for funding consideration.

Throughout this process, several teams will perform quality assurance/quality control tasks to maintain consistency and integrity in project scoring.

What are the factor areas and measures?

(See Policy Guide Section 3.0 – 3.6 and Appendices 7.0 – 12.0)

There are six factors required by HB2 legislation. Each factor is made up of several measures that quantify the benefit of a given project for that factor area. The factors with their respective measures are:

Safety	<ul style="list-style-type: none"> ◆ Number of fatal and severe injury crashes ◆ Rate of fatal and severe injury crashes
Congestion Mitigation	<ul style="list-style-type: none"> ◆ Person throughput ◆ Person hours of delay
Accessibility	<ul style="list-style-type: none"> ◆ Access to jobs ◆ Access to jobs for disadvantaged populations ◆ Access to multimodal choices
Environmental Quality	<ul style="list-style-type: none"> ◆ Air quality and energy environmental effect ◆ Impact to natural and cultural resources
Economic Development	<ul style="list-style-type: none"> ◆ Project support for economic development ◆ Intermodal access and efficiency ◆ Travel time reliability
Land Use (Only required for MPOs with populations of more than 200,000)	<ul style="list-style-type: none"> ◆ Land use policy consistency

What are the Area Typologies and how are they used?

(See Policy Guide Section 4.3, Figure 4.2, Table 4.1, and Table 4.2)

Area typologies are used to evaluate each project’s benefit on a scale relative to the needs of that region. For example, in Fairfax County, the congestion mitigation factor may receive 45 percent of the score whereas it may receive only 10 percent of the score in Wise County. Four area typologies with associated factor weighting have been established to meet the various needs across the Commonwealth as shown in Table 4.2.

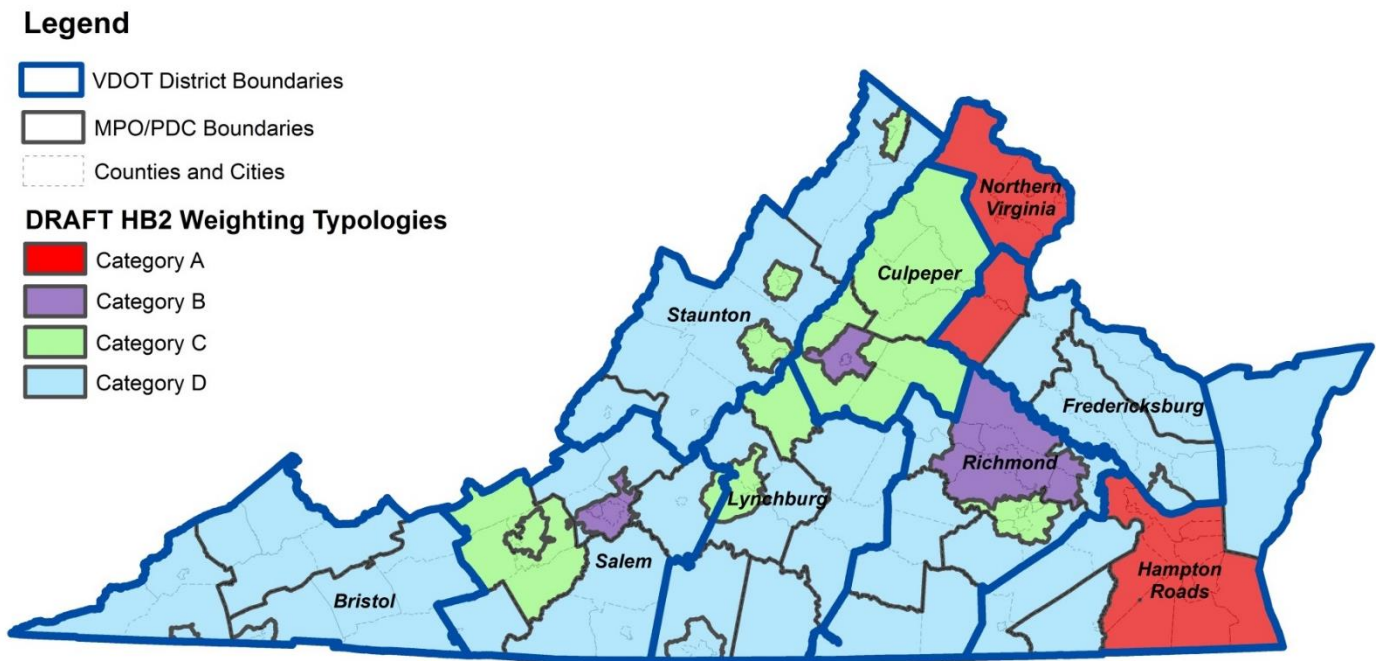
Table 4.2: Factor Weights by Category

Factor	Congestion Mitigation	Economic Development	Accessibility	Safety	Environmental Quality	Land Use
Category A	45% ^b	5%	15%	5%	10%	20% ^a
Category B	15%	20%	25%	20%	10%	10% ^a
Category C	15%	25%	25%	25%	10%	
Category D	10%	35%	15%	30%	10%	

^a For metropolitan planning areas with a population over 200,000, the prioritization process shall also include a factor based on the quantifiable and achievable goals in VTrans. TPB, HRTPO, RRTPO, FAMPO and RVTPPO all meet this definition.

^b For Northern Virginia and Hampton Roads construction districts, congestion mitigation is weighted highest among the factors in the prioritization process.

Figure 4.2: PDC – MPO Factor Weighting Typology



What information will applicants have to provide, and what information is provided by the state?

(See Policy Guide Section 6.0 and Figure 6.2)

The most critical information that will be needed for each submitted project is a well-defined scope and project description and a reasonable cost estimate. A well-defined scope is needed to calculate many of the measure that will be used to evaluate the project benefit. A detailed scope is critical to having a reasonable cost estimate. If a project is selected for funding and the cost increases significantly (\$5,000,000 or less >20 percent increase, \$5,000,000 or more >10 percent increase), the project will have to be rescored through the process.

Though the State will be using many different data sources to compile the data and calculate the measures needed to score the projects, there will be some measure-related data that must be provided by the applicant. Figure 6.2 provides an overview of what measures will be the responsibility of the state versus the applicant.

What is the general schedule for HB2?

(See Policy Guide Section 1.4 and Figure 1.1)

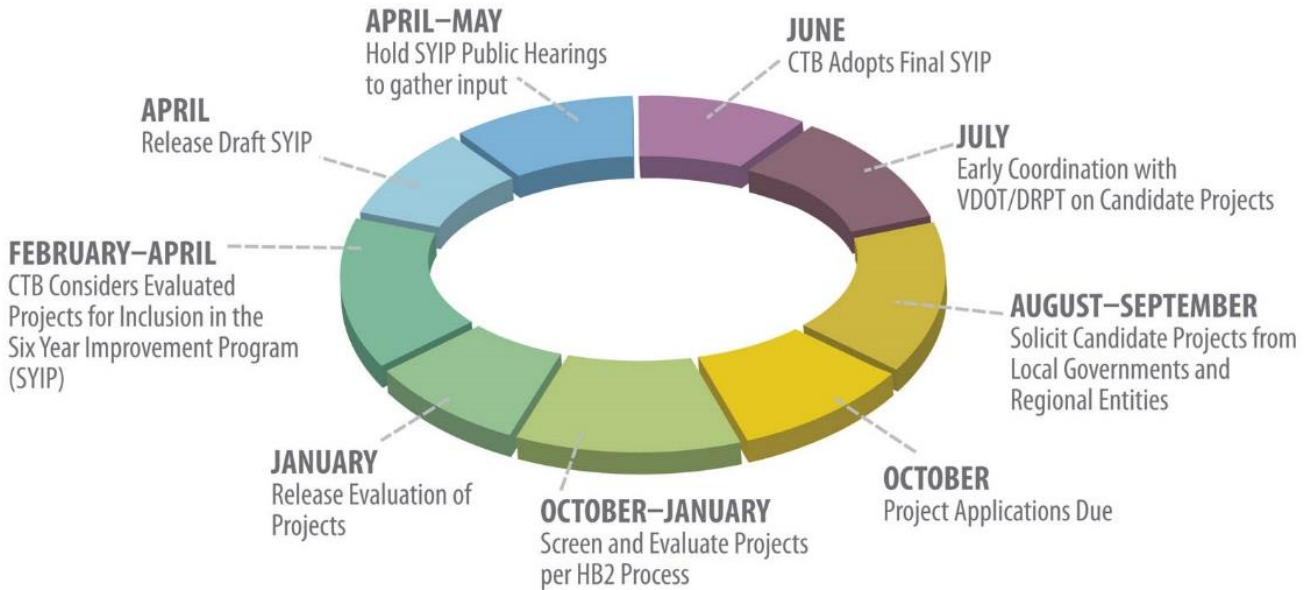
All projects must be submitted by September 30th. Prior to submittal, all entities are encouraged to coordinate with their local Virginia Department of Transportation and Virginia Department of Rail and Public Transportation representatives. Projects may be submitted via the online web application any time from August 1st – September 30th. Once all projects have been submitted, evaluation teams will work through December to screen and score all projects and provide project rankings to the CTB in January.

Figure 6.2: HB2 Measure Data Responsibility

	Responsibility	
	State	Applicant
All Measures		
Detailed description of improvement		X
Project location		X
Safety		
S1. Reduction in number of fatal and severe injury crashes	X	
S2. Reduction in number of fatal and severe injury crash rate	X	*
Congestion Mitigation		
C1. Increase in person throughput	X	*
C2. Decrease in person hours delay	X	*
Accessibility		
A1. Increase access to jobs	X	
A2. Access to jobs for disadvantaged population	X	
A3. Checklist of multimodal elements included in the project (transit, bike/pedestrian, park & ride, etc.)		X
A3. Number of non-SOV users	X	*
Environment		
E1. Checklist of project elements that contribute to reduced pollutant emissions and/or energy use (transit, bike/pedestrian, park & ride, energy-efficient facilities, etc.)		X
E1. Location of improvement on roadways with truck use > 8 percent		X
E1. Improvements that benefit freight rail or intermodal facilities		X
E2. Acres of natural and cultural resources potentially impacted	X	
Economic Development		
ED1. Transportation project consistency with local comprehensive plan or local economic development strategy		X
ED1. Transportation project consistency with regional economic development strategy		X
ED1. List of development projects supported by the transportation improvement (within roughly 1 mile) including description, square footage, distance from the transportation project, and directness of access that the transportation improvement provides		X
ED1. Development project consistency with locality comprehensive plan/zoning		X
ED1. Development project site plan status		X
ED1. Development project site utilities status		X
ED2. Improve access to distribution, intermodal, and manufacturing facilities		X
ED2. Improve STAA truck route	X	
ED2. Improve access reduce congestion ports/airports	X	
ED2. Tonnage (1000s) per day	X	
ED3. Travel time reliability	X	
Land Use and Transportation Coordination		
L1. Promotes walk/bike-friendly, mixed-use development		X
L1. Promotes in-fill development		X
L1. Per Capita VMT Reduction	X	
L1. UDA support		X
L1. Supports VDOT Access Management policies		X
* On non-VDOT roadway facilities, the applicant will need to provide year 2025 peak period volume data. For non-roadway (transit, park & ride, bike/pedestrian) projects, applicant will need to provide expected year 2025 peak period usage.		
Applicants will be encouraged to provide supplemental data and analysis, but will not be required.		

The CTB will review the evaluated projects for inclusion into the Six-Year Improvement Program (SYIP) with the draft SYIP released in April 2015. April through June will be public hearings and revisions to the SYIP with the adoption of the final SYIP in June 2015. See the draft cycle below:

Figure 1.1: Anticipated HB2 Yearly Cycle





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NRVRC.ORG

MEMORANDUM

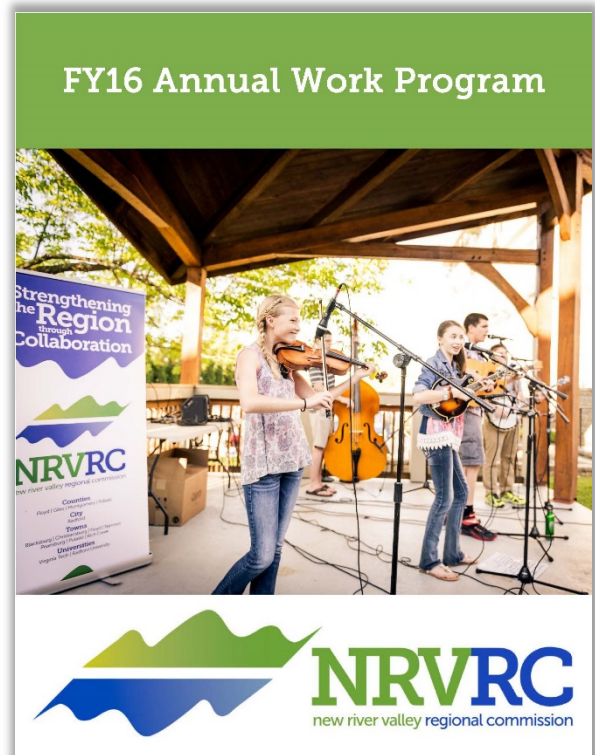
To: Regional Commission Board Members
From: Elijah Sharp, Director of Planning and Programs
Date: August 19, 2015
Re: FY16 Annual Work Program

The FY16 Annual Work Program is the foundation for achieving the objectives and strategies of the New River Valley Regional Commission. The program documents a comprehensive list of projects that will be undertaken by Commission Staff July 1, 2015 – June 30, 2016. This year the program contains more than 30 projects.

New for FY16, the program is organized to feature multijurisdictional, local, and administrative projects. Multijurisdictional projects include passenger rail service, broadband, economic development, Ride Solutions, and GIS. Local projects include planning for parks, solid waste management, safe routes to school, public utilities, and local food. Administrative projects include working with the Workforce Investment Board and Pulaski County Sewage Authority. The intent of the work program is to provide the most benefit in the region with the least direct cost to local members.

The Commission strives to maximize limited staff and resources by developing a comprehensive work plan that is based on current needs and priorities of the region. The program for FY16 totals more than \$1.6M.

Staff will present at the August Commission meeting and be available to answer any questions you may have.



Strengthening the Region through Collaboration

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Towns

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Floyd | Narrows | Pearisburg
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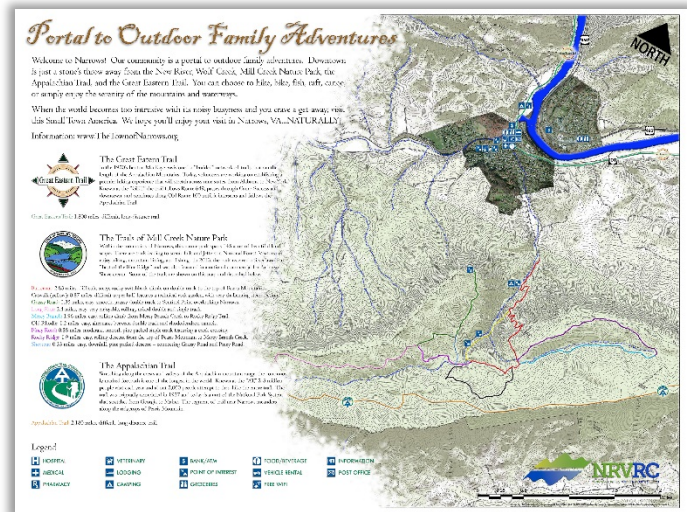
Universities

Virginia Tech
Radford University

MEMORANDUM

To: Regional Commission Board Members
From: Elijah Sharp, Director of Planning and Programs
Date: August 19, 2015
Re: Regional Commission Geographic Information System (GIS) Program

Over the last couple of years the Commission has focused on increasing Geographic Information Systems (GIS) capabilities. As a result, opportunities to collect, analyze, and share spatial information is a major component of nearly every project undertaken by the Commission. GIS is used to create interactive story maps, allow technical groups to analyze scenarios with different combinations of data, collect information during meetings in realtime, and (combined with image enhancing software) create more attractive static maps than ever before.



In addition to supporting professional planning studies, the Commission provides secure GIS resources for the New River Health District. The Commission utilizes ArcGIS Online to develop supporting mapping for internal administrative purposes and public consumption. For example, the Commission can merge point data at certain zoom levels so that a specific address or location cannot be identified. This functionality enables the Health District to share certain levels of information for educational purposes.

In addition to increasing GIS services, the Commission has recently organized a regional GIS Users Group. Commission staff coordinates and facilitates meetings every 4-6 months. The group is open to all users and is typically attended by local government staff, university faculty/staff, non-profits, and research firms. The focus of the group’s discussions is on the advancement of GIS technology and opportunities for collaboration.

Staff will present information at the August Commission meeting and be available to answer any questions you may have.

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Agenda
September 24, 2015
6:00 p.m.—New River Valley Business Center, Fairlawn

- I. CALL TO ORDER**
- II. CONSENT AGENDA**
 - A. Approval of Minutes for August
 - B. Approval of [Treasurer's Report for August](#)
- III. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects ([Signed-off by the staff](#))
 - 1. Pulaski Adult Day Services & Fall Prevention Center Rural Development Loan Application VA150826-00400400155
 - B. Regular Project Review
 - None
 - C. Environmental Project Review
 - 1. [Town of Pearisburg Wastewater Treatment Plant VA150917-00600400071](#)
- IV. PUBLIC ADDRESS**
- V. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. CHAIR'S REPORT**
- VII. EXECUTIVE DIRECTOR'S REPORT** (enclosed)
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
 - A. Unmanned Systems (Drone Technology) Research
 - Mr. Jon Greene, Mid-Atlantic Aviation Partnership/Virginia Tech Presentation
 - B. New River Valley Passenger Rail Project Update
 - Kevin Byrd, Presentation
 - Commission Discussion
 - C. [Consumer Version of Comprehensive Economic Development Strategy](#) (enclosed)
 - Commission Discussion
 - D. Commission Annual Report for FY 2014-2015 (available at meeting)
 - Commission Discussion

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members

From: Janet McNew, Finance Director

Date: September 9, 2015

Re: August 2015 Financial Statements

August 2015 year to date Agencywide Revenue and Expenditures and Balance Sheet are enclosed for your review.

As of month end August 2015 (16.67% of the fiscal year), overall year to date revenues are 25.37% and expenses are 15.23% of budget. Salary and Fringe, the two largest expense line items, stand at 15.92% and 16.60%, respectively.

One expense line exceeds budget. The overage in Vehicle Maintenance is due to unanticipated repairs beyond routine maintenance and will be covered by current year revenue. This expense line should be increased with future budgets and revisions due to aging of vehicle fleet.

The Agencywide Revenue and Expense report compares actual receipts and expenses to the FY15-16 budget adopted by the Commission at the June 25, 2015 meeting. The financial operations of the agency are somewhat fluid and a revised budget is presented to the Commission each spring to reflect any adjustments made through the fiscal year.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

New River Valley Regional Commission
Agencywide Revenue and Expenditures - August 2015

With Indirect Detail

FY15-16 Budget					(16.67% of FY)
Adopted 6/25/15	August 2015	YTD	Under/Over	% Budget	
Anticipated Revenues					
ARC	68,436.00	0.00	17,109.00	51,327.00	25.00%
LOCAL ASSESSMENT	226,952.81	0.00	212,803.92	14,148.89	93.77%
DHCD	75,971.00	0.00	0.00	75,971.00	0.00%
EDA	70,000.00	17,500.00	17,500.00	52,500.00	25.00%
WIB Fiscal Agent	60,000.00	0.00	20,000.00	40,000.00	33.33%
WIA Program Funds	518,379.00	40,453.00	78,894.81	439,484.19	15.22%
VDOT	58,000.00	0.00	0.00	58,000.00	0.00%
VDOT - Rocky Knob Project	120,500.00	0.00	0.00	120,500.00	0.00%
Floyd Co	7,500.00	553.74	553.74	6,946.26	7.38%
Giles County	5,000.00	0.00	0.00	5,000.00	0.00%
Narrows Town	40,000.00	0.00	0.00	40,000.00	0.00%
Rich Creek Town	12,500.00	0.00	0.00	12,500.00	0.00%
Montgomery County	37,942.12	2,227.08	4,530.44	33,411.68	11.94%
Blacksburg Town	15,000.00	1,250.00	2,500.00	12,500.00	16.67%
Pulaski County	33,300.31	790.83	2,816.91	30,483.40	8.46%
Pulaski Town	10,000.00	1,323.53	1,862.55	8,137.45	18.63%
Pulaski Co Sewerage Auth.	2,000.00	0.00	0.00	2,000.00	0.00%
Virginia Tech	12,923.00	0.00	0.00	12,923.00	0.00%
Recovered Cost	0.00	10.01	10.01	-10.01	0.00%
Virginia's First	25,000.00	2,083.33	4,166.66	20,833.34	16.67%
Blacksburg/Christiansburg MPO	55,000.00	0.00	0.00	55,000.00	0.00%
RV-ARC RideSolutions	33,680.00	0.00	0.00	33,680.00	0.00%
VDEM	2,150.00	0.00	0.00	2,150.00	0.00%
Southwest Virginia SWMA	2,000.00	0.00	1,000.00	1,000.00	50.00%
New River Health District	25,000.00	0.00	0.00	25,000.00	0.00%
Friends of SWVA	2,500.00	0.00	2,500.00	0.00	100.00%
Blacksburg Partnership (BBurg Broadband)	5,000.00	0.00	0.00	5,000.00	0.00%
Deferred Revenue (BBurg Broadband)	30,000.00	0.00	34,440.25	-4,440.25	114.80%
Unprogrammed ARC	24,936.00	0.00	0.00	0.00	0.00%
Revenues	1,579,670.24	66,191.52	400,688.29	1,154,045.95	25.37%
Expenses					
Salaries	802,152.00	63,155.24	127,702.82	674,449.18	15.92%
Fringe Benefits	269,609.00	22,322.37	44,755.88	224,853.12	16.60%
Travel	61,193.00	5,276.45	7,307.76	53,885.24	11.94%
Office Space	64,254.00	5,851.35	10,009.44	54,244.56	15.58%
Telephone/Communications	14,405.00	1,388.99	2,583.53	11,821.47	17.93%
Office Supplies	26,815.00	771.40	1,603.42	25,211.58	5.98%
Postage	3,050.00	498.99	636.57	2,413.43	20.87%
Printing	3,850.00	0.00	0.00	3,850.00	0.00%
Copies & Copier Maintenance	3,400.00	72.74	393.12	3,006.88	11.56%
Media Ad	1,900.00	0.00	48.00	1,852.00	2.53%
Equipment Rent	7,500.00	555.13	1,110.26	6,389.74	14.80%
Vehicle Maintenance	750.00	0.00	791.62	-41.62	105.55%
Vehicle Fuel	3,000.00	167.48	340.65	2,659.35	11.36%
Dues/Publications	11,325.00	2,350.00	4,301.00	7,024.00	37.98%
Training	2,025.00	350.00	395.00	1,630.00	19.51%
Insurance	4,300.00	0.00	4,017.00	283.00	93.42%
Meeting Expense	11,875.00	1,067.84	1,458.52	10,416.48	12.28%
Capital Outlay (Vehicle/Equipment)	5,000.00	0.00	1,366.73	3,633.27	27.33%
Contractual Services	230,695.00	11,775.78	26,656.06	204,038.94	11.55%
Audit Fee	7,750.00	0.00	0.00	7,750.00	0.00%
Miscellaneous	77,472.00	6,010.29	10,002.58	67,469.42	12.91%
Expenses	1,612,320.00	121,614.05	245,479.96	1,366,840.04	15.23%
Agency Balance	-32,649.76	-55,422.53	155,208.33		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/15 to 8/31/15

Assets:

Operating Account	680,211.66
Reserve Funds - MMA	84,612.03
Accounts Receivable	219,983.30
Total Assets:	<u><u>\$984,806.99</u></u>

Liabilities:

Accrued Annual Leave	55,268.36
Accrued Unemployment	18,080.82
Total Liabilities:	<u><u>\$73,349.18</u></u>

Projects

Net Projects	11,477.95
Current Year Unrestricted	179,006.68
Unrestricted Net Assets	720,092.94
Total Projects	<u><u>\$910,577.57</u></u>

Total Liabilities and Projects	<u><u>983,926.75</u></u>
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Net Difference to be Reconciled	<u><u>\$880.24</u></u>
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Total Adjustment	<u><u>\$880.24</u></u>
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Unreconciled Balance	<u><u>\$0.00</u></u>
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Counties

Floyd-Giles-Montgomery-Pulaski

City

Radford

Towns

Blacksburg-Christiansburg-Floyd-
Narrows-Pearisburg-Pulaski-Rich Creek

Universities

Virginia Tech-Radford University



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Radford, Virginia 24141

Tel (540) 639-9313
Fax (540) 831-6093

e-mail: nrvrc@nrvrc.org
Visit: www.nrvrc.org

COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Planning Commission Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #4

CIRP Review

September 17, 2015

PROJECT: **Town of Pearisburg Wastewater Treatment Plant
VA150917-00600400071**

SUBMITTED BY: Town of Pearisburg

PROJECT DESCRIPTION: The Town of Pearisburg is requesting comments on the proposed project.

PROJECT SENT FOR REVIEW TO: Commission Board Members

Town of Pearisburg Wastewater Treatment Plant

The scope of this project is to investigate changing the existing wastewater treatment plant disinfection from chlorine/dechlorination to ultraviolet disinfection or an alternate disinfection technology. This project will be to prepare a Preliminary Engineering Report (PER) and Environmental Assessment Study (EAS). The intent of this project is to evaluate the conditions of the existing chlorination system, determine the hydraulic capacity of the system, review electrical improvements that may be needed and recommend alternatives for the replacement of the existing disinfection system.

The scope assumes preparation of a PER and EAS in accordance with Rural Development guidelines and DEQ standards. A PER prepared to the more stringent RD guidelines will be acceptable to most other funding agencies, allowing for the greatest flexibility in funding options.

A. Scope of Services

Based on our present knowledge of the project, we propose the following services:

a. Review Existing Information

Review existing plans, calculations, and submittals for the chlorination/dechlorination system. Summarize background for inclusion in the PER.

b. Perform Site Visit

Perform site visit to discuss current operational concerns with operators and evaluate conditions of the existing chlorination/dechlorination system.

c. Prepare Preliminary Calculations

Prepare calculations of the existing chlorination/dechlorination system and evaluate potential disinfection alternatives including UV technology.

d. Develop Alternatives and Associated Costs

Develop alternatives for replacement of existing chlorination/dechlorination system. Evaluate comparative costs and advantages/disadvantages of each alternative. Per RD guidelines, a “Do Nothing” alternative will be included in the PER evaluating the effects of no project.

e. Prepare Initial Recommendation

Prepare an initial recommendation and meet with Town personnel to review recommendation and gain concurrence before finalizing PER.

f. Prepare/Submit Engineering Report

Prepare the PER in RD format and submit the draft to the Town for review.

g. Revise/Resubmit the PER

Revise the PER based on comments received from initial review and submit the PER to the Town, DEQ, and RD for final approval.

h. Prepare and submit Environmental Documents

Prepare agency letters relating to environmental issues.

i. Prepare Environmental Assessment Study (EAS)

The fee associated with this Scope of Services will be:

PER - \$9,000

EAS - \$6,000

Total Project Cost - \$15,000



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N R V R C . O R G

September 24, 2015

Executive Director's Report

Economic Development:

- Commission staff is assisting Giles County with an application to participate in the Coal-Reliant Communities Innovation Challenge. This is a unique program offered by the National Association of Development Organizations (NADO), National Association of Counties (NACO) and US Economic Development Administration (EDA). The purpose is to assemble a team from the county and region to attend a two-day workshop along with 2-3 pre and post workshop exercises to identify solutions to coal impacted economies. For Giles County the focus will be on the recently closed AEP power plant and growing existing/emerging opportunities. The proposed team includes the following; Jenny McCoy and John Ross, Giles County; Patrick O'Brien, NRVRC; Marty Holliday, Workforce Development Board; Jack Morgan, Appalachian Spring; Charlie Jewell, NRV Alliance (tentative).
- Consumer version of the CEDS is enclosed. This is distributed more broadly than the full report so stakeholders develop an 'at-a-glance' understanding of the regional priorities.

Transportation:

- Virginia Tech is conducting a Parking and Transportation Master Plan and they want to receive input from the community and the region. Comments can be submitted on the project website www.vt-ptmp.com via a map the user can place pins with comments. Also, the consultant is using a mobile app, Virginia Tech Moves, for people to record their bicycling and walking routes. A facebook page is also available by searching the project name. The project is scheduled to be complete in April.
- The passenger rail legislative reception in August was well attended by elected officials and key stakeholders across the region. The survey is planning to close October 18th. Both universities are conducting outreach to their student populations to take the survey. The MPO Technical Advisory Committee is meeting 9/17 to narrow the number of station locations for the final phase of detailed analysis.
- Town of Christiansburg, Montgomery County and Town of Blacksburg celebrated the dedication of the Huckleberry Bridge over Rt.114 on 9/11.

Regional:

- The Commission is convening quarterly meetings of the tourism staff across the region, also known as destination marketing organizations (DMOs). The meetings are well attended and highly engaging as the DMOs are actively partnering on numerous projects. Most recently they completed the NRV Trail Guide and travelled to Abingdon for the Southwest Virginia Outdoor Expo on 9/12. A small group will be travelling to Richmond to market the region next week at the Road Cycling World Championships.

Commission:

- Zach Swick started as Data Systems Manager September 1st and is training with Jonnell.



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NRVRC.ORG

MEMORANDUM

To: NRVRC Commissioners

From: Patrick O'Brien, Regional Planner II

Date: September 17, 2015

Re: Comprehensive Economic Development Strategy 2015 – Consumer Version

New River Valley Regional Commission staff completed the 2015 annual update of the region's Comprehensive Economic Development Strategy (CEDS) in June. This year we received significant contributions from the Comprehensive Economic Development Strategy committee and local governments. We truly appreciate the help and support provided to identify projects in the region.

Upon completion and submission of the CEDS in June to the Economic Development Administration, Commission staff created a CEDS Consumer Version in an effort to clearly communicate the priority goals and projects for the region. Included in this packet is a copy of the CEDS 2015 Consumer Version for your review and use. If you would like more copies for distribution to local officials or otherwise, please contact the Commission office.

Strengthening the Region through Collaboration

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NEW RIVER VALLEY ECONOMIC HIGHLIGHTS

Jobs by industry sector in the New River Valley		
Industry Sector	Number of Jobs, 2015	Change, 2005-15
Government, including public schools/universities	17,488	4.3%
Manufacturing	11,855	-18.6%
Retail trade	8,297	5.1%
Accommodation and food service	6,762	15.6%
Health care and social assistance	6,701	13.6%
Professional, Scientific and Technical Services	2,772	19.7%
Administrative and support services	2,577	-2.6%
Construction	2,249	-27.1%
Finance, Insurance, Real Estate	2,228	21.5%
Transportation/warehousing and wholesale trade	2,089	6.6%
Other services' (mechanics, hairdressers, etc.)	1,595	-13.3%
All other sectors	2,236	-20.1%
Total, all sectors	66,851	-0.9%

Source: EMSI Class of Worker Dataset 2015.2

Unemployment and income in the New River Valley			
	Unemployment 2014	Per capita personal income, 2013	PCPI as % of Virginia
Giles County	6.0%	\$23,485	70.1%
Floyd County	4.6%	\$21,816	65.1%
Montgomery County	5.0%	\$23,548	70.3%
Pulaski County	6.6%	\$23,987	71.6%
Radford City	6.0%	\$16,181	48.3%
New River Valley	5.4%	\$22,790	68.0%
Virginia	5.2%	\$33,493	100.0%

Source: Virginia Employment Commission, American Community Survey



Red Sun Farms: year-round greenhouse facility located in the New River Valley Commerce Park



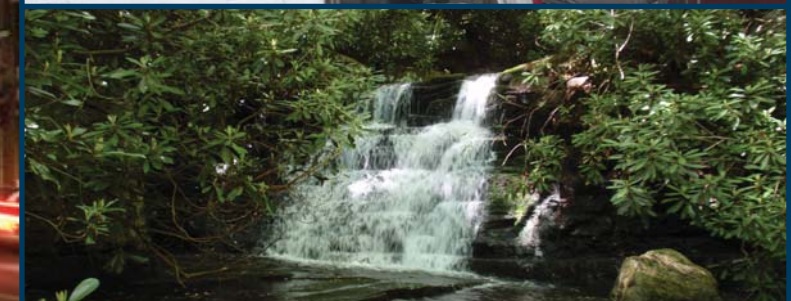
Virginia Tech Corporate Research Center: Virginia Tech is a Top 30 Public Research University according to the National Science Foundation.

Population figures for New River Valley jurisdictions		
Area	Population	Change, 2005-15
Floyd	15,653	7.3%
Giles	16,789	-1.0%
Montgomery	97,800	10.3%
Pulaski	34,605	-0.4%
Radford	17,053	6.7%
New River Valley	181,900	6.4%

Source: EMSI Class of Worker Dataset 2015.2



New River Valley Comprehensive Economic Development Strategy 2015 At-A-Glance



WHAT IS THE CEDS?

CEDS stands for Comprehensive Economic Development Strategy (CEDS). A CEDS is a regional strategy which reflects local economic development needs and priorities and recommends a regional approach to economic development. A CEDS is required to qualify for assistance from the Economic Development Administration (EDA).

The full report contains an economic overview of the New River Valley; including a brief history, current trends, and up-to-date data on the region. Goals and objectives are designated based on this evaluation and projects are identified by a Comprehensive Economic Development Strategy Committee, made up of a majority of private sector participants as well as public sector representatives. Projects included in the CEDS qualify for funding from the EDA. Some familiar projects with EDA funding are Virginia Tech's Corporate Research Center, NRV Commerce Park Water and Sewer project, and the Carilion Giles Memorial Hospital.

NRV PRIORITY AREAS

1: Support small business and entrepreneurial development. Optimize existing resources for entrepreneurs and small businesses and promote collaboration between these resources. Increase the number of jobs created through entrepreneurial start-ups and expansions in the New River Valley.

2: Preparation and Continued Support of Qualified Workforce. Train and re-train workers for higher skills and productivity in the modern economy. Improve the industry/education interface at all levels.

3: Available Land, Quality Infrastructure, and Affordable Housing. Create an affordable, accessible and interlinked public transportation network that connects population centers with major employment centers. Strengthen the economic position of downtown commercial districts. Improve the region's telecommunication network to attract new firms, assist existing firms, and educate citizens. Increase the energy efficiency of industrial and commercial buildings.

4: Attracting New Business to the Region. Develop and strengthen the role of international trade and commerce in the economy of the New River Valley. Increase the region's supply of ready and available industrial and other economic development properties.

5: Regional Marketing/Awareness to Promote the New River Valley. Improve the region's ability to market itself and respond to the needs of new industrial, research, and technological prospects. Realize the region's tourism development potential and ability to market itself as a culturally and naturally unique tourism destination.

6: Preserve Natural and Historic Areas. Manage the impacts of existing and future land uses in order to preserve the character and quality of the regional environment. Increase the development and support of local family farms.

7: Business Friendly Governance and Representation. Promote a business friendly environment through governments cooperating with businesses at the local level and advocating for them at the state and federal levels. Bring a voice to the policy table on behalf of the region. Ensure the safety of the region's citizens.



Promote and coordinate the development of a New River Valley passenger rail station In early 2016, the NRVRC will complete a preliminary study to identify opportunities to extend passenger rail service to the New River Valley, with a goal of starting service in the year 2020. More information on this project at: <http://www.nrvpassengerrail.org/>.



In Fall 2015, the NRVRC will complete the **New River Valley Agriculture and Agritourism Strategic Plan**, which provides recommendations on projects and strategies to support businesses in the region's agriculture sector. The NRVRC and partner organizations will then implement the strategies of the plan, especially those that align with the CEDS.



Research Center of Excellence related to unmanned systems development and aerospace manufacturing capabilities in the region For more information on Virginia Tech's role in the Mid-Atlantic Aviation Partnership activities to research unmanned vehicles, please visit: <http://www.maap.ictas.vt.edu/>

TOP 10 PROJECTS FOR 2015-2016

New River Valley Comprehensive Economic Development Strategy- 2015-16 Plan Update

Area	Project description	Estimated cost	Responsible partners
NRV	Preparation of New Graded Building Site at NRV Commerce Park. A site to accommodate a graded building pad of a building footprint of 20 to 75 acres.	\$6-8 Million +	Virginia's First Regional Industrial Facilities Authority
NRV	Development of Broadband Infrastructure and Internet Availability. Explore options for higher bandwidth to the end user. Develop wifi availability in downtown areas. Assess feasibility of wireless towers to allow internet service to Claytor Lake area of Pulaski County.	\$6-8 Million +	Private Enterprises and NRV Localities, NRV Network Wireless Authority
NRV	Create a Consortium of School Districts, Community College, Economic Development and Local Business Partners. Develop a Pilot Program Integrated Workforce Curriculum To develop an integrated workforce curriculum spanning from K-12 to graduate degrees focusing on current/future skills needs of targeted industry sectors	\$500,000+	WIB, Education Providers
NRV	Coordinate NRV entrepreneur and small business development network. Convene regional revolving loan fund operators, small business counseling services, and other entrepreneur promotion programs. Develop new collaborative projects.	\$200,000+	Local economic developers, colleges, universities, businesses, development service providers
NRV	Promote and coordinate the development of a New River Valley passenger rail station. Continue to research viability of extending Washington DC Amtrak service to a station in the NRV by 2020.	\$200,000+	NRV Localities, State Agencies, Public/Private Railroad Companies, NRVRC
NRV	Implement recommendations of New River Valley agribusiness/agri-tourism strategic planning process. Identify and pursue projects based on the findings of the 2014-15 regional plan developed by the NRVRC.	\$200,000+	New River Valley Development Corporation
NRV	Creation of a Regional Destination Marketing Organization (DMO). Raise awareness of New River Valley assets and coordinate regional websites/promotion efforts. Use DMO to create a network to promote New River Valley assets.	\$200,000+	NRV Localities, Tourism Offices
NRV	Research potential for Center of Excellence related to unmanned systems development and aerospace manufacturing capabilities in the region. Develop commercialization of technologies related to automated vehicles. Recruit aerospace supplier firms to develop a manufacturing cluster.	\$200,000+	Public universities, economic development organizations, business in target sectors
Radford	City-owned industrial park land improvements. Engineering and planning projects to acquire land in Radford industrial park, and upgrade for use by tenants- including brownfields redevelopment.	\$6,000,000	Radford City government, NRVRC
Floyd County	Rocky Knob Interpretative Center (Floyd Co) A bi-county commission is working on the development of a major tourism destination along the Blue Ridge Parkway.	\$10,000,000	Blue Ridge Parkway, Rocky Knob, Floyd Co.



Agenda

October 22, 2015

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for September
 - B. [Approval of Treasurer's Report for September](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects ([Signed-off by the staff](#))
 1. Montgomery County submittal of ARC Application for Old Prices Fork Elementary - VA150923-00800400121
 2. Town of Pulaski submittal of ARC application on behalf of West Main Development LLC - VA150928-00900400155
 3. Floyd Co Submittal of ARC application on behalf of Blue Ridge Center- Chinese Medicine "Appalachian Herb Growers Consortium Phase II" - VA150929-01000400063
 4. FY2016 Drinking Water State Revolving Fund Program- Safe Drinking Water Act - VA150930-01100400400
 - B. Regular Project Review
None
 - C. Environmental Project Review
None
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)** (enclosed)
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
 - A. [New River Valley Agri-tourism and Agri-business Presentation](#) (enclosed)
Elijah Sharp, Moderator
Morgan Paulette, Pulaski County Extension
Georgia Haverty, Owner-Doe Creek Farm
Cora Gnegy, Giles County Tourism
 - B. [FY17 Per Capita Assessment Rate](#) (Commission Dues) (enclosed)
Commission Action
 - C. Set November Commission Meeting Date
Commission Action

All meeting materials posted on the Commission website www.nrvrc.org

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NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: October 13, 2015
Re: September 2015 Financial Statements

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As of month end September 2015 (25% of the fiscal year), overall year to date revenues are 35.16% and expenses are 24.70% of budget. Salary and Fringe, the two largest expense line items, stand at 24.56% and 25.45%, respectively.

One expense line exceeds budget. The overage in Vehicle Maintenance is due to unanticipated repairs beyond routine maintenance and will be covered by current year revenue. This expense line should be increased with future budgets and revisions due to aging of vehicle fleet. One note, September expenses include \$240 for windshield replacement. A claim for this expense has been filed with insurance company.

The Agencywide Revenue and Expense report compares actual receipts and expenses to the FY15-16 budget adopted by the Commission at the June 25, 2015 meeting. The financial operations of the agency are somewhat fluid and a revised budget is presented to the Commission each spring to reflect any adjustments made through the fiscal year.

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New River Valley Regional Commission
Agencywide Revenue and Expenditures - September 2015

With Indirect Detail

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				% Budget	
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VDOT	58,000.00	15,588.15	15,588.15	42,411.85	26.88%
VDOT - Rocky Knob Project	120,500.00	26,943.71	26,943.71	93,556.29	22.36%
Floyd Co	7,500.00	985.34	1,539.08	5,960.92	20.52%
Giles County	5,000.00	0.00	0.00	5,000.00	0.00%
Narrows Town	40,000.00	0.00	0.00	40,000.00	0.00%
Rich Creek Town	12,500.00	0.00	0.00	12,500.00	0.00%
Montgomery County	37,942.12	1,726.36	6,256.80	31,685.32	16.49%
Blacksburg Town	15,000.00	1,250.00	3,750.00	11,250.00	25.00%
Pulaski County	33,300.31	883.73	3,700.64	29,599.67	11.11%
Pulaski Town	10,000.00	1,863.10	3,725.65	6,274.35	37.26%
Pulaski Co Sewerage Auth.	2,000.00	500.00	500.00	1,500.00	25.00%
Virginia Tech	12,923.00	4,119.67	4,119.67	8,803.33	31.88%
Recovered Cost	0.00	0.00	10.01	-10.01	0.00%
Virginia's First	25,000.00	2,083.33	6,249.99	18,750.01	25.00%
Blacksburg/Christiansburg MPO	55,000.00	24,329.45	24,329.45	30,670.55	44.24%
RV-ARC RideSolutions	33,680.00	9,948.19	9,948.19	23,731.81	29.54%
VDEM	2,150.00	0.00	0.00	2,150.00	0.00%
Southwest Virginia SWMA	2,000.00	0.00	1,000.00	1,000.00	50.00%
New River Health District	25,000.00	2,395.01	2,395.01	22,604.99	9.58%
Friends of SWVA	2,500.00	0.00	2,500.00	0.00	100.00%
Blacksburg Partnership (BBurg Broadband)	5,000.00	0.00	0.00	5,000.00	0.00%
Deferred Revenue (BBurg Broadband)	30,000.00	0.00	34,440.25	-4,440.25	114.80%
Unprogrammed ARC	24,936.00	0.00	0.00	0.00	0.00%
Revenues	1,579,670.24	154,793.74	555,482.03	999,252.21	35.16%
Expenses					
Salaries	802,152.00	69,337.99	197,040.81	605,111.19	24.56%
Fringe Benefits	269,609.00	23,865.52	68,621.40	200,987.60	25.45%
Travel	61,193.00	4,129.72	11,437.48	49,755.52	18.69%
Office Space	64,254.00	4,158.09	14,167.53	50,086.47	22.05%
Telephone/Communications	14,405.00	1,386.82	3,970.35	10,434.65	27.56%
Office Supplies	26,815.00	1,574.56	3,177.98	23,637.02	11.85%
Postage	3,050.00	30.99	667.56	2,382.44	21.89%
Printing	3,850.00	3,447.33	3,447.33	402.67	89.54%
Copies & Copier Maintenance	3,400.00	642.49	1,035.61	2,364.39	30.46%
Media Ad	1,900.00	0.00	48.00	1,852.00	2.53%
Equipment Rent	7,500.00	555.13	1,665.39	5,834.61	22.21%
Vehicle Maintenance	750.00	439.94	1,231.56	-481.56	164.21%
Vehicle Fuel	3,000.00	241.16	581.81	2,418.19	19.39%
Dues/Publications	11,325.00	30.00	4,331.00	6,994.00	38.24%
Training	2,025.00	168.00	563.00	1,462.00	27.80%
Insurance	4,300.00	0.00	4,017.00	283.00	93.42%
Meeting Expense	11,875.00	3,016.18	4,474.70	7,400.30	37.68%
Capital Outlay (Vehicle/Equipment)	5,000.00	0.00	1,366.73	3,633.27	27.33%
Contractual Services	230,695.00	30,555.95	57,212.01	173,482.99	24.80%
Audit Fee	7,750.00	0.00	0.00	7,750.00	0.00%
Miscellaneous	77,472.00	9,235.50	19,238.08	58,233.92	24.83%
Expenses	1,612,320.00	152,815.37	398,295.33	1,214,024.67	24.70%
Agency Balance	-32,649.76	1,978.37	157,186.70		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/15 to 9/30/15

Assets:

Operating Account	632,707.18
Reserve Funds - MMA	84,612.03
Accounts Receivable	267,879.24
Total Assets:	<u><u>\$985,198.45</u></u>

Liabilities:

Accrued Annual Leave	55,268.36
Accrued Unemployment	18,167.43
Expense Reimbursement	264.21
Total Liabilities:	<u><u>\$73,700.00</u></u>

Projects

Net Projects	24,224.95
Current Year Unrestricted	168,237.99
Unrestricted Net Assets	720,092.94
Total Projects	<u><u>\$912,555.88</u></u>

Total Liabilities and Projects **986,255.88**

Net Difference to be Reconciled **-\$1,057.43**

Total Adjustment **-\$1,057.43**

Unreconciled Balance **\$0.00**



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N R V R C . O R G

October 22, 2015

Executive Director's Report

Economic Development:

- Giles County was selected to participate in the Coal-Reliant Communities Innovation Challenge. This is a unique program offered by the National Association of Development Organizations (NADO), National Association of Counties (NACO) and US Economic Development Administration (EDA). The team will participate in two pre-workshop exercises before travelling to Charleston, WV for two days followed by two post-workshop exercises. The team includes two people from Giles County, Commission staff, Workforce Development Board, Appalachian Spring, and the NRV Alliance (tentative).
- Virginia Tech released a study on October 9th regarding regional economic development between Roanoke and the New River Valley. The report can be viewed at <http://goo.gl/CiYXiL>. The Commission and Alliance attended a study release meeting on the 9th and will remain highly engaged as this evolves.
- Narrows and Pembroke were recently awarded a planning grant from the Community Development Block Grant program managed by the VA Dept. of Housing and Community Development for business district revitalization based on outdoor recreation assets. Commission staff assisted with the first phase of project organizing and inventorying. The two towns received authorization to move onto the second phase of planning work.

Transportation:

- The passenger rail project has potential station locations narrowed down from 29 to 3 finalist. Two sites are in Christiansburg and one site is in Radford. Over 6,000 survey responses were collected so far (a strong response rate) and the survey closes 10/19.
- The Commission is hosting an annual meeting with William Fralin and Court Rosen, members of the Commonwealth Transportation Board, who represent the Salem District and At-large Rural areas, respectively. Local governments signed-up for a ½ timeslot on 10/22 to meet with the representatives to cover potential projects, transportation needs and requests for Transportation Enhancement funding.

Regional:

- The Commission is awaiting responses from DHCD for two grant applications. One for Building Collaborative Communities to evaluate different models of tourism collaboration and a second application to the Broadband Planning Program for Blacksburg Broadband and determining transferable models for increasing internet bandwidth across the region.

Commission:

- Annual reports were distributed at the September Commission meeting. They are being mailed to all elected officials, local government planning commission members, state and federal agencies and other key partners.

MEMORANDUM

To: Regional Commission Board Members
From: Elijah Sharp, Director of Planning and Programs
Date: October 15, 2015
Re: New River Valley Agriculture & Agritourism Work

In July 2013, New River Valley stakeholders identified agribusiness as a key vehicle of the local economy and received funding to develop a Strategic Plan for Agriculture and Agritourism. The purpose of the plan was to: 1) identify agriculture assets in the community; 2) develop a plan of work for agribusiness; 3) Develop a plan of work for agritourism; and 4) Develop a brand/identity. The project was funded by the Virginia Department of Agriculture and Consumer Services, Department of Housing and Community Development, Giles County, Montgomery County, and Pulaski County.

Identifying agriculture assets and developing a specific plan of work for agribusiness and agritourism were complete in July 2015. The work was a collaborative effort supported by over 100 representatives from across the region. As a capstone to this work, a statewide conference was held on September 21-22, 2015 at the Skelton Center in Blacksburg. The Planning for an Agriculture Future in Southwest Virginia Conference featured an extensive list of speakers from across the Commonwealth. Secretary of Agriculture and Forestry, Todd Haymore joined the conference during lunch on the first day and shared his vision for the future of agriculture in Virginia. Secretary Haymore is pictured at the event (right).



The New River Valley Agriculture and Agritourism Strategic Plan identifies several strategies that could be accomplished within the next three years. A strategy aimed at enhancing agritourism and marketing strategies is to develop a regional brand for trails, farms, and festivals. The final task of this project is to provide a market brief, brand, and logo. More information will be available in November 2015.

Staff will present at the October Commission meeting and be available to answer any questions you may have.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
 Montgomery | Pulaski
City
 Radford

Towns

Blacksburg | Christiansburg
 Floyd | Narrows | Pearisburg
 Pulaski | Rich Creek

Universities

Virginia Tech
 Radford University



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NRVRC.ORG

MEMORANDUM

To: Regional Commission Board Members
From: Kevin R. Byrd, Executive Director
Date: October 14, 2015
Re: FY17 Per Capita Assessment Rate (Commission Dues)

Each year the New River Valley Regional Commission sets the per capita assessment rate that is charged to members of the Commission. The per capita assessment serves as the financial foundation of the agency. This funding is critical to the agency and is typically leveraged at a rate of 10:1. This generates a budget of approximately \$1.7 million for the agency which reflects services returned to members of the Commission.

The current assessment rate is \$1.27 per capita based on 2010 census figures. The per capita assessment at the current rate generates \$226,952.81 for the Commission to utilize as matching funds for programs. The programs that require match are VDOT's rural transportation planning (\$14,500), Economic Development Administration – Economic Development District funds (\$70,000), Appalachian Regional Commission (\$68,000), Ride Solutions (car pool matching program) (\$9,261) and to cover match for projects that arise during the year. The per capita assessment is considered unrestricted funds and allows the Commission to provide match to programs identified above, support office operation, as well as technology and training needs of staff, and creates the opportunity for new programs in the region if all unrestricted funds are not programmed.

The attached table illustrates the assessment rate options of \$1.27, \$1.29, and \$1.31 and the cost to each member. The Commission last adjusted the rate in October of 2013, effective July 1, 2014. The adjustment at that time was \$.02 increasing from \$1.25 to the current rate of \$1.27.

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**New River Valley Planning District Commission
Per Capita Assessment Rate FY17**

		Current Rate		
	Population 2010	1.27	1.29	1.31
Floyd County	14,854	\$18,864.58	\$19,161.66	\$19,458.74
Town of Floyd	425	\$539.75	\$548.25	\$556.75
Giles County	11,697	\$14,855.19	\$15,089.13	\$15,323.07
Pearisburg	2,786	\$3,538.22	\$3,593.94	\$3,649.66
Narrows	2,029	\$2,576.83	\$2,617.41	\$2,657.99
Rich Creek	774	\$982.98	\$998.46	\$1,013.94
Pulaski County	23,252	\$29,530.04	\$29,995.08	\$30,460.12
Town of Pulaski	9,086	\$11,539.22	\$11,720.94	\$11,902.66
Montgomery County	30,731	\$39,028.37	\$39,642.99	\$40,257.61
Blacksburg	33,807	\$42,934.89	\$43,611.03	\$44,287.17
Christiansburg	21,041	\$26,722.07	\$27,142.89	\$27,563.71
City of Radford	16,408	\$20,838.16	\$21,166.32	\$21,494.48
Radford University	3,000	\$3,810.00	\$3,870.00	\$3,930.00
Virginia Tech	8,813	\$11,192.51	\$11,368.77	\$11,545.03
Total Assessment	178,703	\$226,952.81	\$230,526.87	\$234,100.93



Agenda

November 19, 2015

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for September and October
 - B. Approval of Treasurer's Report for September and [October](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects ([Signed-off by the staff](#))
None
 - B. Regular Project Review
None
 - C. Environmental Project Review
None
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **EXECUTIVE DIRECTOR'S REPORT** (enclosed)
- VIII. **OLD BUSINESS**
 - A. [FY17 Per Capita Assessment Rate](#) (Commission Dues) (enclosed)
Commission Action
- IX. **NEW BUSINESS**
 - A. [FY15 Audit Report](#) (enclosed)
Commission Action
 - B. [Comprehensive Economic Development Strategy Committee](#) (enclosed)
Commission Discussion
 - C. [Regional Commission Staff Retreat Outcomes](#) (enclosed)
Staff Presentation
Commission Discussion
 - D. December Meeting Cancelled. Next Meeting January 28th.

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: November 10, 2015
Re: October 2015 Financial Statements

October 2015 year to date Agencywide Revenue and Expenditures and Balance Sheet are enclosed for your review.

As of month end October 2015 (33.33% of the fiscal year), overall year to date revenues are 42.91% and expenses are 32.36% of budget. Salary and Fringe, the two largest expense line items, stand at 33.35% and 34.26%, respectively.

One expense line exceeds budget. The overage in Vehicle Maintenance is due to unanticipated repairs beyond routine maintenance and will be covered by current year revenue. This expense line should be increased with future budgets and revisions due to aging of vehicle fleet.

The Agencywide Revenue and Expense report compares actual receipts and expenses to the FY15-16 budget adopted by the Commission at the June 25, 2015 meeting. The financial operations of the agency are somewhat fluid and a revised budget is presented to the Commission each spring to reflect any adjustments made through the fiscal year.

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**New River Valley Regional Commission
Agencywide Revenue and Expenditures - October 2015**

With Indirect Detail

FY15-16 Budget Adopted 6/25/15	October 2015	YTD	Under/Over	(33.33% of FY) % Budget	
Anticipated Revenues					
ARC	68,436.00	0.00	34,218.00	50.00%	
LOCAL ASSESSMENT	226,952.81	4,716.25	217,520.17	95.84%	
DHCD	75,971.00	37,985.00	37,985.00	50.00%	
EDA	70,000.00	0.00	17,500.00	25.00%	
WIB Fiscal Agent	60,000.00	20,000.00	40,000.00	66.67%	
WIA Program Funds	518,379.00	43,985.01	167,948.52	350,430.48	32.40%
VDOT	58,000.00	0.00	15,588.15	42,411.85	26.88%
VDOT - Rocky Knob Project	120,500.00	0.00	26,943.71	93,556.29	22.36%
Floyd Co	7,500.00	246.87	1,785.95	5,714.05	23.81%
Giles County	5,000.00	0.00	0.00	5,000.00	0.00%
Narrows Town	40,000.00	0.00	0.00	40,000.00	0.00%
Rich Creek Town	12,500.00	1,500.00	1,500.00	11,000.00	12.00%
Montgomery County	37,942.12	2,783.91	9,040.71	28,901.41	23.83%
Blacksburg Town	15,000.00	1,250.00	5,000.00	10,000.00	33.33%
Pulaski County	33,300.31	4,528.80	8,229.44	25,070.87	24.71%
Pulaski Town	10,000.00	1,722.86	5,448.51	4,551.49	54.49%
Pulaski Co Sewerage Auth.	2,000.00	0.00	500.00	1,500.00	25.00%
Virginia Tech	12,923.00	0.00	4,119.67	8,803.33	31.88%
Miscellaneous Income	0.00	1,551.73	1,551.73	-1,551.73	0.00%
Recovered Cost	0.00	0.00	10.01	-10.01	0.00%
Virginia's First	25,000.00	2,083.33	8,333.32	16,666.68	33.33%
Blacksburg/Christiansburg MPO	55,000.00	0.00	24,329.45	30,670.55	44.24%
RV-ARC RideSolutions	33,680.00	0.00	9,948.19	23,731.81	29.54%
VDEM	2,150.00	0.00	0.00	2,150.00	0.00%
Southwest Virginia SWMA	2,000.00	0.00	1,000.00	1,000.00	50.00%
New River Health District	25,000.00	0.00	2,395.01	22,604.99	9.58%
Friends of SWVA	2,500.00	0.00	2,500.00	0.00	100.00%
Blacksburg Partnership (BBurg Broadband)	5,000.00	0.00	0.00	5,000.00	0.00%
Deferred Revenue (BBurg Broadband)	30,000.00	0.00	34,440.25	-4,440.25	114.80%
Unprogrammed ARC	24,936.00	0.00	0.00	24,936.00	0.00%
Revenues	1,579,670.24	122,353.76	677,835.79	901,834.45	42.91%
Expenses					
Salaries	802,152.00	70,474.63	267,515.44	534,636.56	33.35%
Fringe Benefits	269,609.00	23,758.73	92,380.13	177,228.87	34.26%
Travel	61,193.00	7,032.62	18,470.10	42,722.90	30.18%
Office Space	64,254.00	4,158.09	18,325.62	45,928.38	28.52%
Telephone/Communications	14,405.00	1,289.17	5,259.52	9,145.48	36.51%
Office Supplies	26,815.00	4,754.95	7,932.93	18,882.07	29.58%
Postage	3,050.00	535.99	1,203.55	1,846.45	39.46%
Printing	3,850.00	0.00	3,447.33	402.67	89.54%
Copies & Copier Maintenance	3,400.00	316.24	1,351.85	2,048.15	39.76%
Media Ad	1,900.00	0.00	48.00	1,852.00	2.53%
Equipment Rent	7,500.00	46.77	1,712.16	5,787.84	22.83%
Vehicle Maintenance	750.00	-179.83	1,051.73	-301.73	140.23%
Vehicle Fuel	3,000.00	149.43	731.24	2,268.76	24.37%
Dues/Publications	11,325.00	1,692.00	6,023.00	5,302.00	53.18%
Training	2,025.00	209.00	772.00	1,253.00	38.12%
Insurance	4,300.00	0.00	4,017.00	283.00	93.42%
Meeting Expense	11,875.00	-934.84	3,539.86	8,335.14	29.81%
Capital Outlay (Vehicle/Equipment)	5,000.00	0.00	1,366.73	3,633.27	27.33%
Contractual Services	230,695.00	7,616.56	64,828.57	165,866.43	28.10%
Audit Fee	7,750.00	0.00	0.00	7,750.00	0.00%
Miscellaneous	77,472.00	2,481.87	21,719.95	55,752.05	28.04%
Expenses	1,612,320.00	123,401.38	521,696.71	1,090,623.29	32.36%
Agency Balance	-32,649.76	-1,047.62	156,139.08		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/15 to 10/31/15

Assets:

Operating Account	642,966.69
Reserve Funds - MMA	84,612.03
Accounts Receivable	257,345.93
Total Assets:	<u><u>984,924.65</u></u>

Liabilities:

Accrued Annual Leave	55,268.36
Accrued Unemployment	18,242.87
Total Liabilities:	<u><u>73,511.23</u></u>

Projects

Net Projects	-5,219.19
Current Year Unrestricted	196,634.53
Unrestricted Net Assets	720,092.94
Total Projects	<u><u>911,508.28</u></u>

Total Liabilities and Projects **985,019.51**

Net Difference to be Reconciled **-\$94.86**

Total Adjustment **-\$94.86**

Unreconciled Balance **\$0.00**



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N R V R C . O R G

November 19, 2015

Executive Director's Report

Economic Development:

- The Go Virginia economic development program was announced in late summer and I have been serving on a committee with our state association, VAPDC, to help inform the state leadership drafting the program as it nears the upcoming General Assembly session. For more information visit www.govirginia.org
- Earlier this fall a campaign was launched to attract Virginia Tech alumni and affiliates to consider locating their businesses or making a business investment, in the region through Bring it Home NRV. The initial partners include Virginia Tech, Montgomery Co, Blacksburg, and Christiansburg. This month the Commission and the NRV Alliance were invited to participate to discuss broadening the campaign. Visit this link for more info www.bringithomenrv.org
- A group of local businesses, university research staff, and economic developers began meeting recently to discuss methods to elevate awareness of the unmanned systems research and businesses in the region in hopes of developing a strong economic cluster.

Transportation:

- The passenger rail project steering committee is scheduled to meet on December 17th at 3:00 at the Christiansburg Aquatic Center. The committee will receive a presentation on preliminary findings at this meeting. The MPO Technical Advisory Committee will meet earlier in the day to review preliminary findings and offer feedback prior to the steering committee presentation.
- The transportation projects for House Bill 2 were recently submitted and the total project needs far surpass funding available. Statewide 312 projects were submitted for a total of \$13.17 billion dollars. In the Salem District 38 projects were submitted for a total of \$800 million dollars. The total amount of funding available statewide through HB2 is \$500 million. The next steps involve VDOT ranking projects using the criteria established over the past year. Once ranked, the Commonwealth Transportation Board will make funding allocations.

Regional:

- The New River/Mount Rogers Workforce Development Board is launching a Sector Strategies approach to address skills gaps by industry need. This approach is directly informed by the recently completed Skills Gap Analysis prepared by Virginia Tech Office of Economic Development. This project is an example of how the New River/Mount Rogers workforce region is a leading region in Virginia to prepare and develop the best workforce.
- The VA Dept. of Housing and Community Development recently announced grant funds for Pulaski County to evaluate broadband needs and options in rural parts of the county.

Commission:

- No Commission meeting in December. Next meeting will be January 28th.



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NRVRC.ORG

MEMORANDUM

To: Regional Commission Board Members
From: Kevin R. Byrd, Executive Director
Date: October 14, 2015
Re: FY17 Per Capita Assessment Rate (Commission Dues)

Each year the New River Valley Regional Commission sets the per capita assessment rate that is charged to members of the Commission. The per capita assessment serves as the financial foundation of the agency. This funding is critical to the agency and is typically leveraged at a rate of 10:1. This generates a budget of approximately \$1.7 million for the agency which reflects services returned to members of the Commission.

The current assessment rate is \$1.27 per capita based on 2010 census figures. The per capita assessment at the current rate generates \$226,952.81 for the Commission to utilize as matching funds for programs. The programs that require match are VDOT's rural transportation planning (\$14,500), Economic Development Administration – Economic Development District funds (\$70,000), Appalachian Regional Commission (\$68,000), Ride Solutions (car pool matching program) (\$9,261) and to cover match for projects that arise during the year. The per capita assessment is considered unrestricted funds and allows the Commission to provide match to programs identified above, support office operation, as well as technology and training needs of staff, and creates the opportunity for new programs in the region if all unrestricted funds are not programmed.

The attached table illustrates the assessment rate options of \$1.27, \$1.29, and \$1.31 and the cost to each member. The Commission last adjusted the rate in October of 2013, effective July 1, 2014. The adjustment at that time was \$.02 increasing from \$1.25 to the current rate of \$1.27.

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**New River Valley Planning District Commission
Per Capita Assessment Rate FY17**

		Current Rate		
	Population 2010	1.27	1.29	1.31
Floyd County	14,854	\$18,864.58	\$19,161.66	\$19,458.74
Town of Floyd	425	\$539.75	\$548.25	\$556.75
Giles County	11,697	\$14,855.19	\$15,089.13	\$15,323.07
Pearisburg	2,786	\$3,538.22	\$3,593.94	\$3,649.66
Narrows	2,029	\$2,576.83	\$2,617.41	\$2,657.99
Rich Creek	774	\$982.98	\$998.46	\$1,013.94
Pulaski County	23,252	\$29,530.04	\$29,995.08	\$30,460.12
Town of Pulaski	9,086	\$11,539.22	\$11,720.94	\$11,902.66
Montgomery County	30,731	\$39,028.37	\$39,642.99	\$40,257.61
Blacksburg	33,807	\$42,934.89	\$43,611.03	\$44,287.17
Christiansburg	21,041	\$26,722.07	\$27,142.89	\$27,563.71
City of Radford	16,408	\$20,838.16	\$21,166.32	\$21,494.48
Radford University	3,000	\$3,810.00	\$3,870.00	\$3,930.00
Virginia Tech	8,813	\$11,192.51	\$11,368.77	\$11,545.03
Total Assessment	178,703	\$226,952.81	\$230,526.87	\$234,100.93



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: November 12, 2015

Re: FY15 Audit Report

Enclosed is the FY15 audit prepared by Corbin Stone, a Certified Public Accountant, with Robinson, Farmer, Cox Associates based in Blacksburg. Mr. Stone and his staff were on-site in August to conduct the FY15 audit and provided the attached cover letter and financial report for the Commission Board of Directors to review. In addition to the normal audit, the Governmental Accounting Standards Board released a new standard, GASB 68, which in part requires an analysis of pension liability. You will find an email from Mr. Stone attached which overviews this new audit measure and you will also notice several pages in the audit dedicated to the analysis. The audit report finds all Commission programs were in compliance and the pension liability for the Commission approximately \$51,000.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

October 19, 2015

To the Board of Directors
New River Valley Regional Commission

We have audited the financial statements of the governmental activities and each major fund of the New River Valley Regional Commission for the year ended June 30, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and OMB Circular A-133, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 2, 2015. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the New River Valley Regional Commission are described in Note 1 to the financial statements. As described in Note 12 to the financial statements, in 2015, the New River Valley Regional Commission adopted new accounting guidance, Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27* and Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68*. We noted no transactions entered into by the New River Valley Regional Commission during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the New River Valley Regional Commission's financial statements was:

Management's estimate of the pension liability is based on calculations provided by the Virginia Retirement System (VRS). We evaluated the key factors and assumptions used to develop the retirement liability in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements for presentation in the financial statements. A listing of our recommended audit adjustments is attached hereto.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 28, 2015.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the New River Valley Regional Commission's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the New River Valley Regional Commission's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Restriction on Use

This information is intended solely for the use of the Board of Directors and management of the New River Valley Regional Commission and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Robinson, Fauner, Co. Associates

October 19, 2015

Janet McNew

From: Corbin Stone
Sent: Sunday, October 11, 2015 3:33 PM
To: Janet McNew; kbyrd@nrvc.org
Subject: Revised draft with VRS information
Attachments: Financial Report Draft 10.11.2015.pdf

Janet and Kevin,

Attached is a revised draft of your financials incorporating GASB 68 information from VRS received last week. With the implementation of GASB 68, you will notice a few changes to the report:

1. Your pension liability is now reported under “noncurrent liabilities” in exhibit 1. This liability of \$51,814 is shown separately in note 4 and further described in note 6.
2. In exhibit 1, you will see something called “deferred outflows of resources”. This represents your VRS contributions (calculated contributions) from July 1, 2014 through June 30, 2015. Since the pension liability shown in your financial statements is a year old (i.e. \$51,814 represents your liability as of 06.30.14), employer contributions made subsequent to that date are deferred and will be shown as an expense in the next fiscal year. If VRS had provided your calculated liability as of June 30, 2015, then we would not have any deferral related to same. We expect VRS to always be a year behind in calculating the pension liability.
3. In exhibit 1, you will also see something called “deferred inflows of resources”. GASB decided that fluctuations in investment earnings should not have an immediate impact on your net position. Basically, if investment earnings are greater (or less) than the VRS anticipated earnings (which are based on a 7% annual return), you will spread the difference out over 5 years, showing any unamortized portions as deferred inflows or outflows. This is effectively a smoothing technique to avoid big swings in your net position. For the year ending June 30, 2014, VRS earned significantly more than 7% on your investments, so the difference is amortized over 5 years.
4. The notes to the financial statements grew by about 7 pages with required disclosures about the pension plan (Note 6).
5. There are three more exhibits in the report (10,11, and 12) related to GASB 68.

I generally think the notion of recording a pension liability is a good thing, but the methodology required by GASB is a little much. At any rate, it is likely here to stay. As you review, just let me know of any questions. I am submitting your report and papers to our Quality Control Department today and they may have some changes as they review same over the next few weeks.

Thanks,

Corbin Stone, CPA, MBA
Managing Director
cstone@rfca.com



Robinson, Farmer, Cox Associates
www.rfca.com
108 South Park Drive

Blacksburg, Virginia 24060

Ph- (540) 552-7322

FAX- (540) 552-0338

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_____ Information from ESET NOD32 Antivirus, version of virus signature database 12394 (20151012)

_____ The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>

NEW RIVER VALLEY REGIONAL COMMISSION

FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

NEW RIVER VALLEY REGIONAL COMMISSION
 FINANCIAL REPORT
 FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report

To the Members of the Board
New River Valley Regional Commission
Radford, Virginia

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the New River Valley Regional Commission, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the New River Valley Regional Commission, as of June 30, 2015, and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As described in Note 12 to the financial statements, in 2015, the New River Valley Regional Commission adopted new accounting guidance, Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27* and Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68*. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information and schedules related to pension and OPEB funding on pages 40-42 and 43-46 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The budgetary comparison information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the New River Valley Regional Commission's basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the

basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 28, 2015, on our consideration of the New River Valley Regional Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering New River Valley Regional Commission's internal control over financial reporting and compliance.

Robinson, Faimer, Cox Associates

Blacksburg, Virginia
August 28, 2015

NEW RIVER VALLEY REGIONAL COMMISSION
Statement of Net Position
June 30, 2015

		Governmental Activities
ASSETS		
Cash and cash equivalents	\$	607,910
Accounts receivable		274,896
Due from other governmental units		554,648
Capital assets (net of accumulated depreciation):		
Vehicles		6,785
Total assets	\$	1,444,239
DEFERRED OUTFLOWS OF RESOURCES		
Pension contributions subsequent to measurement date	\$	45,215
LIABILITIES		
Accounts payable	\$	574,453
Accrued unemployment liability		14,683
Unearned revenue		38,250
Noncurrent liabilities:		
Due within one year		44,622
Due in more than one year		156,890
Total liabilities	\$	828,898
DEFERRED INFLOWS OF RESOURCES		
Items related to measurement of net pension liability	\$	125,004
NET POSITION		
Investment in capital assets	\$	6,785
Restricted for Workforce Investment Act Program		23
Unrestricted		528,744
Total net position	\$	535,552

The notes to the financial statements are an integral part of this statement.

NEW RIVER VALLEY REGIONAL COMMISSION
Statement of Activities
For the Year Ended June 30, 2015

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	
Primary Government:				
Governmental activities:				
Health and welfare	\$ 2,618,663	\$ -	2,607,034	\$ (11,629)
Community development	1,487,751	960,114	636,088	108,451
Total governmental activities	\$ 4,106,414	\$ 960,114	\$ 3,243,122	\$ 96,822
General revenues:				
Miscellaneous				\$ 22,986
Total general revenues				\$ 22,986
Change in net position				119,808
Net position - beginning, as restated				415,744
Net position - ending				\$ 535,552

The notes to the financial statements are an integral part of this statement.

NEW RIVER VALLEY REGIONAL COMMISSION
Balance Sheet
Governmental Funds
At June 30, 2015

ASSETS	<u>General Fund</u>	<u>WIA Fund</u>	<u>Total</u>
Current assets:			
Cash and cash equivalents	\$ 605,875	\$ 2,035	\$ 607,910
Accounts receivable	264,896	10,000	274,896
Due from other governmental units	<u>-</u>	<u>554,648</u>	<u>554,648</u>
Total assets	<u>\$ 870,771</u>	<u>\$ 566,683</u>	<u>\$ 1,437,454</u>
LIABILITIES AND FUND BALANCE			
Current liabilities:			
Accounts payable	\$ 7,793	\$ 566,660	\$ 574,453
Accrued unemployment liability	14,683	-	14,683
Unearned revenue	<u>38,250</u>	<u>-</u>	<u>38,250</u>
Total liabilities	<u>\$ 60,726</u>	<u>\$ 566,660</u>	<u>\$ 627,386</u>
Fund balance:			
Restricted for Workforce Investment Act Program	\$ -	\$ 23	\$ 23
Unassigned	810,045	-	810,045
Total fund balance	<u>\$ 810,045</u>	<u>\$ 23</u>	<u>\$ 810,068</u>
Total liabilities and fund balance	<u>\$ 870,771</u>	<u>\$ 566,683</u>	<u>\$ 1,437,454</u>

The accompanying notes to financial statements are an integral part of this statement.

NEW RIVER VALLEY REGIONAL COMMISSION
 Reconciliation of the Balance Sheet of Governmental Funds
 To the Statement of Net Position
 June 30, 2015

Amounts reported for governmental activities in the statement of net position are different because:

Total fund balances per Exhibit 3 - Balance Sheet	\$	810,068
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Vehicles		6,785
Certain items related to pension plans are considered deferred inflows or outflows of resources and will be recognized in future periods as a component of pension expense. These amounts were composed of the following at year end:		
Pension contributions subsequent to measurement date		45,215
Investment earnings under(over) anticipated investment earnings	\$	<u>(125,004)</u> <u>(79,789)</u>
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.		
Compensated absences	\$	(59,496)
Net pension liability		(51,814)
Net OPEB obligation		<u>(90,202)</u> <u>(201,512)</u>
Net position of governmental activities	\$	<u><u>535,552</u></u>

The notes to the financial statements are an integral part of this statement.

NEW RIVER VALLEY REGIONAL COMMISSION
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2015

Revenues:	General Fund	WIA Fund	Total
Charges for services	\$ 960,114	\$ -	\$ 960,114
Contributions from localities	226,953	-	226,953
Miscellaneous revenue	11,356	11,630	22,986
Intergovernmental	<u>409,135</u>	<u>2,607,034</u>	<u>3,016,169</u>
 Total revenues	 <u>\$ 1,607,558</u>	 <u>\$ 2,618,664</u>	 <u>\$ 4,226,222</u>
 Expenditures:			
Community Development:			
Personnel	\$ 766,264	\$ -	\$ 766,264
Fringe benefits	254,193	-	254,193
Office rent	49,984	-	49,984
Telephone	14,037	-	14,037
Office supplies	28,637	-	28,637
Postage	3,167	-	3,167
Printing	3,065	-	3,065
Advertising	1,336	-	1,336
Travel	50,593	-	50,593
Equipment maintenance and rent	11,661	-	11,661
Dues and publications	10,957	-	10,957
Training	1,467	-	1,467
Meeting expense	9,062	-	9,062
Insurance	4,009	-	4,009
Capital outlay	5,197	-	5,197
Contractual services	242,480	-	242,480
Miscellaneous	54,404	-	54,404
Health and Welfare:			
Administrative grant costs	-	267,192	267,192
Program grant costs	<u>-</u>	<u>2,351,471</u>	<u>2,351,471</u>
 Total expenditures	 <u>\$ 1,510,513</u>	 <u>\$ 2,618,663</u>	 <u>\$ 4,129,176</u>
 Excess (deficiency) of revenues over (under) expenditures	 <u>\$ 97,045</u>	 <u>\$ 1</u>	 <u>\$ 97,046</u>
 Fund balance, beginning of year	 <u>713,000</u>	 <u>22</u>	 <u>713,022</u>
 Fund balance, end of year	 <u>\$ 810,045</u>	 <u>\$ 23</u>	 <u>\$ 810,068</u>

The accompanying notes to financial statements are an integral part of this statement.

NEW RIVER VALLEY REGIONAL COMMISSION
 Reconciliation of Statement of Revenues,
 Expenditures, and Changes in Fund Balances of Governmental Funds
 To the Statement of Activities
 For the Year Ended June 30, 2015

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$	97,046
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Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.

Depreciation expense		(3,392)
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Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore are not reported as expenditures in governmental funds.

(Increase) decrease in compensated absences	\$	(7,876)	
(Increase) decrease in net pension obligation		143,980	
(Increase) decrease in deferred inflows related to pensions		(125,004)	
Increase (decrease) in deferred outflows related to pensions		2,058	
(Increase) decrease in net OPEB obligation		<u>12,996</u>	<u>26,154</u>

Change in net position of governmental activities	\$	<u><u>119,808</u></u>
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The notes to the financial statements are an integral part of this statement.

NEW RIVER VALLEY REGIONAL COMMISSION

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015

Note 1-Summary of Significant Accounting Policies:

The financial statements of the New River Valley Regional Commission (the Commission) conform to generally accepted accounting principles (GAAP) applicable to governmental units promulgated by the Governmental Accounting Standards Board (GASB). The following is a summary of the more significant policies:

A. Financial Reporting Entity

The New River Valley Regional Commission was formed pursuant Title 15.2, Chapter 42 of the *Code of Virginia, (1950) as amended*, to encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance. Functional areas in which the Commission may assist participating jurisdictions include, but are not limited to: (i) economic and physical infrastructure development; (ii) solid waste, water supply and other environmental management; (iii) transportation; (iv) criminal justice; (v) emergency management; (vi) human services; and (vii) recreation. The Commission was formed to serve the towns of Blacksburg, Christiansburg, Floyd, Narrows, Pearisburg, Pulaski and Rich Creek; the counties of Floyd, Giles, Montgomery and Pulaski; and the City of Radford.

The New River Valley Regional Commission's financial statements include the accounts of all the Commission's operations. The criteria for including organizations as component units within the Commission's reporting entity, as set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, include whether:

- the organization is legally separate (can sue and be sued in their own name)
- the Commission holds the corporate powers of the organization
- the Commission appoints a voting majority of the organization's board
- the Commission is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the Commission
- there is fiscal dependency by the organization on the Commission

Based on the aforementioned criteria, the Commission has no component units.

B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Commission (primary government). For the most part, the effect of interfund activity has been removed from these statements. Exceptions to this general rule are other charges between the Commission's functions. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

B. Government-wide and fund financial statements (continued)

The Statement of Net Position is designed to display financial position of the primary government (government and business-type activities). Governments will report all capital assets in the government-wide Statement of Net Position and will report depreciation expense, the cost of "using up" capital assets, in the Statement of Activities. The net position of a government will be broken down into three categories - 1) net investment in capital assets; 2) restricted; and 3) unrestricted.

The government-wide Statement of Activities reports expenses and revenues in a format that focuses on the cost of each of the government's functions. The expense of individual functions is compared to the revenues generated directly by the functions (for instance, through user charges or intergovernmental grants).

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as *general revenues*.

Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the commission considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Intergovernmental revenues, consisting primarily of federal, state and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general-purpose grants are recognized in the period to which the grant applies. All other revenue items are considered to be measurable and available only when the government receives cash.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

C. Measurement focus, basis of accounting, and financial statement presentation (continued)

The Commission reports the following major governmental funds:

The General Fund is the Commission's primary operating fund. It accounts for and reports all financial resources of the Commission, except those required to be accounted for in other funds.

The Workforce Investment Act Fund (WIA) accounts for and reports the deposit and expenditure of grant proceeds under the Workforce Investment Act programs.

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance

1. *Cash and Cash Equivalents*

The Commission's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

2. *Receivables and payables*

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

3. *Allowance for Uncollectible Accounts*

Accounts receivable are stated at book value utilizing the direct write-off method for uncollectible accounts. Uncollected balances have not been significant and no allowance for uncollectible accounts has been recorded.

4. *Use of Estimates*

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance (continued)

5. *Capital assets*

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Commission as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Property, plant, and equipment of the Commission are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Computer and related equipment	3-5
Furniture and fixtures	10
Vehicles	5

6. *Compensated Absences*

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. The Commission accrues salary-related payments associated with the payment of compensated absences. All vacation pay is accrued when incurred in the government-wide financial statements.

7. *Long-term obligations*

In the government-wide financial statements, long-term obligations are reported as liabilities in the statement of net position. In the fund financial statements, the face amount of debt issued is reported as other financing sources in the statement of revenues, expenditures and changes in fund balance and is not presented as a liability in the balance sheet.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance
(continued)

8. *Fund equity*

The New River Valley Regional Commission reports Fund balance in accordance with provisions of GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable fund balance - amounts that are not in spendable form (such as inventory and prepaids) or are required to be maintained intact (corpus of a permanent fund);
- Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- Committed fund balance - amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Assigned fund balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- Unassigned fund balance - amounts that are available for any purpose; positive amounts are only reported in the general fund.

When fund balance resources are available for a specific purpose in more than one classification, it is the New River Valley Regional Commission's policy to use the most restrictive funds first in the following order: restricted, committed, assigned, and unassigned as they are needed.

The New River Valley Regional Commission establishes (and modifies or rescinds) fund balance commitments by passage of a resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as for special incentives). Assigned fund balance is established by the Board of Directors through adoption or amendment of the budget as intended for specific purpose (such as the purchase of capital assets, construction, debt service, or for other purposes).

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NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance (continued)

9. *Net Position*

Net position is the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources. Net position is divided into three components:

- Net investment in capital assets—consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets plus deferred outflows of resources less deferred inflows of resources related to those assets.
- Restricted—consist of assets that are restricted by the Commission's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors.
- Unrestricted—all other net position is reported in this category.

10. *Net Position Flow Assumption*

Sometimes the Authority will fund outlays for a particular purpose from both restricted (e.g. restricted bond and grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Commission's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

11. *Deferred Outflows/Inflows of Resources*

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. For the New River Valley Regional Commission, deferred outflows represent contributions to the pension plan made during the current year and subsequent to the net pension liability measurement date, which will be recognized as a reduction of the net pension liability next fiscal year. For more detailed information on these items, refer to the pension note, herein.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. Certain items related to the measurement of the net pension liability are reported as deferred inflows of resources. These include differences between expected and actual experience, changes in assumptions, and the net difference between projected and actual earnings on pension plan investments. For more detailed information on these items, refer to the pension note, herein.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

F. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the New River Valley Regional Commission's Retirement Plan and the additions to/deductions from the New River Valley Regional Commission's Retirement Plan's net fiduciary position have been determined on the same basis as they were reported by the Virginia Retirement System (VRS). For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Note 2-Deposits and Investments:

Deposits: Deposits with banks are covered by the Federal Deposit Insurance Corporation (FDIC) and collateralized in accordance with the Virginia Security for Public Deposits Act (the "Act"), Section 2.2-4400 et. seq. of the Code of Virginia. Under the Act, banks and savings institutions holding public deposits in excess of the amount insured by the FDIC must pledge collateral to the Commonwealth of Virginia Treasury Board. Financial Institutions may choose between two collateralization methodologies and depending upon that choice, will pledge collateral that ranges in the amounts from 50% to 130% of excess deposits. Accordingly, all deposits are considered fully collateralized.

Investments: Statutes authorize local governments and other public bodies to invest in obligations of the United States or agencies thereof, obligations of the Commonwealth of Virginia or political subdivisions thereof, obligations of the International Bank for Reconstruction and Development (World Bank), the Asian Development Bank, the African Development Bank, "prime quality" commercial paper and certain corporate notes, banker's acceptances, repurchase agreements, and the State Treasurer's Local Government Investment Pool (LGIP). As of June 30, 2015 and for the year then ended the Commission did not have any investments.

Note 3-Due from Other Governmental Units:

The following amount represents payments due from other governmental units at year end:

	<u>Amount Due</u>
Due from Federal Government:	
U.S Department of Labor	
Pass through the Commonwealth of Virginia:	
Virginia Community College System	
Workforce Investment Act	\$ <u>554,648</u>

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NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 4-Long-Term Obligations:

The following is a summary of long-term obligation transactions of the Commission for the year ended June 30, 2015.

	Balance July 1, 2014	Increases	Decreases	Balance June 30, 2015	Amount Due Within One Year
Net OPEB Obligation	\$ 103,198	\$ 23,947	\$ (36,943)	\$ 90,202	\$ -
Net Pension Liability	195,794	-	(143,980)	51,814	-
Compensated Absences	51,620	46,591	(38,715)	59,496	44,622
Total	\$ 350,612	\$ 70,538	\$ (219,638)	\$ 201,512	\$ 44,622

Note 5-Capital Assets:

Capital asset activity for the year ended June 30, 2015 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, being depreciated:				
Vehicles	\$ 49,383	\$ -	\$ -	\$ 49,383
Accumulated depreciation:				
Vehicles	\$ (39,206)	\$ (3,392)	\$ -	\$ (42,598)
Total capital assets, net	\$ 10,177	\$ (3,392)	\$ -	\$ 6,785

All depreciation expense was charged to the Community Development function in the Statement of Activities.

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NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan:

Plan Description

All full-time, salaried employees of the New River Valley Regional Commission are automatically covered by the VRS Retirement Plan (agent and multiple-employer defined benefit plan) upon employment. This plan is administered by the Virginia Retirement System (the System) along with plans for other employer groups in the Commonwealth of Virginia. Members earn one month of service credit for each month they are employed and for which they and their employer pays contributions to VRS. Members are eligible to purchase prior service, based on specific criteria as defined in the Code of Virginia, as amended. Eligible prior service that may be purchased includes prior public service, active military service, certain periods of leave, and previously refunded service.

The System administers three different benefit structures for covered employees - Plan 1, Plan 2, and, Hybrid. Each of these benefit structures has a different eligibility criteria. The specific information for each plan and the eligibility for covered groups within each plan are set out in the table below:

RETIREMENT PLAN PROVISIONS		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>About Plan 1 Plan 1 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service and average final compensation at retirement using a formula. Employees are eligible for Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013.</p>	<p>About Plan 2 Plan 2 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service and average final compensation at retirement using a formula. Employees are eligible for Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.</p>	<p>About the Hybrid Retirement Plan The Hybrid Retirement Plan combines the features of a defined benefit plan and a defined contribution plan. Most members hired on or after January 1, 2014 are in this plan, as well as Plan 1 and Plan 2 members who were eligible and opted into the plan during a special election window. (see "Eligible Members")</p> <ul style="list-style-type: none"> • The defined benefit is based on a member's age, creditable service and average final compensation at retirement using a formula. • The benefit from the defined contribution component of the plan depends on the member and employer contributions made to the plan and the investment performance of those contributions.

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (Continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
		<ul style="list-style-type: none"> • In addition to the monthly benefit payment payable from the defined benefit plan at retirement, a member may start receiving distributions from the balance in the defined contribution account, reflecting the contributions, investment gains or losses, and any required fees.
<p>Eligible Members Employees are in Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013.</p> <p>Hybrid Opt-In Election VRS non-hazardous duty covered Plan 1 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p> <p>The Hybrid Retirement Plan's effective date for eligible Plan 1 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</p>	<p>Eligible Members Employees are in Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.</p> <p>Hybrid Opt-In Election Eligible Plan 2 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p> <p>The Hybrid Retirement Plan's effective date for eligible Plan 2 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</p>	<p>Eligible Members Employees are in the Hybrid Retirement Plan if their membership date is on or after January 1, 2014. This includes:</p> <ul style="list-style-type: none"> • Political subdivision employees* • Members in Plan 1 or Plan 2 who elected to opt into the plan during the election window held January 1-April 30, 2014; the plan's effective date for opt-in members was July 1, 2014. <p>*Non-Eligible Members Some employees are not eligible to participate in the Hybrid Retirement Plan. They include:</p> <ul style="list-style-type: none"> • Political subdivision employees who are covered by enhanced benefits for hazardous duty employees.

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (Continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Hybrid Opt-In Election (Cont.) Members who were eligible for an optional retirement plan (ORP) and had prior service under Plan 1 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 1 or ORP.</p>	<p>Hybrid Opt-In Election (Cont.) Members who were eligible for an optional retirement plan (ORP) and have prior service under Plan 2 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 2 or ORP.</p>	<p>*Non-Eligible Members (Cont.) Those employees eligible for an optional retirement plan (ORP) must elect the ORP plan or the Hybrid Retirement Plan. If these members have prior service under Plan 1 or Plan 2, they are not eligible to elect the Hybrid Retirement Plan and must select Plan 1 or Plan 2 (as applicable) or ORP.</p>
<p>Retirement Contributions Employees contribute 5% of their compensation each month to their member contribution account through a pre-tax salary reduction. Some political subdivisions elected to phase in the required 5% member contribution but all employees will be paying the full 5% by July 1, 2016. Member contributions are tax-deferred until they are withdrawn as part of a retirement benefit or as a refund. The employer makes a separate actuarially determined contribution to VRS for all covered employees. VRS invests both member and employer contributions to provide funding for the future benefit payment.</p>	<p>Retirement Contributions Employees contribute 5% of their compensation each month to their member contribution account through a pre-tax salary reduction. Some political subdivisions elected to phase in the required 5% member contribution but all employees will be paying the full 5% by July 1, 2016.</p>	<p>Retirement Contributions A member's retirement benefit is funded through mandatory and voluntary contributions made by the member and the employer to both the defined benefit and the defined contribution components of the plan. Mandatory contributions are based on a percentage of the employee's creditable compensation and are required from both the member and the employer. Additionally, members may choose to make voluntary contributions to the defined contribution component of the plan, and the employer is required to match those voluntary contributions according to specified percentages.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (Continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Creditable Service Creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p>	<p>Creditable Service Same as Plan 1.</p>	<p>Creditable Service <u>Defined Benefit Component:</u> Under the defined benefit component of the plan, creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p> <p><u>Defined Contributions Component:</u> Under the defined contribution component, creditable service is used to determine vesting for the employer contribution portion of the plan.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (Continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Vesting Vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members become vested when they have at least five years (60 months) of creditable service. Vesting means members are eligible to qualify for retirement if they meet the age and service requirements for their plan. Members also must be vested to receive a full refund of their member contribution account balance if they leave employment and request a refund.</p> <p>Members are always 100% vested in the contributions that they make.</p>	<p>Vesting Same as Plan 1.</p>	<p>Vesting <u>Defined Benefit Component:</u> Defined benefit vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members are vested under the defined benefit component of the Hybrid Retirement Plan when they reach five years (60 months) of creditable service. Plan 1 or Plan 2 members with at least five years (60 months) of creditable service who opted into the Hybrid Retirement Plan remain vested in the defined benefit component.</p> <p><u>Defined Contributions Component:</u> Defined contribution vesting refers to the minimum length of service a member needs to be eligible to withdraw the employer contributions from the defined contribution component of the plan.</p> <p>Members are always 100% vested in the contributions that they make.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (Continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Vesting (Cont.)</p>	<p>Vesting (Cont.)</p>	<p>Vesting (Cont.) <u>Defined Contributions Component:</u> (Cont.) Upon retirement or leaving covered employment, a member is eligible to withdraw a percentage of employer contributions to the defined contribution component of the plan, based on service.</p> <ul style="list-style-type: none"> • After two years, a member is 50% vested and may withdraw 50% of employer contributions. • After three years, a member is 75% vested and may withdraw 75% of employer contributions. • After four or more years, a member is 100% vested and may withdraw 100% of employer contributions. <p>Distribution is not required by law until age 70½.</p>
<p>Calculating the Benefit The Basic Benefit is calculated based on a formula using the member's average final compensation, a retirement multiplier and total service credit at retirement. It is one of the benefit payout options available to a member at retirement.</p>	<p>Calculating the Benefit See definition under Plan 1.</p>	<p>Calculating the Benefit <u>Defined Benefit Component:</u> See definition under Plan 1</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (Continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Calculating the Benefit (Cont.) An early retirement reduction factor is applied to the Basic Benefit if the member retires with a reduced retirement benefit or selects a benefit payout option other than the Basic Benefit.</p>	<p>Calculating the Benefit (Cont.)</p>	<p>Calculating the Benefit (Cont.) <u>Defined Contribution Component:</u> The benefit is based on contributions made by the member and any matching contributions made by the employer, plus net investment earnings on those contributions.</p>
<p>Average Final Compensation A member's average final compensation is the average of the 36 consecutive months of highest compensation as a covered employee.</p>	<p>Average Final Compensation A member's average final compensation is the average of their 60 consecutive months of highest compensation as a covered employee.</p>	<p>Average Final Compensation Same as Plan 2. It is used in the retirement formula for the defined benefit component of the plan.</p>
<p>Service Retirement Multiplier VRS: The retirement multiplier is a factor used in the formula to determine a final retirement benefit. The retirement multiplier for non-hazardous duty members is 1.70%.</p> <p>Sheriffs and regional jail superintendents: The retirement multiplier for sheriffs and regional jail superintendents is 1.85%.</p> <p>Political subdivision hazardous duty employees: The retirement multiplier of eligible political subdivision hazardous duty employees other than sheriffs and regional jail superintendents is 1.70% or 1.85% as elected by the employer.</p>	<p>Service Retirement Multiplier VRS: Same as Plan 1 for service earned, purchased or granted prior to January 1, 2013. For non-hazardous duty members the retirement multiplier is 1.65% for creditable service earned, purchased or granted on or after January 1, 2013.</p> <p>Sheriffs and regional jail superintendents: Same as Plan 1.</p> <p>Political subdivision hazardous duty employees: Same as Plan 1.</p>	<p>Service Retirement Multiplier <u>Defined Benefit Component:</u> VRS: The retirement multiplier for the defined benefit component is 1.00%.</p> <p>For members who opted into the Hybrid Retirement Plan from Plan 1 or Plan 2, the applicable multipliers for those plans will be used to calculate the retirement benefit for service credited in those plans.</p> <p>Sheriffs and regional jail superintendents: Not applicable.</p> <p>Political subdivision hazardous duty employees: Not applicable.</p> <p>Defined Contribution Component: Not applicable.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (Continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Normal Retirement Age VRS: Age 65.</p> <p>Political subdivisions hazardous duty employees: Age 60.</p>	<p>Normal Retirement Age VRS: Normal Social Security retirement age.</p> <p>Political subdivisions hazardous duty employees: Same as Plan 1.</p>	<p>Normal Retirement Age <u>Defined Benefit Component:</u> VRS: Same as Plan 2.</p> <p>Political subdivisions hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>
<p>Earliest Unreduced Retirement Eligibility VRS: Age 65 with at least five years (60 months) of creditable service or at age 50 with at least 30 years of creditable service.</p> <p>Political subdivisions hazardous duty employees: Age 60 with at least five years of creditable service or age 50 with at least 25 years of creditable service.</p>	<p>Earliest Unreduced Retirement Eligibility VRS: Normal Social Security retirement age with at least five years (60 months) of creditable service or when their age and service equal 90.</p> <p>Political subdivisions hazardous duty employees: Same as Plan 1.</p>	<p>Earliest Unreduced Retirement Eligibility <u>Defined Benefit Component:</u> VRS: Normal Social Security retirement age and have at least five years (60 months) of creditable service or when their age and service equal 90.</p> <p>Political subdivisions hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>
<p>Earliest Reduced Retirement Eligibility VRS: Age 55 with at least five years (60 months) of creditable service or age 50 with at least 10 years of creditable service.</p>	<p>Earliest Reduced Retirement Eligibility VRS: Age 60 with at least five years (60 months) of creditable service.</p>	<p>Earliest Reduced Retirement Eligibility <u>Defined Benefit Component:</u> VRS: Members may retire with a reduced benefit as early as age 60 with at least five years (60 months) of creditable service.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (Continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Earliest Reduced Retirement Eligibility (Cont.)</p> <p>Political subdivisions hazardous duty employees: 50 with at least five years of creditable service.</p>	<p>Earliest Reduced Retirement Eligibility (Cont.)</p> <p>Political subdivisions hazardous duty employees: Same as Plan 1.</p>	<p>Earliest Reduced Retirement Eligibility (Cont.)</p> <p>Political subdivisions hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p>
<p>Cost-of-Living Adjustment (COLA) in Retirement The Cost-of-Living Adjustment (COLA) matches the first 3% increase in the Consumer Price Index for all Urban Consumers (CPI-U) and half of any additional increase (up to 4%) up to a maximum COLA of 5%.</p> <p><u>Eligibility:</u> For members who retire with an unreduced benefit or with a reduced benefit with at least 20 years of creditable service, the COLA will go into effect on July 1 after one full calendar year from the retirement date.</p> <p>For members who retire with a reduced benefit and who have less than 20 years of creditable service, the COLA will go into effect on July 1 after one calendar year following the unreduced retirement eligibility date.</p>	<p>Cost-of-Living Adjustment (COLA) in Retirement The Cost-of-Living Adjustment (COLA) matches the first 2% increase in the CPI-U and half of any additional increase (up to 2%), for a maximum COLA of 3%.</p> <p><u>Eligibility:</u> Same as Plan 1</p>	<p>Cost-of-Living Adjustment (COLA) in Retirement <u>Defined Benefit Component:</u> Same as Plan 2.</p> <p><u>Defined Contribution Component:</u> Not applicable.</p> <p><u>Eligibility:</u> Same as Plan 1 and Plan 2.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (Continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Cost-of-Living Adjustment (COLA) in Retirement (Cont.)</p> <p><u>Exceptions to COLA Effective Dates:</u> The COLA is effective July 1 following one full calendar year (January 1 to December 31) under any of the following circumstances:</p> <ul style="list-style-type: none"> • The member is within five years of qualifying for an unreduced retirement benefit as of January 1, 2013. • The member retires on disability. • The member retires directly from short-term or long-term disability under the Virginia Sickness and Disability Program (VSDP). • The member is involuntarily separated from employment for causes other than job performance or misconduct and is eligible to retire under the Workforce Transition Act or the Transitional Benefits Program. • The member dies in service and the member's survivor or beneficiary is eligible for a monthly death-in-service benefit. The COLA will go into effect on July 1 following one full calendar year (January 1 to December 31) from the date the monthly benefit begins. 	<p>Cost-of-Living Adjustment (COLA) in Retirement (Cont.)</p> <p><u>Exceptions to COLA Effective Dates:</u> Same as Plan 1</p>	<p>Cost-of-Living Adjustment (COLA) in Retirement (Cont.)</p> <p><u>Exceptions to COLA Effective Dates:</u> Same as Plan 1 and Plan 2.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (Continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
<p>Disability Coverage Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.7% on all service, regardless of when it was earned, purchased or granted.</p> <p>VSDP members are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.</p>	<p>Disability Coverage Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.65% on all service, regardless of when it was earned, purchased or granted.</p> <p>VSDP members are subject to a one-year waiting period before becoming eligible for non-work related disability benefits.</p>	<p>Disability Coverage Employees of political subdivisions (including Plan 1 and Plan 2 opt-ins) participate in the Virginia Local Disability Program (VLDP) unless their local governing body provides an employer-paid comparable program for its members.</p> <p>Hybrid members (including Plan 1 and Plan 2 opt-ins) covered under VLDP are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.</p>
<p>Purchase of Prior Service Members may be eligible to purchase service from previous public employment, active duty military service, an eligible period of leave or VRS refunded service as creditable service in their plan. Prior creditable service counts toward vesting, eligibility for retirement and the health insurance credit. Only active members are eligible to purchase prior service. When buying service, members must purchase their most recent period of service first. Members also may be eligible to purchase periods of leave without pay.</p>	<p>Purchase of Prior Service Same as Plan 1.</p>	<p>Purchase of Prior Service <u>Defined Benefit Component:</u> Same as Plan 1, with the following exceptions:</p> <ul style="list-style-type: none"> • Hybrid Retirement Plan members are ineligible for ported service. • The cost for purchasing refunded service is the highest of 4% of creditable compensation or average final compensation. • Plan members have one year from their date of hire or return from leave to purchase all but refunded prior service at approximate normal cost. After that one-year period, the rate for most categories of service will change to actuarial cost. <p><u>Defined Contribution Component:</u> Not applicable.</p>

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Employees Covered by Benefit Terms

As of the June 30, 2013 actuarial valuation, the following employees were covered by the benefit terms of the pension plan:

	<u>Number</u>
Inactive members or their beneficiaries currently receiving benefits	7
Inactive members:	
Vested inactive members	6
Non-vested inactive members	8
Inactive members active elsewhere in VRS	12
Total inactive members	<u>33</u>
Active members	<u>15</u>
Total covered employees	<u>48</u>

Contributions

The contribution requirement for active employees is governed by §51.1-145 of the Code of Virginia, as amended, but may be impacted as a result of funding options provided to political subdivisions by the Virginia General Assembly. Employees are required to contribute 5.00% of their compensation toward their retirement. Prior to July 1, 2012, all or part of the 5.00% member contribution may have been assumed by the employer. Beginning July 1, 2012 new employees were required to pay the 5% member contribution. In addition, for existing employees, employers were required to begin making the employee pay the 5.00% member contribution. This could be phased in over a period of up to 5 years and the employer is required to provide a salary increase equal to the amount of the increase in the employee-paid member contribution.

The New River Valley Regional Commission's contractually required contribution rate for the year ended June 30, 2015 was 6.6% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2013.

This rate, when combined with employee contributions, was expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the pension plan from the New River Valley Regional Commission were \$45,215 and \$43,157 for the years ended June 30, 2015 and June 30, 2014, respectively.

Net Pension Liability

The New River Valley Regional Commission's net pension liability was measured as of June 30, 2014. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation performed as of June 30, 2013, using updated actuarial assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2014.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Actuarial Assumptions - General Employees

The total pension liability for General Employees in the New River Valley Regional Commission's Retirement Plan was based on an actuarial valuation as of June 30, 2013, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2014.

Inflation	2.5%
Salary increases, including inflation	3.5% - 5.35%
Investment rate of return	7.0%, net of pension plan investment expense, including inflation*

* Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 7.0%. However, since the difference was minimal, and a more conservative 7.0% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 7.0% to simplify preparation of pension liabilities.

Mortality rates: 14% of deaths are assumed to be service related

Largest 10 - Non-LEOS:

Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females set back 2 years

Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year

Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement

All Others (Non 10 Largest) - Non-LEOS:

Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females set back 2 years

Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year

Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Actuarial Assumptions - General Employees (Continued)

The actuarial assumptions used in the June 30, 2013 valuation were based on the results of an actuarial experience study for the period from July 1, 2008 through June 30, 2012. Changes to the actuarial assumptions as a result of the experience study are as follows:

Largest 10 - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

All Others (Non 10 Largest) - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

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NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Long-Term Expected Rate of Return

The long-term expected rate of return on pension System investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension System investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class (Strategy)</u>	<u>Target Allocation</u>	<u>Arithmetic Long-Term Expected Rate of Return</u>	<u>Weighted Average Long-Term Expected Rate of Return</u>
U.S. Equity	19.50%	6.46%	1.26%
Developed Non U.S. Equity	16.50%	6.28%	1.04%
Emerging Market Equity	6.00%	10.00%	0.60%
Fixed Income	15.00%	0.09%	0.01%
Emerging Debt	3.00%	3.51%	0.11%
Rate Sensitive Credit	4.50%	3.51%	0.16%
Non Rate Sensitive Credit	4.50%	5.00%	0.23%
Convertibles	3.00%	4.81%	0.14%
Public Real Estate	2.25%	6.12%	0.14%
Private Real Estate	12.75%	7.10%	0.91%
Private Equity	12.00%	10.41%	1.25%
Cash	1.00%	-1.50%	-0.02%
Total	<u>100.00%</u>		<u>5.83%</u>
		Inflation	<u>2.50%</u>
		*Expected arithmetic nominal return	<u>8.33%</u>

* Using stochastic projection results provides an expected range of real rates of return over various time horizons. Looking at one year results produces an expected real return of 8.33% but also has a high standard deviation, which means there is high volatility. Over larger time horizons the volatility declines significantly and provides a median return of 7.44%, including expected inflation of 2.50%.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that System member contributions will be made per the VRS Statutes and the employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Through the fiscal year ending June 30, 2018, the rate contributed by the employer for the New River Valley Regional Commission Retirement Plan will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly. From July 1, 2018 on, participating employers are assumed to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in Net Pension Liability

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability(Asset) (a) - (b)
Balances at June 30, 2013	\$ 1,955,808	\$ 1,760,014	\$ 195,794
Changes for the year:			
Service cost	\$ 73,896	\$ -	\$ 73,896
Interest	134,557	-	134,557
Contributions - employer	-	43,157	(43,157)
Contributions - employee	-	31,093	(31,093)
Net investment income	-	279,654	(279,654)
Benefit payments, including refunds of employee contributions	(67,136)	(67,136)	-
Administrative expenses	-	(1,486)	1,486
Other changes	-	15	(15)
Net changes	\$ 141,317	\$ 285,297	\$ (143,980)
Balances at June 30, 2014	\$ 2,097,125	\$ 2,045,311	\$ 51,814

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following presents the net pension liability (asset) of the New River Valley Regional Commission using the discount rate of 7.00%, as well as what the New River Valley Regional Commission's net pension liability (asset) would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate:

	Rate		
	(6.00%)	(7.00%)	(8.00%)
New River Valley Regional Commission Net Pension Liability (Asset)	355,319	51,814	(195,551)

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2015, the New River Valley Regional Commission recognized pension expense of \$24,181. At June 30, 2015, the New River Valley Regional Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual earnings on pension plan investments	\$ -	\$ 125,004
Employer contributions subsequent to the measurement date	45,215	-
Total	\$ 45,215	\$ 125,004

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 6-Pension Plan: (continued)

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

\$45,215 reported as deferred outflows of resources related to pensions resulting from the New River Valley Regional Commission's contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended June 30, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ended June 30</u>		
2016	\$	(31,251)
2017		(31,251)
2018		(31,251)
2019		(31,251)
Thereafter		-
Total		<u>(125,004)</u>

Note 7-Risk Management:

The Commission is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Commission participates with other government entities in a public entity risk pool for their coverage of public officials and liability insurance with the Virginia Municipal Liability Pool. Each member of this risk pool jointly and severally agrees to assume, pay and discharge any liability. The Commission pays the Virginia Municipal Group contributions and assessments based upon classifications and rates into a designated cash reserve fund out of which expenses of the pool, claims and awards are to be paid. In the event of a loss, deficit, or depletion of all available excess insurance, the pool may assess all members in the proportion in which the premium of each bears to the total premiums of all members in the year in which such deficit occurs. The Commission carries insurance coverage for all other risk of loss. Settled claims have not exceeded coverage in the current or prior two fiscal years.

Note 8-Compensated Absences:

Commission employees earn vacation leave each month at a scheduled rate in accordance with years of service. Accumulated unpaid vacation is accrued when incurred. At June 30, 2015 the liability for accrued vacation pay totaled \$59,496.

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 9-Other Postemployment Benefits - Health Insurance:

The Commission recognizes the cost of retiree health benefits during the period of active employment, while the benefits are being earned, and discloses the unfunded actuarial accrued liability (UAAL) in order to accurately account for the total future cost of post-employment benefits and the financial impact on the Commission. As the Commission has less than 100 employees and is not required to have an actuarial valuation performed, the alternative measurement method was utilized to determine the amounts that follow.

A. Plan Description

The Commission allows retirees to participate in health insurance programs offered by the Commission. To participate, a retiree must have reached age 55 and completed at least 5 years of full-time service with the Commission. Retirees are required to contribute 100% of their health insurance premiums to the Commission. The retirees' health insurance rates are not age adjusted; rather the retirees pay the same premium as active employees.

B. Funding Policy

The contribution requirements of the plan members and the Commission are established and may be amended by the Commission. The Commission currently pays for post-retirement health care benefits on a pay-as-you-go basis. Retirees are responsible for the payment of 100% of the health care insurance rates shown below:

Participants	Monthly Premium
Employee	\$ 541.00
Employee / Spouse	1,101.00
Family	1,607.00

C. Annual OPEB Cost and Net OPEB Obligation

The Commission is required to compute the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Commission's annual OPEB costs for the year, the amount actually contributed to the plan, and the changes in the net OPEB obligations:

Annual required contribution (ARC)	\$ 19,819
Interest on net OPEB obligation	4,128
Adjustment to annual required contribution	(28,841)
Annual OPEB cost (expense)	\$ (4,894)
Contributions made	(8,102)
Increase in net OPEB obligation	\$ (12,996)
Net OPEB obligation - beginning of year	103,198
Net OPEB obligation - end of year	\$ 90,202

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2015 (CONTINUED)

Note 9-Other Postemployment Benefits - Health Insurance: (continued)

C. Annual OPEB Cost and Net OPEB Obligation (continued)

The Commission's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2015 and the two preceding years were as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage of ARC Contributed	Net OPEB Obligation
6/30/2013	\$ 22,056	72.92%	\$ 99,166
6/30/2014	9,726	28.93%	103,198
6/30/2015	(4,895)	-60.42%	90,202

D. Funded Status and Funding Progress

The funded status of the Plan as of June 30, 2015, the most recent valuation date was as follows:

Actuarial accrued liability (AAL)	\$ 90,202
Actuarial value of plan assets	\$ -
Unfunded actuarial accrued liability (UAAL)	\$ 90,202
Funded ratio (actuarial value of plan assets/AAL)	0.00%
Covered payroll (active plan members)	\$ 702,092
UAAL as a percentage of covered payroll	12.85%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far in the future. Examples include assumptions about future employment, mortality, and inflation. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, will present multiyear trend information, as it becomes available, about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

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NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 9-Other Postemployment Benefits - Health Insurance: (continued)

E. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. In the June 30, 2015 actuarial valuation, the entry age actuarial cost method was used. Under this method, future benefits are projected and the present value of such benefits is allocated from date of hire to date of eligibility. The actuarial assumptions for the Commission include:

	<u>Assumptions</u>
Amortization period	30 years
Investment rate of return	4%
Payroll growth	3.00%
Age adjustment factor	1.8

The UAAL is being amortized as a level percentage of payroll over the remaining amortization period, which at June 30, 2015, was 30 years. Amortizations are open ended in that they begin anew at each valuation date.

Note 10-Litigation:

At June 30, 2015, there were no matters of litigation involving the New River Valley Regional Commission which would materially affect the Commission's financial position should any court decision on pending matters not be favorable to the Commission.

Note 11-Allocation of Indirect Costs:

The Commission has entered into various agreements to assist the management of various projects and grants. The Commission charges for direct costs incurred plus a portion of indirect costs. Indirect costs are allocated on the ratio of the individual project's personnel services, including fringe benefits, to total personnel, including fringe benefits.

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NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2015 (CONTINUED)

Note 12-Adoption of Accounting Principles:

Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27* and Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68*:

The New River Valley Regional Commission implemented the financial reporting provisions of the above Statements for the fiscal year ended June 30, 2015. These Statements establish standards for measuring and recognizing liabilities, deferred outflows of resources, and deferred inflows of resources, and expenses related to pensions. Note disclosure and required supplementary information requirements about pensions are also addressed. The requirements of these Statements will improve financial reporting by improving accounting and financial reporting by state and local governments for pensions. The implementation of these Statements resulted in the following restatement of net position:

Net Position, as reported at June 30, 2014	\$	568,381
Implementation of GASB 68		<u>(152,637)</u>
Net Position, as restated at June 30, 2014	\$	<u>415,744</u>

Note 13— Upcoming Pronouncements:

The Government Accounting Standards Board (GASB) has issued statements below that are expected to have an impact on the New River Valley Regional Commission's financial statements in future periods.

Statement No. 72, *Fair Value Measurement and Application*, amends the definitions of fair value used throughout GASB literature to be consistent with the definition and principles provided in FASB Accounting Standards Codification Topic 820, *Fair Value Measurement*. This Statement provides guidance for determining a fair value measurement for financial reporting purposes and for applying fair value to certain investments and disclosures related to all fair value measurements. The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2015. No formal study or estimate of the impact of this standard has been performed.

Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, improves the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability. This Statement replaces Statements No. 43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple Employer Plans*. It also includes requirements for defined contribution OPEB plans that replace the requirements for those OPEB plans in Statement No. 25, *Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans*, as amended, Statement 43, and Statement No. 50, *Pension Disclosures*. This Statement is effective for financial statements for fiscal years beginning after June 15, 2016. No formal study or estimate of the impact of this standard has been performed.

NEW RIVER VALLEY REGIONAL COMMISSION

Schedule of Revenues, Expenditures and Changes in Fund Balances -- General Fund
 Budget and Actual
 For the Year Ended June 30, 2015

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:				
Revenue from local sources:				
Charges for Services	\$ 950,282	\$ 998,694	\$ 960,114	\$ (38,580)
Contributions from Localities	226,953	226,953	226,953	-
Miscellaneous Revenue	28,000	38,217	11,356	(26,861)
Total revenue from local sources	<u>\$ 1,205,235</u>	<u>\$ 1,263,864</u>	<u>\$ 1,198,423</u>	<u>\$ (65,441)</u>
Intergovernmental:				
Revenue from the Commonwealth:				
Categorical aid:				
DHCD Grants (Administrative)	\$ 75,971	\$ 75,971	\$ 75,971	-
Conservation Grant	52,000	47,334	47,240	(94)
Virginia Tourism Grant	-	-	3,000	3,000
Virginia Department of Transportation	178,500	178,500	144,488	(34,012)
Total revenue from the Commonwealth	<u>\$ 306,471</u>	<u>\$ 301,805</u>	<u>\$ 270,699</u>	<u>\$ (31,106)</u>
Revenue from the Federal Government:				
Categorical aid:				
ARC Grant	\$ 68,436	\$ 68,436	\$ 68,436	-
EDA Grant	70,000	70,000	70,000	-
Total revenue from the Federal Government	<u>\$ 138,436</u>	<u>\$ 138,436</u>	<u>\$ 138,436</u>	<u>\$ -</u>
Total revenues	<u><u>\$ 1,650,142</u></u>	<u><u>\$ 1,704,105</u></u>	<u><u>\$ 1,607,558</u></u>	<u><u>\$ (96,547)</u></u>

NEW RIVER VALLEY REGIONAL COMMISSION

Schedule of Revenues, Expenditures and Changes in Fund Balances -- General Fund
Budget and Actual
For the Year Ended June 30, 2015

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Expenditures:				
Community Development:				
Personnel	\$ 812,099	\$ 761,748	\$ 766,264	\$ (4,516)
Fringe benefits	283,909	272,190	254,193	17,997
Office rent	68,520	49,353	49,984	(631)
Telephone	14,105	14,405	14,037	368
Office supplies	15,275	27,034	28,637	(1,603)
Postage	2,750	3,577	3,167	410
Printing	1,500	3,350	3,065	285
Advertising	1,600	1,968	1,336	632
Travel	57,393	63,046	50,593	12,453
Equipment maintenance and rent	11,890	12,484	11,661	823
Dues and publications	10,100	10,825	10,957	(132)
Training	2,150	1,675	1,467	208
Meeting expense	11,247	10,847	9,062	1,785
Insurance	5,280	4,300	4,009	291
Capital outlay	9,000	8,500	5,197	3,303
Contractual services	307,199	339,829	242,480	97,349
Audit fee	7,500	7,750	-	7,750
Miscellaneous	35,459	50,844	54,404	(3,560)
Total expenditures	<u>\$ 1,656,976</u>	<u>\$ 1,643,725</u>	<u>\$ 1,510,513</u>	<u>\$ 133,212</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ (6,834)</u>	<u>\$ 60,380</u>	<u>\$ 97,045</u>	<u>\$ 36,665</u>
Net change in fund balance	\$ (6,834)	\$ 60,380	\$ 97,045	\$ 36,665
Fund balance, beginning of year	<u>6,834</u>	<u>-</u>	<u>713,000</u>	<u>713,000</u>
Fund balance, end of year	<u><u>\$ -</u></u>	<u><u>\$ 60,380</u></u>	<u><u>\$ 810,045</u></u>	<u><u>\$ 749,665</u></u>

NEW RIVER VALLEY REGIONAL COMMISSION

Schedule of Revenues, Expenditures and Changes in Fund Balances -- WIA Fund
 Budget and Actual
 For the Year Ended June 30, 2015

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:				
Revenue from local sources:				
Miscellaneous Revenue	\$ -	\$ -	\$ 11,630	\$ 11,630
Total revenue from local sources	\$ -	\$ -	\$ 11,630	\$ 11,630
Intergovernmental:				
Revenue from the Federal Government:				
Categorical aid:				
Workforce Investment Act	\$ 2,365,033	\$ 2,365,033	\$ 2,472,443	\$ 107,410
National Emergency Grants	-	-	19,995	19,995
Employment Service/Wagner-Peyser Funded Activities	-	-	114,596	114,596
Total revenue from the Federal Government	\$ 2,365,033	\$ 2,365,033	\$ 2,607,034	\$ 242,001
Total revenues	\$ 2,365,033	\$ 2,365,033	\$ 2,618,664	\$ 253,631
Expenditures:				
Health and Welfare:				
Administrative grant costs	\$ -	\$ -	\$ 267,192	\$ (267,192)
Program grant costs	2,365,033	2,365,033	2,351,471	13,562
Total expenditures	\$ 2,365,033	\$ 2,365,033	\$ 2,618,663	\$ (253,630)
Net change in fund balance	\$ -	\$ -	\$ 1	\$ 1
Fund balance, beginning of year	-	-	22	22
Fund balance, end of year	\$ -	\$ -	\$ 23	\$ 23

New River Valley Regional Commission
 Schedule of OPEB Funding Progress
 As of June 30, 2015

OPEB Healthcare Plan:

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL) (3) - (2)	Funded Ratio Assets as % of AAL (2) / (3)	Annual Covered Payroll	UAAL as a % of Covered Payroll (4) / (6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
6/30/2015	\$ -	\$ 90,202	\$ 90,202	0%	\$ 702,092	12.85%
6/30/2013	-	99,166	99,166	0%	729,072	13.60%
6/30/2010	-	252,877	252,877	0%	592,597	42.67%

New River Valley Regional Commission
 Schedule of Components of and Changes in Net Pension Liability and Related Ratios
 For the Year Ended June 30, 2015

	<u>2014</u>
Total pension liability	
Service cost	\$ 73,896
Interest	134,557
Benefit payments, including refunds of employee contributions	<u>(67,136)</u>
Net change in total pension liability	\$ 141,317
Total pension liability - beginning	1,955,808
Total pension liability - ending (a)	<u><u>\$ 2,097,125</u></u>
 Plan fiduciary net position	
Contributions - employer	\$ 43,157
Contributions - employee	31,093
Net investment income	279,654
Benefit payments, including refunds of employee contributions	(67,136)
Administrative expense	(1,486)
Other	15
Net change in plan fiduciary net position	\$ 285,297
Plan fiduciary net position - beginning	1,760,014
Plan fiduciary net position - ending (b)	<u><u>\$ 2,045,311</u></u>
 Political subdivision's net pension liability (asset) - ending (a) - (b)	\$ 51,814
 Plan fiduciary net position as a percentage of the total pension asset	97.53%
 Covered-employee payroll (2014fy)	\$ 702,092
 Political subdivision's net pension asset as a percentage of covered-employee payroll	-7.38%

Schedule is intended to show information for 10 years. Since 2015 is the first year for this presentation, no other data is available. However, additional years will be included as they become available.

New River Valley Regional Commission
 Schedule of Employer Contributions - Pension Plan
 For the Year Ended June 30, 2015

Date	Contractually Required Contribution (1)	Contributions in Relation to Contractually Required Contribution (2)	Contribution Deficiency (Excess) (3)	Employer's Covered Employee Payroll (4)	Contributions as a % of Covered Employee Payroll (5)
2015	\$ 45,215	\$ 45,215	\$ -	\$ 702,092	6.44%

Schedule is intended to show information for 10 years. Since 2015 is the first year for this presentation, no other data is available. However, additional years will be included as they become available.

New River Valley Regional Commission
Notes to Required Supplementary Information
For the Year Ended June 30, 2015

Changes of benefit terms - There have been no significant changes to the System benefit provisions since the prior actuarial valuation. A hybrid plan with changes to the defined benefit plan structure and a new defined contribution component were adopted in 2012. The hybrid plan applies to most new employees hired on or after January 1, 2014 and not covered by enhanced hazardous duty benefits. The liabilities presented do not reflect the hybrid plan since it covers new members joining the System after the valuation date of June 30, 2013 and the impact on the liabilities as of the measurement date of June 30, 2014 are minimal.

Changes of assumptions - The following changes in actuarial assumptions were made effective June 30, 2013 based on the most recent experience study of the System for the four-year period ending June 30, 2012:

Largest 10 - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

All Others (Non 10 Largest) - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Members of the Board
New River Valley Regional Commission
Radford, Virginia

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia, the financial statements of the governmental activities and each major fund of New River Valley Regional Commission as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise New River Valley Regional Commission's basic financial statements and have issued our report thereon dated August 28, 2015.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered New River Valley Regional Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of New River Valley Regional Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of New River Valley Regional Commission's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs to be material weaknesses (ref. 2015-001).

Compliance and Other Matters

As part of obtaining reasonable assurance about whether New River Valley Regional Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests no disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standard*.

New River Valley Regional Commission's Response to Findings

New River Valley Regional Commission's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. New River Valley Regional Commission's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Robinson, Fauser, Cox Associates

Blacksburg, Virginia
August 28, 2015

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report on Compliance For Each Major Program and on Internal Control over Compliance Required by OMB Circular A-133

To the Members of the Board
New River Valley Regional Commission
Radford, Virginia

Report on Compliance for Each Major Federal Program

We have audited New River Valley Regional Commission's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of New River Valley Regional Commission's major federal programs for the year ended June 30, 2015. New River Valley Regional Commission's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of New River Valley Regional Commission's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about New River Valley Regional Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of New River Valley Regional Commission's compliance.

Opinion on Each Major Federal Program

In our opinion, New River Valley Regional Commission complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

Report on Internal Control Over Compliance

Management of New River Valley Regional Commission is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered New River Valley Regional Commission's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of New River Valley Regional Commission's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Robinson, Turner, Co. Associates

Blacksburg, Virginia
August 28, 2015

NEW RIVER VALLEY REGIONAL COMMISSION

Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2015

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	Federal Expenditures
Department of Labor:			
Pass-through payments from:			
Commonwealth of Virginia - Virginia Community College System:			
County of Pulaski, Virginia:			
Workforce Investment Act (Cluster)			
WIA Adult Program	17.258	Not available	\$ 834,797
WIA Dislocated Worker Formula Grants	17.278	Not available	747,648
WIA Youth Activities	17.259	Not available	889,998
WIOA National Dislocated Worker Grants/ WIA National Emergency Grants	17.277	Not available	19,995
Employment Service/Wagner-Peyser Funded Activities	17.207	Not available	<u>114,596</u>
Total Department of Labor			<u>\$ 2,607,034</u>
Appalachian Regional Commission:			
Direct Payments:			
Appalachian Local Development District Assistance	23.009	Not applicable	<u>\$ 68,436</u>
Department of Commerce:			
Direct Payments:			
Economic Development - Support for Planning Organizations	11.302	Not applicable	<u>\$ 70,000</u>
Total Expenditures of Federal Awards			<u>\$ 2,745,470</u>

See accompanying notes to schedule of expenditures of federal awards.

Notes to Schedule of Expenditures of Federal Awards

Note A-Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of the New River Valley Regional Commission under programs of the federal government for the year ended June 30, 2015. The information in the Schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the Schedule presents only a selected portion of the operations of the New River Valley Regional Commission, it is not intended to and does not present the financial position, changes in net position, or cash flows of the New River Valley Regional Commission.

Note B-Summary of Significant Accounting Policies

(1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, wherein certain types of expenditures are not allowed or are limited as to reimbursement.

(2) Pass-through entity identifying numbers are presented where available.

Note C-Relationship to the Financial Statements:

Intergovernmental federal revenues per the basic financial statements:		
General Fund		\$ 138,436
WIA Fund		<u>2,607,034</u>
Total		<u>\$ 2,745,470</u>

NEW RIVER VALLEY REGIONAL COMMISSION

Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2015

Section I - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	Yes
Significant deficiency(ies) identified ?	None reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified ?	None reported
Type of auditors' report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Circular A-133 Section 510 (a)?	No

Identification of major programs:

CFDA #	Name of Federal Program or Cluster
17.258	Workforce Investment Act Cluster - Adult Program
17.259	Workforce Investment Act Cluster - Youth Activities
17.278	Workforce Investment Act Cluster - Dislocated Worker Formula Grants

Dollar threshold used to distinguish between Type A and Type B programs	\$300,000
Auditee qualified as low-risk auditee?	No

NEW RIVER VALLEY REGIONAL COMMISSION

Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2015

Section II - Financial Statement Findings

2015-001

Criteria: Per Statement on Auditing Standards 115, an auditee should have sufficient expertise in the selection and application of accounting principles used in the preparation of the annual financial report.

Condition: The auditee does not possess sufficient expertise in the selection and application of accounting principles to ensure the annual financial report meets all applicable standards promulgated by Generally Accepted Accounting Standards (GAAS) and the Governmental Accounting Standards Board (GASB).

Effect: There is more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal controls over financial reporting.

Cause: The auditee is small and does not have staff with significant experience in preparing financial statements in accordance with current reporting standards. As such, the auditee relies on the auditor for technical advice related to same.

Recommendation: The auditor recommends that the auditee review audit adjustments annually and replicate same in future periods to the extent possible. It is noted that the auditee has made great strides in posting year end adjustments and is gaining a good understanding of the year end audit process.

Management's
Response

To comply with Standard 115, we would be required to hire staff and/or consultants with expertise in the preparation of financial statements using standards referred to above. The additional cost required exceeds any identified benefits. As such, management will continue to review year end audit entries and will work toward preparing financials statements in accordance with current reporting standards in future periods.

Section III - Federal Award Findings and Questioned Costs

There are no federal award findings and questioned costs to report.

Section IV - Status of Prior Audit Findings

Finding 2014-001 from fiscal year 2014 is recurring in fiscal year 2015 as 2015-001.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: NRVRC Commissioners

From: Patrick O'Brien, Regional Planner

Date: November 12, 2015

Re: 2016 EDA CEDS Update- Committee Members

Each year the New River Valley Regional Commission reviews and updates the region's Comprehensive Economic Development Strategy (CEDS). The purpose of the CEDS is to continue federal and local partnerships to address economic development in the region. The CEDS also serves the planning needs required by the US Department of Commerce, Economic Development Administration and the Appalachian Regional Commission.

The Commission is designated as an Economic Development District (EDD) and is required to engage a CEDS Committee of regional representatives from public and private sector organizations and businesses, who assist in developing the updates to the CEDS document.

Attached is the proposed CEDS Committee list for your review. New members are shaded. The intent of the new members is to bring expertise into the CEDS discussions through participation on the committee. Staff is seeking Commissioner input on appointments.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

New River Valley
Comprehensive Economic Development Strategy Committee
CEDS-FY16

Name	Principal Business Location	Career Field
Diane Akers	Town of Blacksburg	Economic Development
Peter Anderson	Pulaski County	Education
Kamala Bauers	Floyd County	Real Estate Development
Anthony Byrd	City of Radford	Small Business Development
Basil Edwards	City of Radford	Local Government Staff
Jonathan Everett	Town of Christiansburg	Finance/Young Professionals
Jim Flowers	Virginia Tech	Incubator Manager
Gary Forget	Town of Dublin	Manufacturing
Mack Hilton	City of Radford	Retired Dentist
Marty Holliday	New River Valley WDB	Workforce Development Board
Charlie Jewell	City of Radford	Economic Development
Susan Kidd	Town of Narrows	Local Government Staff
Tommy Loflin	Town of Christiansburg	Finance
Jim Loux	Pulaski County	Exporting Business
Michael Miller	Montgomery County	University Licensing
Rebecca Phillips	Pulaski Town (NRV)	Education (Governor's School)
Shaun Rai	Town of Christiansburg	Community Development Finance
Kevin Reeder	Pulaski County (Fairlawn)	Finance
Gary Reedy	Floyd County	Telecommunications
Mark Rowh	Pulaski County	Education
Henry Showalter	Town of Christiansburg	Finance, Virginia Tech
Michael Solomon	Pulaski County	Economic Development
Rick Weaver	Montgomery County	Education
John White	Town of Pulaski	Local Government Staff
Peggy White	Pulaski County	Chamber of Commerce
Jonathan Whitt	Town of Blacksburg	Small business development



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NRVRC.ORG

MEMORANDUM

To: Regional Commission Board Members
From: Kevin R. Byrd, Executive Director
Date: November 12, 2015
Re: Staff Retreat Outcomes and Committee Reports

In August, the Regional Commission staff worked with Holly Lesko to facilitate a staff retreat for the purposes of identifying and prioritizing goals and objectives internal to the organization. Prior to the retreat Holly emailed an electronic survey to all staff asking 10 questions. The questions covered a wide range of topics and inquired about support to meet professional goals, communication with agency leadership, staff skills needed, top five values of the organization, mission statement key words and a vision question: if \$50,000 were available, how would you utilize the funds to advance the agency.

The survey provided great insight for Holly as we designed the retreat around the feedback from staff. The day of the retreat Holly kicked it off by reviewing the survey results and everyone had the opportunity to discuss and add context. From there the group moved into a series of exercises to arrive at personal and organizational values. A key take away from the retreat was recognizing the staff independently identified very similar organizational values, which helps in furthering our mission and advancing the organization as a team. Following the values exercise we performed a change style indicator that determined where each person fell within a spectrum of change with one end being traditionalist and the other being innovators.

The balance of the day was dedicated to the vision question pertaining to advancing the organization if \$50,000 were available. Each person brought great ideas to the discussion and several overlapped. Following a voting process, it was determined there were three concepts to focus initial efforts; Telling our Story (communications), Advancing Technology, and Building Capacity (Training/Development). All three are currently active committees led by staff. Each committee will overview their topic and anticipated priorities at the November Commission meeting.

The retreat concluded with a brief staff only meeting with Holly to share any feedback for me. As a result of the retreat I am working to pivot my leadership style so each person has the opportunity to 'own' a portion of the organization by championing new ideas, developing them and ultimately implementing.

Strengthening the Region through Collaboration

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